



Agenda

Oxford City Council

Court House

TUESDAY, JUNE 3, 2014

EXECUTIVE SESSION

None.

1. Roll Call. Kevin McKeehan, Mayor; Kate Rousmaniere, Vice-Mayor; Mike Smith; Bob Blackburn; Steve Snyder; Richard Keebler; Edna Southard

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Proclamation - "Charlie Coles Day"



Proclamation

B. Notice to Legislative Authority - Transfer from Stadium Club of Oxford Inc. DBA Stadium Club 16 S. Poplar Street and Patio Oxford, Ohio 45056 to Poplar 16 LLC 16 S. Poplar Street and Patio Oxford, Ohio 45056.



Notice

C. Notice to Legislative Authority - Transfer from First Round Draft Inc. DBA O Pub 10 West Park Place First Floor Oxford, Ohio 45056 to LFT Inc. DBA Left Field Tavern 12 W. Park Place Oxford, Ohio 45056.



Notice

D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the May 20, 2014 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

B. Report regarding the May 14, 2014 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)



Report

C. Report regarding the May 21, 2014 Historic and Architectural Preservation Commission Special Meeting. (Jung-Han Chen, Community Development Director)



Report

5. Resolutions.

1. A Resolution of Council accepting the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto and referring the petition to the Oxford Planning Commission for recommendations to City Council. (Jung-Han Chen, Community Development Director).



Staff Report/Resolution

2. A Resolution authorizing the City Manager to enter into the updated Hazardous Materials Mutual Aid Agreement with other political subdivisions in Butler County. (Doug Elliott, City Manager).



Staff Report/Resolution

6. Ordinances.

A. First Reading.

1. An Ordinance Authorizing The Tax Budget For The Year 2015 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)



Staff Report/Ordinance

B. Second Reading.

1. An Ordinance Amending Ordinance No. 3249. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2014. (Joe Newlin, Finance Director)



Staff Report/Ordinance

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

- B. Future Meetings. (Note: Meetings will be held at the Court House unless otherwise indicated.)

WED - June 4 Historical and Architectural Preservation Commission Meeting 6:00 p.m.

WED - June 4 Environmental Commission Meeting 7:00 p.m. Municipal Building

TUES - June 10 Planning Commission Meeting 7:30 p.m.

MON - June 16 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - June 17 City Council Meeting 7:30 p.m.

WED - June 18 Board of Zoning Appeals Meeting 7:30 p.m.

WED - June 25 Civil Service Commission Meeting 7:00 p.m.

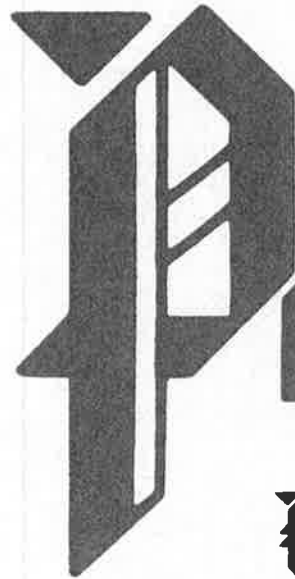
FRI - June 27 Community Improvement Corporation Meeting 12:00 p.m. LCNB

TUES- July 1 City Council Meeting 7:30 p.m.

WED - July 2 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - July 2 Environmental Commission Meeting 7:00 p.m. Municipal Building
FRI - July 4 Holiday - City Offices Closed
TUES - July 8 Planning Commission Meeting 7:30 p.m.
TUES - July 15 City Council Meeting 7:30 p.m.
WED - July 16 Board of Zoning Appeals Meeting 7:30 p.m.
THUR- July 17 Recreation Board Meeting 4:00 p.m. Senior Citizens Center
MON - July 21 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building
WED - July 23 Civil Service Commission Meeting 6:00 p.m.
FRI - July 25 Community Improvement Corporation Meeting 12:00 p.m. LCNB

8. Adjourn.



Office of the Mayor

Proclamation

Whereas:

former Miami University men's basketball coach and 1965 alumnus, Charlie Coles, truly embodied the essence of a person who cared very deeply for Miami University and the community through his unselfish and continuous efforts to improve them; and

WHEREAS, Charlie Coles began his college head coaching career at Central Michigan for six seasons and spent two seasons as an assistant coach at Miami University before being named head coach in 1996; and

WHEREAS, Charlie Coles went on to serve 16 seasons as head coach, and was Miami's all time leader in wins with a 263-224 career record, and finished his career tied for second among MAC coaches for career coaching wins with a record of 355-308; and

WHEREAS, a cherished member of the basketball community, Coach Coles will always be remembered for his witty press conferences, and sideline banter in addition to the legacy of his playing and coaching career; and

WHEREAS, Charlie Coles was a huge supporter of the City of Oxford, he lived here, attended church here, supported many local charities, and was known for saying that living in Oxford was like being on vacation 365 days a year; and

WHEREAS, Charlie Coles, for many years, gave of his personal time and energy to serve the Oxford community and should be remembered for his many contributions, tireless dedication and valuable service; and

WHEREAS, Charlie earned the respect and admiration of his family, friends, and people from all walks of life.

NOW, THEREFORE, I, Kevin D. McKeegan, Mayor of the City of Oxford, Ohio, do hereby proclaim June 7, 2014 as:

'CHARLIE COLES DAY'

in the City of Oxford in recognition of his contributions to the university and to the community and in recognition of his countless successes both on and off of the basketball court.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 3rd day of June 2014.




KEVIN D. MCKEEHAN, MAYOR

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 3, 2014

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

May 27, 2014
Date Prepared

Agenda Title: Legislative Authority Notice - Transfer from Stadium Club of Oxford Inc. DBA Stadium Club 16 S. Poplar Street & Patio Oxford, Ohio 45056 to Poplar 16 LLC 16 S. Poplar Street & Patio Oxford, Ohio 45056.

Recommendation: N/A

Discussion:

The permit is for:

- D1 - Beer only for on premises consumption or in sealed containers for carryout.
- D2 - Wine and mixes beverages for on premises consumption or in sealed containers for carryout.
- D3 - Spirituous liquor for on premises consumption only until 1:00 a.m.
- D3A - Extend issued permit privileges until 2:30 a.m.
- D6 - Sale of intoxicating liquor on Sunday between the hours of 10:00 a.m. or 11:00 a.m. and midnight.

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:
City Manager:

[Signature] 5/30/14

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7020553		TRFO	POPLAR 16 LLC 16 S POPLAR ST & PATIO OXFORD OHIO 45056 RECEIVED 16 City of Oxford
PERMIT NUMBER		TYPE	
06	01	2012	
ISSUE DATE			
05	14	2014	
FILING DATE			
D1 D2 D3 D3A D6			
PERMIT CLASSES			
09	088	A	F12005
TAX DISTRICT		RECEIPT NO.	

FROM 05/16/2014

8478606			STADIUM CLUB OF OXFORD INC DBA STADIUM CLUB 16 S POPLAR ST & PATIO OXFORD OHIO 45056
PERMIT NUMBER		TYPE	
06	01	2012	
ISSUE DATE			
05	14	2014	
FILING DATE			
D1 D2 D3 D3A D6			
PERMIT CLASSES			
09	088		
TAX DISTRICT		RECEIPT NO.	



MAILED 05/16/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/16/2014

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A TRFO 7020553**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

LLC / PARTNERSHIP CROSS REFERENCE
DISPLAY

PGECC

7020553 PERMIT NBR
POPLAR 16 LLC
16 S POPLAR ST & PATIO
OXFORD OHIO 45056

BENJAMIN W FEDERBUSH

05/14/2014 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

09 BUTLER	088 OXFORD			POPULATION	21,351
CLASS	RATIO	PERMIT QUOTA	PERMITS ISSUED	PERMITS AVAILABLE	APPLICATIONS ON FILE
C1	1,000	22	20	2	0
C2	1,000	22	21	1	0
D1	2,000	11	11	0	0
D2	2,000	11	12	1-	4
D3	2,000	11	11	0	0
D3A	0	0	8	7	0
D4	2,000	11	1	10	0
D5	2,000	11	12	1-	3

Ohio Division of Liquor Control 5/27/14

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 3, 2014

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

May 27, 2014

Date Prepared

Agenda Title: Legislative Authority Notice - Transfer from First Round Draft Inc. DBA O Pub 10 W. Park Place First Floor Oxford, Ohio 45056 to LFT Inc. DBA Left Field Tavern 12 W. Park Place Oxford, Ohio 45056.

Recommendation: N/A

Discussion:

The permit is for:

D5 - Spirituous Liquor for on premises consumption only, beer, wine, and mixed beverages for on premises, or off premises in original sealed containers, until 2:30 a.m.

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:
City Manager:

 5/20/14

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

5243096		TFOL		LFT INC DBA LEFT FIELD TAVERN 12 W PARK PLACE OXFORD OH 45056
PERMIT NUMBER		TYPE		
06	01	2013		
ISSUE DATE				
05	21	2014		
FILING DATE				
D5				
PERMIT CLASSES				
09	088	A	F12023	
TAX DISTRICT		RECEIPT NO.		

FROM 05/23/2014 SAFEKEEPING

2739476				FIRST ROUND DRAFT INC DBA O PUB 10 W PARK PL 1ST FL OXFORD OHIO 45056
PERMIT NUMBER		TYPE		
06	01	2013		
ISSUE DATE				
05	21	2014		
FILING DATE				
D5				
PERMIT CLASSES				
09	088			
TAX DISTRICT		RECEIPT NO.		

