A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, April 17, 2018 at 6:30 p.m. Those members present were Steve Dana, Glenn Ellerbe, David Prytherch, Chantel Raghu, Mike Smith and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. Mr. John Detherage, Fire Chief; Ms. Candi Fyffe, Human Resources Director; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session at 6:30 p.m. in accordance with Ohio Revised Code Section 121.22(G)(2) for the purpose of discussing the sale or lease of property. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ADJOURN FROM EXECUTIVE SESSION

Mr. Dana moved to adjourn from Executive Session at 7:31 p.m. Ms. Southard seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Ellerbe moved to approve the agenda. Mr. Dana seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

PROCLAMATION
"GENOCIDE AND HOLOCAUST EDUCATION AND PREVENTION MONTH"

Mayor Rousmaniere read the Proclamation and presented it to a group of Miami University students.

Ms. Lulu Abdun, advised she was a phycology and Black World Studies student at Miami University and noted she was from Memphis Tennessee. Ms. Abdun advised she joined the Genocide and Holocaust Education Awareness Committee this semester as last semester she was studying abroad in Rwanda a post genocide restoration and peace building program. Ms. Abdun noted she attended programs and assisted with the programming for this month's events at Miami and she wanted to continue that work in the future. Ms. Abdun advised she felt this was a great opportunity.

Ms. Emily Tatum, advised she was a Junior studying International Studies and Political Science and she appreciated the support from students, faculty and community members who have attended the events throughout the month of April. Ms. Tatum noted they were able to listen to holocaust survivors as well as survivors of other genocides and advised that had a profound impact on her understanding of the holocaust and of genocide education. Ms. Tatum noted the students appreciated the Proclamation and they understand that this education is imperative for the future of the community and of the country.

Mr. Jacob Bruggeman, noted he was from Cleveland, Ohio and studied History and Political Science at Miami University. Mr. Bruggeman advised he just joined the committee and it was an honor to be part of the event planning for Genocide and Holocaust Education and Prevention Month. Mr. Bruggeman noted hearing the stories from survivors was a very humbling experience.

Ms. Southard thanked the students for being in attendance and thanked Miami University for organizing all of the events as she felt this education was very important. Ms. Southard noted on Holocaust Remembrance Day the names of child victims of the holocaust were read from morning to late afternoon and advised it was said that if there was a moment of silence for all of the children who were killed during the holocaust it would take more than 11 years. Ms. Southard noted although millions of people died in the concentration camps most Jewish people were killed in public squares by their own neighbors. Ms. Southard advised the word "genocide" was devised by Raphael Lemkin who was a Polish Jewish survivor and a lawyer. Ms. Southard noted Mr. Lemkin went to the UN to have genocide declared a crime against humanity and during the process he lost his health, wealth and died before his time because he wanted the UN to declare genocide a crime against humanity. Ms. Southard advised the word "genocide" was only devised in 1948 after the genocide happened and the genocide of the Armenians in 1915 was a model for Hitler. Ms. Southard noted genocide and the holocaust was everyone's problem and in a world with rising racism it was very important.

Mayor Rousmaniere thanked everyone for their work on the various programs at Miami University this month.

PROCLAMATION
"EARTH DAY"

Mayor Rousmaniere read the Proclamation and presented it to Councilor Raghu who serves on the Environmental Commission. Mayor Rousmaniere noted an Earth Day celebration would take place Saturday, April 21st in the Uptown Parks.

PROCLAMATION
"ARBOR DAY"

Mayor Rousmaniere read the Proclamation and presented it to Councilor Raghu who serves on the Environmental Commission. Mayor Rousmaniere advised on April 28th a tree would be planted at the Leonard Howell Park for Arbor Day.

REQUEST FOR USE OF PARK
MELANIE MCDANIEL

Ms. Melanie McDaniel, asked for Council's permission to offer a class at the Uptown Memorial Park on Tuesday evenings beginning May 1st and ending August 21st from 6-7 p.m. called PiYo which was a combination of Pilates and Yoga. Ms. McDaniel noted it would be a free class for anyone to attend. Ms. McDaniel advised she owned a fitness center in Oxford many years ago and after teaching school for 20 years she now has time to offer the free classes in the Uptown Park.

