

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Original Department

Council Meeting Of: March 7, 2017

Doug Elliott, Jr.
Prepared By

Account Code No. #: _____

Budgeted Amount: _____

March 3, 2017
Date Prepared

Agenda Title:	Ohio House Bill 49
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Recommendation:	Approve
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Discussion:

House Bill 49 (H. B. 49), the State of Ohio's biennium budget bill was introduced in the Ohio House of Representatives on February 8, 2017. With respect to the municipal income tax, H. B. 49 aims to accomplish two major items:

1. Remove the administration of municipal income tax on business net profits from municipalities, and place that administrative authority in the hands of the Ohio Department of taxation and the Ohio tax Commissioner, for tax years beginning on or after January 1, 2018; and
2. Eliminate the sales throwback rule for business net profit tax payers.

Both of these items will have a negative impact on the City of Oxford's municipal income tax revenues and cash flow. The City of Oxford is opposed to this proposal which will eliminate local control over matters of income tax administration as it relates to the business net profit tax. The local income tax is the major source of revenue for the General and Fire/EMS Funds. It also provides funding for the City's Capital Improvement and Equipment Funds. This proposal is bad for the residents and businesses of Oxford because it will negatively affect our ability to provide services. It is an unnecessary intrusion into the affairs of local government and a further dismantling of the Home Rule provisions of the Ohio Constitution. I am recommending that City Council adopt the attached resolution in opposition to this proposal.

Approved By:	Initial Date
Department Head:	
City Manager	<u><i>[Signature]</i></u> <u>3/3/17</u>

RESOLUTION NO.

A RESOLUTION OF OXFORD CITY COUNCIL STRONGLY OPPOSING THE STATE OF OHIO GOVERNOR'S PROPOSED 2017-2018 BUDGET, WHICH PROPOSES CENTRALIZED COLLECTION OF NET PROFIT TAX RETURNS AND OTHER PROVISIONS RELATED TO THE MUNICIPAL INCOME TAX WHICH WILL CAUSE A SUBSTANTIAL LOSS OF REVENUE NEEDED TO SUPPORT THE HEALTH, SAFETY, WELFARE AND ECONOMIC DEVELOPMENT EFFORTS OF OHIO MUNICIPALITIES.

WHEREAS, the Mayor and Council have been advised of a proposal by Ohio Governor Kasich and his administration to institute a state-operated program for the centralized collection of Ohio Municipal Income Tax; and

WHEREAS, the proposal for a state takeover of collection of the municipal income taxes of municipal corporations, such as the City of Oxford, is a clear attack on the home rule powers granted to municipal corporations by the Ohio Constitution; and

WHEREAS, this proposed language also includes a provision that would eliminate a portion of the sales factor, known as "throwback", substantially reducing reportable tax revenue to municipalities with warehouses, distribution centers, and any business providing online sales; and

WHEREAS, the City of Oxford strenuously objects to this latest attack on municipal home rule under consideration by the State of Ohio and urges all municipal corporations to make it clear to the Governor and General Assembly that this proposed usurpation of constitutionally-granted local municipal power shall not take place without a vigorous legal challenge by affected municipal corporations; and

WHEREAS, the recent reduction in the Local Government Fund, elimination of Estate Tax, and accelerated phase-out of promised reimbursement for loss of revenues due to the repeal of the Tangible Personal Property Tax have all resulted in a loss of revenue over \$700,000 per year; and

WHEREAS, municipalities can and will provide the personal service and assistance to its taxpayers in the preparation and filing of their tax reports and returns; and

WHEREAS, only municipalities can ensure the prompt and proper auditing of local tax returns to ensure all applicable deductions and declarations are reported, thus also ensuring that all taxpayers pay their fair share without causing higher costs of compliance for all, and must be able to do so without burdensome and costly restrictions included in the Governor's budget proposal created with the only purpose of restricting municipalities from correcting / auditing business return filings or making assessments; and

