



Agenda

Oxford City Council

Court House

TUESDAY, MAY 3, 2022

EXECUTIVE SESSION

None.

TUESDAY, MAY 3, 2022

1. Roll Call. William Snavelly, Mayor Chantel Raghu, Vice-Mayor Amber Franklin
Jason Bracken Alex French Glenn Ellerbe David Prytherch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours

in advance so that reasonable accommodations can be made.

3. Public Participation.

- A. Notice of Legislative Authority – Transfer of permits C2, D1, and D3 to Wills Uptown Pizza & Carryout LLC DBA Wills Pizza 10 N Beech St. Oxford, Ohio 45056 pg 5



Notice to Legislative Authority Will's Uptown Pizza & Carryout LLC DBA Wills Pizza

- B. Notice of Legislative Authority – Transfer of permits D1, D2, D3, and D3A to Weisman Enterprises Holdings INC. 35 E Church St. Oxford, Ohio 45056 pg 7



Notice to Legislative Authority Weisman Enterprises Holdings INC. 35 E Church St.

- C. Notice of Legislative Authority – Transfer of permits D5, and D6 to Weisman Enterprises Holdings INC. 135 W High St. Oxford, Ohio 45056 pg 9



Notice to Legislative Authority Weisman Enterprises Holdings INC. 135 W High St.

- D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the April 19, 2022 City Council Meeting (Heather Barbour, Clerk of Council) pg 11



4.19.22 Minutes & Full Transcription

- B. Report regarding the April 6, 2022 Environmental Commission Meeting (Mike Dreisbach, Service Director) pg 19



Environmental Commission Report

- C. Report regarding the April 13, 2022 Historic & Architectural Preservation Commission Meeting (Sam Perry, Community Development Director) pg 25



Historic & Architectural Preservation Commission Report

- D. Report regarding the April 20, 2022 Building/Housing Board of Appeals Meeting (Sam Perry, Community Development Director) pg 26



Building/Housing Board of Appeals Report

- E. Report regarding the April 26, 2022 Board of Zoning Appeals Meeting (Sam Perry, Community Development Director) pg 27

Board of Zoning Appeals Report

- F. Approving use of Uptown Park for “Yoga in the Park” event (Jessica Greene, Assistant City Manager) pg 28

Uptown Park Permit "Yoga in the Park"

- G. Approving use of Uptown Park for “Empty Bowls Anniversary Raffle” event. (Jessica Greene, Assistant City Manager) pg 33

Uptown Park Permit "Empty Bowls Anniversary Raffle"

- H. A Resolution authorizing the sale of salvaged, junk and/or abandoned motor vehicles. (John Jones, Police Chief) pg 41

Resolution Authorizing the Sale of Salvaged, Junk and/or Abandoned Motor Vehicles

4. Consent Agenda.

5. Resolutions.

1. A Resolution amending the Rules of Council. (Doug Elliott, City Manager) pg 51

Resolution Amending the Rules of Council

2. A Resolution approving Then and Now Certificates for purchase orders issued above \$3,000 where an invoice was received prior to the purchase order date, as a requirement of Ohio Revised Code 5705.41 (d). (Joe Newlin, Finance Director) pg 57

Resolution Approving Then and Now Certificates

3. A Resolution amending the Oxford Classified Staff Procedures and Personnel Appeals Board Rules and Regulations. (Doug Elliott, City Manager) pg 60

Resolution Amending the Oxford Classified Staff Procedures and Personnel Appeals Board Rules

4. A Resolution supporting expanded passenger rail across Ohio and the Midwest, and urging state and federal officials to partner in “Amtrak Connects Us” plan for our community, economy, and environment. (Jessica Greene, Assistant City Manager) _pg 64

Resolution Supporting Expanded Passenger Rail Across Ohio

5. A Resolution authorizing a payment to the Butler County Engineer’s Office as outlined in Exhibit “A” attached hereto for the relocation of a City water main along Bonham Road at a cost not to exceed \$95,000. (Mike Dreisbach, Service Director) _pg 68

Resolution Authorizing a Payment to BCEO

6. Ordinances.

A.First Reading.

1. An Ordinance Amending Ordinance No. 3654 Supplemental Budget Ordinance Number 4 to make Supplemental Appropriations for Fiscal Year 2022. (Joe Newlin, Finance Director) pg 71



Ordinance Amending Supplemental Budget Ordinance #4

2. An Ordinance by Oxford City Council repealing the current section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions” of the Codified Ordinances of the City of Oxford, Ohio and enacting a new Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions” for the purpose of addressing the provisions of H.B. 172 Concerning the right of Municipalities to retain the regulations and prohibitions on the discharge, ignition and exploding of fireworks that existed prior to the enactment of H.B. 172. (Chris Conard, Law Director) pg 74



Ordinance Repealing the Current Section 1519.04 of the Codified Ordinances

B. Second Reading – None

7. A. Announcements & Communications.

1. Remarks from City Council and City staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

2. Future Meetings.

WED – May 4 Environmental Commission Meeting 7:00 p.m. Municipal Building

MON – May 9 Parking & Transportation Advisory Board Meeting 9:30 a.m. Municipal Building

TUES – May 10 Public Arts Commission of Oxford Meeting 4:30 p.m. OCAC

TUES – May 10 Planning Commission Meeting 7:00 p.m.

WED – May 11 Historic & Architectural Preservation Commission Meeting 6:15 p.m.

THUR- May 12 Oxford Recreation Board Meeting 11:30 a.m. Municipal Building

THUR- May 12 Police Community Relations & Review Commission Meeting 7:00 p.m.

MON – May 16 Housing Advisory Commission Meeting 3:30 p.m. LCNB Community Room

TUES – May 17 City Council Meeting 7:30 p.m.

THUR – May 19 Climate Action Steering Committee Meeting 8:30 a.m. Municipal Building

TUES – May 24 CANCELED - Board of Zoning Appeals Meeting 6:30 p.m.

MON - May 30 Holiday – City Offices Closed

8. Adjourn.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Clerk of Council
PREPARED BY:	Heather Barbour
DATE PREPARED:	4-28-22
COUNCIL MEETING DATE:	5-3-22
AGENDA TITLE:	Notice of Legislative Authority – Transfer Permit to Weisman Enterprises Holdings INC 35 E Church St. Oxford OH 45056
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.28.22

DISCUSSION:

THE PERMIT TRANSFER IS FOR:

D1-PERMIT IS BEER SALES ON/OFF PREMIS UNTIL 1 AM.

D2 – WINE AND MIXED BEVERAGES FOR ON PREMISES CONSUMPTION OR IN ORIGINAL SEALED CONTAINERS FOR CARRYOUT ONLY UNTIL 1AM.

D3- IS ON PREMISES ONLY CONSUMPTION OF HIGH-PROOF SPIRITS UNTIL 1AM.

D3A – EXTENDED ISSUED PERMIT PRIVILEGES UNTIL 2:30 AM. MUST HAVE D3 TO GET A 3A.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

94889200010		TFOL	WEISMAN ENTERPRISES HOLDINGS INC 35 E CHURCH ST OXFORD OH 45056
PERMIT NUMBER		TYPE	
06	01	2019	
ISSUE DATE			
03	29	2022	
FILING DATE			
D1 D2 D3 D3A			
PERMIT CLASSES			
09	088	A	F27463
TAX DISTRICT		RECEIPT NO.	

FROM 04/22/2022

6307473			NARA LLC DBA SUSHI NARA 22 N COLLEGE AV & PATIO OXFORD OHIO 45056
PERMIT NUMBER		TYPE	
06	01	2019	
ISSUE DATE			
03	29	2022	
FILING DATE			
D1 D2 D3 D3A			
PERMIT CLASSES			
09	088		
TAX DISTRICT		RECEIPT NO.	



MAILED 04/22/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/23/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TFOL 9488920-0010**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You **must**, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response **must** be faxed, emailed, or mailed to the Division no later than the postmark deadline date given on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 – 3166

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

Please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or your county sheriff if you are a township fiscal officer or county clerk. The Division sends the applicable law enforcement agency the pertinent ownership information when it notifies them of the permit application.

Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
com.ohio.gov



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Clerk of Council
PREPARED BY:	Heather Barbour
DATE PREPARED:	4-22-22
COUNCIL MEETING DATE:	5-3-22
AGENDA TITLE:	Notice of Legislative Authority – Transfer Permit to Wills Uptown Pizza & Carryout LLC DBA Wills Pizza 10 N Beech St. Oxford OH 45056
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.22.22

DISCUSSION:

THE PERMIT TRANSFER IS FOR:

C2- ALLOWS FOR CARRYOUT ONLY SALES OF WINE AND PRE- PACKAGED, LOW PROOF MIXED BEVERAGES UNTIL 1 AM.

D1-PERMIT IS BEER SALES ON/OFF PREMIS UNTIL 1 AM.

D3- IS ON PREMISES ONLY CONSUMPTION OF HIGH-PROOF SPIRITS UNTIL 1AM.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

96638050001		TRFL	WILLS UPTOWN PIZZA & CARRYOUT LLC DBA WILLS PIZZA 10 N BEECH ST OXFORD OH 45056
PERMIT NUMBER		TYPE	
06	01	2019	
ISSUE DATE			
04	10	2022	
FILING DATE			
C2 D1 D3		PERMIT CLASSES	
09	088	A	F27421
TAX DISTRICT		RECEIPT NO.	

FROM 04/13/2022 SAFEKEEPING

9663805			WILLS UPTOWN PIZZA & CARRYOUT LLC DBA WILLS PIZZA 11 W CHURCH ST OXFORD OH 45056
PERMIT NUMBER		TYPE	
06	01	2019	
ISSUE DATE			
04	10	2022	
FILING DATE			
C2 D1 D3		PERMIT CLASSES	
09	088		
TAX DISTRICT		RECEIPT NO.	



MAILED 04/13/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/16/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFL 9663805-0001

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

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(Signature)

(Title) - ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

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EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

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Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
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The City of Oxford
(513) 524-5200
15 S. College Ave.
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STAFF REPORT

ORIGINATING DEPARTMENT:	Clerk of Council
PREPARED BY:	Heather Barbour
DATE PREPARED:	4-28-22
COUNCIL MEETING DATE:	5-3-22
AGENDA TITLE:	Notice of Legislative Authority – Transfer Permit to Weisman Enterprises Holdings INC 135 W High St. Oxford OH 45056
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.28.22

DISCUSSION:

THE PERMIT TRANSFER IS FOR:

D5 – SPIRITOUS LIQUOR FOR ON PREMISES CONSUMPTION ONLY, BEER, WINE AND MIXED BEVERAGES FOR ON PREMISES, OR OFF PREMISES IN ORIGINAL SEALED CONTAINERS, UNTIL 2:30 AM.

D6 – SALE OF INTOXICATING LIQUOR ON SUNDAY FOR THE SAME SALES PRIVILEGES (BARRING ANY LOCAL OPTION ELECTIONS THAT MIGHT IMPACT PRIVILEGES) THE PERMIT HOLDER HAS MONDAY THROUGH SATURDAY. NOTE: NOT REQUIRED IF JUST SELLING BEER, HOWEVER LOCAL OPTION ELECTION LAWS MAY STILL RESTRICT BEER SALES ON SUNDAYS.

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

94889200006		TRFL	WEISMAN ENTERPRISES HOLDINGS INC 135 W HIGH ST OXFORD OH 45056
PERMIT NUMBER		TYPE	
06	01	2021	
ISSUE DATE			
03	29	2022	
FILING DATE			
D5 D6			
PERMIT CLASSES			
09	088	A	F27465
TAX DISTRICT		RECEIPT NO.	

FROM 04/22/2022

94889200005			WEISMAN ENTERPRISES HOLDINGS INC DBA 45 EAST BAR & GRILL 1ST FL & BSMT & PATIO ONLY 45 E HIGH ST OXFORD OHIO 45056
PERMIT NUMBER		TYPE	
06	01	2021	
ISSUE DATE			
03	29	2022	
FILING DATE			
D5 D6			
PERMIT CLASSES			
09	088		
TAX DISTRICT		RECEIPT NO.	



MAILED 04/22/2022

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IMPORTANT NOTICE

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WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES

A TRFL 9488920-0006

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

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(Signature)

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(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056



Department of Commerce

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

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FAX: (614) 644 – 3166

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

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Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg, OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-750-0750
com.ohio.gov

An Equal Opportunity Employer and Service Provider



OXFORD CITY COUNCIL Meeting Minutes

Tuesday, April 19, 2022

[Link for website video here](#)
Full Transcript available online.

Roll Call [TIME 00:04](#)

William Snavelly Mayor	Chantel Raghu Vice Mayor
Jason Bracken	Amber Franklin
Alex French	Glenn Ellerbe
David Prytherch	

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, April 19, 2022 at 7:30 p.m. Members in attendance were Jason Bracken, William Snavelly, Amber Franklin, Glenn Ellerbe, and Alex French. Chantel Raghu was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Joe Newlin, Finance Director; Mr. John Detherage, Fire Chief; Mr. Goeff Robinson, Police Lieutenant; Mr. Ben Mazer, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

Approval of the Agenda [TIME 00:22](#)

Motion – To Adopt

(Voice Vote) 1st Ms. French 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Public Participation [TIME 00:41](#)

- A. Proclamation “ Days of Remembrance” Page 5 of the Agenda Packet – Received by a member of Hillel at Miami University
- B. Proclamation “ Arbor Day” Page 6 of the Agenda Packet – Received by Mr. Dreisbach, Service Director

Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Resident Name address Resident Comment / Request

Amy Shaiman 11 Heather Ridge Court Resident Comment / Request – Ms. Shaiman thanked the City Council and City Staff for the work they put into the Oxford Tomorrow program that was held yesterday. Ms. Shaiman thanked the Mayor and the City for the “Days of Remembrance” Proclamation.

Steven Snell 6 Old Stone Court Resident Comment / Request – Mr. Snell inquired about the absence of the Pledge of Allegiance at City Council Meetings.

