A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, March 6, 2018 at 7:15 p.m. Those members present were Steve Dana, Glenn Ellerbe, David Prytherch, Chantel Raghu, Mike Smith and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Ms. Candi Fyffe, Human Resources Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session at 7:15 p.m. in accordance with Ohio Revised Code Section 121.22(G)(1) for the purpose of discussing appointments to Boards and Commissions. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ADJOURN FROM EXECUTIVE SESSION

Mr. Ellerbe moved to adjourn from Executive Session at 7:28 p.m. Mr. Smith seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. Smith seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Dana moved to appoint Brian Martin to the Personnel Appeals Board for a term ending June 30, 2019. Mr. Smith seconded. The motion passed 7-0-0.

Mayor Rousmaniere reminded everyone Council was always looking for interested citizens of Oxford to apply for positions on Boards and Commissions.

Mayor Rousmaniere noted the applications as well as information regarding the various Boards and Commissions were available on the City's website and interested parties could also contact Council or staff for additional information.

PUBLIC COMMENTS

Mr. Sean Perme, 123 N. Beech Street, thanked Council for their work on the issue of bike sharing in Oxford. Mr. Perme noted the university was still unclear on their position regarding the concept of bike sharing and especially with regard to Spin as the bike sharing provider. Mr. Perme advised he would meet next Wednesday with Alex Wortman, Secretary for Infrastructure and Sustainability, Ted Pickerill, Secretary to the Board of Trustees, Cody Powell, V.P. Physical Facilities and Robin Parker, General Counsel, to discuss Council's Resolution authorizing the City Manager to sign the MOU with Spin and to try to get university officials on board with the bike sharing program.

Ms. Maggie Callaghan, 218 N. Campus Avenue, noted she was told the meeting would be more about the concept and need for bike sharing in Oxford. Ms. Callaghan inquired if anyone had questions for her or for Mr. Perme.

Mayor Rousmaniere advised the issue of Spin bikes being on Miami's campus was not the problem and noted the complication as explained to her dealt with communication. Mayor Rousmaniere advised the President of the university was not aware that these conversations were taking place and he felt there were more desirable bike sharing companies than Spin. Mayor Rousmaniere noted the MOU between Spin and the City was for 6 months although it could be terminated at any time and there was no financial commitment from the City. Mayor Rousmaniere advised Council would like a green light from Miami before signing the MOU with Spin and noted that signing the MOU would not prevent Miami from developing another bike share program on campus with a different company. Ms. Callaghan advised the students wanted a bike sharing program in Oxford and they would be willing to compromise on the vendor.

Mr. Prytherch inquired where things stood with regard to the City talking with Miami and where the City was with regard to signing the MOU. Mr. Elliott advised he requested an amended MOU from Spin and he has not received it yet. Mr. Elliott noted he requested any reference to an 'exclusive agreement' be stricken from the MOU. Mr. Elliott advised he felt the project would move forward on the City's behalf.

Mr. Ellerbe inquired what the City could do to help the students out and Mr. Perme asked for the MOU to be signed. Mr. Ellerbe noted he would like to see the project come to fruition while Mr. Perme and Ms. Callaghan were still students at Miami. Mr. Ellerbe asked Mr. Perme or Ms. Callaghan to send Council a recap after next week's meeting.

CONSENT AGENDA

MINUTES

Minutes of the February 20, 2018 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORT

Report regarding the February 15, 2018 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

RESOLUTION
CONTRACT WITH CAMP SAFETY

A Resolution No. 6062 authorizing the City Manager to enter into a contract with Camp Safety Equipment, Inc. for the purchase of specified equipment to outfit two (2) Ford Interceptor utility vehicles for the Police Division through state contract pricing at a cost not to exceed $22,531.00. (John Jones, Police Chief)

Mr. Dana moved to approve the consent agenda. Mr. Smith seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION
AGREEMENT WITH
INTERACTIVE HEALTH

A Resolution No. 6063 authorizing the City Manager to enter into an agreement with Interactive Health to provide the annual employee and covered spouse health evaluations for 2018 at a cost not to exceed $21,875.00. (Candi Fyffe, Human Resources Director)