RECEIVED

MAY 27
City of Oxford



MAILED 05/23/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/23/2014

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TFOL 5243096

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY

☐ NEW ☒ TRANSFER ☐ REN

PERMIT #

5240196

OHIO DEPARTMENT OF COMMERCE

DIVISION OF LIQUOR CONTROL

6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005

Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr



OFFICER/ SHAREHOLDERS DISCLOSURE FORM

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation LIFT, Inc.	DBA Name Left Field Tavern
Permit Premises Address 12 West Park Place	City, State Oxford, Ohio Zip Code 45056
Township, if in Unincorporated Area	Tax Identification No. (TIN) 35-2506610
Email Address:	

SECTION B.

1. Is stock publicly traded? ☐ YES ☒ NO
If "YES", indicate exchange _____ & Do NOT complete SECTION D.

2. Does any stockholder own 5% or more shares? If YES, complete SECTION D. ☒ YES ☐ NO

3. Total Number of shares issued 100

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCIA AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DL44191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO None		
2) President Theodore Wood		
3) Vice-President None		
4) Secretary None		
5) Treasurer None		

SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCIA AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DL44191. If none, please indicate by writing "NONE".

1) Stockholder's Name Theodore Wood	Social Security No. (if individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE) 100
Residence Address	Tax Identification No. (if applicable)	
City and State	Telephone No.	
Zip Code	Date of Birth	
2) Stockholder's Name	Social Security No. (if individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address	Tax Identification No. (if applicable)	
City and State	Telephone No.	
Zip Code	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO,

COUNTY ss

I, Theodore Wood, being first duly sworn, according to law, deposes and says that he/she is (Title) President

of LIFT, Inc., a corporation duly authorized by law to do business in the State of Ohio, and that the foregoing affidavit are true.

(Print Name and Corporate Title)

Theodore L. Wood President

Subscribed in my presence this 15th day of May

2014

(Notary Public)

(Notary Expiration)

March 21, 2017

EOB/ADA SERVICE PROVIDER

FOR TTY USERS DIAL 1-800-750-0750

Rev. 6/2013



09 BUTLER	088 OXFORD			POPULATION	21,351
CLASS	RATIO	PERMIT QUOTA	PERMITS ISSUED	PERMITS AVAILABLE	APPLICATIONS ON FILE
C1	1,000	22	20	2	0
C2	1,000	22	21	1	0
D1	2,000	11	11	0	0
D2	2,000	11	12	1-	4
D3	2,000	11	11	0	0
D3A	0	0	8	7	0
D4	2,000	11	1	10	0
D5	2,000	11	12	1-	3

Ohio Division of Liquor Control 5/27/14

A Regular meeting of the Oxford City Council was called to order by Mayor Kevin McKeehan on Tuesday, May 20, 2014 at 7:15 p.m. Those members present were Bob Blackburn, Richard Keebler, Kate Rousmaniere, Mike Smith, Steve Snyder and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Ms. Gail Brahier, Parks and Recreation Director, Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Ms. Amy Blankenship, Assistant Law Director and Ms. Kim Newton, Assistant to the City Manager

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G) (3) and (4) for the purpose of discussing pending litigation and collective bargaining. Mr. Smith seconded. The motion passed by the following roll call:

AYE: Mr. Keebler, Ms. Rousmaniere, Mr. Smith, Mr. Snyder, Ms. Southard, Mr. Blackburn, Mayor McKeehan (7)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Blackburn moved to return from Executive Session at 7:30 p.m. Mr. Snyder seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor McKeehan requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Keebler moved to approve the agenda. Mr. Snyder seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

RECOGNITION

K-9 UNIT "DOVER"

Chief Holzworth thanked Council for devoting some of their time this evening to recognize Sergeant King and Dover. Chief Holzworth advised Dover was acquired by the Oxford Police Department in 2005 and began his career after training in May of 2006. Chief Holzworth noted from 2006 until his retirement last month, Dover had 616 K-9 usages. Chief Holzworth advised 321 of those usages lead to some form of narcotics retrieval, arrest or prosecution and that was 50.5% of Dover's activity.

Chief Holzworth shared several stories from Dover's career including tracking and locating suspects and tracking and locating missing persons. Chief Holzworth noted Dover was officially retired and he had a wonderful career. Chief Holzworth advised Dover placed in the regional trials for Ohio, Indiana and Kentucky and he was in the top ten in several certifications with 30-50 dogs competing. Chief Holzworth noted this was a champion team that was supervised by Lieutenant Horvath.

Lieutenant Horvath presented a plaque to commemorate Dover's service which read 'Presented To Oxford Police K-9 Dover By Your Fellow Officers And The Citizens Of Oxford In Appreciations Of 9 Years Of Dedicated Service 2005-2014'.

Sergeant King thanked City Council for the opportunity to work with Dover during the last 9 years noting this was one of the greatest jobs in the world. Sergeant King also thanked Lieutenant Horvath and Chief Holzworth for their support.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

MINUTES

Minutes of the May 6, 2014 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the May 7, 2014 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the May 7, 2014 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Mr. Keebler moved to approve the consent agenda. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION **ALUMNI EVENT**

A Resolution No. 4831 authorizing the City Manager to permit the Miami University Alumni Association to hold an Alumni Weekend 2014 event to include the sale of beer and wine from 6:00 p.m. to 10:00 p.m. on Friday, June 20, 2014 in the Uptown Parks. (Doug Elliott, City Manager)

Mr. Elliott advised Council had approved this request for the last 3 years and Mark Macechko from Miami University was in attendance to make some comments.

Mr. Mark Macechko, Associate Director, Miami University, Alumni Association, noted the Alumni Association had done different things each year to bring more attention to this event and last year folks from the Registration & Housing Headquarters moved Uptown for part of the evening which was very successful. Mr. Macechko advised that happen again this year so the alumni could come directly Uptown instead of checking in at Goggin first. Mr. Macechko referred to the map on page 20 of the agenda and pointed out some differences in the set-up from past years which the Alumni Association felt would make the event more welcoming for the alumni as well as the general public. Mr. Macechko noted the alumni came back not only because of Miami but because they had a special tie to Uptown Oxford and it made sense to have part of Alumni Weekend take place Uptown. Mr. Macechko thanked Council for working with Miami each year to make this event successful.

Ms. Rousmaniere inquired if the attendance increased each year and Mr. Macechko advised the Alumni Association saw an increase last year over the previous year.

Mr. Blackburn inquired what band would play and Mr. Macechko advised it would be the SunBurners.

Mayor McKeehan inquired how the feedback from the alumni was and Mr. Macechko advised it had been positive.

Mr. Keebler noted this was a good event and there had never been any problems.

Ms. Southard inquired how much the cleanup would cost the City. Mr. Macechko advised the Alumni Association took care of tearing down the event and cleaning up as much as they could. Mr. Elliott noted the City's fees for this event were shown on page 24 of the agenda.

Mr. Snyder moved to adopt Resolution No. 4831. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
AGREEMENT WITH
BILL AND NANCY COLWELL

A Resolution No. 4832 authorizing the City Manager to enter into an agreement with Bill D. Colwell and Nancy S. Colwell for the City of Oxford to take title to the property located at 18 Gardenia Drive; Oxford, Ohio. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised a little over 10 years ago Silverleaf Meadows Subdivision, Phase One was approved by Council and much of the infrastructure had been completed but the surface course of asphalt had not been installed. Mr. Dreisbach noted the City received several complaints from property owners who would like the street to be completed. Mr. Dreisbach advised staff asked the developer to install the surface course of asphalt and he stated he was not financially able to do so. Mr. Dreisbach noted staff agreed pending Council's approval to accept a lot on the northeast corner of Apricot Lane and Gardenia Drive valued at \$26,550.00.

Mr. Dreisbach advised staff was asking Council to accept the lot so it could be sold and the City could recoup the cost for installing the surface course of asphalt. Mr. Dreisbach noted staff estimated the street improvements would cost \$25,000.

Mayor McKeehan inquired if there were any comments from the public and there were none.

Mr. Keebler noted the developer had not done his job and referred to the staff report on page 26 of the agenda and inquired why the City would give any remaining proceeds from the sale of the lot to the developer. Mr. Snyder had the same question. Mr. Elliott advised that was part of the agreement made with the developer and staff was focused on a resolution for the residents. Mr. Snyder noted the cost may be more than \$25,000 and inquired if the City would pay the difference. Mr. Keebler inquired what would happen if the lot sold for \$20,000. Mr. Snyder applauded the efforts to get the situation resolved noting the residents had suffered for 10 years. Mr. Snyder inquired if the City had a performance bond at the beginning of the project. Mr. Elliott advised there was not a bond and he did not know the story behind it as he was not here at the time. Mr. Keebler noted normally a lot was given as bond. Mr. Dreisbach advised staff examined other subdivisions and this was the only exposure the City had that was not bonded. Mr. Dreisbach noted this subdivision was from an era when the City accepted property bonds but by today's standards a letter of credit or a surety bond was required. Mr. Dreisbach advised the street manager's estimates were very tight and he was confident the City's costs would be under the number he gave Council noting it would be a matter of what the lot sold for. Mr. Snyder advised if the City sold the lot for more than the costs to do the improvements he hoped the City would be slow in paying the developer. Mr. Keebler stated the City should recoup all costs including staff and attorney time. Mr. Dreisbach advised all costs would be included prior to making a payment to the developer. Mayor McKeehan noted this situation highlighted the importance of the City obtaining bonds. Mayor McKeehan applauded staff for their efforts to get residents some reparation and for getting them in a better situation. Mr. Snyder noted he would vote in favor of the Resolution for that reason.