WHEREAS, provisions in this proposal will hamper municipalities' ability to audit and correct municipal income tax business returns, to equitably enforce the municipal income tax laws and has been crafted as a vehicle to control the administrative process of municipal income tax to the benefit of specific taxpayer interests; and

WHEREAS, the municipal income tax is the single largest revenue source, which provides essential municipal services, promoting a positive quality of life that residents and businesses alike rely upon, and any forced reduction in this revenue will have a negative impact on residents and businesses, creating an environment detrimental to retaining and attracting business in Ohio.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

Section 1. The Ohio General Assembly should request the immediate removal of all language pertaining to municipal income tax collection and administration, and should promote upcoming changes to the Ohio Business Gateway as a solution for businesses to file municipal income tax returns in a more simple and efficient manner, with the Ohio Business Gateway continuing to act only as a portal to remit payments and filing information directly to municipalities, and not to the Ohio Department of Taxation for processing.

Section 2. This Resolution shall take effect upon adoption.

MAYOR

ADOPTED:

ATTEST:

ACTING CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Finance

Originating Department

Council Meeting Of : 3/7/2017

Account Code No. : see below

Joe Newlin

Prepared By

Budgeted Amount : _____

2/28/2017

Date Prepared

Agenda Title: **2017 Supplemental Budget #2**

Recommendation: **Approve**

Issue 1

To make adjustment to amended budget for transfer from the General Fund to the Municipal Facilities Improvement Fund
\$3,400,000

Action Needed:

Revenue Side

Municipal Facilities Improvement (143) 3,400,000.00 Transfer from General Fund

Expense Side

General Fund (110) 3,400,000.00 Transfer to Municipal Facilities Improvement Fund

Municipal Facilities Improvement (143) 3,400,000.00 Increase of Appropriations for Municipal Facilities Improvements

Net Effect on Fund Balance/(s) (3,400,000.00)
Increase/(Decrease)

Total Net Effect on Fund Balance/(s) (3,400,000.00)
Increase/(Decrease)

Breakdown by Fund

General (110) (3,400,000.00)
Municipal Facilities Improvement (143) -

Net Effect on Fund Balance/(s) (3,400,000.00)
Increase/(Decrease)

Approved By:

Department Head:

City Manager:

Initials

Date

PRE / 2/28/17
PRE / 3/3/17

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3381. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 2 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2017.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in appropriations from unencumbered balances be made:

General Fund 110	3,400,000.00
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SECTION 3: The following transfer(s) be executed:

Transfer from:	
General Fund 110	3,400,000.00

Transfer to:	
Municipal Facilities Improvement Fund 143	3,400,000.00

SECTION 4: The following increase/(decrease) in revenues be made:

Municipal Facilities Improvement Fund 143	3,400,000.00
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SECTION 5: The following increase/(decrease) in revenues be made:

Municipal Facilities Improvement Fund 143	3,400,000.00
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SECTION 6: In all other respects, Ordinance No. 3381 shall remain in full force and effect.

SECTION 7: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

ACTING CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: March 7 2017

Account Code No. #: 140.310.61177

Jung-Han Chen
Prepared By

Budgeted Amount: \$25,000

February 28, 2017
Date Prepared

Agenda Title: Authorization to Approve Contract with ViewPoint Government Solutions for Cloud-Based Online Permitting and Review Services, for a cost not to exceed \$25,000.

Discussion:

In an effort to streamline the permit application submittal and review process, staff began looking for a solution to allow businesses and citizens to apply for permits online. Staff is looking for a system that allows the public to track progress as projects move through the review process. Staff sought a single system for the public and staff to reduce redundancy and increase efficiency. City Council appropriated funds during fiscal year 2017 for securing a cloud-based online application solution.

