Agenda

Oxford City Council

Court House

TUESDAY, JUNE 1, 2010

EXECUTIVE SESSION
7:15 P.M.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; John Harman; Bob Blackburn; Kevin McKeehan; Kate Currie; Greig Rutherford

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MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items <u>not</u> on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of <u>five</u> minutes or less.

REGULAR MEETING
7:30 P.M.

PLEDGE OF ALLEGIANCE

2. <u>Approval of Agenda.</u>

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Appointments to Boards and Commissions

B. Notice to Legislative Authority - New permit for Bappas Inc DBA Westgate C-Store Plus 5182 College Corner Pike Oxford, Ohio 45056.

Staff Report/Notice

C. Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the May 18, 2010 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes

B. A Resolution authorizing the City Manager to accept the Justice Assistance Grant in the amount of $15,103.00 on behalf of the Oxford Police Department for the purchase of equipment to maintain public safety. (Steve Schwein, Police Chief)

Staff Report/Resolution

C. A Resolution accepting the bid submitted by Hendy, Inc. and authorizing the City Manager to enter into a contract with Hendy, Inc. for the Community Development Block Grant ("CDBG") sidewalk and handicap ramp improvements project at a cost not to exceed $ 41,243.00 to fully utilize the budgeted CDBG funds. (Mike Dreisbach, Service Director)

Staff Report/Resolution

D. A Resolution appointing Kevin McKeehan as Council representative to the Supports to Encourage Low-Income Families (SELF) Board. (Doug Elliott, City Manager)

Staff Report/Resolution

5. Resolutions

A. A Resolution by the Council of the City of Oxford, Ohio creating the Ad-Hoc Home Occupation/Professional Services Committee for the purpose of reviewing the Home Occupation component of Section 1141.01 (C)(2) of the City's Zoning Code and advising both City Council and the Planning Commission on the issue of expanding professional service uses permitted within specific areas of Residential Districts. (Jung-Han Chen, Community Development Director)

Staff Report/Resolution

B. A Resolution authorizing a temporary abatement of the Traffic Code, Section 335.09, Display of License Plates (front plate requirement only), on Thursday, July 29, 2010 through Monday, August 2, 2010. (Steve Schwein, Police Chief)

Staff Report/Resolution

C. A Resolution supporting the Miami Heritage Technology Park in their application for an Ohio Department of Development Job Ready Sites grant application and stating that the City of Oxford has the capacity to provide water and sanitary sewer services to the site with conditions. (Alan Kyger, Economic Development Director)

Staff Report/Resolution

6. Ordinances. Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1.An Ordinance Authorizing The Tax Budget For The Year 2011 And Directing That The Same Be Transmitted to the Butler County Auditor. (Joe Newlin, Finance Director)

Staff Report/Ordinance

2.An Ordinance Amending Ordinance No. 3089. Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2010. (Joe Newlin, Finance Director)

Staff Report/Ordinance

B. Second Reading

7. General Discussion, Announcements and Communications: The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

A. Announcements

1.Remarks from City Council and City Staff

B. Future Meetings (Note: Meetings will be held at the Court House unless otherwise indicated.)

WED - June 2 Environmental Commission Meeting 7:00 p.m. Municipal Building

WED - June 2 Historic and Architectural Preservation Commission Meeting 7:30 p.m.

TUES - June 8 Planning Commission Work Session 6:00 p.m.

TUES - June 8 Planning Commission Meeting 7:30 p.m.

TUES - June 15 City Council Meeting 7:30 p.m.

WED - June 16 Board of Zoning Appeals Meeting 7:30 p.m.

WED - June 23 Civil Service Commission Meeting 7:00 p.m.

MON - July 5 Holiday - City Offices Closed

TUES - July 6 City Council Meeting 7:30 p.m.

WED - July 7 Environmental Commission Meeting 7:00 p.m. Municipal Building

WED - July 7 Historical and Architectural Preservation Commission Meeting 7:30 p.m.

TUES - July 13 Planning Commission Meeting 7:30 p.m.

FRI - July 16 Community Improvement Corporation Meeting 12:00 p.m. LCNB

MON - July 19 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - July 20 City Council Meeting 7:30 p.m.

WED - July 21 Board of Zoning Appeals Meeting 7:30 p.m.

WED - July 28 Civil Service Commission Meeting 7:00 p.m.

8. Adjourn

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 1, 2010

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 24, 2010
Date Prepared

Agenda Title: Legislative Authority Notice - New Permit for Bappas Inc DBA Westgate C-Store Plus 5182 College Corner Pike Oxford, Ohio 45056.

Recommendation:

Discussion: This is a new permit for Bappas Inc (Oxford Pitstop) 5182 College Corner Pike, Oxford, Ohio 45056.

The permit is for:

C1 - Beer only in original sealed containers for carry out only until one a.m.

C2 - Wine and certain prepackaged mixed drinks in sealed containers for carry out only until one a.m.

This new permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	TJG	5/28/10

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

04341170005 PERMIT NUMBER / NEW TYPE	BAPPAS INC DBA WESTGATE C-STORE PLUS 5182 COLLEGE CORNER PIKE OXFORD OH 45056
ISSUE DATE	
05 04 2010 FILING DATE	
C1 C2 PERMIT CLASSES	
09 088 A TAX DISTRICT / Y99783 RECEIPT NO.	

FROM 05/07/2010

RECEIVED
MAY 24 2010
City of Oxford

PERMIT NUMBER / TYPE	
ISSUE DATE	
FILING DATE	
PERMIT CLASSES	
TAX DISTRICT / RECEIPT NO.	

MAILED 05/07/2010 RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/07/2010

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A NEW 0434117-0005
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD MUNICIPAL COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT #	

OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr

OFFICER/ SHAREHOLDERS DISCLOSURE FORM

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation Bappa's Inc.	DBA Name Westgate C-Store Plus	
Permit Premises Address 5182 College Corner Pike	City, State Oxford, OH	Zip Code 45056
Township, if in Unincorporated Area	Tax Identification No. (TIN) 26-2730029	

SECTION B.