Mayor Rousmaniere noted anyone requesting the use of the park for more than 2 days requires Council's approval.

Mr. Dana inquired how many people would participate in the class and Ms. McDaniel advised she hoped 25.

Mayor Rousmaniere inquired if Ms. McDaniel had been in touch with the Coalition for a Healthy Community who sponsors Yoga in the Park on Saturday mornings during the summer and Ms. McDaniel advised no but she was aware of their program.

Mr. Dana moved to approve the use of the Memorial Park on Tuesdays for PiYo. Mr. Ellerbe seconded. The motion passed 7-0-0.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

MINUTES

Minutes of the April 3, 2018 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes of the April 3, 2018 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the April 4, 2018 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the April 4, 2018 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

RESOLUTIONS

RESOLUTION
SURPLUS PROPERTY

A Resolution No. 6076 declaring certain City property no longer needed for municipal purposes as surplus and authorizing its advertisement and sale to the highest bidder at internet auction. (Mike Dreisbach, Service Director)

RESOLUTION
VEHICLE PURCHASE

A Resolution No. 6077 authorizing the City Manager to enter into a contract with Kings Ford, Inc. for the purchase of a 2018 Ford Transit XLT cargo van and specified options at a cost not to exceed $23,583.50. (John Jones, Police Chief)

Mr. Dana referred to the Environmental Commission Meeting report as presented on page 26 of Council's packet and advised the Commissioners were disappointed to learn that Leadership in Energy and Environmental Design (LEED) considerations and/or components were not specifically required in the renovation of the Municipal Building. Mr. Dana noted the Environmental Commission made the following motion "The Environmental Commission strongly recommends to Oxford City Council that LEED features be considered for the renovation of the Oxford Municipal Building to the Police Department's station, as well as for all other future facility developments done by the City of Oxford."

Mr. Dreisbach advised the City did not specifically apply for LEED certification because of the costs involved although the City instructed the architects to follow LEED principles. Mr. Dreisbach noted the City specified locally sourced materials where possible, high efficiency heating, ventilating and air conditioning systems, and the lighting systems would be LED and high efficiency. Mr. Dreisbach reiterated that the renovation was designed with LEED principles.

Mr. Dana moved to approve the consent agenda. Ms. Southard seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION
USE OF MEMORIAL PARK

A Resolution No. 6078 authorizing the sale of alcoholic beverages in the Oxford Memorial Park for the Butler County United Way 2018-2019 Community Campaign Kickoff event. (Doug Elliott, City Manager) **(Tabled)**

Mr. Smith moved to remove the proposed Resolution from the table. Mr. Dana seconded. The motion passed 7-0-0.

Ms. Carol Havens, Oxford Area Relationship Manager for Butler County United Way, noted Butler County United Way was excited to hold their Kickoff on June 26, 2018 in Oxford for the entire county. Ms. Havens advised United Way planned a very nice event with a band that has been used for several years and they would invite people to Oxford to celebrate the kickoff. Ms. Havens advised they would like the ability to sell craft beer during the event which they have done in the past in other Butler County locations.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Ms. Raghu inquired how the beer would be sold noting she assumed it could not be in a glass bottle.

Ms. Mag Baker, President and CEO, Butler County United Way, noted beer would be sold in plastic cups and wristbands would be worn by those purchasing beer. Ms. Baker advised the event had been held previously in Hamilton and in Fairfield and Butler County United Way wanted to welcome the Oxford community into the fold as Oxford United Way merged into Butler County United Way as of February 1, 2018.

Ms. Havens advised a United Way office was still maintained in Oxford.

Mr. Smith moved to adopt Resolution No.6078. Ms. Southard seconded. The motion passed 7-0-0.

