

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott

Police

Originating Department

Council Meeting Of: April 18, 2017

John A. Jones

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 11, 2017

Date Prepared

Agenda Title: Authorization to Dispose of Surplus Property

Recommendation: Approve

Discussion: The following vehicles have reached the end of their useful service to the Police Department. Staff requests authorization to declare the following vehicles as surplus so they may be taken out of service and auctioned to the highest bidder:

#104	2001 Chevy Impala marked Citizen Observer Patrol vehicle
#105	2003 Ford Expedition 4x4 marked police SUV
#130	1999 Ford Crown Victoria marked parking vehicle
#141	2004 Ford Crown Victoria marked police cruiser
#163	2001 Audi A6 covert vehicle

This Resolution will authorize the City Manager to dispose of the above referenced vehicles by public auction, including Internet electronic auction, at the earliest convenience of the City.

Approved By:

Department Head:
City Manager:

Initial Date

JA \ 4-11-17
DRE \ 4-14-17

RESOLUTION NO.

A RESOLUTION DECLARING CERTAIN CITY PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES AS SURPLUS AND AUTHORIZING ITS ADVERTISEMENT AND SALE TO THE HIGHEST BIDDER AT PUBLIC AUCTION OR INTERNET AUCTION.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The vehicles set forth in Exhibit 'A' attached hereto and incorporated herein, are hereby declared surplus for City purposes and no longer needed for municipal purposes, and that said property is hereby declared to be surplus.

SECTION 2: Council hereby authorizes the sale of said vehicles at public auction or internet auction to the highest bidder with proceeds thereof deposited in the General Fund.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

EXHIBIT “A”

- #104 2001 Chevrolet Impala marked Citizen Observer Patrol vehicle
- #105 2003 Ford Expedition 4x4 marked police SUV
- #130 1999 Ford Crown Victoria marked parking vehicle
- #141 2004 Ford Crown Victoria marked police cruiser
- #163 2001 Audi A6 covert vehicle (former seizure)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: April 4, 2017

Account Code #: N/A

Budgeted Amount: \$ N/A

Service Department

Originating Department

Michael Dreisbach, Service Director

Prepared By

March 21, 2017

Date Prepared

Agenda Title: Acceptance of a Water Easement

Recommendation: Approve

Discussion:

Construction of new buildings has begun on outlots in the Bishop Square development (formerly known as the Wal-Mart site) just off Locust Street. In order to accommodate a canopy at the northern most outlots, a City water main had to be relocated outside of its recorded easement. The developer has requested the City grant a partial release of easement for this area, specifically noted on Exhibit "A" to this report and represented by the "hatched" trapezoidal area of 0.007 acres.

In order to protect the city's relocated water main, the developer will grant two new water easements as noted on Exhibit "A" as 0.001 acres and 0.005 acres adjacent to existing easement proposed for release.

On the advice of our law director, staff has requested separate Ordinances for the release of easement and for the acceptance of easement. Staff recommends approval of both Ordinances.

Approved By:

Department Head:

City Manager:

Initial Date

MBD 3/21/17

DRE 3/21/17

ORDINANCE NO.

AN ORDINANCE ACCEPTING A WATERLINE EASEMENT FROM EVR INVESTMENTS, LLC OVER THE PROPERTY OF GRANTOR AS DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN, FOR THE PURPOSE OF RELOCATING A CITY OWNED WATERLINE OUTSIDE OF ITS RECORDED EASEMENT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION I: The City Manager and the Service Director recommend Council authorize the City Manager to accept on behalf of the City of Oxford a Waterline Easement from EVR Investments, LLC over the property of grantor as described in Exhibit "A" attached hereto and incorporated herein, for the purpose of relocating a City owned waterline outside of its recorded easement.

SECTION II: City Council hereby accepts the recommendation of the City Manager and the Service Director and authorizes the City Manager to accept on behalf of the City of Oxford a Waterline Easement from EVR Investments, LLC over the property of grantor as described in Exhibit "A" attached hereto and incorporated herein, for the purpose of relocating a City owned waterline outside of its recorded easement.

SECTION III: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

WATERLINE EASEMENT

KNOW ALL MEN BY THESE PRESENT THAT EVR INVESTMENTS, LLC, an Ohio limited liability company, (the "Grantor"), for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable considerations paid by the CITY OF OXFORD, OHIO, an Ohio municipal corporation (the "Grantee"), the receipt of which are hereby acknowledged, does hereby for itself and its successors and assigns grant and convey to the Grantee, its successors and assigns forever, a perpetual right of way and easement to construct, install, operate, repair, replace, relocate, inspect and maintain a waterline, together with all appurtenances incidental thereto, on, over, through, under and across the property of Grantor, located in the City of Oxford, County of Butler, and State of Ohio, and described in Exhibit A, which is attached hereto and made a part of this easement (the "Easement Area").

To have and to hold said easement with all of the privileges and appurtenances thereto belonging to said Grantee, its successors and assigns forever.

In the case of underground services, the Grantee, and its successors and assigns, is hereby granted the right and easement to install all necessary service facilities, which shall remain the property of the Grantee, and its successors and assigns, from its distribution lines, in such location or locations in the Easement Area as may be necessary to serve with water services all buildings existing or to be constructed on the premises adjacent to the Easement Area.

The Grantee, its successors and assigns, shall have the right of ingress to and egress from the Easement Area, and the right to do any and all things reasonably necessary, proper or incidental to the successful operation and maintenance of said waterline and all necessary appurtenances, in accordance with ordinances for management and protection of the City of Oxford.

The Grantee, its successors and assigns, shall restore all property, excluding fences, buildings or other structures within the Easement Area, to its original condition insofar as practicable, after entering upon the Easement Area for the purposes hereinbefore set forth, including construction, repair, maintenance, replacement, relocation, operation, inspection and maintenance of all facilities and improvements of the Grantee, its successors and assigns within the Easement Area.

Grantor reserves all rights to use the Easement Area for any purposes not inconsistent with rights granted herein.

Grantor, for itself and its successors and assigns, covenants with the Grantee, its successors and assigns, that Grantor is lawfully seized of the premises as a good and indefensible estate in fee simple, have good rights to grant the same, and will warrant and defend the premises with the appurtenances there unto belonging to the Grantee, its successors and assigns, against all claims of all persons whosoever.

IN WITNESS WHEREOF, GRANTOR has caused its corporate name to be subscribed this _____ day of _____, 2017.

EVR INVESTMENTS, LLC,
an Ohio limited liability company

By: _____
Name: _____
Title: _____

STATE OF _____

COUNTY OF _____, ss:

Before me, a Notary Public, in and for said County and State, personally appeared _____, the _____ of EVR Investments, LLC, an Ohio limited liability company, who acknowledged that he did sign the foregoing instrument and the same is his free act and deed on behalf of Grantor.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this _____ day of _____, 2017.

Notary Public

This Instrument Prepared by:
Robert S. Ryan, Esq.
Kephart Fisher LLC
207 N. Fourth Street
Columbus,

OH

43215

CONSENT TO GRANT OF EASEMENT

RE NVC OXFORD COMMERCIAL, LLC, an Ohio limited liability company ("Tenant"), whose mailing address is 4242 Tuller Road, Dublin, Ohio 43017, is the tenant under a certain Amended and Restated Ground Lease Agreement for Commercial Development (Lot 3832 of Bishops Square Phase II) and a certain Amended and Restated Ground Lease Agreement for Commercial Development (Lot 3833 of Bishops Square Phase II) (collectively "Leases") with EVR INVESTMENTS, LLC, an Ohio limited liability company ("Grantor"), both dated May 29, 2015, memorandums of which were recorded on June 8, 2015 in Book 8800, Page 2030 and Book 8800, Page 2026, in the Butler County Recorder's Office, Butler County, Ohio.

The property subject to the Leases (the "Property") is located in the City of Oxford, Butler County, Ohio and legally described as follows:

Situate in Section 27, Town 5, Range 1, City of Oxford, Butler County, State of Ohio; being Lots 3832 and 3833 as shown on the record plat of Bishops Square Subdivision Phase II, being a Replat of Lots 3812-3813 Bishops Square, as the same are delineated on the plat of such subdivision recorded in Book 8787, Page 15, Recorder's Office, Butler County, Ohio.

Tenant acknowledges that Grantor is granting the Waterline Easement dated the ____ day of _____, 2017 to THE CITY OF OXFORD, OHIO, an Ohio municipal corporation ("Grantee"), over, upon and across a portion of the Property and, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, consents to and agrees to comply with the terms of the Waterline Easement.

