



Agenda

Oxford City Council

Court House

TUESDAY, MAY 3, 2016

EXECUTIVE SESSION

None.

1. Roll call. Kate Rousmaniere, Mayor; Mike Smith, Vice-Mayor; Glenn Ellerbe; Bob Blackburn; Kevin McKeehan; Steve Dana; Edna Southard

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Presentation - Oxford Visitors Bureau - Jessica Greene.

B. Proclamation - "Letter Carriers' Food Drive Day".



Proclamation

C. Proclamation - "Historic Preservation Month".



Proclamation

D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the April 19, 2016 City Council Work Session. (Mary Ann Eaton, Clerk of Council)



Minutes

B. Minutes of the April 19, 2016 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

C. Report regarding the April 12, 2016 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)



Report

D. Report regarding the April 21, 2016 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)



Report

5. Resolutions.

1. A Resolution of Council authorizing the City Manager to submit an Ohio-Kentucky-Indiana Regional Council of Governments (OKI) grant application requesting funding in an amount not to exceed \$750,000.00. A local match of 20% (\$150,000.00) is required and shall be secured through public and private donations for Phase II construction of the Oxford Recreational Trail. (Jung-Han Chen, Community Development Director).



Staff Report/Resolution

2. A Resolution authorizing the City Manager to sign the extended project agreement between the City of Oxford and the Ohio Department of Natural Resources for the construction of Phase I of the Oxford Recreational Trail for a period of one (1) year. (Jung-Han Chen, Community Development Director).



Staff Report/Resolution

3. A Resolution authorizing the installation of striped bicycle lanes on Wells Mill Drive (entire length), McGuffey Avenue (entire length) and on US 27 South from Chestnut Street to University Park Boulevard. (Mike Dreisbach, Service Director) (Tabled)



Staff Report/Resolution

6. Ordinances.

A. First Reading.

1. An Ordinance Amending Ordinance No. 3335. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2016. (Joe Newlin, Finance Director)



Staff Report/Ordinance

B. Second Reading - None.

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

B. Future Meetings.

WED - May 4 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - May 4 Environmental Commission Meeting 7:00 p.m.

THUR - May 5 Community Relations Commission Meeting 3:00 p.m. Municipal Building

THUR - May 5 Police Community Relations & Review Commission Meeting 6:00 p.m.

FRI - May 6 Student Community Relations Commission Meeting 4:00 p.m. LCNB

TUES - May 10 Civil Service Commission Meeting 5:30 p.m. Municipal Building

TUES - May 10 Planning Commission Work Session 5:30 p.m.

TUES - May 10 Planning Commission Meeting 7:30 p.m.

MON - May 16 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - May 17 City Council Meeting 7:30 p.m.

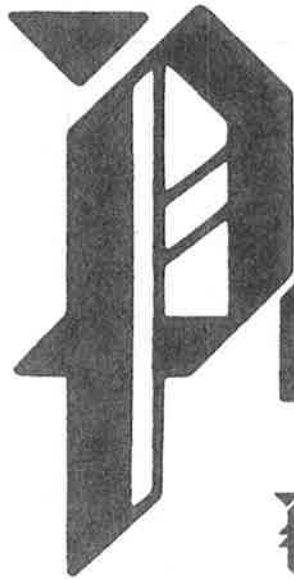
WED - May 18 Board of Zoning Appeals Meeting 7:30 p.m.

MON - May 23 Charter Advisory Commission Meeting 3:00 p.m. Municipal Building

WED - May 25 Civil Service Commission Meeting 5:30 p.m. Municipal Building

MON - May 30 Holiday - City Offices Closed

8. Adjourn.



Office of the Mayor

Proclamation

Whereas:

the National Association of Letter Carriers have designated the day of May 14, 2016 as the twenty-fourth annual "Stamp Out Hunger Food Drive" day; and

WHEREAS, in 2015, the drive collected 71 million pounds of food - the 12th consecutive year above 70 million - and delivered the donations to local community food banks, pantries and shelters; and

WHEREAS, thousands of families caught in the slow economic recovery will have access to this needed and nourishing food through Shared Harvest Foodbank's network of food pantries; and

WHEREAS, the AFL-CIO, Shared Harvest Foodbank, Feeding America and countless community volunteers will lend assistance to this charitable endeavor with the United States Postal Service encouraging and supporting this one day drive.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, to assist public awareness of this nationwide endeavor to care for our own, do hereby proclaim Saturday, May 14, 2016 as:

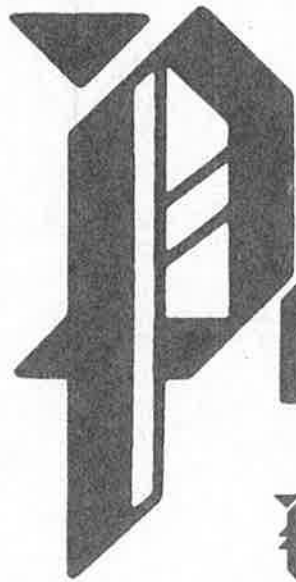
**"THE NATIONAL ASSOCIATION OF LETTER CARRIERS
FOOD DRIVE DAY"**

on behalf of all Municipal Officials and Administration, do request all citizens of our community to support the efforts of this national annual drive by placing non perishable food by their mailboxes on May 14, 2016 to help meet the needs of our neighbors locally.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 3rd day of May, 2016.


KATE ROUSMANIERE, MAYOR





Office of the Mayor

Proclamation

Whereas:

historic preservation is an effective tool for economic development, tourism promotion, growth management and resource conservation; fostering local pride and maintaining overall community character while enhancing livability; and

WHEREAS, historic preservation can benefit Ohioans of all ages, walks of life and ethnic backgrounds in urban and rural communities across the state; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, The National Trust for Historic Preservation, The National Park Service, The Ohio Historic Preservation Office and all of the local historic preservation organizations; encourage community reinvestment, saving resources and promoting socially, culturally, and economically rich communities; and

WHEREAS, "This. Place. Matters." is an ongoing national campaign that encourages people to encourage and celebrate the important role that historic preservation plays in individual lives and in communities.

NOW, THEREFORE, I, Kate Rousmaniere, Mayor of the City of Oxford, Ohio, do hereby proclaim May 2016 as:

'HISTORIC PRESERVATION MONTH'

in Oxford and call upon all our citizens to recognize and participate in this special observance of our heritage.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 3rd day of May, 2016.




KATE ROUSMANIERE, MAYOR

A Work Session of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, April 19, 2016 at 7:00 p.m. Council members present were, Bob Blackburn, Steve Dana, Glenn Ellerbe, Kevin McKeegan, Mike Smith and Edna Southard.

Staff members present: Doug Elliott, City Manager; Mike Dreisbach, Service Director; Steve McHugh, Law Director; Alan Kyger, Economic Development Director and Mary Ann Eaton, Clerk of Council.

David Prytherch was in attendance representing the Transportation Sub-Committee of the Planning Commission.

APPROVAL OF AGENDA

Mr. Blackburn moved to approve the Agenda. Ms. Southard seconded. The motion carried 7-0-0.

PURPOSE

The purpose of the Work Session was for Council to review options for the installation of bike lanes, specifically on McGuffey Avenue.

DISCUSSION

Mayor Rousmaniere noted a Resolution on Council's April 5, 2016 agenda to approve the installation of bike lanes was tabled for further consideration. Mayor Rousmaniere advised David Prytherch representing the Transportation Sub-Committee of the Planning Commission would provide some insight from the committee.

Mr. Prytherch noted the City was in the implementation phase of the 'Shifting Gears' plan which called for the phased implementation of pedestrian and bicycle improvements throughout the City. Mr. Prytherch noted the need to get people from east to west and north to south within the City. Mr. Prytherch advised a proposal came forward to Council which eliminated parking on McGuffey Avenue to allow dedicated bike lanes on both side of the street. Mr. Prytherch advised the Sub-Committee provided a letter to Council which discussed ways to balance the needs of roadway users. Mr. Prytherch suggested bike lanes on both sides of McGuffey Avenue and parking on the west or east side only.

Mr. Blackburn suggested 'sharrows' only and not removing any parking. Mr. Blackburn noted parking was needed for visitors of the TRI and especially during sporting events.

Mr. McKeehan noted concern with truck traffic on McGuffey Avenue and also noted that performance cars sped on that roadway frequently.

Mr. Prytherch and Mr. Dreisbach noted concern with McGuffey Avenue being a shared roadway due to safety issues.

Mr. Dreisbach advised Council was provided the option to remove all parking and install bike lanes on both sides of the roadway and staff was prepared to do that. Mr. Dreisbach noted staff received no comments from the public except for one on the night of the April 5th Council meeting. Mr. Dreisbach advised he was concerned with Mr. Prytherch's suggestion due to car doors opening into bicycles. Mr. Dreisbach suggested doing nothing, adding sharrows and signage or scaling back with no parking and bike lanes on both sides.

Mr. Dana noted he felt Council should not let one person's comments derail the plan. Ms. Southard advised she was in favor of the original plan. Mr. Smith agreed noting it was the best north to south route.

After additional discussion the majority of Council preferred the original plan of removing parking on both side of McGuffey Avenue and installing striped bike lanes.

ADJOURNMENT

Ms. Southard moved to adjourn at 7:31 p.m. Mr. Dana seconded.
The motion carried 7-0-0.

A Regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, April 19, 2016 at 7:32 p.m. Those members present were Bob Blackburn, Steve Dana, Glenn Ellerbe, Kevin McKeehan, Mike Smith and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Alan Kyger, Economic Development Director; Mr. Steve McHugh, Law Director; and Ms. Mary Ann Eaton, Clerk of Council.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. Smith seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

RECOGNITION

PETER M. REISING, POLICE SERGEANT

Chief Jones advised one of the finest Police Officers he had the opportunity to work with over the years would be recognized this evening. Chief Jones asked Sergeant Pete Reising to come forward. Chief Jones advised Sergeant Reising retired on March 30th after nearly 30 years of service to the Oxford community. Chief Jones noted Sergeant Reising began his career with the Oxford Police Division on August 11, 1986 and during his tenure served as a Patrol Officer, Canine Officer, Detective, Patrol Sergeant, Detective Sergeant and he was a Special Response Team member. Chief Jones advised Pete was promoted to Sergeant on April 1, 2008 and provided excellent leadership during his tenure. Chief Jones noted it was an honor to have worked with Sergeant Reising. Chief Jones introduced Brian Robinson, President, FOP Hamilton Lodge 38.

Mr. Brian Robinson, President, FOP Hamilton Lodge 38, advised he had known Sergeant Reising and others in Oxford for a long time noting he started his career at the Miami University Police Department. Mr. Robinson advised Sergeant Reising was very active as the OVI Task Force Coordinator and many Police Officers in Hamilton and in Butler County thought a lot of him. Mr. Robinson noted Sergeant Reising was a great representative on the Task Force from Oxford and he was a great liaison for Butler County. Mr. Robinson advised it was his honor on behalf of FOP Lodge 38 and all 350 members to wish Pete a happy retirement. Mr. Robinson read and presented Sergeant Reising with a certificate from the National Fraternal Order of Police.

A round of applause followed.

Chief Jones noted earlier this evening Pete's retirement was celebrated at LaRosas and a lot of memories were shared. Chief Jones advised it was evident Pete made a difference in so many lives while working at OPD. Chief Jones noted Pete was well known for his community policing efforts and he cultivated relationships throughout the entire community. Chief Jones advised the passion and concern citizens had for Pete after his accident in June reflected the way he treated people no matter what circumstance he found them in. Chief Jones presented Pete with his badges, a plaque on behalf of the Oxford citizens and a rocking chair from the City of Oxford.