A request for proposal was published in the Hamilton Journal News on January 27, 2017 and February 3, 2017 to solicit qualified vendors for the project. Three (3) vendors submitted proposals as follows:

1. ViewPoint Government Solutions, for \$25,700
2. SeamlessDocs for \$ 78,375
3. General Code, CMS, LLC (Municipality 5) for 44,400

Staff reviewed the proposals and determined that ViewPoint Cloud provided the best approach, as it offers a user-friendly solution and it meets our needs. It also has the most affordable pricing among the three vendors, meeting budgetary requirements. Additionally, staff contacted clients of all three vendors and learned that the clients who have used ViewPoint Cloud have been very satisfied with the product, services and technical support from the vendor. Implementing this solution would also enable external customers to view the project status, and the plan review comments in a real time. And they are willing to reduce the cost to \$ 25,000.

Staff recommends the approval of the ViewPoint Cloud contract in order to begin improving the permit application review process.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>3/2/17</u>
City Attorney:	<u>DBE</u>	<u>3/3/17</u>
City Manager:	<u>DBE</u>	<u>3/3/17</u>

RESOLUTION NO.

A RESOLUTION BY OXFORD CITY COUNCIL ACCEPTING THE PROPOSAL AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH VIEWPOINT GOVERNMENT SOLUTIONS FOR CLOUD-BASED ONLINE PERMITTING AND PLAN REVIEW SERVICES FOR A TOTAL COST NOT TO EXCEED \$25,000.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for proposals on January 27, 2017 and February 3, 2017. Three vendors submitted proposals.

SECTION 2: The City Manager and the Community Development Director recommend Council accept the proposal of ViewPoint Government Solutions and authorize the City Manager to enter into a contract with ViewPoint Government Solutions for cloud-based online permitting and plan review services for a total cost not to exceed \$25,000.00.

SECTION 3: Council accepts the recommendation of the City Manager and the Community Development Director and accepts the proposal of ViewPoint Government Solutions for cloud-based online permitting and plan review services for a total cost not to exceed \$25,000.00.

SECTION 4: Council further authorizes the City Manager to enter into a contract with ViewPoint Government Solutions for cloud-based online permitting and plan review services for a total cost not to exceed \$25,000.00.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

ACTING CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Economic Development Department

For the: March 7, 2017
City Council Meeting

Prepared by: G. Alan Kyger
Date Prepared: March 1, 2017

Agenda Title: Notice of Legislative Authority.
D1, D2, D3, D3A Liquor Permits for 1028 Inc.
dba: Pixxo Karaoke & Bar, 17 South Beech Street.

Recommendation: Informational

On March 1st 2016, the Oxford City Council passed Resolution 4970 which supported 1028 LLC to TREX or "Transfer for Economic Development" to Pixxo Karaoke a non-quota liquor permit.

On May 17th 2016, the City Council acted upon a Notice of Legislation Authority for the TREX transfer of a liquor permit from TDFD Inc. LaRosa's Cincinnati OH to Pixxo Karaoke.

Due to the unreasonable length of time it took for Pixxo Karaoke to be in a position to actually accept the transfer of this permit, the LaRosa's permit was lost to another TREX applicant.

Before City Council today is a second TREX Transfer for Pixxo Karaoke.

From: Markou Enterprises Inc.
4343 Colorado Ave.
Sheffield Village, OH

To: 1028 Inc dba Pixxo Karaoke
17 South Beech Street
Oxford, OH

Permits being transferred are:

- D1 – Beer for on site consumption.
- D2 – Wine for on site consumption.
- D3 – Liquor for on site consumption.
- D3A – Sales until 2:30 am

Reviewed By:

Department Head:	<u>GAK</u>	Initial Date	<u>3-1-17</u>
City Attorney:			
City Manager:	<u>DRE</u>		<u>3-3-17</u>

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

88404200005		TREX		1028 INC	
PERMIT NUMBER		TYPE		DBA PIXXO KARIOKE & BAR	
10	01	2015		17 BEECH ST	
ISSUE DATE				OXFORD OH 45068	
02	15	2017			
FILING DATE					
D1	D2	D3	D3A		
PERMIT CLASSES					
09	088	A	F17862		
TAX DISTRICT		RECEIPT NO.			