1. Is stock publicly traded? ☐ YES ☒ NO
   If "YES", indicate exchange ____________ & Do NOT complete SECTION D.
2. Does any stockholder own 5% or more shares? If YES, complete SECTION D. ☒ YES ☐ NO
3. Total Number of shares issued 100

2010 MAY -4 PM 4:32

FRONT DESK-2 ... CONTROL

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO N/A		
2) President Hiren C. Desai	[redacted]	3-12-57
3) Vice-President N/A	[redacted]	
4) Secretary Vandan H. Desai	[redacted]	9-22-59
5) Treasurer Vandan H. Desai	[redacted]	9-22-59

SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

1) Stockholder's Name Hiren C. Desai	Social Security No. (if Individual) [redacted]	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address 5399 College Corner Pike	Tax Identification No. (if applicable)	
City and State Oxford, OH	Zip Code 45056	50
Telephone No.	Date of Birth 3-12-57	
2) Stockholder's Name Vandana Desai	Social Security No. (if Individual) [redacted]	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address 5399 College Corner Pike	Tax Identification No. (if applicable)	
City and State Oxford, OH	Zip Code 45056	50
Telephone No.	Date of Birth 9-22-59	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO, COUNTYss

I, Hiren C. Desai being first duly sworn, according to law, deposes and says that he/she is (Title) President of the Bappa's, Inc., a corporation duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) Hiren (Print Name and Corporate Title) Hiren C. Desai, President

Sworn to and subscribed in my presence this 29th day of April, 2010

(Notary Public) (Notary Expiration) 3/26/13

NOTARY PUBLIC STATE OF OHIO

BRIAN CHANDLEY
Notary Public, State of Ohio
My Commission Expires
March 26, 2013

DLC4030 FOR TTY USERS DIAL 1-800-750-0750 Rev. 6-08

09 BUTLER 088 OXFORD POPULATION 22,887

CLASS	RATIO	PERMIT QUOTA	PERMITS ISSUED	PERMITS AVAILABLE	APPLICATIONS ON FILE
C1	1,000	23	18	5	1
C2	1,000	23	19	4	1
D1	2,000	12	12	0	3
D2	2,000	12	12	0	4
D3	2,000	12	12	0	3
D3A	0	0	7	7	0
D4	2,000	12	1	11	0
D5	2,000	12	11	1	4

May 24, 2010

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, May 18, 2010 at 7:15 p.m. Those members present were Ken Bogard, Kate Currie, Greig Rutherford, Bob Blackburn and Kevin McKeehan. John Harman was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Steve Schwein, Police Chief; Mr Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Ms. Gail Brahier, Parks and Recreation Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G)(1) for the purpose of discussing Appointments to Boards and Commissions. Mr. Rutherford seconded. The motion passed by the following roll call:

AYE: Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. McKeehan, Mr. Rutherford, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Bogard moved to return from Executive Session at 7:30 p.m. Ms. Currie seconded. The motion passed by the following roll call:

AYE: Mr. Bogard, Ms. Currie, Mr. McKeehan, Mr. Rutherford, Mr. Blackburn, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

PLEDGE OF ALLEGIANCE

Mayor Keebler called for the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Currie moved to approve the agenda. Mr. McKeehan seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

**PROCLAMATION
'THE CITY OF OXFORD'S
BICENTENNIAL DAY'**

Mayor Keebler read the Proclamation and presented it to Ms. Currie who serves on the Bicentennial Event Planning Committee.

Ms. Currie advised the Proclamation along with other items would be placed in a time capsule and buried at the Community Park this summer. Ms. Currie thanked everyone who helped plan the Bicentennial events and continued to help celebrate the Bicentennial. Ms. Currie noted the goal of the Bicentennial Event Planning Committee was to involve as many people as possible and make all the events free and open to everyone.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Ms. Currie moved to appoint Dr. John Harlan and Mr. Alan Oak to the McCullough-Hyde Hospital Board of Trustees for a term expiring June 30, 2015. Mr. Blackburn seconded. The motion passed 6-0-0.

PUBLIC COMMENTS

Mr. Alan Kyger, 6164 Contreras Road, addressed Council on behalf of the Chamber of Commerce and the Wine and Art Affair Planning Committee. Mr. Kyger reminded everyone the event would take place on Saturday and noted volunteers would be appreciated to help with setting up the event at 8:00 a.m. Mr. Kyger thanked Council for their assistance with the event.

Ms. Bobbe Burke, 722 David Drive, thanked City staff and all of those who helped at the end of the academic year with student move-outs. Ms. Burke noted her feeling cleanliness was returned in the City more quickly this year as a result of students moving out with the assistance of the Service Department, NIC and a successful ShareFest.

CONSENT AGENDA

MINUTES

Minutes of the May 4, 2010 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the May 5, 2010 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report regarding the May 5, 2010 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

RESOLUTION
RETURN PROPERTY

A Resolution No. 4537 authorizing the Oxford Police Division to return for deposit certain seized property in its possession. (Steve Schwein, Police Chief)

RESOLUTION
DISPOSE OF CONTRABAND

A Resolution No. 4538 authorizing the Police Chief and Finance Director to dispose of contraband no longer needed as evidence. (Steve Schwein, Police Chief)

RESOLUTION
CONTRACT WITH
HORTON EMERGENCY VEHICLES

A Resolution No. 4539 authorizing the City Manager to enter into a contract with Horton Emergency Vehicles for the purchase of a 2010 ambulance and specified options at State Contract pricing at a cost not to exceed $158,000.00. (John Detherage, Fire Chief)

Mr. Bogard moved to approve the consent agenda. Ms. Currie seconded. The motion passed 6-0-0.

RESOLUTION
ASSISTANCE TO
FIREFIGHTERS GRANT

A Resolution No. 4540 authorizing the City Manager to apply for the 2010 Assistance to Firefighters Grant Program with a 10 percent (10%) match by the City. (John Detherage, Fire Chief)

Chief Detherage addressed his staff report as presented on page 60 of the agenda noting $215,800 would be sought for the grant for the purchase of equipment and training.

Mr. Bogard inquired what the City's success rate was in obtaining the grant in past years and Chief Detherage advised in 2008 funds were received for equipment and training and prior to that Chief Endress was successful in obtaining the grant funds twice.

Mr. McKeehan moved to adopt Resolution No. 4540. Mr. Blackburn seconded. The motion passed 6-0-0.

ORDINANCES
FIRST READING

None.

ORDINANCES
SECOND READING

ORDINANCE
EXTEND CONDITIONAL
USE PERMIT

An Ordinance No. 3112 Approving The Extension Of The Conditional Use Permit For A Miami University Community Federal Credit Union Branch Facility With A Drive-Through At 5120 College Corner Pike, Approved By Ordinance No. 2932 On November 21, 2006, For A Period Of Six Months. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the Credit Union had selected a contractor for the project and noted this was the last extension available for the Conditional Use Permit.

Mr. Rutherford moved to adopt Ordinance No. 3112. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. McKeehan, Mr. Rutherford, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
PRELIMINARY AND
FINAL PLAN

An Ordinance No. 3113 Approving The Preliminary And Final Plan For A Major Change To An Approved Planned Development at Stewart Square With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen noted the conditions placed on the approval of the proposed Ordinance by the Planning Commission were listed on page 67 of the agenda.

Mr. Richard Daniels, 451 Emerald Woods Drive, advised the proposed hotel was endorsed by the Oxford Visitors and Convention Bureau and supported by existing hotel managers. Mr. Daniels noted bed tax, income tax, property tax, and temporary and fulltime employment were all positive aspects of the proposed hotel. Mr. Daniels advised the general consensus in town was that summertime was not busy with less people in town and another hotel may not be needed.

Mr. Daniels noted he received statistics from Mr. Kyger which showed the six busiest months for hotels in Oxford included June, July and August. Mr. Daniels advised his feeling this was a good project which tied in well with what was already at Stewart Square and it would do well by the City and the citizens overall.