Sergeant Reising noted he was originally from Price Hill in western Cincinnati and never planned to live in Oxford in the beginning. Sergeant Reising advised he camped at Hueston Woods with family members and ended up back in Oxford to attend Miami University. Sergeant Reising noted he later attended the University of Cincinnati and he and 20 others from UC came to Oxford to get experience taking a Police Officer test. Sergeant Reising advised 125 people took the 4 hour test at the former Talawanda High School and the City of Oxford was hiring one. Sergeant Reising noted it had been his pleasure to serve the citizens of Oxford. Sergeant Reising introduced his wife Petra, son Michael and daughter Gabby. Sergeant Reising referred to his accident last June and noted with God's help he would get through this just fine whether he walked again or not.

A round of applause followed.

Chief Jones noted Pete would still administer the OVI Task Force grant for participating agencies in Butler County. Chief Jones advised Pete would work from home, attend monthly meetings and oversee OVI check points. Chief Jones noted Pete would still have a hand in law enforcement and would still be a member of the FOP.

SWEARING-IN

BENJAMIN T. HOOL, POLICE SERGEANT

Chief Jones advised this evening was another opportunity to promote an officer to the rank of Police Sergeant. Chief Jones noted the rank of Police Sergeant was a very vital position within the agency and staff looked for persons with strong leadership skills, job knowledge and the ability to work with the community. Chief Jones advised Officer Ben Hool would be promoted this evening and noted Officer Hool had served OPD since September 3, 1997 as a Patrol Officer, Traffic Officer, Level II Crash Investigator, Field Training Officer, Detective and Evidence Technician. Chief Jones noted Officer Hool worked with the Bicycle Patrol Team and was a member of the Butler County Regional Swat Team. Chief Jones advised Officer Hool graduated from the University of Dayton in 1996 and had been an asset to the Police Division. Chief Jones noted Officer Hool's wife Chrissy, son Aaron and daughter Lilly were in attendance this evening and his son Sam was unable to attend.

Mr. McHugh performed the swearing-in of Officer Hool to the rank of Sergeant and Chief Jones pinned the Sergeant badge on his uniform.

A round of applause followed.

PRESENTATION

OXFORD PARKS & RECREATION – CASEY WOODDELL

Mr. Casey Wooddell, Parks and Recreation Director, advised in the last nine months the Parks and Recreation Department had five major position changes. Mr. Wooddell noted he wanted to present to Council and to the public who they were now, a little about their background, initiatives coming up and some of the larger goals for the future. Mr. Wooddell provided a PowerPoint presentation and advised the Program Supervisor of over 30 years retired last year and the Director of over 17 years retired this year. Mr. Wooddell noted he was the new Director, there was a new Sports Supervisor, a new Sports Coordinator, a new Program Supervisor and a new Program Coordinator. Mr. Wooddell discussed the Mission Statement noting it was created 3 years ago under Ms. Brahier's leadership and it was a department wide undertaking as follows: 'Our mission is to enhance the Quality of Life for the citizens of Oxford and surrounding areas by planning, developing, and maintaining quality recreation programs, facilities and parks.' Mr. Wooddell noted he felt the mission statement exemplified who they were and what they did but he also felt it was very long and wordy. Mr. Wooddell advised in the near future he wanted to develop a new one that would be short, memorable, and something people would know and attach to Parks and Recreation in a condensed version. Mr. Wooddell discussed the structure of the department noting he was the Director and from there it branched off into 3 divisions including the sports section, the program section and the office and maintenance section. Mr. Wooddell advised Parks and Recreation had 6 full-time staff, 8 year-round part-time staff and 40-50 seasonal staff. Mr. Wooddell provided slides picturing staff members and listing their credentials and background including himself, Deanna Barbour, Office Manager, Darlene Hacker, Receptionist, Jake Richardson, Sports Supervisor, Dustin VanWinkle, Sports Coordinator, Ryan Himes, Program Supervisor, Emily Sibcy, Program Coordinator, Betsy Jones, Lead Preschool Teacher, Madison Mesler, Assistant Preschool Teacher, Patrick Nipper, Custodian and Sue Cady, Fitness Instructor. Mr. Wooddell discussed the new Spring/Summer Brochure and new events for this spring and summer including a Pickleball Tournament, Dude Skills, Dayton Dragons Game, Adult 80's Pool Night and Kids' Birthday Parties. Mr. Wooddell discussed long term goals including the addition of outdoor fitness equipment, a Family Aquatic Center and a City of Oxford Owned Gymnasium. Mr. Wooddell also discussed a team building exercise his staff participated in called 'Cincinnati Escape Room'.

Mr. Ellerbe referred to the addition of outdoor fitness equipment and inquired if Mr. Wooddell had considered a type of fitness trail and Mr. Wooddell advised yes.

Mayor Rousmaniere noted Mr. Wooddell had only been in the position of Director for a few months and it was evident from his presentation that he had inspired and energized the department.

PROCLAMATION

"ARBOR DAY"

Mayor Rousmaniere read the Proclamation and presented it to Kevin Armitage, Environmental Commission member.

Mayor Rousmaniere noted she and Mr. Wooddell would plant a tree in the Community Park on Arbor Day.

PUBLIC COMMENTS

Ms. Carol Michael, 409 E. Chestnut Street, President, ShareFest Board, advised Councilor Southard invited her to give Council an update on ShareFest planning. Ms. Michael advised ShareFest would be held May 11 through May 18 at Chestnut Fields, the former Talawanda High School site. Ms. Michael noted 8 groups were participating this year, a new banner for High Street was in the process of being printed and property managers had been notified. Ms. Michael advised the ShareFest committee continued to work on marketing via the ShareFest website and were coordinating recipient groups and volunteer shifts. Ms. Michael noted the website was up for donations from townspeople and students and it was also up for accepting volunteers. Ms. Michael invited everyone to visit www.sharefestoxford.com to sign up. Ms. Michael advised last year 59 tons of usable merchandise was collected from Miami University students and townspeople. Ms. Michael thanked Council for their continued support of this event.

Mr. Dana inquired what the hours of the event were and Ms. Michael advised from 9:00 a.m. to 6:00 p.m.

Mr. Blackburn inquired if ShareFest accepted donations of mattresses, box springs and upholstered furniture. Ms. Michael advised yes, although there was little demand for mattresses.

Mr. Ellerbe inquired if ShareFest provided charitable donation receipts and Ms. Michael advised yes, and they could be obtained on line as well.

Ms. Southard advised ShareFest was a great opportunity and a role model for other institutions. Ms. Southard noted Ms. Michael and others presented ShareFest at last year's Town/Gown Conference and other towns were impressed and modeling ShareFest in their communities. Ms. Southard advised this was a good example of cooperation between the community and the university as items were picked up from residence halls. Ms. Michael noted last year ShareFest collected 1.5 tons of food for the Oxford Community Choice Pantry. Ms. Southard advised the pantry was very grateful for that support.

Mayor Rousmaniere thanked Ms. Michael for all her great work with ShareFest.

CONSENT AGENDA

MINUTES

Minutes of the April 5, 2016 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the April 6, 2016 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the April 6, 2016 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Ms. Southard moved to approve the consent agenda. Mr. Ellerbe seconded. The motion passed 7-0-0.

RESOLUTION
LETTER TO STATE OFFICIALS

A Resolution No. 4978 supporting a request by the Oxford, Ohio, Environmental Commission to submit a letter to the Ohio Governor, Senate and House of Representatives to reconsider their opposition to the “Clean Power Plan” and to actively pursue the development of renewable energy. (Kate Rousmaniere, Mayor)

Mayor Rousmaniere advised Kevin Armitage of the Oxford Environmental Commission would speak to the Resolution.

Mr. Kevin Armitage, noted it was becoming increasingly clear to anyone who looked into the matter that the future of environmental quality and economic growth depended on renewable energies. Mr. Armitage advised in 2014 the State legislature voted to freeze renewable energy standards and Ohio has not moved forward on the matter. Mr. Armitage referred to page 25 of Council’s packet and noted the letter expressed the City’s interest in saying ‘no’ we need to keep making these kinds of investments and the return on the investments would be unbelievably great. Mr. Armitage advised yesterday, Governor Kasich indicated Ohio needed to get past the freeze on renewable energy standards and noted he felt there was some desire by the Governor to move forward. Mr. Armitage advised the City of Oxford had great success with renewable energy and we needed to encourage the rest of the state to follow our lead.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired why the Environmental Commission decided to write the letter. Mr. Armitage advised it was based on our success in having green energy for the citizens of Oxford which was adopted because it saves money and it was good for the planet. Mr. Armitage noted it seemed an appropriate matter for the Environmental Commission to address.

Mr. Dana suggested sending the letter (if approved by Council) to local representatives Tim Derickson and Bill Coley in addition to Governor Kasich, President Faber and Speaker Rosenberger so they knew constituents in their territory wanted this to happen. Mr. Armitage agreed it was appropriate to do so.

Ms. Southard inquired if Mr. Armitage was encouraging citizens and homeowners to do things like install solar panels on their homes. Mr. Armitage advised if the freeze on renewable energy standards was lifted there would be certain tax incentives to help homeowners do that.

Mr. Dana moved to copy Mr. Derickson and Mr. Coley on the letter to State Officials. Ms. Southard seconded. The motion passed 7-0-0.

Mr. Smith moved to adopt Resolution No. 4978. Mr. Dana seconded. The motion passed 7-0-0.

ORDINANCES
SECOND READING

ORDINANCE
STREET NAME CHANGE

An Ordinance No. 3350 Changing The Name Of “Corporate Woods Lane” In The Fields Of Southpointe Planned Development To “Ironwood Drive” And Directing The Clerk Of Council To Forward A Certified Copy Of This Ordinance To The County Engineer For The Appropriate Change On The Planned Development Plat. (Jung-Han Chen, Community Development Director)

Mr. Elliott advised the proposed Ordinance was self explanatory for changing the name of Corporate Woods Lane to Ironwood Drive. Mr. Elliott noted no street addresses had been assigned to Corporate Woods Lane so there would be little or no impact resulting from the street name change.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. McKeehan moved to adopt Ordinance No. 3350. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
SALARY INCREASE

An Ordinance No. 3351 Increasing The Salary Of The Mayor And Council Members. (Edna Southard, Councilor)

Ms. Southard advised the salary for the Mayor and Council had not been increased since 2,000 and the proposed Ordinance would bring Oxford City Council in line with other comparable cities in the region. Mr. Elliott noted the proposed Ordinance was amended as directed by Council at the last meeting establishing the Mayor’s salary at \$5,400 and Council members at \$4,800. Ms. Southard advised this would not affect current Council members, it only affected those elected at the next election in 2017.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana moved to adopt Ordinance No. 3351. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Dana, Mr. Ellerbe, Mayor Rousmaniere (6)

NAY: Mr. McKeehan (1)

ABS: None (0)

ORDINANCE
NEW SPECIFICATION MANUAL

An Ordinance No. 3352 Adopting A Revised And Amended Water And Sanitary Sewer Improvements Specifications And Backflow Cross Connection Control Manual. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised he had nothing new to report since the first reading of the proposed Ordinance.

Mayor Rousmaniere noted there was a good discussion at the last meeting with regard to the new manual.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Ellerbe moved to adopt Ordinance No. 3352. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Blackburn, Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mr. Smith
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3353 Amending Ordinance No. 3335. Supplemental Budget Ordinance Number 3 To Make Supplemental Appropriations For Fiscal Year 2016. (Joe Newlin, Finance Director)

Mr. Newlin advised he had nothing further to report since the first reading of the proposed Ordinance.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere referred to page 36 of Council's packet and advised issue 3 was to make an adjustment to account for the preliminary subdivision plat for the City owned Western Knolls property from Bayer Becker for a price not to exceed \$32,320. Mayor Rousmaniere advised the Environmental Commission recommended it was appropriate when the platting occurred that the conservation development for this plan be applied to Western Knolls. Mayor Rousmaniere noted this was the open space residential development regulations in the Subdivision Section 1101.5. Mayor Rousmaniere advised this provision was designed by the Environmental Commission 5 years ago and was an option for the City of Oxford to conserve and protect the natural environment and rural landscapes in its planning. Mayor Rousmaniere noted the Environmental Commission felt strongly that Bayer Becker should be directed to follow the interests of the City with regard to this development. Mayor Rousmaniere advised this was not the proper time to make such a request however she wanted to put it in the record.