Ms. Fyffe advised the proposed Resolution was for the health evaluations and noted in 2013 her predecessor and staff contracted with Interactive Health which is a company that comes on site to do a blood draw for the employees. Ms. Fyffe advised since 2013 staff has learned that those employees who discovered a chronic condition such as high cholesterol, pre-diabetes or diabetes were doing something about it and bettering their health with regard to those chronic conditions. Ms. Fyffe advised the spend for maintenance medications and maintenance health visits has dropped significantly for the City's healthcare program from 2013 to date. Ms. Fyffe noted normally the City spent approximately $13,000 for the employees to have this process in place and in the last year what the City saved in claims costs just based on chronic conditions was $12,000. Ms. Fyffe noted the City was seeing a very good use of their dollar for this service and to that end she discussed with staff the addition of covered spouses for this year's program. Ms. Fyffe advised there were 108 covered employees and 67 covered spouses and staff was hoping to see a drastic decrease over the next 5 years in the chronic conditions that come with covering spouses in the City's healthcare plan. Ms. Fyffe noted staff was asking for Council's approval to continue the good use of Interactive Health and hopefully see some savings and healthier employees and spouses.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Elliott advised this was the first time Council has considered a Resolution for this program because this year by covering spouses it will cost over $20,000 and any contracts over $20,000 even if they are budgeted need to come before Council.

Ms. Southard inquired if employees and their covered spouses were required to have the blood draw done. Ms. Fyffe advised it was a voluntary program as it was written although there was a surcharge of $10 per pay if employees do not participate in the program. Ms. Fyffe noted last year only 3 individuals chose to have the additional surcharge on their health insurance premiums.

Ms. Raghu advised she felt the focus on preventative medicine was smart not only for the individual but for practicality and cost savings for healthcare in general.

Ms. Southard moved to adopt Resolution No. 6063. Mr. Dana seconded. The motion passed 7-0-0.

**RESOLUTION
PAYMENT TO
4-LEAF DEVELOPMENT**

A Resolution No. 6064 authorizing the City Manager and the Finance Director to release a payment in the amount of $46,818.43, payable to 4-Leaf Development, LLC, for reimbursement of eligible expenses related to the construction of a secondary access road connecting with Southpointe Parkway as defined in the Development Agreement attached hereto as Exhibit "A". (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the City received invoices for allowable costs for expenses related to this roadway project. Mr. Dreisbach noted most of the costs were for geotechnical, environmental and construction design drawing work as well as vegetation clearing along the right-of-way. Mr. Dreisbach advised these were eligible expenses and asked for Council's approval to make the payment to 4-Leaf Development, LLC.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted this was the beginning of construction on the TIF roadway to be built off of Southpointe Parkway. Mayor Rousmaniere inquired when the road would be built. Mr. Elliott advised the road would not be built until the City received the final numbers from the County Auditor late this fall and the road would be built in 2019.

Mr. Dana referred to page 28 of Council's packet and inquired if the environmental review would be obtainable by the public. Mr. Dreisbach advised the consultant would submit a report to the City and it would identify any rare species or threatened species that might be impacted by the construction of the roadway. Mr. Dreisbach noted he read a preliminary report and the species identified were the Indiana Bat and a couple other items that were not a surprise to City staff. Mr. Dana referred to page 38 of Council's packet and inquired about the status of a conservation easement. Mr. Dreisbach advised organizations such as the Three Valley Conservation Trust and other environmental non-profits were not interested in taking ownership of an easement in this location. Mr. Dana inquired if a traffic impact study had been performed and Mr. Dreisbach advised yes.

Mr. Prytherch advised he would register a protest every time money was dispersed that otherwise would be public tax dollars to pay for a roadway to serve one development. Mr. Prytherch advised that was the nature of the agreement signed in 2006 which was why he would vote in favor of the Resolution.

Mr. Dana moved to adopt Resolution No. 6064. Mr. Smith seconded. The motion passed 7-0-0.