RESOLUTION
AGREEMENT WITH THE BCEO

A Resolution No. 6079 authorizing the City Manager to enter into an agreement with the Butler County Engineer's Office and to supply materials as outlined in Exhibit "A" attached hereto for the replacement of a culvert on Oxford Milford Road at a cost not to exceed $28,551.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the City annexed property at the corner of SR73 and Oxford Milford Road several years ago. Mr. Dreisbach noted in doing so, an agreement was signed with the Butler County Commissioners agreeing to help maintain the roadway since it abuts the annexed property. Mr. Dreisbach noted the City scheduled this culvert for replacement in 2020, however, the last inspection of this culvert showed significant deterioration and more aggressive action needed to be taken to replace it. Mr. Dreisbach advised the City worked cooperatively with the Butler County Engineer's Office on several fronts and culvert replacement is part of that. Mr. Dreisbach noted the City was proposing to pay for materials and the County Engineer will provide the labor and equipment necessary for the construction of the new culvert.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired if the project would close SR73 or Oxford Milford Road. Mr. Dreisbach advised SR73 would remain open and a detour was necessary on Oxford Milford Road.

Ms. Southard noted a culvert on Sandra Drive would also be replaced this summer.

Mayor Rousmaniere noted she appreciated the partnership with Butler County.

Mr. Dana moved to adopt Resolution No. 6079. Ms. Southard seconded. The motion passed 7-0-0.

**RESOLUTION
AGREEMENT WITH
UC PHYSICIANS COMPANY, LLC**

A Resolution No. 6080 approving and authorizing an agreement, a copy of which is attached hereto as Exhibit "A", between the City of Oxford and the University of Cincinnati Physicians Company, LLC for EMS Medical Direction and continuing education and authorizing the City Manager to execute the same. (John Detherage, Fire Chief)

Chief Detherage advised he would like Council's approval to renew the contract with UC Physicians for EMS Medical Direction noting they had provided great service for the last 6 years. Chief Detherage noted staff would like to continue that relationship. Chief Detherage advised the price of $13,500 has not changed since the inception of the agreement.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana advised he was enthusiastic about the renewal and particularly the continuing education because he has had personal experience with Oxford EMS and he felt it was very valuable and life saving.

Mr. Prytherch asked Chief Detherage to elaborate on the service provided for members of the public who are not familiar with the contract. Chief Detherage advised the State of Ohio required all EMS departments to have a Medical Director and they oversee the drug license, the run reports, and they provide EMS continuing education.

Mayor Rousmaniere inquired why UC Physicians has not increased their costs from the $13,500 and Chief Detherage noted he did not ask that question. Ms. Raghu inquired what the $13,500 goes towards. Chief Detherage advised it goes to the physicians group and part of the Medical Director's job is rolled into that pay and some of the money goes toward the doctor's continuing education. Ms. Southard inquired how many people were receiving the training. Chief Detherage advised there were approximately 60 people on the EMS roster, full-time and part-time.

Mr. Dana moved to adopt Resolution No.6080. Mr. Ellerbe seconded. The motion passed 7-0-0.

**RESOLUTION
RULES AND REGULATIONS
PERSONNEL APPEALS BOARD**

A Resolution adopting the Classified Service Procedures and Personnel Appeals Board Rules and Regulations. (Candi Fyffe, Human Resources Director)

Mr. Elliott requested that Council make a motion to remove the proposed Resolution from the agenda as staff would like to make some changes and re-submit the legislation as an Ordinance rather than a Resolution.

Mr. Ellerbe moved to remove the proposed Resolution from the agenda. Mr. Dana seconded. The motion passed 7-0-0.

ORDINANCES
FIRST READING

ORDINANCE
SALARY ORDINANCE

An Ordinance Repealing Ordinance No. 3453 Adopted November 21, 2017 And Adopting A New Ordinance Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1, 2018 Through December 31, 2018. (Candi Fyffe, Human Resources Director)

Ms. Fyffe advised staff would like Council to repeal the current 2018 salary Ordinance and replace the entire document with a new Ordinance for the 2018 salaries. Ms. Fyffe noted staff established a need for minimum pay rates and for maximum pay rates for part-time and seasonal workers.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Elliott advised the proposed Ordinance was only affecting the part-time employees. Ms. Fyffe noted the new language was to make the Ordinance clear and concise going forward.