Consent Agenda [TIME 11:19](#)

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the April 5, 2022 City Council Meeting (Heather Barbour, Clerk of Council)
Page 7 of the Agenda Packet

Motion – To Adopt

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Resolutions

Resolution No. 7393 [TIME 12:19](#)

Page 30 of the Agenda Packet

1. A Resolution Opposing the Adoption of House Bill 563, currently being considered by a committee of the Ohio House of Representatives, Which proposes to limit local regulation of short-term rental property. (Doug Elliott, City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7393

(Voice Vote) 1st Ms. French 2nd Mr. Ellerbe

AYE #6

NAY #0

ABS #0

Resolution No. 7394 [TIME 14:36](#)

Page 33 of the Agenda Packet

2. A Resolution Approving the Paid Parental Leave Policy Memorandum of Understanding between the Non-Commissioned Police Division Employees Union and the City of Oxford and Authorizing the City Manager to sign the Memorandum of Understanding on behalf of the City. (Doug Elliott, City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7394

(Voice Vote) 1st Mr. Ellerbe 2nd Ms. French

AYE #6

NAY #0

ABS #0

Resolution No. 7395 [TIME 17:30](#)

Page 40 of the Agenda Packet

3. A Resolution Approving the Paid Parental Leave Policy Memorandum of Understanding between the Oxford Police Officers, FOP Lodge 38 and the City of Oxford and Authorizing the City Manager to sign the Memorandum of Understanding on behalf of the City. (Doug Elliott, City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7395

(Voice Vote) 1st Mr. Ellerbe 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Resolution No. 7396 [TIME 18:20](#)

Page 47 of the Agenda Packet

4. A Resolution Approving the Paid Parental Leave Policy Memorandum of Understanding between the Police Sergeants and Lieutenants, FOP Lodge 38 and the City of Oxford and Authorizing the City Manager to sign the Memorandum of Understanding on behalf of the City. (Doug Elliott, City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7396

(Voice Vote) 1st Mr. Ellerbe 2nd Ms. French

AYE #6

NAY #0

ABS #0

Ordinances

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

First Reading None

Comments from the Public – None

Second Reading

Ordinance No. 3676 [TIME 19:11](#)

Page 54 of the Agenda Packet

1. An Ordinance Approving a Conditional Use Permit Application to allow for the Re-Establishment of a Fraternity use located at 406 East Withrow Street, Oxford, Ohio 45056 With Conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3676

(Roll Call Vote) 1st Mr. Ellerbe 2nd Mr. Prytherch

AYE #6

Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, Mayor Snively

NAY #0

Names Here

ABS #0

Announcements & Communications

Remarks from City Council and City Staff [TIME 22:03](#)

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Adjournment

Motion to Adjourn Meeting at 8:08 p.m. [TIME 38:10](#)

(Voice Vote) 1st Ms. Franklin 2nd Mr. Prytherch

AYE #6

NAY #0

ABS #0

Request has been sucessfully updated.

Public Comment to Council Form

Print

Submitted by: Jason Roberts

Submitted On: 2022-04-28 09:05:33

Status: Acknowledged

Priority: Normal

Assigned To: Doug Elliott

Due Date: Open

Public Comment To Council



Please note: Comments must be received by 2:00 pm the day of the council meeting to be shared with City Council members. Comments will be included in the minutes under the public comment section.

* **First Name**

Jason

Enter your First Name

* **Last Name**

Roberts

Enter your Last Name

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* **I am a...**

- ☐ Visitor
- ☒ Resident
- ☐ Business Manager
- ☐ Business Owner
- ☐ Employee in Oxford
- ☐ Student
- ☐ Other

* **Comment(s)**

For the record, I am not in support of year-round DORA expansion. As someone that's lived in various cities in Columbus, Toledo, and Cleveland, Oxford has a great deal of vibrancy and tourism all on its own in comparison. I do support the current DORA schedule as it is.

Make a public comment for review by City Council

0:00:00.0 Mayor Snavelly: Read the roll please.

0:00:02.4 Clerk: Mr. Prytherch?

0:00:04.8 Mr. David Prytherch: Here.

0:00:05.6 Clerk: Mr. Bracken?

0:00:06.9 Mr. Jason Bracken: Here.

0:00:07.3 Clerk: Mr. Ellerbe?

0:00:08.4 Mr. Glenn Ellerbe: Here.

0:00:08.9 Clerk: Ms. Franklin?

0:00:10.0 Ms. Amber Franklin: Here.

0:00:10.5 Clerk: Ms. French?

0:00:11.5 Ms. Alex French: Here.

0:00:12.0 Clerk: Mayor Snavelly?

0:00:13.2 Mayor Snavelly: Here. So I'm gonna call the meeting to order and move to the first item which is approval of the agenda, can I have a motion?

0:00:23.2 Ms. French: So moved.

0:00:23.8 Mayor Snavelly: Thank you Councilor French.

0:00:25.3 Ms. Franklin: Second.

0:00:25.7 Mayor Snavelly: Seconded by Councilor Franklin. Are there any changes? All those in favor indicate by saying aye.

0:00:34.3 Group: Aye.

0:00:34.6 Mayor Snavelly: Opposed? Thank you. Next, we will move to public participation. We have two proclamations. And I will read the first one. Whereas the Holocaust was the state-sponsored systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945, 6 million were murdered. Roma Gypsies, people with disabilities and Poles were also targeted for destruction or decimation for racial, ethnic or national reasons and millions more, including homosexuals, Jehovah's Witnesses, Soviet prisoners of war and political dissidents also suffered grievous suppression and death under Nazi tyranny. And whereas the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individual societies and governments. And whereas we, the people of the city of Oxford should

always remember the terrible events of the holocaust and remain vigilant against hatred, persecution and tyranny.

0:01:47.1 Mayor Snavelly: And whereas we the people of the city of Oxford should actively re-dedicate ourselves to the principles of individual freedom in a just society and probably re-educate as well. And whereas the days of remembrance have been set aside for the people of the city of Oxford to remember the victims of the Holocaust, as well as to reflect on the need for respect for all people. And whereas pursuant to an act of Congress, the United States Holocaust Memorial Council designates the days of remembrance of the victims of the Holocaust to be Sunday April 24th through Sunday May 1st, 2022, including the day of remembrance known as Yom HaShoah April 28th, 2022.

0:02:38.5 Mayor Snavelly: Now therefore, I William B. Snavelly, Mayor of Oxford, Ohio do hereby proclaim the week of Sunday, April 24th through Sunday, May 1st, 2022 as days of remembrance in memory of the victims of the Holocaust. In honor of the survivors, as well as the rescuers and liberators, and further proclaim that we as citizens of the city of Oxford, should work to promote human dignity and confront hate whenever and wherever it occurs. And Amy, are you here? Oh Eli's here?

[background conversation]

0:03:53.9 Mayor Snavelly: The second proclamation, whereas in 1872, J. Sterling Morton proposed to the Nebraska board of agriculture that a special day be set aside for the planting of trees. And whereas this holiday called Arbor Day was first observed with the planting of more than one million trees in Nebraska. Parenthetically, I lived in Nebraska for three years and they needed it.

[chuckle]

0:04:22.5 Mayor Snavelly: And whereas trees can produce oxygen, provide habitat for wild life, reduce the erosion of our precious top soil by wind and water, cut heating and cooling costs, moderate the temperatures, clean the air and help to absorb rainwater and slow the velocity of storm water run-off. And whereas trees are a resource providing us with wood for our homes, fuel for our fires, paper and countless other wood products. And whereas associated with the management of the sum 3510 street, park and public trees in the community, the city of Oxford has fulfilled the national Arbor Day foundations requirements for Tree City USA for 26 consecutive years. Now therefore, I William B. Snavelly Mayor of the city of Oxford, Ohio Tree City USA, do hereby proclaim that on April 29th, 2022, the last Friday of the month, the city of Oxford will recognize and participate in the national and international celebration of Arbor Day. And I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands and I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

0:05:50.1 Mr. Dreisbach: Thank you sir. Appreciate your support.

0:06:01.2 Mayor Snavelly: When we moved to Nebraska, my wife looked around and she said, "Where are the trees?"

[laughter]

0:06:09.8 Mayor Snavelly: And when fall came, we drove to Iowa to find a forest. [chuckle] So, it's appropriate that it started in Nebraska I think. We will move now to public comments, and we welcome comments from the public. Anyone wishing to address council about items that are not on the agenda or on the consent agenda, please come forward at this time. State your name and address for the record, and we'll give you five minutes. Welcome.

0:06:47.8 Ms. Amy Shaiman: Good evening. Amy Shaiman, 11, Heather Ridge Court. I just wanted to quickly thank city council and the city staff for the Oxford Tomorrow program that happened yesterday. I really appreciated the briefing and the updates and the summaries of what was gathered previously, as well as the opportunity to continue to participate as a community. I think it's really, really valuable, and I believe that the website that was shared for people who wanted to participate, who were not able to be there last night, is oxfordtomorrow.org. I see heads nodding; for people who are listening and not watching. So I encourage people to continue to do that and participate, and I look forward to seeing those comments woven in. In addition, I wanna thank the mayor and the city for the proclamation and remembrance of Holocaust and genocide awareness.

0:07:35.8 Ms. Amy Shaiman: Unfortunately, it was neither the first nor the last of the genocides that have happened in our world, and unfortunately there are actions happening today in various parts of the world that are also genocidal. But as someone who is a member of a community that were very significantly decimated for European roots, I appreciate that it's remembered and there's... Your slip of saying reeducate is very true there. I saw a statistic, I'm not remembering it precisely off the top of my head right now, of the low percentage of current high school and college aged people who believe that the Holocaust happened or even know what it was, is sad. So, I appreciate it being something that we pay attention to in our community and that we all work to end hatred of all kinds. Thanks.

0:08:27.5 Mayor Snavelly: You're welcome. Would anyone else like to address council tonight? Welcome.

0:08:42.1 Mr. Steve Snell: Hey, thank you. My name is Steve Snell. I live here in Oxford with my wife and my young son. So I notice on the March 15th meeting that I attended and then again, April 5th, and then again tonight, I'm seeing a pattern emerge. So I'm curious. When did we stop saying the pledge of allegiance at the start of these meetings and who made that decision?

0:09:06.1 Mayor Snavelly: I did.

0:09:06.7 Mr. Steve Snell: Okay, could you tell me why?

0:09:08.0 Mayor Snavelly: Yeah, I can. All it takes, and I would support it, is a motion. What the city manager and I looked at was the rules of council, and the rules of council identify what should be on the agenda. And while that was done out of tradition not many years ago when I was on council before, but in the meantime it's not in the rules of council. And so the next time we review the rules of council, I think we can bring that up.

0:09:42.0 Mr. Steve Snell: Do you have a copy of tonight's agenda in front of you?

0:09:44.5 Mayor Snavelly: Yes, I have a copy of it.

0:09:46.3 Mr. Steve Snell: What's the line underneath the 7:30 PM start date, or start time, say?

0:09:52.7 Mayor Snavelly: I will say this. We're not having a debate and so you may make your comment...

0:09:56.7 Mr. Steve Snell: I'm not trying to debate, sir, I'm just asking you what does the agenda state?

0:10:00.5 Mayor Snavelly: Go ahead and tell me what you think the agenda states.

0:10:01.1 Mr. Steve Snell: I don't have it in front of me. Does anybody have an agenda?

0:10:04.5 Mayor Snavelly: It says roll call.

0:10:06.3 Ms. Greene: I can correct. I understand there's a discrepancy...

0:10:10.3 Mr. Steve Snell: I must be mistaken then. I'm sorry, I apologize.

0:10:12.8 Mayor Snavelly: That's okay.

0:10:13.0 Mr. Steve Snell: I'm pulling it up online, it said...

0:10:13.2 Mayor Snavelly: No, I just didn't wanna have a debate with you.

0:10:15.1 Mr. Steve Snell: I'm not trying to debate anything.

0:10:19.2 Mayor Snavelly: Thank you.

0:10:20.8 Ms. Greene: The Granicus tool that we use online does not allow us to make edits, and it's a template that's locked in and it does say pledge of allegiance online and the printed version does not so there is a discrepancy, based with the tool that we used to build the agenda.

0:10:37.6 Mr. Steve Snell: Is the Granicus online agenda valid?

0:10:41.9 Ms. Greene: It is the tool we use to publish the agenda. And we can't... We've asked for a template to be changed and they... One of the reasons we're not... We're looking at changing from Granicus.

0:10:53.2 Mr. Steve Snell: Okay, so how do the people of Oxford get a copy of the agenda?

0:10:58.4 Mayor Snavelly: Any councilor can propose changes to the rules of council.

0:11:03.3 Mayor Snavelly: Thank you.

0:11:11.5 Mayor Snavelly: Would anyone else like to address council? Okay. We will move to the consent agenda. Can I have a motion to approve the consent agenda?

0:11:21.7 Mr. Prytherch: So moved.

0:11:22.3 Ms. Franklin: So moved.

0:11:22.9 Mayor Snavely: It's been moved by Councilor Prytherch, seconded by Councilor Franklin. Are there any items to be removed? There's only one, so I assume not. All those in favor of approving the consent agenda, indicate by saying aye.

0:11:41.0 Group: Aye.

0:11:41.5 Mayor Snavely: Opposed? Thank you.

0:11:42.3 Mr. Prytherch: Can I just introduce some thanks? I know that the minutes have been evolving to try to improve as we try to develop a more efficient system, and I appreciate the moves to try to make them more transparent and link to the videos. So thank you to Heather and Jessica and anybody else for trying to make... We went to the straight action minutes and they were not very informative, so I like the links to the videos, and the transcript although imperfect is... I think we're moving in the right direction, so thank you.

0:12:10.7 Mayor Snavely: Okay. We will move then to resolutions. We may read the resolution.

0:12:18.2 Clerk: A resolution opposing the adoption of House Bill 563, currently being considered by a committee of the Ohio House of Representatives, which proposes to limit local regulation of short-term rental property.

0:12:34.2 Mayor Snavely: Is there a motion to adopt this resolution?

0:12:36.9 Ms. French: So moved.

0:12:38.9 Mayor Snavely: Thank you.

0:12:39.4 Mr. Ellerbe: It's been seconded.

0:12:44.0 Mayor Snavely: And seconded. French and Ellerbe. And...

0:12:44.7 Mr. Elliott: Thank you. Yes, House Bill 563, which is being considered by the Ohio House state and local government committee, they've had three hearings on it, would preempt local governments from regulating or prohibiting the use of short-term rental properties. As you know, the city of Oxford has adopted reasonable and common sense regulations of short-term rentals to protect our residential neighborhoods. We require short-term rentals to complete an application and a property inspection. We limit the maximum numbers of days that a structure may be rented to the 90 days per year. And we also require short-term rentals to pay the city's hotel and lodging tax at 6% total. So as I said earlier, it's being considered by the House, State and Local Government Committee. They've had three hearings on it. I believe they're in recess now, but we feel that this is a clear assault on our home rule authority, granted under the Ohio Constitution. And we have then on the legislative agenda, this resolution, and opposition to house bill 563. And I would urge council to adopt this resolution. Thank you.

0:14:01.1 Mayor Snavelly: Thank you. Is there anyone from the public who'd like to address this resolution? Seeing none. Councilors, any comments, questions? Okay.

0:14:14.6 Mr. Prytherch: Thank you. And I... If we have to do battle on this one with other municipalities, I hope we join with them because...

0:14:19.5 Mayor Snavelly: Yep.

0:14:19.7 Mr. Prytherch: This is our purview.

0:14:23.3 Mr. Bracken: And this is important to us.

0:14:24.7 Mayor Snavelly: All those in favor of the resolution indicate by saying "Aye."

0:14:27.3 Group: Aye.

0:14:29.7 Mayor Snavelly: Opposed? Resolution is adopted. Can you read the second?

0:14:33.1 Clerk: Sure. A resolution approving the Paid Parental Leave Policy, Memorandum of Understanding between the non-commissioned Police Division Employees Union, and the city of Oxford, and authorizing the City Manager to sign the Memorandum of Understanding on behalf of the city.