TENANT:

RE NVC OXFORD COMMERCIAL, LLC,
an Ohio limited liability company

By: _____

Robert L. Fiorita, Manager

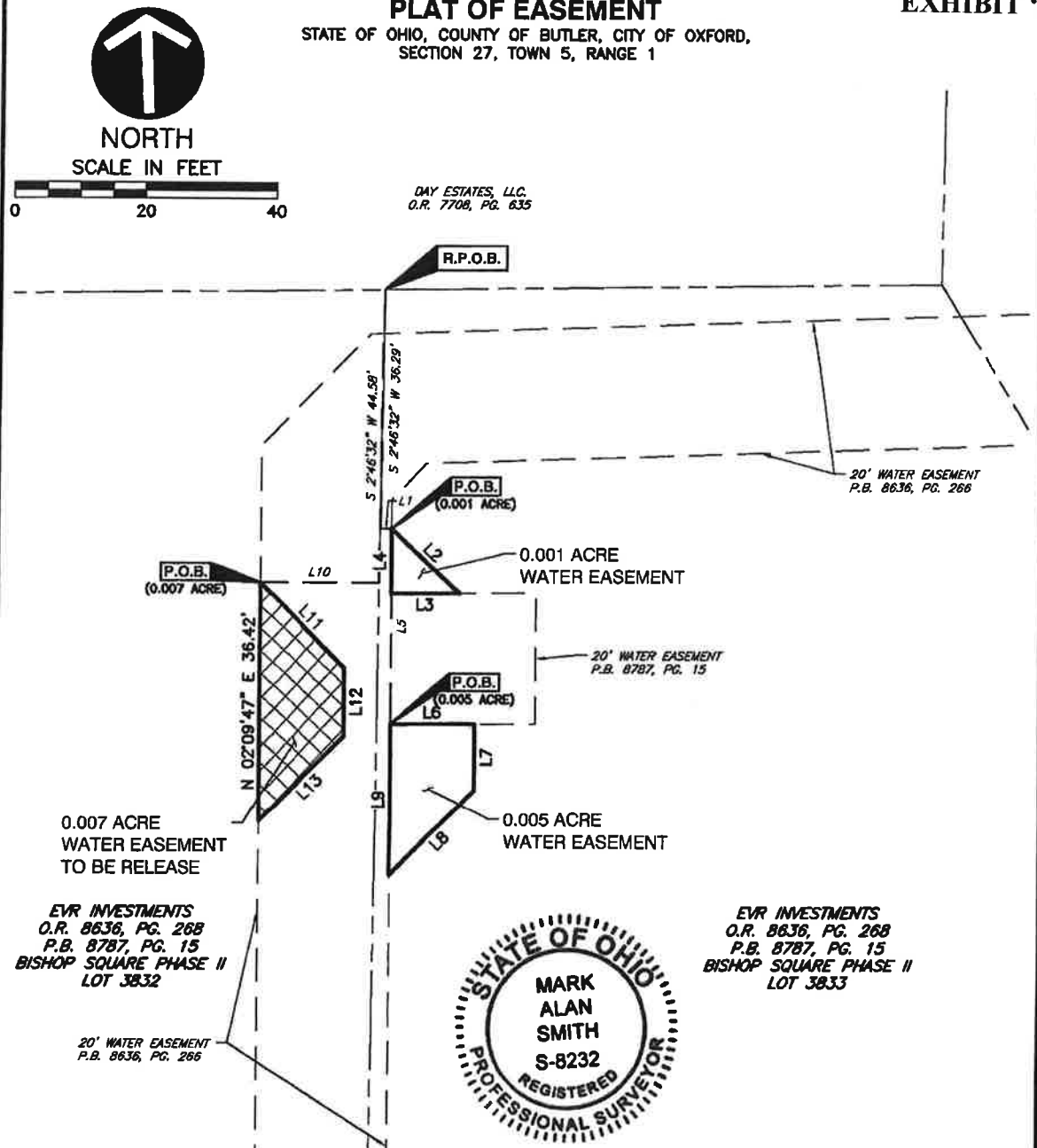
ACKNOWLEDGMENT

STATE OF OHIO)
) ss:
COUNTY OF _____)

The foregoing instrument was acknowledged before me this ____ day of _____, 2017, by Robert L. Fiorita, Manager of RE NVC Oxford Commercial, LLC, an Ohio limited liability company, on behalf of said limited liability company.

Notary Public

EXHIBIT 'A'



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S 87°50'13" E	1.73'
L2	S 44°32'59" E	14.38'
L3	N 87°50'13" W	10.47'
L4	N 02°09'47" E	0.86'
L5	S 02°09'47" W	28.86'

LINE TABLE		
LINE #	DIRECTION	LENGTH
L6	S 87°50'13" E	12.87'
L7	S 02°09'47" W	10.16'
L8	S 47°09'47" W	18.34'
L9	N 02°09'47" E	23.13'
L10	N 87°50'13" W	18.18'

LINE TABLE		
LINE #	DIRECTION	LENGTH
L11	S 42°50'13" E	18.34'
L12	S 02°09'47" W	10.48'
L13	S 47°09'47" W	18.34'

BASIS OF BEARINGS

THE BEARINGS SHOWN ON THIS SURVEY ARE BASED ON THE BEARING OF SOUTH 87°21'37" EAST FOR THE SOUTH RIGHT-OF-WAY LINE OF SPRING STREET OF RECORD IN OFFICIAL RECORD 8636, PAGE 266.

Mark Alan Smith 2/13/2017
MARK ALAN SMITH
REGISTERED SURVEYOR NO. S-8232
DATE

Civil & Environmental Consultants, Inc.
250 Old Wilson Bridge Road · Suite 250 · Worthington, OH 43085
614-540-8633 · 888-598-6808
www.cecinc.com

0.001 ACRE WATER EASEMENT
0.005 ACRE WATER EASEMENT
0.007 ACRE WATER EASEMENT RELEASE

CITY OF OXFORD
BUTLER COUNTY, OHIO

DRAWN BY: JEC CHECKED BY: JWC APPROVED BY: MAS DRAWING NO.:
DATE: FEBRUARY 2017 DWG SCALE: 1"=20' PROJECT NO: 163-973/170-306 **1 OF 1**

**DESCRIPTION OF 0.005 ACRES
WATER EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.005 acres within Lot 3833, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3833 and Lot 3832 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 36.29 feet, to a point;

Thence, South 87°50'13" East, a distance of 1.73 feet, to a point in the easterly line of an existing waterline easement as shown said Bishops Square Phase II;

Thence, South 02°09'47" West, through said Lot 3833 and with the easterly line of said existing waterline easement, a distance of 39.72 feet, to **THE POINT OF TRUE BEGINNING**;

Thence, South 87°50'13" East, continuing through said Lot 3833 and along the southerly line of said existing waterline easement, a distance of 12.97 feet, to a point;

Thence, continuing through said Lot 3833, the following courses;

South 02°09'47" West, a distance of 10.16 feet, to a point;

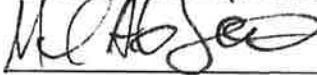
South 47°09'47" West, a distance of 18.34 feet, to a point in the easterly line of said existing waterline easement;

Thence, North 02°09'47" East, with the easterly line of said existing waterline easement, a distance of 23.13 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.005 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.



2/13/2017

Mark Alan Smith P.S.
Registered Surveyor No. 8232

Date

**DESCRIPTION OF 0.001 ACRES
WATER EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.001 acres within Lot 3833, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3833 and Lot 3832 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 36.29 feet, to a point;

Thence, South 87°50'13", a distance of 1.73 feet, to **THE POINT OF TRUE BEGINNING**;

Thence, South 44°32'59" East, a distance of 14.38, to a point in the north line of the existing waterline easement as shown in said Bishop Square Phase II plat;

Thence, North 87°50'13" West, along the northerly line of said existing waterline easement, a distance of 10.47 feet, to a point in the easterly line of the existing waterline easement, as shown in said Bishop Square Phase II plat;

Thence, North 02°09'47" West, along the easterly line of said existing waterline easement, a distance of 9.86 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.001 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Mark Alan Smith

Mark Alan Smith P.S.
Registered Surveyor No. 8232

2/13/2017
Date

**DESCRIPTION OF 0.007 ACRES
RELEASE OF EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.007 acres within Lot 3832, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3832 and Lot 3833 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 44.58 feet, to a point;

Thence, North 87°50'13" West, a distance of 18.18 feet, to the westerly line of an existing waterline easement as shown in said Bishops Square Phase II, and being **THE POINT OF TRUE BEGINNING**;

Thence, through said Lot 3832, and through said existing waterline easement, the following courses:

South 42°50'13" East, a distance of 18.34 feet, to a point;

South 02°09'47" West, a distance of 10.48 feet, to a point;

South 47°09'47" West, a distance of 18.34 feet, to a point in the westerly line of said existing waterline easement;

Thence, North 02°09'47" East, along the westerly line of said existing waterline easement, a distance of 36.42 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.007 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Mark Alan Smith

Mark Alan Smith P.S.

