



Agenda

Oxford City Council

Court House

TUESDAY, MAY 2, 2017

EXECUTIVE SESSION

None.

1. Roll call. Kate Rousmaniere, Mayor; Mike Smith, Vice-Mayor; Glenn Ellerbe; Bob Blackburn; Kevin McKeehan; Steve Dana; Edna Southard

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Proclamation - "National Association of Letter Carriers Food Drive Day"



Proclamation

B. Proclamation - "Police Week"



Proclamation

C. Request for Use of Memorial Park - Coalition for a Healthy Community - Sharon Klein.



Park Request

D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the April 18, 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

B. Report regarding the April 19, 2017 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)



Report

C. Report regarding the April 20, 2017 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)



Report

D. Report regarding the April 26, 2017 Civil Service Commission Meeting. (Candi Fyffe, Human Resources Director)



Report

E. A Resolution authorizing the City Manager to waive the fees adopted in the Fee Ordinance for the 2017 Summer Music Festival. (Doug Elliott, City Manager)



Staff Report/Resolution

5. Resolutions.

1. A Resolution of Oxford City Council authorizing the donation of five hundred (\$500.00) to the Coalition for a Healthy Community - Oxford Area to assist with funding for outside consulting services. (Kate Rousmaniere, Mayor).



Staff Report/Resolution

2. A Resolution authorizing the City Manager to develop an agreement for City Council approval between the City of Oxford and the Oxford Community Choice Pantry Board of Directors for the lease of land at the City-owned Merry Day Park. (Doug Elliott, City Manager).



Staff Report/Resolution

3. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with Everett J. Prescott, Inc. for the acquisition and implementation of a fixed based automated meter management system at a cost not to exceed \$187,275.00. (Mike Dreisbach, Service Director).



Staff Report/Resolution

4. A Resolution authorizing the City Manager to enter into a \$225,000.00 grant agreement with the Ohio Department of Public Safety, to engage in and coordinate as lead agency for the Countywide OVI Taskforce. (John Jones, Police Chief).



Staff Report/Resolution

5. A Resolution authorizing the City Manager to apply for a grant from the Ohio Department of Natural Resources through the NatureWorks grant program for the purchase of a Playground structure for Leonard Howell Park. (Casey Wooddell, Parks and Recreation Director).



Staff Report/Resolution

6. Ordinances.

A. First Reading.

1. An Ordinance Changing The Name Of "Collins Run Road" In The City Of Oxford To "South Main Street" And Directing The Clerk Of Council To Forward A Certified Copy Of This Ordinance To The County Engineer. (Mike Dreisbach, Service Director).



Staff Report/Ordinance

2. An Ordinance Declaring Improvements To Parcels Of Real Property Located In Oxford, Ohio, To Be A Public Purpose Under Section 5709.40(B) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Declaring Certain Public Improvements To Be Necessary For The Further Development Of Those Parcels, And Establishing A Tax Increment Equivalent Fund. (Doug Elliott, City Manager).



Staff Report/Ordinance

3. An Ordinance Declaring Improvements To Parcels Of Real Property Located In The City Of Oxford, Ohio, To Be A Public Purpose Under Section 5907.40(C) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Authorizing The Execution Of Such Documents As May Be Necessary, And Establishing A Tax Increment Equivalent Fund. (Doug Elliott, City Manager).



Staff Report/Ordinance

4. An Ordinance Declaring Improvements To Parcels Of Real Property Located In The City Of Oxford, Ohio, To Be A Public Purpose Under Section 5907.40(C) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Authorizing The Execution Of Such Documents As May Be Necessary, And Establishing A Tax Increment Equivalent Fund. (Doug Elliott, City Manager).



Staff Report/Ordinance

5. An Ordinance Declaring Improvements To Parcels Of Real Property Located In The City Of Oxford, Ohio, To Be A Public Purpose Under Section 5907.40(C) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Authorizing The Execution Of Such Documents As May Be Necessary, And Establishing A Tax Increment Equivalent Fund. (Doug Elliott, City Manager).



Staff Report/Ordinance

6. An Ordinance Declaring Improvements To Parcels Of Real Property Located In The City Of Oxford, Ohio, To Be A Public Purpose Under Section 5907.40(C) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Authorizing The Execution Of Such Documents As May Be Necessary, And Establishing A Tax Increment Equivalent Fund. (Doug Elliott, City Manager).



Staff Report/Ordinance

7. An Ordinance Amending Ordinance No. 3381. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2017. (Joe Newlin, Finance Director).



Staff Report/Ordinance

B. Second Reading - None.

7. A. Announcements & Communications.

1. Remarks from City Council and City Staff.

B. Future Meetings.

WED - May 3 Historic and Architectural Preservation Commission Meeting Cancelled

WED - May 3 Environmental Commission Meeting 7:00 p.m. Municipal Building

FRI- May 5 Student Community Relations Commission Meeting 2:30 p.m. LCNB

TUES - May 9 Planning Commission Meeting 7:30 p.m.

THUR - May 11 Community Relations Commission Meeting 4:00 p.m. Municipal Building

MON - May 15 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

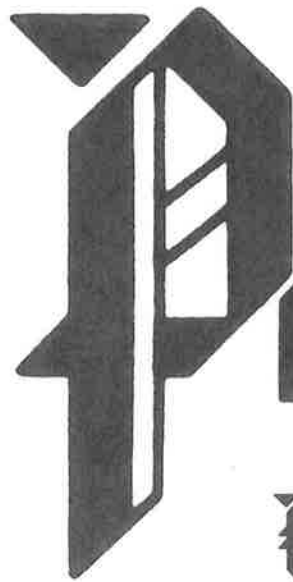
TUES - May 16 City Council Meeting 7:30 p.m.

WED - May 17 Board of Zoning Appeals Meeting 7:30 p.m.

THUR - May 18 Recreation Board Meeting 4:00 p.m. Senior Center

WED - May 24 Civil Service Commission Meeting 5:30 p.m. Municipal Building

8. Adjourn.



Office of the Mayor

Proclamation

Whereas:

the National Association of Letter Carriers have designated the day of May 13, 2017 as the twenty-fifth annual "Stamp Out Hunger Food Drive" day; and

WHEREAS, the NALC Food Drive collected 45,164 pounds of food in Butler County in 2016 and nearly 1.3 million pounds since 1995; serving thousands of families who need this nourishing food through Shared Harvest Foodbank's network of food pantries; and

WHEREAS, the AFL-CIO, Shared Harvest Foodbank, Feeding America and countless community volunteers will lend assistance to this charitable endeavor with the United States Postal Service supporting this drive.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, to assist public awareness of this nationwide endeavor to care for our own, do hereby proclaim Saturday, May 13, 2017 as:

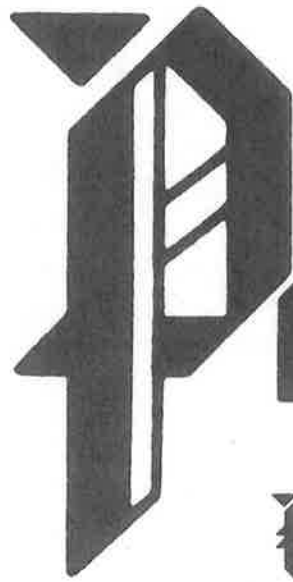
**"THE NATIONAL ASSOCIATION OF LETTER CARRIERS
FOOD DRIVE DAY"**

on behalf of all Municipal Officials and Administration, do request all citizens of our community to support the efforts of this national annual drive by placing non perishable food by their mailboxes on May 13, 2017 to help meet the needs of our neighbors locally.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 28th day of April, 2017.


KATE ROUSMANIERE, MAYOR





Office of the Mayor

Proclamation

Whereas:

the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week; and

WHEREAS, the members of the Oxford Police Division, Miami University Police Department, Oxford Township Police Department and the Butler County Sheriff's Office play an essential role in safeguarding the rights and freedoms of the citizens of Oxford, Oxford Township, and this region of Butler County; and

WHEREAS, it is important that all citizens know and understand the problems, duties, and responsibilities of their law enforcement Officers, and that members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, our police departments provide an increasingly vital public service role in an ever-changing world.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, call upon all citizens of the City of Oxford and upon all patriotic, civic, and educational organizations to observe the week of May 15-21, 2017 as "Police Week" with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities, and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of the City of Oxford to observe Monday, May 15, 2017, as Peace Officers Memorial Day in honor of those peace officers who, through their courageous deeds, have lost their lives or have become disabled in the performance of duty.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 28th day of April, 2017.


KATE ROUSMANIERE, MAYOR



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: May 2, 2017

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

April 20, 2017
Date Prepared

Agenda Title: Request for use of Uptown Park

Recommendation: N/A

Discussion:

The Coalition for a Healthy Community (Obesity Prevention Workgroup) wishes to use the Oxford Memorial Park pavilion on Saturdays in June, July and August of 2017 from 8:30 until 10:00 a.m. for their "Yoga in the Park" event. The period of use may not exceed 2 days without City Council approval. If approved, this will be the third summer for the event. If other events are taking place in the Memorial Park the yoga group will move to Miami University property.

Approved By:

Department Head:

Initial Date

DRE 4-28-17

City Manager:

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- ☒ REQUEST FOR PUBLIC PARK PERMIT
- ☐ REQUEST FOR PUBLIC RIGHT-OF-WAY PERMIT

Date(s) of Event: See below

Today's Date: 4/19/17

☐ Emergency Utility Repair (check box, if applicable)

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult: Sharon Klein
(18 years of age or older)*

Organization: Coalition for a Healthy Community-
Oxford Area/Obesity Prevention
Workgroup

Address: 110 North Poplar Street
Oxford, Ohio 45056

Advisor: N/A

Telephone: 513-524-5421

Address:

Cellular: 513-839-0296

Telephone:

Fax: 513-524-5424

Cellular:

Email: Sharon_klein@mhmh.trihealth.com

Fax:

Email:

* Person in charge - Primary contact

Non-Profit: ☒ Yes ☐ No

PARK REQUESTED

- ☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)
- ☐ Leonard Howell Park (Bonham Road)
- ☐ Oxford Community Park (Fairfield Road) – Contact 523-6314 to confirm date(s)
- ☒ Memorial Park (E. Park Place & N. Main Street – has pavilion)
- ☐ Martin Luther King Jr. Park (W. Park Place & N. Main Street – animal sculptures & fountain)
- ☐ Other: _____

TITLE OF EVENT (be specific and include projected attendance)

Yoga in the Park

Projected Attendance: 30-60 weekly Has this event been held previously? ☒ Yes ☐ No If "YES", when? _Last Summer we held the program for the 2nd year.

Will food, goods, services or merchandise be sold at the event ☐ Yes ☒ No

If Yes, please see Section 729.05 Sales on Certain Municipal Property Prohibited (attached to last page).

Note if you or your organization are handling out information on public sidewalk, no permit is required

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is **only** for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

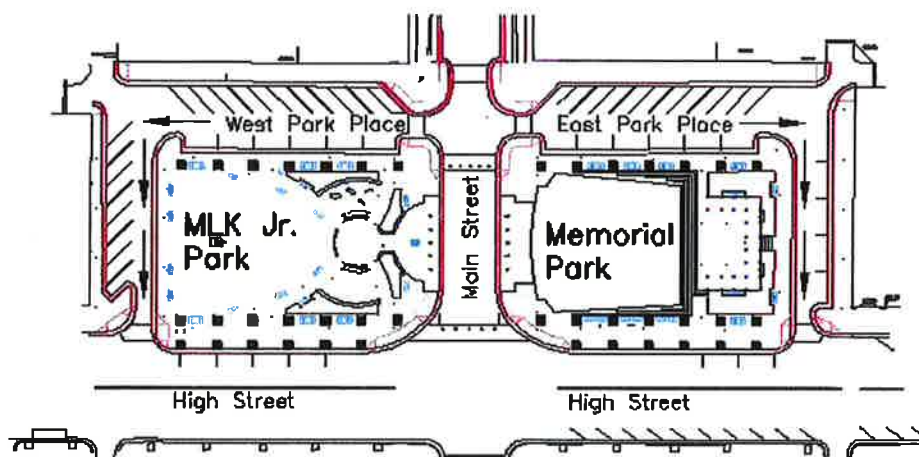
Applicant's Signature: Sharon Klein Date: 4 / 19 / 2017

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials and/or the Oxford Community Event Coordinating Committee.

M.U. Use Only

The organization listed above is a registered student organization in good standing with Miami University.

Signature: _____ Date: ____ / ____ / ____



OXFORD MEMORIAL PARK & MARTIN LUTHER KING JR. PARK

Instructions for Applicant: Please clearly denote (1) the sections of the parks that you are requesting, (2) parking spots needed and (3) proposed street closures. Place a concise narrative explanation on the following lines. Attach additional pages if necessary.

Offer free yoga in the park every Saturday am from 0900-1000, June, July and August. I have talked to Jessica Greene, and she has given me the dates it could not be held in the uptown park, we have made arrangements with Miami to have those days on the Slant Walk. Last year between 30-50 people (many new to yoga, and between 40-60 years old) attended the free sessions. It was a success. We received many very positive comments on the program from community members and Miami students. Our Thriving Community Grant pays for the instructors.

Additional Requests:

(Include details in narrative)

- ☒ Pavilion
- ☐ Extra trash cans
- ☐ PA \ CD System **
- ☐ Stage lighting
- ☐ Special power requirements (explain in narrative)**
- ☐ Street Closure **
- ☐ Other: _____

Time Details

	Start	End
Setup	0830	N/A
Event	0900	1000
Breakdown	N/A	N/A

**** Contact the Streets & Maintenance Division 3 days prior to the event at 513-523-8412**

NOTE: Street closures will be at the discretion of the Oxford Police Department



Stipulations and Fees

Note: FULL PAYMENT REQUIRED BEFORE THE EVENT

RIGHT-OF-WAY

Applicants should allow a minimum of **three (3) business days** for the request to be processed from the time it is submitted to city officials. *(Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than fourteen (14) days in advance of the event.)*

1. Applicant shall manage all work zones in the Right-of-Way in compliance with the Ohio Manual of Uniform Traffic Control.
2. Large events (estimated at over 500 people, including all concerts and performances, will require a pre-meeting with the Police (524-5247) and Service Department (524-5206) prior to approval. *Note: Requests **WILL NOT** be approved prior to the pre-meeting.*
3. The period of use may not exceed two (2) days without city council approval.
4. At least one legally responsible adult must sign the request.
5. The usage may not discriminate for or against a given class of people.
6. All ordinances that regulate noise **shall** be observed.
7. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within the public right-of-way.
8. The requestor is responsible for cleanup. Failure to cleanup may result in subsequent requests being denied or a deposit being required. In addition, a cleaning charge may be assessed.
9. Safety staffing levels will be determined by the Oxford Police Division and the requestor may be required to hire police officers.
10. All special conditions specified by department heads must be complied with. Fees may be assessed for special services – see below.
11. Miami University approval is required for student events.
12. NO markings may be made on streets or sidewalks within the public right-of-way.

USE OF PARKS (ALL THOSE ABOVE, PLUS)

1. No motor vehicles may be parked within the area of the park or on any sidewalk.
2. Banners are only permitted on the stage area during the function and must be removed immediately after the event. Tying is the only acceptable way of affixing a banner to the stage area.
3. No signs are permitted.
4. The requestor is responsible for damage to grass, shrubs or trees as a result of the event and agrees to compensate the City of Oxford the cost of repairs and/or replacement.
5. No structure shall be defaced and no structure shall be erected within four (4) feet of the base of a tree or shrub.
6. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within the public right-of-way.

FEE INFORMATION

No Parking Signs	\$.35 ea.
Metered Parking	\$10.00/ea
Trash Boxes	\$5.00/ea.

Personnel

Police Officer(s)	Contact OPD
Sound Technician	\$25.00/hr
Street Dept. Personnel	\$25.00/hr
Electrician	\$100.00
Park & Rec Personnel	Contact OPRD

Road Closures

Main Street	\$135.00**
US 27 Detour	\$135.00**

****Includes labor**

Sports Fields/Gazebo

Contact OPRD – 523-6314

APPLICANT'S ASSURANCE

I have reviewed the estimated cost for the event and agree to compensate the City for services rendered as specified above. If the event runs past the stated end time, I understand that additional charges will accrue and agree to compensate the City accordingly.