Mr. Elliott advised this was just an appropriation for the preliminary subdivision plat and a lot of discussion would take place with the Planning Commission and Council as the project moved forward.

Mr. McKeehan moved to adopt Ordinance No. 3353. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Mr. Blackburn, Ms. Southard, Mr. Dana
Mayor Rousmaniere (07)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised the Police Community Relations & Review Commission held their 2nd meeting last Tuesday and Chief Jones presented the training program required of all Oxford Police Officers. Mr. Elliott noted the presentation was very thorough and very informative. Mr. Elliott advised Assistant to the Chief, John Buchholz, Sergeant Varley and Sergeant Jenkins were also in attendance. Mr. Elliott noted the next meeting would take place Thursday, May 5, 2016 at 6:00 p.m. at the Oxford Fire Station.

Mr. Elliott advised the Charter Review Commission would meet Tuesday, April 26, 2016.

Mr. Kyger referred to a social media post by Nicole Blachowicz, a Miami University graduate, entitled 'Beyond Blach and White'. Mr. Kyger advised Ms. Blachowicz wrote about her time spent in Oxford. Mr. Kyger read some highlights from her post as follows: 'Walking home after picking up my cap and gown last week, I passed a group of families with the notorious "Make it Miami" bags and I silently whispered, "lets trade bags". In high school I refused to look at in-state university because it was in the "middle of no where" yet Oxford, Ohio is what my high school self would call "in the middle of no where". I've been lucky enough to call this place home these past four years. Its taught me about who I want to be as a daughter, friend, student, and human, and has given me my fair share of laughs, memories, lessons and experiences.

I still find myself a little bit surprised at the beauty of the rolling hills and farms surrounding Miami University. I find myself mouthing “wow” quietly to myself as the beauty catches me off guard. It has everything you need in walking distance. Walking time to class: 13 minutes, Walking time to Starbucks: 6 minutes, Walking time to Side Bar/Brick Street: 4 minutes, Walking time to my best friend’s house down the alley: 2 minutes, Walking time to my best friend’s room: 10 seconds. Everything feels right at your fingertips. You need a Yoga studio? Check. Need to borrow one of your friend’s dresses because you need to be somewhere in 10 Minutes? Oh, it’s possible. Everything you need is in about a mile radius. Crazy? Maybe. Awesome? You bet. No matter where you go after graduation, Miami will always be there. Sure, there are new buildings and always some type of construction but it’s still the same even with change. All roads don’t lead to Oxford. To get here, you have to want to be here. You don’t just happen to come across it. You have to drive through a lot of nothing to get to this amazing something. It’s crazy to think that my four years here are almost up, but Miami, you have given me so much more than I could ever have asked for. So here’s to Love & Honor and my favorite college town.’ My Kyger advised he felt sometimes as the students come through, they do get a lot out of the town as well as the university. Mr. Kyger noted it showed what a good job Council does.

Mr. McKeehan noted he read the post that Mr. Kyger shared and suggested the link be sent to all Council members.

Mr. Ellerbe congratulated Sergeant Reising on his retirement and Sergeant Hool on his promotion.

Mr. Dana noted his wife cared about the City’s electric aggregation program and continuing to strive for green energy in Oxford. Mr. Dana noted her interest in continual promotion of this was because competitors of this green program were very vigorous.

Ms. Prue Dana, 6314 Fairfield Road, noted she was curious about how the City’s aggregation program was going. Ms. Dana advised residents were getting calls and suggestions to hear about other energy options and weren’t sure where the City was headed with the aggregation program. Ms. Dana noted a report from the City Manager would be helpful.

Mr. Elliott advised he would prepared an updated report. Mr. Elliott noted the program was doing very well and the City was one year into a three year contract with AEP. Mr. Elliott advised the participation dropped last spring when the students left town and those residences reverted to the Duke Standard Service. Mr. Elliott noted Council felt it was appropriate to allow intermediate letters to be sent to those residences and the program was back up to a high level of participation. Mr. Elliott advised he was aware residents were receiving letters from other suppliers offering green energy. Mr. Elliott cautioned residents to make sure they would receive a lower rate before leaving the Municipal Electric Aggregation Program and that no fees would be required. Mr. Elliott advised the City’s rate of 5.785 cents per kwh was very competitive for wind energy.

Mr. Smith noted the Historic and Architectural Preservation Commission was planning a full slate of Historic Tours for Historic Preservation Month in May and information regarding that was forthcoming.

Ms. Southard advised April was a busy month noting the Asian Culture Festival Uptown last Friday was well attended. Ms. Southard advised the Farmers Market would take place Saturday from 9:00 a.m. until noon. Ms. Southard noted the Institute for Learning in Retirement course on local government held 3 successful classes so far with Mr. Elliott and Mr. Newlin presenting on City finances, Mr. Chen and Mr. Perry presenting on housing and zoning and Mr. Dreisbach and Mr. Treleaven presenting on City services and the urban forest. Ms. Southard advised the students who were senior citizens were very impressed by what goes on within the City. Ms. Southard noted Mr. Wooddell would present this Friday on Parks and Recreation activities and Mr. Kyger would present at the last class on the Economic Development situation in our town. Ms. Southard advised the NAACP Freedom Fund Banquet last Sunday was a great success and the City was very well represented.

Mr. Blackburn noted it was great to see Oxford Police Officers being recognized and advised he had known Sergeant Reising for 30 years.

Mr. Blackburn noted it was exciting to have a Parks and Recreation staff that was so engaged.

Mr. Blackburn advised the Drum Line Competition went off without a snare.

Mayor Rousmaniere advised Council tabled a Resolution for the installation of bike lanes on McGuffey Avenue at their April 5th meeting. Mayor Rousmaniere noted Council held a Work Session this evening with a representative from the Planning Commission Sub-Committee on Transportation and discussed alternative plans for McGuffey Avenue. Mayor Rousmaniere advised by straw vote, Council decided to place the original proposal back on the May 3rd agenda. Mayor Rousmaniere thanked Mr. Dreisbach for his valiant work on this matter.

Mayor Rousmaniere noted the Kinetics Festival on Sunday was fantastic and commended former Councilor Kate Currie for her efforts in coordinating the event.

ADJOURN

Mr. Dana moved to adjourn at 8:36 p.m. Mr. Smith seconded. The motion passed 7-0-0.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: May 3, 2016

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

April 26, 2016
Date Prepared

Agenda Title: Planning Commission Meeting Report –April 12, 2016

Zoning Items

PC-2016-03, ZONING CODE TEXT AMENDMENT- Amend Chapter 1143, specifically Section 1143.12 GB General Business District concerning concept review and adding Section 1143.16 Neighborhood Business District, **City of Oxford, Applicant**

This is a continuation case from last month to amend the existing review requirements for large scale projects in the General Business District and to create a new district regulation titled “Neighborhood Business”.

Previously, the Planning Commission raised several issues with the proposed amendment, specifically about the enforceability of the proposed requirements for the large scale review in the General Business (GB) District. Additionally, the Planning Commission also felt that the proposed new district needed further clarification in several areas: maximum dwelling units on upper floor; hours of operation; front yard setbacks in the Mile Square, etc.

Staff made those changes and presented the revised language for consideration. Staff also indicated that this amendment only addressed the creation of the district site development regulations and there were other sections of the Oxford Zoning Code that would need to be amended. This case would not be forwarded to Council, if the Planning Commission voted to recommend to City Council for approval, until other sections of the Code were also presented for consideration at the same time. The Commission believed it would be a prudent approach to bring forward a complete package for Council’s consideration.

The Planning Commission felt the revised amendment addressed most of their concerns during last month’s meeting, and voted 6-0-0 recommending approval to City Council for legislative action.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>4/26/16</u>
City Attorney:	<u></u>	<u></u>
City Manager:	<u>DRE</u>	<u>4/29/16</u>

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Parks and Recreation

Originating Department

Council Meeting Of: May 3, 2016

Casey D. Wooddell

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

April 28, 2016

Date Prepared

Agenda Title: Recreation Advisory Board Meeting, 4/21/16

Recommendation: Approve

Discussion:

In attendance: Melissa Engelhard, Wes Cole, Shaunna Tafelski, Ken Bogard. Staff: Casey Wooddell, Deanna Barbour

Mr. Wooddell provided a PowerPoint presentation to board members outlining the new OPRD employees, tentative timeline and location options for the Family Aquatic Center and information regarding the Land Swap proposal with Miami University.

Mr. Wooddell also provided the board with information regarding the current municipal pool facility repairs. In addition, the board discussed the renewal of a five year Mutual Use Lease Agreement with Talawanda School District.

Mr. Wooddell also discussed with the board a donation from Crossroads Church of Oxford which will cover the costs of Swim Lessons for certain levels this summer at the Oxford Municipal Pool.

The Recreation Advisory Board will meet again on July 21, 2016 at 4:00pm at the Oxford Senior Center. The board will discuss the formation of a steering committee for the Family Aquatic Center.

Approved By:

Department Head:

Initial Date

CDW \ 4/28/15

City Manager:

DRE \ 4/29/16

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: May 3, 2016

Jung-Han Chen
Prepared By:

Account Code No. #:

Budgeted Amount:

April 25, 2016
Date Prepared:

Resolution to Authorize the City Manager to Submit an Oxford Recreational Trail Grant Application to OKI for the Phase II Construction on the Southern Portion of Oxford, between SR 73 and US 27.

Recommendation: Approval

Discussion:

This resolution is seeking Council's approval to authorize the City Manager to submit a grant application to the Ohio-Kentucky-Indiana Regional Council of Government (OKI) for Phase-II of the Oxford Recreational Trail from SR 73 to US 27.

OKI announced that funding was available for multi-use recreational trails for Fiscal Years 2019- 2021 for Ohio Counties under the Transportation Alternative (TA) category. TA eligible projects include construction, planning and design of on-road and off-road facilities for bicyclists and pedestrians of recreational trails and the maximum funding for each project is capped at \$750,000, with a 20% local match requirement. The deadline for the application is May 31, 2016.

The Executive Director of the Oxford Visitor's Bureau, Ms. Jessica Greene, has been instrumental in getting financial support for Phase I and is working on raising funds for the local match and preparing the application, with staff assistance, while making every effort to meet the deadline for the application.

There is also a commitment from Miami University for the local match and the maintenance portion of the trail located on campus.

The program is an 80/20 split between OKI and local match. Strong support is expected from local funds for this portion of the construction.

Staff is recommending Council's approval to submit this grant application to the Ohio-Kentucky-Indiana Regional Council of Government.

Approved By:

Department Head:
City Attorney:
City Manager:

JHC 4/25/16
DRE 4/29/16

RESOLUTION NO.

A RESOLUTION OF COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN OHIO- KENTUCKY- INDIANA REGIONAL COUNCIL OF GOVERNMENTS (OKI) GRANT APPLICATION REQUESTING FUNDING IN AN AMOUNT NOT TO EXCEED \$750,000.00. A LOCAL MATCH OF 20% (\$150,000.00) IS REQUIRED AND SHALL BE SECURED THROUGH PUBLIC AND PRIVATE DONATIONS FOR PHASE II CONSTRUCTION OF THE OXFORD RECREATIONAL TRAIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager recommends he be authorized to submit a grant application requesting funding through OKI in an amount not to exceed \$750,000.00. A local match of 20% (\$150,000.00) is required and shall be secured through public and private donations for the construction of Phase II of the Oxford Recreational Trail. The City of Oxford will work with the Oxford Visitors Bureau, Miami University, and private donors to raise the matching funds.

SECTION 2: Council having determined the multi-use recreational trail is beneficial to the City and surrounding community, hereby supports the use of grant funds to assist with the construction of Phase II of the Oxford Recreational Trail.

SECTION 3: The area and length of Phase II of the Oxford Recreational Trail is attached hereto as 'Exhibit A'. This is approximately a 1.35 mile section of a larger multi-use recreational trail system which was approved by City Council and is part of the Oxford Thoroughfare Plan. The multi-use trail was also incorporated into the 2008 Oxford Comprehensive Plan as a future community project.