Registered Surveyor No. 8232

2/15/2017

Date

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: April 18, 2017

Account Code #: Not Applicable

Budgeted Amount: Not Applicable

Service Department
Originating Department

Michael B. Dreisbach
Prepared By

April 10, 2017
Date Prepared

Agenda Title: Notice to Property Owners Declaring the Necessity to Improve Property.

Recommendation: Approve

Discussion:

As part of the City's capital improvement program for street resurfacing, Staff has identified properties with defective, missing, or sub-standard curb, gutter, sidewalks, and/or driveway aprons. Many of these deficiencies were identified as trip hazards and areas that contribute to lowering the expected lifespan of street improvements. Staff has already sent notices to property owners and informed them of the project and the need to repair defective sections of concrete. Staff also informed the owners that if the deficiencies were not corrected, the City would proceed to have the work done and charge the cost against the property. The City will follow the assessment process as defined in Ohio Revised Code Section 729. Staff has added two additional properties outside of the project limits to the listing based on public complaints or reports of persons injured while tripping over defective concrete areas.

Exhibits "A" and "B", attached to this report, show a complete listing of the properties involved for these projects, the types of repairs that are necessary, and an estimate of probable cost for the improvements. A copy of plans and specifications for necessary repairs has been filed with the Clerk of Council's office, and are available for inspection. The total costs for the project, as well as the estimated costs to property owners, are as follows:

<u>Project</u>	<u>Total Est. Project Cost (Public)</u>	<u>Total Est. Costs to Property Owners</u>
Street and Sidewalk Improvements	\$ 690,000	\$ 333,296

By addressing the repairs at this time, the public investment in street resurfacing may be expected to retain its value for several additional years, eliminate significant hazards to pedestrians and cyclists, and improve the aesthetics of the community. It is Staff's recommendation that the City Council approve this Resolution so that the process to complete necessary repairs and improvements may begin. The City will serve notice to all property owners involved and they will have 30 days to make repairs from the date of service. Should a property owner disagree with the City's order, they may appeal to the City Manager for a hearing on their property and the required improvements. A Resolution will then be required for the City to contract for the improvements. Once work is completed, a Resolution will need to be approved stating the total actual cost to each parcel owner, followed by an Ordinance levying special assessments to the parcels for the improvements.

Currently, \$290,000 has been appropriated for the City to contract for repairs and new sidewalk construction should the property owners choose not to have the work done. Should the City have to contract for repairs in excess of this amount, a transfer from other appropriations or a supplemental appropriation will be necessary.

Approved By:

Department Head:

City Manager:

Initial Date

DRE 4-14-17

RESOLUTION NO.

A RESOLUTION DECLARING THAT IT IS NECESSARY TO IMPROVE THOSE PORTIONS OF CERTAIN PROPERTIES AS SHOWN IN EXHIBITS "A" AND "B" ATTACHED HERETO IN THE CITY OF OXFORD, OHIO, BY RE-PAVING, RE-CURBING, AND REPAIRING THE SIDEWALKS, CURBS, AND GUTTERS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION I: It is necessary to improve certain properties listed on Exhibits "A" and "B", a copy of which is attached hereto and incorporated herein by reference, by repaving, re-curbng and repairing the sidewalks, curbs, and gutters.

SECTION II: The plans, specifications and estimate of the cost of the improvements have been filed in the accordance with Ohio Revised Code Section 729.02 with the Clerk of Council.

SECTION III: It is hereby determined and declared that said improvements are conducive to the public health, convenience, safety and welfare of said City and the inhabitant thereof.

SECTION IV: Council hereby approves the plans, specifications and estimate of cost of repair on file.

SECTION V: Notice of the passage of this resolution of necessity, in accordance with Section 729.03 of the Ohio Revised Code, shall be served by the Clerk of Council upon the owners of the lots or lands abutting upon the sidewalks, curbs, and gutters to be constructed or repaired in the same manner as service of summons in civil cases, or by certified mail addressed to such owner at his or her last known address or to the address to which tax bills are sent, or by a combination of the foregoing methods.

SECTION VI: Those sidewalks, curbs, and gutters located on the properties described in Exhibit "A" and "B" shall be repaired by the owners of the lots or lands abutting thereon in accordance with the specifications on file in the office of the Clerk of Council no later than thirty (30) days after receipt of the notice described in Section V.

SECTION VII: In the event such owner does not construct or repair such sidewalks, curbs, and gutters in accordance with such specifications and within thirty (30) days after receipt of the notice described in Section V, the City will repair such sidewalks, curbs, and gutters, and assess the costs thereof against the owner of the lots or lands abutting thereon.

SECTION VIII: The costs of the sidewalks, curbs, and gutters improvements shall be assessed by the foot front of the property bounding and abutting on the improvement, upon the following described lots of land, to-wit: All lots and land bounding and abutting upon the proposed improvement between the termini aforesaid, which said lots and lands are hereby determined to be specifically benefited by said improvement; and the cost of said improvement shall not include the costs of preliminary and other surveys, plans, specifications, profiles and estimates of printing, serving, and publishing notices, resolutions and ordinances, the amount of damages resulting from the improvement assessed in favor of any owner of land affected by the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, but the cost of said improvement to be assessed shall include the expenses of legal services including obtaining an approving legal opinion, cost of labor and material and interest on bonds and notes issued in anticipation of the levy and collection of the special assessments together with all other necessary expenditures relative to expenses of financing, and relative to re-paving, re-curbing, or repairing the sidewalks, curbs, and gutters.

SECTION IX: The City Engineer is hereby authorized and directed to prepare and file in the office of the Clerk of Council the estimated assessments of the cost of the improvements described in this resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the office of the Clerk of Council, and shall be prepared pursuant to the provisions of this resolution.

SECTION X: The assessments to be levied shall be paid in five (5) annual installments, with interest on deferred payments at rate of five percent (5%); provided, that the owner of any property assessed may, at his or her option, pay such assessment in cash within thirty (30) days after passage of the assessing ordinance.

SECTION XI: The entire cost of said improvements, after application of the assessments herein provided for, shall be paid by the City of Oxford from funds available for this purpose in the Capital Improvement Fund.

SECTION XII: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

EXHIBIT A

[illegible]