Ms. Raghu referred to pages 87-88 of Council's packet and advised she had a problem with the $8.50 pay rate for a lot of the positions. Ms. Fyffe advised the $8.50 minimum pay rate was mostly for students working part-time jobs in the summer and $8.50 per hour was above Ohio's minimum wage. Ms. Raghu noted it was still a poverty wage. Ms. Fyffe advised it was a base rate and not all part-time employees were started at that rate. Mayor Rousmaniere inquired if staff did comparisons of Oxford's rates with other cities and Ms. Fyffe advised yes. Mr. Prytherch advised if Council wanted to have a conversation about livable wages they should do it when the 2019 salary Ordinance comes forward this fall. Mr. Elliott agreed and noted $8.50 per hour was mostly paid to high school students working in the summer, living at home and on their parent's insurance plans.

ORDINANCE
NEW CHAPTER 146

An Ordinance Establishing The Public Arts Commission Of Oxford (PACO) and Establishing Chapter 146 Of The Oxford Codified Ordinances. (Doug Elliott, City Manager)

Mr. Elliott advised he and members of staff met with Councilor Southard and members of the community to discuss the establishment of an Arts Commission noting many communities in Ohio have established Arts Commissions or non-profit agencies.

Mr. Elliott advised this would be a municipal commission and will serve as an advisory group to Council . Mr. Elliott noted all funds raised or grants received will require appropriation by City Council. Mr. Elliott advised a Work Session was held on April 3rd and the consensus of Council was to formally establish the Public Arts Commission of Oxford and the enabling legislation was before Council this evening for first reading.

Mr. Bob Benson,6090 Contreras Road, advised the new commission would be in direct contact with the HAPC and the Planning Commission as well as with the legal department and other aspects of the City Administration so the work they would do would take the load off of the City Administration for things this kind of activity might otherwise burden them with. Mr. Benson noted the commission would make recommendations to City Council based on the way in which they have interacted with the City in order to ensure their recommendations were absolutely legal, efficient and supportive of the purposes of the commission. Mr. Benson advised the proposed commission wanted to be a transparent body to the City and to the public at large. Mr. Benson noted meetings of the proposed commission would be open to the public and they would like to foster and increase the identity of Oxford as a nexus for cultural creativity and the proposed commission wanted to emphasize local artists, local fabricators and local businesses to enhance the economy as well as the quality of life in Oxford. Mr. Benson advised the proposed commission would be sure to address an intergenerational audience causing the community to cohere in new ways. Mr. Benson noted his hope it would encourage tourism as it seemed to in other places where this kind of public arts council has been enacted. Mr. Benson advised the ad-hoc committee studied those in other places and know that they have the same objectives as the proposed commission would have and the same processes the ad-hoc committee was suggesting in this proposition to the City.

Ms. Caroline Croswell, Executive Director, Oxford Community Arts Center, thanked the ad-hoc committee who worked on this proposal for well over a year noting it was fun and exciting and a lot of work. Ms. Croswell advised the ad-hoc committee is not asking the City to fund artworks and noted the proposed commission would be responsible for finding grants, sponsorships and donations in whatever way they could get them.

Ms. Southard thanked Joe Prescher, Bob Benson, Steve Sullivan, Jessica Greene, Caroline Croswell, Mayor Rousmaniere and City staff for all of their work and for securing a place to meet at the Oxford Community Arts Center. Ms. Southard noted the proposed commission would ensure that smart decisions get made regarding public art including temporary art and they will take the burden off of City staff. Ms. Southard advised she felt the proposed commission goes hand in hand with all of the work that has been done on the Historic Inventory. Ms. Southard noted the Comprehensive Plan expresses the desire to preserve the historic character of the City. Ms. Southard advised the proposed commission wants the City to be culturally and artistically vibrant. Mr. Southard noted she felt one artwork will inspire the next one.

Mr. Prytherch noted one should never underestimate the power of art to transform the community and he felt having a place for people to come together to enrich the community will produce results.

Mr. Dana advised he felt the proposed commission fills a void and when the void is filled it will be important to everyone. Mr. Dana congratulated those who worked on the proposal.

Mayor Rousmaniere advised the second reading of the proposed Ordinance would take place at the next meeting.