Mr. Bogard advised at the last meeting he noted concern with the 6 foot driveway on the south side of the building due to the maneuverability of fire trucks and delivery trucks. Mr. Bogard inquired if the developer would be opposed to expanding the driveway to 20 feet which would make the lot line for commercial use 6 feet instead of 10 feet.

Mr. Jim Clawson, Stewart Developers, LLC, advised he felt this was a good recommendation and they were in favor of it.

Mr. Rutherford moved to add item f. in Sections 2 and 3 of the proposed Ordinance as follows: The vehicle drive located adjacent to the south building elevation be 20 feet minimum in width and subsequently reduce the landscape buffer adjacent to the south property line from 10 feet to 6 feet in width. Ms. Currie seconded. The motion passed 6-0-0.

Mr. Rutherford moved to adopt Ordinance No. 3113 as amended. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Bogard, Ms. Currie, Mr. McKeehan, Mr. Rutherford, Mr. Blackburn, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
SPECIFICATION MANUAL

An Ordinance No. 3114 Adopting A Revised And Amended Water And Sanitary Sewer Improvements Specification Manual. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the Water and Sanitary Sewer Improvement Specifications Manual was last amended in 2005 and noted he reviewed the new recommendations with Council during the first reading of the proposed Ordinance. Mr. Dreisbach advised he had nothing further to add at this time.

Mr. Rutherford inquired if there was a provision for directional drilling and maximum allowed length for the installation of sanitary sewer lines. Mr. Dreisbach advised that was a permissible practice for the water utility and the City would not disallow it for the wastewater utility but would review it. Mr. Rutherford advised directional drilling would cause little disruption to the public and to the street at a lower cost and he would like to see the City utilize the new technology. Mr. Dreisbach advised the City sponsored pipe bursting projects with good success and were doing slip line rehabilitation of sewers. Mr. Dreisbach noted the City was well entrenched in trenchless technology.

Mr. McKeehan moved to adopt Ordinance No. 3114. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Currie, Mr. McKeehan, Mr. Rutherford, Mr. Blackburn, Mr. Bogard, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance no. 3115 Amending Ordinance No. 3089. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2010. (Joe Newlin, Finance Director)

Mr. Newlin discussed his staff report as presented on page 141 of the agenda.

Mr. Bogard moved to adopt Ordinance No. 3115. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Mr. Rutherford, Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
AMEND FEES

An Ordinance No. 3116 Amending Ordinance No. 3090. Change In Established Fee Ordinance Number 1 To Make Changes In Established Fees For Fiscal Year 2010. (Joe Newlin, Finance Director)

Mr. Newlin advised the current bank charge for non-sufficient funds checks was $5.00 as opposed to $30.00 with the City's previous bank and the fee was adjusted accordingly.

Mr. Rutherford moved to adopt Ordinance No. 3116. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Rutherford, Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. McKeehan, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott thanked Council for approving the Resolution on the Consent Agenda for the purchase of a new 2010 ambulance which would replace the City's 1995 ambulance. Mr. Elliott advised Miami University would pay for one third of the cost for the ambulance as they had done in the past and thanked the University for their Contribution.

Mr. Elliott advised the Fire/EMS Ad-Hoc Committee met last night to discuss the level of service for Fire and EMS and to have a brief discussion regarding funding of the division. Mr. Elliott advised he would ask the Mayor to schedule two Work Sessions in June to begin the funding discussion with Council noting if there was a recommendation for a property tax or an income tax increase it would need to be submitted to the Board of Elections in August.

Mr. Elliott advised he and Mr. Bogard were attending the Butler County Legislative Breakfast on Friday at the Voice of America Park in West Chester and asked the other Council members to let him know if they wished to attend.

Ms. Brahier reminded everyone the pool would open on May 29th and invited everyone to attend the pool party with games and a DJ from 1-3:00 p.m.

Ms. Brahier commended the Dog Park group for their efforts in raising $16,000 over the past year towards fencing and other costs for the dog park. Ms. Brahier advised a ground breaking ceremony would take place on Friday at noon at North-Side Park.

Mr. Kyger thanked Council members for attending the Marketing Study presentations last week and noted the CIC would meet on Friday to discuss the presentations and prepare a recommendation to Council.

Mr. Kyger updated Council with regard to Revolving Loan Fund applications and the Job Ready Sites program.

Mr. McKeehan encouraged everyone to attend the Art and Wine Affair on Saturday.

Mr. McKeehan thanked everyone who volunteered or contributed to the ShareFest event and noted it was a great success.

Mr. Rutherford noted a portion of High Street was closed for repairs and encouraged everyone to continue to patronize the businesses located in that area.

Mr. Rutherford advised he forwarded information to Mr. Elliott from the Ohio Department of Transportation with regard to Multi-Modal Planning and noted his hope to receive feedback regarding the issue.

Mr. Rutherford noted a recent issue before Council created a great deal of debate regarding the zoning code.

Mr. Rutherford requested legislation for the next meeting to create a committee of citizens and members of the Planning Commission and Council to look at the Home Occupation component of the zoning code and the possibility of professional service uses within specific areas of residential districts. Mr. Rutherford noted his hope staff; the Mayor and the Planning Commission Chair would assemble what the makeup of the committee should be.

Mr. Bogard inquired what percent of residents in Oxford participated in the 2010 Census. Mr. Chen advised 74% at the last count. Mr. Elliott advised the numbers had not been updated since the enumerators were in Oxford prior to students moving out. Mr. Elliott noted his hope the final number would be approximately 82%.

Mr. Bogard advised at their meeting on Thursday OKI passed a Resolution that granted the City $6,000,000 for the US-27 South project with a 20% local match. Mr. Bogard noted the City would continue to work with other governmental agencies to obtain the $1,200,000 local match so the project could be under construction in 2013. Mr. Bogard noted Butler County had 7 out of 19 projects funded.

Mr. Elliott thanked Mr. Bogard for his service on the OKI Board.

Mr. Elliott thanked Mayor Keebler for his assistance with the specifications for the new ambulance noting Mayor Keebler was the Assistant Fire Chief for a number of years and a purchasing manager for Miami University.

Ms. Currie noted the Bicentennial Event Planning Committee would meet tomorrow at 5:30 p.m. at the Visitors and Convention Bureau if anyone wished to attend. Ms. Currie advised she would be selling Bicentennial merchandise at the Art and Wine Affair on Saturday and encouraged everyone to stop by her booth. Ms. Currie noted the next Bicentennial event would take place July 4th.

Mr. Bogard advised a meeting would take place tomorrow at 6:00 p.m. at the Talawanda High School Media Center to discuss reuse of the school once the new high school was built and occupied.

Mayor Keebler advised he attended the Historic Preservation Awards Ceremony last Thursday and it was a very nice affair. Mayor Keebler advised the Hoelzer family was recognized for the restoration of the Davis Building and Mr. Robert Wolfe was given an award for the historic preservation of his home on Bowden Lane which had been in his family since the 1800s. Mayor Keebler noted the community should be proud of the people who reinvested in their properties in a historic manner and character and it was nice to see people being recognized for that effort.