SECTION 4: Should the grant be awarded to the City of Oxford and the matching funds have been acquired, the City of Oxford agrees to obligate the funds required to satisfactorily complete the proposed project.

SECTION 5: Council hereby accepts the recommendation of the City Manager and further authorizes the City Manager to submit a grant application requesting funding through OKI in an amount not to exceed \$750,000.00. A local match of 20% (\$150,000.00) is required and shall be secured through public and private donations for the construction of Phase II of the Oxford Recreational Trail.

SECTION 6: This resolution shall take effect at the earliest date allowed by law.

MAYOR

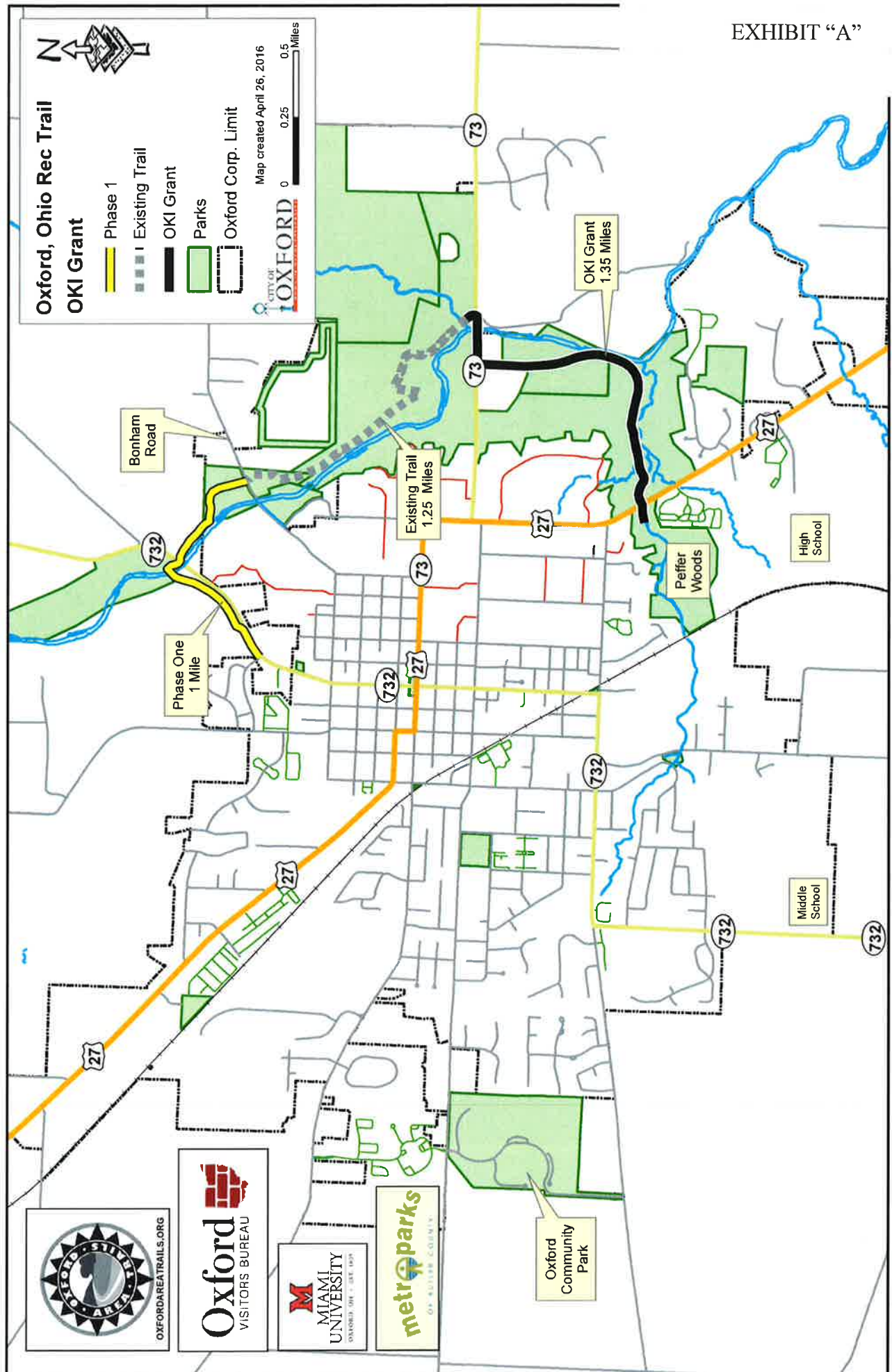
ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)



**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: May 3, 2016

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

April 26, 2016
Date Prepared:

Resolution to Authorize the City Manager to Extend the Grant Funding for the Construction of Phase I of the Oxford Recreational Trail with the Ohio Department of Natural Resources on the Clean Ohio Fund Grant for One More Year

Recommendation: Approval

Discussion:

The Ohio Department of Natural Resources awarded a \$500,000 Clean Ohio Grant to Oxford to construct Phase I of the Oxford Recreational Trail from the Black Covered Bridge to Bonham Road. The contract period is from June 1, 2015 to June 30, 2016. City Council approved the grant application in January, 2014.

Since the awarding of the funding, an engineering consultant was selected to assist in the trail alignment/design and construction cost estimates. Due to the fact that a large section of the trail is within the flood plain, extra consideration must be taken into the design development. The initial estimate for an elevated trail ramp connecting the Black Covered Bridge was of significant cost to meet the flood plain requirements. Therefore, the Metro Parks of Butler County, through its consultant, came up with a different plan that may be less costly to construct. The consultant for the Metro Parks is currently working on a flood study to ascertain the potential impact of constructing an earthen berm that would cause minimal impact to the flood level, thus significantly reducing the cost of connecting the Bridge to the trail. Additionally, the maintenance of various sections of the proposed trail has taken a longer time due to different requirements from various entities.

It is anticipated that the contract could still be let this year provided that Butler Metro Parks can provide a revised, less costly, trail design with minimal flood impact and still meet the flood plain requirements. However, the current grant contract will still be required to extend into 2017. The ODNR has provided their approval for the extension, but are awaiting the grant contract to be formally executed to extend.

Staff is recommending Council's approval to authorize an extension of a grant contract with ODNR for the construction of Phase I of the Oxford Recreational Trail.

Approved By:

Department Head:
City Attorney:
City Manager:

JHC / 4/26/16
DRE / 4/29/16

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN THE EXTENDED PROJECT AGREEMENT BETWEEN THE CITY OF OXFORD AND THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE CONSTRUCTION OF PHASE I OF THE OXFORD RECREATIONAL TRAIL FOR A PERIOD OF ONE (1) YEAR.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City of Oxford previously entered into a project agreement with the Ohio Department of Natural Resources for the construction of Phase I of the Oxford Recreational Trail from the Black Covered Bridge to Bonham Road.

SECTION 2: The City Manager and the Community Development Department Director recommend the project agreement between the City of Oxford and the Ohio Department of Natural Resources be extended for a twelve (12) month period ending June 30, 2017.

SECTION 3: Council hereby accepts the recommendation of the City Manager and the Community Development Director and authorizes the City Manager to sign the extended project agreement between the City of Oxford and the Ohio Department of Natural Resources for the construction of Phase I of the Oxford Recreational Trail from the Black Covered Bridge to Bonham Road for a period of twelve (12) months ending June 30, 2017.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

**CLEAN OHIO TRAILS FUND
STATE/LOCAL PROJECT AGREEMENT**

The State of Ohio, represented by the Ohio Department of Natural Resources, and the **City of Oxford**, (hereinafter referred to as the Project Sponsor) agree to provide a recreation trail project as follows:

Black Bridge Connector COTF-191

- A. **The Project Sponsor agrees to construct 0.62 miles of new multi-use trail in two segments connected by newly signed, low-volume Corso Rd.**

The project sponsor signatory to this State/Local Project Agreement agrees to complete this project on or before June 30, 2017.

The State of Ohio may, at any time after execution of this Agreement, upon 30 days written notification, terminate any portion or all of the work or services. In the event of such termination, the Project Sponsor shall be paid a pro rata amount for services rendered up to the time of termination.

The project period shall begin with the date of approval of the project agreement or the effective date of a waiver of retroactivity and shall terminate at the end of the stated or amended project period unless the project is completed or terminated sooner in which event the project shall end on the date of completion or termination.

The Project Sponsor shall perform in compliance with the terms, promises, conditions, plans, specifications, estimates, procedures, maps, and assurances set forth in the Project Proposal, included by reference as if fully set out herein, and the General Provisions attached hereto and hereby made a part thereof; (1) promptly submit to the State of Ohio, such reports and documents as the Ohio Department of Natural Resources may request; (2) report any and all income gained on the property or facilities during the project period; (3) operate, maintain, and keep for public recreation the property or facilities acquired, developed or maintained pursuant to this agreement, and refrain from conversion unless a proposed change is approved by the State of Ohio; and (4) display a suitable sign acknowledging the Clean Ohio Trails Fund assistance.

- B. The State of Ohio hereby agrees to (1) obligate the Project Sponsor funding assistance **not to exceed \$500,000.00** from Ohio's fiscal allocations made available under the provisions of the Clean Ohio Trails Fund and Am. Sub. H. B. 3 (O.R.C. 1519.05); and (2) upon receipt of tangible proof of actual eligible costs paid by the Project Sponsor in performing this agreement, reimburse the Project Sponsor funds equal to no more than seventy-five (75) percent of such eligible costs.
- C. Funds for this project have been released by the Controlling Board as of January 26, 2015, and encumbered by Contract Encumbrance Record Number 0000029959 and are so certified by the Director of Budget and Management on January 26, 2015. Obligations of the State of Ohio are subject to the provisions of the Ohio Revised Code Section 126.07 which provides that the Director of Budget and Management must certify that there is a balance in the appropriation which may satisfy the contractual obligation.
- D. Obligations of the State of Ohio are subject to the provisions of the Ohio Revised Code Section 126.07 which provides that the Director of Budget and Management must certify that there is a balance in the appropriation which may satisfy the contractual obligation.

- E. The State of Ohio and the Project Sponsor mutually agree to perform this agreement in accordance with the policies and procedures set forth by the Ohio Department of Natural Resources and the guidelines set forth in the Clean Ohio Trails Fund Project Guidelines and Application Booklet. Failure to comply with or show sufficient progress in complying may result in the termination of this agreement.
- F. The project sponsor affirmatively represents and warrants to the State that neither it nor any of its contractors are subject to a finding for recovery under R.C. 9.24, or that it had taken appropriate remedial steps required under R.C. 9.24 or otherwise qualifies under that section. The project Sponsor agrees that if this representation and warranty is deemed to be false, the Contract shall be void *ab initio* as between the parties to this contract, and any funds paid by State hereunder shall be immediately repaid to the State, or an action for recovery may be immediately commercial be the State for recovery of said funds.
- G. If the project requires plans and specifications, assure all construction plans and specifications have been approved and stamped by a registered professional engineer and/or architect and assure completion of the work in accordance with the approved construction plans and specifications. Plans and specifications comply with the Architectural Barriers Act of 1968 (Public Law 90-480), DOI Section 504 Regulations (43 CFR Part 17) and ensure compliance with these specifications by the contractor. Assure compliance with all applicable Federal, State, and local laws and regulations pertaining to public competitive bidding for construction contracts, procurement of equipment and materials, and prevailing wage rates.

Upon acceptance of funds through the Clean Ohio Trails Fund for **Black Bridge Connector**, the **City of Oxford** agrees to comply with the responsibilities outlined below.