0:14:52.1 Mayor Snavelly: Is there a motion to adopt?

0:14:54.9 Mr. Ellerbe: So moved.

0:14:55.8 Mayor Snavelly: It's been moved by Councilor Ellerbe.

0:14:58.7 Ms. French: Second.

0:15:00.2 Mayor Snavelly: It's seconded by Councilor French.

0:15:01.6 Mr. Elliott: So I have basically, the same report for the next three resolutions. As you know, the city included paid parental leave in their employee handbook, and wage and salary ordinance that we adopted last year. And this provision allows for eight weeks of paid parental leave that does not require the employee to use their accrued leave. And after eight weeks of paid parental leave, the employee may use an additional four weeks of unpaid parental leave, during which an employee may substitute sick leave or vacation.

0:15:35.9 Mr. Elliott: The provision did not extend to our three Police Unions, the Sergeants and Lieutenants, the Patrol, and the Non-commissioned Officers. All three of those police contracts currently have a maternity provision, which allows the employee to use vacation, sick leave or unpaid leave. Two of the unions, the Sergeants and Lieutenants, and patrol, currently have a provision for a paternity leave. So we're recommending that we swap out that language for the language that we have in our employee handbook. And that's what you have on the agenda tonight. And this would make our policy consistent with what we have in the handbook. So we're recommending adoption of all three of these resolutions as you read them.

0:16:19.7 Mayor Snavelly: Okay. Thank you. Is there anyone from the public who would like to address this resolution? Hearing none. Councilors, any comments?

0:16:33.9 Mr. Bracken: I think this is great. I think it demonstrates our values and what we care about. And I'm happy to do it.

0:16:37.9 Mayor Snavelly: Okay. Yeah, it's good to keep all the employees on the same page. So I'm glad to bring the police force onto it.

0:16:46.8 Mr. Prytherch: I would note that it is... I mean, this is kind of an unusual situation, through a Memorandum Of Understanding, to modify a contract. Unionization it's... Adjust contracts in certain periods. But it's nice to think that unionization, and... The union and management relationship doesn't need to be adversarial all the time, and that it doesn't need to be inflexible in the face of change. So if we're able to do this, I'm glad that we're able to do this, and not have to wait until the next contract negotiations. So I agree.

0:17:19.1 Mayor Snavelly: All those in favor of the resolution indicate by saying, "Aye."

0:17:21.5 Group: Aye.

0:17:23.0 Mayor Snavelly: Opposed? Resolution is adopted. Please read number three.

0:17:28.9 Clerk: A resolution approving the Paid Parental Leave Policy, Memorandum Of Understanding between the Oxford Police Officers, FOP Lodge 38, and the city of Oxford, and authorizing the city manager to sign the Memorandum Of Understanding on behalf of the city.

0:17:45.5 Mayor Snavelly: Is there a motion?

0:17:47.2 Mr. Ellerbe: So moved.

0:17:48.1 Ms. Franklin: Second.

0:17:48.6 Mayor Snavelly: Moved and seconded. I assume the staff report is the same?

0:17:53.6 Mr. Elliott: Yeah, the staff report is the same unless you have questions?

0:17:56.2 Mayor Snavelly: Okay. Are there any comments from the public? You'll have another chance if you think of anything. Any additional discussion on the council? All those in favor of the resolution indicate by saying "Aye."

0:18:11.6 Group: Aye.

0:18:13.0 Mayor Snavelly: Opposed? That resolution is adopted. Please read number four.

0:18:19.6 Clerk: A resolution approving the Paid Parental Leave Policy, Memorandum Of Understanding between the Police Sergeants and Lieutenants, FOP lodge 38, and the city of Oxford, and authorizing the city manager to sign the Memorandum Of Understanding on behalf of the city.

0:18:35.8 Mayor Snavelly: Is there a motion?

0:18:38.0 Mr. Ellerbe: So moved.

0:18:38.6 Mayor Snavelly: It's been moved by Councilor Ellerbe.

0:18:41.2 Ms. French: Second.

0:18:41.5 Mayor Snavelly: Seconded by Councilor French. Staff report is the same?

0:18:45.4 Mr. Elliott: Yes.

0:18:47.0 Mayor Snavelly: Anyone from the public? Okay. Any, hope... Councilors on this one? All those in favor indicate by saying "Aye."

0:18:56.7 Group: Aye.

0:18:57.1 Mayor Snavelly: Opposed? And that resolution is adopted. We have no first readings. We have one second reading. And I would invite our clerk to read it when she's ready.

0:19:10.0 Clerk: An ordinance approving a conditional use permit application to allow for the re-establishment of a fraternity use located at 406, East Withrow Street, Oxford Ohio 45056, with conditions.

0:19:25.2 Mayor Snavelly: Okay. And is there a motion to adopt this ordinance?

0:19:30.0 Mr. Ellerbe: So moved.

0:19:30.7 Mr. Prytherch: Seconded.

0:19:31.5 Mayor Snavelly: Okay. It's moved by Councilor Ellerbe, and seconded... I heard... Okay, by Councilor Prytherch. Sam, anything new here?

0:19:42.2 Mr. Perry: Nothing new. Thank you.

[laughter]

0:19:45.9 Mr. Perry: I can give a summary again if you'd like.

0:19:49.0 Mayor Snavelly: I think we had it last time.

0:19:50.6 Mr. Perry: Okay.

0:19:51.6 Mayor Snavelly: Alright. If there's questions, we'll call you back. Is there anyone from the public who would like to address this ordinance? Hearing none. Councilors, is there any further discussion?

0:20:04.7 Mr. Bracken: Sure. I would just like to... So I was at the dissenting vote in the Planning Commission. I just wanted to explain that briefly. So I felt that there was some inconsistency in how we address parking regulations, but I understand, and I don't wanna get in the way of this, it's not a bias inconsistency. It's more about ticketing values. So you have the issue of not wanting to burden streets and parking, but at the same time, you want a walkable city, you want more affordable housing, you want to preserve green spaces, you wanna reduce pavement. And so it's been so many inconsistent and something that we're gonna work on the Planning Commission, but that's why I decided not because this is problematic or in any other way.

0:20:45.5 Mayor Snavelly: Okay.

0:20:46.0 Mr. Jason Bracken: That's all.

0:20:47.7 Mayor Snavelly: So this is reverting from what it was originally built as with the same owners. And so it was their fraternity. It was a church facility for a while, now it's gonna be the fraternity again.

0:21:02.8 Mr. Prytherch: And I would note that the main... I think there was agreement in almost everything except for parking in the size of the sign, and I know the applicants would wish for a sign that were larger maybe in line with what the historical non-conforming size of the sign was. But one of the things that I... When I teach planning is, it's all about fairness. And so if you extend to one person something, you have to be prepared to extend it to everyone else, and we have to try to be very careful with signage size. So I know it wasn't quite as large as the applicant would wish, but it's also not as small as our code would probably require it to be, but I think what we worked out was a compromise, and so I think it's fair.

0:21:41.0 Mayor Snavelly: Would you please call the roll.

0:21:45.8 Clerk: Mr. Bracken?

0:21:47.7 Mr. Bracken: Yes.

0:21:47.7 Clerk: Mr. Ellerbe?

0:21:48.7 Mr. Ellerbe: Yes.

0:21:49.6 Clerk: Ms. Franklin?

0:21:50.4 Ms. Franklin: Yes.

0:21:51.3 Clerk: Ms. French?

0:21:52.1 Ms. French: Yes.

0:21:52.8 Clerk: Mr. Prytherch?

0:21:53.6 Mr. Prytherch: Yes.

0:21:53.6 Clerk: Mayor Snavely?

0:21:55.1 Mayor Snavely: Yes. So ordinance is adopted. We'll move to announcements and communications, and I'll begin with the City Manager, Doug Elliott.

0:22:04.2 Mr. Elliott: I'll just share with you one thing I did put in my written report, but when we look at our water and sewer utility rates, they compare very favorably to statewide averages. Each year, the Ohio Environmental Protection Agency completes a survey of residential water and sewer rates, and the rates are calculated on an annual basis and are based on water consumption of 700... Excuse me, 7756 gallons per month or 1037 cubic feet per month. So the 2019 average annual residential sewer rate in Ohio was \$749, and this was a 4.5% increase over 2018. The city of Oxford's annual sewer rate for the same amount of consumption was \$544, so it's 27.4% less than the statewide average. When we look at our residential water rate, the average Ohio residential water rate was \$697, which was a 4.2% increase over 2018. The city of Oxford's annual water rate for that same amount of consumption was \$421, which is a 39.6% less than the statewide average.

0:23:21.1 Doug Elliott: I might also share with you that in comparison to the Southwest Regional Water District, their rate is \$622 for that amount of consumption, and the city's water rate in comparison to them is 32.3% less. As you probably know, the city of Oxford last raised water and sewer rates in 2016 by 2%. At that time, we also lowered refuse rates, and prior to that, we had not raised water rates since 2019, and sewer rates had not been raised since 1997. So as you can see, we have very competitive water and sewer utility rates. We're fortunate because we made some improvements back in 1992 to find a new water treatment plant, additional wells of US 127 and a transmission line. And to pay for those, we issue debt, and in 2014, we made the last debt service payment of just under \$900,000.

0:24:26.6 Doug Elliott: Those improvements were needed to increase the water capacity because, Mike had shared with me the story about the 1989 water crisis, and I think I knew some students maybe that contributed to some of that as well. So we can currently have no outstanding debt in the water or sewer funds, but we do, of course, anticipate water rate increase needed to finance the water softening project when we get into that. We're looking to develop the RFP now for the engineering for that, and we'll be having a work session with Council on that when we get to that point. But we have very competitive rates, and I just wanted to share that with the Council and the public. That's all I have this evening. Thank you.

0:25:14.2 Mayor Snavely: Thank you.

0:25:14.3 Mr. Dreisbach: Nothing from us. Thank you.

0:25:14.7 Mayor Snavely: Thank you. Chief?

0:25:26.7 Chief Jones: One thing I noticed not on the agenda that I should have already raised with Heather, but I thought I would make the announcement just a bit early, is on May 12th, we have police community relations and review commission meeting at 7:00 o'clock here at the courthouse. So I should have gotten that added in, but I'll just make the announcement for the public. There's still plenty of time. I just wanted to say a few comments about a situation we had last night. I'm sure you heard about it. There was a lot of media coverage where an armed suspect was barricaded along with other citizens, bystanders. So we were already pretty short-handed when that started, when it

all kicked off, but we were able to get off-duty personnel in pretty quickly to help in a quick manner. And then of course, when we called out the SWAT team, which were are a member of, we received numerous resources from all around the county. So I was just very proud of how our team operated last night. We handled that situation. We were able to gain compliance from the suspect and revolve violence situation without injury to anyone involved and really without any property damage which doesn't always happen.

0:26:46.7 Chief Jones: It doesn't always end that way, and we've seen that in other situations we've been involved in, and we don't always control how it ends either, but I just wanted to thank, say last night, it worked well, it was an efficient system, to we take time. Time is on our side, and we inconvenienced some people by keeping that area shut down, but in the end, it's worth it because there was no loss of life, no injury, and just a shout out to our team who came in and helped, and also the other agencies who came in but are kind of Sheriff's Office and all the other police departments that are part of the regional spot team.

0:27:28.4 Mayor Snavelly: You're to be congratulated, maybe it really was a successful evening in that respect. Could you remind the public who may be watching if they don't have Nixle, how to get that on their phone?

0:27:42.2 Chief Jones: Sure, so one of the things with that situation there's a lot of support around that. They don't always see and that one of those things is media and getting messaging across, and sometimes we don't always get those messages out, but last night with the prolonged situation, we were able to get a message out through Nixle, it's a public safety alerting tool if you go to Nixle, nixle.com, you can sign up and get public safety alerts, which may include things like tornado warnings, fire emergencies or road closures, and as if last night was a shelter in place to the folks who lived in that area, and also to us to avoid the area, so it's a good tool to sign up for, and I will say when we put those alerts out, we knew this was gonna cause us more work with the media, but we wanna try to spread that message just in case, so we can avoid people in the area.

0:28:44.1 Mayor Snavelly: Thank you. I encourage people to sign up for Nixle if you haven't already done so, it is not over-used and it is rare that they come out, but when they do it's important, and I think it's good for people to be aware. Thank you. Joe?

0:29:00.1 Mr. Newlin: Nothing, thank you.

0:29:03.4 Mayor Snavelly: Okay, Chief?

0:29:05.6 Chief Detherage: Nothing, sir.

0:29:09.3 Mayor Snavelly: Okay. Sam?

0:29:10.5 Mr. Perry: As several have said Oxford Tomorrow workshop went well last night, and thanks for many of those of you that attended and public, we had around 100 or so, went really well, is a very positive and organized environment for collaboration and ideas from the community, so the next several weeks will be processing, those many ideas and the hundreds of post-it notes and verbal conversations to some extent that were contributed into what will be, we hope, realistic goals and objectives that will bring back to you later, probably early fall, and then we'll have something in front of you, but there'll be some steering committee meetings and then more of a public open house

to kinda bring back all of that into a more defined plan, so looking forward to that, and there were some data that was presented for those of you that as reviewed the slides in advance at the steering committee meeting that some of the voices that we haven't heard a lot from, have been the lower income community members, but with your contributions and your leadership over the past many months, some of those ideas that we think would be helpful that are needed by the lower income community have already been folded into some of your goals, but to the extent that you can help with that and allow some of those needs to be brought forth over the next several weeks, we'd appreciate that. Thank you.

0:30:32.4 Mayor Snavelly: Thank you. Assistant City Manager, Jessica Greene, welcome.

0:30:41.6 Ms. Greene: Good evening. I just wanted to give you some updates, but first, I also wanna thank Sam and Zachary Moore from the Community Development Department for MKSK for the great visiting workshop last night and the tremendous job, and they really have been, put a lot of hours into it, so thank you. Along those same lines, the online survey for those who were not able to attend last night, we'll go out, we hope tomorrow, and that survey will be open until May 6th, so we'll start publishing that here tomorrow or the next day. Make sure people are aware of that deadline, and we encourage anyone who wasn't able to attend in person to please put their feedback on to that survey. And then just wanted to let you know that Heather and I are actively researching agenda and management tools to make sure that we're using the right one, and also Mike Dreisbach and Pat O'Malley are researching our AV equipment to make sure that we're kind of using the proper tools and research, and if we need to make any upgrades, so stay tuned on that progress.

0:31:42.6 Ms. Greene: And that's my only other update for you tonight. It's just seem like a short night to give you an opportunity to let you know what we're working on. So we are actively, from your retreat, developing a new Dora application for an extended area and setting up dates for the Red Brick Fridays, and we're developing a budget for that business, a special assessment area, so we hope to have those to be coming forward to the next couple of months. And the more longer term we'll continue, we've started researching child care availability in the city of Oxford, both in-home and commercial and vouchers and not. So that's a little bit of a longer term research project, but we're hoping to get some good data to share with you, and then we're developing models with our American rescue plan funds in both the housing category and economic development categories, so we're really trying to do a lot of research and bring forward to you what we think are gonna be some best practices for the use of those dollars, so that's what's going on behind the scenes right now. Thanks.