ADJOURNMENT

Ms. Currie moved to adjourn at 8:11 p.m. Mr. Rutherford seconded. The motion passed 6-0-0.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott, Jr.

Police
Originating Department

Council Meeting Of: June 1, 2010

Steve Schwein
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 24, 2010
Date Prepared

Agenda Title: A Resolution authorizing the City Manager in behalf of the Police Department to Accept a Justice Assistance Grant in the amount of $15,103.

Recommendation: Adopt the Resolution.

Discussion: The Justice Assistance Grant is an on-going federal program that enables qualified law enforcement agencies to purchase necessary equipment for the purpose of maintaining public safety *WITHOUT* the requirement of a local match. OPD's crime stats submitted to the FBI qualify for the award. Monies for this grant will be used to purchase radar units as well as graffiti sensing devices. The only requirement of the grant award is that the City of Oxford agree to accept the award, and provide a narrative explaining how the money will be expended. This resolution authorizes the City Manager to the accept the grant for the purpose of buying the equipment.

Approved By:

	Initial	Date
Department Head:	SDS	5/24/10
City Attorney:		
City Manager:	DAE	5/28/10

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE JUSTICE ASSISTANCE GRANT IN THE AMOUNT OF $15,103.00 ON BEHALF OF THE OXFORD POLICE DEPARTMENT FOR THE PURCHASE OF EQUIPMENT TO MAINTAIN PUBLIC SAFETY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Police Chief recommend the City Manager be authorized to accept the Justice Assistance Grant in the amount of $15,103.00 on behalf of the Oxford Police Department for the purchase of equipment to maintain public safety.

SECTION 2: The City Manager is hereby authorized to accept the Justice Assistance Grant in the amount of $15,103.00 on behalf of the Oxford Police Department for the purchase of equipment to maintain public safety.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: **June 1, 2010**

Account Code #: 126.009.52402

Budgeted Amount: $41,243.00

Service Department
Originating Department

Michael B. Dreisbach, Service Director
Prepared By

May 25, 2010
Date Prepared

Agenda Title: Sidewalk and Handicap Ramp Improvements

Recommendation: Approve

Discussion: The City has $41,243.00 in FY 2009 Community Development Block Grant (CDBG) funds available for additional improvements to public sidewalk and handicap ramps in need of repair or replacement. Staff advertised using CDBG guidelines for the following tentative locations, including alternates, as indicated on the attached "Exhibit A".

Total estimated linear feet of curb / gutter replacements: **873 feet**

Total estimated square feet of sidewalk / ramp replacements: **3,469sq. ft.**

Total new handicap ramps with tactile detection mats: **36**

The City advertised for bids in the *Oxford Press* and *Hamilton Journal* on April 30 and May 7, 2010. Five sealed bids were opened and publicly read on May 13, 2010 with the following results:

Hendy, Inc.	**$ 31,274.25**
Jackson Construction	$ 33,740.95
Miller Construction	$ 44,560.00
Adleta, Inc.	$ 47,705.00
Byrco, Inc.	$ 51,363.85

This work will be performed in advance of street resurfacing work commencing in July 2010. The lowest and best bid was provided by Hendy, Inc. in the amount of $31,274.25. As the contractor has provided line item (unit cost) pricing for this bid, it is Staff's recommendation that Council authorize the City Manager to enter into an agreement with Hendy, Inc. for the full amount of available funding; an amount not to exceed **$41,243.00**. Staff will add additional work to the scope of the agreement to fully utilize the budgeted CDBG funds.

Approved By:		Initial	Date
	Department Head:	MBD	5/25/09
	City Manager:	DRE	5/26/10

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID SUBMITTED BY HENDY, INC. AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HENDY, INC. FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") SIDEWALK AND HANDICAP RAMP IMPROVEMENTS PROJECT AT A COST NOT TO EXCEED $41,243.00 TO FULLY UTILIZE THE BUDGETED CDBG FUNDS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for bids in the *Oxford Press* and *Hamilton Journal* on April 30, 2010 and May 7, 2010. Five (5) sealed bids were opened and publicly read on May 13, 2010. The lowest bid was provided by Hendy, Inc. in the amount of $31,274.25.

SECTION 2: The City Manager and Service Director recommend Council accept the bid of Hendy, Inc. as the lowest and best bid for the CDBG Sidewalk and Handicap Ramp Improvements Project and authorize the City Manager to enter into a contract with Hendy, Inc. for the CDBG Sidewalk and Handicap Ramp Improvements Project for an amount not to exceed $41,243.00 to fully utilize the budgeted CDBG funds.

SECTION 3: Council accepts the recommendation of the City Manager and Service Director and accepts the bid of Hendy, Inc. for the CDBG Sidewalk and Handicap Ramp Improvements Project.

SECTION 4: Council further authorizes the City Manager to enter into a contract with Hendy, Inc. for the CDBG Sidewalk and Handicap Ramp Improvements Project at a cost not to exceed $41,243.00 to fully utilize the budgeted CDBG funds.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

Exhibit A

2010 CDBG Walks and Ramps

revised 4/28/10 - EK

Location	Lin Ft.Curb Removal & Replacement	Sq ft Sidewalk Removal & Replacement	# of Detectable Warning Mats on each Sidewalk Ramp
Emerald Woods & Tollgate			
SW corner	28	90	1
SE corner	27	95	1
Brigid & Emerald Woods			
NE corner	28	40	1
SE corner	27	65	1
Stone Hedge & Emerald Woods			
NW corner	18	40	1
SW corner	22	50	1
Emerald Woods & Glos			
NE corner	10	100	1
SE corner	20	105	1
Erin & Emerald Woods			
NW corner	30	85	2
NE corner	34	165	2
SW corner	30	80	2
SE corner	26	184	2
Erin & Tollgate			
SW corner	0	180	1
SE corner	30	190	2
NE corner	18	32	1
Glos & Erin			
NW corner	53	160	1
SW corner	27	170	1
Brill & Erin			
NE corner	32	100	1
SE corner	27	100	1
Erin & Chestnut			
NE corner	30	120	1
NW corner	38	120	1
Alternates			
Catch Basins			
Erin Dr (1 location)	15		
nerald Woods Dr (4 locations)	56		
French & Glos			
NE corner	20	144	1
NW corner	25	153	1
French & Tollgate			
SW corner	39	168	1
SE corner	43	140	1
Chestnut & Charleston			
SE corner	32	162	2
SW corner	17	96	1
Chestnut & Clover			
NW corner	43	203	2
NE corner	26	132	1

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 1, 2010

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 27, 2010
Date Prepared

Agenda Title: A Resolution appointing Kevin McKeehan as Council Representative to the Self Board.

Recommendation:

Discussion: As requested by Jeffrey Diver, Executive Director, Supports to Encourage Low-Income Families.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	DRE	5/28/10

RESOLUTION NO.