Ms. Rousmaniere moved to adopt Resolution No. 4832. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
CONTRACT WITH
BRACKNEY, INC.

A Resolution No. 4833 accepting the bid submitted by Brackney, Inc. and authorizing the City Manager to enter into a contract with Brackney, Inc. for the Chestnut Street sanitary sewer and water main upgrade project at a cost of \$271,720.00 plus a contingency amount of ten percent (10%) of the contract price or \$27,172.00 for a total cost not to exceed \$298,892.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised with the redevelopment of the former Wal-Mart site (419 S. Locust Street) the sanitary infrastructure that would serve that area was not adequate. Mr. Dreisbach noted Council approved a development agreement to make that project proceed whereby the developer shall pay the City \$125,000 towards the cost of the project.

Mr. Dreisbach advised there was a bottleneck under the railroad tracks on Chestnut Street that would impede the sanitary flow. Mr. Dreisbach noted the plans were approved by the railroad and by the Ohio EPA and the City was ready to proceed. Mr. Dreisbach advised the City advertised for bids to correct the bottleneck and sanitary sewer would be installed from Main Street to just shy of Ardmore and the City would end up with 18" sewer under the railroad track. Mr. Dreisbach noted a new 12" water main would also be installed for future use. Mr. Dreisbach advised Brackney, Inc. was the lowest bidder and noted Brackney Inc. had done good quality work for the City in the past. Mr. Dreisbach advised Chestnut Street east of Main Street would be closed from June 4, 2014 until July 18, 2014.

Mayor McKeehan inquired if there were any comments from the public and there were none.

Ms. Rousmaniere inquired why more residents on Locust Street involved changing a sewer pipe. Mr. Dreisbach advised the pipe functioned under current conditions but with the additional load once all the beds were filled at the new development the pipe would no longer be adequate.

Mr. Snyder moved to adopt Resolution No. 4833. Ms. Rousmaniere seconded. The motion passed 7-0-0.

RESOLUTION **POLICE OFFICER'S CONTRACT**

A Resolution No. 4834 approving the contract between the City of Oxford, Ohio and the Oxford Police Officers, Fraternal Order of Police, Lodge 38 and authorizing the City Manager and the City Law Director to sign the contract on behalf of the City. (Doug Elliott, City Manager)

Mr. Elliott advised the City had three unions within the Police Division and negotiations took place for the supervisory union which had 8 officers and the patrol union which had 16 fulltime officers. Mr. Elliott noted agreements were reached with both unions through mediation and the tentative agreement he was recommending this evening was for three years for both contracts. Mr. Elliott advised the agreements included a 2% wage increase for each year of the three year contract, an increase in the employee's share of health insurance premiums to 15% if the fund balance fell below a certain level and an increase of \$100 in the uniform allowance. Mr. Elliott recommended that Council approve both contracts this evening.

Mayor McKeehan inquired if there were any comments from the public and there were none.

Ms. Rousmaniere inquired for clarification if the 2% wage increase was for each year of the three year contract and Mr. Elliott advised yes.

Mr. Keebler noted he felt it was a fair settlement and it was in line with what other employees had been provided this year and in light of the economy.

Mr. Keebler moved to adopt Resolution No. 4834. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
SGT. & LT. CONTRACT

A Resolution No. 4835 approving the contract between the City of Oxford, Ohio and the Oxford Police Sergeants and Lieutenants, Fraternal Order of Police, Lodge 38 and authorizing the City Manager and the City Law Director to sign the contract on behalf of the City. (Doug Elliott, City Manager)

Mr. Elliott noted his comments on the previous Resolution applied to this one as well.

Ms. Rousmaniere moved to adopt Resolution No. 4835. Mr. Snyder seconded. The motion passed 7-0-0.

ORDINANCE
FIRST READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3249. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2014. Joe Newlin, Finance Director)

Mr. Newlin advised the supplemental budget was needed for the street department due to the extreme winter and the funds would be used to replenish the salt supply and allow the street department to purchase the rest of the supplies they would normally purchase throughout the year.

Mayor McKeehan inquired if there were any comments from the public and there were none.

Mayor McKeehan noted the proposed Ordinance would come before Council for the second reading at the next meeting.

ANNOUNCEMENTS

Mr. Elliott advised the Insurance Services Office, Inc. completed an analysis of the structural fire suppression delivery system in the City of Oxford and the City's classification would be upgraded from a 5 to 4/4Y effective August 1, 2014. Mr. Elliott noted the improved rating may have a positive effect on insurance premiums paid in the community especially for commercial property. Mr. Elliott advised the entire report would be made available on the City's website.

Mayor McKeehan inquired what factors resulted in the improved rating. Mr. Elliott advised there were several factors including improvements in emergency communications.

Mr. Elliott noted the Village of College Corner approached the City of Oxford through their attorney some time ago about providing EMS services to the Village. Mr. Elliott advised if an incident occurred in College Corner, one less ambulance was available for Oxford residents. Mr. Elliott noted unless Council directed him differently he planned to let them know the City would not provide that service.

Ms. Brahier advised the municipal swimming pool would open on Saturday and there would be a pool party at noon. Ms. Brahier noted members of the community that needed a pool scholarship or assistance for their kids could call the Parks and Recreation office at 523-6314.

Mr. Kyger thanked Council members for attending Capitol Varsity's 60th anniversary celebration. Mr. Kyger noted Capitol Varsity had 35 employees and two were recognized, one for 54 years of service and one for over 40 years of service. Mr. Kyger congratulated the Fawley family and Capitol Varsity Sports.

Mr. Kyger updated Council and the public with regard to changes within the business community.

Ms. Rousmaniere advised some great kid's baseball was going on at the Tri Building and at the Oxford Community Park and applauded the City for those efforts.

Ms. Rousmaniere noted it was bicycle season and encouraged drivers to be careful and watch for bicycles and encouraged bicyclists to watch traffic signals. Ms. Rousmaniere advised it was illegal to ride bicycles on the Uptown sidewalks.

Ms. Southard noted it was a great weekend with Miami University's graduation and a lot of activity Uptown including the Farmers Market.

Mr. Blackburn advised Andrew Wilson did a really good job with Share Fest and getting useable items out of apartments and hopefully into homes that would help people out.

Mr. Blackburn noted Rumpke did a fantastic job with the clean up after student moved out.

Mr. Keebler advised he re-bagged the trash left by his tenants to make it easier for Rumpke and 3 hours later scavengers ripped the bags open. Mr. Keebler suggested putting an extra Police Officer on duty next year to stop some of this from happening. Mr. Keebler noted by noon today Rumpke had picked up the trash that was scattered by the scavengers which was remarkable since they don't have to pick up trash that was not contained. Mr. Keebler advised he felt it was time to start issuing citations for scavenging. Mr. Elliott advised warnings were given to people this year and next year the City would issue citations.

Mr. Keebler noted it pained him to see people mowing and spraying the grass into the street as it plugged the storm sewers and made slippery conditions on the roadway. Mr. Keebler inquired if this was legal and if not what could be done about it. Mr. Dreisbach advised it was not legal to place any material in the street and he wasn't sure if it had ever been enforced. Mr. Keebler noted he felt the City should enforce it as there was no excuse for doing that. Mr. Keebler suggested that the City's Environmental Specialist talked to professional companies that were mowing in town and provide them with a handout explaining that this was not legal. Mr. Elliott noted private residents should be informed as well and advised he and Mr. Dreisbach would put information about the matter on the City's website.

Mr. Smith advised it was still Historic Preservation Month and the tour on Saturday would be on Miami's campus at 10:30 a.m. to tour Cook Field, Wilson Hall and Cook Place. Mr. Smith noted the final tour on Friday May 30th would be in the north end neighborhood at 10:30 a.m.

Mr. Snyder advised the HAPC minutes indicated they would tour the Sigma Chi building and inquired if that had been done yet. Mr. Chen advised yes, and a Special Meeting would take place tomorrow on this HAPC case.

ADJOURN

Mr. Snyder moved to adjourn at 8:28 p.m. Ms. Rousmaniere seconded. The motion passed 7-0-0.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Sam Perry
Prepared By

Account Code No. #:

May 29, 2014
Date Prepared

Budgeted Amount:

Agenda Title:	Board of Zoning Appeals Meeting Report – May 14, 2014
----------------------	--

This meeting was held one week earlier than typical, because it was an item which had been tabled from the April 16 meeting.

Adjudication Hearings

BZA-2014-03 325 W. Spring Street, Peak Health & Nutrition, variance to Section 1149.03(e), reduction in the parking space requirement, for installation of a free-standing sign, **Andy Shea, Applicant, Agent**

Since this was a tabled item, staff only presented follow-up answers to questions asked of staff by BZA members. BZA had asked if the parking layout could be re-striped to accommodate the required number of parking spaces without a variance. The answer was no; there was insufficient land based on the retail use. Two tandem parking spaces could not replace the dumpster site. BZA had also asked if it was legal to attach a condition that the variance would expire if the use changed and/or the current tenant vacated the property. The answer was yes. The BZA deliberated based upon the new information and conferred with the applicant, staff and attorney. After deliberation, the BZA found that the request to reduce the number of parking spaces met the decision criteria if the variance was only associated with the current use. Therefore, the BZA voted 5-0-0 to approve the variance, with the condition that the variance expire if the use changed. The variance would be allowed to continue if, the owner simply sold the business to a new owner without changing the use.