EXHIBIT B

Address	Direction	Street Name	Property Owner	Parcel #	Lineal Ft Curb	Square Feet Sidewalk	Square Feet Sidewalk thru driveway	Square Ft Drive Apron	Square Ft Apron Remove Only	Estimated Cost
406	W	Chestnut	MELISSA A & MAURICE L NELSON	H4100122000001	40	0		0		\$ 1,800.00
819	S	Locust	REBECCA J. RUDOLPH	H4000105000019	15	0		0		\$ 675.00
812	S	Locust	ROGER CRAIG	H4100122000024	5	110		0		\$ 995.00
811	S	Locust	ROBERT G & ROSEMARY J PELPHREY	H4000105000109	15	0		0		\$ 675.00
406		Edgehill	BONNIE L ARLOSKI	H4100122000025	45	0		0		\$ 2,025.00
805	S	Locust	JOANNE H HARPER	H4100105000014	50	0		0		\$ 2,250.00
802	S	Locust	EVR INVESTMENTS LLC	H4100122000045	65	30		0		\$ 3,135.00
719	S	Locust	BETTY H BROOKBANK	H4100105000003	30	0		0		\$ 1,350.00
718	S	Locust	THELMA JANE DAWLEY	H4100122000046	45	75		0		\$ 2,550.00
714	S	Locust	OXFORD APARTMENTS LLC	H4100119000004	185	100		65		\$ 9,545.00
713	S	Locust	DENNIS AND BARBARA DAY	H4100105000101	60	0		0		\$ 2,700.00
705	S	Locust	DENNIS AND BARBARA DAY	H4100105000102	90	0		176		\$ 5,458.00
627	S	Locust	HOELZER/HOELZER RENTALS INC	H4100105000111	60	75		0		\$ 3,225.00
621	S	Locust	HOELZER/HOELZER RENTALS INC	H4100105000110	88	0		0		\$ 3,960.00
619	S	Locust	PAPA JOHNS OHIO LLC	H4100105000105	10	0		0		\$ 450.00
618	S	Locust	OXFORD APARTMENTS LLC	H4100122000055	90	0		0		\$ 4,050.00
614	S	Locust	OXFORD APARTMENTS LLC	H4100122000056	80	0		0		\$ 3,600.00
610	S	Locust	OXFORD APARTMENTS LLC	H4100122000057	70	100		16		\$ 3,978.00
602	S	Locust	OXFORD APARTMENTS LLC	H4100123000001 & H4100123000003	5	175		0		\$ 1,450.00
550	S	Locust	CORE MT OXFORD OH LLC	H4100119000072	197	125		0		\$ 9,740.00
BISHOP SQUARE			EVR INVESTMENTS LLC	H4100104000088, H4100104000087, & H4100104000085	200	0		0		\$ 9,000.00
500	S	Locust	GOLDNER TOLLGATE MALL LTD	H4100119000081	82	0		0		\$ 3,690.00
305	S	Locust	DAY ESTATES LLC	H4100104000002	255	1395		0		\$ 21,240.00
300	S	Locust	SSC OXFORD LLC	H4100119000079	160	50		44		\$ 7,902.00
327	W	Spring	GAIL J YOUNG & DOUGLAS A DAY SUCC CO-TR	H4100104000001	63	540		263		\$ 8,719.00
400	N	Locust	ST MARYS CHURCH	H4100015000018	120	0		0		\$ 5,400.00
400	N	Locust	ST MARYS CHURCH	H4100015000021	35	0		9		\$ 1,647.00
331	W	Withrow	BRIAN J KNOWLES	H4100008000068	0	50		0		\$ 350.00
330	W	Withrow	STEVEN D BROWN	H4000008000067	16	275		0		\$ 2,645.00
223	N	Locust	HELEN LOUISE BRADY	H4000008000049	57	25		0		\$ 2,740.00
400	W	Vine	WILLIAM & SUSAN MCGRATH	H4000015000024	15	300		0		\$ 2,775.00
302	N	Locust	DONALD J & DEBORAH S BAKER	H4100015000025	20	365		0		\$ 3,455.00
330	W	Vine	NICOLE AND JONATHAN VIVODA	H4100008000043 & H4100008000048	47	275	75	143	0	\$ 5,784.00
333	N	Locust	RODBRO & MYERS INVESTMENTS LLC	H4100015000026	0	240		0		\$ 1,680.00
334	N	Locust	KAREN K & SYDNEY V FERRARIO	H4100008000047	41	15		55		\$ 2,390.00
335	N	Locust	JUDITH E BERNHEIM	H4000015000027	0	25		0		\$ 175.00
336	N	Locust	NORTH SEA INVESTMENT GROUP LLC	H4000008000046	12	125		0		\$ 1,415.00
338	N	Locust	JANIE A ROBINSON	H41000080000246	0	50		0		\$ 350.00
340	N	Locust	LESHING LI	H4100008000002	12	125		0		\$ 1,415.00
341	N	Locust	ERIC W & JANET L FEAZELL	H4000015000029 & H4000015000030	85	0		60		\$ 4,305.00
344	N	Locust	TERRY DUDLEY	H4100008000001 & H4100008000004	98	125		42		\$ 5,621.00
5032		CC Pike	PARKVIEW ARMS LLC	H4100015000037	35	0		0		\$ 1,575.00
400	W	Sycamore	BOARD OF EDUCATION OF THE TALAWANDA CSD	H4100012000036	125	150		81		\$ 7,323.00
333	W	Sycamore	CHRISTOPHER R WOLFE & SHARI L WADE	H4000008000007, H4000008000008, & H4000008000009	93	25		45		\$ 4,720.00
327	W	Sycamore	JR ZIMMERMAN PROPERTIES LLC	H4100008000010, H4000008000011, & H4000008000012	31	50	65	45		\$ 2,625.00
319	W	Sycamore	CATHLEEN & JOHN F GOODE	H4100008000013, H4000008000015, & H4000008000018	20	0	0	0		\$ 900.00
310	W	Sycamore	CLINTON J & HEATHER R MAGEL	H4100012000008	5	0	0	0		\$ 225.00
400	W	Sycamore	BOARD OF EDUCATION OF THE TALAWANDA CSD	H4100012000036	10	0	75	60		\$ 1,530.00
320	N	Elm	JOSEPH & KATHRYN JACKSON	H4000008000021 & H4000008000022	40	0	0	0		\$ 1,800.00
323	N	Elm	BRUCE HAUTAU TR	H40000080000140	55	30	50	0		\$ 3,085.00
250	W	Sycamore	ANDREW BUCKLEY	H4000012000012	25	0	25	48		\$ 1,709.00
240	W	Sycamore	MEYER BENNETT MEYER	H4000012000013	5	75	50	0		\$ 1,150.00
230	W	Sycamore	OXFORD RESIDENTIAL & MIAMI STUDENTS RENTA	H4000012000014	15	25	0	0		\$ 850.00
220	W	Sycamore	ROGER PERRY	H4100012000015	16	75	50	45		\$ 2,005.00
219	W	Sycamore	SAGUARO PROPERTIES LLC	H4100008000138	40	25	55	30		\$ 2,655.00
217	W	Sycamore	IRENE PIERCE	H4000008000136 & H4000008000137	5	20	0	0		\$ 365.00

210	W	Sycamore	RYAN G RAMMINGER	H4100012000016	5	150	50	0	\$	1,675.00
207	W	Sycamore	CATHERINE NEWREN	H4100008000141	41	50	0	44	\$	2,547.00
205	W	Sycamore	D & B FAMILY LTD PRT	H4000008000142 & H4000008000143	29	0	75	30	\$	2,145.00
200	W	Sycamore	WAYNE AND CONNIE BRACK	H4000012000017	45	0	25	42	\$	2,561.00
130	W	Sycamore	PATE & GRUBBS PROPERTIES LLC	H4100011000065	42	50	25	30	\$	2,680.00
120	W	Sycamore	ROBERT L & MELISSA C BLACKBURN	H4000011000063	5	0	0	0	\$	225.00
327	N	College	YELLOW BRICK VENTURES LLC	H4100008000207	86	25	0	30	\$	4,285.00
321	N	College	HOF GROUP LLC	H4100008000208	20	50	75	39	\$	2,162.00
117	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4100008000209	30	155	90	54	\$	3,587.00
114	W	Sycamore	KNOX PROPERTIES OF OXFORD LLC	H4000011000046	40	225	0	0	\$	3,375.00
111	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4100008000250	60	25	0	0	\$	2,875.00
110	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4100011000099	5	30	0	0	\$	435.00
105	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4100008000251	46	325	0	0	\$	4,345.00
100	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4100011000098	30	25	0	0	\$	1,525.00
20	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4000011000077	10	25	0	0	\$	625.00
SE Corner	Beech & Sycamore		RICHARD A & JANET S MILLER	H4100007000001	38	25	50	36	\$	2,573.00
19	W	Sycamore	JAYNE S MILLER	H4100007000002	43	0	0	66	\$	2,463.00
16	W	Sycamore	OXFORD MIAMI PROPERTIES LLC	H4000011000079	24	25	75	54	\$	2,287.00
15	W	Sycamore	TODD E NIERHEYER	H4100007000071	30	0	50	42	\$	2,086.00
10	W	Sycamore	MORRISON RENTALS LLC	H4100011000033	5	150	0	0	\$	1,275.00
5111		Morning Sun	H & P PROPERTIES INC	H4100011000032	0	75	0	0	\$	525.00
322	N	Main	TONY MILLER BUILDERS LLC	H4100007000072	27	25	0	48	\$	1,774.00
102	S	Main	THOMAS J CONRAD TR ETAL	H4100003000070	10	70	0	0	\$	940.00
9	W	Walnut	WILLIAM T CONRAD	H4100003000072	5	0	0	0	\$	225.00
15	W	Walnut	WILLIAM A AND GLADYS PHILLIPS TRS	H4100003000073	0	45	0	0	\$	315.00
20	W	Walnut	4-D INVESTMENTS INC	H4100003000037	0	45	0	0	\$	315.00
28	W	Walnut	TRES WALNUT LLC	H4100003000036	5	0	0	0	\$	225.00
33	W	Walnut	MYRON MESLER ETAL	H4000003000039 & H4000003000040	88	105	0	96	\$	5,463.00
19	S	Beech	GRACIE HOLDINGS LTD	H4100003000035	29	185	0	114	\$	3,512.00
22	S	Beech	MICHAEL & MARK MESLER	H4100004000156	38	150	0	96	\$	3,528.00
103	W	Walnut	KATHRYN Z PETERKA & KIMBERLY PETERKA	H4000004000160	50	96	0	0	\$	2,922.00
113	W	Walnut	LORI ANN AUER	H4100004000159	57	116	0	50	\$	3,777.00
114	W	Walnut	JAMES CLAWSON	H4000004000157	25	75	0	0	\$	1,650.00
115	W	Walnut	WALNUT ST PROFESSIONAL	H4000004000158	21	16	0	0	\$	1,057.00
117	W	Walnut	KIMBERLY K PETERKA	H4100004000125	25	140	0	0	\$	2,105.00
123	W	Walnut	WILLIAM F HARGRAVES II TR	H4100004000126	35	40	0	0	\$	1,855.00
129	W	Walnut	TRES WALNUT LLC	H4100004000127	22	0	0	0	\$	990.00
100	S	College	GO IRISH LLC	H4100004000093	52	150	0	144	\$	4,542.00
10	S	College	PRES & TRS OF MIAMI U	H4000004000070 & H4000004000090	15	305	0	0	\$	2,810.00
215	W	Walnut	AUSTIN PARKER	H4000004000091	0	0	20	0	\$	160.00
219	W	Walnut	CLAWSON PROPERTIES II LLC	H4000004000068	30	100	0	0	\$	2,050.00
225	W	Walnut	ANDREW MAGEE TR	H4100004000067	25	125	0	60	\$	2,480.00
231	W	Walnut	MATZETTI LLC	H4100004000066	15	25	0	0	\$	850.00
802	S	Locust	CITY OF OXFORD		0	25	0	0	\$	175.00
338	N	Locust	CITY OF OXFORD (Alley Apron)		0	0	0	208	\$	1,664.00
341	N	Locust	CITY OF OXFORD (ROW)		21	0	0	0	\$	945.00
550	S	Locust	CITY OF OXFORD (Catch Basin)		14	0	0	0	\$	630.00
BISHOP SQUARE			CITY OF OXFORD		10	0	0	0	\$	450.00
330	W	Church	CITY OF OXFORD (Alley Apron)		0	48	0	60	\$	864.00
223	N	Locust	CITY OF OXFORD (Alley Apron)		22	50	0	42	\$	1,726.00
217	W	Sycamore	CITY OF OXFORD (Alley Apron)		23	0	0	48	\$	1,419.00
102	S	Main	CITY OF OXFORD (Catch Basin)		14	0	0	0	\$	630.00
6	W	Walnut	CITY OF OXFORD (Parking Garage)		80	0	0	126	\$	4,608.00
15	S	College	CITY OF OXFORD (Old Lane Library)		40	25	0	0	\$	2,000.00
219	W	Walnut	CITY OF OXFORD (Alley Apron)		25	0	50	84	\$	1,797.00
				Total:	4540	8616	1030	2870	0	\$ 295,535.00
					\$204,300.00	\$60,312.00	\$8,240.00	\$22,960.00	\$0.00	