A RESOLUTION APPOINTING KEVIN MCKEEHAN AS COUNCIL REPRESENTATIVE TO THE SUPPORTS TO ENCOURAGE LOW-INCOME FAMILIES (SELF) BOARD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Oxford City Council supports the efforts of the Supports to Encourage Low-Income Families (SELF) Board in helping low-income residents of Butler County to achieve self sufficiency.

SECTION 2: Council therefore appoints Kevin McKeehan as Council representative to the SELF Board for a term expiring January 31, 2011.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

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MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 1, 2010

Jung-Han Chen
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 21, 2010
Date Prepared

Agenda Title: A Resolution to establish an Ad-Hoc Home Occupation/Professional Services Committee for the purpose of reviewing the Home Occupation component of Section 1141.01(C)(2) of the City's Zoning Code.

Recommendation: Approval

Discussion:

Per the request of Councilor Rutherford to establish a citizen committee to review the home occupation section of the City's Zoning Code.

Approved By:

	Initial	Date
Department Head:	JHC	5/21/10
City Attorney:		
City Manager:	DRE	5/28/10

RESOLUTION NO.

A RESOLUTION BY THE COUNCIL OF THE CITY OF OXFORD, OHIO CREATING THE AD-HOC HOME OCCUPATION/PROFESSIONAL SERVICES COMMITTEE FOR THE PURPOSE OF REVIEWING THE HOME OCCUPATION COMPONENT OF SECTION 1141.01(C)(2) OF THE CITY'S ZONING CODE AND ADVISING BOTH CITY COUNCIL AND THE PLANNING COMMISSION ON THE ISSUE OF EXPANDING PROFESSIONAL SERVICE USES PERMITTED WITHIN SPECIFIC AREAS OF RESIDENTIAL DISTRICTS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION I: City Council finds that it would be desirable to create an Ad-Hoc Home Occupation/Professional Services Committee that will review the City's Zoning Code, specifically the Home Use component of Section 1141.01(C)(2), for the purpose of advising City Council and the Planning Commission on the issue of expanding professional service uses permitted within specific areas of residential districts.

SECTION II: City Council hereby creates and establishes the Ad-Hoc Home Occupation/Professional Services Committee for the City of Oxford, Ohio.

SECTION III: The purpose of the Ad-Hoc Home Occupation/Professional Services Committee shall be to (i) review the Home Occupation component of Section 1141.01(C)(2) of the City's Zoning Code in order to determine whether the number of professional service uses permitted within specific areas of residential districts should be increased; (ii) hear the concerns voiced by the City's residents, property owners and business owners; (iii) propose options, alternatives and recommendations for City staff to explore; and (iv) present findings for City Council and the Planning Commission to consider in a timely manner.

SECTION IV: The Ad-Hoc Home Occupation/Professional Services Committee shall consist of seven (7) members, appointed by City Council. Appointment to the Ad-Hoc Home Occupation/Professional Services Committee shall be made by City Council upon motion adopted by an affirmative vote of at least four (4) members of City Council.

The Residential Re-Use Committee shall consist of the following seven (7) individuals: one (1) member of City Council; one (1) representative from the Planning Commission; one (1) representative from the Oxford Chamber of Commerce; four (4) citizens at large. Staff support shall be provided by the City's Community Development Department.

SECTION V: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to Section 121.22 of the Ohio Revised Code.

SECTION VI: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: GREIG RUTHERFORD

PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 1, 2010

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 26, 2010
Date Prepared

Agenda Title: A Resolution authorizing a temporary abatement of the Traffic Code, Section 335.09, Display of License Plates (front plate requirement only), on Thursday, July 29, 2010 through Monday, August 2, 2010.

Recommendation: N/A

Discussion:

As requested by Council Member Harman.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:		

RESOLUTION NO.

A RESOLUTION AUTHORIZING A TEMPORARY ABATEMENT OF THE TRAFFIC CODE, SECTION 335.09, DISPLAY OF LICENSE PLATES (FRONT PLATE REQUIREMENT ONLY), ON THURSDAY, JULY 29, 2010 THROUGH MONDAY, AUGUST 2, 2010.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Police Chief recommends a temporary abatement of the Traffic Code, Section 335.09, Display of License Plates (front plate requirement only), for the duration of the Porsches2Oxford event from Thursday, July 29, 2010 through Monday, August 2, 2010.

SECTION 2: Council having reviewed the recommendation and finding this to be a community event hereby authorizes the City Manager to issue a temporary abatement of the Traffic Code, Section 335.09, Display of License Plates (front plate requirement only).

SECTION 3: The City Manager is hereby authorized to approve a temporary abatement of the Traffic Code, Section 335.09, Display of License Plates (front plate requirement only) for the duration of the Porsches2Oxford event from Thursday, July 29, 2010 through Monday, August 2, 2010.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: JOHN HARMAN

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager | **Economic Development**
Originating Department

Council Meeting Of: June 1, 2010

Account Code No. #: N/A | **Prepared By:** Alan Kyger

Budgeted Amount: N/A | **Date Prepared:** May 27, 2010

Agenda Title: Availability of City of Oxford Water & Sanitary services for 4450 Oxford Trenton Rd. Miami Heritage Technology Park.

Recommendation: Approval

Discussion: Todd and Carol Dockum, developers of the Miami Heritage Technology Park (MHTP), in conjunction with the Oxford Community Improvement Corporation, have applied for a $3,500,000 Ohio Department of Development (ODOD) Job Ready Sites (JRS) grant.

The grant funds will be used to develop the infrastructure for MHTP and to assist in the construction of the first tenant structure.

One part of the infrastructure development is for the construction of a "wetland" system for both stormwater management and the processing of wastewater. $720,000 of the JRS grant funds are allocated for the Wetlands design and construction.

The ODOD JRS evaluation team has requested a back-up plan should the wetlands system not be adequate for this level of development. Should the wetland system not be approved by the ODOD, the $720,000 allocated for design and construction can be re-allocated to design and construction of a traditional sanitary line.

This resolution acknowledges that should MHTP need the City of Oxford water and sanitary services; that the City currently has excess capacity and will permit MHTP to annex into the City in order to access the City of Oxford water and sanitary services.

All expenses incurred in extending service lines and tap fees are the responsibility of MHTP.

Approved By:

	Initial	Date
Department Head:	GK	5-27-10
City Attorney:		
City Manager:	DRE	5/29/10

RESOLUTION NO.______

A RESOLUTION SUPPORTING MIAMI HERITAGE TECHNOLOGY PARK IN THEIR APPLICATION FOR AN OHIO DEPARTMENT OF DEVELOPMENT JOB READY SITES GRANT APPLICATION AND STATING THAT THE CITY OF OXFORD HAS THE CAPACITY TO PROVIDE WATER AND SANITARY SEWER SERVICES TO THE SITE WITH CONDITIONS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Miami Heritage Technology Park project has been endorsed by the Oxford Community Improvement Corporation. Being a university community, the City of Oxford supports and encourages the Miami Heritage Technology Park in the creation of knowledge based jobs in an environmentally friendly campus setting.