1. Property acquired or developed with assistance from the Clean Ohio Trails Fund will be retained and used for public recreation purposes. The property and/or facilities will be kept open for the general public's use during reasonable hours and during appropriate seasons of the year, according to the type of use occurring on the site. The use of the property and/or facilities will not be changed from that approved when Clean Ohio Trails Fund assistance was obtained without prior written approval from ODNR.
2. The property will be operated and maintained so as to be safe, attractive, and inviting to the public. Sanitation and sanitary facilities will be maintained to comply with applicable state and local health standards. Buildings, recreation and support facilities, and other improvements will be kept in reasonable repair throughout their estimated life expectancy to prevent undue deterioration.
3. Any new facility constructed on an area purchased or developed with Clean Ohio Trails Fund will, whenever possible, be designed to accommodate people with disabilities. Any modifications to existing structures will also include handicap accessible design considerations. It is understood that this requirement is applicable to any construction occurring on a Clean Ohio Trails Fund assisted area, regardless of the funding source for the improvement.
4. User fees charged for facilities acquired or developed with Clean Ohio Trails Fund funds, if any, will be reasonable for all users and will not create unfair competition with private enterprises offering similar services. Excess revenues from user fees at the project site will be returned to the public in the form of expanded facilities or services at the funded site.

5. A Clean Ohio Trails Fund acknowledgment sign will be prominently displayed at the site or facility acquired or developed with Clean Ohio Trails Fund assistance.
6. Pursuant to RC 125.111, the Project Sponsor agrees that neither Project Sponsor nor any person acting on behalf of Project Sponsor will discriminate, by reason of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this Agreement. Project Sponsor further agrees that neither Project Sponsor nor any person acting on behalf of Project Sponsor, shall discriminate in any manner against, intimidate, or retaliate against any employee hired for the performance of work under the Agreement on account of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry. Project Sponsor agrees to comply with all pertinent provisions of Section 125.111 of the Ohio Revised Code.
7. The Project Sponsor in this Agreement is an independent contractor as defined by the Internal Revenue Code. If Project Sponsor is a PERS Retirant, as defined by R.C. § 145.38, Project Sponsor shall notify the State of Ohio of such status in writing prior to the commencement of Work. Notices pursuant to this Paragraph IV shall be sent to the State of Ohio's Director of Human Resources by mail at 2045 Morse Rd., Building D-1, Columbus, Ohio 43229, by fax at (614) 265-7995, or by email at HR@dnr.state.oh.us. The State of Ohio shall not be responsible for any changes to Project Sponsor's retirement benefits that may result from entering into this Agreement nor will the State make any contributions to the public employees' retirement system on behalf of any of the individuals employed by the Project Sponsor, or its sub-Project Sponsors or other agents. Project Sponsor acknowledges and agrees any individual providing personal services under this Agreement is not a public employee for purposes of R.C. Chapter 145. The Project Sponsor certifies that it is a business entity with five or more employees as defined at R.C. § 145.037 (A) for the purposes of the application of R.C. Chapter 145, or that Project Sponsor has completed the necessary forms and returned it to the State of Ohio if Project Sponsor is a business entity with no more than four (4) employees.
8. Project Sponsor agrees to comply with all applicable state and federal laws regarding drug-free workplace. Project Sponsor shall make a good faith effort to ensure that all Project Sponsor employees, while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.
9. Project Sponsor affirms that, as applicable to it, no party listed in Division (I) or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committees.
10. The Project Sponsor agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. Project Sponsor and its employees are not employees of the State with regard to the application of the Fair Labor Standards Act, Federal Insurance Contribution Act, Social Security Act, Federal Unemployment Tax Act, Internal Revenue Code, and state revenue and tax laws. Project Sponsor accepts full responsibility for payment of any and all taxes, insurance premiums, or payroll deductions required for all employees engaged by Project Sponsor in the performance of the work authorized by this Agreement, including without limitation, unemployment compensation, workers' compensation, and all health care, income tax, social security, and Medicare deductions. The State is exempt from federal, state, and local taxes and shall not be liable for any taxes under this Agreement.

The laws of the state of Ohio shall govern this agreement and any claims arising in any way out of this Agreement. Any provision of this Agreement prohibited by the law of Ohio shall be deemed void and of no effect, including, without limitation, Revised Code Section 149.43. Any litigation arising out of or relating in any way to this Agreement or the performance hereunder shall be brought only in the courts of Ohio, and Project Sponsor hereby irrevocably consents to such jurisdiction.

11. The Local Agency shall comply with the prevailing wage requirements, as may be applicable, described under R.C. Chapter 4115. The Local Agency shall pay to laborers and mechanics performing Work under this Agreement the prevailing wage rates of the locality where the Work will be performed, as determined by the Ohio Department of Commerce, Division of Industrial Compliance, Wage and Hour Bureau. The Local Agency shall submit payroll reports that are certified by it that the payroll is correct and complete and the wage rates shown are not less than those required by this Agreement. The Local Agency is responsible for submitting payroll reports of subcontractors to the Ohio Department of Commerce. The wage rates for this Agreement are attached to the Agreement as Exhibit A1. The Wage Rate Requirements are attached to this Agreement as Exhibit A2.
12. **Ethics.** The **City of Oxford**, by signature on this document, certifies that it: (i) it has reviewed and understands the Ohio ethics and conflict of interest laws as found in Ohio Revised Code Chapter 102 and in Ohio Revised Code Sections 2921.42 and 2921.43, and (ii) will take no action inconsistent with those laws. The **City of Oxford**, understands that failure to comply with Ohio's ethics and conflict of interest laws is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio.
13. The State of Ohio is self-insured for the indemnification of its officers and employees in the maximum aggregate amount of one million dollar per occurrence in accordance with section 9.87 of the Ohio Revised Code.
14. The parties agree that Project Sponsor shall be solely responsible for any and all claims, demands, or causes of action arising from Project Sponsor's obligations under this agreement, including any costs, attorney fees or expenses, in any litigation that may arise from the performance of this Agreement. The Project Sponsor for itself and for any permitted Assignee further will indemnify and hold the State of Ohio and its officers, agents and employees against any expenses (including attorney fees) and losses resulting from the publication of the content of the advertisements(s), including, without limitation, claims or suits for libel, violation of privacy, copyright infringement or plagiarism. It is specifically understood and agreed that the State of Ohio does not indemnify Project Sponsor. Nothing in this Agreement shall be construed to be a waiver of the sovereign immunity of the State of Ohio or the immunity of any of its employees or agents for any purpose. In no event shall the State of Ohio be liable for indirect, consequential, incidental, special, liquidated, or punitive damages, or lost profits.
15. In case any one or more of the provisions previously contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
16. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original and taken together shall be deemed to be one and the same instrument. This Agreement may be executed and delivered by facsimile or electronically in Microsoft Word or PDF format.

In witness whereof, the parties hereto have executed this agreement as of the date entered below:

The State of Ohio

City of Oxford, Project Sponsor

Paul R. Baldrige, Chief
Office of Real Estate

Douglas R. Elliott, Jr.

By: _____

(Signed)

Designee For:
James Zehringer, Director

Title: _____
City Manager

Date: _____

RESOLUTION NO. 4809

A RESOLUTION OF COUNCIL AUTHORIZING THE CITY MANAGER TO SUBMIT AN OHIO DEPARTMENT OF NATURAL RESOURCES GRANT APPLICATION REQUESTING FUNDING THROUGH THE RECREATIONAL TRAILS PROGRAM AND THE CLEAN OHIO TRAILS FUND IN THE AMOUNT OF \$625,000.00 OF WHICH 25% WILL BE THE LOCAL MATCH (\$125,000.00), TO BE SECURED THROUGH PRIVATE DONATIONS FOR THE CONSTRUCTION OF A MULTI-USE RECREATIONAL TRAIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager recommends he be authorized to submit a grant application requesting funding through the Recreational Trails Program and the Clean Ohio Trail Fund in the amount of \$625,000.00 of which 25% will be the local match (\$125,000.00) to be secured through private donations for the construction of a multi-use recreational trail. The City of Oxford will work with the Oxford Area Trails Committee, Miami University, Oxford Township and private donors to raise the matching funds.

SECTION 2: Council having determined a multi-use recreational trail would be beneficial to the City and surrounding community, hereby supports the use of grant funds to assist with the construction of a multi-use recreational trail.

SECTION 3: The area and length of the multi-use recreational trail is attached as 'Exhibit A'. This is approximately a 1.25 mile section of a larger multi-use recreational trail system which was approved by City Council and is part of the Oxford Thoroughfare Plan. The multi-use trail was also incorporated into the 2008 Oxford Comprehensive Plan as a future community project.

SECTION 4: Should the grant be awarded to the City of Oxford and the matching funds have been acquired, the City of Oxford agrees to obligate the funds required to satisfactorily complete the proposed project.

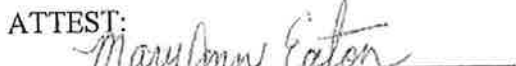
SECTION 5: Council hereby accepts the recommendation of the City Manager and further authorizes the City Manager to submit a grant application requesting funding through the Recreational Trails Program and the Clean Ohio Trail Fund in the amount of \$625,000.00 of which 25% will be the local match (\$125,000.00) to be secured through private donations for the construction of a multi-use recreational trail.

SECTION 6: This resolution shall take effect at the earliest date allowed by law.


MAYOR

ADOPTED: January 21, 2014

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

**CLEAN OHIO TRAILS FUND
STATE/LOCAL PROJECT AGREEMENT**

The State of Ohio, represented by the Ohio Department of Natural Resources, and the **City of Oxford**, (hereinafter referred to as the Project Sponsor) agree to provide a recreation trail project as follows:

Black Bridge Connector COTF-191

- A. **The Project Sponsor agrees to construct 0.62 miles of new multi-use trail in two segments connected by newly signed, low-volume Corso Rd.**

The project sponsor signatory to this State/Local Project Agreement agrees to complete this project on or before June 30, 2016.

The State of Ohio may, at any time after execution of this Agreement, upon 30 days written notification, terminate any portion or all of the work or services. In the event of such termination, the Project Sponsor shall be paid a pro rata amount for services rendered up to the time of termination.

The project period shall begin with the date of approval of the project agreement or the effective date of a waiver of retroactivity and shall terminate at the end of the stated or amended project period unless the project is completed or terminated sooner in which event the project shall end on the date of completion or termination.

And to perform in compliance with the terms, promises, conditions, plans, specifications, estimates, procedures, maps, and assurances set forth in the Project Proposal, included by reference as if fully set out herein, and the General Provisions attached hereto and hereby made a part thereof; (1) promptly submit to the State of Ohio, such reports and documents as the Ohio Department of Natural Resources may request; (2) report any and all income gained on the property or facilities during the project period; (3) operate, maintain, and keep for public recreation the property or facilities acquired, developed or maintained pursuant to this agreement, and refrain from conversion unless a proposed change is approved by the State of Ohio; (4) display a suitable sign acknowledging the Clean Ohio Trails Fund assistance.

- B. The State of Ohio hereby agrees to (1) obligate the Project Sponsor funding assistance **not to exceed \$500,000.00** from Ohio's fiscal allocations made available under the provisions of the Clean Ohio Trails Fund and Am. Sub. H. B. 3 (O.R.C. 1519.05); (2) upon receipt of tangible proof of actual eligible costs paid by the Project Sponsor in performing this agreement, reimburse the Project Sponsor funds equal to no more than seventy-five (75) percent of such eligible costs.
- C. Funds for this project have been released by the Controlling Board as of January 26, 2015, and encumbered by Contract Encumbrance Record Number 0000029959 and are so certified by the Director of Budget and Management on January 25, 2015. Obligations of the State of Ohio are subject to the provisions of the Ohio Revised Code Section 126.07 which provides that the Director of Budget and Management must certify that there is a balance in the appropriation which may satisfy the contractual obligation.
- D. Obligations of the State of Ohio are subject to the provisions of the Ohio Revised Code Section 126.07 which provides that the Director of Budget and Management must certify that there is a balance in the appropriation which may satisfy the contractual obligation.