Applicant's Signature

Date: ____ / ____ / ____

CITY USE ONLY

	Service	Hours	Rate	Estimate	Final
1			\$	\$	\$
2			\$	\$	\$
3			\$	\$	\$
4			\$	\$	\$
5			\$	\$	\$
	Total		\$	\$	\$

	Applicant's Initials	Review Date
Police Department		
1		
2		
3		
4		
Fire Department		
1		
2		
3		
4		
Service Department		
1		
2		
3		
4		
Recreation Department (if applicable)		
1		
2		
3		
4		
City Manager		
1		
2		
3		
4		

Pre-Meeting (if applicable): Reviewed with _____ on _____.

Reviewer(s): _____

APPROVAL SECTION (with conditions)

Police Chief: ☐ Approved ☐ Not Approved _____/_____

Fire Chief: ☐ Approved ☐ Not Approved _____/_____

Service Director: ☐ Approved ☐ Not Approved _____/_____

Recreation Director: ☐ Approved ☐ Not Approved _____/_____

City Manager: ☐ Approved ☐ Not Approved _____/_____

City Manager's Signature

Date: _____

Reason(s) event not approved:

A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, April 18, 2017 at 7:30 p.m. Those members present were Bob Blackburn, Steve Dana, Glenn Ellerbe, Kevin McKeehan, Mike Smith and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. McKeehan seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

INTRODUCTION

MR. STEVE SCHNABL

Ms. Joan Potter-Sommer, Executive Director, Oxford Seniors, advised she was retiring as the Executive Director of Oxford Seniors at the end of April. Ms. Potter-Sommer thanked the City of Oxford, the current Council and Councils of the past 18 years for the support they gave her and Oxford Seniors. Ms. Potter-Sommer advised Council's continued support of Oxford Seniors was vital to the older adults and families living in and around Oxford. Ms. Potter-Sommer encouraged Council to work with the volunteers of Oxford Village Network as they strive to develop the livability of the community for all ages. Ms. Potter-Sommer introduced her successor as Executive Director, Mr. Steve Schnabl noting Mr. Schnabl had a vast amount of experience in senior center operations and working within the aging network.

Mr. Steve Schnabl, thanked Council for placing his introduction on their agenda this evening noting he was a 30 plus year Oxford resident. Mr. Schnabl advised it was his pleasure to take over the role of Executive Director at Oxford Seniors and noted for the past 18 years he worked for Partners in Prime in Hamilton, Ohio. Mr. Schnabl advised he had been understudying Ms. Potter-Sommer and would continue working with her through her retirement event on April 28, 2017. Mr. Schnabl noted he looked forward to working with Council and thanked them for their strong support of Oxford Seniors.

Mayor Rousmaniere welcomed Mr. Schnabl and thanked Ms. Potter-Sommer for her many years of terrific work for Oxford Seniors.

COMMENDATION

Chief Jones read the Commendation regarding an incident which occurred on N. Poplar Street in February for Officers Richard Butler and Mark Ledermeier of OPD and Officer Michael Jarvi of MUPD.

With assistance from Lieutenant Fening, Chief Jones presented the Oxford Police Division Life Saving Award to Officer Butler and the Certificate of Commendation to Officer Ledermeier and Officer Jarvi.

Chief Jones thanked the family members and supervisors of the three officers for attending this evenings ceremony and thanked Council for the opportunity to recognize the officers.

Mayor Rousmaniere thanked the officers for their service and thanked their family members for attending this evening.

PROCLAMATION **'EARTH DAY'**

Mayor Rousmaniere read the Proclamation and advised the Earth Day event would take place this Saturday in the Uptown Park.

PROCLAMATION **'ARBOR DAY'**

Mayor Rousmaniere read the Proclamation and noted Mr. Dreisbach would deliver both Proclamations to David Treleaven, the City's Environmental Specialist.

PUBLIC COMMENTS

Ms. Carol Michael 409 E. Chestnut Street, noted ShareFest 2017 would be held Wednesday, May 10 through Tuesday, May 16 and planning was well underway. Ms. Michael advised the event would be held at Chestnut Fields as it was last year. Ms. Michael noted the items collected would be given to Butler County Children Services, Butler County Success, Preble County Success, Lighthouse Food Pantry, Oxford Community Choice Pantry, The Family Resource Center, Habitat for Humanity and Goodwill. Ms. Michael advised the website sharefestoxford.com was up and running and encouraged members of the community to go to the website to sign up to volunteer. Ms. Michael advised lifters and drivers for off and on campus were needed and she would sign people up to work the help desk for the volunteers. Ms. Michael noted people that wished to donate could go to the website to schedule a pickup and advised the scheduled donations were ahead of last year so far.

Ms. Southard inquired how many tons were donated last year and Ms. Michael advised 57 tons of consumer goods, furniture and clothing and over 3,000 pounds of food for the Oxford Community Choice Pantry.

Mayor Rousmaniere noted ShareFest was a great event.

Ms. Misha Mathur, Vice President, Community Service and Engagement, Panhellenic Association, at Miami spoke about Greek Service Week last week noting fraternities and sororities collected 1,486 cans of food for the Oxford Community Choice Pantry. Ms. Mathur advised proceeds from a fundraiser held at Buffalo Wild Wings would go to the Booker T. Washington Community Center in Hamilton, Ohio. Ms. Mathur noted all week long people signed up for blood drives.

Mr. Shane Mart, Vice President, Community Service and Philanthropy, IFC, at Miami advised last Saturday was the annual Greek Spring Clean event and over 200 participants gathered at the Uptown Park and were sent to 18 different community partners around the Oxford and Cincinnati area to spend 2-3 hours performing service for the variety of community partners.

Mr. Dana inquired what method of advertising was used for the event. Mr. Mart advised a lot of time was spent with the Office of Community Engagement and Service reaching out to the community partners to let them know about the Greek Spring Clean event. Mr. Mart noted planning for the event started at the beginning of the semester.

Mayor Rousmaniere thanked Ms. Mathur and Mr. Mart for the update and noted it was a wonderful event.

CONSENT AGENDA

MINUTES

Minutes of the April 4, 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the April 5, 2017 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the April 5, 2017 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

RESOLUTION

SURPLUS PROPERTY

A Resolution No. 5057 declaring certain City property no longer needed for municipal purposes as surplus and authorizing its advertisement and sale to the highest bidder at public auction or internet auction. (John Jones, Police Chief)

Mr. Dana moved to approve the Consent Agenda. Ms. Southard seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION **LETTER TO** **OHIO'S GOVERNOR**

A Resolution No. 5058 supporting a request by the Oxford Environmental Commission to submit a letter to the Ohio Governor, Senate and House of Representatives to reconsider their opposition to the "Renewable and Energy Efficiency Standards" and to actively pursue the development of renewable energy. (Kate Rousmaniere, Mayor)

Mayor Rousmaniere advised Vince Hand from the Oxford Environmental Commission would speak to the proposed Resolution.

Mr. Vince Hand, noted the Environmental Commission was asking Council to repeat something they did in 2015 which was to request that the State Senate, House of Representatives and the Governor not freeze the renewable portfolio standard that was passed by the Ohio House and Senate and signed by the Governor in 2008. Mr. Hand advised this had been an ongoing controversy and there was a freeze on this in 2014 which was opposed by many City governments, many Chambers of Commerce, and manufacturers. Mr. Hand noted once again this has come up for a vote, it has already passed the Ohio House and is to be considered by the Senate and Governor Kasich suggested he would once again veto it. Mr. Hand advised the Environmental Commission was asking for Council's support and a letter was in Council's packet along with the Resolution. Mr. Hand noted a renewable portfolio standard is in the best interest of the State as supported by many Chambers of Commerce. Mr. Hand advised the State of Kentucky is a well known coal state and they were seeking increasing amounts of renewable energy and are proposing to build a solar field on an abandoned mining site. Mr. Hand noted manufacturers when deciding on new sites for facilities or expanding old ones looked for the availability of renewable energy. Mr. Hand advised he felt this was in the best interest of most of the population of Ohio and asked that Council support the Resolution and allow the Mayor to sign and send the letter.

Mr. Dana noted he felt the letter was excellent and could be used as a template for other letters to legislators. Mr. Dana advised the letter draws attention to Governor Kasich's stance in favor of renewable energy and demonstrates the comparison between Ohio and its competitors. Mr. Dana noted it makes the case of economic growth far from being impeded by increasing the use of renewable energy as it increased economic growth. Mr. Dana advised people who would like to register their opinions could refer to House Bill 114 and it had passed in the House and was now sitting in the Senate. Mr. Dana noted the State Senator was Bill Coley for those who wished to contact him.

Mr. Hand advised the Environmental Commission Chair, Mr. Wright Gwyn wrote the letter and was unable to attend tonight's meeting.

Mr. Ellerbe noted he was in favor of the proposed Resolution and inquired why the Ohio House and Ohio Senate opposed renewable and energy efficiency standards. Mr. Hand suggested the interests of coal fired electric utilities were strong in the state.

Mr. Hand advised within this week First Energy asked for additional tax relief to sustain its nuclear power plants and also attempted to get relief for its 'stranded capital' in inefficient coal fired power plants and they had a strong influence. Mr. Hand noted he felt to some extent it was a partisan issue. Mr. Ellerbe noted he felt someone was benefitting from this and its not going to be overtly known. Mr. Ellerbe advised he felt First Energy had a huge part in the production of the legislation in this Bill and these tactics upset him. Mr. Ellerbe noted he felt a singular business entity was going to cause some severe statewide environmental impacts.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted at the last meeting she was asked by citizens to join the Global Covenant of Mayors for Climate and Energy which was a global coalition committed to reducing local greenhouse gas emissions.

Mayor Rousmaniere thanked Mr. Hand for addressing the proposed Resolution.

Mr. Dana moved to adopt Resolution No. 5058. Mr. Ellerbe seconded. The motion passed 7-0-0.

RESOLUTION
IMPROVEMENTS TO
CURBS, GUTTERS AND SIDEWALKS

A Resolution No. 5059 declaring that it is necessary to improve those portions of certain properties as shown in Exhibits "A" and "B" attached hereto in the City of Oxford, Ohio, by repaving, re-curbng, and repairing the sidewalks, curbs, and gutters. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised Council recently awarded a contract to Barrett Paving for street resurfacing and in advance of doing that work it was important that the curb, gutter and sidewalk associated with the project get repaired. Mr. Dreisbach noted the Service Department sent notices to all the affected property owners noted on Exhibits A and B several weeks ago. Mr. Dreisbach advised the total cost of the street and sidewalk improvements is over one million dollars and \$690,000 would come from local funds. Mr. Dreisbach noted if a property owner chose not to make the required repairs they could have the work done by assessment and pay for the repairs over 5 years through their property taxes at 5% interest. Mr. Dreisbach referred to page 30 of Council's packet and advised based on the date of the original notice to property owners Sections VI and VII of the proposed Resolution needed to be amended from 30 days to 45 days for property owners to have the work completed themselves.

Mr. McKeehan moved to amend Sections VI and VII from 30 days to 45 days. Mr. Dana seconded. The motion passed 7-0-0.

Mr. Dreisbach advised this was the first of 4 pieces of legislation required to complete this process. Mr. Dreisbach noted the second piece of legislation would involve a contract for construction once it was known which property owners would have the work completed themselves and which ones would need the City to hire a contractor for them. Mr. Dreisbach advised there would be another Resolution identifying the costs associated with each parcel and then an Ordinance to levy the assessment to the property taxes.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted this project was done each year.

Ms. Southard moved to adopt Resolution No.5059. Mr. Dana seconded. The motion passed 7-0-0.

ORDINANCES
SECOND READING

ORDINANCE
PARTIAL EASEMENT VACATION

An Ordinance No. 3401 Approving The Partial Vacation Of A Waterline Easement Located Within Lot 3832, Of Bishop Square Phase II As Described In Exhibit "A" Attached Hereto And Incorporated Herein For The Purpose Of Relocating Said Waterline Outside Of Its Recorded Easement. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised he had no new information to relay since the first reading of the proposed Ordinance and it went hand in hand with the next proposed Ordinance.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Ms. Southard moved to adopt Ordinance No. 3401. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Blackburn
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
ACCEPTING EASEMENT

An Ordinance No. 3402 Accepting A Waterline Easement From EVR Investments, LLC Over The Property Of Grantor As Described In Exhibit "A" Attached Hereto And Incorporated Herein For The Purpose Of Relocating A City Owner Waterline Outside Of Its Recorded Easement. (Mike Dreisbach, Service Director)

There were no comments from Mr. Dreisbach, Council or the public.

Mr. Smith moved to adopt Ordinance No. 3402. Mr. Ellerbe seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. McKeegan, Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Dana
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised he, Mr. McHugh and City staff had been meeting to discuss plans for the road outlined in the development agreement of 2006 between 4-Leaf and the City of Oxford and noted he had shared information with City Council in his Friday Reports. Mr. Elliott advised under the terms of the agreement 4-Leaf may elect to construct the road and if constructed dedicate it as a public road. Mr. Elliott noted the City had the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu Of Taxes agreement with the developer. Mr. Elliott advised legislation would be introduced at the next meeting asking Council to adopt 5 Ordinances to establish the necessary TIF Districts for the Trinitas project. Mr. Elliott noted one Ordinance would be for a commercial TIF and the other 4 would be residential incentive districts. Mr. Elliott advised notification of the proposed districts was sent to the Talawanda School District and the Butler Technology Center which was a statutory requirement. Mr. Elliott noted these would be 10 year 75% TIF's and which did not require the approval of the school district or the joint vocational district.

Mr. Elliott referred to the recommendations for Charter changes which Council approved in December and advised they were delivered to the Board of Elections and would appear on the next general election ballot in November. Mr. Elliott noted he planned to speak in front of various service organizations regarding the proposed recommendations before the election.

Chief Jones thanked Council for the opportunity to recognize the 3 Police Officers this evening.

Chief Jones reminded everyone the Fresh Air Fair was taking place April 29 at the Talawanda High School and OPD along with MUPD would be there to handle medication disposal from 8:00 a.m. until noon.

Mayor Rousmaniere noted the Kiwanis Pancake Breakfast was being held the same morning at the High School.

Mr. Ellerbe echoed the congratulations to the officers for helping save an individuals life and noted all law enforcement agencies in the Oxford area did a great job.

Mr. Dana noted Earth Day was Saturday, April 22 and it had special significance this year as friends and family of Orle Loucks will honor him for his very consequential work for the environment. Mr. Dana noted Mr. Loucks was a world renowned environmentalist who taught biology at Miami University.

Mr. Dana advised there would be a service honoring him at the Hopedale Unitarian Church at 12:30 p.m. followed by the dedication of a trail and a reception at the Community Arts Center from 3-5.

Ms. Southard referred to the upcoming project of Collins Run Road being realigned with Main Street and noted there was some question about renaming it S. Main Street. Ms. Southard advised the Oxford Township Trustees were not in favor of renaming Collins Run Road although she felt Council should move forward in making it a single name to simplify the designation.

Mayor Rousmaniere asked what the process was to rename a road.

Mr. Elliott advised if the majority of Council favored the road name change staff would bring forward legislation to begin the process by Ordinance. Mr. Dana inquired if the Oxford Township Trustees would be informed of the proposed legislation and Mr. Elliott advised yes.

Mr. Ellerbe inquired if the name Collins Run Road had historical significance. Mr. Dreisbach noted the creek behind the City Garage was named Collins Run. Mr. Dreisbach advised Collins Run Road was not a dedicated street, it was a City owned parcel.

Mayor Rousmaniere noted Collins Run Road was the street off of which the proposed Amtrak Station would be built and she felt the name change was appropriate.

The consensus of Council was to have the legislation brought forward to change the name of Collins Run Road to South Main Street.

Mayor Rousmaniere noted the Earth Day event was Saturday in the Uptown Park and there was also a March for Science from 11:30 to 1:00 sponsored by Miami University starting at the Armstrong Student Center and ending at the Slant Walk.

Mayor Rousmaniere advised Congressman Warren Davidson would be in Oxford tomorrow and was scheduled to speak at 2:45 p.m. in the LCNB Community Room. Mayor Rousmaniere noted it was an open meeting for anyone to attend and ask questions.