Next Meeting

The next BZA meeting is scheduled for June 18, 2014

Approved By:	Department Head:	Initial	Date
	City Attorney:		5/29/14
	City Manager:		5/30/14

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Sam Perry
Prepared By

Account Code No. #:

Budgeted Amount:

May 29, 2014
Date Prepared

SPECIAL HAPC MEETING REPORT – MAY 21, 2014

Requests for Review (Certificate of Appropriateness):

HAPC-2014-08 -- 20-24 E. High Street Addition, 48-56 East Park Place demolition, Scott Webb, Applicant, Agent

This was a special meeting held to continue this tabled item. In addition to all HAPC members being in attendance, Architect Mr. Scott Webb and Sigma Chi Foundation representative, Mr. Ashley Woods, and assistant City Legal Counsel, Amy Blankenship, were also in attendance. Two members of HAPC had walked through the building with staff and the applicant two days prior. At the meeting they presented photographs and verbal testimony to the full HAPC. Those presenting were Ms. Laura Henderson and Mr. Mike Kohus, both HAPC members. Ms. Henderson and Mr. Kohus both described their professional experience and training credentials.

Some HAPC members, after receiving the report and photographs, were surprised to not see more damage and deterioration to structural portions of the buildings requested for demolition. Since the building had not been declared a public nuisance by the Building Official, the applicant would have to show HAPC that two of five codified conditions existed. The HAPC was in agreement with the applicant that the condition regarding cost of upgrade, had been met. However, the HAPC was not in agreement with the applicant regarding the condition for an appropriate re-use plan of the property. There would be a significant portion of the land unused, except for a small addition of new construction. The HAPC had agreed that the design of the addition was appropriate. Mr. Woods asked the HAPC what it was about the building that was worthy of saving. Mr. Bob Benson described his experience and training credentials and described the important elements of this particular streetscape; regarding the size and shape of the buildings proposed for demolition, and their context characteristic of a typical small Ohio village, which would be forever lost with demolition.

Mr. Webb stressed that these buildings are a fire hazard and that the HAPC would have an opportunity to review any new construction in the future.

After deliberation among the Commission and discussion with the applicant, The HAPC voted 6-1-0 to deny the Certificate of Appropriateness, as presented. The case could be appealed to BZA, resubmitted within one year to HAPC, or revised at any time for re-consideration.

Next regular meeting is scheduled for June 4, 2014.

Department Head:
City Attorney:
City Manager:

JHC 5/29/14
AKK 5/30/14

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

May 29, 2014
Date Prepared

Agenda Title:	Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation
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Recommendation: Approval
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Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. One such overlay district of 29 parcels went through the process and was approved in March 2014 by City Council. It is located on James, Dick and Joseph Drives and has since been added to the zoning map as an overlay zone.

This petition for acceptance was filed by residents in the neighborhood of Cedar Drive, off East Chestnut Street. There are a total of 17 parcels contained in the proposed overlay district boundary. The petition shows 10 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area. The 10 signatures represent 13 parcels, which is 76%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>5/29/14</u>
City Attorney:	<u>[Signature]</u>	<u>5/29/14</u>
City Manager:	<u>[Signature]</u>	<u>5/29/14</u>

RESOLUTION NO.

RESOLUTION OF COUNCIL ACCEPTING THE PETITION TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director have determined that the Petition to establish a Neighbor Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms with the petition requirements and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

EXHIBIT 'A'

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT
FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES
ON CHESTNUT STREET,
OXFORD, OHIO

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PETITIONERS TO INITIATE A ZONING MAP AMENDMENT PURSUANT TO CHAPTER 1146 OF THE CITY'S ZONING CODE TO RESTRICT ANY PROPERTY WITHIN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVISUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

PLEASE SEE THE ATTACHED MAP FOR EXACT BOUNDARIES:

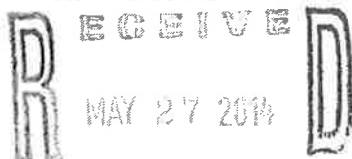
EAST BOUNDARY: THE PROPERTIES INCLUDING 409 EAST CHESTNUT.

NORTH BOUNDARY: THE PROPERTIES INCLUDING 331, 401, 405, and 409 EAST CHESTNUT.

WEST BOUNDARY: THE PROPERTIES INCLUDING 331 EAST CHESTNUT, AND 1029 AND 1033 CEDAR DRIVE.

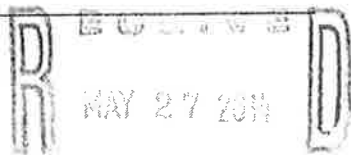
SOUTH BOUNDARY: THE PROPERTIES INCLUDING 1029, 1025, 1015, AND 1007 CEDAR DRIVE.

DATE	NAME	SIGNATURE	ADDRESS
5/23/14	ALLAN M. WINKLER	<i>Allan M. Winkler</i>	925 Cedar Dr.
5/23/14	AND HINDRICH	<i>Ann Hindrichs</i>	1025 CEDAR DR
5/23/14	DEBORAH K. WRIGHT	<i>Deborah K. Wright</i>	1033 CEDAR DR.
5/20/14	David M. Scott	<i>David M. Scott</i>	1029 Cedar Dr. PU



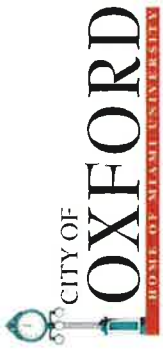
CITY OF OXFORD

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES ON CHESTNUT STREET, OXFORD, OHIO.

[illegible]

CITY OF OXFORD

9 signatures gathered by Allen M. Winkler
1 signature gathered by Christine Hovel Shumway



Cedar Drive Neighborhood Conservation Overlay District *Petition Boundaries*

Legend



Petition Area



Petition Parcel: Signed



Petition Parcel: Not Signed

Address Point



Parcel



Building Footprint



Paved Roadway



1 inch = 150 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager's Office

Council Meeting Of: June 3, 2014

Originating Department

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

May 28, 2014

Date Prepared

Agenda Title: A Resolution authorizing the City Manager to enter into the updated hazardous materials mutual aid agreement with other political subdivisions in Butler County.

Recommendation: Adopt the Resolution.

Discussion:

For the past year, the Hazardous Materials Cooperative Board has been meeting to discuss the current Hazardous Materials Mutual Aid Agreement between the Butler County jurisdictions and the Butler County Hazardous Materials Response Units. Signed in 1991, the Co-Op Board felt it was necessary to update the current agreement to reflect current capabilities and response in hazardous materials incidents. The Hazardous Materials Co-Op Board worked with response units, the Butler County EMA and the Prosecutor's Office to update the agreement.

The proposed Resolution authorizes the City Manager to sign an updated hazardous materials mutual aid agreement with other political subdivisions in Butler County.

Approved By:

Initial Date

Department Head: _____

City Manager: _____

[Signature]

5/30/14

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE
UPDATED HAZARDOUS MATERIALS MUTUAL AID AGREEMENT WITH OTHER
POLITICAL SUBDIVISIONS IN BUTLER COUNTY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER
COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and the Fire Chief recommend that the City enter into
the updated hazardous materials mutual aid agreement attached hereto as Exhibit "A" with other
political subdivisions in Butler County which reflects current capabilities and response in
hazardous materials incidents.

SECTION 2: Council finds it is in the best interest of the citizens of Oxford to enter
into the updated hazardous materials mutual aid agreement attached hereto as Exhibit "A".

SECTION 3: Council hereby authorizes the City Manager to sign the updated
hazardous materials mutual aid agreement attached hereto as Exhibit "A".

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

EXHIBIT 'A'

MUTUAL AID AGREEMENT

WHEREAS, the political subdivisions in Butler County, to wit College Corner, City of Fairfield, Fairfield Township, City of Hamilton, Village of Jacksonburg, Liberty Township, Madison Township, City of Middletown, Milford Township, Village of Millville, City of Monroe, Morgan Township, Village of New Miami, Oxford Township, City of Oxford, Reily Township, St. Clair Township, Village of Seven Mile, Village of Somerville, City of Trenton, West Chester Township, Wayne Township, Lemon Township, Ross Township, and Hanover Township, which are parties to this Agreement, are desirous of obtaining additional Hazardous Material Response protection, through mutual aid, for the citizens of the various political subdivisions in time of emergency, pursuant to Section 5502.41 of the Ohio Revised Code It is hereby mutually agreed by the parties hereto as follows:

(1) Definitions:

- a. Fire service agencies shall include, in addition to general fire departments, emergency operations, hazardous materials units, environmental protection units and other related organizations dedicated to protecting life, property and the environment.
- b. The term "fire protection" includes personal services and equipment required for the protection of life and property from fire, fire fighting and/or emergency medical services, as well as hazardous material incidents.
- c. The term "emergency response" includes necessary services to respond to fire, health, safety or environmental incident that threatens life, property and environment.
- d. The term "hazardous material unit" includes the Hamilton, Middletown, Oxford and West Chester Township Fire Department response units in addition to the trained Hazardous Materials Technicians from Fairfield Township Fire Department, Liberty Township Fire Department and Monroe Fire Department.

(2) Mutual Aid Agreements previously entered into for the purpose of obtaining additional Hazardous Material Response will not be affected by this agreement.

(3) In the event of an emergency, and upon request of another fire department by the highest ranking officer of that department on duty at the time of the emergency, each party which is a signatory to this Agreement will furnish fire department personnel and equipment, if the highest ranking officer on duty of the requested fire service agency is of the opinion that such personnel and equipment is available. An effort shall be made on the part of the responding department/agency to make available trained personnel with equipment. Such personnel and equipment may be recalled at the sole discretion of the highest ranking officer on duty of the fire service agency furnishing such personnel and equipment.