0:32:40.4 Mayor Snavelly: Thank you, Heather?

0:32:42.9 Clerk: Nothing, thank you.

0:32:43.8 Mayor Snavelly: Okay.

0:32:46.2 Mr. Mazer: Nothing tonight, thank you.

0:32:46.3 Mayor Snavelly: Nothing from the law department. We'll just go to Glenn.

0:32:49.1 Mr. Ellerbe: I just like to thank the City and this departments for the excellent communication that we've had so far, just as a regular citizen, I feel like I'm very informed about

the various things they've been going on, whether it's an emergency or otherwise, so thanks a lot.

0:33:05.0 Mayor Snavelly: Thank you, Glenn. Alex.

0:33:06.9 Ms. French: I'm gonna do some reiteration, the Oxford Tomorrow event kudos to everybody. It was really well run. Very well attended. I know that I'm gonna put the link to the survey on all of my social media pages, so if you're out there watching tonight and haven't had a chance to voice your opinions yet, please let us know at oxfordtomorrow.org and stay tuned to that page for any other public input sessions, Sam mentioned that we have one more public workshop session coming up that date and location is to be determined, and then I also want to tip my cap to our Oxford Police Department. I tangentially know through my work how hard it is to coordinate a crisis.

0:33:45.2 Ms. French: When counseling schools on how to handle that, to do that for a whole town and a whole apartment complex, full of people on a very highly traveled road and keep everybody safe is a huge deal. So just I... I'm very proud of our town for a lot over the last couple days. So kudos to everybody. Thank you.

0:34:06.3 Mayor Snavelly: Thank you.

0:34:07.1 Ms. Franklin: Yeah, I just like to echo what was said and to also thank Chief Jones and OPD for the excellent work in the crisis management last night. Thank you.

0:34:15.8 Mr. Bracken: Yeah, I would say the same thing, but I wanted to add how excited I am about potential childcare possibilities and affordable housing going forward. So thanks for that to staff and everybody involved in this. It's being pretty great lately. Thanks for all the work.

0:34:31.4 Mr. Prytherch: So, don't wanna reiterate other than it was a great team effort that was brought to it last night. Obviously our staff between Sam and Zach and Jessica and all the interns, Casey was there manning. So we had staff and department heads there MKSK, its doing a great job. But our citizens invested a lot of passion in that event last night. I mean, a hundred people came out who are really believing the plan. They wouldn't come out on a Wednesday night if they didn't care about the topics and they didn't really... They weren't optimistic that we would take them seriously. I know from some experience that just because you make a plan doesn't mean... Plans don't implement themselves and you have to be ready to take all those ideas and figure out how to translate them into action.

0:35:15.0 Mr. Prytherch: I think we made enormous progress that way, but you can... We just don't wanna do a disservice to our citizens, to invest all that energy in us, to not then be ready to do all that we can. So it's a long term. I mean, we're gonna write the plan, but the challenge will then be ours to figure out as a city, as an organization. How do we figure out how to... Bite, eat the elephant one bite at a time, and set realistic expectations on what possible. So I'm proud of the cultural change that we've made. But it's really possible to write a plan and not use it. So, I think given how much investment people making as the city, as our tax dollars and staff. But the public, we... It's really incumbent on us to just respect and thank the people by figuring out a mechanism for doing these things that they're asking us to do. So...

0:36:05.7 Mayor Snavelly: I want to thank chief, members of police department. I think the city of

Oxford is blessed to have such excellent employees across the board, and none are better example of that than our police department. And please convey that all of council very much appreciates them. Number of people ask, when are things gonna start happening again and things uptown. While we had Earth day, that was pretty well attended. We had this wonderful planning session last night. But coming up this Saturday, two things that you may be interested in that are big community events and that you can take part in and the weather should co-operate. It should be sunny and warm. And one of those is the 66th Annual Pancake Day put on by Oxford's Kiwanis Club. And you can get tickets or you can pay an extra dollar at the door, if you want to.

0:37:12.2 Mayor Snavelly: Almost everybody in the community tends to want to go to it and you see everybody there and the money that is spent, goes to helping kids in our community. And I think it's a really good cause, and I hope that you have an opportunity to go. This is the last pitch I'll make. I have some few tickets left. The other thing is that Electric Roots Music festival is also going to be going on and this weekend. And I hope you have a chance to go uptown and enjoy the music. And there will be music from...

0:37:48.8 Ms. Franklin: To make a note on...

0:37:49.1 Mayor Snavelly: Yeah.

0:37:49.3 Ms. Franklin: Mm-hmm.

0:37:49.4 Mayor Snavelly: There's quite a few performers. And do you know the time? It's 2:00...

0:37:54.7 Ms. Franklin: It's all day. It's like 2:00 to I believe 9:00.

0:37:56.3 Mayor Snavelly: 2:00 to 10:00 or 9:00.

0:38:00.2 Ms. Franklin: Yeah, it's a full day, so...

0:38:01.2 Mayor Snavelly: So get out there. Enjoy the music, enjoy congregating with your fellow citizens. With that, I will entertain a motion to adjourn.

0:38:13.7 Ms. Franklin: So moved.

[laughter]

0:38:14.4 Mr. Ellerbe: Seconded.

0:38:19.1 Mayor Snavelly: That was a hard one to get. Seconded, all those in favor, indicate by say aye.

0:38:22.Group: Aye.

0:38:22.7 Mayor Snavelly: Opposed? Thank you. The meeting is adjourned.



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STAFF REPORT

ORIGINATING DEPARTMENT:	Service Department
PREPARED BY:	David Treleaven, Environmental Specialist
DATE PREPARED:	April 7, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	April 6, 2022 Environmental Commission Meeting Summary
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.26.22 MBD 4/19/22

Environmental Commission members in attendance at the Wednesday, April 6, 2022 meeting were: Chair, Mr. Jon Ralinovsky; Vice-Chair and City Council Representative, Ms. Chantel Raghu; Planning Commission Representative, Mr. Jason Bracken, Mr. Justin Fain, and Ms. Heather Barrett. A quorum was present. Mr. Steve Elliott had previously notified the Commission that he would not be present at the meeting. Also in attendance were City of Oxford (Oxford) residents Mr. Antonio Alejandro, Ms. Peggy Branstrator, Ms. Betty Pu, and Oxford Climate and Sustainability Intern, Ms. Reena Murphy.

Approval of Agenda

Motion: Ms. Raghu
2nd: Ms. Barrett
Vote: Unanimous

Approval of Minutes

Motion: Mr. Fain
2nd: Ms. Raghu
Vote: Unanimous



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Discussion:

Mr. Alejandro presented the final draft text for legislation permitting managed natural lawn areas to be established on private properties. Mr. Alejandro had incorporated comments and insights provided by Commissioners and Staff during their reviews of previous drafts. Mr. Alejandro had also made the text more concise, reducing its length from four pages to two pages. The following Motion concerning the managed natural lawn area was proposed:

Motion:

The Environmental Commissions approves of the Managed Natural Lawn Area legislation as presented, and requests that Oxford's Planning Commission, Community Development Department, and/or City Council consider the proposed legislation to be incorporated into the City of Oxford's codes and/or property maintenance guidance documents.

The Motion passed unanimously.

Staff was instructed to provide the text of the legislation to the Community Development Department with the intention of having them introducing it to the Planning Commission.

On a side note, Mr. Ralinovsky and Mr. Fain informed the Commission that they had met with Mr. David Prytherch's Geography class regarding potential development of natural areas on City properties. There is to be an additional shareholders meeting potentially with the Geography students and the Oxford Service Department, Parks and Recreation Department, and perhaps the Environmental Commission, but the shareholders meeting has not yet been scheduled.

Staff informed the Commission that the findings of the Arbor Foundation's (Foundation's) audit of Oxford's tree ordinance had not yet been received. The purpose of the Foundation's audit was to ensure Tree City USA (TCUSA) communities meet the Foundation's current standard for a public tree care ordinance. Review of the Foundation's listed criteria suggests that Oxford will need to revise its tree ordinance to include clear guidance on planting, maintaining, and/or removing public trees. Staff had been previously instructed to contact the Ohio Department of Natural Resource's Urban Forester for Oxford, Ms. Wendi Van Buren, to seek guidance on how to revise the existing codified tree ordinance (Chapter 935, Trees, Shrubs and Other Plants) to satisfy the foundation's requirements for future TCUSA awards (next re-certification submittal is December 2, 2022). Ms. Van Buren had offered to meet with the Commission to aid in the ordinance revision. The Commissioners agreed that having Ms. Van Buren at an upcoming Commission meeting should be helpful, and



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instructed Staff work with Ms. Van Buren to schedule her for an upcoming Commission meeting.

Ms. Raghu updated the Commission on the City Council retreat. Environmental issues were deemed to be in the top three concerns and interests of City Council. Increasing recycling with the Uptown businesses is an area of concern, as well as increasing the number of apartment complexes that offer recycling to their tenants. Mr. Ralinovsky had recently encountered a write-up of a University of North Carolina capstone project that had investigated increasing recycling at apartment complexes by their campus. The capstone report concluded that it was a difficult task. It was suggested that further investigation and/or a pilot project of expanded recycling at a complex could possibly be performed by Miami University's Institute for the Environment and Sustainability Department (IES) as a Profession Service Project (PSP) with the Environmental Commission as the client. Staff informed the Commission that the IES had undertaken expanding recycling at the Candlewood apartments (now Oxford West apartments) numerous years ago, with assistance by the Butler County Recycling and Solid Waste Management District. Mr. Ralinovsky stated he would contact IES and request the expansion of apartment complex recycling be considered for an upcoming PSP.

At the March 17, 2022 Climate Action Steering Committee (CASC) meeting, it was concluded it would be beneficial to have information about Oxford's CASC and its goals available during EarthFest. Mr. Prytherch had noted that there was good information on the City webpage (including a recent post on Oxford's climate commitments), and believed this information could be readily be converted into a public information handout with climate-related content. It is anticipated that Ms. Murphy, an Oxford Climate and Sustainability Intern, would work with Mr. Prytherch to create an informational handout. The CASC handout would be provided to the Environmental Commission for inclusion with its education materials that will be made available to the public during this year's Earth Day "EarthFest" event, scheduled for Saturday, April 16, 2022 in the Memorial Uptown Park, from 9:00 a. m. until 1:00 p. m. City Staff is intending to be in attendance representing the Commission at the EarthFest event.

Staff informed the Commission that this year's TCUSA Awards Program would be held in Springdale, Ohio on Friday, April 22, 2022. City Staff intends to be in attendance, representing Oxford. Oxford's annual Arbor Day event will be on Friday, April 29, 2022 at the Oxford Community Park (OCP) following the annual Memorial Tree Dedication Ceremony which starts at noon. A Burr Oak is to be planted as the 2022 Arbor Day tree by the gazebo located in the northeastern portion of the OCP.



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The Comprehensive Plan update and revision's public input and participation "Lollapalooza" has been scheduled for 6:00 p.m. on Monday, April 18, 2022 at the Oxford Bible Fellowship (800 South Maple Street). Registration is required, but can be made up to the last minute, and is accessible on Oxford's internet home page. Several Commissioners requested that Staff issue an email reminder to the Environmental Commission prior to the event.

Staff updated the commission on Miami University's efforts to be certified as an Arbor Foundation "Tree Campus Higher Education" college. The certification requires a Tree Campus Advisory Committee, and one member should be from the associated community's tree authority (the Environmental Commission). Presently, Staff is representing the commission on the Advisory Committee. Miami University intends to re-establish its "Tree Walks" on the Oxford Campus. An inventory of the existing and missing trees from the original Tree Walks has been made, with Miami University's Physical Services Department pledging to plant the missing trees and maintain the Tree Walks in the future.

Staff updated the Commission on the monthly emission monitoring event of the landfill's 23 passive gas vents for February. The total estimated carbon dioxide equivalent (CO₂e) for the entire landfill during the month of March was estimated to be approximately 165 metric tons (MT). This is above the 18-month average of approximately 147 MT CO₂e per month. This value is some 63% lower than the USEPA's model estimate for the closed landfill emissions (392 MT) that was used in previous calculations of the inventory of Oxford's greenhouse gas emissions.

Staff provided a summary of the on-going residential food scraps drop-off program. In 156 weeks (since April 2019), approximately 114,930 pounds (57.5 tons) of food scraps have been collected for composting, averaging 737 pounds per week. For the year 2022, a total of approximately 9,420 pounds (4.7 tons) had been collected in four weeks, averaging 725 pounds per week.

Approval of Adjournment:

Motion:	Ms. Barrett
2 nd :	Ms. Raghu
Vote:	Unanimous

Commissioners concluded discussions at 7:50 p.m. The next regularly scheduled monthly Environmental Commission meeting is scheduled for 7:00 p.m. on May 4, 2022, in the Municipal Building's first floor conference room.

Managed Natural Lawn Area Ordinance

THE CITY COUNCIL OF THE CITY OF OXFORD, OHIO ORDAINS:

Section I. Oxford City Code, Title [Title numeral (i.e IX): General Regulations Chapter (Chapter in city code) : Management of Public and Private Property is hereby amended to read as follows:

1. Intent

- a. The City Council recognizes residents' desire to use their property on residential parcels in an ecologically beneficial manner, including through the planting of vegetation in lawn areas, including native grasses and forbs, and other plants beneficial to pollinators, which may grow to a height of greater than the currently allowable ten (10) inches (see section 935.20(a.)) The Council finds these types of plantings may preserve, restore, or maintain beneficial natural functions and may utilize environmentally sound practices while upholding aesthetic properties that benefit our neighborhoods and community. As guidance towards these functional and aesthetic goals, this change in lawn use must be planned, managed, and maintained in accordance with the minimum standards described herein.

2. Definitions

- a. Managed natural lawn area – A planned, intentional, and maintained planting of native plants or non-invasive plants of any origin, that is free from noxious weeds as defined by Ohio Administrative Code (OAC) 901:5-37-01 and may exceed ten (10) inches in length. This may include a variety of horticultural practices including but not limited to those called natural lawns, natural landscapes, native lawns, pollinator gardens, rain gardens, meadow vegetation, native prairie, prairie gardens, monarch waystations, native plantings, native gardens, and butterfly habitat.
- b. Native plants – Plants recognized as native to the state by the Ohio Department of Natural Resources, including: wildflowers, grasses, shrubs, vines, forbs, ferns, sedges, and rushes.
- c. Non-invasive plants – Domesticated and non-native plants commonly used in horticulture that do not spread beyond intentionally planted beds; that do not establish in unmaintained areas.
- d. Turf grasses – Blends of annual and perennial grasses intended to create a low-growing, homogeneous appearance commonly used in regularly cut lawns. (eg. Kentucky bluegrass, perennial ryegrass, tall fescue, and fine fescue)
- e. Pesticide—pesticides are defined to include any chemical introduced into the environment for the purpose of killing arthropods. This includes topical sprays as well as systemic pesticides.