Mayor Rousmaniere advised on the next agenda she would like a Resolution for a request from the Coalition for a Healthy Community for \$500 to bring in a consultant to help with some of their work. Mayor Rousmaniere noted she distributed a newsletter this evening from the Coalition for a Healthy Community which was a communitywide group supported by the school district, the City, the university and the hospital. Mayor Rousmaniere advised the Coalition formed three work groups focusing on obesity, alcohol and other drugs and mental health. Mayor Rousmaniere noted the Coalition planned to bring in a community health consultant named Mark Fenton to help develop action plans to further physical activities, improve walkability, public transportation, bicycle routes and other non-motorized transportation. Mayor Rousmaniere advised Mr. Fenton was coming to Oxford the week of September 25th to work with members of the Planning Commission, City and university service staff, participants in Safe Routes to School, Oxford Area Trails, university engineering staff, the Chamber of Commerce, City Council, the Butler County Engineer's Office, Metro Parks and local Township Trustees.

Mayor Rousmaniere noted the Coalition would receive \$500 from Miami University, \$500 from the Talawanda School District, \$1000 from McCullough Hyde Memorial Hospital, \$500 from the Miami University Greek Community Fund, and \$1000 from the Interact Thriving Community grant to pay for Mr. Fenton's services.

ADJOURN

Mr. Dana moved to adjourn at 8:22 p.m. Mr. Smith seconded. The motion passed 7-0-0.

CITY OF OXFORD STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: May 2, 2017

Sam Perry
Prepared By

Account Code No. #:

April 25, 2017
Date Prepared

Budgeted Amount:

Agenda Title: Board of Zoning Appeals Meeting Report – April 19, 2017

Adjudication Hearings

BZA-2017-05, 114 W. Walnut Street, variance to Section 1141.03(b) principal entrance upon a street, **Scott Webb, Applicant, Agent**

This request came about as part of a demolition and rebuild project. An existing 2 story residential near the future city administration building is proposed to be replaced with a 4 story mixed use. The primary apartment entry door faces the alley rather than the street, which cannot be permitted without a variance. Staff and applicant presented information to the board. The board deliberated using the decision criteria ultimately finding that there was sufficient evidence warranting the variance to allow the building to be constructed as presented. The variance was approved 4-0.

Old Business

BZA-2015-15, 115 Bishop Street, extension request of approval, variance to minimum lot width, 1143.05(c)(1)(B) **Scott Webb, Applicant, Agent, Approved 11/18/2015**

Due to the expiration of the variance being limited to six months if no work has started, the applicant requested an extension on behalf of the owner, so that the project could be completed summer 2017. A lot width variance had previously been granted in 2015. The building permit was approved in 2016 and is still valid. A six month extension to October 19, 2017 was approved 4-0.

The next regular BZA meeting is Wednesday, May 17, 2017 at 7:30 p.m. at 118 West High St.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial	Date
<u>SAP</u>	<u>4-25-17</u>
<u>DRE</u>	<u>4-28-17</u>

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Parks and Recreation

Originating Department

Council Meeting Of: April 20, 2017

Account Code No. #: N/A

Prepared By: Casey D. Wooddell

Budgeted Amount: N/A

Date Prepared: April 26, 2017

Agenda Title: Recreation Advisory Board Meeting, 4/20/17

Recommendation: Approve

Attendance: Ken Bogard, Edna Southard; Staff: Casey Wooddell, Deanna Barbour
Unable to Attend: Craig Bennett, Shaunna Tafelski, Kevin Ackley, Wes Cole

Discussion:

Recreation Advisory Board (RAB) met Thursday, April 20, 2017 at the Oxford Seniors Center. RAB members began the meeting by discussing recreational activities happening around Oxford, including City, Talawanda and Miami events.

Mr. Wooddell provided an update regarding the Merry Day Community Day Project, which was attended by over 80 Miami Student-Athletes, members of multiple local organizations and numerous local residents. The event was a resounding success.

Ms. Southard discussed the proposal of the new Oxford Choice Pantry being located at Merry Day Park. RAB members discussed the potential impact of this location, as well as the process required to make this development happen.

Youth lacrosse was discussed as a potential new youth sports through OPRD. Lacrosse participation is on the rise regionally, and this is not a program OPRD has offered in previous years.

Mr. Wooddell provided information regarding the three egg hunt events hosted by Oxford Parks & Recreation Department, serving in excess of 1,200 participants at three locations.

RAB members discussed the need for new community tennis courts, as there are currently only two public courts located at the TRI Community Center. The other organizations with local courts, including Miami, Talawanda and Oxford Country Club, all keep their courts locked, thus are not available for public use. The courts at the TRI Community Center are in need of major repairs, and this has been a topic of discussion with the TRI Board of Directors in recent months.

RAB members discussed progress with a fundraising committee for the new aquatic center. The committee is striving to form a group of City, Miami, school district and community members to assist in the fundraising for this community facility. The RAB members will focus heavily on steering the project in the appropriate direction in regards to design, amenities, community education, etc. The RAB is seeking to establish a group of individuals with experience in fundraising and grant writing to progress towards setting goals, preparing documents, and raising funds through private donations, obtaining grant funding and through a formalized fundraising campaign. Some individuals invited to attend the May board meeting to assist in this progress are Leah Flynn (Oxford Community Foundation), City Manager Doug Elliott, Hollie Bonewit-Cron (Miami University) and Jessica Greene (Enjoy Oxford).

Meeting adjourned 5:05pm.

Approved By:

Department Head:

Initial Date

CDW \ 4/26/17

City Manager:

DRE \ 4/28/17

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Human Resources

Originating Department

Council Meeting Of: May 2, 2017

Candi Fyffe

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 27, 2017

Date Prepared

Agenda Title:

Report regarding the April 26, 2017 Civil Service Commission Regular Meeting.

Recommendation:

Discussion: The Civil Service Commission held a regular meeting on Wednesday, April 26, 2017. Those members present were: Karen Martino, Chair, James Burchyett, Vice-Chair, Brian Martin, and Greg Smith. Excused: Bill Brewer and Kim Newton, Recording Secretary.

Candi Fyffe, Human Resources Director was in attendance for the City of Oxford.

The Commission reviewed and approved the protocol for the following positions: Service Department's Service Worker II in the Water Distribution Division

The next Civil Service Commission meeting is scheduled for Wednesday, May 24, 2017 at 5:30 p.m.

Approved By:

Initial Date

Department Head:

City Manager:

CF 4-27-17
DRE 4-28-17

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 20, 2017

Date Prepared

Agenda Title: Resolution authorizing the City Manager to waive the fees adopted in the fee Ordinance for the street closures for the Visitors Bureau for the 2017 Summer Music Festival.

Recommendation: n/a

Discussion:

Council has approved this request every year since 2005. The fee for each street closure is \$135.00.

Approved By:

Department Head:
City Manager:

Initial Date

DRE \ 4/28/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE THE FEES ADOPTED IN THE FEE ORDINANCE FOR THE STREET CLOSURES FOR THE VISITORS BUREAU FOR THE 2017 ANNUAL SUMMER MUSIC FESTIVAL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Visitors Bureau hereby requests Council's consideration of their request for waiver of the street closure fees for the 2017 Annual Summer Music Festival.

SECTION 2: Council having considered the request determined that the Summer Music Festival is a benefit to the entire community and that waiving the fees for the street closures is in the best interest of the community, hereby authorizes the City Manager to waive the fees for the street closures for the 2017 Annual Summer Music Festival.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 25, 2017

Date Prepared

Agenda Title: A Resolution of Oxford City Council authorizing the donation of Five Hundred (\$500.00) dollars to the Coalition for a Healthy Community - Oxford Area to assist with funding for outside consulting services.

Recommendation: n/a

Discussion:

At the April 18, 2017 Council Meeting, Mayor Rousmaniere advised the Coalition for a Healthy Community asked for a donation of \$500.00 from the City to assist with consulting services. The service would be provided by Mark Fenton, a Public Health Planning and Transportation Consultant. Mr. Fenton would work with various groups in the community to develop plans to further physical activities, improve walkability, public transportation, bicycle routes and other non-motorized modes of transportation. Funding is also being provided by Miami University, the Miami University Greek Community Fund, the Talawanda School District and McCullough-Hyde Memorial Hospital. \$1,000 from the Interact Thriving Community grant will be utilized as well.

Approved By:

Initial Date

Department Head: _____

City Manager: _____

DRE

4-28-17

RESOLUTION NO.

A RESOLUTION OF OXFORD CITY COUNCIL AUTHORIZING THE DONATION OF FIVE HUNDRED (\$500.00) DOLLARS TO THE COALITION FOR A HEALTHY COMMUNITY – OXFORD AREA TO ASSIST WITH FUNDING FOR OUTSIDE CONSULTING SERVICES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Mayor Rousmaniere has requested on behalf of the Coalition for a Healthy Community – Oxford Area, the donation of five hundred (\$500.00) dollars from the City of Oxford to assist with funding for outside consulting services.

SECTION 2: Council hereby finds the donation to be in the best interest of the Oxford area citizens and authorizes the donation of five hundred (\$500.00) dollars to assist with funding for outside consulting services.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

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Mark Fenton

Engineering physical activity back into American communities and lives

The Goal is Simple:

Build communities that support a healthier, more physically active population, and more sustainable and enjoyable lifestyles. The pathway there, however, is very challenging. Mark Fenton is a public health, planning, and transportation consultant who is trying to help America find its way to more active and more livable cities, towns, and neighborhoods. He works with organizations and communities around the country to build environments, policies, and programs that help to create places where more people walk, bicycle, and take transit more of the time. And it's not just about healthier people. Done well, active community designs lead to economically, environmentally, and socially thriving cities, towns, and rural settings where people of all ages, abilities, and incomes lead long, vibrant lives.



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Mark Fenton | 25 Crescent Avenue, Scituate Massachusetts 02066 | info@markfenton.com

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 26, 2017

Date Prepared

Agenda Title: A Resolution authorizing the City Manager to develop an agreement for City Council approval between the City of Oxford and the Oxford Community Choice Pantry Board of Directors for the lease of land at the City-owned Merry Day Park.

Recommendation: Adopt the Resolution.

Discussion:

The above referenced lease would permit the construction and ownership of a 2000 sq. ft. (40 x 50 ft.) structure. The building will be utilized for the collection, storage, and distribution of food items by the Oxford Community Choice Pantry. The proposed lease is for 25 years with 10 year renewable options. If the structure is no longer utilized by the Oxford Community Choice Pantry, ownership would revert to the City of Oxford.

Approved By:

Initial Date

Department Head:

City Manager:

DRE \ 4-28-17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO DEVELOP AN AGREEMENT FOR CITY COUNCIL APPROVAL BETWEEN THE CITY OF OXFORD AND THE OXFORD COMMUNITY CHOICE PANTRY BOARD OF DIRECTORS FOR THE LEASE OF LAND AT THE CITY-OWNED MERRY DAY PARK.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager recommends he be authorized to develop an agreement for City Council approval between the City of Oxford and the Oxford Community Choice Pantry Board of Directors for the lease of land at the City-owned Merry Day Park.

SECTION 2: Council hereby accepts the recommendation of the City Manager and authorizes the City Manager to develop an agreement for City Council approval between the City of Oxford and the Oxford Community Choice Pantry Board of Directors for the lease of land at the City-owned Merry Day Park.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

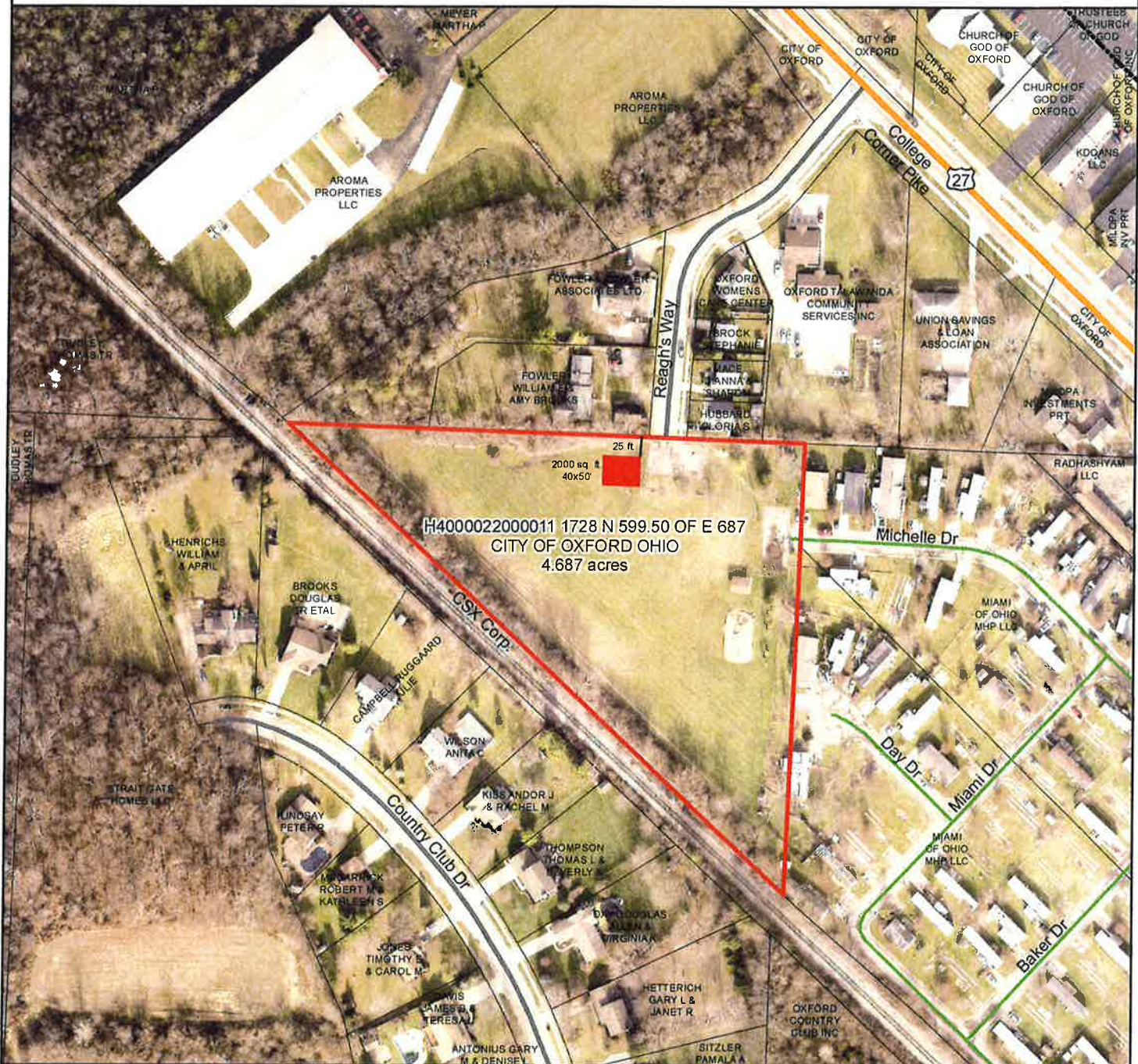
ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: EDNA SOUTHARD

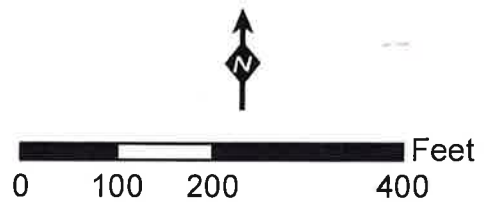
PREPARED BY: LAW (STAFF)

Merry Day Park



Legend

-  Merry Day Park
-  Oxford Corporation Limit
-  Parcels
-  U.S. Highway
-  State Route
-  Public Street
-  Miami Univ Street
-  Private Street



1 inch = 200 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: May 2, 2017

Account Code #: 322.810.67125

Budgeted Amount: \$ 200,000.00

Service Department
Originating Department

Michael Dreisbach, Service Director
Prepared By

April 21, 2017
Date Prepared

Agenda Title: Water Meter Fixed Base Automated Management System

Recommendation: Approve

Discussion:

The 2017 Capital Improvement Budget includes \$200,000 for the acquisition and implementation of a fixed based automated water meter management system. This system will be funded by capacity benefit fees paid by the developers of The Annex student housing on Southpointe Parkway and this area was selected for the demonstration phase of this project. This technology may then be expanded throughout the City as desired.

The system includes a fixed based antenna that will be mounted on the Butler County Sheriff's Office (BCSO) communication tower located at the Oxford Municipal Garage. The antenna will be able to communicate with the water meters and deliver this data to City offices for management of the water system including water consumption, billing, remotely operated meter turn on/off, etc. The City is very appreciative to the BCSO for allowing this installation on their tower at no charge to the City.

