Agenda

Oxford City Council

Court House

TUESDAY, JUNE 5, 2012

EXECUTIVE SESSION
None.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; Kevin McKeehan; Bob Blackburn; Kate Rousmaniere; John Harman; Steve Snyder

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MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING
7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Proclamation 'Race Across America Day'.

Proclamation

B. Recognition - Oxford EMTs.

C. Presentation - McCullough-Hyde Memorial Hospital - Bryan Hehemann.

D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the May 15, 2012 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes

B. Report regarding the May 2, 2012 Historical and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report

C. Report regarding the May 24, 2012 Civil Service Commission Meeting. (Donna Heck, Human Resources Director)

Report

5. Resolutions.

1. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with John R. Jurgensen, Co. for the resurfacing of designated streets and alleys set forth on Exhibit "A" and for additional improvements at a cost of $116,626.00 plus a contingency amount of ten percent (10%) of the contract price or $11,662.60 for a total cost not to exceed $128,288.60. (Mike Dreisbach, Service Director)

Staff Report/Resolution

2. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with John R. Jurgensen, Co. for street resurfacing and maintenance work set forth on Exhibit "A" at a cost of $271,642.00 plus a contingency amount of five percent (5%) of the contract price or $13,582.10 for a total cost not to exceed $285,224.10. (Mike Dreisbach, Service Director)

Staff Report/Resolution

3. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with Jackson Construction Co. for the improvement and replacement of defective curb, gutter, and sidewalk at a cost of $28,422.65 plus a contingency amount of ten percent (10%) of the contract price or $2,842.27 for a total cost not to exceed $31,264.92. (Mike Dreisbach, Service Director)

Staff Report/Resolution

6. Ordinances.

A. First Reading

1. An Ordinance Authorizing The Tax Budget For The Year 2013 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)

Staff Report/Ordinance

B. Second Reading

1. An Ordinance Amending Ordinance No. 3159. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2012. (Joe Newlin, Finance Director)

Staff Report/Ordinance

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, the Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

B. Future Meetings.

WED - Jun 6 Historic and Architectural Preservation Commission Meeting 6:00 P.M.

WED - Jun 6 Environmental Commission Meeting 7:00 p.m. Municipal Building

TUES - Jun 12 Planning Commission Meeting 7:30 p.m.

THUR - Jun 14 City Council Retreat 4:00 p.m. Hueston Woods Lodge & Conference Center

MON - Jun 18 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Jun 19 City Council Meeting 7:30 p.m.

WED - Jun 20 Board of Zoning Appeals Meeting 7:30 p.m.

FRI - Jun 22 Community Improvement Corporation Meeting 12:00 p.m. LCNB

WED - Jun 27 Civil Service Commission Meeting 7:00 p.m.

TUES - July 3 City Council Meeting Cancelled

TUES - July 10 Planning Commission Meeting 7:30 p.m.

WED - July 11 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - July 11 Environmental Commission Meeting 7:00 p.m. Municipal Building

MON - July 16 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - July 17 City Council Meeting 7:30 p.m.

WED - July 18 Board of Zoning Appeals Meeting 7:30 p.m.

WED - July 25 Civil Service Commission Meeting 7:00 p.m.

8. Adjourn.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: June 5, 2012

Account Code #: 126.011.52401
141.720.51000

Budgeted Amount: $413,000.00

Service Department
Originating Department

Michael B. Dreisbach, Service Director
Prepared By

May 25, 2012
Date Prepared

Agenda Title: 2011 **CDBG Street Resurfacing Improvements**

Recommendation: Approve

Discussion: The City's 2012 Operating Budget includes a total of $113,000 in the Community Development Block Grant (CDBG) fund (HUD Program Year 2011) for the resurfacing of designated streets and alleys in the city of Oxford. $300,000 has been budgeted in the Capital Improvement Fund. The streets and alleys have been identified on "Exhibit A" attached to this report. Using CDBG guidelines, the City advertised for bids in the *Oxford Press* and *Hamilton Journal* on May 4 and May 11, 2012. Three sealed bids were opened and publicly read on May 18, 2012 with the following results:

1	**John R. Jurgensen, Co.**	**$116,626.00**
2	**Barrett Paving Co.**	**121,567.80**
3	**Mt. Pleasant Blacktopping Co.**	**132,880.00**

Work specified in the bid documents include surface milling, road base repair, placement and compaction of new asphalt, traffic control, and the replacement of pavement traffic markings.