FROM 02/17/2017 SAFEKEEPING

55508790005				MARKOU ENTERPRISES INC	
PERMIT NUMBER		TYPE		DBA GUS SHEFFIELD INN	
10	01	2015		4343 COLORADO AV	
ISSUE DATE				SHEFFIELD VILLAGE OH 44054	
02	15	2017			
FILING DATE					
D1	D2	D3	D3A		
PERMIT CLASSES					
47	132				
TAX DISTRICT		RECEIPT NO.			

RECEIVED

2-21-17



MAILED 02/17/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 03/20/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TREX 8840420-0005

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

PERMIT NUMBER (CORPORATION) 88404200005
1028 INC
DBA PIXXO KARIOKE & BAR
17 BEECH ST
OXFORD OH 45068

F.T.I. NUMBER 67-6211360
STATUS (ACTIVE OR INACTIVE) ACTIVE
SHARES OUTSTANDING 1000.00
ACTIVE DATE 02/15/17
INACTIVE DATE
EXCEPTION CODE TEXT
STOCK TRANSFER CODE TEXT AND DATE
SICONG NI

16.00 02/15/17 ACTIVE PRESIDENT

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Human Resources

Originating Department

Council Meeting Of: March 7, 2017

Candi Fyffe

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

February 27, 2017

Date Prepared

Agenda Title:

Report regarding the February 22, 2017 Civil Service Commission Regular Meeting.

Recommendation:

Discussion: The Civil Service Commission held a regular meeting on Wednesday, February 22, 2017. Those members present were: Karen Martino, Chair; James Burchyett, Vice-Chair, and Brian Martin. Excused: Greg Smith, Bill Brewer, and Kim Newton, Recording Secretary.

Candi Fyffe, Human Resources Director was in attendance for the City of Oxford. Dennis Malone was in attendance for Talawanda School District.

The Commission approved the State Personnel Board of Review annual report and were notified of the appointment of a police officer.

The Commission reviewed and approved the eligibility lists for the following positions: Food Service Worker, Head Secretary, and Assistant Secretary for Talawanda School District.

The next Civil Service Commission meeting is scheduled for Wednesday, March 22, 2017 at 5:30 p.m.

Approved By:

Initial Date

Department Head:

City Manager:

C.F. 2/27/17
DRF 3/3/17

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: February 21, 2017

Account Code #: Not Applicable

Budgeted Amount: \$ N/A

Service Department

Originating Department

Michael B. Dreisbach, Service Director

Prepared By

February 14, 2017

Date Prepared

Agenda Title: Text Amending Ordinance 931.13 (b)

Recommendation: Approve

Discussion:

Ordinance 931.13 (b) currently reads as follows:

“Each residential customer may dispose of an unlimited amount of refuse once per week.”

This language should be amended to reflect the current conditions of our solid waste / recycling contract with Rumpke. The current contract allows for up to 10 properly managed containers to be collected each week.

Staff proposes this section be replaced with the following:

“Each residential customer may dispose of up to 10 properly prepared containers of solid waste once per week.”

Approving this change to section 931.13(b) of the Oxford Codified Ordinances will keep the section aligned with the conditions of the current contract.

Approved By:

Department Head:

Initial

Date

MBD

2/14/17

City Manager:

DRB

2-16-17

931.13 CHARGES.

(a) Refuse Service. Refuse Service rates and charges are located in the current City of Oxford Fee Ordinance.

(b) Each residential customer may dispose of an unlimited amount of refuse once per week.

(c) Commercial customers requiring additional garbage or refuse to be picked up which is not otherwise in the regular container shall be required to purchase a tag, which tag shall be clearly placed upon the item or bundled items which is (are) to be picked up. Tags shall cost ten dollars (\$10.00) per tag. One tag shall be placed on each non-container or bundled items to be picked up. The waste contractor shall not be required to pick up multiple items unless each item or bundled item has a tag attached. It shall be a violation of Section 931.99 to remove, deface, destroy, or damage a tag.