- E. The State of Ohio and the Project Sponsor mutually agree to perform this agreement in accordance with the policies and procedures set forth by the Ohio Department of Natural Resources and the guidelines set forth in the Clean Ohio Trails Fund Project Guidelines and Application Booklet. Failure to comply with or show sufficient progress in complying may result in the termination of this agreement.
- F. If the project requires plans and specifications, assure all construction plans and specifications have been approved and stamped by a registered professional engineer and/or architect and assure completion of the work in accordance with the approved construction plans and specifications. Plans and specifications comply with the Architectural Barriers Act of 1968 (Public Law 90-480), DOI Section 504 Regulations (43 CFR Part 17) and ensure compliance with these specifications by the contractor. Assure compliance with all applicable Federal, State, and local laws and regulations pertaining to public competitive bidding for construction contracts, procurement of equipment and materials, and prevailing wage rates.

Upon acceptance of funds through the Clean Ohio Trails Fund for **Black Bridge Connector**, the **City of Oxford** agrees to comply with the responsibilities outlined below.

1. Property acquired or developed with assistance from the Clean Ohio Trails Fund will be retained and used for public recreation purposes. The property and/or facilities will be kept open for the general public's use during reasonable hours and during appropriate seasons of the year, according to the type of use occurring on the site. The use of the property and/or facilities will not be changed from that approved when Clean Ohio Trails Fund assistance was obtained without prior written approval from ODNR.
2. The property will be operated and maintained so as to be safe, attractive, and inviting to the public. Sanitation and sanitary facilities will be maintained to comply with applicable state and local health standards. Buildings, recreation and support facilities, and other improvements will be kept in reasonable repair throughout their estimated life expectancy to prevent undue deterioration.
3. Any new facility constructed on an area purchased or developed with Clean Ohio Trails Fund will, whenever possible, be designed to accommodate people with disabilities. Any modifications to existing structures will also include handicap accessible design considerations. It is understood that this requirement is applicable to any construction occurring on a Clean Ohio Trails Fund assisted area, regardless of the funding source for the improvement.
4. User fees charged for facilities acquired or developed with Clean Ohio Trails Fund funds will be reasonable for all users and will not create unfair competition with private enterprises offering similar services. Excess revenues from user fees at the project site will be returned to the public in the form of expanded facilities or services at the funded site.
5. A Clean Ohio Trails Fund acknowledgment sign will be prominently displayed at the site or facility acquired or developed with Clean Ohio Trails Fund assistance.
6. Pursuant to RC 125.111, the Project Sponsor agrees that neither Project Sponsor nor any person acting on behalf of Project Sponsor will discriminate, by reason of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the work under this Agreement. Project Sponsor further agrees that neither Project Sponsor nor any person acting on behalf of Project Sponsor, shall discriminate in any manner against, intimidate, or retaliate against any employee hired for the performance of work under the Agreement on account of race, color, religion, sex, age, disability, military status as defined in Section 4112.01 of the Ohio Revised Code, national origin, or ancestry. Project Sponsor agrees to comply with all pertinent provisions of Section 125.111 of the Ohio Revised Code.

7. The Project Sponsor in this Agreement is an independent contractor as defined by the Internal Revenue Code. If Project Sponsor is a PERS Retirant, as defined by R.C. § 145.38, Project Sponsor shall notify the State of Ohio of such status in writing prior to the commencement of Work. Notices pursuant to this Paragraph IV shall be sent to the State of Ohio's Director of Human Resources by mail at 2045 Morse Rd., Building D-1, Columbus, Ohio 43229, by fax at (614) 265-7995, or by email at HR@dnr.state.oh.us. The State of Ohio shall not be responsible for any changes to Project Sponsor's retirement benefits that may result from entering into this Agreement nor will the State make any contributions to the public employees' retirement system on behalf of any of the individuals employed by the Project Sponsor, or its sub-Project Sponsors or other agents. Project Sponsor acknowledges and agrees any individual providing personal services under this Agreement is not a public employee for purposes of R.C. Chapter 145. The Project Sponsor certifies that it is a business entity with five or more employees as defined at R.C. § 145.037 (A) for the purposes of the application of R.C. Chapter 145, or that Project Sponsor has completed the necessary forms and returned it to the State of Ohio if Project Sponsor is a business entity with no more than four (4) employees.
8. Project Sponsor agrees to comply with all applicable state and federal laws regarding drug-free workplace. Project Sponsor shall make a good faith effort to ensure that all Project Sponsor employees, while working on state property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.
9. Project Sponsor affirms that, as applicable to it, no party listed in Division (I) or (J) of Section 3517.13 of the Ohio Revised Code or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or to his campaign committees.
10. The Project Sponsor agrees to comply with all applicable federal, state, and local laws in the conduct of the work hereunder. Project Sponsor and its employees are not employees of the State with regard to the application of the Fair Labor Standards Act, Federal Insurance Contribution Act, Social Security Act, Federal Unemployment Tax Act, Internal Revenue Code, and state revenue and tax laws. Project Sponsor accepts full responsibility for payment of any and all taxes, insurance premiums, or payroll deductions required for all employees engaged by Project Sponsor in the performance of the work authorized by this Agreement, including without limitation, unemployment compensation, workers' compensation, and all health care, income tax, social security, and Medicare deductions. The State is exempt from federal, state, and local taxes and shall not be liable for any taxes under this Agreement.

The laws of the state of Ohio shall govern this agreement and any claims arising in any way out of this Agreement. Any provision of this Agreement prohibited by the law of Ohio shall be deemed void and of no effect, including, without limitation, Revised Code Section 149.43. Any litigation arising out of or relating in any way to this Agreement or the performance hereunder shall be brought only in the courts of Ohio, and Project Sponsor hereby irrevocably consents to such jurisdiction.

11. **OHIO PREVAILING WAGES.** The Project Sponsor shall comply with the prevailing wage requirements, as may be applicable, described under R.C. Chapter 4115. The Project Sponsor shall pay to laborers and mechanics performing Work under this Agreement the prevailing wage rates of the locality where the Work will be performed, as determined by the Ohio Department of Commerce, Division of Industrial Compliance, Wage and Hour Bureau. The Project Sponsor shall submit payroll reports to the Ohio Department of Commerce that are certified by it that the payroll is correct and complete and the wage rates shown are not less than those required by this Agreement. The Project Sponsor is responsible for submitting payroll reports of subcontractors to the Ohio regulatory agency.

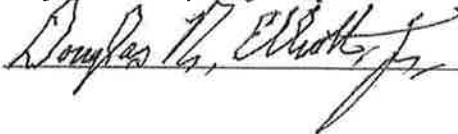
12. **FEDERAL PREVAILING WAGES.** The Project Sponsor shall comply with the prevailing wage requirements, as may be applicable, established in federal law for federal projects. The Project Sponsor shall pay to laborers and mechanics performing Work under this Agreement the prevailing wage rates of the locality where the Work will be performed, as determined by the United States Department of Labor. The Project Sponsor shall submit payroll reports to the federal regulatory agency that are certified by it that the payroll is correct and complete and the wage rates shown are not less than those required by this Agreement. The Project Sponsor is responsible for submitting payroll reports of subcontractors to the federal regulatory agency.
13. **Ethics.** The **City of Oxford**, by signature on this document, certifies that it: (i) it has reviewed and understands the Ohio ethics and conflict of interest laws as found in Ohio Revised Code Chapter 102 and in Ohio Revised Code Sections 2921.42 and 2921.43, and (ii) will take no action inconsistent with those laws. The **City of Oxford**, understands that failure to comply with Ohio's ethics and conflict of interest laws is, in itself, grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio.
14. The State of Ohio is self-insured for the indemnification of its officers & employees in the maximum aggregate amount of one million dollar per occurrence in accordance with section 9.87 of the Ohio Revised Code.
15. The parties agree that Project Sponsor shall be solely responsible for any and all claims, demands, or causes of action arising from Project Sponsor's obligations under this agreement, including any costs, attorney fees or expenses, in any litigation that may arise from the performance of this Agreement. The Project Sponsor for itself and for any permitted Assignee further will indemnify and hold the State of Ohio and its officers, agents and employees against any expenses (including attorney fees) and losses resulting from the [publication of the content of the advertisements(s), including, without limitation, claims or suits for libel, violation of privacy, copyright infringement or plagiarism. It is specifically understood and agreed that the State of Ohio does not indemnify Project Sponsor. Nothing in this Agreement shall be construed to be a waiver of the sovereign immunity of the State of Ohio or the immunity of any of its employees or agents for any purpose. In no event shall the State of Ohio be liable for indirect, consequential, incidental, special, liquidated, or punitive damages, or lost profits.
16. In case any one or more of the provisions previously contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
17. This Agreement may be executed in two or more counterparts, each of which shall be deemed to be an original and taken together shall be deemed to be one and the same instrument. This Agreement may be executed and delivered by facsimile or electronically in Microsoft Word or PDF format.

In witness whereof, the parties hereto have executed this agreement as of the date entered below:

The State of Ohio

Paul R. Baldrige, Chief
Office of Real Estate

City of Oxford, Project Sponsor



By: _____ Douglas R. Elliott, Jr.
(Signed)

3/24/15

Designee For:
James Zehringer, Director

Title: _____ City Manager

Date: _____

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: May 3, 2016

Account Code #: N/A

Budgeted Amount: N/A

Service Department
Originating Department

Michael B. Dreisbach
Prepared By

April 20, 2016
Date Prepared

Agenda Title: Resolution Implementing Parking Restrictions to Accommodate Bike Lanes

Recommendation:

Discussion:

On March 4, 2014, City Council approved Resolution No. 4815 incorporating the *Oxford Bike and Pedestrian Safety Improvement Plan* into the Transportation Chapter of the *Oxford Comprehensive Plan*. As Staff implements capital improvement projects throughout the City, the plan is reviewed to see if facets of the plan may be implemented in conjunction with capital improvements. In 2014 and 2015, parts of the Plan were implemented yielding dedicated bike lanes for the majority of Spring Street and shared use roadway with street markings and signage on Fairfield Road.

As part of the 2016 Streets & Alleys resurfacing program, Staff is recommending three facets of the Plan for implementation including dedicated bike lanes for Wells Mill Drive (entire length), McGuffey Avenue (entire length), and Millville – Oxford Rd (aka US27 South) from Chestnut St. to University Park Blvd. Installation of markings and signage on US27 South will be possible after ODOT turns the project over to the City (currently scheduled for late July 2016). As there will be 8' paved shoulders outside of the travel lanes, the shoulders will easily accommodate dedicated bike lanes.

Installation of markings and signage on Wells Mill Dr. and McGuffey Ave. will require the elimination of street parking to accommodate dedicated bike lanes as this street has a 35' right of way. This will allow two 12' travel lanes and two 5.5' bike lanes. There are typically few vehicles parked on Wells Mill Dr. Parking on McGuffey Ave. is also typically low with higher parking density to the south towards Chestnut St. Most properties on McGuffey Ave. have off street parking lots, however, the single family homes to the south of Brookview Ct. (western side – 806, 810, and 814 McGuffey Ave.) are most impacted as they are not in proximity to a side street for alternative parking. The attached aerial images were taken in December 2014 and show minimal parking on both McGuffey Ave. and Wells Mill Dr.

Property owners abutting streets impacted by this proposal were sent notices via regular US Mail that this issue would be discussed at the April 5th meeting of City Council. Owners were invited to the meeting to express their thoughts, or comments could be emailed to the Service Department for conveyance to Council.

(Continued)

Approved By:

	Initial	Date
Department Head:	<u>[Signature]</u>	<u>4/21/16</u>
City Manager:	<u>[Signature]</u>	<u>4/27/16</u>

The City Council conducted a work session on this issue on April 19, 2016. Four options were discussed to address concerns expressed at the April 3, 2016 City Council meeting including the following:

- 1. Continue with the original plan and remove parking from McGuffey Ave.**
- 2. Install one parking lane with reduced width travel and bike lanes (requiring relocation of the roadway's center line and forcing cyclists to ride in the gutter plate).**
- 3. Keep parking on both sides of McGuffey Ave. and install Sharrows and Shared Use Road signage.**
- 4. Take no action at this time.**

It was the general consensus of Council, with some reservations, to proceed with option # 1.