SECTION 2: Should the Ohio Department of Development require the Miami Heritage Technology Park to obtain City of Oxford water and sanitary sewer services as a condition in funding the Job Ready Sites application, the City of Oxford will provide those services with the following conditions:

a. The property owner shall annex the subject property into the City of Oxford prior to receiving water and sanitary sewer services.
b. The property owner shall be responsible for extending water and sanitary mains to the site at the sole expense of the property owner.
c. The property owner shall be responsible for all fees associated with connecting to the City of Oxford water and sanitary systems.
d. All utilities shall be constructed in accordance with the City of Oxford's utility specifications manual.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

April 1, 2010

To: **Ms. Loretta Rokey**
Chair
District Public Works Integrating Committee #10
745 Center St, Suite 200
Milford, OH 45150

From: **Todd Dockum**
Director
Miami Heritage Technology Park
4450 Oxford Trenton Road
Oxford Ohio 45056

RE: **Ohio Job Ready Sites (JRS) Program – Miami Heritage Technology Park**

Dear Ms. Rokey,

The Miami Heritage Technology Park (MHTP) is pleased to be working again with the Oxford Community Improvement Program (OCIC) to submit this application for the JRS Program. Along with the OCIC, I wish to thank the Committee for considering this application.

The OCIC, in collaboration with MHTP, submitted this application for the JRS Program's last round in 2008. Out of 57 projects that went forward for final consideration, the MHTP project was ranked 15th. Unfortunately, the Ohio Department of Development (ODoD) only awarded the top 13 projects. However, at that time, the JRS representatives for ODoD strongly encouraged us to reapply in this round as the MHTP project was looked at very favorably.

You will find that little has changed in our application. This is testament to our commitment to the project and our commitment to our foundation tenants which have been the basis of our vision since our zoning approval in 2007; green sustainable development and collaboration with Miami University. In fact, the alignment of our strategy with that of the ODoD has continued to strengthen as we have positioned MHTP as a "center" for energy related initiatives and research (like the Algae Research Center).

While the basics of our application have remained the same, two key differences with this application versus the last round should be highlighted:

1. The MHTP has formed an agreement with Cincinnati Bell Technology Solutions (CBTS) to co-develop and co-market a data center facility in the Park. This collaboration is contingent on MHTP preparing the site for development and financing the construction of the facility. CBTS will manage the facility and lease space to data center tenants. This initiative is part of CBTS's national expansion strategy, and has considerable interest from the State of Ohio's University Network System through OARnet. We will elaborate on this collaboration with CBTS and interest from OARnet later in the application.

2. Relative to this collaboration with CBTS and the construction of a data center facility as the anchor tenant in the Park, this application has included $1 million toward the engineering, design and construction of this first facility. Funding from the JRS program will help keep the cost of financing down so that MHTP can lower its prices to attract those first tenants into the Park. OARnet makes a logical first target as they would greatly appreciate the proximity to Miami University that MHTP provides.

I would like to take this brief opportunity to personally thank the Oxford Community Improvement Corporation for their ongoing support and sponsorship of the MHTP project since early 2008. I thank them for their vision and for understanding the benefit of such a project for the community's economic development, the support of Miami University's research and commercialization strategy and the employment opportunities for students and staff at Miami and their families.

Thank you again for your consideration.

Sincerely,

Todd Dockum

City of Oxford Annexation Policy

The City Council has determined the need for a policy statement on the issue of annexation in the natural service areas of the City's utilities. Over the past 7 months City Council has deliberated over the best regional approach to annexation and has identified 4 categories that need to be considered as annexation issues are brought forward. These categories include a focus on regional issues; type of development; infrastructure needs and capacity and recognition of long range consideration.
Each of these categories has the following sub-categories:

1. Regional Issues
2020 plan for the County
Incorporation of the utility boundary with the Township limits
Involvement of the Township in annexation discussions
Straighten out the corp. limits
Develop a shared vision
Butler County officials' involvement
Work together not opposed to each other
Coordinated process
ID needs within the service area

2. Development
Analyze the number of houses serviced if not calculated on the highest service level
Low impact development
Incentives and disincentives to do what is desired

3. Infrastructure
Utility boundaries
Annex areas contiguous to Corp. limits
Cost of roads
Impact of heavy equipment on roads
Connectivity
Storm water phase II
Lift stations – when, where, who and how
Analysis of capacity benefit charges

4. Long Range
Vision – comprehensive
Access to future development areas
Adequate roads for long range population growth
Open space planning
Growth management and impacts
Open minded
Open process

The Oxford City Council has determined that it is in the regions best interest that all properties outside the corporate limits requesting connection to City infrastructure be required to annex into the City prior to any approvals for said connection. These properties would be required to comply with the City zoning and development review process.

July 18, 2006

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager | **Finance** — **Originating Department**

Council Meeting Of: 6/1 & 6/15

Joe Newlin — **Prepared By**

Account Code No. ________

Budgeted Amount: ________________

5/27/10 — **Date Prepared**

Agenda Title: **Year 2011 Tax Budget submitted to the County**

Recommendation: Approve

Discussion:

This is the annual Tax Budget for the General Fund to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2011's budget. We have prepared this budget with a 0% change from the 2010 Budget except for a few items. General Fund was prepared as follows:

1) **Property Tax Revenue**: Decreased to match Auditor's revised figure

2) **Intergovernmental Revenue:** Included $54,000 Oxford Township EMS payment

3) **Transfer/Advance Revenues:** Reduced transfers by $590,000 (Western Knolls) and advances to only match $150,000 Advance to CDBG Fund

4) **Western Knolls Payment:** Reduced by $590,000

5) **Insurance Premium:** Reduced by $3,325

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 4th.

Approved By:

	Initial	Date
Department Head:	JN	5/27/10
City Manager:	[illegible]	5/28/10

ORDINANCE NO.__________________

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2011 AND DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY AUDITOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The year 2011 tax budget, attached hereto as Attachment A for the City of Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

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MAYOR

ADOPTED:______________________

ATTEST: ______________________

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CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

City or Village of **Oxford**

Butler County, Ohio

(Date) **June 15** , **2010**
Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2011, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied: **Inside 10 Mill Limit Budget Year**	**Outside 10 Mill Limit Budget Year**
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,093,639				
SPECIAL REVENUE FUNDS					
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	**1,093,639**	**0**	**0**	**0**	**0**