(4) The execution of the Agreement shall not give rise to any liability or responsibility, including but not limited: to failure to respond to any request for assistance, lack of speed in answering such a request, inadequacy of equipment, negligent operations of equipment, failure to extinguish any fire, failure to mitigate any Hazardous Material Incident, or any cause whatsoever growing out of such use of fire and other equipment and personnel. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

- (5) No charge shall be made to any party (parties) to the Agreement for services rendered by any other contracting party (parties) under the provisions of this Agreement, as defined in ORC 3745.13.
- (6) There shall be reimbursement for loss or damage to equipment as well as reimbursement to responding hazmat unit to cover salaries of those members responding with the unit while engaged in an activity in accordance with this agreement under ORC 3745.13. There shall be no reimbursement for indemnity award or premium contribution assessed against the employing party for workmen's compensation benefits arising by reason of injury or death to a member of the defined agency of said party while engaged in rendering services under this Agreement.
- (7) This Agreement shall become effective on the date of its execution and shall continue as a non-expiring Agreement; however, any party to this Agreement may withdraw at any time upon thirty (30) days written notice, addressed to the Chief of the defined agency or other officer in charge of each of the other parties to this Agreement, and thereafter such withdrawing party shall no longer be a party to this Agreement, but this Agreement shall continue to exist among and between the remaining parties.
- (8) The Agreement may be executed in any number of counterparts, all of which together shall be a single instrument. It shall not be necessary for any counterparts to be signed by more than one party. The County Emergency Management Agency of Butler County, Ohio, shall send to each part to the Agreement a certificate showing the names of the signatories which have executed this Agreement, and any additions or deletions of participating parties as they occur.
- (9) This is a non-expiring Agreement.
- (10) This Agreement will require the departments with hazardous materials response units to have combined training as well as each department on this Agreement must provide every department member a Basic Hazardous Materials Awareness course. Any member that is on the Butler County Regional Hazardous Materials Team must be certified at a Hazardous Materials Technician Level. The Hazardous Materials Coop Manual details the requirements of training for each Hazardous Materials Technician. Accordingly, the Hazardous Materials Coop Board will annually evaluate the Coop Manual and training requirements for members of the Regional Hazardous Materials Team.
- (11) This Agreement is meant to contain spills and leaks of hazardous materials. It in no way requires the responding mutual aid units to cleanup or remove any substance. When emergency action is required to protect the public or environment, it will be the responsibility of the responsible party or parties to see that licensed companies are obtained for cleanup and removal, as outlined in ORC 3745.13.
- (12) This Agreement will require the setting up of a Hazardous Materials Coop Board with a representative from each department with a hazardous materials response unit, a representative of the County Trustees and Clerks Association, a representative of the County Commissioners, a representative of the Butler County Fire Chiefs Association, a representative from the Butler County Sheriff's Office Bomb Unit, a member representing the remainder of the County's cities and villages and a representative from the office of the Butler County Emergency Management Agency. If for some reason the appointed member cannot be present for a meeting that member may appoint an appropriate designee.

IN WITNESS WHEREOF, THE _____

Located in Butler County, Ohio, has accepted this Agreement and authorized its execution by its Ordinance number _____ and passed on the _____ DAY of _____, in the YEAR _____, in accordance with Section 5502.41 of the Ohio Revised Code.

City Manager

Date

Attest:

City Clerk

Date

MUTUAL AID AGREEMENT

WHEREAS, the political subdivisions in Butler County, to wit Village of College Corner, City of Fairfield, Fairfield Township, City of Hamilton, Hanover Township, Lemon Township, Liberty Township, Madison Township, City of Middletown, Milford Township, Village of Millville, Village of Monroe, Morgan Township, Village of New Miami, City of Oxford, Oxford Township, Reily Township, Ross Township, St. Clair Township, Village of Seven Mile, Village of Somerville, City of Trenton, Union Township and Wayne Township, which are parties to this agreement, are desirous of obtaining additional hazardous material response protection for the citizens of the various political subdivisions in time of emergency pursuant to Ohio Revised Code Sections 505.44 and 9.60.

It is hereby mutually agreed by the parties hereto as follows:

(1) Definitions:

- a. "Fire service agencies" shall include, in addition to general fire departments, emergency operations, hazardous materials units, environmental protection units and other related organizations dedicated to protecting life, property and the environment (excluding police services).
- b. "Fire protection" includes personal services and equipment required for the protection of life and property from fire, fire fighting and/or emergency medical services as well as hazardous material incidents.
- c. "Emergency response" includes necessary services to respond to a fire, health, safety (not including law enforcement) or environmental incident that threatens life, property and environment.
- d. "Hazardous material unit" includes City of Hamilton, City of Middletown and Union Township response units.

(2) Mutual aid agreements previously entered into for the purpose of obtaining additional hazardous material response will not be affected by this agreement.

(3) In the event of emergency, and upon request of another fire department by the highest ranking officer of that department on duty at the time of the emergency, each party which is a signatory to this agreement will furnish fire department personnel and equipment if the highest ranking officer on duty of the requested fire service agency is of the opinion that such personnel and equipment is available. Such personnel and equipment may be recalled at the sole discretion of the highest ranking officer on duty of the fire service agency furnishing such personnel and equipment.

- (4) The execution of this agreement shall not give rise to any liability or responsibility including, but not limited to, failure to respond to any request for assistance, lack of speed in answering such a request, inadequacy of equipment, negligent operations of equipment, failure to extinguish any fire, failure to mitigate any hazardous material incident, or any cause whatsoever growing out of such use of fire and other equipment and personnel. This agreement shall not be construed as or deemed to be an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.
- (5) No charge shall be made to any party (parties) to the agreement for services rendered by any other contracting party (parties) under the provisions of this agreement.
- (6) There shall be reimbursement for loss or damage to equipment as well as reimbursement to the responding hazmat unit to cover salaries of those members responding with the unit while engaged in an activity in accordance with this agreement. There shall be no reimbursement for indemnity award or premium contribution assessed against the employing party for worker's compensation benefits arising by reason of injury or death to a member of the defined agency of said party while engaged in rendering services under this agreement.
- (7) This agreement shall become effective on the date of its execution and shall continue as a non-expiring agreement; provided, however, that any party to this agreement may withdraw at any time upon 30 days written notice addressed to the chief of the defined agency or other officer in charge of each of the other parties to this agreement, and thereafter such withdrawing party shall no longer be a party to this agreement, but this agreement shall continue to exist among and between the remaining parties.
- (8) The agreement may be executed in any number of counterparts, all of which together shall be a single instrument. It shall not be necessary for any counterparts to be signed by more than one party. All counterparts shall be filed with the Butler County Prosecutor and with the Butler County Emergency Management Agency, which shall be the official depository for this agreement. The Butler County Emergency Management Agency shall send to each party of the agreement a certificate showing the names of the signatories which have executed this agreement and any additions or deletions of participating parties as they occur.
- (9) This is a non-expiring agreement.

- (10) This agreement will require the three departments with hazardous materials response units (City of Hamilton, City of Middletown and Union Township) to have combined training quarterly. Each fire department on the agreement must provide to every department member a certified first responder's course. In addition to the first responder's course, it will be required that each department provide advanced training for five to ten additional members of their department to respond with one or all three response vehicles to assist in the handling of the incident.
- (11) This agreement is meant to contain spills and leaks of hazardous materials. It in no way requires the responding mutual aid units to clean up or remove any substance. It will be the responsibility of the local jurisdiction to see that licensed companies are obtained for cleanup and removal.
- (12) This agreement will require the setting up of a Board of Directors with a representative from each department with a response unit, the president of the County Trustees and Clerks Association, the president of the County Commissioners, the president of the Butler County Fire Chiefs Association, a member representing the remainder of the county's cities and villages as appointed by the County Commissioners, and a representative from the Butler County Emergency Management Agency. If for some reason the appointed member cannot be present for a meeting, that member may appoint the chief executive officer or a designee in his place.

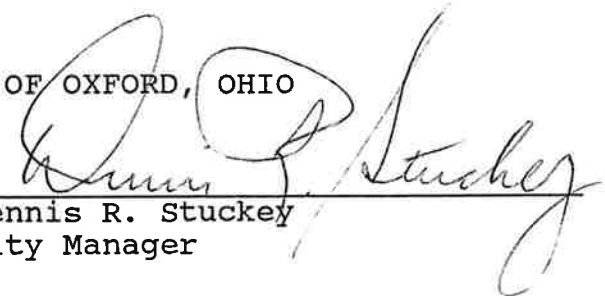
IN WITNESS WHEREOF, the City Council of the City of Oxford, located in Butler County, Ohio, has accepted this agreement and authorized its execution by Resolution No. 2928 passed June 18, 1991, in accordance with Ohio Revised Code Section 9.60.