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: April 18, 2017

Service Department
Originating Department

Account Code #: N/A

David Treleven
Prepared By

Budgeted Amount: N/A

April, 10 2017
Date Prepared

Agenda Title: Environmental Commission Resolution of Support

Recommendation: For Review and Consideration

Discussion:

During the regularly scheduled meeting of the Environmental Commission on April 5, 2017, a quorum was present including: Chair, Mr. Wright Gwyn; Vice-Chair, Ms. Madeline Maurer; City Council Representative, Mayor Kate Rousmaniere; Planning Commission Representative, Mr. Robert Bell; Mr. Vince Hand, and Jonathan Ralinovsky. Mr. Andor Kiss had previously notified the Commission that he would not be attending the meeting.

In February 2017, the State of Ohio proposed legislation that would (among other items) reduce existing, mandated renewable and energy efficiency standards to "goals", reduce the final energy target for 2027 from 22.5% to 17.2%, and that renewable and energy efficiency energy goals and standards would end in 2027.

The Commissioners have prepared a letter of endorsement for the Mayor's signature, requesting that Ohio State officials not only preserve the renewable and efficiency energy standards, but also strive to strengthen these standards.

Commissioners voted on a motion endorsing the Mayor's signature and submittal of the letter to the Ohio state officials referenced in the letter. The motion passed unanimously with six votes in favor.

Approved By:

Department Head:
City Manager:

Initial Date

DRE 4-14-17

RESOLUTION NO.

A RESOLUTION SUPPORTING A REQUEST BY THE OXFORD ENVIRONMENTAL COMMISSION TO SUBMIT A LETTER TO THE OHIO GOVERNOR, SENATE AND HOUSE OF REPRESENTATIVES TO RECONSIDER THEIR OPPOSITION TO THE “RENEWABLE AND ENERGY EFFICIENCY STANDARDS” AND TO ACTIVELY PURSUE THE DEVELOPMENT OF RENEWABLE ENERGY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: A request by the Environmental Commission was made to the Oxford City Council to submit a letter in support of renewable energy development to State officials as described in Attachment “A.”

SECTION 2: The State’s proposed “modifications” to the renewable and energy efficiency standards are not in the City’s or the State’s best interest both fiscally and environmentally.

SECTION 3: The City of Oxford is supporting renewable energy development through an energy aggregation program. When the program was inaugurated 97% of the City’s eligible residential customers chose to purchase their energy generated from wind farms.

SECTION 4: The Mayor of Oxford is hereby authorized to sign and submit a letter to State officials.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: OXFORD ENVIRONMENTAL COMMISSION

April 19, 2017

Attachment "A"

The Honorable John Kasich
Office of the Governor
77 S. High Street
30th Floor
Columbus, Ohio 43215

The Honorable Larry Obhof
Ohio Senate
1 Capitol Square
2nd Floor
Columbus, Ohio 43215

The Honorable Bill Coley
Ohio Senate
1 Capitol Square
1st Floor
Columbus, Ohio 43215

The Honorable Cliff Rosenberger
Ohio House of Representatives
77 S. High Street
14th Floor
Columbus, Ohio 43215

The Honorable Candice Keller
Ohio House of Representatives
77 S. High Street
11th Floor
Columbus, Ohio 43215

RE: Ohio Renewable and Energy Efficiency Standards

Dear Governor Kasich, President Obhof and Speaker Rosenberger:

This year, as in 2016, the state will again face a serious challenge to the well-being of our state's economy. As state leaders, you will be confronted with another obstacle to establishing and maintaining long-term, renewable and energy efficiency standards.

As you know, the Ohio Legislature voted in 2014 to freeze these standards, which were set to move us to 25 percent clean energy by 2025 (currently 2.5%) and reduce consumption 22.5 percent by 2025, and establish a study committee to provide recommendations on changes to the standards. Many hoped the committee would return with changes that would "fine tune" and improve these standards. Instead, in 2015, the Energy Mandates Study Committee chose to extend the freeze indefinitely. Media across the state, the business community, and Chambers of Commerce sharply criticized this action. Fortunately, the Committee failed.

However, in 2017, the Ohio legislature is resurrecting this issue and is spearheading an effort to weaken the standards. Examples of this include:

- Making renewable standards "goals" rather than mandates,
- Clarifying the law so that all energy goals and standards would end in 2027,

- Changing efficiency standard compliance to every three years from every year, and
- Reducing the 22.5% final energy efficiency target in 2027 to 17.2%.

This action is contrary to Governor Kasich's statement (*Cincinnati Enquirer*, Feb. 21, 2016) recognizing that "human beings affect the climate" and "we need to develop all of the renewables." It also contradicts his statements supporting renewable energy development made during several of his presidential debates. This action is leading Ohio in the opposite direction of at least 40 states that have either initiated steps to meeting similar goals or announcing their support for it.

For example,

- California, a major manufacturing and agricultural competitor of Ohio, has set ambitious goals:
 - 50 percent clean energy by 2030 and
 - 80 percent reduction in greenhouse-gas emissions by 2050.
- Illinois
 - 25 percent clean energy by 2026

As one can see, Ohio has the potential to fall behind other states in its pursuit of developing economic opportunities. This could very easily cost Ohio jobs, impact our public health, and slow our economy, all of which would put our state at a competitive disadvantage.

Communities throughout Ohio are working hard to help the state meet these renewable standards. Whether it is constructing new LEED Certified buildings, retrofitting existing buildings with increased insulation and more energy efficient lighting and HVAC systems, or developing/passing energy aggregation legislation utilizing wind and solar as part of their energy network, Ohio communities are extending a hand to help the state reach these important goals. In 2014, Oxford joined the effort by passing electric aggregation legislation that resulted in 97% of eligible residential customers choosing renewable wind energy for their electrical power when the program was inaugurated.

Ohio communities are doing their part to help the state reach and maintain these standards; we implore you to do yours. We ask Ohio to not only preserve these standards, but to also strengthen them. We also ask that the Ohio legislature actively pursue innovative solutions to develop smart economic growth and sustainable energy policies. It would be a shame to watch from a distance as our fellow states benefit from our lack of vision.

Respectfully,

Kate Rousmaniere, Mayor

C: Council
City Manager

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: April 18, 2017

Sam Perry
Prepared By

Account Code No. #:

April 11, 2017
Date Prepared

Budgeted Amount:

HAPC MEETING REPORT – April 5, 2017

New Business:

HAPC-2017-07, 101 E. High Street, Municipal Building, window and roof replacement, repair of existing cupola, installation of two overhead doors, **Michael Dreisbach, Applicant/Agent**

The Commission reviewed the City proposal for modifications to the Municipal Building for the future Oxford Police Station. The Commission discussed the details as presented by staff and approved the Certificate of Appropriateness as proposed.

HAPC-2017-08, 15 S. College Avenue, former Lane Library, installation of additional windows, and the removal and replacement of an existing rooftop air conditioning condensing units, **Michael Dreisbach, Applicant/Agent**

The Commission reviewed the City proposal for modifications to the former Lane Library for the future City Administration Building. The Commission discussed the details as presented by staff and approved the Certificate of Appropriateness as proposed.