The City developed plans and specifications for this project and advertised such for bids in the *Hamilton Journal News* on April 7 & 14, 2017. Bids were opened and read aloud on April 21, 2017 with the following results:

Everett J. Prescott, Inc. (EJP) \$187,275.00

Staff would typically be concerned about receiving only one bid on a project, however, this technology is proprietary in nature, and the City has long worked with EJP and Sensus metering equipment for the management of the City's water utility. The bid price is within the Engineer's Estimate for the project.

Staff recommends the Oxford City Council approve this Resolution authorizing the City Manager to enter into an agreement with Everett J. Prescott, Inc. for the acquisition and implementation of a fixed based automated meter management system at a cost not to exceed \$187,275.00. No contingency amount is requested for this project.

Approved By:

Department Head:

Initial Date
MBD \ 4/21/17

City Manager:

DRE \ 4/28/17

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH EVERETT J. PRESCOTT, INC. FOR THE ACQUISITION AND IMPLEMENTATION OF A FIXED BASED AUTOMATED METER MANAGEMENT SYSTEM AT A COST NOT TO EXCEED \$187,275.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for bids in the *Hamilton Journal* on April 7, 2017 and April 14, 2017. One (1) sealed bid was opened and publicly read on April 21, 2017. The bid was provided by Everett J. Prescott, Inc. in the amount of \$187,275.00.

SECTION 2: The City Manager and the Service Director recommend Council accept the bid of Everett J. Prescott, Inc. for the acquisition and implementation of a fixed based automated meter management system at a cost not to exceed \$187,275.00.

SECTION 3: Council accepts the recommendation of the City Manager and the Service Director and accepts the bid of Everett J. Prescott, Inc. for the acquisition and implementation of a fixed based automated meter management system at a cost not to exceed \$187,275.00.

SECTION 4: Council further authorizes the City Manager to enter into a contract with Everett J. Prescott, Inc. for the acquisition and implementation of a fixed based automated meter management system at a cost not to exceed \$187,275.00.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott

Police

Originating Department

Council Meeting Of: May 2, 2017

John A. Jones

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 21, 2017

Date Prepared

Agenda Title: Resolution authorizing the Division of Police to apply for the Ohio Department of Public Safety OVI grant and be designated as the lead/administering agency for Butler County's participation in the Ohio Department of Public Safety OVI program.

Recommendation: Approve

Discussion: The Oxford Division of Police is the lead agency for a grant from the Ohio Department of Public Safety for the Butler County OVI Task Force for FY2018. In order to continue this program, Oxford must apply for a grant from the Ohio Department of Public Safety for the Butler County OVI Task Force for FY2018.

The administration of the grant involves both police and finance personnel. Oxford would serve as the lead agency for FY2018. There are 13 police agencies within Butler County that participate in the grant program and funding for FY2018 is \$225,000. This amount would be awarded to Oxford for distribution to participating agencies according to the terms of memorandums of understanding executed by officials of those 13 agencies. Funding through the program is essentially completed on a reimbursement basis. Participating agencies pay their officers and then submit reimbursement from Oxford. Reimbursements are on a monthly basis.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

JAE \ 4-21-17

DRE \ 4/28/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A \$225,000.00 GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF PUBLIC SAFETY, TO ENGAGE IN AND COORDINATE AS LEAD AGENCY FOR THE COUNTYWIDE OVI TASKFORCE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and the Police Chief recommend Council authorize the City Manager to enter into a \$225,000.00 grant agreement with the Ohio Department of Public Safety, to engage in and coordinate as Lead Agency for the countywide OVI Taskforce.

SECTION 2: Council, having determined that it would be beneficial to the City of Oxford to serve as Lead Agency of the OVI Taskforce by providing funding for multiple sobriety checkpoints at various locations in Butler County; Council hereby accepts the recommendation of the City Manager and the Police Chief to enter into a grant agreement.

SECTION 3: The City Manager is hereby authorized to enter into a \$225,000.00 grant agreement with the Ohio Department of Public Safety, to engage in and coordinate as Lead Agency for the County-wide OVI Taskforce.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)



**OHIO DEPARTMENT
OF PUBLIC SAFETY**
SAFETY • SERVICE • PROTECTION

- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol



John R. Kasich, Governor
John Born, Director
Colonel Paul A. Pride
Superintendent

Ohio State Highway Patrol
1970 West Broad Street
P.O. Box 182074
Columbus, Ohio 43218-2081
www.statepatrol.ohio.gov

FFY 2018 Ohio Traffic Safety Office Grant Funding Eligibility Notification

Oxford Division of Police
11 S. Poplar Street
Oxford, OH 45056

Project Director: Mr. Peter Reising

Your agency is eligible to apply for a FFY 2018 OVI Task Force Grant.

Program Description

The OVI Task Force Program is an initiative to conduct sobriety checkpoints, impaired driving saturation patrols, public awareness and education. To qualify for FFY 2018 OVI Task Force grant funding, an agency must be in the top alcohol-related crash counties. The top alcohol-related fatal crash counties must have an average of at least 6.0 alcohol-related motor vehicle related fatal crashes during 2014, 2015 and 2016 (total of eighteen or more alcohol-related fatal crashes during those three years). A minimum of 16 checkpoints must be conducted (two during Drive Sober or Get Pulled Over). When an existing OVI Task Force no longer meets the above requirements, they will be eligible for one more year at the existing funding level. The following year will be at 75 percent of that funding level and the following year at 50 percent. **For full requirements of each grant see the Traffic Safety Proposal Package online at <http://otso.intelligrants.com>** (proposal package available soon). **Please request your new user account as soon as possible so that when the system opens, you will be ready to go.**

Grant Maximum

\$225,000.00

Our agency certifies that we have been notified of our potential for funding eligibility and the deadline to apply online at <http://otso.intelligrants.com> by May 15, 2017.*

Agency Representative

Title

Date

*The earliest date that proposals will be available to be initiated is 4/17/17. This is tentative at this point, if testing causes a delay in proposal availability, the OTSO will advise once the system is open and if that date will affect the due date of May 15, 2017.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Parks and Recreation
Originating Department

Council Meeting Of: May 2, 2017

Casey D. Wooddell

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 26, 2017
Date Prepared

Agenda Title: Resolution authorizing the City Manager to apply for the 24th round of the Nature Works Local Grant Program.

Recommendation: Approve

Discussion:

The attached Resolution is to authorize the City Manager to file an application with the Ohio Department of Natural Resources Nature Works Grant Program.

This grant would cover up to 75% of the costs of a replacement playground to be installed at Leonard Howell Park. Total project cost not to exceed \$16,000.00, with up to \$12,000 being reimbursed through the grant.

Grants will be awarded in Fall 2017.

Approved By:

Department Head:

Initial Date

CDW \ 4/26/17

City Manager:

DRE 4/28/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR A GRANT FROM THE OHIO DEPARTMENT OF NATURAL RESOURCES THROUGH THE NATURE WORKS GRANT PROGRAM FOR THE PURCHASE OF A PLAYGROUND STRUCTURE FOR LEONARD HOWELL PARK.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and the Parks & Recreation Director recommend the City Manager be authorized to submit an application to the Ohio Department of Natural Resources requesting funding through the Nature Works Grant Program for a grant of up to \$12,000.00 to purchase a playground structure for Leonard Howell Park.

SECTION 2: Council, having determined the Nature Works Grant to be beneficial to the community by providing funding to purchase a playground structure for Leonard Howell Park, hereby supports the use of grant funds to assist with the purchase of a playground structure.

SECTION 3: Council hereby accepts the recommendation of the City Manager and the Parks and Recreation Director and further authorizes the City Manager to submit an application to the the Ohio Department of Natural Resources through the Nature Works Grant Program for a grant of up to \$12,000.00 to purchase a playground structure for Leonard Howell Park.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meetings of: May 2 & 16, 2017

Account Code #: N/A

Budgeted Amount: \$ N/A

Service Department
Originating Department

Michael Dreisbach, Service Director
Prepared By

April 21, 2017
Date Prepared

Agenda Title: Naming of New Street South of Chestnut St. and in Alignment with S. Main St.

Recommendation: Approve

Discussion:

The Oxford City Council previously passed Ordinance No. 942 in February 1963 naming a road leading to Cullen Printing Company. The roadway, constructed on a City owned parcel, was named Collins Run Road. The road currently serves Talawanda School District, Miami University, Oxford Township, and City of Oxford facilities.

The City has awarded a contract to Elex, Inc. for the construction of a new road that will align with South Main St. south of Chestnut St. This intersection will be controlled by traffic control signals, and construction work will begin in May 2017. This new road will take the place of the existing Collins Run Road which will be removed as a part of this project.

City Staff discussed the naming of the new street with stakeholders in the project. All of the groups support the new street being designated "South Main Street" with the exception of the Oxford Township Trustees. A copy of the Trustees email regarding this issue is attached to this report.

At the April 18, 2017 meeting of the Oxford City Council, the Council directed Staff to prepare a report and potential legislation designating the new street as a continuation of South Main Street for consideration at their next meeting. Staff has contacted the Oxford Township Trustees to inform them of this agenda item and potential legislation.

Approved By:

Department Head:

City Manager:

Initial Date
MBD 4/21/17

DRE 4/28/17

ORDINANCE NO.

AN ORDINANCE CHANGING THE NAME OF "COLLINS RUN ROAD" IN THE CITY OF OXORD TO "SOUTH MAIN STREET" AND DIRECTING THE CLERK OF COUNCIL TO FORWARD A CERTIFIED COPY OF THIS ORDINANCE TO THE COUNTY ENGINEER.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

Section 1: Council hereby finds that a new road will align with South Main Street south of Chestnut Street and will replace the existing Collins Run Road.

SECTION 2: Council hereby orders the change of that portion of roadway in the City of Oxford presently designated as "Collins Run Road" be changed and officially designated as "South Main Street".

SECTION 3: The Clerk of Council shall prepare a certified copy of this Ordinance upon its passage and shall forward the same to the office of the County Engineer, requesting that the appropriate change of said street name be entered upon the appropriate records.

SECTION 4: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: EDNA SOUTHARD

PREPARED BY: LAW (STAFF)

ORDINANCE NO. 942

AN ORDINANCE TO NAME A ROAD LEADING SOUTH FROM CHESTNUT STREET IN THE VILLAGE OF OXFORD, STATE OF OHIO.

WHEREAS, the Cullen Printing Company has built a new print shop south of Chestnut Street in the Village of Oxford and

WHEREAS, it is desirable and to the general public interest to name the road on which said new print shop is located,

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF OXFORD, OHIO:

SECTION I: That the road leading south from Chestnut Street to the now existing land fill area be designated and named "Collins Run Road".

SECTION II: That this Ordinance be and remain in force from and after the earliest period allowed by law.

Franklin Dyk
Mayor

Passed: February 19, 1963

Attest: Louise Hardy

Mike Dreisbach

From: oxfordtwptrustees@oxfordtwpohio.org
Sent: Sunday, March 26, 2017 6:00 PM
To: Mike Dreisbach
Subject: re: Collins Run Road realignment project

OXFORD TOWNSHIP
BUTLER COUNTY OHIO

Memo

To: Mike Dreisbach
From: Gary R. Salmon Oxford Township Trustee
CC: File
Date: 3/26/2017

Re:

The Oxford Township Board of Trustees, Fiscal Officer, Police Chief, and Road Supervisor disagree with the renaming of Collins Run Road. Historically the road at one time did cross over Collins Run with is to the south of the current end of the road. There are other intersections in Oxford that roads change names and in my over sixty years as a resident of Oxford Township I have not heard of it confusing people Main St- Morning Sun Road, Fairfield Rd-Spring St., Oxford Millville Rd- Patterson Ave., High St.- Contreras Rd., Brookville Rd. Chestnut St., College Ave,- Brown Rd.

The expense Oxford Township would have notifying vender, delivery people, residents of the change of address would not justify the name change.

Oxford Township prefers the road name to be the same Collins Run Road

From: "Mike Dreisbach" <MDreisbach@cityofoxford.org>
Sent: Wednesday, March 08, 2017 3:46 PM
To: "oxfordtwptrustees@oxfordtwpohio.org" <oxfordtwptrustees@oxfordtwpohio.org>
Cc: "Douglas Elliott" <delliott@cityofoxford.org>
Subject: Collins Run Road realignment project

Gary, John, and Norma,

I'm writing to update you on our Collins Run Road project planned for construction later this summer. The City has awarded a contract to Elex, Inc. to reconstruct Collins Run Rd. and to align the road with the Main St. / Chestnut St. intersection. As part of the project, the City will also install traffic control signals at this intersection as well as the intersection of Campus Ave and Chestnut St. Access to Township facilities will be available at all times, however, there may be times when staff will need to enter from Beech St. through the old high school parking lot.

As part of this construction, the City is considering changing the name of the new street from Collins Run Rd. to South Main St. The change will impact only a few properties, but will increase the public's understanding of the street names in the area. The township property address would become 925 S. Main St. (retaining the same numeric identifier).

We realize it may take some time to switch out stationery, forms, etc.... during the transition. The City will emphasize these changes to the U S Postal Service, UPS, FedEx, etc... to minimize any confusion on the road name change.

Please let me know your thoughts on this matter so we may inform the City Council. The Council would pass an Ordinance to authorize the change. I have attached a drawing showing the improvements to the intersection.

Please let me know if you have any questions,

Mike



Michael B. Dreisbach
Director of Public Services
101 East High Street
Oxford, OH 45056
513.524.5206

CONFIDENTIALITY NOTICE:

This information transmitted is intended only for the person or entity to which it is addressed and may contain personal information which is privileged and confidential. If you receive this material/information in error, please contact the sender and delete or destroy the material/information immediately.

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 24, 2017

Date Prepared

Agenda Title: Ordinance declaring improvements to parcels of real property located in Oxford, Ohio, to be a public purpose under Section 5709.40(B) of the Ohio Revised Code, exempting such improvements from real property taxation, declaring certain public improvements to be necessary for the further development of those parcels, and establishing a tax increment equivalent fund.

Recommendation: Adopt the Ordinance

Discussion:

Representatives of 4-Leag Development, LLC. and City staff have been meeting to discuss and develop plans on the road outlined in the Development Agreement of 2006 between the two parties. Under the terms of the agreement, 4-Leaf may elect to construct the road and, if constructed, dedicate it as a public road. The City has the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu of Taxes (PILOT) agreement with the developer. The City will need to determine the cost of the roadway and the value of the proposed property tax exemptions which should be sufficient revenue to retire the associated debt. If the revenue is not sufficient, the City is responsible for any shortfall under the terms of the agreement with 4-Leaf.

In order to implement the TIF Program, the City Council will need to adopt five ordinances to establish the necessary TIF Districts which incorporate the Trinitas Project. One will be a Commercial TIF and will include the duplexes and multifamily units. The other four will be Residential TIF's. Each Residential TIF will include a group of single-family units (4,6,6,&6 units each). The Talawanda School District and the Butler Technology and Career Development Center have been notified of the City's intent to establish these five TIF Districts at 75% of incremental assessed value for 10 years.

The City will need to sign a Tax Increment Financing and Infrastructure Development Agreement (or Service Payment Agreement) with 4-Leaf which will provide the details on proceeding with this public infrastructure project. Lastly, the City will need to create a special fund to pay for the improvements and collect the Payments In Lieu Of Taxes (PILOTs).

Before the end of the year (2017) the City will file a DTE 24 form with the County Auditor's Office. This form is an Application for Real Property Tax Exemption and Remission-Tax Incentive Program. Once this form is filed, the County Auditor will provide the City the amount of the property tax exemption. After this amount is received, the City will be able to determine how much roadway to construct and the amount of debt to issue to finance it.

Approved By:

Department Head:
City Manager:

Initial Date

DRE \ 4/28/17

ORDINANCE NO.

AN ORDINANCE DECLARING IMPROVEMENTS TO PARCELS OF REAL PROPERTY LOCATED IN OXFORD, OHIO, TO BE A PUBLIC PURPOSE UNDER SECTION 5709.40(B) OF THE OHIO REVISED CODE, EXEMPTING SUCH IMPROVEMENTS FROM REAL PROPERTY TAXATION, DECLARING CERTAIN PUBLIC IMPROVEMENTS TO BE NECESSARY FOR THE FURTHER DEVELOPMENT OF THOSE PARCELS, AND ESTABLISHING A TAX INCREMENT EQUIVALENT FUND.