Date

9-27-91

CITY OF OXFORD, OHIO

By:


Dennis R. Stuckey
City Manager

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Finance

Originating Department

Council Meeting Of: 6/3 & 6/17

Joe Newlin

Account Code No. _____

Prepared By

Budgeted Amount: _____

4/24/13

Date Prepared

Agenda Title: Year 2015 Tax Budget submitted to the County
--

Recommendation: Approve

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2015's General Fund budget. We have prepared this budget with an approximately 0% change from the 2014 Budget except for a few items. It was prepared as follows:

General Fund Budget Analysis

	<u>2014</u>	<u>2015</u>	<u>Delta</u>
Total Revenue	12,674,840	10,808,999	(1,865,841)
Income Tax Receipts	8,381,863	8,488,522	106,659
Advance from Capital improvement	2,541,200	568,700	(1,972,500)
Total Revenue Delta			(1,865,841)
Total Expenditures	12,672,978	10,807,137	(1,865,841)
Income Tax Collections	285,472	289,754	4,282
Transfer to Capital Equipment	174,000	273,877	99,877
Transfer to Park Debt Service	306,800	309,300	2,500
Advance to Capital improvement	2,541,200	568,700	(1,972,500)
Total Expenditure Delta			(1,865,841)

All other revenues and expenditures remained constant.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 17th.

Approved By:

Department Head:

City Manager:

Initial Date

[Signature] 4/24/14
[Signature] 5/30/14
6
6

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2015 AND
DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY
AUDITOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER
COUNTY, STATE OF OHIO, THAT:

SECTION 1: The year 2015 tax budget, attached hereto as
Attachment A for the City of Oxford is hereby adopted and the
Finance Director is directed to transmit a copy of said budget to
the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the
earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

All Other Funds

Street: No changes from 2014

State Highway Improvement: No changes from 2014

Community Development Block Grant: No changes from 2014

Community Development Block Loan: No changes from 2014

Parking Meter: No changes in revenue, changed transfer to Parking Improvement Fund to \$40,000 from \$75,266 in 2014 (back to historical value)

Life Squad: No changes from 2014

Affordable Housing Trust: No changes from 2014

Law Enforcement Trust: No changes from 2014

Enforcement & Education: No changes from 2014

FEMA Grant: No changes from 2014

Fire/EMS: 1.5% Income Tax Revenue increase over 2014 budgeted figure an increase of \$15,230 and \$2,000 for Milford Township Contribution to match new contract. Expenditures increased by \$525 for retainer paid to RITA

1999 Parks Improvement Bond Debt Service: Increase in revenue and expenditures of \$2,500 to match current year debt service

Capital Equipment: Increase in revenue to match transfer from the General Fund of \$273,877. Expenditures decreased \$333,347 to match total transfer from the General Fund totaling \$273,877

Capital Improvement: Decrease in revenue \$2,209,794 mostly attributed to decrease in advances from the General Fund. Decrease in expenditures to match total of \$445,688 transferred in for 2015 spending and the return of an advance to the General Fund of \$568,700

Parking Lot Improvement: Decrease in revenue and expenditures to match \$40,000 transfer from the Parking Meter Fund (back to historical value)

Municipal Facilities Capital Improvement: No changes from 2014

Special Assessment: No change in revenue. Decrease in expenditures to match transfer from the General Fund of \$30,000

Water Bond Debt Service: Bond paid off in 2014

Water Capital Equipment: No change in revenue. Increase in expenditures to match transfer from the Water Fund of \$85,000

Water Operating: No change in revenue. Expenditures decreased \$887,400 which was the amount transferred in 2014 to the Water Bond Debt Service Fund

Water Improvement: Decrease in revenue of \$400,000 which was transferred from the four Water CB Funds in 2014. Decrease in expenditures to match transfer from the Water Fund of \$100,000

Water Capacity Benefit NE: No change in revenue. Expenditures decreased \$133,333 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit NW: No change in revenue. Expenditures decreased \$133,333 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit SE: No change in revenue. Expenditures decreased \$133,334 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit SW: No changes from 2014

Sewer Capital Equipment: No change in revenue. Decrease in expenditures to match transfer from the Sewer Fund of \$170,000

Sewer Operating: No changes from 2014

Sewer Improvement: Decrease in revenues and expenditures to match transfer from the Sewer Fund of \$200,000

Sewer Capacity Benefit NE: No changes from 2014

Sewer Capacity Benefit NW: No changes from 2014

Sewer Capacity Benefit SE: No changes from 2014

Sewer Capacity Benefit SW: No changes from 2014

Refuse: No change in revenue. Expenditures decrease \$149,926 due to only one payment on OWDA Loan is due in 2015 and will be paid in full

Storm Water Utility: No changes from 2014

Landfill Post-Closure: No changes from 2014

Internal Service: No changes from 2014

Employee Benefits: No changes from 2014

Board of Building Standards: No changes from 2014

Hotel Tax Agency: No changes from 2014

Oxford Natural Gas Refund Agency: No changes in revenue. Expenditures decreased to match projected ending cash balance of \$16.73 at the end of 2014

City or
Village of

Oxford

Butler

County, Ohio

(Date)

June 17

2014

Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2014, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed



Title

Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	979,823				
SPECIAL REVENUE FUNDS					
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	979,823	0	0	0	0

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND: Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS: Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - A

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	969,636.00	979,862.00	979,823.00	979,823.00
10% Rollback & Homestead	96,307.00	94,258.00	96,777.00	96,777.00
Tangible Personal Property Tax	56.00	222.00	-	-
Municipal Income Tax	6,813,679.00	7,284,301.00	7,110,613.00	7,217,272.00
Other Local Taxes	178,476.00	213,770.00	194,650.00	194,650.00
Total Local Taxes	8,058,154.00	8,572,413.00	8,381,863.00	8,488,522.00
Intergovernmental Revenues				
State Shared Taxes and Permits	54,649.00	44,539.00	39,896.00	39,896.00
Local Government	399,724.00	304,828.00	306,799.00	306,799.00
Estate Tax	358,597.00	255,570.00	44,614.00	-
Cigarette Tax	756.00	715.00	750.00	750.00
License Tax	-	-	-	-
Liquor and Beer Permits	37,424.00	38,210.00	34,000.00	34,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	851,150.00	643,862.00	426,059.00	381,445.00
Federal Grants or Aid	35,287.00	17,572.00	12,000.00	12,000.00
State Grants or Aid	16,910.00	16,627.00	15,219.00	15,219.00
Other Grants or Aid	31,223.00	34,363.00	32,980.00	32,980.00
Total Intergovernmental Revenues	934,570.00	712,424.00	486,258.00	441,644.00
Special Assessments	-	-	-	-
Charges for Services	422,552.00	473,209.00	427,685.00	427,685.00
Fines, Licenses, and Permits	593,569.00	626,305.00	610,250.00	610,250.00
Miscellaneous	268,313.00	256,842.00	125,340.00	125,340.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	137,038.00	142,287.00	146,858.00	146,858.00
Advances	2,200,000.00	2,372,500.00	2,541,200.00	568,700.00
Other Sources				
TOTAL REVENUES	12,614,196.00	13,155,980.00	12,719,454.00	10,808,999.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	3,688,777.00	3,777,163.00	4,115,214.00	4,115,214.00
Travel Transportation	-	-	-	-
Contractual Services	495,684.00	499,755.00	588,015.00	588,015.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,184,461.00	4,276,918.00	4,703,229.00	4,703,229.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,693.00	133,080.00	122,564.00	122,564.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,693.00	133,080.00	122,564.00	122,564.00
Leisure Time Activities				
Personal Services	934,634.00	938,073.00	983,144.00	983,144.00
Travel Transportation	-	-	-	-
Contractual Services	393,995.00	380,305.00	419,924.00	419,924.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,328,629.00	1,318,378.00	1,403,068.00	1,403,068.00
Community Environment				
Personal Services	450,941.00	485,427.00	512,658.00	512,658.00
Travel Transportation	-	-	-	-
Contractual Services	323,394.00	299,615.00	302,232.00	302,232.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	774,335.00	785,042.00	814,890.00	814,890.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	833,895.00	862,605.00	866,800.00	866,800.00
Travel Transportation	-	-	-	-
Contractual Services	798,416.00	905,576.00	796,151.00	800,433.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	1,632,311.00	1,768,181.00	1,662,951.00	1,667,233.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	1,894,288.00	3,839,288.00	2,057,003.00	1,444,453.00
Advances	2,200,000.00	1,972,500.00	2,541,200.00	568,700.00
Contingencies	-	-	83,000.00	83,000.00
Other Uses of Funds				
Total Other Uses of Funds	4,094,288.00	5,811,788.00	4,681,203.00	2,096,153.00
TOTAL EXPENDITURES	12,141,717.00	14,093,387.00	13,387,905.00	10,807,137.00
Revenues over/(under) Expenditures	472,479.00	(937,407.00)	(668,451.00)	1,862.00
Beginning Cash Balance	7,323,667.40	7,796,146.40	6,713,671.02	6,045,220.42
Ending Cash Fund Balance	7,796,146.40	6,858,739.40	6,045,220.02	6,047,082.42
Rounding	0.45	0.82	0.40	
Outstanding Advances to be repaid	400,000.00	-	-	-
Estimated Encumbrances (outstanding at year end)	80,265.34	145,069.20	-	-
Estimated Ending Unencumbered Fund Balance	8,115,881.51	6,713,671.02	6,045,220.42	6,047,082.42

