

A Work Session of the Oxford City Council was called to order by Mayor, Kevin McKeehan on Tuesday, May 5, 2015 at 6:30 P.M. Council members present were, Bob Blackburn, Richard Keebler, Kate Rousmaniere, Mike Smith, Steve Snyder and Edna Southard.

Staff members present: Doug Elliott, City Manager; Mike Dreisbach, Service Director; Joe Newlin, Finance Director; Jung-Han Chen, Community Development Director; Bob Holzworth, Police Chief; Alan Kyger, Economic Development Director; Steve McHugh, Law Director and Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Blackburn moved to approve the Agenda. Ms. Rousmaniere seconded. The motion carried 7-0-0.

PURPOSE

The purpose of the Work Session was for Council to discuss the next steps in utilizing the Lane Library building on Walnut Street for municipal purposes.

Mr. Elliott advised he worked with Mr. Kyger and Mr. Dreisbach on developing some criteria for transitioning some of the City operations to the Lane Library site. Mr. Elliott turned the meeting over to Mr. Dreisbach.

BUILDING FUNCTION DISCUSSION

Mr. Dreisbach provided a PowerPoint presentation depicting the properties at 101 E. High Street and 15 S. College Avenue. Mr. Dreisbach noted 14,310 square feet was available at 101 E. High (Municipal Building) and 16,112 square feet was available at 15 S. College Avenue (Lane Library). Mr. Dreisbach advised the Lane Library had an elevator and a dumb waiter and the Municipal Building had a chair lift to be ADA compliant. Mr. Dreisbach discussed the available parking spaces at each location. Mr. Dreisbach discussed the Space Needs Assessment performed by Michael Schuster & Associates in 2005 noting the Police Division required 18,255 square feet and were using 6,470, and the City Administration required 16,215 square feet and were using 7,840.

Mr. Snyder inquired if changes in personnel would make an impact on the assessment done in 2005 and Chief Holzworth and Mr. Dreisbach felt it would not.

Mr. Dreisbach discussed the pros and cons of the Police Division remaining at 101 E. High Street and the pros and cons of City Administration remaining at 101 E. High Street.

Mr. Snyder and Mr. Keebler noted concern with the possibility of the City and Miami University consolidating Dispatch Services and the impact it would have on space needs.

Mayor McKeehan inquired if Michael Schuster & Associates could update their analysis and Mr. Dreisbach advised yes.

Mr. Smith suggested a third story could be added to the existing Police Division building.

Ms. Southard and Ms. Rousmaniere noted concern with Police operations being too close to the Oxford Community Arts Center where a lot of events took place and parking was limited. Ms. Southard felt traffic patterns should be taken into consideration.

After further discussion, Council asked for the space needs analysis to be reviewed based on today's operations and for Mr. Dreisbach to obtain the cost for conceptual plans from a design professional.

ADJOURNMENT

Mr. Smith moved to adjourn at 7:06 p.m. Ms. Rousmaniere seconded. The motion carried 7-0-0.