The lowest and best bid was provided by John R. Jurgensen, Co. in the amount of $ 116,626.00. It is Staff's recommendation that the City Council authorize the City Manager to enter into an agreement with John R. Jurgensen, Co. for $116,626. Staff is also requesting a ten percent contingency of $11,662.60, therefore the total not to exceed contract amount would be **$128,288.60.**

Approved By:

	Initial	Date
Department Head:	MBD	5/25/12
City Manager:	DKE	6/1/12

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JOHN R. JURGENSEN, CO. FOR THE RESURFACING OF DESIGNATED STREETS AND ALLEYS SET FORTH ON EXHIBIT "A" AND FOR ADDITIONAL IMPROVEMENTS AT A COST OF $116,626.00 PLUS A CONTINGENCY AMOUNT OF TEN PERCENT (10%) OF THE CONTRACT PRICE OR $11,662.60 FOR A TOTAL COST NOT TO EXCEED $128,288.60.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for bids in the *Oxford Press* and *Hamilton Journal* on May 4, 2012 and May 11, 2012. Three (3) sealed bids were opened and publicly read on May 18, 2012. The lowest bid was provided by John R. Jurgensen, Co. in the amount of $116,626.00.

SECTION 2: The City Manager and Service Director recommend Council accept the bid of John R. Jurgensen, Co. as the lowest and best bid for the resurfacing of designated streets and alleys set forth on Exhibit "A" and for additional improvements at a cost of $116,626.00 plus a contingency amount of ten percent (10%)of the contract price or $11,662.60 for a total cost not to exceed $128,288.60.

SECTION 3: Council accepts the recommendation of the City Manager and Service Director and accepts the bid of John R. Jurgensen, Co. for the resurfacing of designated streets and alleys set forth on Exhibit "A" and for additional improvements at a cost of $116,626.00 plus a contingency amount of ten percent (10%) of the contract price or $11,662.60 for a total cost not to exceed $128,288.60.

SECTION 4: Council further authorizes the City Manager to enter into a contract with John R. Jurgensen, Co. for the resurfacing of designated streets and alleys set forth on Exhibit "A" and for additional improvements at a cost of %116,626.00 plus a contingency amount of ten percent (10%) of the contract price or $11,662.60 for a total cost not to exceed $128,288.60.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

Exhibit A

CITY OF OXFORD
2011 CDBG STREET RESURFACING PROGRAM
PROPOSED LIST OF STREETS TO BE RESURFACED

STREETS

Tallawanda Road from High St. to Sycamore St.

- Adjustments to quantities may be made to reflect bid prices versus budgeted funds and other variables beyond the contractor's control.

ALLEYS TO BE PAVED

N/S between Main St. and Poplar St. from High St. to Walnut St.
E/W between High St. and Walnut St. from Main St. to Poplar St.
E/W between High St. and Walnut St. from Poplar St. to the N/S intersection

- Alleys will require milling of the entire surface

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: **June 5, 2012**

Account Code #: 141.720.51000

Budgeted Amount: $300,000

Service Department
Originating Department

Michael B. Dreisbach
Prepared By

May 25, 2012
Date Prepared

Agenda Title: 2012 Street Resurfacing and Maintenance Program

Recommendation: Approval

Discussion:

The 2012 Operating Budget includes $300,000 for street and alley maintenance and improvements. Staff has evaluated the surface condition of City streets in order to provide data for the compilation of the 2012 Street Resurfacing Program. Several factors were considered in recommending a street or alley for resurfacing including traffic volume, road base condition (or lack of a proper base), curb and gutter condition, drainage conditions, past street and utility cuts, proposed underground work scheduled, and current surface condition. Additionally, staff reviewed and updated the City Infrastructure Inventory which includes data on street, water, wastewater, and stormwater systems. Some streets that warrant resurfacing were removed from the list due to scheduled or proposed construction projects in 2012 or 2013 (i.e. Spring Street from Patterson to Campus because of significant demolition / construction activity by the University). A tentative resurfacing list has been identified for the 2012 street maintenance.