HAPC-2017-11, 200-208 E. High Street, Beta Theta Pi Fraternity, renovation and addition to the Alpha Chapter House, **Renouveau Design, Inc., Tom Converse, Applicant, Agent**

The Commission reviewed the proposal as follow-up from the September 2016 pre-application. There were no changes. The proposal is to retain the historic buildings and re-use them by adding a two story connector addition. The Commission discussed the details as presented by the architect and approved the Certificate of Appropriateness as proposed.

Preservation Month Activities:

Potential historic marker applications
Walking tours

Administrative Approvals:

HAPC-2017-09-ADM, 29 E. High Street, formerly Lane & Kate, Hush Intimate Apparel, relocation of an awning to new location, **Scott Webb, Applicant, Agent**

HAPC-2017-10-ADM, 109 W. High Street, formerly Morning Sun Bakery, Oxford Smoke Time, removal of existing awning and installation of a wall sign above entrance door, **Karen Grimes, Applicant**

Announcements

- May Walking Tours
- May Historic Marker Applications
- Inventory Subcommittee
- Upcoming Planning Commission work session April 11

The next regular meeting is May 3, 2017 at 6:00 p.m. at 118 W. High Street.

Department Head:

City Attorney:

City Manager:

Handwritten signatures and dates:
JHC, 4/11/17
DRE, 4/13/17

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: April 18, 2017

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

April 7, 2017
Date Prepared

Agenda Title: Environmental Commission Meeting of April 5, 2017

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, April 5, 2017 meeting were: Chair, Mr. Wright Gwyn; Vice-Chair, Ms. Madeline Maurer; City Council Representative, Mayor Kate Rousmaniere; Planning Commission Representative, Mr. Robert Bell; Mr. Vince Hand, and Jonathan Ralinovsky. A quorum was present. Mr. Andor Kiss had previously notified the Commission that he would not be attending the meeting.

The minutes from the March 1, 2017 Environmental Commission meeting were unanimously approved upon the correction of changing the month of the meeting from "February" to "March".

The Commission welcomed its newest member, Mr. Jonathon Ralinovsky.

Mayor Rousmaniere updated the Commissioners on recent City Council developments. At the April 4, 2017 Council meeting, a group of citizens requested that Oxford join the Compact of Mayors, which encourages climate leadership at the local level. Participation in the Compact of Mayors would require (among other items) Oxford to inventory its greenhouse gas (GHG) emissions, both directly and through incidental energy uses, and subsequently make a binding covenant for their reduction. Mayor Rousmaniere indicated she intended to meet further with the citizens, and asked that Environmental Commissioners assist her. Both Vice-Chair Maurer and Mr. Hand volunteered to assist the Mayor in discussions with the citizens. Mayor Rousmaniere indicated she was concerned about the amount of time and effort it would take to prepare a GHG inventory, particularly given the City's limited staffing.

Mr. Bell informed the Environmental Commission that the Planning Commission had met with City Council to outline priorities for 2017. Included in the priorities for Planning Commission included updating the residential zoning in the Mile Square, and update commercial zoning throughout the community to prepare nuanced commercial zoning revisions based upon the business' (and its customers) vehicle usage. Mr. Bell also informed the Environmental Commissioners that a preliminary, concept plan for the "Vertigo" residential development south of Stewart Square had been received. The Environmental Commission requested that the development plan be reviewed for potential impact to localized storm water run-off, and that efforts to retain or reduce run-off be incorporated into the final development plan.

(Continued)

Approved By:

Department Head:
City Manager:

Initial Date

DRE 4-14-17

Chair Gwyn provided an edited copy of a letter that the Environmental Commission had recommended for the Mayor's signature last year (at the April 6, 2016 meeting), and had been sent to several Ohio state government representatives regarding Ohio's decision to suspend expansion of the renewable and energy efficiency standards. In February 2017, the State of Ohio proposed legislation that would (among other items) reduce existing, mandated renewable and energy efficiency standards to "goals", reduce the final energy efficiency target for 2027 from 22.5% to 17.2%, and that renewable and energy efficiency energy goals and standards would end in 2027. The currently proposed letter was reviewed and edited to reflect the Commissioner's concern with the proposed legislation. Commissioners voted on a Resolution endorsing the Mayor's signature and submittal of the letter to the Ohio state officials referenced in the letter. The Resolution passed unanimously with six votes in favor.

Mr. Bell had provided Commissioners with a refined partial draft revision to Oxford's Codified Ordinance Chapter 935 (Trees, Shrubs and Other Plants) that he had prepared in conjunction with Community Development Director Chen. They had re-worked the previous draft that the Environmental Commission had prepared that incorporated proposed requirements for preservation and/or replacement of trees on privately developed lands. The refined partial draft revision separates regulations regarding public trees (similar to the existing Chapter 935) and the proposed regulations for preservation and/or replacement of private trees. Presently, Mr. Bell had only re-worked the public tree portion of the draft ordinance, which the Commissioners reviewed and commented on. Mr. Bell intends to work with Director Chen and prepare the refined draft revision to Chapter 935 by the May 2017 Environmental Commission meeting.

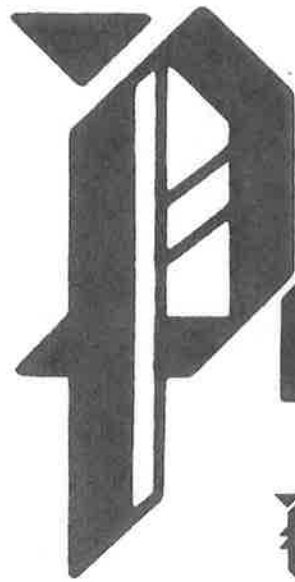
Staff informed the Commission that the internal review of the Environmental Commission's Chapter 4 (Best Management Practices) to Oxford's revision of its Stormwater Management Design Manual had been completed. The confirmation of referenced citations had taken the majority of the review time to confirm that the citations were the most current revision of the document, and that the document itself could be located (rather than just repeated from another document). Oxford's Service Department Staff is currently making the revisions to Chapter 4 and it is intended that that Chapter 4 should be available for the Commissions review and approval by the May 2017 meeting.

Staff informed the Commissioners that this year's Tree City USA Awards Program is to be held in Lebanon, Ohio on Friday, April 21, 2017. Commissioners were invited to attend the event. Oxford's Arbor Day tree planting is intended to be a Colorado Blue Spruce at the TRI Recreation Facility. Also, a recognition ceremony at the Oxford Community Park (OCP) is to be held for the Memorial Tree Plaque Program. Both of these events are scheduled for the morning of Friday, April 28, 2017 (Arbor Day). During the past year, Oxford citizens have purchased three Memorial Trees (two Eastern Redbuds and a Sunset Red Maple) to be planted at the OCP. Commissioners were invited to attend the events.

Staff reminded the Commission of the upcoming Earth Day "EarthFest" observation on Saturday, April 22, 2017 in the Uptown Memorial Park from approximately 9:00 a.m. until 12:00 noon. Staff has reserved a spot for the Environmental Commission at the event and intends to be present to distribute literature, take requests for changes in recycling services, and be present to answer questions from the public. Commissioners were invited to attend the event.

The final presentation by the Miami University Institute for the Environment and Sustainability graduate student's Professional Service Project (PSP) regarding storm sewer outfall inspections and preparation of an illicit discharge detection and elimination program manual for Oxford is scheduled for Tuesday, April 25, 2017 at 1:00 p.m. in Shideler Hall. This PSP was undertaken to assist Oxford with its responsibilities as a participant in the Ohio Environmental Protection Agency's Storm Water Management Program. Commissioners were invited to attend the event.

The Commissioners concluded discussion at 8:25 p.m. The next scheduled meeting of the Environmental Commission is on Wednesday, May 3, 2017 at 7:00 p.m., in the Municipal Building's Second Floor Conference Room.



Office of the Mayor

Proclamation

Whereas:

on April 22, 1970, United States Senator Gaylord Nelson of Wisconsin and Denis Hayes organized the first nation-wide day devoted to environmental awareness and education that was celebrated by an estimated 20 million Americans; and

WHEREAS, this day of environmental awareness and education is celebrated world-wide in some 180 countries, with the participation of over 4,000 separate organizations; and

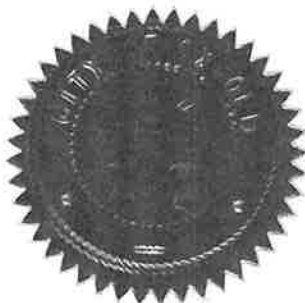
WHEREAS, individuals and institutions have a mutual responsibility to seek ecological, economical and ethical choices that enable the world, as well as our individual communities, to establish and maintain sustainable societies.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, do hereby proclaim that on Saturday, April 22, 2017 the City of Oxford will recognize and participate in the national and international celebration of:

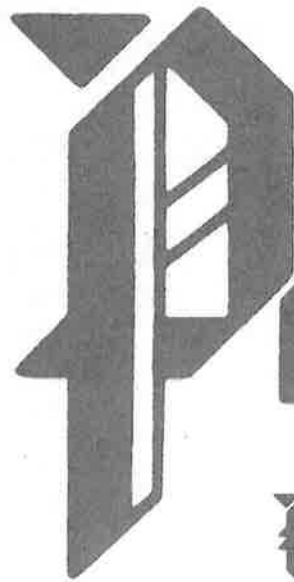
'EARTH DAY'

in the Uptown Parks and I urge all citizens to celebrate Earth Day and to remind each person of their right and responsibility to the wise use of this global home, to heal, preserve and improve the Earth and the quality of life for this and future generations, and to approach every day as an Earth Day.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 14th day of April, 2017.