ORDINANCES
FIRST READING

ORDINANCE
AMENDING THE DESIGN GUIDELINES
FOR HISTORIC DISTRICTS

An Ordinance Accepting The Historic and Architectural Preservation Commission's Recommendation And Amending The Design Guidelines For The City Of Oxford's Historic Districts To Incorporate The New Uptown Historic District Inventory. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed Ordinance was a follow-up from the January 16, 2018 Joint Work Session between Council and the HAPC. Mr. Chen noted per Oxford Codified Ordinance Section 1131.04, the Guidelines used by the HAPC are considered by reference part of the Codified Ordinances and therefore, changes to the Guidelines need Council's approval before being utilized in the HAPC's Certificate of Appropriateness review process. Mr. Chen advised on February 7, 2018, the HAPC passed an unanimous motion to recommend that City Council replace the 1994 Uptown Historic District Inventory with the 2018 Inventory as part of the Design Guidelines. Mr. Chen noted the 1994 Guidelines included 41 of the 155 buildings in the Uptown Historic District and the proposed Inventory includes all completed buildings as well as the City Clock. Mr. Chen advised the new format includes similar information as before but it is presented in a tabular format and includes new and old pictures, a new four category system, new local historical context, expanded architectural descriptions and references to other resources and surveys. Mr. Chen thanked Councilor Smith, Mike Kohus and Lynn Kronholm of the HAPC for all of their hard work on the new inventory noting they spent hours and hours meeting and working on the inventory project over a 13 month period. Mr. Chen also thanked Councilor Southard and Mr. Bob Benson for creating definitions for the various architectural styles located throughout the Uptown Historic District.

Mr. Mike Kohus, Chair, Historic and Architectural Preservation Commission, advised the City hired Mr. Bob Benson to assist with creating the definitions and he could not think of anyone better to do that work. Mr. Kohus noted as time goes by architectural historical definitions get twisted and stretched and Mr. Benson assisted with pulling them back together. Mr. Kohus acknowledged Councilor Smith and Councilor Southard for their assistance with the project. Mr. Kohus noted he was glad everyone can now enjoy the history of Oxford which there was a lot of.

Mayor Rousmaniere inquired if buildings had certain protections by being categorized in the new inventory.

Mr. Chen advised all of the buildings in the Uptown Historic District were included in the new inventory and prior to the new inventory there were no descriptions of certain buildings. Mr. Chen noted with the new inventory the owner will understand what the building style is and what its historic context is and the HAPC can have a better dialogue with the owner. Mr. Chen advised any building in the Historic District had to go before the HAPC for any exterior modifications. Mr. Smith noted prior to the new inventory many buildings were not defined and had no pedigree so it made demolition easier. Mr. Chen advised there was a process to see if a proposal met certain criteria and by sharing information with property owners they could understand the historic significance of a building and possibly rethink a demolition or modification. Ms. Southard noted buildings could not be protected if no one knew what they were and the point was to explain what the buildings were and work together to protect them. Ms. Southard advised part of the Comprehensive Plan was to preserve the historic nature of the community. Ms. Southard noted a tremendous amount of work went into creating the new inventory and she felt it was a great document. Ms. Raghu inquired how the new inventory aligns with the goals towards creating affordable housing. Mr. Prytherch advised there were other market forces that were way more significant in terms of affordable housing. Mr. Dana inquired if the HAPC was willing to expand the inventory to include buildings outside of the Uptown District and Mr. Chen advised the HAPC would discuss that issue at their Work Session tomorrow evening. Mr. Prytherch noted he felt the new inventory was an incredible effort and long overdue and he felt the City's capacity to do the inventorying was not going to catch up with the desire to protect important buildings. Mr. Prytherch advised he looked forward to hearing creative ideas from the HAPC on how to up the capacity to do this work. Ms. Southard advised the HAPC had a number of ideas they were going to discuss tomorrow.

Mayor Rousmaniere inquired if there were any additional comments from the public and there were none.

ORDINANCE
NEW CHAPTER 1331

An Ordinance Repealing Oxford Codified Ordinance Chapter 1331 Entitled Historic and Architectural Preservation, And Adopting New Oxford Codified Ordinance Chapter 1331 Entitled Historic And Architectural Preservation. (Jung-Han Chen, Community Development Director)

Mr. Chen advised since the new inventory will be adopted and it has 4 different categories the categories must match the Codified Ordinance. Mr. Chen noted the proposed Ordinance would provide new definitions for contributing buildings and delete the definition of significant buildings. Mr. Chen advised the proposed Ordinance would provide consistency between the inventory and the Codified Ordinance.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Ms. Southard advised the proposed language was much clearer because using the word significant is more of a value judgement.

Mr. Dana referred to page 69 section (9)B. of Council's packet and suggested changing the word affection to effecting .

Ms. Eaton noted the change would be made for the second reading of the Ordinance.

ORDINANCE
SECOND READING
CURB, GUTTER & SIDEWALK
ASSESSMENTS

An Ordinance No. 3464 Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised this was the final piece of legislation needed to close out the 2017 curb, gutter and sidewalk assessment program and it allows the City to send the amounts to the County Auditor to collect what the City spent in repairs for private property. Mr. Dreisbach noted there had been no objections from property owners to date.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Prytherch noted having replaced some curb lately, this was a way private property owners contribute to the public welfare. Mr. Prytherch advised these were significant investments that individuals have to make for sidewalks curbs and gutters that do not just benefit them but benefit the public welfare.