(d) Compactor users who contract directly with the refuse service provider are required to pay the landfill charge of \$1.2246 per cubic yard disposed, (which will be charged as \$5.30 per cubic yard per month) measured after compaction.

(e) Any commercial customer requiring more than one scheduled refuse or recycling pickup per week will be billed by the City for each additional pickup requested at the contract cost to the City. Unscheduled special pickups will also be billed at the contract cost to the City.

(f) All customers shall be charged a fee for the collection of recyclable materials which is included in the base rates. The fee is listed in the current City of Oxford Fee Ordinance.

(1) For residential customers, recyclable materials shall be placed in a designated 14-gallon bin unless said customer wishes to use a larger container which the customer shall provide. The customer may purchase or rent a larger container through the City, as provided by the contractor. The City will bill customers for additional recyclable pickups and containers requested by the customer at the contract cost to the City. Recyclable materials shall be placed for curbside pickup as is garbage or refuse. Each customer shall be responsible for maintenance and care of the recyclable material container, and each customer shall be charged for the cost to the City of said container should the same be lost, damaged or destroyed. Each customer will affix the service address to the recyclable materials container.

(2) Commercial customers will be permitted to set at curbside up to three thirty-gallon containers for recyclable materials. Each container must be clearly marked recycling. Customers may use a recycling waste wheeler or dumpster (rental or purchase). If a waste wheeler is used, the container should be placed by the customer's refuse waste wheeler or dumpster.

(g) A customer may have special refuse service needs, due to physical space or similar limitations, preventing them from using normal containers (example - in an alley.) The City Manager with the assistance of the Finance Director is authorized to establish rates appropriate for the volume disposed using the same volume-cost basis used for pricing standard containers. (Ord. 3212. Passed 3-19-13.)

BIDDER PROPOSAL SHEET

(Page 1 of 18)

OPTION A

A two (2) year contract (2015-2016), with up to three (3) one-year extensions (2017, 2018, and 2019)

ITEM I Collection/disposal of refuse and recyclable materials for up to 10 (ten) containers (with up to 40/45 gallon capacity, or three 90-gallon waste wheeler totes (or equivalent volume), recycling 18-gallon bins, 35-gallon, or 65-gallon recycling totes (or equivalent).

Assume: 3,191 single-family, multi-family, duplex, and other residential, non-dumpster customers. Of these, 1,583 residential accounts s utilize 90-gallon waste wheeler totes for solid waste.

I.A For the figures and sum shown at the right, the contractor agrees to provide once-a-week **RESIDENTIAL "CURB-SIDE" collection for refuse and/or recycling service per calendar month for a period of at least 2 (two) years, per specifications:**

Collection/Disposal* \$ _____

Recycling (18-gallon or equivalent bin)* \$ _____

Total I.A \$ _____

For the additional figure shown at the right, the contractor agrees to perform the above-described service in I.A. utilizing a larger, 35- or 65-gallon capacity lidded, wheeled tote (or equivalent volume container) for residential recycling:

Recycling (35-gal. wheeled tote or equivalent)* \$ _____

Recycling (65-gal. wheeled tote or equivalent)* \$ _____

I.B For the figures and sum shown at the right, the contractor agrees to provide once-a-week **SPECIAL, REAR and/or SIDE-OF-PROPERTY collection for residential refuse and/or recycling service per calendar month for a period of 2 (two) years, per specifications:**

Collection/Disposal* \$ _____

Recycling (18-gallon or equivalent bin)* \$ _____

Total I.B \$ _____

ORDINANCE NO.