Should Council approve this Resolution, Staff will implement these changes in July 2016 in conjunction with other street maintenance and construction activities. The existing pavements will receive painted markings and appropriate signage indicating the parking restrictions as well as the dedicated bike lanes.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE INSTALLATION OF STRIPED BICYCLE LANES ON WELLS MILL DRIVE (ENTIRE LENGTH), MCGUFFEY AVENUE (ENTIRE LENGTH) AND ON US 27 SOUTH FROM CHESTNUT STREET TO UNIVERSITY PARK BOULEVARD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: On March 4, 2014 City Council adopted Resolution No. 4815 incorporating the *Oxford Bike and Pedestrian Safety Improvement Plan* into the Transportation Chapter of the *Oxford Comprehensive Plan*.

SECTION 2: As part of the 2016 Street Resurfacing and Maintenance Program, City Staff is recommending the installation of striped bicycle lanes on Wells Mill Drive (entire length), McGuffey Avenue (entire length) and on US 27 South from Chestnut Street to University Park Boulevard.

SECTION 3: Council hereby accepts the City Staff recommendations and authorizes the installation of striped bicycle lanes on Wells Mill Drive (entire length), McGuffey Avenue (entire length) and on US 27 South from Chestnut Street to University Park Boulevard which will result in the elimination of on-street parking on Wells Mill Drive and on McGuffey Avenue.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

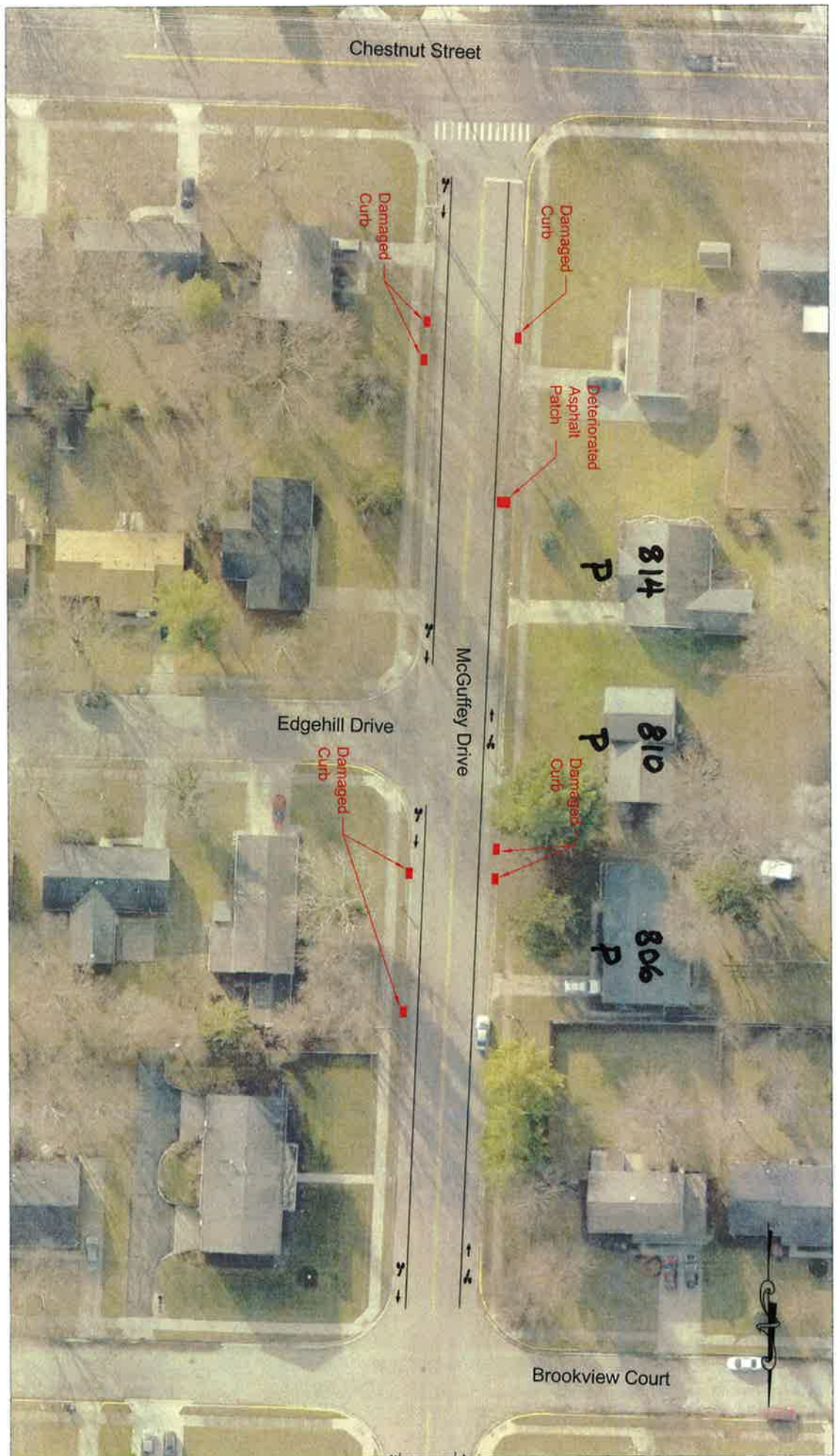
ADOPTED:

ATTEST:

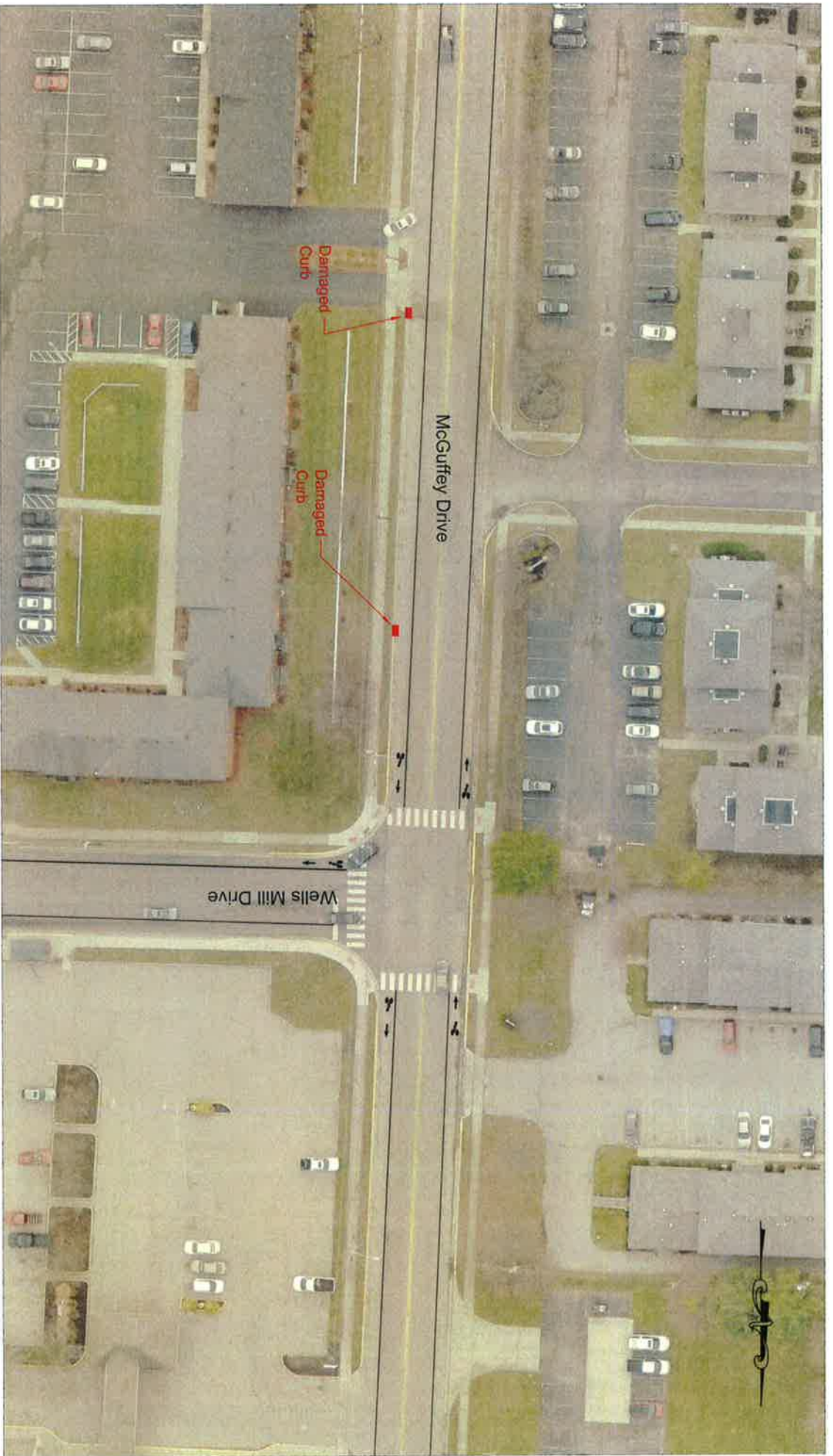
CLERK OF OXFORD CITY COUNCIL

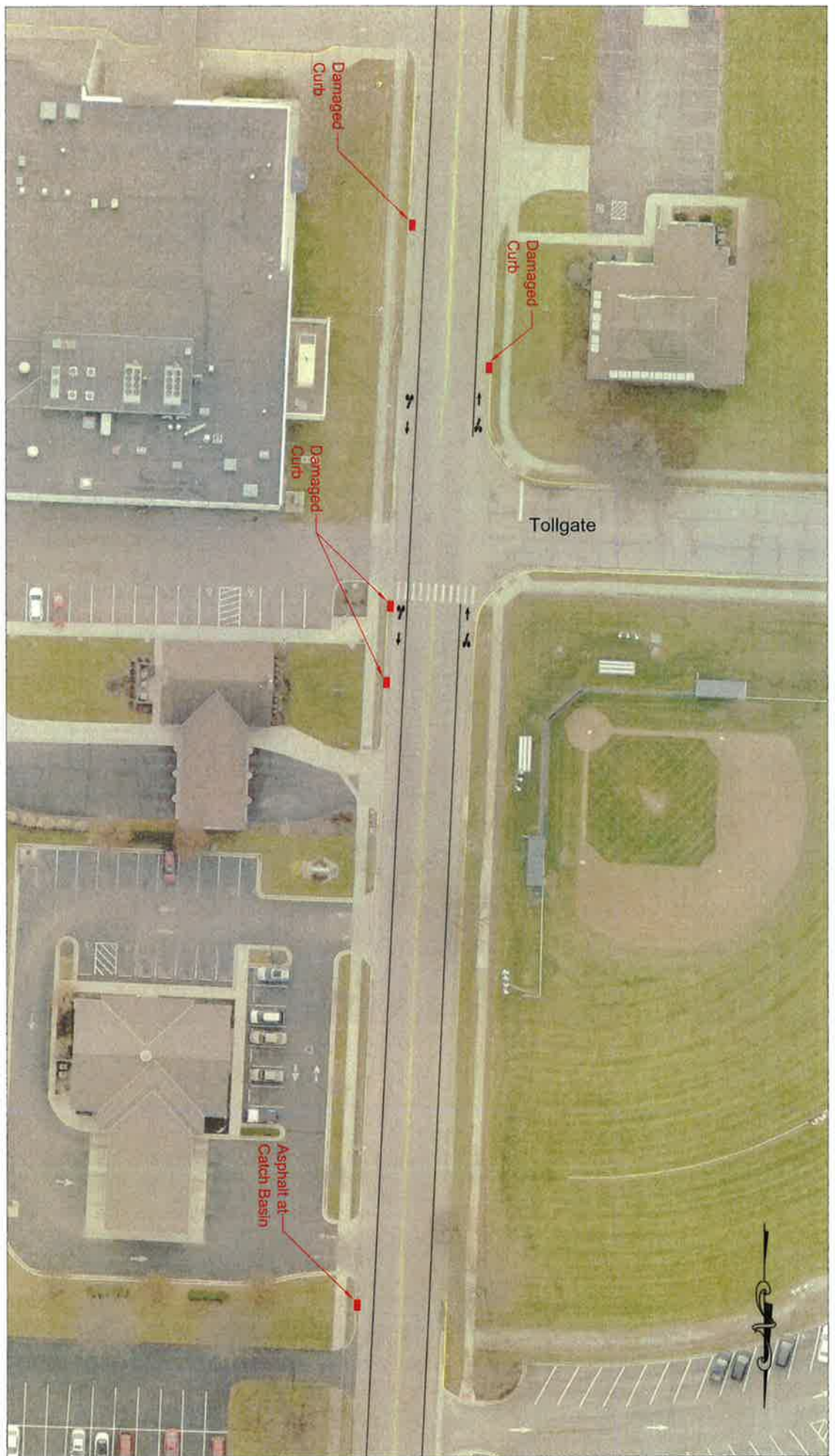
INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)