KATE ROUSMANIERE, MAYOR



Office of the Mayor

Proclamation

Whereas:

in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

WHEREAS, trees can produce oxygen, provide habitat for wildlife, reduce the erosion of our precious top-soil by wind and water, cut heating and cooling costs, moderate the temperatures, clean the air, and help to absorb rainwater and slow the velocity of storm water runoff; and

WHEREAS, trees are a resource providing us with wood for our homes, fuel for our fires, paper, and countless other wood products; and

WHEREAS, associated with the management of the approximately 3,342 street, park, and public trees in the community, the City of Oxford has fulfilled the national Arbor Day Foundation's requirements for "Tree City USA" for twenty one consecutive years.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, Tree City USA, do hereby proclaim that on April 28, 2017, the last Friday of the month, the City of Oxford will recognize and participate in the national and international celebration of:

"ARBOR DAY"

I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 14th day of April, 2017.


KATE ROUSMANIERE, MAYOR



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: April 4, 2017

Account Code #: N/A

Budgeted Amount: \$ N/A

Service Department
Originating Department

Michael Dreisbach, Service Director
Prepared By

March 21, 2017
Date Prepared

Agenda Title: Partial Release of Easement

Recommendation: Approve

Discussion:

Construction of new buildings has begun on outlots in the Bishop Square development (formerly known as the Wal-Mart site) just off Locust Street. In order to accommodate a canopy at the northern most outlots, a City water main had to be relocated outside of its recorded easement. The developer has requested the City grant a partial release of easement for this area, specifically noted on Exhibit "A" to this report and represented by the "hatched" trapezoidal area of 0.007 acres.

In order to protect the city's relocated water main, the developer will grant two new water easements as noted on Exhibit "A" as 0.001 acres and 0.005 acres adjacent to existing easement proposed for release.

On the advice of our law director, staff has requested separate Ordinances for the release of easement and for the acceptance of easement. Staff recommends approval of both Ordinances.

Approved By:

Department Head:

City Manager:

Initial Date

MBD \ 3/21/17

DRE \ 3/21/17

ORDINANCE NO.

AN ORDINANCE APPROVING THE PARTIAL VACATION OF A WATERLINE EASEMENT LOCATED WITHIN LOT 3832, OF BISHOP SQUARE PHASE II AS DESCRIBED IN EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN FOR THE PURPOSE OF RELOCATING A CITY OWNED WATERLINE OUTSIDE OF ITS RECORDED EASEMENT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council finds that a request to partially vacate a waterline easement located within Lot 3832, of Bishop Square Phase II has been made by the owner of Bishop Square to accommodate their out lot development project. The easement is described in the document attached hereto as Exhibit "A".

SECTION 2: Council finds that there is good cause for the partial vacation of the waterline easement located within Lot 3832, of Bishop Square Phase II as described in the document attached hereto as Exhibit "A"; and that said partial vacation of the waterline easement is not detrimental to the general public interest.

SECTION 3: Council hereby orders that the waterline easement located within Lot 3832, of Bishop Square Phase II as described in the document attached hereto as Exhibit "A" be partially vacated.

SECTION 4: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

PARTIAL RELEASE OF EASEMENT

In consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, THE CITY OF OXFORD, OHIO, an Ohio municipal corporation (the "City"), hereby releases, discharges and quitclaims until EVR INVESTMENTS, LLC, an Ohio limited liability company, its successors and assign, all right, title and interest in a portion of the waterline easement (the "Easement") granted to the City in the Recorded Plat of Bishops Square, of record in Plat Book 8636, Page 266, Recorder's Office, Butler County, Ohio, with such release only pertaining to the real estate described in Exhibit A attached hereto and made a part hereof. The Easement shall remain unmodified and in full force and effect as to all property encumbered thereby, other than the real property described in Exhibit A.

EXECUTED this _____ day of _____, 2017.

THE CITY OF OXFORD, OHIO,
an Ohio municipal corporation

By: _____
Name: _____
Title: _____

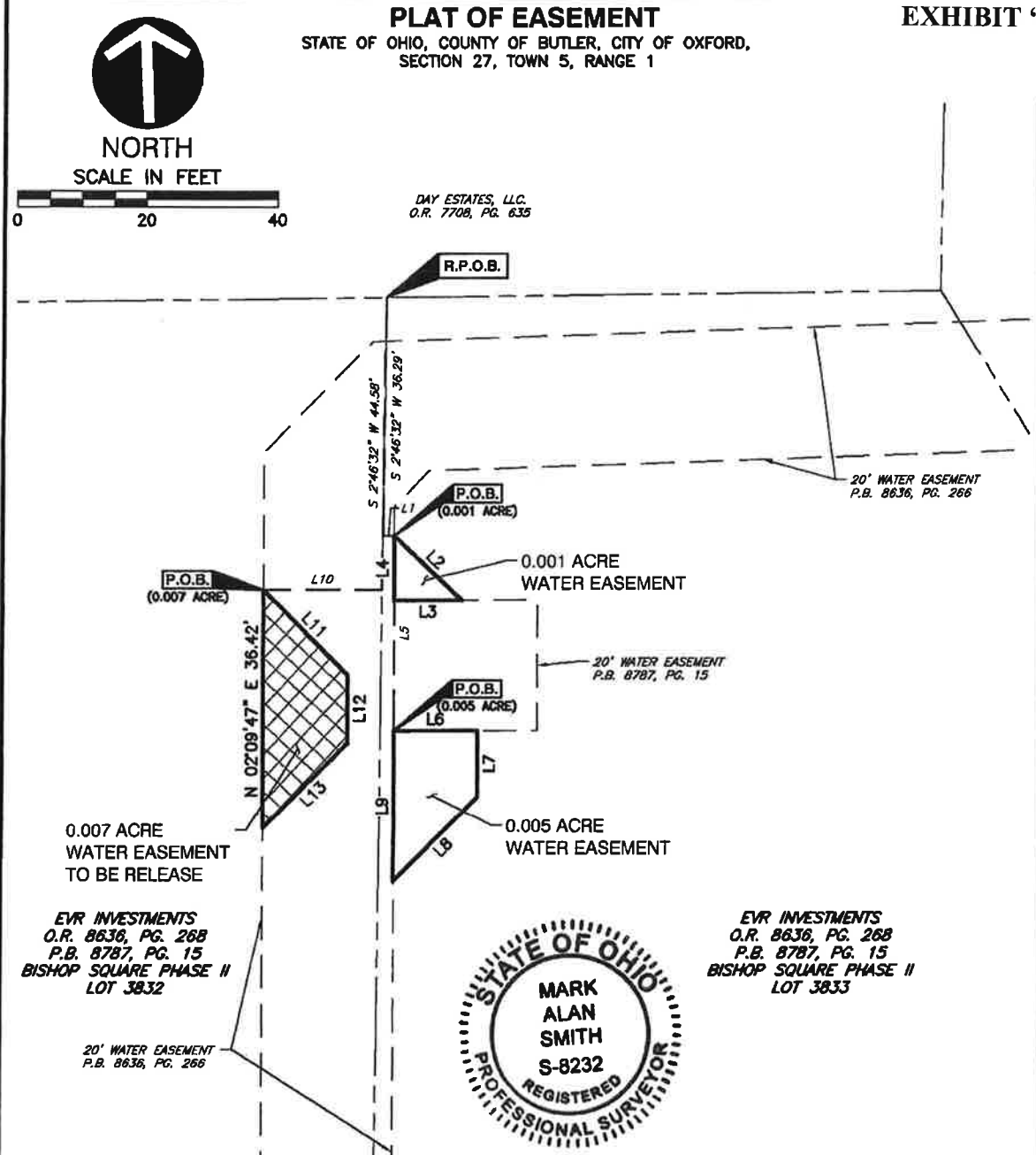
STATE OF _____ :
COUNTY OF _____ : SS

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by _____, the _____ of the City of Oxford, Ohio, an Ohio municipal corporation.