3. Applicability

- a. Residential zoning districts.

4. Requirements

- a. Any owner of a residential lot in the City may transition an area of lawn on the lot to a Managed Natural Lawn Area.
- b. Managed Natural Lawn Area may include vegetation more than ten (10) inches in height, and which have gone to seed, but may not include any noxious weeds, shall not impede line of sight for safe vehicular travel, nor shall impinge on public right-of-way, drainage utility easement, or neighboring properties. The Code Enforcement Officer may require mowing or other maintenance or removal for these purposes.
- c. The transition period from manicured lawn to a Managed Natural Lawn Area in a given space must be achieved in three growing seasons to ensure that a public nuisance is not created (see Oxford Landscape plan 410.B.3a.)
- d. A Managed Natural Lawn Area shall not include turfgrass lawns left unattended.
- e. When establishing a Managed Natural Lawn Area, turfgrass and/or other existing vegetation shall be eliminated, and native vegetation shall be planted through transplanting or seeding. Soil erosion shall be controlled and is the sole responsibility of the land owner.
- f. Pesticide use shall be minimized in Managed Natural Lawn Areas. The purpose of such areas is to use property in an ecologically beneficial manner. Pesticides generally disrupt ecologies. Indiscriminate or extensive spraying of pesticides is not allowed in Managed Natural Lawn Areas. Targeted application with short-lived pesticides may be justified. Similarly, the use of BT (*Bacillus thuringiensis*) for the control of larvae and grubs, including mosquito larvae, in isolated areas of the lot is allowed. Any pesticides used on the lot must not escape the lot, for example through wind or water transport. Plants that have been treated with systemic pesticides or genetic modifications that kill arthropods may not be knowingly planted and must be removed if they are discovered.
- g. Properties with a Managed Natural Lawn Area must comply with Ordinance 521.08 to ensure that the Natural Lawn area, like all other property, is free of noxious, offensive, unsightly, injurious materials or be subject to the defined penalties.
- h. At no time shall a Managed Natural Lawn Area interfere with motorists' views of the street or roadway.

5. Failure to Maintain

- a. If a property owner chooses to install a Managed Natural Lawn Area, and it is determined by the Code Enforcement Officer that the area fails to meet the definition and requirements of a Managed Natural Lawn Area as defined in sections 2,3 and 4, it shall be considered prima facie evidence of the failure of the owner to comply with this section.
- b. The City may then provide written notice to the property owner advising such owner that the Managed Natural Lawn Area must be brought into conformity within (30) thirty days. If the owner fails to achieve conformity, then the City may perform the necessary work to abate non-compliance, keeping an accurate account of the cost. The cost shall be assessed to the property owner.



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STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	April 28, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	April 13, 2022 Historic and Architectural Preservation Commission Summary
CITY MANAGER/DEPT HEAD APPROVAL:	<i>Sam Perry</i> DRC 4.28.22

Chair Skoglund presided over the meeting. Staff present was Director Sam Perry.

Old Business

- I. Updates on Uptown projects – Caroline Harrison Building, Redlife Coffee House, Vacant funeral home, Elms Hotel Annex
- II. Historic District Expansion – discussion of timing, completion of Design Guidelines and involvement with Miami University and general public

New Business

- I. City Council retreat update – discussion of Council goals and connection to HAPC goals
- II. Presentation to Planning Commission – discussion of one or more HAPC members attending an upcoming Planning meeting to provide updates. It would be a meeting with a light agenda.

See meeting minutes for full information.



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STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	April 28, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	April 20, 2022 Building/Housing Board of Appeals Meeting Summary
CITY MANAGER/DEPT HEAD APPROVAL:	<i>Sam Perry</i> DRC 4.28.22

Staff present were Director Sam Perry, Administrative Assistant Becky Kolb and Law Director Chris Conard. City Engineer Scott Otto and Fire Chief John Detherage were also present as alternate members.

Law Director Chris Conard conducted the swearing-in of members. The board elected Dan Haizman as Chair and Paul Allen as Vice-Chair. Other members sworn in were Timothy Meloy, David DeWitt and Randy Eaton.

There were five Property Maintenance Code appeals pending regarding properties owned and operated by Park Place Real Estate (Hoelzer/Hoelzer Rentals). These were:

112 Talawanda Road
120 South Main Street
114 East Collins Street
7 East Walnut Street
313 South Main Street

Timothy Meloy recused due to conflict. Alternate member John Detherage stepped in.

Mr. Conard stated that the appellant had filed a complaint in court and asked that the board put a hold on the appeal hearings for all five cases. The board voted 5-0 to stay the appeal proceedings. The cases were not discussed. Meeting adjourned.



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STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	April 28, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	April 26, 2022 Board of Zoning Appeals Meeting Summary
CITY MANAGER/DEPT HEAD APPROVAL:	<i>Sam Perry</i> DRC 4.28.22

Chair Michael Schnipper presided over the meeting, Director Sam Perry providing staff reporting.

BZA-2020-04, 36 E High Street, Brick Street Bar/Restaurant, Examination of egress door with respect to prior variance approval of Skydeck, **Mark Weisman, Applicant**

This request came about as a result of an enforcement matter regarding the installation of a door after the “Skydeck” was completed in August of 2021. The original setback variance to allow the Skydeck was approved in July of 2020. The approval included two conditions. One regarding railing height and one regarding a prohibition on egress door from the interior. Due to lack of construction commencement prior to the 6 month deadline, the case came back to BZA for an extension in April of 2021. The variance approval was extended to allow construction to proceed.

Architect/applicant Bob Riggs of Conger Construction Group spoke on behalf of the business owner Mark Weisman. Mr. Riggs believed that the door was necessary for staff safety and that it was not in conflict with the prior condition of approval. The board also heard from staff regarding the sequence of events. No members of the general public spoke regarding the case. The board voted 3-0 (one recused, one absent) that the door which was installed without a permit should be removed immediately because it was not consistent with the original approval condition.

See meeting minutes or audio/video for additional detail.



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STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager's Office
PREPARED BY:	John F. Buchholz
DATE PREPARED:	April 20, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	Approving use of Uptown Park for "Yoga in the Park" event.
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.20.22

DISCUSSION:

Coalition For A Healthy Community – Oxford Area/McCullough-Hyde Hospital wish to use the Oxford Memorial Park pavilion and lawn area each Saturday, June through September, of 2022 from 8:30 AM until 10:00 AM for their "Yoga in the Park" event.

The period of use for the Uptown Park may not exceed 2 days without City Council approval. Council has approved this request every year since 2015.

If other events are taking place in the Memorial Park, the yoga group will make other plans for their event.

ROW 00251

Saturdays - Memorial Park

June 4 - August 24, 2022

8:30 - 10:00 AM

ROW 00251



City of
Oxford OHIO
HOME OF MIAMI UNIVERSITY

PUBLIC PARK PERMIT

Date(s) of Event: 06 / 04 / 2022 through 09 / 24 / 2022 From: 8:30 AM - 10:00 AM To: PM PM

Today's Date: 04 / 19 / 2022

☐ Emergency Utility Repair (check box, if applicable)

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult:

(18 years of age or older)*

Sharon Klein

Organization:

Coalition for a Healthy Community

Address:

110 N. Poplar St

Advisor:

Oxford, OH 45056

Address:

Telephone:

513-524-5421

Telephone:

Cellular:

513-839-0296

Cellular:

Fax:

Email:

sharon_klein@trihealth.com

Fax:

Email:

* Person in charge - Primary contact

Non-Profit:

☐ Yes ☐ No

PARK REQUESTED

☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)

☐ Leonard Howell Park (Benham Road)

☐ **Memorial Park**

act 523-6314 to confirm date(s)

☐ **Memorial Park**

- has pavilion)

☐ **Memorial Park**

Main Street - animal sculptures & fountain)

☐ Other: _____

TITLE OF EVENT (be specific and include projected attendance)

Yoga in the Park 2022 00251

Projected Attendance: 40-80 Has this event been held previously? ☐ Yes ☐ No If "YES", when? yearly

Will food, goods, services or merchandise be sold at the event? ☐ Yes ☐ No

If "YES", please see Section 729.05, Sales on Certain Municipal Property Prohibited (attached to last page of application.)

Note: If you or your organization are handing out information on the public sidewalk, no permit is required.

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is only for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

Applicant's Signature: Sharon Klein Date: 04 / 19 / 2022

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials.



Pavillion and grass if needed.

Additional Requests:
(Include details in narrative)

- ☐ No Parking Signs*
- ☐ Detour(s)
- ☐ Police Assistance

**Generally the responsibility of the applicant.*

<u>Time Details</u>		
	Start	End
Setup	<u>8:00 AM</u>	<u>9:00 AM</u>
Event	<u>9:00 AM</u>	<u>10:00 AM</u>
Breakdown	<u> </u>	<u> </u>



Stipulations and Fees

Note: FULL PAYMENT REQUIRED BEFORE THE EVENT

RIGHT-OF-WAY

Applicants should allow a minimum of **three (3) business days** for the request to be processed from the time it is submitted to city officials. *(Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than fourteen (14) days in advance of the event.)*

Area shall be cleaned at the end of each day

The City of Oxford reserves the right to modify, suspend, or revoke this permit at the sole discretion of the City of Oxford.

to hire police officers.

10. All special conditions specified by department heads must be complied with. Fees may be assessed for special services – see below.
11. NO markings may be made on streets or sidewalks within the public right-of-way.

USE OF PARKS (ALL THOSE ABOVE, PLUS)

1. No motor vehicles may be parked within the area of the park or on any sidewalk.
2. Banners are only permitted on the stage area during the function and must be removed immediately after the event. Tying is the only acceptable way of affixing a banner to the stage area.
3. No signs are permitted.
4. The applicant is responsible for damage to grass, shrubs or trees as a result of the event and agrees to compensate the City of Oxford the cost of repairs and/or replacement.
5. No structure shall be defaced and no structure shall be erected within four (4) feet of the base of a tree or shrub.
6. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within any park.
7. The applicant will be required to provide the City with a certificate of insurance naming the City as an additional insured for events with live animals or inflated play structures with a minimum of \$1M coverage. Insurance for other events may be required and reviewed on a case by case basis.

FEE INFORMATION

No Parking Signs	\$1.00/ea.
Metered Parking	\$10.00/ea
Trash Boxes	\$5.00/ea.

Personnel

Police Officer(s)	Contact OPD
Street Dept. Personnel	\$25.00/hr
Electrician	\$100.00
Park & Rec Personnel	Contact OPRD

Road Closures

Main Street	\$135.00**
US 27 Detour	\$135.00**

****Includes labor**

Sports Fields/Gazebo

Contact OPRD – 523-6314

APPLICANT'S ASSURANCE

I have reviewed the estimated cost for the event and agree to compensate the City for services rendered as specified above. If the event runs past the stated end time, I understand that additional charges will accrue and agree to compensate the City accordingly.

Applicant's Signature

Date: ____ / ____ / ____

CITY USE ONLY

	Service	Hours	Rate	Estimate	Final
1			\$	\$	\$
2			\$	\$	\$
3			\$	\$	\$
4			\$	\$	\$
5			\$	\$	\$
	Total		\$	\$	\$

	Applicant's Initials	Review Date
Police Department		
1		
2		
3		
4		
Fire Department		
1		
2		
3		
4		
Service Department		
1		
2		
3		
4		
Recreation Department (if applicable)		
1		
2		
3		
4		
City Manager		
1		
2		
3		
4		

Pre-Meeting (if applicable): Reviewed with _____ on _____.

Reviewer(s): _____

APPROVAL SECTION (with conditions)

Police Chief: ☐ Approved ☐ Not Approved ____/____

Fire Chief: ☐ Approved ☐ Not Approved ____/____

Service Director: ☐ Approved ☐ Not Approved ____/____

Recreation Director: ☐ Approved ☐ Not Approved ____/____

City Manager: ☐ Approved ☐ Not Approved

City Manager's Signature Date: _____

Reason(s) event not approved:



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager's Office
PREPARED BY:	John F. Buchholz
DATE PREPARED:	April 20, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	Oxford Empty Bowls Anniversary Raffle
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.20.22

DISCUSSION:

Empty Bowls, a non-profit organization, wishes to hold a raffle for bowls to support the fight against hunger and food insecurity.

Annual event is held in November at the Community Arts Center.

They are requesting to set up 7 different dates in September and October 2022 at Memorial Park sidewalk.

The period of use for the Uptown Park may not exceed 2 days without City Council approval.

They will be setting up a table and 2 chairs each time for the raffle as well as handing out information about the organization.

ROW 00241

Mutiple Dates:

Sept. 17, 24

Oct. 1, 8, 15, 22, 29

ROW 00241

APPROVED
See stipulations below

Rev. 1/19



REQUEST FOR PUBLIC PARK PERMIT

REQUEST FOR PUBLIC RIGHT-OF-WAY PERMIT

Date(s) of Event: ___/___/___ through ___/___/___ From: 9 ~~AM~~ AM To: 12 PM

Today's Date: 02/23/2022 ☐ Emergency Utility Repair (check box, if applicable)

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult:
(18 years of age or older)*

Address: Connie Malone
804 Melinda Drive
Oxford, OH 45056

Telephone: _____

Cellular: 513-330-1273

Fax: _____

Email: malonecm@miamioh.edu

Organization: Oxford Empty Bowls

Advisor: _____

Address: _____

Telephone: _____

Cellular: _____

Fax: _____

Email: _____

Non-Profit: ☒ Yes ☐ No

* Person in charge - Primary contact

PARK REQUESTED

- ☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)
- ☐ Leonard Howell Park (Bonham Road)
- ☐ Oxford Community Park (Fairfield Road) – Contact 523-6314 to confirm date(s)
- ☐ Memorial Park (E. Park Place & N. Main Street – has pavilion)
- ☐ Martin Luther King Jr. Park (W. Park Place & N. Main Street – animal sculptures & fountain)
- ☐ Other: _____

TITLE OF EVENT (be specific and include projected attendance)

Oxford Empty Bowls Anniversary Raffle 2022 00241

Projected Attendance: _____ Has this event been held previously? ☐ Yes ☐ No If "YES", when? _____

Will food, goods, services or merchandise be sold at the event? ☐ Yes ☐ No

If "YES", please see Section 729.05, Sales on Certain Municipal Property Prohibited (attached to last page of application.)