AN ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE SECTION 931.13 ENTITLED CHARGES, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE SECTION 931.13 ENTITLED CHARGES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION 1: Council hereby finds that it is necessary to repeal Oxford Codified Ordinance Section 931.13 entitled Charges, and adopting new Oxford Codified Ordinance Section 931.13 entitled Charges to reflect the current conditions of the City's solid waste/recycling contract with Rumpke.

SECTION 2: Council hereby repeals Oxford Codified Ordinance Section 931.13 entitled Charges, and adopts new Oxford Codified Ordinance Section 931.13 entitled Charges as follows (additions are bolded and deletions are struck through):

931.13 CHARGES.

(a) Refuse Service. Refuse Service rates and charges are located in the current City of Oxford Fee Ordinance.

(b) Each residential customer may dispose of ~~an unlimited amount of refuse~~ **up to ten (10) properly prepared containers of solid waste** once per week.

(c) Commercial customers requiring additional garbage or refuse to be picked up which is not otherwise in the regular container shall be required to purchase a tag, which tag shall be clearly placed upon the item or bundled items which is (are) to be picked up. Tags shall cost ten dollars (\$10.00) per tag. One tag shall be placed on each non-container or bundled items to be picked up. The waste contractor shall not be required to pick up multiple items unless each item or bundled item has a tag attached. It shall be a violation of Section 931.99 to remove, deface, destroy, or damage a tag.

(d) Compactor users who contract directly with the refuse service provider are required to pay the landfill charge of \$1.2246 per cubic yard disposed, (which will be charged as \$5.30 per cubic yard per month) measured after compaction.

(e) Any commercial customer requiring more than one scheduled refuse or recycling pickup per week will be billed by the City for each additional pickup requested at the contract cost to the City. Unscheduled special pickups will also be billed at the contract cost to the City.

(f) All customers shall be charged a fee for the collection of recyclable materials which is included in the base rates. The fee is listed in the current City of Oxford Fee Ordinance.

(1) For residential customers, recyclable materials shall be placed in a designated 14-gallon bin unless said customer wishes to use a larger container which the customer shall provide. The customer may purchase or rent a larger container through the City, as provided by the contractor. The City will bill customers for additional recyclable pickups and containers requested by the customer at the contract cost to the City. Recyclable materials shall be placed for curbside pickup as is garbage or refuse. Each customer shall be responsible for maintenance and care of the recyclable material container, and each customer shall be charged for the cost to the City of said

container should the same be lost, damaged or destroyed. Each customer will affix the service address to the recyclable materials container.

(2) Commercial customers will be permitted to set at curbside up to three thirty-gallon containers for recyclable materials. Each container must be clearly marked recycling. Customers may use a recycling waste wheeler or dumpster (rental or purchase). If a waste wheeler is used, the container should be placed by the customer's refuse waste wheeler or dumpster.

(g) A customer may have special refuse service needs, due to physical space or similar limitations, preventing them from using normal containers (example - in an alley.) The City Manager with the assistance of the Finance Director is authorized to establish rates appropriate for the volume disposed using the same volume-cost basis used for pricing standard containers.

SECTION 3: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Parks and Recreation

Originating Department

Council Meeting Of: March 7, 2017

Account Code No. #: N/A

Prepared By: Casey D. Wooddell

Budgeted Amount: N/A

Date Prepared: Feb. 22, 2017

Agenda Title: Recreation Advisory Board Meeting, 2/16/17

Recommendation: Approve

Discussion:

Attendance: Ken Bogard, Edna Southard, Craig Bennett, Shaunna Tafelski, Kevin Ackley

Staff: Casey Wooddell, Deanna Barbour

Unable to attend: Wes Cole

Recreation Advisory Board (RAB) met Thursday, Feb. 16, 2017 at the Oxford Seniors Center. RAB members began the meeting by discussing recreational activities happening around Oxford, including City, Talawanda and Miami events. Mr. Wooddell and Mr. Bennett provided updates for each of their respective organizations.