Notary Public
[Seal]

This instrument was prepared by:
Robert S. Ryan, Esq.
Kephart Fisher LLC
407 N. Fourth Street
Columbus, Ohio 43215

EXHIBIT 'A'



EVR INVESTMENTS
O.R. 8636, PG. 268
P.B. 8787, PG. 15
BISHOP SQUARE PHASE II
LOT 3832

EVR INVESTMENTS
O.R. 8636, PG. 268
P.B. 8787, PG. 15
BISHOP SQUARE PHASE II
LOT 3833



LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S 87°50'13" E	1.73'
L2	S 44°32'58" E	14.38'
L3	N 87°50'13" W	10.47'
L4	N 02°08'47" E	9.88'
L5	S 02°08'47" W	28.88'

LINE TABLE		
LINE #	DIRECTION	LENGTH
L6	S 87°50'13" E	12.97'
L7	S 02°08'47" W	10.18'
L8	S 47°08'47" W	18.34'
L9	N 02°08'47" E	23.13'
L10	N 87°50'13" W	18.18'

LINE TABLE		
LINE #	DIRECTION	LENGTH
L11	S 42°50'13" E	18.34'
L12	S 02°08'47" W	10.48'
L13	S 47°08'47" W	18.34'

BASIS OF BEARINGS

THE BEARINGS SHOWN ON THIS SURVEY ARE BASED ON THE BEARING OF SOUTH 87°21'37" EAST FOR THE SOUTH RIGHT-OF-WAY LINE OF SPRING STREET OF RECORD IN OFFICIAL RECORD 8636, PAGE 266.

Mark Alan Smith 2/13/2017
MARK ALAN SMITH
REGISTERED SURVEYOR NO. S-8232
DATE

Civil & Environmental Consultants, Inc.
250 Old Wilson Bridge Road · Suite 250 · Worthington, OH 43085
614-540-6633 · 888-598-6808
www.cecinc.com

0.001 ACRE WATER EASEMENT
0.005 ACRE WATER EASEMENT
0.007 ACRE WATER EASEMENT RELEASE

CITY OF OXFORD
BUTLER COUNTY, OHIO

DRAWN BY: JEC	CHECKED BY: JWC	APPROVED BY: MAS	DRAWING NO.: 1 OF 1
DATE: FEBRUARY 2017	DWG SCALE: 1"=20'	PROJECT NO: 163-973/170-306	

**DESCRIPTION OF 0.007 ACRES
RELEASE OF EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.007 acres within Lot 3832, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3832 and Lot 3833 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 44.58 feet, to a point;

Thence, North 87°50'13" West, a distance of 18.18 feet, to the westerly line of an existing waterline easement as shown in said Bishops Square Phase II, and being **THE POINT OF TRUE BEGINNING**;

Thence, through said Lot 3832, and through said existing waterline easement, the following courses:

South 42°50'13" East, a distance of 18.34 feet, to a point;

South 02°09'47" West, a distance of 10.48 feet, to a point;

South 47°09'47" West, a distance of 18.34 feet, to a point. in the westerly line of said existing waterline easement;

Thence, North 02°09'47" East, along the westerly line of said existing waterline easement, a distance of 36.42 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.007 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Mark Alan Smith

Mark Alan Smith P.S.
Registered Surveyor No. 8232

2/15/2017
Date

**DESCRIPTION OF 0.005 ACRES
WATER EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.005 acres within Lot 3833, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3833 and Lot 3832 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 36.29 feet, to a point;

Thence, South 87°50'13" East, a distance of 1.73 feet, to a point in the easterly line of an existing waterline easement as shown said Bishops Square Phase II;

Thence, South 02°09'47" West, through said Lot 3833 and with the easterly line of said existing waterline easement, a distance of 39.72 feet, to **THE POINT OF TRUE BEGINNING**;

Thence, South 87°50'13" East, continuing through said Lot 3833 and along the southerly line of said existing waterline easement, a distance of 12.97 feet, to a point;

Thence, continuing through said Lot 3833, the following courses;

South 02°09'47" West, a distance of 10.16 feet, to a point;

South 47°09'47" West, a distance of 18.34 feet, to a point in the easterly line of said existing waterline easement;

Thence, North 02°09'47" East, with the easterly line of said existing waterline easement, a distance of 23.13 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.005 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

A handwritten signature of Mark Alan Smith in black ink.

Mark Alan Smith P.S.
Registered Surveyor No. 8232

2/13/2017

Date

**DESCRIPTION OF 0.001 ACRES
WATER EASEMENT
BUTLER COUNTY, OHIO**

Situated in the State of Ohio, County of Butler, City of Oxford, Township 5, Range 1, Section 27, and being 0.001 acres within Lot 3833, of Bishops Square Phase II, of record in Plat Book 8787, Page 15, all being of record in the Recorder's Office, Butler County, Ohio and being more particularly described as follows:

BEGINNING FOR REFERENCE, at a corner common to said Lot 3833 and Lot 3832 as shown in said Bishop Square Phase II plat;

Thence, South 02°46'32" West, leaving said common corner, a distance of 36.29 feet, to a point;

Thence, South 87°50'13", a distance of 1.73 feet, to **THE POINT OF TRUE BEGINNING**;

Thence, South 44°32'59" East, a distance of 14.38, to a point in the north line of the existing waterline easement as shown in said Bishop Square Phase II plat;

Thence, North 87°50'13" West, along the northerly line of said existing waterline easement, a distance of 10.47 feet, to a point in the easterly line of the existing waterline easement, as shown in said Bishop Square Phase II plat;

Thence, North 02°09'47" West, along the easterly line of said existing waterline easement, a distance of 9.86 feet, to **THE POINT OF TRUE BEGINNING**, containing 0.001 acres, more or less.

The bearings described herein are based on the southerly right-of-way line of Spring Street as shown in Plat Book 8636, Page 266, and as being South 87°21'37" East.



CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Mark Alan Smith

Mark Alan Smith P.S.
Registered Surveyor No. 8232

2/13/2017

Date

Commendation

On February 25, 2017, at approximately 10:20 p.m., Officer Ledermeier was in front of the Oxford Police Department, located at 11 S. Poplar St., when he received a field report of a fight in the area of Poplar St. and E. High St. Officer Ledermeier headed north on S. Poplar St. to investigate and witnessed several people surrounding a male, later identified as Bradley Bartuch, who was lying face down on the sidewalk south of The Woods, a bar which is located at 17 N. Poplar St. Officer Ledermeier exited his cruiser and witnessed another male, later identified as Kenneth Pollard, Jr., wrestle with the bar manager, Maxwell Harris. Officer Ledermeier struggled with but eventually detained Kenneth G. Pollard, Jr. and placed him in handcuffs.

Officer Butler arrived on scene and quickly assessed Bartuch. Officer Butler immediately determined that Bartuch was not breathing and began CPR. MUPD Officer Jarvi arrived on scene and at the request of Officer Butler, retrieved the Automated External Defibrillator (AED) bag from Officer Butler's vehicle. Officer Butler and Officer Jarvi deployed the AED, and the AED advised to continue with chest compressions, which Officer Butler continued to do until the Oxford Life Squad arrived on scene and took over. Bartuch regained a pulse, was transported by the Oxford Life Squad to McCullough-Hyde Memorial Hospital, was eventually flown to the University of Cincinnati Hospital due to his injuries, and has since recovered.

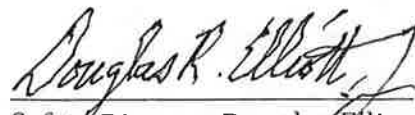
While this was unfolding, Officer Ledermeier controlled a volatile crowd, including having to put Kenneth Pollard, Jr. in the back of his patrol vehicle due to his highly emotional, disruptive behavior. Natalie Pollard was highly emotional as well and was impeding Officer Butler in the performance of his duties by continuing to try to grab at Bartuch while Officer Butler was administering CPR and deploying the AED. She was placed in the back of an MUPD vehicle by an MUPD officer.

It is evident that the actions of Officer Butler, Officer Ledermeier, and MUPD Officer Jarvi contributed to saving the life of Bradley Bartuch. If not for Butler quickly assessing and determining to administer CPR on an unconscious and non-breathing Bartuch, Jarvi assisting in retrieving the AED from Butler's vehicle and then assisting with deploying the AED, and Ledermeier controlling a volatile crowd, Bartuch may not be alive today.

For the Police role, it is fitting and deserving that Officer Richard Butler be awarded the coveted OXFORD POLICE DIVISION LIFE SAVING AWARD and Officer Mark Ledermeier and MUPD Officer Matthew Jarvi receive a Certificate of Commendation. The lifesaving award consists of a medallion for display and a service bar for daily uniform wear.

Presented by Safety Director Douglas Elliott, Jr. and Mayor Kate Rousmaniere this 18th day of April, 2017.


Mayor Kate Rousmaniere


Safety Director Douglas Elliott, Jr.