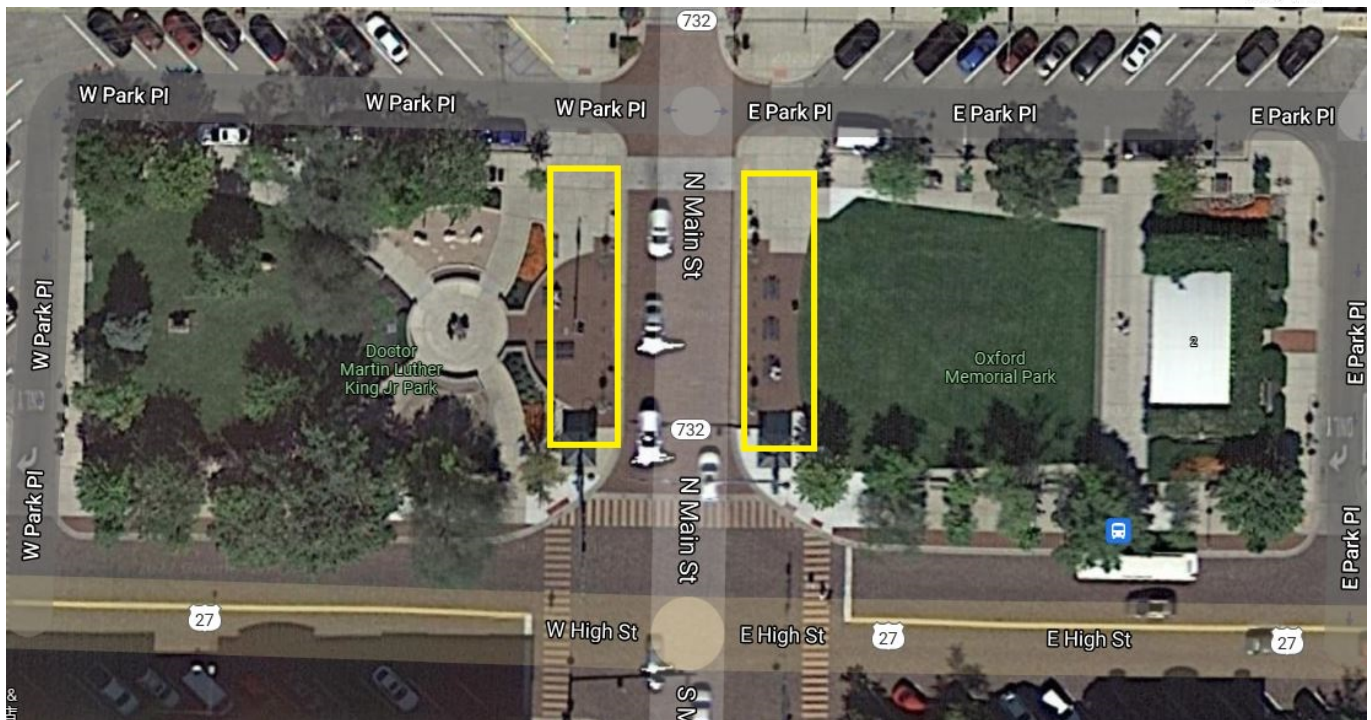
Note: If you or your organization are handing out information on the public sidewalk, no permit is required.

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is only for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

Applicant's Signature: Connie Malone (on file) Date: 02/18/2022

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials.



The Empty Bowls organization will be holding a raffle for bowls to support the fight against hunger and food insecurity.

Annual event is in November.

They will be setting up a table and 2 chairs each time for the raffle as well as handing out information about the organization.

Additional Requests:
(Include details in narrative)

- ☐ Pavilion
- ☐ Extra trash cans*
- ☐ Special power requirements (explain in narrative)**
- ☐ Street Closure**
- ☐ Other: _____

Time Details

	Start	End
Setup	_____	_____
Event	_____	_____
Breakdown	_____	_____

*See fee sheet

** Contact the Streets & Maintenance Division 3 days prior to the event at
513-523-8412

NOTE: Street closures will be at the discretion of the Oxford Police Department



Stipulations and Fees

Note: FULL PAYMENT REQUIRED BEFORE THE EVENT

RIGHT-OF-WAY

Applicants should allow a minimum of **three (3) business days** for the request to be processed from the time it is submitted to city officials. *(Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than fourteen (14) days in advance of the event.)*

Area shall be cleaned at the end of each day

The City of Oxford reserves the right to modify, suspend, or revoke this permit at the sole discretion of the City of Oxford.

to hire police officers.

10. All special conditions specified by department heads must be complied with. Fees may be assessed for special services – see below.
11. NO markings may be made on streets or sidewalks within the public right-of-way.

USE OF PARKS (ALL THOSE ABOVE, PLUS)

1. No motor vehicles may be parked within the area of the park or on any sidewalk.
2. Banners are only permitted on the stage area during the function and must be removed immediately after the event. Tying is the only acceptable way of affixing a banner to the stage area.
3. No signs are permitted.
4. The applicant is responsible for damage to grass, shrubs or trees as a result of the event and agrees to compensate the City of Oxford the cost of repairs and/or replacement.
5. No structure shall be defaced and no structure shall be erected within four (4) feet of the base of a tree or shrub.
6. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within any park.
7. The applicant will be required to provide the City with a certificate of insurance naming the City as an additional insured for events with live animals or inflated play structures with a minimum of \$1M coverage. Insurance for other events may be required and reviewed on a case by case basis.

FEE INFORMATION

No Parking Signs	\$1.00/ea.
Metered Parking	\$10.00/ea
Trash Boxes	\$5.00/ea.

Personnel

Police Officer(s)	Contact OPD
Street Dept. Personnel	\$25.00/hr
Electrician	\$100.00
Park & Rec Personnel	Contact OPRD

Road Closures

Main Street	\$135.00**
US 27 Detour	\$135.00**

****Includes labor**

Sports Fields/Gazebo

Contact OPRD – 523-6314

APPLICANT'S ASSURANCE

I have reviewed the estimated cost for the event and agree to compensate the City for services rendered as specified above. If the event runs past the stated end time, I understand that additional charges will accrue and agree to compensate the City accordingly.

Applicant's Signature

Date: ____ / ____ / ____

CITY USE ONLY

	Service	Hours	Rate	Estimate	Final
1			\$	\$	\$
2			\$	\$	\$
3			\$	\$	\$
4			\$	\$	\$
5			\$	\$	\$
	Total		\$	\$	\$

	Applicant's Initials	Review Date
Police Department		
1		
2		
3		
4		
Fire Department		
1		
2		
3		
4		
Service Department		
1		
2		
3		
4		
Recreation Department (if applicable)		
1		
2		
3		
4		
City Manager		
1		
2		
3		
4		

Pre-Meeting (if applicable): Reviewed with _____ on _____.

Reviewer(s): _____

APPROVAL SECTION (with conditions)

Police Chief: ☐ Approved ☐ Not Approved _____/_____

Fire Chief: ☐ Approved ☐ Not Approved _____/_____

Service Director: ☐ Approved ☐ Not Approved _____/_____

Recreation Director: ☐ Approved ☐ Not Approved _____/_____

City Manager: ☒ **Approved** ☐ Not Approved

Jessica Greene, Asst. City Manager
City Manager's Signature

Date: **March 14, 2022**

Reason(s) event not approved:

DRAFT

Dates requested:

September 17, 24

October 1, 8, 15, 22, 29

Set-up: 8:30 a.m.

Event: 9:00 a.m. to noon

Thank you! ☺

Rev. 1/19



City of

Oxford OHIO

HOME OF MIAMI UNIVERSITY

REQUEST FOR PUBLIC PARK PERMIT

REQUEST FOR PUBLIC RIGHT-OF-WAY PERMIT

Date(s) of Event: ___/___/___ through ___/___/___ From: ___ PM To: ___ PM

Today's Date: 02 / 14 / 2022

☐ Emergency Utility Repair (check box, if applicable)

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult:

(18 years of age or older)*

Address:

Telephone:

Cellular:

Fax:

Email:

Connie Malone
804 Melinda Dr.
Oxford, OH 45056

513-330-1273

malonecm@
miamioh.edu

Organization:

Advisor:

Address:

Telephone:

Cellular:

Fax:

Email:

Non-Profit:

Oxford Empty Bowls

☒ Yes ☐ No

PARK REQUESTED

- ☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)
- ☐ Leonard Howell Park (Bonham Road)
- ☐ Oxford Community Park (Fairfield Road) – Contact 523-6314 to confirm date(s)
- ☒ Memorial Park (E. Park Place & N. Main Street – has pavilion)
- ☐ Martin Luther King Jr. Park (W. Park Place & N. Main Street – animal sculptures & fountain)
- ☐ Other: _____

TITLE OF EVENT (be specific and include projected attendance)

Oxford Empty Bowls 20th Anniversary Bowl Exchange Raffle

Projected Attendance: _____ Has this event been held previously? ☐ Yes ☒ No If "YES", when? _____

Will food, goods, services or merchandise be sold at the event? ☒ Yes ☐ No

If "YES", please see Section 729.05, Sales on Certain Municipal Property Prohibited (attached to last page of application.)

Note: If you or your organization are handing out information on the public sidewalk, no permit is required.

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is only for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

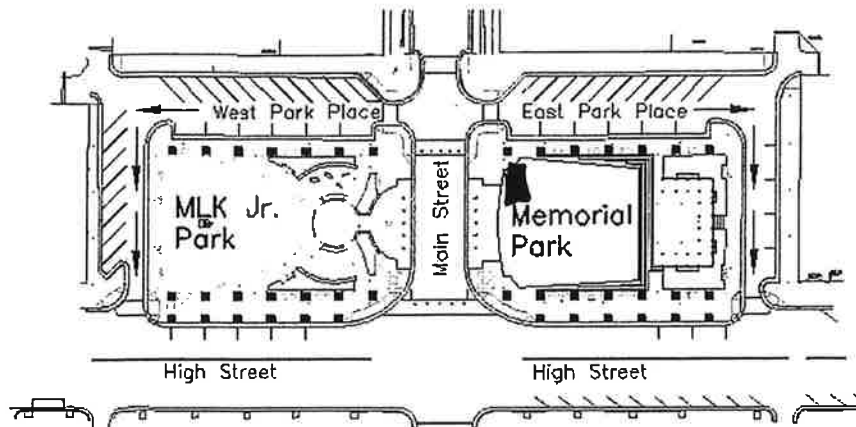
Applicant's Signature: _____

Date: 02 / 14 / 2022

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials.

DRAFT

Rev. 1/19



OXFORD MEMORIAL PARK & MARTIN LUTHER KING JR. PARK

Instructions for Applicant: Please clearly denote (1) the sections of the parks that you are requesting, (2) parking spots needed and (3) proposed street closures. Place a concise narrative explanation on the following lines. Attach additional pages if necessary.

As part of our 20th anniversary celebration, Oxford Empty Bowls is hosting a bowl exchange with 20 other Empty Bowls projects across the nation. The bowls we receive will be raffled with all receipts going to our event beneficiaries to support them in the fight against hunger and food insecurity. This event will furthermore allow us to illustrate the extent and reach of the Empty Bowls concept and how Oxford's event is part of a national effort, and we wish to also shine light on the (see next page)

Additional Requests:
(Include details in narrative)

Time Details

	Start	End
Setup	8:30 am	9:00 a.m.
Event	9:00 am	12:00 pm
Breakdown	12:00 pm	

- ☐ Pavilion
- ☐ Extra trash cans*
- ☐ Special power requirements (explain in narrative)**
- ☐ Street Closure**
- ☐ Other: _____

*See fee sheet

** Contact the Streets & Maintenance Division 3 days prior to the event at 513-523-8412

NOTE: Street closures will be at the discretion of the Oxford Police Department

continued.

DRAFT

hunger and food
phic boundary, that it
and that we are
gether. And because
rarily with the uptown
to also have information
ce of food equity
organic, nutritional

Thank you all so much for your support
and consideration of this request!

Connie McElone



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Police
PREPARED BY:	John A. Jones, Police Chief
DATE PREPARED:	April 26, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	Resolution to sell junk/abandoned motor vehicles to the highest bidder.
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.26.22

DISCUSSION:

Pursuant to Oxford City Code and in accordance with ORC 4513.62, the Division of Police requests that City Council approves the sale of salvage/junk/abandoned motor vehicles described in the attached Exhibit A to the highest bidder and that the proceeds from such sale be placed in the General Fund.

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE SALE OF SALVAGED, JUNK AND/OR
ABANDONED MOTOR VEHICLES.**

WHEREAS, the Police Chief recommends that unclaimed motor vehicles ordered into storage pursuant to Section 4513.62 of the Ohio Revised Code be sold to a motor vehicle salvage dealer or scrap metal processing facility at the highest obtainable salvage price. The motor vehicles to be sold are listed on Exhibit "A" attached hereto and incorporated herein by reference.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES
THAT:

SECTION 1: City Council hereby accepts the recommendation of the Police Chief and authorizes the sale of the salvaged, junk and/or abandoned motor vehicles listed on Exhibit "A" to a motor vehicle salvage dealer or scrap metal processing facility at the highest obtainable salvage price. The proceeds thereof shall be placed in the General Fund.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

The following vehicles are currently stored at the Oxford Police Department Impound Lot and are unclaimed by the owner after due notice. The Oxford Police Department has obtained salvage titles for the below vehicles and we are requesting they be sold to a salvage dealer.



1. 2001 Ford (VIN: 1FMYU04101KF61102)



2. 2004 Yamaha (VIN: JYARJ06E74A015534)



3. 2008 Chevrolet (VIN: 1GCEC19X78Z303271)



4. 2005 Chevrolet (VIN: 1GAHG39U551237356)



5. 1999 Pontiac (VIN: 2G2FS22K0X2224381)



6. 2007 Hyundai (VIN: KMHDU46D17U075361)



7. 2005 Honda (VIN: JHLRD68515C016750)



8. 1999 Dodge (VIN: 2B4GP2432XR341116)



9. 2002 Dodge (VIN: 1B7GL42N82S613304)



10. 1995 Chevrolet (VIN: 1GNFK16K1SJ361096)



11. 2004 Chevrolet (VIN: 2G1WH52KX49309624)



12. 2009 Hyundai (VIN: 5NPEU46F99H452171)



13. 1985 Ford (VIN: 1FTCF15Y7FLA19040)



14. 1987 Ford (VIN: 1FTBR10T8HUD06060)



15. 2007 Honda (VIN: 1HGFA16507L084590)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott
DATE PREPARED:	4.28.22
COUNCIL MEETING DATE:	5.3.22
AGENDA TITLE:	Amended Council Rules
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE</i> 4.28.22

DISCUSSION:

RESOLUTION REQUESTED BY MAYOR SNAVELY, TO AMEND THE COUNCIL RULES TO ADD THE "PLEDGE OF ALLEGIANCE".

RESOLUTION NO.

A RESOLUTION AMENDING THE RULES OF COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Rules of Council heretofore enacted by Resolution No. 4147 adopted January 3, 2006, are hereby repealed and the following adopted.