WHEREAS, Sections 5709.40, 5709.42 and 5709.43 of the Ohio Revised Code (collectively, the "TIF Statutes") authorize municipalities to participate in a financing technique commonly known as tax increment financing ("TIF"); and

WHEREAS, the City Council ("City Council") of the City of Oxford ("City"), Butler County, Ohio wishes to use the authority granted pursuant to such TIF Statutes in connection with certain improvements in the City in order to meet the public health, safety, welfare and convenience needs of the area, including new development and traffic capacity; and

WHEREAS, notice was given to the Talawanda City School District and the Butler Technology and Career Development Schools on April 18, 2017 of the consideration of this ordinance providing for tax increment property tax exemption, as required by Sections 5709.40 and 5709.83 of the Ohio Revised Code; and

WHEREAS, this City Council has determined to grant a property tax exemption for the parcels comprising the Southpointe TIF (the "Southpointe TIF"); and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Oxford, Butler County, State of Ohio, a majority of members elected thereto concurring:

SECTION 1. Pursuant to Section 5709.40(B) of the Ohio Revised Code, this City Council hereby creates the "Southpointe TIF", the boundaries of which shall be coextensive with the boundaries of the Parcels and shall include the Parcels as specifically identified and depicted in Exhibit A attached hereto, which Parcels are located in the incorporated area of the City.

SECTION 2. That this City Council hereby finds and declares that certain public improvements in the City, to wit: the planning, design and construction of public street improvements including pavements, walkways, bike paths, landscaping, traffic control devices and alterations to existing streets, including but not limited to construction of a new road starting at State Route 27 and extending in a northeasterly direction, including intersection improvements, turn lanes, sidewalks, curbs, gutters, streetscape improvements, and traffic signals; the planning, design and construction of utilities including but not limited to water, sanitary sewers, storm water sewers and detention facilities; the creation or enhancement of green space, buffer areas, and open areas necessary for ensuring the compatibility of adjacent land uses; the creation and/or enhancement of public service facilities; and, the purchase of property rights of way and easements or other rights in property necessary for the completion of the public improvements listed above (the "Public Improvements"), are necessary for the further

development of the parcels of land described in Exhibit A attached to this Ordinance for the creation of jobs, increasing property values, and the provision of adequate traffic control in the City of Oxford. The further development of the Parcels in the Southpointe TIF will place direct additional demand on the Public Improvements.

SECTION 3. That, pursuant to Section 5709.40 of the Ohio Revised Code, further improvements to the parcels in the Southpointe TIF occurring after the date of this Ordinance are hereby declared to be a public purpose and are exempt from real property taxation commencing, for each parcel, with the first tax year that begins after the effective date of this Ordinance and in which an improvement resulting from the construction of a structure on that parcel first appears on the tax duplicate of real and public utility property and ends on the earlier of (i) 10 years after such date or (ii) the date on which the City can no longer require service payments to be paid on the improvements, all in accordance with the requirement of the TIF Statutes, or (iii) the date on which the specific improvements are paid in full from the Tax Increment Equivalent Fund, as defined in Section 5 hereof, but in no case shall the improvements be exempted from taxation for more than ten (10) years. It is hereby determined that (i) a portion of the improvements shall be exempt from real property taxation, (ii) such portion shall be seventy-five percent (75%) of the assessed value of the improvements, and (iii) the Public Improvements directly benefit, or once made will directly benefit, the Southpointe TIF.

SECTION 4. That pursuant to Section 5709.42 of the Ohio Revised Code, the owner or the owners of the improvements shall be required to make semi-annual service payments in lieu of taxes (the "Service Payments") to the Butler County Treasurer on or before the final dates for payment of real property taxes. This City Council hereby expresses its intention and authorizes the City Manager and/or Finance Director to sign such documents as may be necessary and appropriate to assure the payment of such Service Payments.

SECTION 5. That pursuant to Section 5709.43 of the Ohio Revised Code, there is hereby established the City of Oxford Southpointe Public Improvement Tax Increment Equivalent Fund (the "Tax Increment Equivalent Fund"), into which the Service Payments shall be deposited. Money in the Tax Increment Equivalent Fund shall be used to finance the Public Improvements and may be used to make payments to the Talawanda City School District and/or the Butler Technology and Career Development Schools at the discretion of the City Council.

SECTION 6. That the proper City officials are hereby authorized to do all things necessary and proper to carry out Sections 1 through 5 above, including but not limited to filing any required applications for tax exemption with the Butler County Auditor and/or State Tax Commissioner.

SECTION 7. That the Fiscal Officer is hereby directed to forward a copy of this Ordinance to the County Auditor of Butler County.

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of Ordinance No. ____ - ____.

Clerk of Council, City of Oxford, Butler
County, Ohio

CERTIFICATE

The undersigned hereby certifies that a copy of the foregoing Ordinance was certified this day to the county auditor.

Clerk of Council, City of Oxford, Butler
County, Ohio

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing Ordinance.

Butler County Auditor

Dated: _____, 2017

EXHIBIT A

Property To be Exempted

Butler County Auditor's Parcel Nos.

H4100109000010

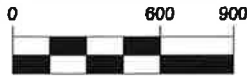
H4100143000010

H4100146000001

H4100143000005

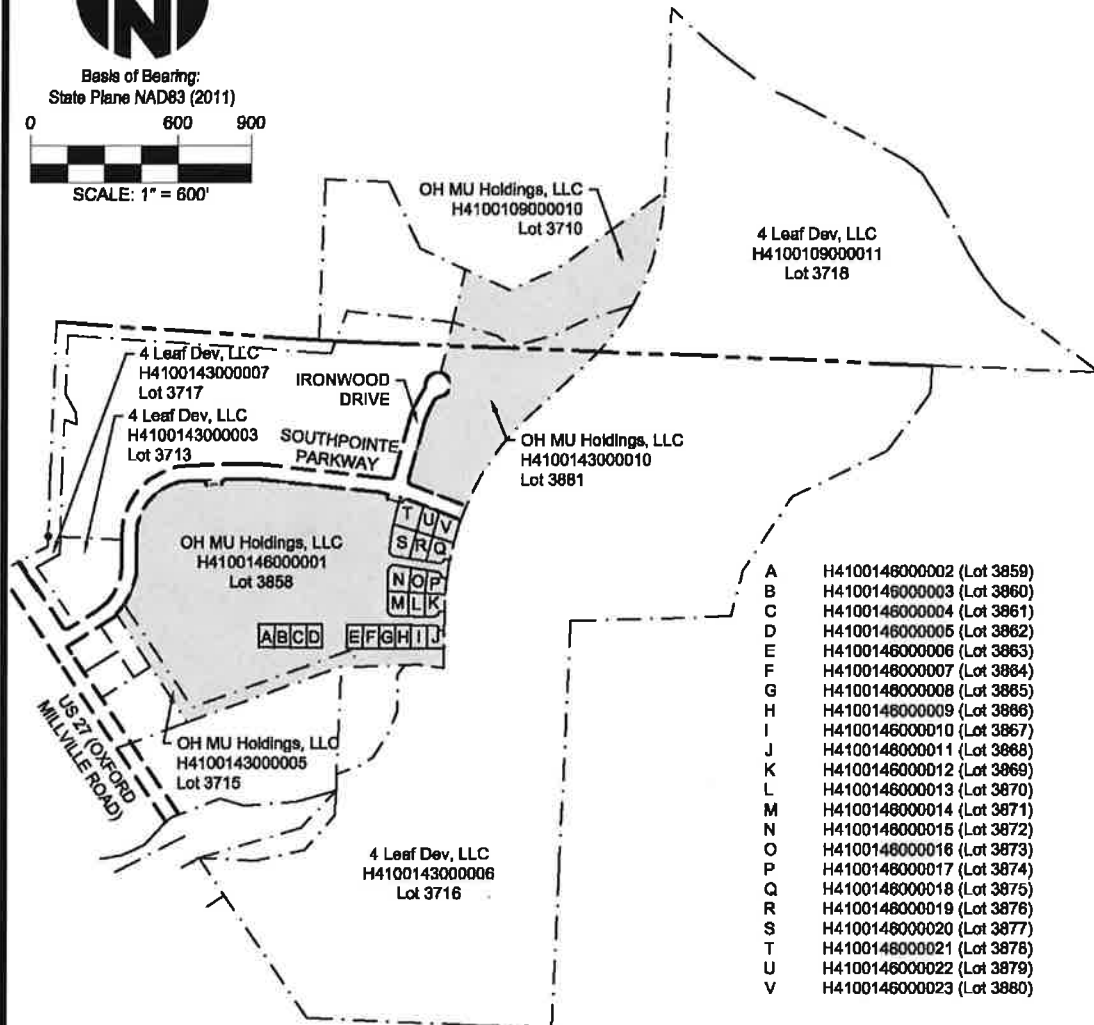


Base of Bearing:
State Plane NAD83 (2011)



SCALE: 1" = 600'

Properties Participating
in TIF District



A	H4100146000002 (Lot 3859)
B	H4100146000003 (Lot 3860)
C	H4100146000004 (Lot 3861)
D	H4100146000005 (Lot 3862)
E	H4100146000006 (Lot 3863)
F	H4100146000007 (Lot 3864)
G	H4100146000008 (Lot 3865)
H	H4100146000009 (Lot 3866)
I	H4100146000010 (Lot 3867)
J	H4100146000011 (Lot 3868)
K	H4100146000012 (Lot 3869)
L	H4100146000013 (Lot 3870)
M	H4100146000014 (Lot 3871)
N	H4100146000015 (Lot 3872)
O	H4100146000016 (Lot 3873)
P	H4100146000017 (Lot 3874)
Q	H4100146000018 (Lot 3875)
R	H4100146000019 (Lot 3876)
S	H4100146000020 (Lot 3877)
T	H4100146000021 (Lot 3878)
U	H4100146000022 (Lot 3879)
V	H4100146000023 (Lot 3880)

All properties A to V have a property owner of
OH MU Holdings, LLC

Drawing: **16-0158 TIF EX**
Scale: **1" = 600'**
Drawn by: **LWB**
Checked By: **EMR**
Issue Date: **03-14-17**

SECTIONS 25 & 36, TOWN 3, RANGE
CITY OF OXFORD
BUTLER COUNTY, OHIO
TIF EXHIBIT



110 S. College Avenue, Suite 101
Oxford, OH 45056 - 513.523.4270

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 24, 2017

Date Prepared

Agenda Title: Ordinance declaring improvements to parcels of real property located in Oxford, Ohio, to be a public purpose under Section 5709.40(C) of the Ohio Revised Code, exempting such improvements from real property taxation, authorizing the execution of such documents as may be necessary, and establishing a tax increment equivalent fund.

Recommendation: Adopt the Ordinance

Discussion:

Representatives of 4-Leag Development, LLC. and City staff have been meeting to discuss and develop plans on the road outlined in the Development Agreement of 2006 between the two parties. Under the terms of the agreement, 4-Leaf may elect to construct the road and, if constructed, dedicate it as a public road. The City has the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu of Taxes (PILOT) agreement with the developer. The City will need to determine the cost of the roadway and the value of the proposed property tax exemptions which should be sufficient revenue to retire the associated debt. If the revenue is not sufficient, the City is responsible for any shortfall under the terms of the agreement with 4-Leaf.

In order to implement the TIF Program, the City Council will need to adopt five ordinances to establish the necessary TIF Districts which incorporate the Trinitas Project. One will be a Commercial TIF and will include the duplexes and multifamily units. The other four will be Residential TIF's. Each Residential TIF will include a group of single-family units (4,6,6,&6 units each). The Talawanda School District and the Butler Technology and Career Development Center have been notified of the City's intent to establish these five TIF Districts at 75% of incremental assessed value for 10 years.

The City will need to sign a Tax Increment Financing and Infrastructure Development Agreement (or Service Payment Agreement) with 4-Leaf which will provide the details on proceeding with this public infrastructure project. Lastly, the City will need to create a special fund to pay for the improvements and collect the Payments In Lieu Of Taxes (PILOTs).

Before the end of the year (2017) the City will file a DTE 24 form with the County Auditor's Office. This form is an Application for Real Property Tax Exemption and Remission-Tax Incentive Program. Once this form is filed, the County Auditor will provide the City the amount of the property tax exemption. After this amount is received, the City will be able to determine how much roadway to construct and the amount of debt to issue to finance it.

Approved By:

Department Head:
City Manager:

Initial Date

DRE 4/28/17

ORDINANCE NO. _____

AN ORDINANCE DECLARING IMPROVEMENTS TO PARCELS OF REAL PROPERTY LOCATED IN THE CITY OF OXFORD, OHIO, TO BE A PUBLIC PURPOSE UNDER SECTION 5709.40(C) OF THE OHIO REVISED CODE, EXEMPTING SUCH IMPROVEMENTS FROM REAL PROPERTY TAXATION, AUTHORIZING THE EXECUTION OF SUCH DOCUMENTS AS MAY BE NECESSARY, AND ESTABLISHING A TAX INCREMENT EQUIVALENT FUND.

WHEREAS, Section 5709.40 et seq. of the Ohio Revised Code (the “TIF Authorizing Statutes”) authorizes municipal corporations to participate in a financing technique commonly known as a tax increment financing; and

WHEREAS, this City Council (“Council”) of the City of Oxford, Ohio (the “City”), wishes to use the authority granted pursuant to the TIF Authorizing Statutes in connection with exempting from real property taxation certain improvements in the City and constructing certain public infrastructure improvements in the City which will benefit the improvements in order to meet the public health, safety, welfare, and convenience needs of the area, including future development and traffic capacity; and

WHEREAS, this Council has determined to grant a property tax exemption for the parcels comprising the area where such improvements are to be located (the “Southpointe TIF Incentive District Site 1”); and

WHEREAS, the boundary of the Southpointe TIF Incentive District Site 1 shall be coextensive with the boundary of, and shall include, the parcels of real property specifically identified and depicted in Exhibit A attached hereto, which parcels are not more than 300 acres and are enclosed by a continuous boundary; and

WHEREAS, the City Engineer has certified that the public infrastructure serving the district is inadequate to meet the development needs of the district; and

WHEREAS, the population of the City is less than 25,000; and

WHEREAS, this City Council has not conducted a public hearing on the consideration of this Ordinance; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Talawanda City School District (the “School District”) by a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Butler Technology and Career Development Schools (the “JVSD”), in a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oxford, Butler County, State of Ohio, _____ members elected thereto concurring:

SECTION 1. Pursuant to Section 5709.40(C) of the Ohio Revised Code, this Council hereby creates the “Southpointe TIF Incentive District Site 1”, the boundaries of which shall be coextensive with the boundaries of the parcels specifically identified and depicted in Exhibit A attached hereto, which parcels are located in the incorporated area of the City.

SECTION 2. That this Council hereby finds and declares that certain public improvements (the “Public Improvements”) in the City, to wit: the planning, design and construction of public street improvements including pavements, walkways, traffic control devices and alterations to existing streets, including constructing a new road commencing at State Route 27 and extending north easterly; the planning, design and construction of utilities including but not limited to water, sanitary sewers, gas mains, electric facilities, communication facilities, storm water sewers and detention facilities; the creation or enhancement of buffer areas and open areas necessary for ensuring the compatibility of adjacent land uses; the installation of landscaping, retaining walls, and public amenities; and the purchase of property rights of way and easements or other rights in property necessary for the completion of the Public Improvements listed above, are a public purpose and that those Public Improvements are necessary for the further development of the parcels of land described in Exhibit A attached to this Ordinance (such parcels are hereinafter collectively referred to as the “Southpointe TIF Incentive District Site 1”), which parcels are located in the incorporated area of the City, and for the creation of jobs, increasing property values, and the provision of adequate public services in the City. The Public Improvements will not include housing renovations.

SECTION 3. That, pursuant to Section 5709.40(C) of the Ohio Revised Code, further improvements to the parcels in the Southpointe TIF Incentive District Site 1 occurring after the date of this Ordinance are hereby declared to be a public purpose and are exempt from real property taxation commencing on the first day of the tax year in which an improvement first appears on the tax list and duplicate of real and public utility property and that begins after the effective date of this Ordinance and ending on the earlier of (1) ten (10) years from the date the exemption commences or (2) the date on which the Public Improvements as described in Section 1 above that will benefit the Southpointe TIF Incentive District Site 1 are paid in full from the Tax Increment Equivalent Fund, as defined in Section 6 hereof. It is hereby determined that (i) a portion of the Improvements shall be exempt from real property taxation, (ii) such portion shall be seventy-five percent (75%) of the assessed value of the Improvements, and (iii) the Public Improvements directly benefit, or once made will benefit, the Southpointe TIF Incentive District Site 1.