ORDINANCE
EXTENDING UTILITIES

An Ordinance Granting The Request Of Mr. Joshua L. Lester To Connect To And/Or Extend The City's Sanitary Sewer Utility To Serve A Single-Family Residence Located At 4171 Miami Western Drive Outside The Oxford Corporate Limits With Conditions. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised Mr. Lester is a current water customer of the City and he contacted the City requesting to connect to the City's sanitary sewer system. Mr. Dreisbach noted Mr. Lester lives on Miami Western Drive which is a township island surrounded by the City. Mr. Dreisbach advised since the property is outside City limits the request requires Council approval. Mr. Dreisbach noted Mr. Lester will be responsible for meeting all standards and specifications of the City's utility as well as pay all the necessary fees and costs associated with the project.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dreisbach added that Mr. Lester will also be required to file a petition to annex his property into the City.

Mr. McHugh advised he would draft the petition for annexation and make the City Manager the agent so the homeowner can sign the petition and the City will oversee the annexation process.

Mr. Prytherch noted he appreciated nibbling away at reducing the islands of properties that should be part of the City.

ANNOUNCEMENTS

Mr. Elliott updated everyone on a situation regarding a solicitation license that was revoked. Mr. Elliott referred to Section 729.05 of the Oxford Codified Ordinances and reminded residents who do not wish to have solicitors knocking on their doors to post a sign to that effect near their main entrance door.

Mr. Elliott updated everyone on the City's Electric Aggregation Program.

Mayor Rousmaniere asked for an update on the bike share program. Mr. Elliott advised an agreement was signed with Spin Bike and he was planning to meet with their representative soon to discuss rolling out the program.

Chief Jones advised the Police Community Relations and Review Commission were meeting this Thursday at 7:00 p.m. at the Courthouse.

Mr. Kyger advised the Young Leaders Daycare was now open at 5500 College Corner Pike.

Mr. Kyger noted Lime Bike contacted him and he would most likely meet with them in the near future.

Mayor Rousmaniere reminded Council members that their Financial Disclosure Statements are due May 15, 2018 and Ms. Eaton could assist with mailing them to the Ohio Ethics Commission with the proper fee.

Mayor Rousmaniere asked Council members to review some of the work they assigned to themselves while at their Retreat in January.

Ms. Raghu advised her topic was sustainability and she was focusing on recycling, litter, food waste and solar energy. Ms. Raghu noted she felt an education campaign on recycling would be important as she did not realize how limited plastic recycling was and she was still somewhat confused about whether items such as yogurt containers were recyclable at Rumpke. Ms. Raghu advised she felt lidded recycling bins would be helpful in reducing litter and noted the City's contract with Rumpke was set to expire in 2019 and that would be the time to decide how to better manage recycling. Ms. Raghu noted she felt an education campaign regarding litter would be beneficial as well as looking at the enforcement of the current litter Ordinance and looking at circular ads and the legal ramifications of the First Amendment. Ms. Raghu reported on a company based in Cincinnati that pay upfront for solar panels and customers pay them for the clean electricity usage. Ms. Raghu noted she looked into composting and advised she felt an education campaign would be hugely important with regard to food waste. Ms. Raghu noted according to the Ohio EPA there were no Class II composting companies in this vicinity. Ms. Raghu advised she spoke to a representative from Richmond who was interested in entertaining a way to make it work and talking to the EPA to find a way to provide curbside composting that doesn't violate the current contract with Rumpke.

Mr. Ellerbe advised with regard to communications, he met with the City Manager and discussed a plan that Mr. Elliott will present to City Department Heads. Mr. Ellerbe noted with regard to health and safety, he had been working with entities at Miami University to adjust some of the City Ordinances to more align with both aesthetics as well as safety as it pertains to inside the Mile Square and possibly working on some Ordinances for outside of the Mile Square at a later date. Mr. Ellerbe advised there were some housing initiatives that Council would like to explore but when he spoke with the legal team there is a challenge with those because people can not be taxed without voter approval.

Mr. Dana advised he worked on the issue of housing and consulted with the Oxford VillAGE Network noting they are extremely fervent about the need to develop housing. Mr. Dana advised he explored the same kind of housing incentives that Mr. Ellerbe referenced. Mr. Dana noted he also worked on transportation issues and convened a meeting some time ago with the CEO of the Butler County Regional Transit Authority. Mr. Dana advised Mr. Prytherch, Mr. Elliott, Mr. Bell and Mr. Kyger also attended the meeting and had the opportunity to hear what can be done according to BCRTA. Mr. Dana advised if citizens in a particular area have a need and desire for public transportation the BCRTA will respond to their requests to extend existing routes.