In addition to typical street maintenance and resurfacing, the City specified approximately 2000 square yards of roadway on Chestnut St., Locust St., and High St. for base excavation and replacement. The repair of these failed areas will greatly improve the service life of the wear coarse of asphalt.

The list of streets proposed for improvement is attached and labeled "**Exhibit A**". In addition to a focus on improvements in the Uptown area, there is also a significant focus on alley improvements in the Mile Square. Paving on High St. from Poplar to Campus will also compliment recent brick street reconstruction between Main St. and Poplar St.

Staff also evaluated streets resurfaced in the past few years to assess the current condition and to maximize the longevity of recent improvements. By managing surface cracks with a sealing program, recently paved streets should maintain acceptable conditions considerably longer.

A request for bids was published in the Oxford Press and Hamilton Journal on May 4 and May 11, 2012. Sealed proposals were opened on May 18, 2012. Three firms submitted bids with the following results:

Approved By:

	Initial	Date
Department Head:	MBD	5/29/12
City Manager:	DRE	6/1/12

John R. Jurgensen Co.	$ 271,642.00
Barrett Paving	280,403.50
Mt. Pleasant Blacktopping Co.	316,957.00

Bids submitted included the following line item cost breakdowns:

- Asphalt milling
- Asphalt placing and compacting
- Traffic control
- Pavement / traffic marking replacements
- Blue reflective armored markers to indicate fire hydrant locations
- Yellow / white markers to enhance lane marking safety

In the 2010 resurfacing program (the program was not funded in 2011), the City contracted with Barrett Paving Co. for asphalt installation at a cost of $62.50 per ton. In the 2012 resurfacing program, the cost for per ton of asphalt installed is $74.25, an increase of 18%. The majority of the increase is the cost of raw materials including liquid asphalt and trucking expenses. The City has been pleased with John R. Jurgenson's performance in prior contracts and is looking forward to working with them again in 2012.

The lowest bid for the 2012 street maintenance program was provided by John R. Jurgensen, Co. at a cost of $271,642.00. Staff is requesting an authorized contingency amount of five percent of the contract or $13,582.10. It is Staff's recommendation that Council authorize the City Manager to enter into an agreement with John R. Jurgensen, Co. for a total amount not to exceed **$285,224.10**.

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JOHN R. JURGENSEN, CO. FOR THE STREET RESURFACING AND MAINTENANCE WORK SET FORTH ON EXHIBIT "A" AT A COST OF $271,642.00 PLUS A CONTINGENCY AMOUNT OF FIVE PERCENT (5%) OF THE CONTRACT PRICE OR $13,582.10 FOR A TOTAL COST NOT TO EXCEED $285,224.10.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for bids in the *Oxford Press* and *Hamilton Journal* on May 4, 2012 and May 11, 2012. Three (3) sealed bids were opened and publicly read on May 18, 2012. The lowest bid was provided by John R. Jurgensen, Co. in the amount of $271,642.00.

SECTION 2: The City Manager and Service Director recommend Council accept the bid of John R. Jurgensen, Co. as the lowest and best bid for the street resurfacing and maintenance work set forth on Exhibit "A" at a cost of $271,642.00 plus a contingency amount of five percent (5%) of the contract price or $13,582.10 for a total cost not to exceed $285,224.10.

SECTION 3: Council accepts the recommendation of the City Manager and Service Director and accepts the bid of John R. Jurgensen, Co. for the street resurfacing and maintenance work set forth on Exhibit "A" at a cost of $271,642.00 plus a contingency amount of five percent (5%) of the contract price or $13,582.10 for a total cost not to exceed $285,224.10.