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I

DESCRIPTION (1)	For 2008 Actual (2)	For 2009 Actual (3)	Current Year Estimated for 2010 (4)	Budget Year Estimated for 2011 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	963,256.00	1,100,125.00	1,178,033.00	1,093,639.00
Tangible Personal Property Tax	38,156.00	46,842.00	-	-
Municipal Income Tax	7,100,077.00	7,063,680.00	6,944,190.51	6,944,190.00
Other Local Taxes	174,303.00	170,727.00	168,000.00	168,000.00
Total Local Taxes	8,275,792.00	8,381,374.00	8,290,223.51	8,205,829.00
Intergovernmental Revenues				
State Shared Taxes and Permits	91,305.00	80,609.00	76,239.00	76,239.00
Local Government	739,711.00	634,318.00	621,486.00	621,486.00
Estate Tax	658,541.00	271,443.00	25,927.00	25,927.00
Cigarette Tax	563.00	711.00	600.00	600.00
License Tax	-	-	-	-
Liquor and Beer Permits	60,152.00	39,743.00	30,000.00	30,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	1,550,272.00	1,026,824.00	754,252.00	754,252.00
Federal Grants or Aid	-	20,231.00	8,000.00	8,000.00
State Grants or Aid	27,940.00	24,844.00	19,167.00	19,167.00
Other Grants or Aid	109,111.00	59,315.00	83,200.00	83,200.00
Total Intergovernmental Revenues	1,687,323.00	1,131,214.00	864,619.00	864,619.00
Special Assessments	-	-	-	-
Charges for Services	664,880.00	769,441.00	706,720.00	706,720.00
Fines, Licenses, and Permits	639,844.00	618,523.00	618,100.00	618,100.00
Miscellaneous	926,534.00	481,871.00	231,963.00	231,963.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	1,662,812.00	788,271.00	725,928.00	135,928.00
Advances	22,476.00	327,448.00	943,494.00	150,000.00
Other Sources				
TOTAL REVENUES	13,879,661.00	12,498,142.00	12,381,047.51	10,913,159.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I

DESCRIPTION (1)	For 2008 Actual (2)	For 2009 Actual (3)	Current Year Estimated for 2010 (4)	Budget Year Estimated for 2011 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,209,145.00	4,417,154.00	5,093,546.00	5,093,546.00
Travel Transportation	-	-	-	-
Contractual Services	597,684.00	710,987.00	781,758.00	781,758.00
Supplies and Materials	-	-	-	-
Capital Outlay	268.00	7,218.00	-	-
Total Security of Persons and Property	4,807,097.00	5,135,359.00	5,875,304.00	5,875,304.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	288,470.00	191,009.00	123,958.00	123,379.00
Supplies and Materials	-	-	-	-
Capital Outlay	4,348.00	-	-	-
Total Public Health Services	292,818.00	191,009.00	123,958.00	123,379.00
Leisure Time Activities				
Personal Services	852,023.00	917,017.00	936,936.00	936,936.00
Travel Transportation	-	-	-	-
Contractual Services	391,254.00	394,515.00	392,731.00	392,731.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,243,277.00	1,311,532.00	1,329,667.00	1,329,667.00
Community Environment				
Personal Services	402,536.00	460,071.00	474,794.00	474,794.00
Travel Transportation	-	-	-	-
Contractual Services	324,465.00	344,080.00	368,263.00	368,263.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	727,001.00	804,151.00	843,057.00	843,057.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND EXHIBIT I
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2008 Actual (2)	For 2009 Actual (3)	Current Year Estimated for 2010 (4)	Budget Year Estimated for 2011 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	851,732.00	875,037.00	820,787.00	820,787.00
Travel Transportation	-	-	-	-
Contractual Services	2,596,679.00	1,390,028.00	1,497,040.00	888,352.00
Supplies and Materials	-	-	-	-
Capital Outlay	3,000.00	-	-	-
Total General Government	3,451,411.00	2,265,065.00	2,317,827.00	1,709,139.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	3,554,456.00	1,736,768.00	1,320,430.00	1,320,830.00
Advances	646,280.00	112,670.00	942,996.00	150,000.00
Contingencies	15,682.00	-	78,000.00	78,000.00
Other Uses of Funds				
Total Other Uses of Funds	4,216,418.00	1,849,438.00	2,341,426.00	1,548,830.00
TOTAL EXPENDITURES	14,738,022.00	11,556,554.00	12,831,239.00	11,429,376.00
Revenues over/(under) Expenditures	(858,361.00)	941,588.00	(450,191.49)	(516,217.00)
Beginning Cash Balance	5,855,274.96	4,996,913.96	6,348,291.12	5,898,099.63
Ending Cash Fund Balance	4,996,913.96	5,938,501.96	5,898,099.63	5,381,882.63
Rounding	(0.01)	(3.28)		
Outstanding Advances to be repaid	773,803.98	559,026.00	-	-
Estimated Encumbrances (outstanding at year end)	274,055.25	149,233.56	-	-
Estimated Ending Unencumbered Fund Balance	5,496,662.68	6,348,291.12	5,898,099.63	5,381,882.63

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2011	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2011
GOVERNMENTAL:							
SPECIAL SERVICE:							
Street	157,247.67	756,469.00	913,716.67	600,851.00	167,000.00	767,851.00	145,865.67
State Highway Improvement	19,108.93	21,545.00	40,653.93		25,000.00	25,000.00	15,653.93
Community Development Block Grant	0.00	150,000.00	150,000.00		150,000.00	150,000.00	0.00
Community Development Block Loan	89,073.80	50,000.00	139,073.80		89,073.80	89,073.80	50,000.00
Parking Meter	984,533.97	685,152.00	1,669,685.97	391,305.00	293,531.00	684,836.00	984,849.97
Life Squad	13,405.29	8,124.00	21,529.29		6,000.00	6,000.00	15,529.29
Affordable Housing Trust	476.89		476.89			0.00	476.89
Law Enforcement Trust	91,172.36	59,422.00	150,594.36	79,000.00	15,500.00	94,500.00	56,094.36
Enforcement & Education	56,381.59	22,714.00	79,095.59		13,800.00	13,800.00	65,295.59
FEMA Grant	1,840.63		1,840.63			0.00	1,840.63
TOTAL SPECIAL REVENUE FUNDS	1,413,241.13	1,753,426.00	3,166,667.13	1,071,156.00	759,904.80	1,831,060.80	1,335,606.33

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2011	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2011
DEBT SERVICE FUNDS							
1999 Parks Imp.Bond Debt Service	0.00	312,150.00	312,150.00		312,150.00	312,150.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	312,150.00	312,150.00	0.00	312,150.00	312,150.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	307,419.79	71,023.00	378,442.79		71,023.00	71,023.00	307,419.79
Capital Improvement	531,430.96	617,657.00	1,149,087.96		617,657.00	617,657.00	531,430.96
Parking Lot Improvement	6,654.99	37,500.00	44,154.99		37,500.00	37,500.00	6,654.99
TOTAL CAPITAL PROJECTS	845,505.74	726,180.00	1,571,685.74		726,180.00	726,180.00	845,505.74
Special Assessment	34,187.68		34,187.68		34,187.68	34,187.68	0.00
TOTAL SPECIAL ASSESSMENT	34,187.68	0.00	34,187.68	0.00	34,187.68	34,187.68	0.00