Ms. Southard moved to adopt Ordinance No. 3464. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised the City's property tax levy for the Oxford Area Trail project will appear on the May 2018 ballot as Issue 2.

Mr. Elliott updated everyone on the Duke Energy electric pole replacement project on Contreras Road and some phased road closures.

Ms. Eaton asked Councilors to provide her with their vacation schedules.

Ms. Raghu advised she attended the Ohio Municipal League training in Columbus 2 Saturdays ago noting she learned a lot. Ms. Raghu noted she learned how well the City of Oxford is run and she learned how much Council exercised its administrative ability and how little they exercise their legislative ability. Ms. Raghu advised she was reminded by a constituent this past weekend that she was not elected to be the status quo and she found the OML conference to be inspiring.

Mr. Ellerbe wished OPD and OFD the best of luck next Thursday noting his hope it would be a regular average day.

Mr. Dana noted the area of US27 South was going to be under more development pressure and he and Councilor Smith would make a presentation to the Planning Commission about making a Comprehensive Plan work. Mr. Dana advised one place the Comprehensive Plan has teeth is when an Ordinance requires decision standards. Mr. Dana noted he felt it was important for the City to figure out how best to develop areas under pressure.

Mr. Smith noted the pressure on US27 South would occur when the new access roadway for Southpointe Parkway is built.

Ms. Southard wished everyone a safe beginning of Spring Break and noted her hope OPD and OFD would have as easy of a time as possible next Thursday. Ms. Southard noted she did a ride-along with OPD 4 years ago and it was quite an eye opener. Ms. Southard advised OPD did so much work keeping all residents of Oxford safe.

Mr. Prytherch referred to a recent newspaper article describing physical abuse OPD officers had endured in the last two weeks and noted there was public and then there was public service. Mr. Prytherch thanked OPD for the work they do so people can feel safe in their homes.

Mr. Prytherch advised Issue 2 for the construction of Oxford Area Trails would be on the ballot in May and there was an informational meeting on Wednesday, March 14th at 7:00 p.m. at the Oxford Community Arts Center. Mr. Prytherch noted there was also a new website www.oxfordareatrails.org which was a great informational resource about the proposed levy.

Mr. Prytherch advised he appreciated the Oxford Press piece about the Town Gown Initiative Team (TGIT) and all the great work that's being done for town/gown relations. Mr. Prytherch noted he was starting to get vibrations from Roudebush Hall that significant changes could happen at Miami University in the coming years that would have fundamental impacts on the town. Mr. Prytherch noted he felt Council needed to be tuned in and not have to react to major enrollment changes. Mr. Prytherch advised his hope the TGIT was up to the task of collaboration during what could be changing times in the coming years.

Mayor Rousmaniere advised during the recent Council Retreat Council agreed to develop some consistent communications with the university regarding enrollment. Mayor Rousmaniere noted she invited Michael Kabbaz who is a Senior Vice President for Enrollment Management to attend a meeting of Council in April to give an update on this year's enrollment and also to the extent he is able the short and long term projections for enrollment. Mayor Rousmaniere advised enrollment has grown by 15% during the last 8 years but this year Mr. Kabbaz has advised it was the same as last year. Mayor Rousmaniere noted Mr. Kabbaz also speaks about the challenges Miami faces in terms of state support which is now at 9% so Council needs to think about the financial strains Miami faces. Mayor Rousmaniere reiterated that she invited Mr. Kabbaz to speak to Council in April to give Council an update which is something she felt would be good to do annually. Mayor Rousmaniere advised there was only so much anyone knows about the far future because it was up to the Board of Trustees, the state, and the State Legislature.

Mayor Rousmaniere advised she had been working a lot with town/gown relations and she has been reminded of Pierre Trudeau who was the Prime Minister of Canada and said that being a Canadian next to the United States was like sleeping with an elephant because every time the elephant sneezed or twitched or anything happened the smaller person had to respond. Mayor Rousmaniere noted she felt that was a lot like living in a small town with a university. Mayor Rousmaniere advised Council had to keep working with Miami and thinking positively about the relationships with each other.

ADJOURN

Mr. Dana moved to adjourn at 8:33 p.m. Mr. Smith seconded. The motion passed 7-0-0.