SECTION 4. That pursuant to Section 5709.42 of the Ohio Revised Code, the owner or the owners of the Improvements shall be required to make annual service payments in lieu of taxes (the “Service Payments”) to the Butler County Treasurer on or before the final dates for payment of real property taxes. This Council hereby expresses its intention and authorizes the City Manager or any City Official to enter into such agreements as may be necessary and appropriate to assure the payment of such Service Payments.

SECTION 5. That, pursuant to Section 5709.43 of the Ohio Revised Code, there is hereby established the Southpointe TIF Incentive District Site 1 Public Improvement Tax Increment Equivalent Fund (the "Tax Increment Equivalent Fund"), into which the Service Payments shall be deposited. Moneys deposited in the Tax Increment Equivalent Fund shall be used only in accordance with Section 5709.43 of the Ohio Revised Code, which authorizes the City to finance the Public Improvement, to make the School Compensation Payments and to make the County Compensation Payments at the discretion of City Council.

SECTION 6. That the proper City Officials are hereby authorized to do all things necessary and proper to carry out Sections 1 through 5 of this Ordinance, including but not limited to filing any required applications for tax exemption with the Butler County Auditor and/or State Tax Commissioner.

SECTION 7. Pursuant to Section 5709.40(I) of the Ohio Revised Code, the Finance Director is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Development Services Agency of Ohio within fifteen (15) days after its adoption. On or before March 31 of each year that the exemption set forth herein remains in effect, the Finance Director or other authorized officer of this City shall prepare and submit to the Director of the Ohio Development Services Agency the status report required under Section 5709.40(I) of the Ohio Revised Code.

SECTION 8. That the Finance Director is hereby directed to forward a copy of this Ordinance to the County Auditor of Butler County.

SECTION 9. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10. That this Ordinance shall take effect at the earliest possible date allowable by law.

MAYOR

ADOPTED

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DOUG ELLIOTT

PREPARED BY: LAW

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of Ordinance No. ____ - ____.

Clerk of Council

CERTIFICATE

The undersigned hereby certifies that a copy of the foregoing ordinance was certified this day to the butler county auditor.

Clerk of Council

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing ordinance.

Butler County Auditor

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing resolution.

President, Talawanda City School District

Dated: _____, 2017

EXHIBIT A

Real Property Description

Butler County Auditor's Parcel Nos.

H4100146000002

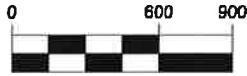
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H4100146000004

H4100146000005

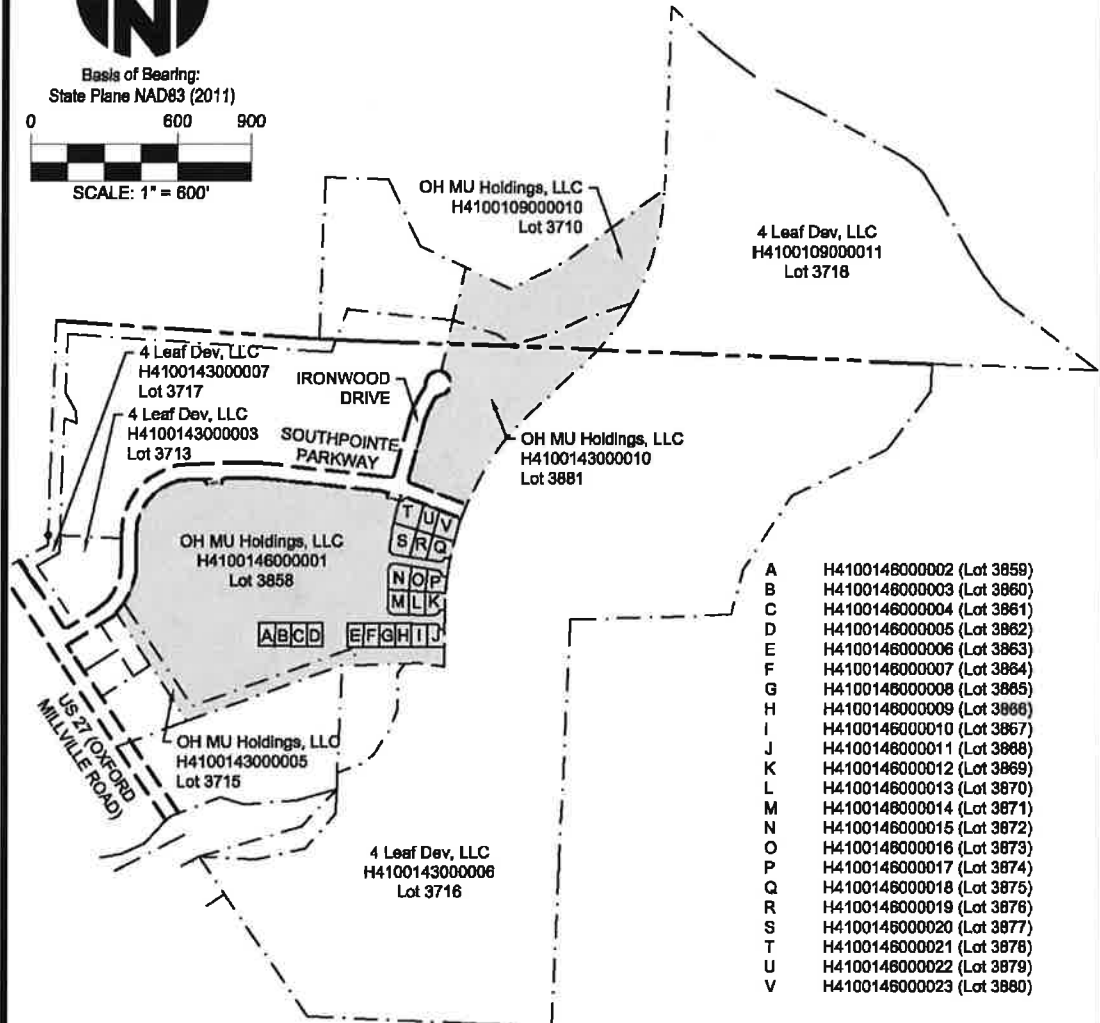


Basis of Bearing:
State Plane NAD83 (2011)



SCALE: 1" = 600'

 Properties Participating
In TIF District



All properties A to V have a property owner of
OH MU Holdings, LLC

Drawing: **16-0158 TIF EX**
Scale: **1" = 600'**
Drawn by: **LWB**
Checked By: **EMR**
Issue Date: **03-14-17**

SECTIONS 25 & 36, TOWN 3, RANGE
CITY OF OXFORD
BUTLER COUNTY, OHIO
TIF EXHIBIT



110 S. College Avenue, Suite 101
Oxford, OH 45056 - 513.523.4270

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 24, 2017

Date Prepared

Agenda Title: Ordinance declaring improvements to parcels of real property located in Oxford, Ohio, to be a public purpose under Section 5709.40(C) of the Ohio Revised Code, exempting such improvements from real property taxation, authorizing the execution of such documents as may be necessary, and establishing a tax increment equivalent fund.

Recommendation: Adopt the Ordinance

Discussion:

Representatives of 4-Leag Development, LLC. and City staff have been meeting to discuss and develop plans on the road outlined in the Development Agreement of 2006 between the two parties. Under the terms of the agreement, 4-Leaf may elect to construct the road and, if constructed, dedicate it as a public road. The City has the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu of Taxes (PILOT) agreement with the developer. The City will need to determine the cost of the roadway and the value of the proposed property tax exemptions which should be sufficient revenue to retire the associated debt. If the revenue is not sufficient, the City is responsible for any shortfall under the terms of the agreement with 4-Leaf.

In order to implement the TIF Program, the City Council will need to adopt five ordinances to establish the necessary TIF Districts which incorporate the Trinitas Project. One will be a Commercial TIF and will include the duplexes and multifamily units. The other four will be Residential TIF's. Each Residential TIF will include a group of single-family units (4,6,6,&6 units each). The Talawanda School District and the Butler Technology and Career Development Center have been notified of the City's intent to establish these five TIF Districts at 75% of incremental assessed value for 10 years.

The City will need to sign a Tax Increment Financing and Infrastructure Development Agreement (or Service Payment Agreement) with 4-Leaf which will provide the details on proceeding with this public infrastructure project. Lastly, the City will need to create a special fund to pay for the improvements and collect the Payments In Lieu Of Taxes (PILOTs).

Before the end of the year (2017) the City will file a DTE 24 form with the County Auditor's Office. This form is an Application for Real Property Tax Exemption and Remission-Tax Incentive Program. Once this form is filed, the County Auditor will provide the City the amount of the property tax exemption. After this amount is received, the City will be able to determine how much roadway to construct and the amount of debt to issue to finance it.

Approved By:

Department Head:
City Manager:

Initial Date

DRE \ 4/28/17

ORDINANCE NO. _____

DECLARING IMPROVEMENTS TO PARCELS OF REAL PROPERTY LOCATED IN THE CITY OF OXFORD, OHIO, TO BE A PUBLIC PURPOSE UNDER SECTION 5709.40(C) OF THE OHIO REVISED CODE, EXEMPTING SUCH IMPROVEMENTS FROM REAL PROPERTY TAXATION, AUTHORIZING THE EXECUTION OF SUCH DOCUMENTS AS MAY BE NECESSARY, AND ESTABLISHING A TAX INCREMENT EQUIVALENT FUND.

WHEREAS, Section 5709.40 et seq. of the Ohio Revised Code (the “TIF Authorizing Statutes”) authorizes municipal corporations to participate in a financing technique commonly known as a tax increment financing; and

WHEREAS, this City Council (“Council”) of the City of Oxford, Ohio (the “City”), wishes to use the authority granted pursuant to the TIF Authorizing Statutes in connection with exempting from real property taxation certain improvements in the City and constructing certain public infrastructure improvements in the City which will benefit the improvements in order to meet the public health, safety, welfare, and convenience needs of the area, including future development and traffic capacity; and

WHEREAS, this Council has determined to grant a property tax exemption for the parcels comprising the area where such improvements are to be located (the “Southpointe TIF Incentive District Site 2”); and

WHEREAS, the boundary of the Southpointe TIF Incentive District Site 2 shall be coextensive with the boundary of, and shall include, the parcels of real property specifically identified and depicted in Exhibit A attached hereto, which parcels are not more than 300 acres and are enclosed by a continuous boundary; and

WHEREAS, the City Engineer has certified that the public infrastructure serving the district is inadequate to meet the development needs of the district; and

WHEREAS, the population of the City is less than 25,000; and

WHEREAS, this City Council has not conducted a public hearing on the consideration of this Ordinance; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Talawanda City School District (the “School District”) by a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Butler Technology and Career Development Schools (the “JVSD”), in a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oxford, Butler County, State of Ohio, ___ members elected thereto concurring:

SECTION 1. Pursuant to Section 5709.40(C) of the Ohio Revised Code, this Council hereby creates the “Southpointe TIF Incentive District Site 2”, the boundaries of which shall be coextensive with the boundaries of the parcels specifically identified and depicted in Exhibit A attached hereto, which parcels are located in the incorporated area of the City.

SECTION 2. That this Council hereby finds and declares that certain public improvements (the “Public Improvements”) in the City, to wit: the planning, design and construction of public street improvements including pavements, walkways, traffic control devices and alterations to existing streets, including constructing a new road commencing at State Route 27 and extending north easterly; the planning, design and construction of utilities including but not limited to water, sanitary sewers, gas mains, electric facilities, communication facilities, storm water sewers and detention facilities; the creation or enhancement of buffer areas and open areas necessary for ensuring the compatibility of adjacent land uses; the installation of landscaping, retaining walls, and public amenities; and the purchase of property rights of way and easements or other rights in property necessary for the completion of the Public Improvements listed above, are a public purpose and that those Public Improvements are necessary for the further development of the parcels of land described in Exhibit A attached to this Ordinance (such parcels are hereinafter collectively referred to as the “Southpointe TIF Incentive District Site 2”), which parcels are located in the incorporated area of the City, and for the creation of jobs, increasing property values, and the provision of adequate public services in the City. The Public Improvements will not include housing renovations.

SECTION 3. That, pursuant to Section 5709.40(C) of the Ohio Revised Code, further improvements to the parcels in the Southpointe TIF Incentive District Site 2 occurring after the date of this Ordinance are hereby declared to be a public purpose and are exempt from real property taxation commencing on the first day of the tax year in which an improvement first appears on the tax list and duplicate of real and public utility property and that begins after the effective date of this Ordinance and ending on the earlier of (1) ten (10) years from the date the exemption commences or (2) the date on which the Public Improvements as described in Section 1 above that will benefit the Southpointe TIF Incentive District Site 2 are paid in full from the Tax Increment Equivalent Fund, as defined in Section 6 hereof. It is hereby determined that (i) a portion of the Improvements shall be exempt from real property taxation, (ii) such portion shall be seventy-five percent (75%) of the assessed value of the Improvements, and (iii) the Public Improvements directly benefit, or once made will benefit, the Southpointe TIF Incentive District Site 2.

SECTION 4. That pursuant to Section 5709.42 of the Ohio Revised Code, the owner or the owners of the Improvements shall be required to make annual service payments in lieu of taxes (the “Service Payments”) to the Butler County Treasurer on or before the final dates for payment of real property taxes. This Council hereby expresses its intention and authorizes the City Manager or any City Official to enter into such agreements as may be necessary and appropriate to assure the payment of such Service Payments.

SECTION 5. That, pursuant to Section 5709.43 of the Ohio Revised Code, there is hereby established the Southpointe TIF Incentive District Site 2 Public Improvement Tax Increment Equivalent Fund (the "Tax Increment Equivalent Fund"), into which the Service Payments shall be deposited. Moneys deposited in the Tax Increment Equivalent Fund shall be used only in accordance with Section 5709.43 of the Ohio Revised Code, which authorizes the City to finance the Public Improvement, to make the School Compensation Payments and to make the County Compensation Payments at the discretion of City Council.

SECTION 6. That the proper City Officials are hereby authorized to do all things necessary and proper to carry out Sections 1 through 5 of this Ordinance, including but not limited to filing any required applications for tax exemption with the Butler County Auditor and/or State Tax Commissioner.

SECTION 7. Pursuant to Section 5709.40(I) of the Ohio Revised Code, the Finance Director is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Development Services Agency of Ohio within fifteen (15) days after its adoption. On or before March 31 of each year that the exemption set forth herein remains in effect, the Finance Director or other authorized officer of this City shall prepare and submit to the Director of the Ohio Development Services Agency the status report required under Section 5709.40(I) of the Ohio Revised Code.

SECTION 8. That the Finance Director is hereby directed to forward a copy of this Ordinance to the County Auditor of Butler County.

SECTION 9. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10. That this Ordinance shall take effect at the earliest possible date allowable by law.

MAYOR

ADOPTED

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DOUG ELLIOTT

PREPARED BY: LAW

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of Ordinance No. ____ - ____.

Clerk of Council

CERTIFICATE

The undersigned hereby certifies that a copy of the foregoing ordinance was certified this day to the butler county auditor.

Clerk of Council

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing ordinance.

Butler County Auditor

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing resolution.

President, Talawanda City School District

Dated: _____, 2017

EXHIBIT A

Real Property Description

Butler County Auditor's Parcel Nos.