Mr. Dana noted Ms. Greene of Enjoy Oxford had a marvelous idea which was to run buses back and forth from Uptown to the Recreational Sports Center and the Goggin Ice Arena so people can visit the Uptown while in town for other events and not lose their parking spots. Mr. Dana advised with regard to the Planning Commission, Mr. Bell would be going off of the Planning Commission at the end of June and he (Mr. Dana) had been working on recruiting a replacement for Council's consideration who had knowledge of developing diverse housing and the challenges that go along with it.

Mr. Smith advised he, Ms. Southard and Mr. Dana were charged with looking at historic preservation in the Square Mile and they met with Mr. Chen and Mr. McHugh. Mr. Smith noted their fear was that the rezoning of properties near the campus from R1 to R3 might increase the number of demolition requests in the Square Mile. Mr. Smith advised they did not see an increase in demolition requests at all. Mr. Smith noted the HAPC has begun to identify sites and properties outside of the historic district that are in need of some type of protection and they will come forward with recommendations to make that happen.

Ms. Southard advised the HAPC is working on identifying houses within the Mile Square Plus area and through-out the City that are worthy of special protection. Ms. Southard noted Chris Skoglind of the HACP has agreed to collect addresses that members of HAPC see as essential for preservation and he and other members of the HAPC are determining which houses should be considered.

Ms. Southard advised May was Historic Preservation Month and members of the HAPC and other volunteers would conduct tours each Saturday in May to increase awareness of preserving the historic character of the town.

Ms. Southard noted there were a number of homes in Oxford including hers that had solar panels on their roofs and she has had a fair amount of experience talking with various companies about what they offer and what they can do. Ms. Southard offered to speak to interested citizens about solar panels for their homes.

Mr. Prytherch advised he was tasked with working with others on housing issues and noted they were taking a look at all the work and research the Housing Advisory Commission has done in the past and compile it to see what the existing conditions are and what policy options have been discussed. Mr. Prytherch noted the HAC was meeting Monday, May 23rd at 7 p.m. in the LCNB Community Room and the public was welcome to attend. Mr. Prytherch advised a step in the process was to take a lot of conversation, combine it together, and identify what the most important strategies were. Mr. Prytherch noted diversity in transportation options in the community was a goal in the Comprehensive Plan and in addition to conversations with BCRTA he was meeting with Planning Commissioners to try to ensure that when streets are planned we protect the safety and convenience of all users. Mr. Prytherch advised he was not assigned the task of working on sustainability but noted the Environmental Commission has been working with Miami University to think about what it would mean to do a climate commitment for the City of Oxford and what the implications of that would be. Mr. Prytherch advised he was working with one of his classes to figure out what strategies would be used through urban planning if that commitment was made.

Ms. Southard advised she would speak about Issue 1 on the May 8th ballot at the next meeting.

Mayor Rousmaniere noted her task was to formalize Town/Gown Collaboration between the upper echelons of the City and the university. Mayor Rousmaniere advised there were at least 3 town/gown teams that are currently very active. Mayor Rousmaniere noted one team was called the Town/Gown Initiative Team which was a group of 10-15 people from the top level of the university and the City who meet every 2 weeks to discuss current matters. Mayor Rousmaniere advised there was a monthly Leadership Meeting which has been taking place for many years which includes Township Trustees, school district officials, Chamber of Commerce representative, City and university representatives. Mayor Rousmaniere noted the MBA (Miami Business Alliance) includes a Chamber of Commerce representative, an Enjoy Oxford representative and representatives from Miami meet to plan events such as the Uptown Walkabouts and First Year Take Over. Mayor Rousmaniere advised a lot of communication was going on although the formal level of communication was more difficult to achieve and she planned to work on that initiative this fall.

ADJOURN

Mr. Dana moved to adjourn at 9:10 p.m. Mr. Smith seconded. The motion passed 7-0-0.