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
GOVERNMENTAL: SPECIAL SERVICE:							
Street	191,083.70	785,943.00	977,026.70	621,752.00	201,438.00	823,190.00	153,836.70
State Highway Improvement	12,452.49	20,200.00	32,652.49		20,200.00	20,200.00	12,452.49
Community Development Block Grant	49,747.60	119,000.00	168,747.60		119,000.00	119,000.00	49,747.60
Community Development Block Loan	223,476.34	97,576.00	321,052.34		160,000.00	160,000.00	161,052.34
Parking Meter	653,884.20	701,948.00	1,355,832.20	387,527.00	302,630.00	690,157.00	665,675.20
Life Squad	32,285.89		32,285.89			0.00	32,285.89
Affordable Housing Trust	5,528.95		5,528.95			0.00	5,528.95
Law Enforcement Trust	172,642.67	40,975.00	213,617.67		12,000.00	12,000.00	201,617.67
Enforcement & Education	257,770.25	96,000.00	353,770.25	44,500.00	27,580.00	72,080.00	281,690.25
FEMA Grant	0.00		0.00			0.00	0.00
Fire/EMS	883,514.29	1,550,933.00	2,434,447.29	1,084,378.00	443,334.00	1,527,712.00	906,735.29
TOTAL SPECIAL REVENUE FUNDS	2,482,386.38	3,412,575.00	5,894,961.38	2,138,157.00	1,286,182.00	3,424,339.00	2,470,622.38

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
DEBT SERVICE FUNDS							
1999 Parks Imp. Bond Debt Service	0.00	309,300.00	309,300.00		309,300.00	309,300.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	309,300.00	309,300.00	0.00	309,300.00	309,300.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	647,555.60	273,877.00	921,432.60		273,877.00	273,877.00	647,555.60
Capital Improvement	800,964.91	1,583,088.00	2,384,052.91		1,014,388.00	1,014,388.00	1,369,664.91
Parking Lot Improvement	31,444.15	40,000.00	71,444.15		40,000.00	40,000.00	31,444.15
Municipal Facilities Capital Improvement	2,000,000.00	0.00	2,000,000.00		0.00	0.00	2,000,000.00
TOTAL CAPITAL PROJECTS	3,479,964.66	1,896,965.00	5,376,929.66		1,328,265.00	1,328,265.00	4,048,664.66
Special Assessment	27,192.35	30,000.00	57,192.35		30,000.00	30,000.00	27,192.35
TOTAL SPECIAL ASSESSMENT	27,192.35	30,000.00	57,192.35	0.00	30,000.00	30,000.00	27,192.35

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
PROPRIETARY: ENTERPRISE FUNDS							
Water Bond Debt Service	0.00		0.00			0.00	0.00
Water Capital Equipment	112,527.57	85,000.00	197,527.57		85,000.00	85,000.00	112,527.57
Water Operating	1,616,532.80	2,612,000.00	4,228,532.80	1,227,732.00	850,402.00	2,078,134.00	2,150,398.80
Water Improvement	1,781,598.10	100,000.00	1,881,598.10		100,000.00	100,000.00	1,781,598.10
Water Capacity Benefit Fund NE	104,153.10		104,153.10			0.00	104,153.10
Water Capacity Benefit Fund NW	111,528.04		111,528.04			0.00	111,528.04
Water Capacity Benefit Fund SE	230,753.89		230,753.89			0.00	230,753.89
Water Capacity Benefit Fund SW	61,380.62		61,380.62			0.00	61,380.62
Sewer Capital Equipment	391,732.18	170,000.00	561,732.18		170,000.00	170,000.00	391,732.18
Sewer Operating	2,187,262.45	2,887,600.00	5,074,862.45	1,408,913.00	1,750,864.00	3,159,777.00	1,915,085.45
Sewer Improvement	917,469.72	200,000.00	1,117,469.72		200,000.00	200,000.00	917,469.72
Sewer Capacity Benefit Fund NE	176,673.67		176,673.67			0.00	176,673.67
Sewer Capacity Benefit Fund NW	104,897.04		104,897.04			0.00	104,897.04
Sewer Capacity Benefit Fund SE	365,392.48		365,392.48			0.00	365,392.48
Sewer Capacity Benefit Fund SW	9,694.77		9,694.77			0.00	9,694.77
Refuse							
Stormwater Utility	1,577,444.46	1,760,729.00	3,338,173.46	148,467.00	1,628,405.00	1,776,872.00	1,561,301.46
Landfill Post-Closure	12,623.64	30,000.00	42,623.64		30,000.00	30,000.00	12,623.64
	1,100,503.95	7,600.00	1,108,103.95		1,020.00	1,020.00	1,107,083.95
TOTAL ENTERPRISE FUNDS	10,862,168.48	7,852,929.00	18,715,097.48	2,785,112.00	4,815,691.00	7,600,803.00	11,114,294.48

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
INTERNAL SERVICE FUNDS							
Internal Service Fund	42,323.68	275,209.00	317,532.68		273,309.00	273,309.00	44,223.68
Employee Benefits Fund	287,950.29	1,640,956.00	1,928,906.29		1,641,335.00	1,641,335.00	287,571.29
TOTAL INTERNAL SERVICE FUNDS	330,273.97	1,916,165.00	2,246,438.97	0.00	1,914,644.00	1,914,644.00	331,794.97
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	2,850.00	2,850.00		2,850.00	2,850.00	0.00
Hotel Tax Agency Fund	7,548.92	194,650.00	202,198.92		196,650.00	196,650.00	5,548.92
Oxford Natural Gas Refund Agency Fund	16.73	0.00	16.73		16.73	16.73	0.00
TOTAL TRUST AND AGENCY FUNDS	7,565.65	197,500.00	205,065.65	0.00	199,516.73	199,516.73	5,548.92
TOTAL FOR MEMORANDUM ONLY	17,189,551.49	15,615,434.00	32,804,985.49	4,923,269.00	9,883,598.73	14,806,867.73	17,998,117.76

EXHIBIT III

BUDGET YEAR								
PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2015	Amount Required for Principal and Interest 1/1/2015 to 12/31/2015
Payable from Bond Retirement Funds: INSIDE 10 MILL LIMIT: Park Improvement Refunding Bonds	N/A	6/23/2009	12/1/2019	Ordinance	Serial	2.00 - 3.75%	1,395,000.00	309,300.00
TOTAL							1,395,000.00	309,300.00
OUTSIDE 10 MILL LIMIT:								
TOTAL								

**FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION:
REVENUES PG 1 OF 1**

DESCRIPTION

	For 2012 Actual	For 2013 Actual	Budget Year 2014	Estimate for Budget 2015	% Increase over prior year budget	Explanation of changes from prior year
REVENUES						
Local Taxes						
General Property Tax - Real Estate	969,636	979,862	979,823	979,823	0.00%	
10% Rollback & Homestead, Trailer	96,307	94,258	96,777	96,777	0.00%	
Tangible Personal Property Tax	56	222	0	0	0.00%	
Municipal Income Tax	6,813,679	7,284,301	7,110,613	7,217,272	1.50%	
Other Local Taxes (Hotel tax)	178,476	213,770	194,650	194,650	0.00%	
Total Local Taxes	8,058,154	8,572,413	8,381,863	8,488,522	1.27%	106,659
Intergovernmental Revenues						
State Shared Taxes and Permits	54,649	44,539	39,896	39,896	0.00%	
Local Government	399,724	304,828	306,799	306,799	0.00%	
Estate Tax	358,597	255,570	44,614	0	0.00%	
Cigarette Tax	756	715	750	750	0.00%	
Licenses Tax						
Liquor and Beer Permits	37,424	38,210	34,000	34,000	0.00%	
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation						
Other State Shared Taxes and Permits						
Total State Shared Taxes and Permits	851,150	643,862	426,059	381,445	-10.47%	(44,614)
Federal Grants or Aid						
State Grants or Aid	35,287	17,572	12,000	12,000	0.00%	
Other Grants or Aid	16,910	16,627	15,219	15,219	0.00%	
Total Intergovernmental Revenues	31,223	34,363	32,980	32,980	0.00%	
	83,420	68,562	60,199	60,199	0.00%	0
Special Assessments						
Charges for Services						
Fines, Licenses, and Permits	422,552	473,209	427,685	427,685	0.00%	0
Miscellaneous	593,569	626,305	610,250	610,250	0.00%	0
Other Financing Sources:	268,313	256,842	125,340	125,340	0.00%	0
Proceeds from Sale of Debt Transfers						
Advances	137,038	142,287	146,858	146,858	0.00%	0
Other Sources	2,200,000	2,372,500	2,541,200	568,700	-77.62%	(1,972,500)
TOTAL REVENUE	12,614,196	13,155,980	12,719,454	10,808,999	-15.02%	(1,910,455)
TOTAL EXPENSES			4,703,229	4,703,229		Security of Persons & Property
NET GAIN/(LOSS)		(668,451)	122,564	122,564		Public Health & Welfare
			1,403,068	1,403,068		Leisure Time Activities
			814,890	814,890		Community Environment
			1,662,951	1,667,233		General Government
			2,057,003	1,444,453		Transfers
			2,541,200	568,700		Advances
			83,000	83,000		Contingency
			13,387,905	10,807,137		
			(668,451)	1,862		

EXPENDITURES

Increase over PRIOR YR: 0.00% 0.00% 0.00% Plug this % to make exp bal to revenue, shows what % increase in exp we can afford.