H4100146000006

H4100146000007

H4100146000008

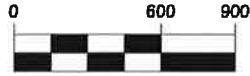
H4100146000009

H4100146000010

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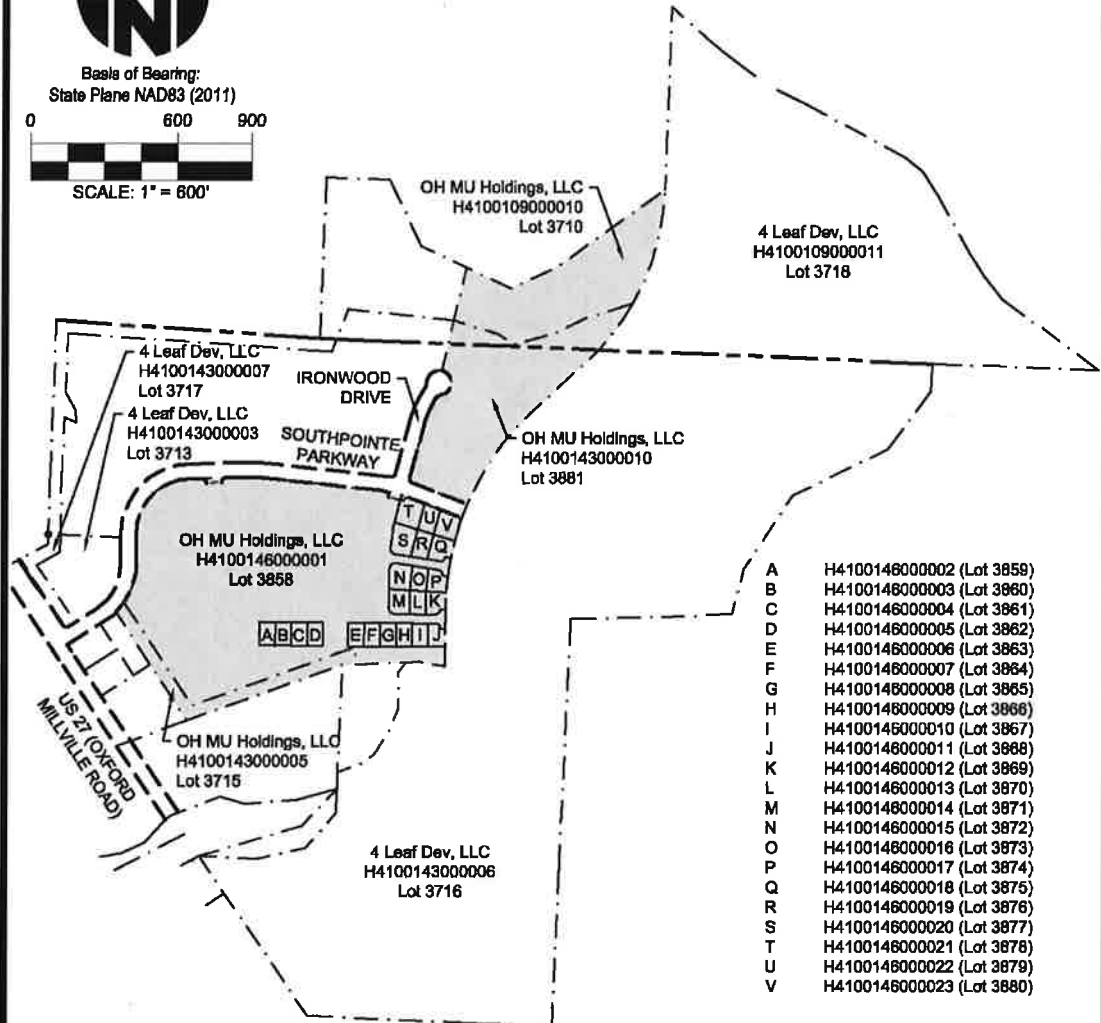


Base of Bearing:
State Plane NAD83 (2011)



SCALE: 1" = 600'

Properties Participating
in TIF District



All properties A to V have a property owner of
OH MU Holdings, LLC

Drawing:
16-0158 TIF EX

Scale
1" = 600'

Drawn by:
LWB

Checked By:
EMR

Issue Date:
03-14-17

SECTIONS 25 & 36, TOWN 3, RANGE
CITY OF OXFORD
BUTLER COUNTY, OHIO
TIF EXHIBIT



110 S. College Avenue, Suite 101
Oxford, OH 45056 - 513.523.4270

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 24, 2017

Date Prepared

Agenda Title: Ordinance declaring improvements to parcels of real property located in Oxford, Ohio, to be a public purpose under Section 5709.40(C) of the Ohio Revised Code, exempting such improvements from real property taxation, authorizing the execution of such documents as may be necessary, and establishing a tax increment equivalent fund.

Recommendation: Adopt the Ordinance

Discussion:

Representatives of 4-Leag Development, LLC. and City staff have been meeting to discuss and develop plans on the road outlined in the Development Agreement of 2006 between the two parties. Under the terms of the agreement, 4-Leaf may elect to construct the road and, if constructed, dedicate it as a public road. The City has the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu of Taxes (PILOT) agreement with the developer. The City will need to determine the cost of the roadway and the value of the proposed property tax exemptions which should be sufficient revenue to retire the associated debt. If the revenue is not sufficient, the City is responsible for any shortfall under the terms of the agreement with 4-Leaf.

In order to implement the TIF Program, the City Council will need to adopt five ordinances to establish the necessary TIF Districts which incorporate the Trinitas Project. One will be a Commercial TIF and will include the duplexes and multifamily units. The other four will be Residential TIF's. Each Residential TIF will include a group of single-family units (4,6,6,&6 units each). The Talawanda School District and the Butler Technology and Career Development Center have been notified of the City's intent to establish these five TIF Districts at 75% of incremental assessed value for 10 years.

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Before the end of the year (2017) the City will file a DTE 24 form with the County Auditor's Office. This form is an Application for Real Property Tax Exemption and Remission-Tax Incentive Program. Once this form is filed, the County Auditor will provide the City the amount of the property tax exemption. After this amount is received, the City will be able to determine how much roadway to construct and the amount of debt to issue to finance it.

Approved By:

Department Head:
City Manager:

Initial Date

DRE \ 4/28/17

ORDINANCE NO. _____

AN ORDINANCE DECLARING IMPROVEMENTS TO PARCELS OF REAL PROPERTY LOCATED IN THE CITY OF OXFORD, OHIO, TO BE A PUBLIC PURPOSE UNDER SECTION 5709.40(C) OF THE OHIO REVISED CODE, EXEMPTING SUCH IMPROVEMENTS FROM REAL PROPERTY TAXATION, AUTHORIZING THE EXECUTION OF SUCH DOCUMENTS AS MAY BE NECESSARY, AND ESTABLISHING A TAX INCREMENT EQUIVALENT FUND.

WHEREAS, Section 5709.40 et seq. of the Ohio Revised Code (the "TIF Authorizing Statutes") authorizes municipal corporations to participate in a financing technique commonly known as a tax increment financing; and

WHEREAS, this City Council ("Council") of the City of Oxford, Ohio (the "City"), wishes to use the authority granted pursuant to the TIF Authorizing Statutes in connection with exempting from real property taxation certain improvements in the City and constructing certain public infrastructure improvements in the City which will benefit the improvements in order to meet the public health, safety, welfare, and convenience needs of the area, including future development and traffic capacity; and

WHEREAS, this Council has determined to grant a property tax exemption for the parcels comprising the area where such improvements are to be located (the "Southpointe TIF Incentive District Site 3"); and

WHEREAS, the boundary of the Southpointe TIF Incentive District Site 3 shall be coextensive with the boundary of, and shall include, the parcels of real property specifically identified and depicted in Exhibit A attached hereto, which parcels are not more than 300 acres and are enclosed by a continuous boundary; and

WHEREAS, the City Engineer has certified that the public infrastructure serving the district is inadequate to meet the development needs of the district; and

WHEREAS, the population of the City is less than 25,000; and

WHEREAS, this City Council has not conducted a public hearing on the consideration of this Ordinance; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Talawanda City School District (the "School District") by a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Butler Technology and Career Development Schools (the "JVSD"), in a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oxford, Butler County, State of Ohio, ___ members elected thereto concurring:

SECTION 1. Pursuant to Section 5709.40(C) of the Ohio Revised Code, this Council hereby creates the “Southpointe TIF Incentive District Site 3”, the boundaries of which shall be coextensive with the boundaries of the parcels specifically identified and depicted in Exhibit A attached hereto, which parcels are located in the incorporated area of the City.

SECTION 2. That this Council hereby finds and declares that certain public improvements (the “Public Improvements”) in the City, to wit: the planning, design and construction of public street improvements including pavements, walkways, traffic control devices and alterations to existing streets, including constructing a new road commencing at State Route 27 and extending north easterly; the planning, design and construction of utilities including but not limited to water, sanitary sewers, gas mains, electric facilities, communication facilities, storm water sewers and detention facilities; the creation or enhancement of buffer areas and open areas necessary for ensuring the compatibility of adjacent land uses; the installation of landscaping, retaining walls, and public amenities; and the purchase of property rights of way and easements or other rights in property necessary for the completion of the Public Improvements listed above, are a public purpose and that those Public Improvements are necessary for the further development of the parcels of land described in Exhibit A attached to this Ordinance (such parcels are hereinafter collectively referred to as the “Southpointe TIF Incentive District Site 3”), which parcels are located in the incorporated area of the City, and for the creation of jobs, increasing property values, and the provision of adequate public services in the City. The Public Improvements will not include housing renovations.

SECTION 3. That, pursuant to Section 5709.40(C) of the Ohio Revised Code, further improvements to the parcels in the Southpointe TIF Incentive District Site 3 occurring after the date of this Ordinance are hereby declared to be a public purpose and are exempt from real property taxation commencing on the first day of the tax year in which an improvement first appears on the tax list and duplicate of real and public utility property and that begins after the effective date of this Ordinance and ending on the earlier of (1) ten (10) years from the date the exemption commences or (2) the date on which the Public Improvements as described in Section 1 above that will benefit the Southpointe TIF Incentive District Site 3 are paid in full from the Tax Increment Equivalent Fund, as defined in Section 6 hereof. It is hereby determined that (i) a portion of the Improvements shall be exempt from real property taxation, (ii) such portion shall be seventy-five percent (75%) of the assessed value of the Improvements, and (iii) the Public Improvements directly benefit, or once made will benefit, the Southpointe TIF Incentive District Site 3.

SECTION 4. That pursuant to Section 5709.42 of the Ohio Revised Code, the owner or the owners of the Improvements shall be required to make annual service payments in lieu of taxes (the “Service Payments”) to the Butler County Treasurer on or before the final dates for payment of real property taxes. This Council hereby expresses its intention and authorizes the City Manager or any City Official to enter into such agreements as may be necessary and appropriate to assure the payment of such Service Payments.

SECTION 5. That, pursuant to Section 5709.43 of the Ohio Revised Code, there is hereby established the Southpointe TIF Incentive District Site 3 Public Improvement Tax Increment Equivalent Fund (the "Tax Increment Equivalent Fund"), into which the Service Payments shall be deposited. Moneys deposited in the Tax Increment Equivalent Fund shall be used only in accordance with Section 5709.43 of the Ohio Revised Code, which authorizes the City to finance the Public Improvement, to make the School Compensation Payments and to make the County Compensation Payments at the discretion of City Council.

SECTION 6. That the proper City Officials are hereby authorized to do all things necessary and proper to carry out Sections 1 through 5 of this Ordinance, including but not limited to filing any required applications for tax exemption with the Butler County Auditor and/or State Tax Commissioner.

SECTION 7. Pursuant to Section 5709.40(I) of the Ohio Revised Code, the Finance Director is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Development Services Agency of Ohio within fifteen (15) days after its adoption. On or before March 31 of each year that the exemption set forth herein remains in effect, the Finance Director or other authorized officer of this City shall prepare and submit to the Director of the Ohio Development Services Agency the status report required under Section 5709.40(I) of the Ohio Revised Code.

SECTION 8. That the Finance Director is hereby directed to forward a copy of this Ordinance to the County Auditor of Butler County.

SECTION 9. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10. That this Ordinance shall take effect at the earliest possible date allowable by law.

MAYOR

ADOPTED

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DOUG ELLIOTT

PREPARED BY: LAW

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of Ordinance No. ____ - ____.

Clerk of Council

CERTIFICATE

The undersigned hereby certifies that a copy of the foregoing ordinance was certified this day to the butler county auditor.

Clerk of Council

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing ordinance.

Butler County Auditor

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing resolution.

President, Talawanda City School District

Dated: _____, 2017

EXHIBIT A

Real Property Description

Butler County Auditor's Parcel Nos.

H4100146000012

H4100146000013

H4100146000014

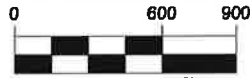
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H4100146000016

H4100146000017

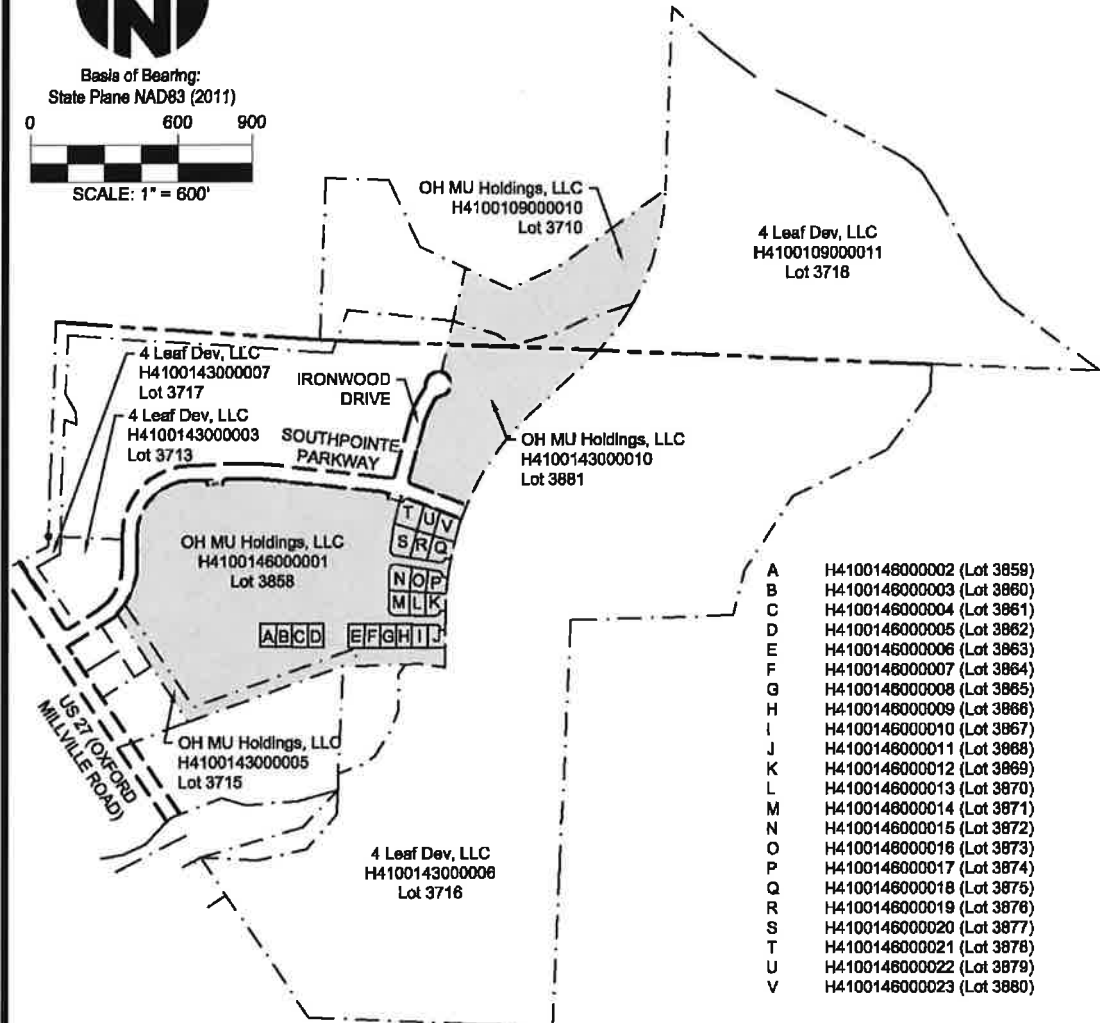


Base of Bearing:
State Plane NAD83 (2011)



SCALE: 1" = 600'

 Properties Participating
in TIF District



- A H4100146000002 (Lot 3858)
- B H4100146000003 (Lot 3860)
- C H4100146000004 (Lot 3861)
- D H4100146000005 (Lot 3862)
- E H4100146000006 (Lot 3863)
- F H4100146000007 (Lot 3864)
- G H4100146000008 (Lot 3865)
- H H4100146000009 (Lot 3866)
- I H4100146000010 (Lot 3867)
- J H4100146000011 (Lot 3868)
- K H4100146000012 (Lot 3869)
- L H4100146000013 (Lot 3870)
- M H4100146000014 (Lot 3871)
- N H4100146000015 (Lot 3872)
- O H4100146000016 (Lot 3873)
- P H4100146000017 (Lot 3874)
- Q H4100146000018 (Lot 3875)
- R H4100146000019 (Lot 3876)
- S H4100146000020 (Lot 3877)
- T H4100146000021 (Lot 3878)
- U H4100146000022 (Lot 3879)
- V H4100146000023 (Lot 3880)

All properties A to V have a property owner of
OH MU Holdings, LLC

Drawing: **16-0158 TIF EX**
Scale: **1" = 600'**
Drawn by: **LWB**
Checked By: **EMR**
Issue Date: **03-14-17**

SECTIONS 25 & 36, TOWN 3, RANGE
CITY OF OXFORD
BUTLER COUNTY, OHIO
TIF EXHIBIT



110 S. College Avenue, Suite 101
Oxford, OH 45056 - 513.523.4270

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: May 2, 2017

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 24, 2017

Date Prepared

Agenda Title: Ordinance declaring improvements to parcels of real property located in Oxford, Ohio, to be a public purpose under Section 5709.40(C) of the Ohio Revised Code, exempting such improvements from real property taxation, authorizing the execution of such documents as may be necessary, and establishing a tax increment equivalent fund.