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2011	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2011
PROPRIETARY:							
ENTERPRISE FUNDS							
Water Bond Debt Service Fund	0.00	921,150.00	921,150.00		921,150.00	921,150.00	0.00
Water Capital Equipment Fund	104,648.64	85,000.00	189,648.64		85,000.00	85,000.00	104,648.64
Water Operating Fund	2,138,584.47	2,708,705.00	4,847,289.47	1,148,714.00	1,745,520.00	2,894,234.00	1,953,055.47
Water Improvement Fund	2,002,882.00	100,000.00	2,102,882.00		100,000.00	100,000.00	2,002,882.00
Water Capital Benefit Fund NE	161,895.87		161,895.87			0.00	161,895.87
Water Capital Benefit Fund NW	211,273.87		211,273.87			0.00	211,273.87
Water Capital Benefit Fund SE	254,883.81		254,883.81			0.00	254,883.81
Water Capital Benefit Fund SW	125,794.56		125,794.56			0.00	125,794.56
Sewer Capital Equipment Fund	593,037.02	170,000.00	763,037.02		170,000.00	170,000.00	593,037.02
Sewer Operating Fund	1,917,351.41	3,057,476.00	4,974,827.41	1,334,976.00	1,718,005.00	3,052,981.00	1,921,846.41
Sewer Improvement Fund	3,388,054.69	200,000.00	3,588,054.69		200,000.00	200,000.00	3,388,054.69
Sewer Capital Benefit Fund NE	151,956.60		151,956.60			0.00	151,956.60
Sewer Capital Benefit Fund NW	218,020.26		218,020.26			0.00	218,020.26
Sewer Capital Benefit Fund SE	149,632.78		149,632.78			0.00	149,632.78
Sewer Capital Benefit Fund SW	146,520.05		146,520.05			0.00	146,520.05
Refuse Fund	1,338,280.82	1,875,405.00	3,213,685.82	124,747.00	1,704,623.00	1,829,370.00	1,384,315.82
Stormwater Utility Fund	2,521.19	20,000.00	22,521.19		20,000.00	20,000.00	2,521.19
Landfill Post-Closure Fund	1,461,777.30	30,000.00	1,491,777.30		198,500.00	198,500.00	1,293,277.30
TOTAL ENTERPRISE FUNDS	14,367,115.34	9,167,736.00	23,534,851.34	2,608,437.00	6,862,798.00	9,471,235.00	14,063,616.34

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2011	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2011
INTERNAL SERVICE FUNDS							
Internal Service Fund	46,895.88	269,636.00	316,531.88		269,011.00	269,011.00	47,520.88
Employee Benefits Fund	435,436.15	1,451,015.00	1,886,451.15		1,453,700.00	1,453,700.00	432,751.15
TOTAL INTERNAL SERVICE FUNDS	482,332.03	1,720,651.00	2,202,983.03	0.00	1,722,711.00	1,722,711.00	480,272.03
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	153.55	3,000.00	3,153.55		3,000.00	3,000.00	153.55
Hotel Tax Agency Fund	1,363.71	168,000.00	169,363.71		168,000.00	168,000.00	1,363.71
Oxford Natural Gas Refund Agency Fund	2,806.80	35.00	2,841.80		150.00	150.00	2,691.80
TOTAL TRUST AND AGENCY FUNDS	4,324.06	171,035.00	175,359.06	0.00	171,150.00	171,150.00	4,209.06
TOTAL FOR MEMORANDUM ONLY	**17,146,705.98**	**13,851,178.00**	**30,997,883.98**	**3,679,593.00**	**10,589,081.48**	**14,268,674.48**	**16,729,209.50**

EXHIBIT III

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2011	BUDGET YEAR Amount Required for Principal and Interest 1/1/2011 to 12/31/2011	BUDGET YEAR Amount Receivable from Other Sources to Meet Debt Payments 1/1/2011 to 12/31/2011
Payable from Bond Retirement Funds:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
INSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
Park Improvement Refunding Bonds	N/A	6/23/2009	12/1/2019	Ordinance	Serial	2.00 - 3.75%	2,595,000.00	312,150.00	0.00
2002 Refunding Water Bonds	N/A	11/15/2002	12/1/2014	Ordinance	Serial	1.75 - 3.90%	3,360,000.00	921,150.00	921,150.00
TOTAL							5,955,000.00	1,233,300.00	921,150.00
OUTSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX
TOTAL									

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to City Manager		Finance Originating Department
Council Meeting Of :	6/1/2010	
Account Code No. :	see below	Joe Newlin Prepared By
Budgeted Amount :		5/20/2010 Date Prepared

Agenda Title:	**2010 Supplemental Budget #5**
Recommendation:	**Approve**

Issue 1

Inheritance Tax reimbursement to Oxford Township revenue sharing for Knolls.
Correction of transposition on ordinance 3115
Action Needed:

Revenue Side

General 110	25,926.51	Receipt from County
General 110	(578.40)	Increase in appropriation to pay Oxford Township
General 110	(329.90)	Increase in appropriation to pay Auditor/Treasurer Fees
General 110	(1,857.74)	Increase in appropriation for prior year's reimbursement

Expense Side

General 110	578.40	Increase in appropriation to pay Oxford Township
General 110	329.90	Increase in appropriation to pay Auditor/Treasurer Fees
General 110	1,857.74	Increase in appropriation for prior year's reimbursement
General 110	(25,926.51)	Receipt from County

Net Effect on Fund Balance/(s) -
Increase/(Decrease)

Issue 2

2010 Budget Amounts	2,000.00	Unemployment Benefits
	8,000.00	Police Education Reimbursement

Action Needed:

Revenue Side

- N/A

Expense Side

General 110	12,000.00	Increase in appropriation to pay Unemployment Insurance
General 110	4,500.00	Increase in appropriation to pay Police Education Reimbursement

Net Effect on Fund Balance/(s) Increase/(Decrease) (16,500.00)

Issue 3

$3,363.71 balance carry over from 2009 in Hotel Tax Fund suggesting to use part of it to Audit Hotels.

Action Needed:

Revenue Side

\- N/A

Expense Side

Hotel Tax 120	2,000.00	Increase in appropriation to pay for Audit Expense

Net Effect on Fund Balance/(s) Increase/(Decrease) (2,000.00)

Total
Net Effect on Fund Balance/(s) Increase/(Decrease) (18,500.00)

Breakdown by Fund

General 110	(16,500.00)
Hotel Tax 120	(2,000.00)

Net Effect on Fund Balance/(s) Increase/(Decrease) (18,500.00)

Approved By:		Initials / Date
	Department Head:	[signature] / 5/20/10
	City Manager:	DNE / 5/25/10

F:\General Accounting\2010\Ordinances\Supplementals\Staff Report SB 5

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3089. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2010.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The following increase/(decrease)in estimated revenues be made:

GENERAL FUND 110	(578.40)
GENERAL FUND 110	(329.90)
GENERAL FUND 110	(1,857.74)
GENERAL FUND 110	25,926.51

SECTION 2: The following increase/(decrease)in appropriations from unencumbered balances be made:

GENERAL FUND 110	(25,926.51)
GENERAL FUND 110	578.40
GENERAL FUND 110	329.90
GENERAL FUND 110	1,857.74
GENERAL FUND 110	12,000.00
GENERAL FUND 110	4,500.00
HOTEL & CONVENTION TAX FUND 120	2,000.00

SECTION 3: In all other respects, Ordinance No. 3089 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

____
MAYOR

ADOPTED: ______________

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)