SECTION 2: Rules of Council are hereby adopted as follows:

RULES OF COUNCIL **(as revised May 3, 2022)**

1. These rules shall remain in effect until repealed or amended by Council and may be amended from time to time by Council with a majority vote of the members elected to Council.
2. Whenever a majority vote is required hereinafter, the same shall mean a majority vote of those Council members present at a meeting of Council.
3. The written agenda for meetings of Council, hereinafter referred to as the printed agenda, shall be administratively prepared by the City Manager with the assistance of the Mayor, Vice-Mayor, or Mayor's designee.
4. Any member of Council may place an item on the Council agenda prior to the printing of such agenda.
5. Legislation may be ordered upon any member of Council making a motion, and that motion being seconded.
6. The printed agenda may be accepted for Council consideration, in whole or in part, upon motion, second and majority vote.
7. Any member of Council may place any item on the Council agenda at a meeting of Council by motion, subject to receiving a second and a majority vote of consent.
8. Any member of the staff who is directly responsible to Council may place an item on the printed agenda or at a meeting of Council, but to be considered by Council the same shall be required to receive the same motion, second and majority vote of consent as is required for items introduced by members of Council.

9. All written communications addressed to Council shall be reproduced and forwarded individually to each member of Council along with the City Manager's weekly report. The sender of any such communication shall be duly notified that the subject communications has been forwarded to each member of Council. With the exception of such petitions and application as are required by law to be submitted to Council, no communication to Council shall automatically be placed on the printed agenda, but any such communication may be placed on the agenda pursuant to Rule #4 or Rule #7.
10. Oral communications to Council at a meeting of Council are encouraged but shall be permitted pursuant to this Rule #10. Such person must be recognized by the Chair. Speakers addressing Council shall state their name and address before addressing Council.
 - a) Under the agenda item "Public Participation", any member of the public recognized by the Chair may speak on any matter not before Council for a period not to exceed five minutes. The delegation of one's time to another individual or request thereof is strictly prohibited.

Group Presentations – any group may make a formal presentation to Council for a period not to exceed fifteen minutes. The group must contact the City Manager's office prior to the printing of the agenda in order to speak before Council. The City Manager shall hold the final authority on the granting of said request. The Manager's decision may be appealed to Council.

During the presentation, Council members may ask questions of the group; however, there is no allocation of time for public comment. The group shall specify a spokesperson for the group. No other member shall speak unless recognized by the Chair.

- b. Before Council's discussion of an agenda item, the petitioner, recognized by the Chair, may address Council. The petitioner shall be limited to twenty minutes, with the Mayor's discretion to extend time, to make their presentation provided that either of the following two non debatable motions shall be in order:
 1. A motion to extend consideration which, if passed, shall commence a new fifteen period for consideration; or
 2. If there are one or more motions on the floor, the previous question, which, if passed, shall require an immediate vote on pending motions.

The time limit set forth in subparagraph b.1. hereof shall not be applicable to any public hearing, public comment, Council discussion or other especially set matter for which a period of time has been specified (in which case such specially set time shall be the limit for consideration) or which by applicable law (e.g. hearings of appeals, etc.), the matter must proceed to its conclusion.

The Chair may recognize the petitioner for a period not to exceed five minutes for any rebuttal to issues raised by council, the public or staff.

3. Second Reading Ordinances – Council will allow individuals to address Council provided they have new information or did not speak to the issue at the First Reading. Comments will be limited to three (3) to five (5) minutes or at the discretion of Council.

- c. Oral presentations authorized by this rule are for the purpose of granting citizens the opportunity to be heard, to express their views and to inform Council. In no case shall the same be in the nature of public debate, Council being under no obligation to respond specifically to any speaker. All remarks shall be addressed to the body through the Chair. Individual Council members shall have the right to inquire of members of the audience whenever they deem such inquiries helpful to the public business.
 - d. Council will take no action and make no decision on any item presented during Public Comments. Instead, Council shall direct the City Manager to take action or to schedule the matter for Council discussion at a later date.
11. Those individuals, groups or entities seeking to record Council meetings must do so in a quiet and dignified manner. The privilege of videotaping a Council meeting may be revoked by Council if those taping fail to follow these procedures.
12. A. Precedence of Motions

When a question is before the Council, no motion shall be entertained except:

- a. To adjourn
- b. To fix the hour of adjournment
- c. To lay on the table
- d. For the previous question
- e. To postpone to a certain day
- f. To refer
- g. To amend
- h. To substitute, and
- i. To postpone indefinitely

13. At all meetings of Council business shall be transacted, according to the Roberts Rules of Order, edition 9, retained by the Clerk of Council, and as far as practicable, in the following order subject to the Rules of Council.

- a. Roll call.
- b. Executive Session. (If necessary.)
- c. Pledge of Allegiance
- d. Approval of Agenda.
- e. Mayor's Proclamations.
- f. Committees.
- g. Public Participation.

Consent Agenda. (A member of Council can remove an item for separate discussion. A second is not required to remove an item.)

Minutes. (Reading of the minutes of the previous meeting or meetings only if there is a specific request to do so by a member of Council; provided, however, before the reading can be dispensed with, a copy of such minutes must have been received by each Council member prior to the meeting. Minutes shall consist of factual statements as to formal actions taken by Council, names and topics of persons addressing Council, and names and topics of Council members presenting a concern under the agenda item "Information Items", and shall be approved by Council upon motion and vote either "as read" or "as submitted" or "as read or submitted with corrections noted".)

- h. Resolutions.
- i. Ordinances.
- j. Communications/Announcements.
- k. Information items.
- l. Executive Session. (if necessary.)
- m. Adjournment.

SECTION 3: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: May 3, 2022

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW(STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Joe Newlin
DATE PREPARED:	4/27/2022
COUNCIL MEETING DATE:	5/3/2022
AGENDA TITLE:	Then and Now Resolution
BUDGETED AMOUNT:	
ACCOUNT CODE:	Various
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	JN 4/27/2022 <i>DRE</i> 4.28.22

DISCUSSION:

Staff is requesting Council to approve the then and now certificates for purchase orders issued above \$3,000 where an invoice was received prior to the purchase order date. After discussing the issue with the Auditors, they requested we begin bringing any purchase orders meeting this criteria, to Council for approval for compliance with the O.R.C. 5705.41 (d).

RESOLUTION NO.

RESOLUTION APPROVING THEN AND NOW CERTIFICATES FOR PURCHASE ORDERS ISSUED ABOVE \$3,000 WHERE AN INVOICE WAS RECEIVED PRIOR TO THE PURCHASE ORDER DATE, AS A REQUIREMENT OF OHIO REVISED CODE 5705.41 (d).

WHEREAS, Council in accordance with Ohio Revised Code, shall approve any purchases made over \$3,000 where an invoice is dated prior to the purchase order date; and

WHEREAS, at the time the merchandise was purchased and at the time the purchase order was executed to cover the purchase, a sufficient sum was appropriated for the purpose of such contract and in the treasure or in process of collection to the credit of an appropriated fund free from any previous encumbrances; and

WHEREAS, there is a sufficient sum appropriated for the purpose of such contract and in the treasure or in process of collection to the credit of an appropriated fund free from any previous encumbrances.

WHEREAS, the City Manager and the Finance Director recommend Council approve authorizing such certificates, as set forth in Exhibit "A" attached hereto and incorporated herein by reference.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Finance Director approving Then and Now Certificates for purchase orders issued above \$3,000 where an invoice was received prior to the purchase order date.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Exhibit A

P.O. Number	P.O. Date	Vendor	Amount	Purpose
3491	1/4/2022	Walter Hr. Drane Co.	\$ 7,611.98	O.R.C. Code update
3538	1/12/2022	Carstar of Oxford	\$ 20,000.00	2022 Tow fees
3554	1/25/2022	Everbridge, Inc.	\$ 4,300.00	2022 Nixle subscription
3560	1/26/2022	Passport Labs, Inc.	\$ 8,000.00	2022 DMV look up fees
3561	1/26/2022	LJB, Inc.	\$ 12,000.00	GIS-Mapping services
3580	2/9/2022	Passport Labs, Inc.	\$ 34,185.22	Annual citation/parking platform
3587	2/16/2022	Butler County EMA	\$ 8,983.65	2022 Oxford share of Agreement
3595	2/22/2022	Butler County Sheriff's Dept.	\$ 5,845.00	2022 maintenance of radios and console
3613	3/10/2022	Clark, Shaefer, Hackett & Co.	\$ 20,750.00	2021 annual financial report conversion
3616	3/16/2022	Healthy Outcomes, Inc.	\$ 4,950.00	2022 Balancing Act subscription
3621	3/21/2022	Family Resource Center	\$ 48,600.00	Utility and renal assistance
3639	3/30/2022	Paylocity Corporation	\$ 29,240.00	2022 Annual fees
3641	3/30/2022	Cummins Sales and Service	\$ 13,243.75	Emergency generator repair



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott
DATE PREPARED:	4.26.22
COUNCIL MEETING DATE:	5.3.22
AGENDA TITLE:	Amendment to rule VIII, paragraph 2, Probationary period; probationary removal or reduction.
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE</i> 4.26.22

DISCUSSION:

BACKGROUND

In November of 2017 the voters of Oxford approved amendments to the City Charter which included the elimination of the Civil Service Commission and the establishment of the Personnel Appeals Board (PAB). The duty of the PAB is to "...hear and determine appeals of disciplinary actions, suspensions, or demotions or removal of City nonexempt employees if such matters are not resolved upon a hearing and determination by the City Manager." (Section 8.02 of Oxford City Charter). The Charter changes preserved the hiring and promotion of employees based on merit. It also provided authority for City Council to adopt personnel rules and regulations for the appointment and promotion of classified personnel (Classified Service Procedures) rather than established by the Civil Service Commission without Council approval.

RECOMMENDED CHANGE

The current Classified Service Procedures and Personnel Appeals Board Rules and Regulations sets the probationary period for all classified city employees (original and promotional appointments) at 12 months, except for full and part-time Police Officers, which have a probationary period of 18 months. No appointment or promotion is final until the appointee has satisfactorily served their probationary period. (Rule VIII, paragraph 2).



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The 18-month probationary period for police officers was designed for those officers who are hired, but not yet OPOTA certified and have to spend several months in the police academy. This ideally gave management enough time to evaluate a new officer once they were out of the academy. However, there have been recent situations with this rule, due to police academy availability, that have made the 18-month probationary period too short. In other cases, the 18-month probationary period seems too long for experienced and certified officers and makes recruiting active officers more difficult. An evaluation of area jurisdictions show that a 12 month probation after completion of the police academy (if needed) is the industry standard.

Staff proposed edits to the language and reviewed these changes with the Personnel Appeals Board at a meeting held on April 25, 2022. The following is the recommended changes to the Classified Service Procedures and Personnel Appeals Board Rules and Regulations:

Rule VIII, paragraph 2

2. Probationary period; probationary removal or reduction.

All original and promotional appointments for classifications ~~other than that of Police Officer~~ shall have a probationary period of twelve months. The probationary period shall be extended by the number of days during which an employee was absent without pay within the employee's probationary period. ~~Full-time and part-time Police Officers shall serve a probationary period of eighteen calendar months.~~ **The probationary period of a newly appointed Police Officer shall be extended resulting from one or any combination of the following:**

- a. **The number of days the Police Officer attends the police academy; or**
- b. **The number of days the Police Officer is on a light duty or administrative assignment; or**
- c. **The number of days the Police Officer is off duty due to sick, injury, or other form of leave (except for instances of approved time off such as Vacation, Holiday, or Personal leave).**

No appointment or promotion is final until the appointee has satisfactorily served their probationary period.

On the legislative agenda is a resolution approving and adopting this amendment. I recommend adoption of this amended rule.

RESOLUTION NO.

A RESOLUTION AMENDING THE OXFORD CLASSIFIED STAFF PROCEDURES AND PERSONNEL APPEALS BOARD RULES AND REGULATIONS.

WHEREAS, the current Classified Service Procedures and Personnel Appeals Board Rules and Regulations sets the probationary period for all classified city employees (original and promotional appointments) at 12 months, except for full and part-time Police Officers, which have a probationary period of 18 months. No appointment or promotion is final until the appointee has satisfactorily served their probationary period. (Rule VIII, paragraph 2); and

WHEREAS, staff proposed edits to the language and reviewed these changes with the Personnel Appeals Board at a meeting held on April 25, 2022; and

WHEREAS, the City Manager recommends approval of the amendment to the current Classified Service Procedures and Personnel Appeals Board Rules and Regulations.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: City Council hereby accepts the recommendation of the City Manager and approves of the amendment to the current Classified Service Procedures and Personnel Appeals Board Rules and Regulations.

SECTION 2: Rule VIII, paragraph 2 shall be replaced as follows:

2. Probationary period; probationary removal or reduction.

All original and promotional appointments for classifications ~~other than that of Police Officer~~ shall have a probationary period of twelve months. The probationary period shall be extended by the number of days during which an employee was absent without pay within the employee's probationary period. ~~Full-time and part-time Police Officers shall serve a probationary period of eighteen calendar months.~~ **The probationary period of a newly appointed Police Officer shall be extended resulting from one or any combination of the following:**

- a. **The number of days the Police Officer attends the police academy; or**
- b. **The number of days the Police Officer is on a light duty or administrative assignment; or**
- c. **The number of days the Police Officer is off duty due to sick, injury, or other form of leave (except for instances of approved time off such as Vacation, Holiday, or Personal leave).**

No appointment or promotion is final until the appointee has satisfactorily served their probationary period. On the legislative agenda is a resolution approving and adopting this amendment. I recommend adoption of this amended rule.

SECTION 3: This Resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

DEPUTY CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW(STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Assistant City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	04/26/2022
COUNCIL MEETING DATE:	05/03/2022
AGENDA TITLE:	Support of Expanded Passenger Rail in Ohio
BUDGETED AMOUNT:	NA
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 4.26.22

DISCUSSION:

The City of Oxford and Miami University have been working on a partnership with Amtrak for several years with the goal of a new stop on the Amtrak Cardinal Line in our community.

As our local plans progress, there is an opportunity for improved Amtrak service in Ohio and other midwestern states through the Federal Infrastructure Investment and Jobs Act (Infrastructure Bill). These improvements include increased rail operations with daily, daytime, routes on the cardinal line. It also includes the possibility of the development of new rail corridors, such as the Cincinnati-Columbus-Cleveland route.

To be eligible for future passenger rail improvements through the Infrastructure Bill, Ohio must first indicate to the Federal Rail Administration that it is interested in exploring improvements in passenger rail in the State of Ohio.

This resolution and letters of support from other community partners will be directed to the Ohio Department of Transportation, the Ohio Rail Development Commission, and the Ohio Governor's office asking the State of Ohio to apply to the Federal Rail Administration to be an active participant in the exploration of future rail improvements in the State of Ohio. If Ohio does not indicate interest in passenger rail improvements, federal passenger rail planning will commence without Ohio and our state may not have another opportunity for the next 5 year years.

This resolution will also be shared at the Federal level, asking legislators to please fund Amtrak at the \$66 billion appropriated level. Maintaining this budgeted amount will mean that Amtrak can successfully implement the improvement plans outlined in the Amtrak Connects Us plan.

RESOLUTION NO.

A RESOLUTION SUPPORTING EXPANDED PASSENGER RAIL ACROSS OHIO AND THE MIDWEST, AND URGING STATE AND FEDERAL OFFICIALS TO PARTNER IN “AMTRAK CONNECTS US” PLAN FOR OUR COMMUNITY, ECONOMY, AND ENVIRONMENT.