Recommendation: Adopt the Ordinance

Discussion:

Representatives of 4-Leag Development, LLC. and City staff have been meeting to discuss and develop plans on the road outlined in the Development Agreement of 2006 between the two parties. Under the terms of the agreement, 4-Leaf may elect to construct the road and, if constructed, dedicate it as a public road. The City has the responsibility to finance the road through a Tax Increment Financing (TIF) program and execute a Payment In Lieu of Taxes (PILOT) agreement with the developer. The City will need to determine the cost of the roadway and the value of the proposed property tax exemptions which should be sufficient revenue to retire the associated debt. If the revenue is not sufficient, the City is responsible for any shortfall under the terms of the agreement with 4-Leaf.

In order to implement the TIF Program, the City Council will need to adopt five ordinances to establish the necessary TIF Districts which incorporate the Trinitas Project. One will be a Commercial TIF and will include the duplexes and multifamily units. The other four will be Residential TIF's. Each Residential TIF will include a group of single-family units (4,6,6,&6 units each). The Talawanda School District and the Butler Technology and Career Development Center have been notified of the City's intent to establish these five TIF Districts at 75% of incremental assessed value for 10 years.

The City will need to sign a Tax Increment Financing and Infrastructure Development Agreement (or Service Payment Agreement) with 4-Leaf which will provide the details on proceeding with this public infrastructure project. Lastly, the City will need to create a special fund to pay for the improvements and collect the Payments In Lieu Of Taxes (PILOTs).

Before the end of the year (2017) the City will file a DTE 24 form with the County Auditor's Office. This form is an Application for Real Property Tax Exemption and Remission-Tax Incentive Program. Once this form is filed, the County Auditor will provide the City the amount of the property tax exemption. After this amount is received, the City will be able to determine how much roadway to construct and the amount of debt to issue to finance it.

Approved By:

Department Head:
City Manager:

Initial Date

DRE 4/25/17

ORDINANCE NO. _____

DECLARING IMPROVEMENTS TO PARCELS OF REAL PROPERTY LOCATED IN THE CITY OF OXFORD, OHIO, TO BE A PUBLIC PURPOSE UNDER SECTION 5709.40(C) OF THE OHIO REVISED CODE, EXEMPTING SUCH IMPROVEMENTS FROM REAL PROPERTY TAXATION, AUTHORIZING THE EXECUTION OF SUCH DOCUMENTS AS MAY BE NECESSARY, AND ESTABLISHING A TAX INCREMENT EQUIVALENT FUND.

WHEREAS, Section 5709.40 et seq. of the Ohio Revised Code (the “TIF Authorizing Statutes”) authorizes municipal corporations to participate in a financing technique commonly known as a tax increment financing; and

WHEREAS, this City Council (“Council”) of the City of Oxford, Ohio (the “City”), wishes to use the authority granted pursuant to the TIF Authorizing Statutes in connection with exempting from real property taxation certain improvements in the City and constructing certain public infrastructure improvements in the City which will benefit the improvements in order to meet the public health, safety, welfare, and convenience needs of the area, including future development and traffic capacity; and

WHEREAS, this Council has determined to grant a property tax exemption for the parcels comprising the area where such improvements are to be located (the “Southpointe TIF Incentive District Site 4”); and

WHEREAS, the boundary of the Southpointe TIF Incentive District Site 4 shall be coextensive with the boundary of, and shall include, the parcels of real property specifically identified and depicted in Exhibit A attached hereto, which parcels are not more than 300 acres and are enclosed by a continuous boundary; and

WHEREAS, the City Engineer has certified that the public infrastructure serving the district is inadequate to meet the development needs of the district; and

WHEREAS, the population of the City is less than 25,000; and

WHEREAS, this City Council has not conducted a public hearing on the consideration of this Ordinance; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Talawanda City School District (the “School District”) by a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

WHEREAS, pursuant to Sections 5709.40 and 5709.83 of the Ohio Revised Code, notice has been given to the Butler Technology and Career Development Schools (the “JVSD”), in a letter dated April 18, 2017, of the consideration of this Ordinance granting a tax increment real property tax exemption; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Oxford, Butler County, State of Ohio, ___ members elected thereto concurring:

SECTION 1. Pursuant to Section 5709.40(C) of the Ohio Revised Code, this Council hereby creates the “Southpointe TIF Incentive District Site 4”, the boundaries of which shall be coextensive with the boundaries of the parcels specifically identified and depicted in Exhibit A attached hereto, which parcels are located in the incorporated area of the City.

SECTION 2. That this Council hereby finds and declares that certain public improvements (the “Public Improvements”) in the City, to wit: the planning, design and construction of public street improvements including pavements, walkways, traffic control devices and alterations to existing streets, including constructing a new road commencing at State Route 27 and extending north easterly; the planning, design and construction of utilities including but not limited to water, sanitary sewers, gas mains, electric facilities, communication facilities, storm water sewers and detention facilities; the creation or enhancement of buffer areas and open areas necessary for ensuring the compatibility of adjacent land uses; the installation of landscaping, retaining walls, and public amenities; and the purchase of property rights of way and easements or other rights in property necessary for the completion of the Public Improvements listed above, are a public purpose and that those Public Improvements are necessary for the further development of the parcels of land described in Exhibit A attached to this Ordinance (such parcels are hereinafter collectively referred to as the “Southpointe TIF Incentive District Site 4”), which parcels are located in the incorporated area of the City, and for the creation of jobs, increasing property values, and the provision of adequate public services in the City. The Public Improvements will not include housing renovations.

SECTION 3. That, pursuant to Section 5709.40(C) of the Ohio Revised Code, further improvements to the parcels in the Southpointe TIF Incentive District Site 4 occurring after the date of this Ordinance are hereby declared to be a public purpose and are exempt from real property taxation commencing on the first day of the tax year in which an improvement first appears on the tax list and duplicate of real and public utility property and that begins after the effective date of this Ordinance and ending on the earlier of (1) ten (10) years from the date the exemption commences or (2) the date on which the Public Improvements as described in Section 1 above that will benefit the Southpointe TIF Incentive District Site 4 are paid in full from the Tax Increment Equivalent Fund, as defined in Section 6 hereof. It is hereby determined that (i) a portion of the Improvements shall be exempt from real property taxation, (ii) such portion shall be seventy-five percent (75%) of the assessed value of the Improvements, and (iii) the Public Improvements directly benefit, or once made will benefit, the Southpointe TIF Incentive District Site 4.

SECTION 4. That pursuant to Section 5709.42 of the Ohio Revised Code, the owner or the owners of the Improvements shall be required to make annual service payments in lieu of taxes (the “Service Payments”) to the Butler County Treasurer on or before the final dates for payment of real property taxes. This Council hereby expresses its intention and authorizes the City Manager or any City Official to enter into such agreements as may be necessary and appropriate to assure the payment of such Service Payments.

SECTION 5. That, pursuant to Section 5709.43 of the Ohio Revised Code, there is hereby established the Southpointe TIF Incentive District Site 4 Public Improvement Tax Increment Equivalent Fund (the "Tax Increment Equivalent Fund"), into which the Service Payments shall be deposited. Moneys deposited in the Tax Increment Equivalent Fund shall be used only in accordance with Section 5709.43 of the Ohio Revised Code, which authorizes the City to finance the Public Improvement, to make the School Compensation Payments and to make the County Compensation Payments at the discretion of City Council.

SECTION 6. That the proper City Officials are hereby authorized to do all things necessary and proper to carry out Sections 1 through 5 of this Ordinance, including but not limited to filing any required applications for tax exemption with the Butler County Auditor and/or State Tax Commissioner.

SECTION 7. Pursuant to Section 5709.40(I) of the Ohio Revised Code, the Finance Director is hereby directed to deliver a copy of this Ordinance to the Director of the Ohio Development Services Agency of Ohio within fifteen (15) days after its adoption. On or before March 31 of each year that the exemption set forth herein remains in effect, the Finance Director or other authorized officer of this City shall prepare and submit to the Director of the Ohio Development Services Agency the status report required under Section 5709.40(I) of the Ohio Revised Code.

SECTION 8. That the Finance Director is hereby directed to forward a copy of this Ordinance to the County Auditor of Butler County.

SECTION 9. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were taken in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were taken in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 10. That this Ordinance shall take effect at the earliest possible date allowable by law.

MAYOR

ADOPTED

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DOUG ELLIOTT

PREPARED BY: LAW

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of Ordinance No. ____-____.

Clerk of Council

CERTIFICATE

The undersigned hereby certifies that a copy of the foregoing ordinance was certified this day to the butler county auditor.

Clerk of Council

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing ordinance.

Butler County Auditor

Dated: _____, 2017

RECEIPT

The undersigned hereby acknowledges receipt of a certified copy of the foregoing resolution.

President, Talawanda City School District

Dated: _____, 2017

EXHIBIT A

Real Property Description

Butler County Auditor's Parcel Nos.

H4100146000018

H4100146000019

H4100146000020

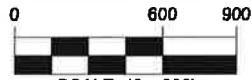
H4100146000021

H4100146000022

H4100146000023

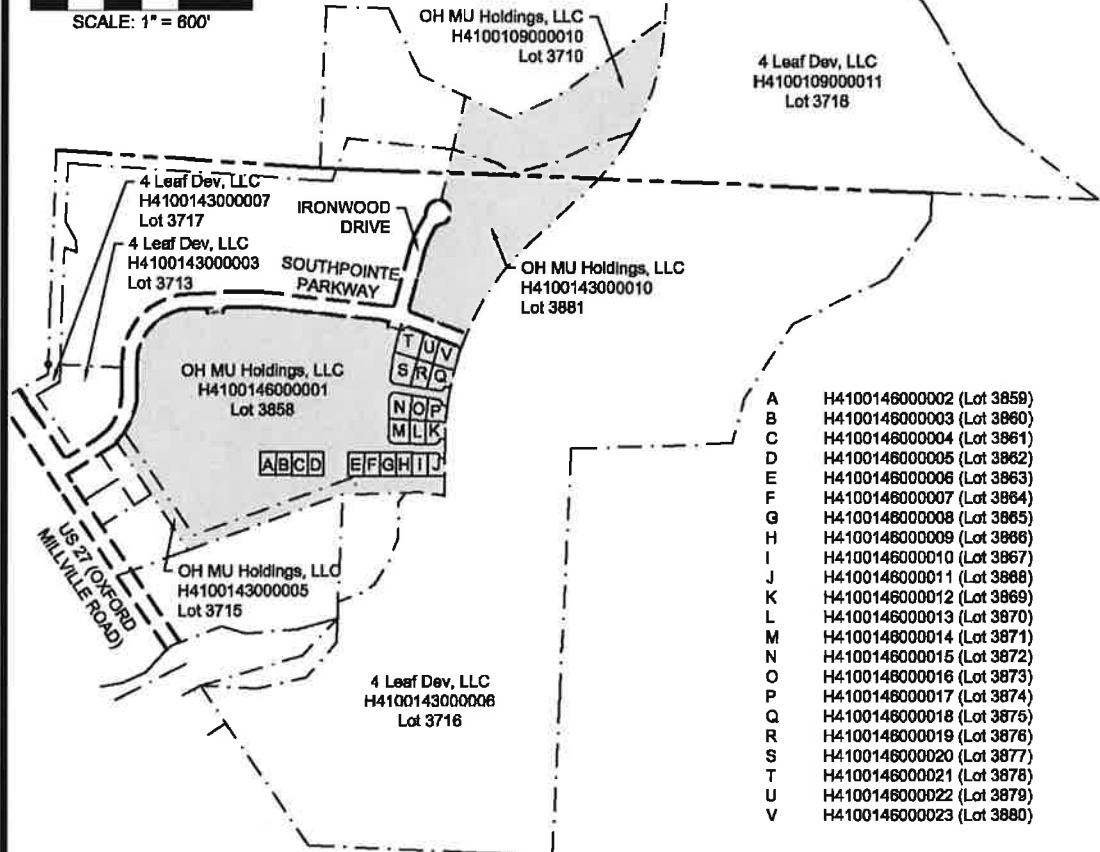


Base of Bearing:
State Plane NAD83 (2011)



SCALE: 1" = 600'

 Properties Participating
in TIF District



All properties A to V have a property owner of
OH MU Holdings, LLC

Drawing: **16-0158 TIF EX**
Scale: **1" = 600'**
Drawn by: **LWB**
Checked By: **EMR**
Issue Date: **03-14-17**

SECTIONS 25 & 36, TOWN 3, RANGE
CITY OF OXFORD
BUTLER COUNTY, OHIO
TIF EXHIBIT



110 S. College Avenue, Suite 101
Oxford, OH 45056 - 513.523.4270

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Council Meeting Of : 5/2/2017

Account Code No. : see below

Budgeted Amount :

Finance
Originating Department

Joe Newlin
Prepared By

4/20/2017
Date Prepared

Agenda Title:	2017 Supplemental Budget #4
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Recommendation:	Approve
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Issue 1

NatureWorks Grant that will cover 75% of the cost of a new playground structure at Leonard Howell Park total project cost of about \$16,000

Action Needed:

Revenue Side

Capital Equipment (140)	16,000.00	Advance from General Fund
Capital Equipment (140)	12,000.00	NatureWorks Grant Receipts
General Fund (110)	16,000.00	Repayment of advance from Capital Equipment Fund

Expense Side

General Fund (110)	16,000.00	Additional appropriation for advance to Capital Equipment Fund
Capital Equipment (140)	16,000.00	Appropriation for a new playground structure at Leonard Howell Park
Capital Equipment (140)	16,000.00	Additional appropriation for repayment advance to General Fund

Net Effect on Fund Balance/(s)	(4,000.00)	
Increase/(Decrease)		

Issue 2

Local Government Safety Capital Grant Program that will cover 34.8% of the cost of a new Heavy Duty Sutphen Custom Pumper

Action Needed:

Revenue Side

Fire & EMS (418)	200,000.00	Local Government Safety Capital Grant Program Receipts
Fire & EMS (418)	113,333.00	Miami Contribution

Expense Side

Fire & EMS (418)	574,405.00	Additional appropriation for advance to Capital Improvement Fund
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Net Effect on Fund Balance/(s)	(261,072.00)	
Increase/(Decrease)		

Total Net Effect on Fund Balance/(s)	(265,072.00)	
Increase/(Decrease)		

Breakdown by Fund

General (110)	-	
Capital Equipment (140)	(4,000.00)	
Fire & EMS (418)	(261,072.00)	

Net Effect on Fund Balance/(s)	(265,072.00)	
Increase/(Decrease)		

Approved By:	Department Head:	Initials Date
	City Manager:	

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3381. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 4 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2017.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in revenues be made:

Capital Equipment Fund 140	12,000.00
Fire & EMS Fund 418	200,000.00
Fire & EMS Fund 418	113,333.00

SECTION 3: The following increase/(decrease) in appropriations from unencumbered balances be made:

General Fund 110	16,000.00
Capital Equipment Fund 140	16,000.00
Capital Equipment Fund 140	16,000.00
Fire & EMS Fund 418	574,405.00

SECTION 4: The following advance(s) be executed:

Advance from:	
General Fund 110	16,000.00
Capital Equipment Fund 140	16,000.00
Advance to:	
Capital Equipment Fund 140	16,000.00
General Fund 110	16,000.00

SECTION 6: The following increase/(decrease) in revenues be made:

Capital Equipment Fund 140	16,000.00
General Fund 110	16,000.00

SECTION 7: In all other respects, Ordinance No. 3381 shall remain in full force and effect.

SECTION 8: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)