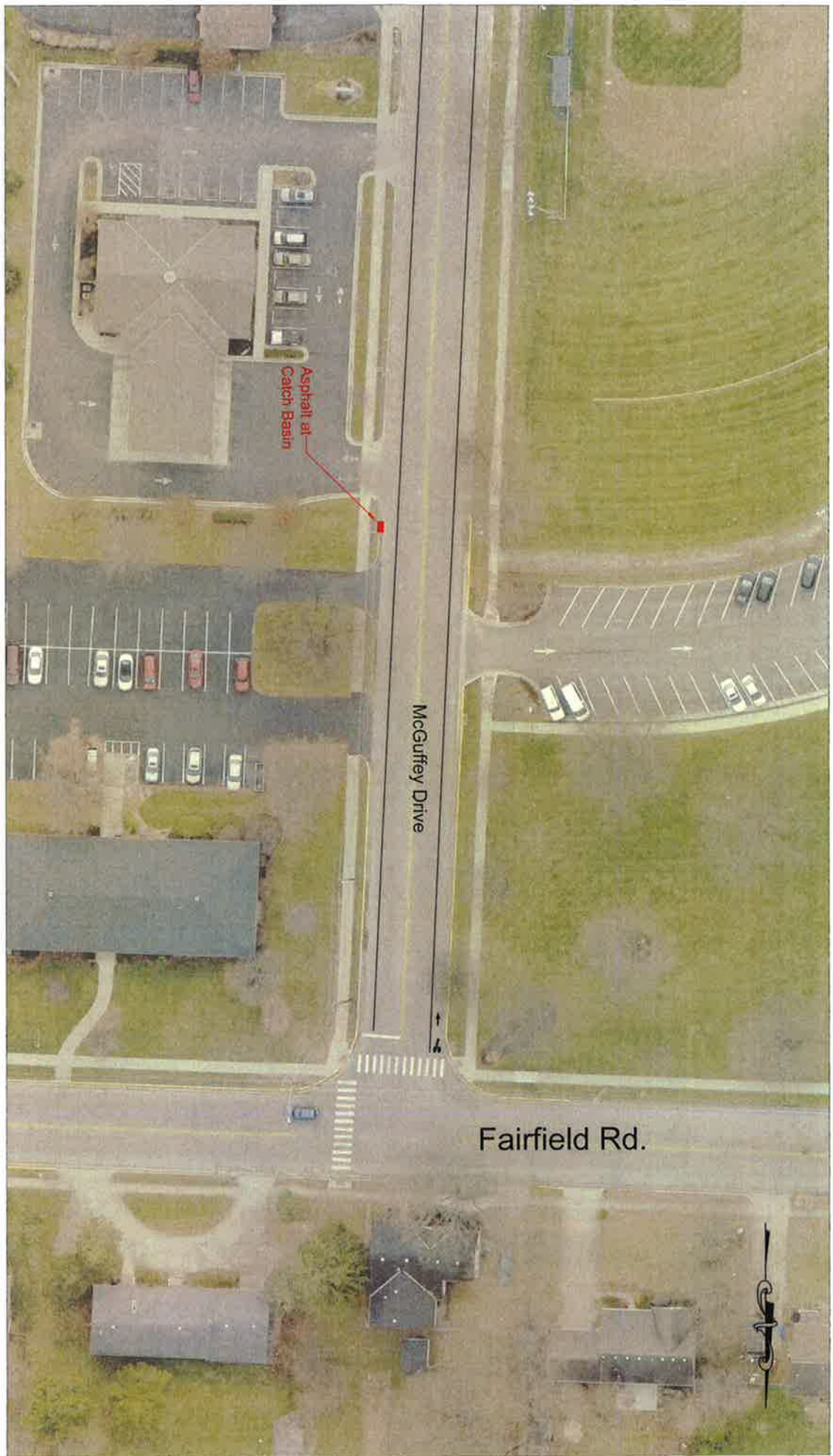
Damaged
Curb

Tollgate

Damaged
Curb

Damaged
Curb

Asphalt at
Catch Basin

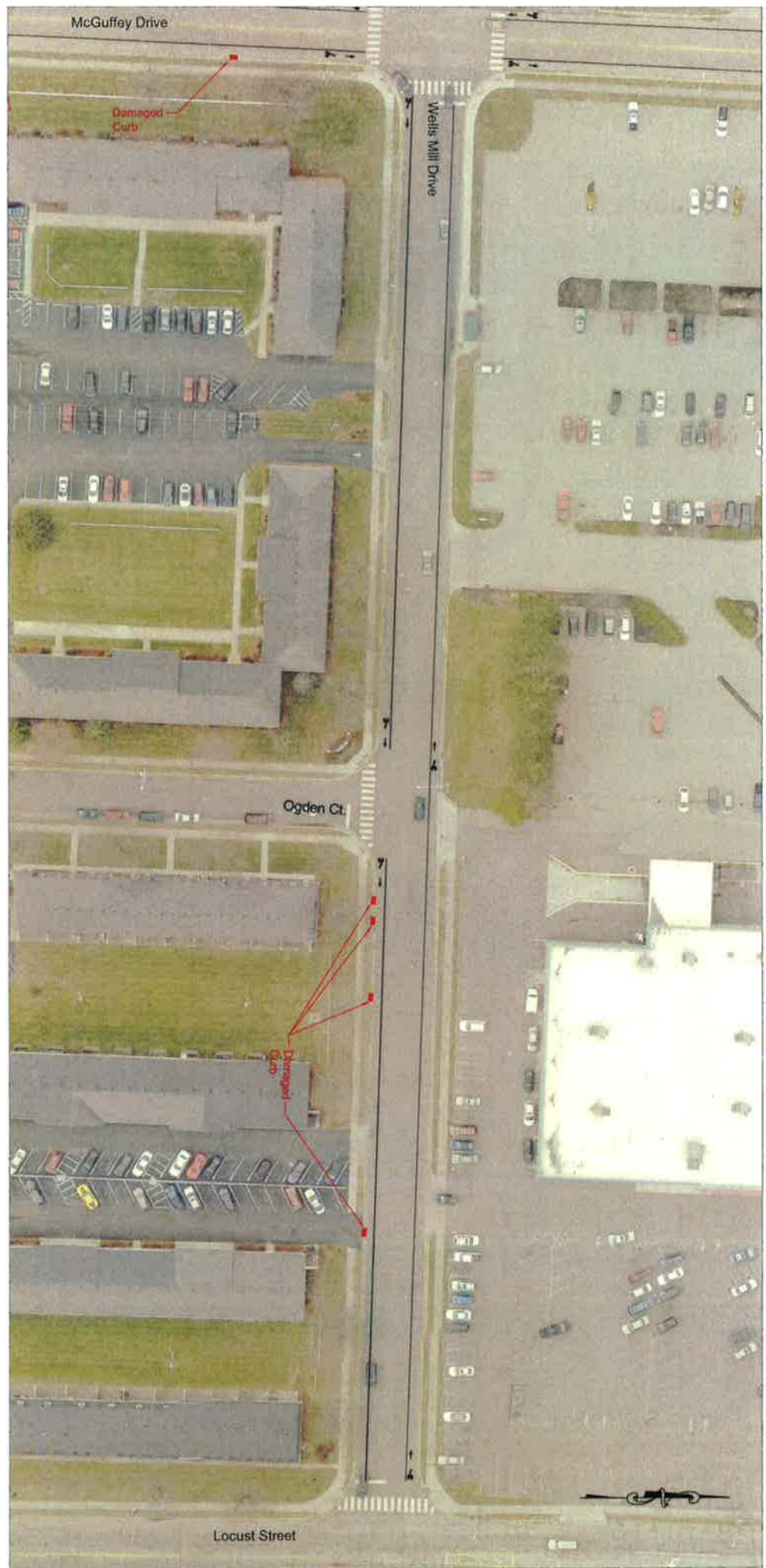


Asphalt at
Catch Basin

McGuffey Drive

Fairfield Rd.





**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Council Meeting Of :

5/3/2016

Account Code No. :

see below

Budgeted Amount :

Finance

Originating Department

Joe Newlin

Prepared By

4/27/2016

Date Prepared

Agenda Title: **2016 Supplemental Budget #4**

Recommendation: **Approve**

Issue 1

To make adjustment to amended budget for the transfer of funds from the General Fund to the Municipal Facilities Improvement Fund and appropriate them for improvements (see Exhibit "A")

Action Needed:

Revenue Side

Municipal Facilities Improvement (143) 1,500,000.00 Transfer from General Fund

Expense Side

General (110) 1,500,000.00 Appropriation from unencumbered balance for transfer to Municipal Facilities Fund

Municipal Facilities Improvement (143) 1,500,000.00 Appropriation from unencumbered balance for Municipal Facilities improvements

Net Effect on Fund Balance/(s)
Increase/(Decrease) (1,500,000.00)

Total Net Effect on Fund Balance/(s)
Increase/(Decrease) (1,500,000.00)

Breakdown by Fund

General (110) (1,500,000.00)

Municipal Facilities Improvement (143) -

Net Effect on Fund Balance/(s)
Increase/(Decrease) (1,500,000.00)

Approved By:

Department Head:

City Manager:

Y Initials

4/27/16 Date

DRE

4/29/16

Exhibit "A"

<u>General Fund Analysis</u>	
Projected Ending Balance 2015 Budget	6,080,537
Projected Ending Balance 2016 Budget	7,525,888
Budgeted Expenditures & Transfers Out 2016 Budget	10,831,900
2016 Projected Ending Balance as a percentage of budgeted expenditures and transfers out	69.5%
Actual Ending Balance 2015	7,972,610
Budgeted Expenditures & Transfers Out 2016 Budget	10,831,900
Proposed Transfer 2016 to Municipal Facilities Capital Improvement Fund	1,500,000
Adjusted Ending Balance 2016	6,472,610
2016 Projected Ending Balance as a percentage of budgeted expenditures and transfers out <i>(not including one time \$1,500,000 transfer to Municipal Facilities Capital Improvement Fund)</i>	59.8%

- **The General Fund Budget for 2016 was balanced - Revenue = Expenditures**
- **Even after the one time transfer of \$1,500,000, the projected ending balance for the General Fund is 59.8% of budgeted expenditures and transfers out**
- **59.8% is a very healthy percentage of expenditures and transfers out**
- **Any left over funds in the Municipal Facilities Capital Improvement Fund after the completion of the project can be transferred back to the General Fund**

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3335. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 4 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2016.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in appropriations from unencumbered balances be made:

General Fund 110	1,500,000.00
Municipal Facilities Capital	1,500,000.00
Improvement Fund 143	

SECTION 3: The following transfer(s) be executed:

Transfer from:	
General Fund 110	1,500,000.00

Transfer to:	
Municipal Facilities Capital	1,500,000.00
Improvement Fund 143	

SECTION 4: The following increase/(decrease) in revenues be made:

Municipal Facilities Capital	1,500,000.00
Improvement Fund 143	

SECTION 5: In all other respects, Ordinance No. 3335 shall remain in full force and effect.

SECTION 6: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)