Mr. Wooddell informed the RAB about a Community Work Day event scheduled at Merry Day Park on 4/8/17. This is a collaborative effort between City, Talawanda and Miami organizations to clean up and repair that park to create a safe place for residents to enjoy the outdoors. Mr. Wooddell also discussed the new Community Clash event coming this summer on August 5, 2017. This is an event geared specifically towards Talawanda School District families. More information to come on this new event.

Mr. Bennett discussed the new Miami turf baseball field, as well as the newer tennis courts near Yager Stadium. The entire baseball field is now turf at Miami. The RAB has been in discussions in regards to public tennis courts here in Oxford, and it seems the only ones open to community members are here on the TRICommunity Center Grounds. There are two courts here, but they are not in great condition. The new Miami courts, Talawanda high school courts, and Oxford Country Club courts are locked and only available to the members or teams of those organizations. RAB members have begun discussions about the importance of new community courts here in Oxford, where to potentially place courts at the Oxford Community Park, and how they could be funded.

On Thursday, February 16, 2017 the RAB members officially voted and unanimously passed a suggested location for the new Oxford Aquatic Park. The RAB recommends the facility be located in the southern area of the park, east of the football field near the wooded natural areas. This location was agreed upon for several reasons, including the ability to keep most of our current soccer fields, reduce congestion and traffic, create easy access from nearby neighborhoods, and provide other necessary amenities in that area of the park.

Mr. Wooddell informed members that he has now met with two aquatic construction companies (Astro Pool and Patterson Pool) and both initially believe our 2006 cost estimates may still be relevant. Both companies specialize in commercial aquatic centers and have Design-Build experience.

Mr. Wooddell shared with the RAB the potential timeline of starting construction in Fall 2017 and opening the new aquatic center in 2018. RAB members were excited about this opportunity, but are looking for a commitment to 2018 or 2019 so they know how to proceed accordingly. The RAB still has a lot of work to do in regards to facility amenities and design, educating the public, and coordinating with Oxford Community Foundation to raise funds. The RAB is ready for this challenge if it is approved, but has many questions to be considered moving forward.

RAB members briefly discussed some potential steering committee members to reach out and invite into the design and fundraising process. Names for the new facility were also briefly discussed. These two aspects will be on the agenda for the next RAB meeting.

Meeting adjourned 5:20pm.

Approved By:

Department Head:

City Manager:

Initial Date

CDW \ 2/22/17

DRE \ 3/3/17

CITY OF OXFORD STAFF SUMMARY REPORT

Report to the City Manager

Finance Department

Originating Department

Council Meeting Of: March 7, 2017

Joe Newlin

Account Code No. #: _____

Prepared By

Budgeted Amount: _____ February 24, 2017

Date Prepared

Agenda Title: 2017 Investment Management Contract

Recommendation: Approve

Discussion:

RedTree Investment Group has provided investment management services for the City of Oxford for the last four years and has proven to be an asset to the City in regards to active asset management. Current contract expires April 24, 2017, however, allows for an additional (1) year contract extension. At this time, staff would like to extend the contract for the additional 1 year term.

RedTree Investment Group monthly fee is computed based on 8 basis points. They will continue to pay our custodial fee to US bank which is a savings of approximately \$4,000.00 annually.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

10/27/17
DRE 3/3/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER AND THE FINANCE DIRECTOR TO CONTRACT WITH REDTREE INVESTMENT GROUP SERVICES FOR THE MANAGEMENT OF THE CITY'S INVESTABLE FUNDS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby finds that the Investment Committee solicited Requests for Qualifications (RFQs) for the management of City investable funds in 2013 for an initial period of three years. The contract included two 1 year contract extensions.

SECTION 2: Council hereby accepts the Investment Committee's recommendation that the City utilize the services of RedTree Investment Group for the management of the City's investable funds for an additional one year extension.

SECTION 3: The City Manager and the Finance Director are hereby authorized to contract with RedTree Investment Group for the management of the City's investable funds for a period of one year.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

ACTING CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)