Dept	2012 Actual				2013 Actual				2014 Estimate				2015 Tax Budget			
	Personal Services		Capital Outlay		Personal Services		Capital Outlay		Personal Services		Capital Outlay		Personal Services		Capital Outlay	
	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total
Security of Persons & Property																
110	2,876,215	260,034	0	3,136,249	2,979,793	274,986	0	3,254,789	3,206,454	321,794	0	3,528,248	3,206,454	321,794	0	3,528,248
120	32,719	34,863	0	67,582	34,894	32,691	0	67,585	36,165	38,250	0	74,415	36,165	38,250	0	74,415
130	49,397	13,775	0	63,172	39,830	12,599	0	52,429	49,646	14,388	0	64,034	49,646	14,388	0	64,034
140	730,446	111,816	0	842,262	722,646	102,261	0	824,907	822,949	138,583	0	961,532	822,949	138,583	0	961,532
150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
151	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
160	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
170	0	75,196	0	75,196	0	77,208	0	77,208	0	75,000	0	75,000	0	75,000	0	75,000
Total	3,688,777	495,664	0	4,184,461	3,777,163	499,755	0	4,276,918	4,115,214	588,015	0	4,703,229	4,115,214	588,015	0	4,703,229
Public Health & Welfare																
210	0	9,325	0	9,325	0	9,530	0	9,530	0	10,200	0	10,200	0	10,200	0	10,200
220	0	6,419	0	6,419	0	6,634	0	6,634	0	6,500	0	6,500	0	6,500	0	6,500
221	0	111,949	0	111,949	0	116,916	0	116,916	0	105,864	0	105,864	0	105,864	0	105,864
Total	0	127,693	0	127,693	0	133,080	0	133,080	0	122,564	0	122,564	0	122,564	0	122,564
Leisure Time Activities																
290	24,397	25,189	0	49,576	26,130	17,151	0	43,281	27,474	23,800	0	51,274	27,474	23,800	0	51,274
291	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
610	54,109	49,435	0	103,544	57,457	47,877	0	105,334	60,292	47,550	0	107,842	60,292	47,550	0	107,842
620	443,669	195,277	0	638,945	440,032	189,337	0	629,369	470,459	211,495	0	681,954	470,459	211,495	0	681,954
630	258,473	116,331	0	374,804	257,800	119,148	0	376,948	265,339	128,429	0	393,768	265,339	128,429	0	393,768
680	153,996	7,763	0	161,759	1328,629	6,792	0	163,446	159,580	8,650	0	168,230	159,580	8,650	0	168,230
Total	934,634	393,995	0	1,328,629	938,073	380,305	0	1,318,378	983,144	419,924	0	1,403,068	983,144	419,924	0	1,403,068
Community Environment																
310	283,584	17,745	0	311,339	324,769	19,327	0	344,096	347,495	25,495	0	372,990	347,495	25,495	0	372,990
320	62,018	247,977	0	309,995	63,346	235,262	0	298,608	65,864	225,853	0	291,717	65,864	225,853	0	291,717
330	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
335	0	22,500	0	22,500	0	14,000	0	14,000	0	12,600	0	12,600	0	12,600	0	12,600
345	0	33,347	0	33,347	0	29,105	0	29,105	99,299	5,784	0	32,500	99,299	5,784	0	32,500
360	95,329	1,825	0	97,154	97,312	1,921	0	99,233	512,658	302,232	0	105,083	512,658	302,232	0	105,083
Total	450,941	323,394	0	774,335	485,427	299,615	0	785,042	814,890	814,890	0	814,890	814,890	814,890	0	814,890
General Government																
408	0	99,533	0	99,533	0	94,549	0	94,549	0	103,849	0	103,849	0	103,849	0	103,849
410	186,707	8,786	0	195,493	191,829	7,456	0	199,285	193,358	9,487	0	202,845	193,358	9,487	0	202,845
411	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
420	170,914	144,268	0	315,182	180,936	212,485	0	393,421	167,362	117,448	0	284,810	167,362	117,448	0	284,810
421	0	264,829	0	264,829	0	286,038	0	286,038	0	285,472	0	285,472	0	289,754	0	289,754
430	100,207	35,521	0	135,728	102,382	36,048	0	138,430	105,182	40,729	0	145,911	105,182	40,729	0	145,911
450	40,226	22,879	0	63,105	41,309	20,155	0	61,464	42,540	22,450	0	64,990	42,540	22,450	0	64,990
465	76,711	8,413	0	85,124	77,465	9,340	0	86,805	83,285	11,350	0	94,635	83,285	11,350	0	94,635
470	18,626	6,457	0	25,083	18,770	7,132	0	25,902	18,770	8,402	0	27,172	18,770	8,402	0	27,172
480	55,752	68,847	0	124,599	56,173	66,611	0	122,784	58,184	88,226	0	146,410	58,184	88,226	0	146,410
481	81,069	23,406	0	104,475	86,996	23,931	0	110,927	88,428	33,104	0	121,532	88,428	33,104	0	121,532
483	0	23,066	0	23,066	0	25,558	0	25,558	109,691	34,571	0	144,262	109,691	34,571	0	144,262
490	103,683	28,527	0	132,210	106,745	39,562	0	146,307	86,800	796,151	0	1,662,951	86,800	796,151	0	1,662,951
500	0	63,884	0	63,884	0	76,711	0	76,711	0	0	0	0	0	0	0	0
Total	833,895	798,416	0	1,632,311	862,605	905,576	0	1,768,181	1,662,951	1,662,951	0	1,662,951	1,662,951	1,662,951	0	1,662,951
Transfers																
Advances	0	2,200,000	0	2,200,000	0	1,972,500	0	1,972,500	2,057,003	2,057,003	0	2,057,003	2,057,003	2,057,003	0	2,057,003
Contingency	0	0	0	0	0	0	0	0	83,000	83,000	0	83,000	83,000	83,000	0	83,000
tot gen fund	5,908,247	6,233,470	0	12,141,717	6,063,268	8,030,119	0	14,093,387	6,477,816	6,910,089	0	13,387,905	6,477,816	4,329,321	0	10,807,137

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION

	For 2012 Actual	For 2013 Actual	Adjusted Budget Year 2014	Estimate for Budget 2015
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	7,653	9,697	11,679	11,679
From Parking Fund	24,500	26,574	27,333	27,333
From Law Enforcement Trust Fund	-	-	-	-
From Water Fund	38,295	38,672	39,282	39,282
From Sewer Fund	38,295	38,672	39,282	39,282
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	28,295	28,672	29,282	29,282
Total Transfers In	<u>137,038</u>	<u>142,287</u>	<u>146,858</u>	<u>146,858</u>
REVENUES ADVANCES-IN				
Return of Advance from FEMA Fund	-	-	-	-
Return of Advance from Internal Service Fund	-	-	-	-
Return of Advance from Fire/EMS Fund	-	-	-	-
Return of Advance from Capital Improvement Fund	2,200,000	2,372,500	2,541,200	568,700
Return of Advance from CDBG Fund	-	-	-	-
Total Advances In	<u>2,200,000</u>	<u>2,372,500</u>	<u>2,541,200</u>	<u>568,700</u>
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	433,000	433,000	492,038	447,438
To Capital Improvement Fund	335,688	335,688	1,006,015	335,688
To Capital Equipment Fund	730,000	269,400	174,000	273,877
To Municipal Facilities Fund	-	2,000,000	-	-
To Park Debt Service Fund	307,450	313,050	306,800	309,300
To Fire/EMS Fund	18,150	418,150	18,150	18,150
To Storm Water Fund	40,000	40,000	30,000	30,000
To Special Assessment Fund	30,000	30,000	30,000	30,000
To Law Enforcement Trust Fund	-	-	-	-
Total Transfers Out	<u>1,894,288</u>	<u>3,839,288</u>	<u>2,057,003</u>	<u>1,444,453</u>
EXPENDITURES ADVANCES-OUT				
To FEMA Fund	-	-	-	-
To CDBG Fund	-	-	-	-
To Capital Improvement Fund	2,200,000	1,972,500	2,541,200	568,700
To Fire/EMS Fund	-	-	-	-
Total Advances Out	<u>2,200,000</u>	<u>1,972,500</u>	<u>2,541,200</u>	<u>568,700</u>

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Finance

Originating Department

Council Meeting Of : 5/20/2014

Joe Newlin

Prepared By

Account Code No. : see below

5/12/2014

Date Prepared

Budgeted Amount : _____

Agenda Title:	2014 Supplemental Budget #4
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Recommendation:	Approve
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Issue 1

- Reflect unbudgeted Estate Taxes in General Fund and increased reimbursements in Street Fund

Action Needed:

Revenue Side

General Fund 110	44,614.40	Unbudgeted Estate Taxes
Street Fund 122	12,130.00	Increased Reimbursements
Street Fund 122	44,600.00	Transfer from General Fund

Expense Side

General Fund 110	44,600.00	Transfer to Street Fund
Street Fund 122	56,730.00	Increase in appropriation from unencumbered balance

Net Effect on Fund Balance/(s) Increase/(Decrease)	14.40
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Total Net Effect on Fund Balance/(s) Increase/(Decrease)	14.40
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Breakdown by Fund

General Fund 110	14.40
Street Fund 122	-

Net Effect on Fund Balance/(s) Increase/(Decrease)	14.40
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Approved By:

Department Head:

City Manager:

Initials

Date

5/13/14

5/16/14

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3249. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 4 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in revenues be made:

General Fund 110	44,614.40
Street Fund 122	12,130.00

SECTION 3: The following increase/(decrease)in appropriations from unencumbered balances be made:

General Fund 110	44,600.00
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SECTION 4: The following transfer(s) be executed:

Transfer from:	
General Fund 110	44,600.00

Transfer to:	
Street Fund 122	44,600.00

SECTION 5: The following increase/(decrease)in revenues be made:

Street Fund 122	44,600.00
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SECTION 6: The following increase/(decrease)in appropriations from unencumbered balances be made:

Street Fund 122 (Other Services & Charges)	56,730.00
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SECTION 7: In all other respects, Ordinance No. 3249 shall remain in full force and effect.

SECTION 8: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED:

ATTEST:

CLERK OF CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)