WHEREAS, Oxford, with Miami University, is designing a passenger rail platform to re-establish access to Amtrak’s national network;

WHEREAS, while service to Oxford will be limited to the Cardinal line (Chicago to New York, three times per week), Amtrak’s true potential for the community, economy, and the environment, depends on expanding daily service to connect towns and cities across Ohio and beyond; and

WHEREAS, Amtrak currently has plans to increase the frequency of all long-distance rail corridors serving Ohio under its "Amtrak Connects Us" national service expansion plan; and

WHEREAS, the bi-partisan Infrastructure Investment and Jobs Act (‘Infrastructure Bill’) provides funding for expanded passenger rail through Amtrak’s “Connects US” plan, which would

- Increase the long-distance Cardinal to daily service
- Increase service in key corridors like Cincinnati – Indianapolis – Chicago, up to four round trips daily
- Restore passenger rail to the nearby Cincinnati – Columbus – Cleveland corridor, with three daily round trips and connections to Oxford (via Hamilton)
- Improve mobility for underserved communities – young, elderly, lower-income – and provide reliable and efficient transportation to education and employment destinations
- Support connectivity, innovation, and economic development in smaller communities not served by interstate highways or air travel; and

WHEREAS, In FY2019, Amtrak spent \$40,017,703 on goods and services in Ohio and \$5,421,234 in wages to Amtrak employees living in Ohio; and

WHEREAS, the "Amtrak Connects US" plan will provide a travel option not currently available or convenient to many Ohioans, especially those in small towns and rural communities like Oxford lacking interstate highway access; and

WHEREAS, Amtrak is 46% more energy efficient per-passenger-mile than car travel and 34% more energy efficient per passenger-mile than domestic air travel; and

WHEREAS, this historic opportunity for Oxford and Miami University, and all the places connected to them, depends on partnership between the State of Ohio and the Federal Government.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: City Council urges the Governor, the Director of the Ohio Department of Transportation, the Executive Director of the Ohio Rail Development Commission, our state Senator, and our State Representative to actively support the "Amtrak Connects US" plan;

SECTION 2: City Council urges Congress, including Ohio's Congressional delegation, to facilitate this expansion by decreasing the minimum Amtrak route length that qualifies for federal funding from 750 miles to 250 miles and to fully fund the "Amtrak Connects US" plan;

SECTION 3: City Council expresses its hope that local, state, and federal governments can rise in bipartisan collaboration to this historic infrastructure opportunity that would benefit Oxford, Miami University, and all of Ohio.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:
ATTEST

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: DAVID PRYTHERCH & WILLIAM SNAVELY



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service Department
PREPARED BY:	Michael Dreisbach
DATE PREPARED:	April 25, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	Payment to Butler County Engineer's Office for Relocation of a City Water Main
BUDGETED AMOUNT:	\$ 200,000
ACCOUNT CODE:	322.811.67138
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DR</i> 4.26.22 MBD 4/25/22

Discussion:

The 2022 Capital Improvement Budget includes \$200,000 for the replacement and relocation of a City water main along Bonham Road due to the Butler County Engineer's Office (BCEO) bridge replacement at Harker's Run. This work is necessary due to the current age and condition of the water main as well as the foundation abutments for the bridge will have an expanded footprint.

The City worked with BCEO to make this work a part of the County's project. The City expected significant savings with economies of scale by having the bridge contractor perform this work for the City's utility. Ultimately, the County contracted with Eagle Bridge Company to perform the work. This is the same company that constructed the new bridge for the City on US27 South at Collins Run.

The water main work has been completed and tested by the City. All specifications for the project have been met, and the BCEO has approved payment to Eagle Bridge for this work (see Exhibit A – pay item #99 – “Special - Water Works”) at a total cost of \$95,000. The total cost of the bridge project for BCEO is \$1,650,000. It should be noted that the BCEO did not charge the City for any of the project's overhead, profit, or related items associated with this project.

It is Staff's recommendation that the City Council authorize the reimbursement payment to Butler County Engineer's Office for the replacement and relocation of specified Bonham Road water main and appurtenances at a cost not to exceed \$95,000.

RESOLUTION NO.

A RESOLUTION AUTHORIZING A PAYMENT TO THE BUTLER COUNTY ENGINEER'S OFFICE AS OUTLINED IN EXHIBIT "A" ATTACHED HERETO FOR THE RELOCATION OF A CITY WATER MAIN ALONG BONHAM ROAD AT A COST NOT TO EXCEED \$95,000.

WHEREAS, the Capital Improvement Budget includes \$200,000 for the replacement and relocation of a City water main along Bonham Road due to the Butler County Engineer's Office (BCEO) bridge replacement at Harker's Run; and

WHEREAS, this work is necessary due to the current age and condition of the water main as well as the foundation abutments for the bridge will have an expanded footprint; and

WHEREAS, the City worked with BCEO to make this work a part of the County's project, and Butler County contracted with Eagle Bridge Company to perform the work; and

WHEREAS, the water main work has been completed and tested by the City, and all specifications for the project have been met; and

WHEREAS, the City Manager and the Service Director recommend Council authorize payment to the Butler County Engineer's Office as outlined in Exhibit "A" attached hereto for the relocation of a City water main on Bonham Road at a cost not to exceed \$95,000.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and the Service Director and hereby authorizes payment to the Butler County Engineer's Office as outlined in Exhibit "A" attached hereto for the relocation of a City water main on Bonham Road at a cost not to exceed \$95,000.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW(STAFF)

EXHIBIT A



Butler County, OH
315 High Street, Hamilton, OH,
45011

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Contract Item Status										
Base/Alt	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
			PREVENTION INSPECTION SOFTWARE							
Base Bid	94	832E15002	STORM WATER POLLUTION PREVENTION INSPECTIONS	LS	\$11,000.00	1	0	\$0.00	0	\$0.00
Base Bid	95	832E15010	STORM WATER POLLUTION PREVENTION INSPECTION SOFTWARE	LS	\$2,500.00	1	1	\$2,500.00	1	\$2,500.00
Base Bid	96	832E15000	STORM WATER POLLUTION PREVENTION PLAN This item includes all costs associated with the development, implementation, inspection and the required documentation of a Storm Water Pollution Prevention Plan for the Project described in this Contract. all of the specifications and requirements of ODOT supplemental specification 832 shall apply.	LS	\$2,000.00	1	1	\$2,000.00	1	\$2,000.00
Base Bid	99	838E99000	SPECIAL - WATER WORKS	LS	\$95,000.00	1	0	\$0.00	0	\$0.00
Base Bid	100	100E99010	SPECIAL - PROFESSIONAL LIABILITY INSURANCE	LS	\$4,500.00	1	1	\$4,500.00	1	\$4,500.00
Base Bid	101	103E05000	PREMIUM FOR CONTRACT PERFORMANCE BOND AND FOR PAYMENT BOND	LS	\$1.00	1	1	\$1.00	1	\$1.00
Base Bid	102	802E60303	SUBGRADE REPAIR Contingency	CY	\$70.00	5	0	\$0.00	0	\$0.00
Base Bid	103	204E10000	SUBGRADE COMPACTION	SY	\$9.00	45	0	\$0.00	0	\$0.00
Base Bid	104	802E00003	CONTINGENCIES The Contractor shall enter \$1.00 in the unit price column and \$25,000.00 in the total column. If the Contractor neglects to enter the correct figure(s), the Contractor's bid will be	EA	\$1.00	25000	0	\$0.00	0	\$0.00



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Joe Newlin
DATE PREPARED:	4/22/2022
COUNCIL MEETING DATE:	5/3/2022
AGENDA TITLE:	Supplemental Budget Ordinance
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	
	JN 4-22-2022 <i>DRC</i> 4.25.22

DISCUSSION:

Issue 1

To make adjustment to budgeted expenditures for Salary & Wages and Fringe Benefits for 2021 \$39,715 Retro payment and 2022 Salary & Wages and Fringe Benefits \$63,503

Action Needed:

Revenue Side

Expense Side

Fire & EMS Fund (418)	103,218.00
Net Effect on Fund Balance/(s) Increase/(Decrease)	(103,218.00)
Total Net Effect on Fund Balance/(s)	(103,218.00)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

Breakdown by Fund

Fire & EMS Fund (418)	(103,218.00)
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Net Effect on Fund Balance/(s) Increase/(Decrease)	(103,218.00)
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ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3654 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 4 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2022.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in expenditures be made:

Fire & EMS Fund 418	103,218.00
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SECTION 3: In all other respects, Ordinance No. 3654 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott
DATE PREPARED:	April 26, 2022
COUNCIL MEETING DATE:	May 3, 2022
AGENDA TITLE:	Ordinance to amend the City's current Fire Prevention Code section 1519.04.
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE</i> 4.28.22

DISCUSSION:

The proposed ordinance amends the City of Oxford's Current Fire Prevention Code dealing with Fireworks by adding a new section. Section 1519.04 entitled Possession, Sale, or Discharge Prohibited; Exceptions is amended by adding a new paragraph (f). The purpose of this proposal is clarify that the possession, sale, or discharge, ignition or exploding of fireworks is still prohibited in the City of Oxford regardless of the permission granted in HB 172 adopted by the Ohio Legislature and signed by the Governor on November 8, 2021.

ORDINANCE NO.

AN ORDINANCE BY OXFORD CITY COUNCIL REPEALING CURRENT SECTION 1519.04 “POSSESSION, SALE OR DISCHARGE PROHIBITED; EXCEPTIONS” OF THE CODIFIED ORDINANCES OF THE CITY OF OXFORD, OHIO AND ENACTING A NEW SECTION 1519.04 “POSSESSION, SALE OR DISCHARGE PROHIBITED; EXCEPTIONS” FOR THE PURPOSE OF ADDRESSING THE PROVISIONS OF H.B. 172 CONCERNING THE RIGHT OF MUNICIPALITIES TO RETAIN THE REGULATIONS AND PROHIBITIONS ON THE DISCHARGE, IGNITION AND EXPLODING OF FIREWORKS THAT EXISTED PRIOR TO THE ENACTMENT OF H.B. 172

WHEREAS, the Governor of Ohio recently signed H.B. 172, amending Ohio Revised Code 3743.45, effective July 1, 2022, allowing any person authorized to possess consumer grade fireworks to discharge, ignite or explode fireworks on their property, or if permitted, on another person’s property on certain designated days of the year; and

WHEREAS, H.B. 172 also provides that pursuant to home rule authority, a city may choose to restrict the days and times that a person may discharge consumer grade fireworks or may impose a complete ban on the use of consumer grade fireworks; and

WHEREAS, Council finds that the possession, sale, or discharge of fireworks poses a significant danger to the public and may cause serious injuries as well as significant property damage, especially in residential and business areas; and

WHEREAS, both the Fire Chief and Police Chief of the City of Oxford recommend that Council opt-out of H.B. 172, and reaffirm the existing ban on possessing, selling or discharging fireworks as set forth in Chapter 1519 et seq. of the Codified Ordinances of the City of Oxford, Ohio; and

WHEREAS, Council finds that it is in the best interests of the public to continue to ban the possession, sale or discharge of fireworks otherwise permitted in H.B. 172, as set forth in Chapter 1519 et seq. of the Codified Ordinances of the City of Oxford, Ohio; and

WHEREAS, Council has determined that the current Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions,” as contained in Chapter 1519, “Fireworks,” of Part Fifteen, “Fire Prevention Code,” of the Codified Ordinances of the City of Oxford, Ohio requires revision to reaffirm the existing ban on the possession, sale or discharge of fireworks otherwise permitted in H.B. 172; and

WHEREAS, Council has determined that the current Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions,” of the Codified Ordinances of the City of Oxford, Ohio should be repealed in its entirety and replaced with a new Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions.”

NOW THEREFORE, THE COUNCIL OF THE CITY OF OXFORD HEREBY ORDAINS THAT:

Section 1: The current Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions” as contained in Chapter 1519, “Fireworks,” of Part Fifteen, “Fire Prevention Code,” of the Codified Ordinances of the City of Oxford, Ohio be and hereby is repealed in its entirety.

Section 2: A new Section 1519.04 “Possession, Sale or Discharge Prohibited; Exceptions” as contained in Chapter 1519, “Fireworks,” of Part Fifteen, “Fire Prevention Code,” of the Codified Ordinances of the City of Oxford, Ohio be and hereby is adopted to read as set forth in Exhibit A, which is attached hereto and incorporated herein by reference, with additions in **bold** and underlined and deletions in ~~striketrough~~.

Section 3: Except as herein repealed and replaced, all the provisions of Chapter 1519, “Fireworks,” as contained in Part Fifteen, “Fire Prevention Code,” of the Codified Ordinances of the City of Oxford, Ohio shall remain in full force and effect.

Section 4: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

Clerk of Oxford City Council

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

EXHIBIT A
PROPOSED ORDINANCE REVISIONS
NEW LANGUAGE IN **BOLD** AND UNDERLINED / DELETIONS IN ~~STRIKETHROUGH~~

1519.04 POSSESSION, SALE OR DISCHARGE PROHIBITED; EXCEPTIONS.

(a) No person shall possess fireworks in this Municipality or shall possess for sale or sell fireworks in this Municipality, except a licensed manufacturer of fireworks as authorized by Ohio R.C. 3743.02 to 3743.08, a licensed wholesaler of fireworks as authorized by Ohio R.C. 3743.15 to 3743.21, an out-of-state resident as authorized by Ohio R.C. 3743.44, a resident of this State as authorized by Ohio R.C. 3743.45, or a licensed exhibitor of fireworks as authorized by Ohio R.C. 3743.50 to 3743.55 and Section 1519.02 and except as provided in Section 1519.05.

(b) Except as provided in Section 1519.05 and except for licensed exhibitors of fireworks authorized to conduct a fireworks exhibition pursuant to Ohio R.C. 3743.50 to 3743.55 and Section 1519.02, no person shall discharge, ignite or explode any fireworks in this Municipality.

(c) No person shall use in a theater or public hall, what is technically known as fireworks showers, or a mixture containing potassium chlorate and sulphur.

(d) No person shall sell fireworks of any kind to a person under eighteen years of age. No person under eighteen years of age shall enter a fireworks sales showroom unless that person is accompanied by a parent, legal guardian, or other responsible adult. No person under eighteen years of age shall touch or possess fireworks on a licensed premises without the consent of the licensee. A licensee may eject any person from a licensed premises that is in any way disruptive to the safe operation of the premises.

(e) Except as otherwise provided in Ohio R.C. 3743.44, no person, other than a licensed manufacturer, licensed wholesaler, licensed exhibitor, or shipping permit holder, shall possess 1.3 G fireworks.

(f) All provisions of the Codified Ordinances of the City of Oxford, Ohio, including but not limited to Chapter 1519 et seq., concerning the possession, sale or discharge, ignition or exploding of fireworks, and all Ordinances that regulate noise, disturbance of the peace and disorderly conduct, will remain in full force and effect regardless of the permission granted in H.B. 172 and the amendments to Ohio Revised Code 3743.45.