SECTION 4: Council further authorizes the City Manager to enter into a contract with John R. Jurgensen, Co. for the street resurfacing and maintenance work set forth on Exhibit "A" at a cost of $271,642.00 plus a contingency amount of five percent (5%) of the contract price or $13,582.10 for a total cost not to exceed $285,224.10.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

Exhibit A

CITY OF OXFORD
2012 STREET MAINTENANCE PROGRAM
PROPOSED LIST OF STREETS FOR MAINTENANCE

STREETS

Chestnut St. from railroad tracks to Patterson Ave. – spot base repair
Locust St. from Church St. to Sycamore St. – spot base repair
High St. from Campus Ave. to Patterson Ave. – spot base repair
High St. from Poplar to Campus
Campus Ave. from High to Walnut
Campus Ave. from High to Church
Foxfire Dr. from Locust to Day Cr.
Foxfire Dr. from Day Cr. to College Ave.
Day Cr. from Foxfire Dr. to N. Terminus

- Adjustments to quantities may be made to reflect bid prices versus budgeted funds and other variables beyond the contractor's control.

ALLEYS TO BE PAVED

N/S between University Ave. and Campus Ave. from Vine St. to Withrow St.
N/S between Poplar St. and Campus Ave. from High St. to Church St.

- Alleys will require milling of the entire surface

STREETS PROPOSED FOR CRACK SEALING AND/OR POLYFIL

Chestnut St. from Locust St. to McGuffey Ave.
Windingbrook from Brookville Rd. to Lantern Ridge
Fairfield Rd. from County Maintenance sign to Hidden Creek
Fairfield Rd. from Hidden Creek to Tollgate Dr.
Oxford Community Park – Kay Rench Dr. and parking lots
Locust St. from Church St. to Sycamore St.
College Corner Pike from Locust St. to Hester Rd.
Sycamore St. from Locust St. to Lincoln St.
City Parking Lot at the corner of Main St. and Church St.

- Beginning and ending points will be determined on site.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: June 5, 2012

Account Code #: 417.750.54340

Budgeted Amount: $50,000.00

Service Department
Originating Department

Michael B. Dreisbach, Service Director
Prepared By

May 30, 2012
Date Prepared

Agenda Title: Special Assessment Project for the Repair of Curb, Gutter, & Sidewalk

Recommendation: Approve

Discussion: The 2012 capital improvement budget includes $50,000 for the repair of defective curb, gutter, and sidewalk for properties on Tallawanda Road and Foxfire Drive. On February 7, 2012, the City Council approved **Resolution No. 4663** authorizing Staff to move forward with a special assessment project to repair defective curb, gutter, and sidewalks as defined in Exhibit "A" in the Resolution.

Staff prepared and filed plans with the City Clerk as required by ORC 729.03 and the Clerk served notice to the properties involved. The City advertised this project for bids on May 18 and May 25, 2012. Three contractors responded and bids were opened and publically read on June 1, 2012 with the following results:

Jackson Construction Co.	**$ 28,422.65**
Hendy, Inc.	28,961.00
Adleta Construction Co.	33,531.45

Jackson Construction Co. has performed similar work for the City in the past and the City has been pleased with their product.

Once work has been completed by the contractor, Staff will request Council authorize an Ordinance assessing improvement costs in accordance with Ohio Revised Code. Owners will have the opportunity to pay for the improvements in cash within 30 days of the assessing Ordinance. Should an owner choose not to pay in cash, levied amounts will be paid in five annual installments with an interest rate on deferred payments at 5%.

The lowest and best bid was provided by Jackson Construction Co. at a cost of $28,422.65. Staff recommends the City Council authorize the City Manager to enter into an agreement with Jackson Construction Co. for the replacement of designated curb, gutter, and sidewalk per project specifications. Staff is also requesting a ten percent contingency in the amount of $2,842.27, therefore the contract amount not to exceed shall be **$ 31,264.92.**

Approved By:

	Initial	Date
Department Head:	MBD	6/1/12
City Manager:	DHL	6/1/12

RESOLUTION NO.

A RESOLUTION ACCEPTING THE BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JACKSON CONSTRUCTION CO. FOR THE IMPROVEMENT AND REPLACEMENT OF DEFECTIVE CURB, GUTTER, AND SIDEWALK AT A COST OF $28,422.65 PLUS A CONTINGENCY AMOUNT OF TEN PERCENT (10%) OF THE CONTRACT PRICE OR $2,842.27 FOR A TOTAL COST NOT TO EXCEED $31,264.92.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City advertised for bids in the *Oxford Press* and *Hamilton Journal* on May 18, 2012 and May 25, 2012. Three (3) sealed bids were opened and publicly read on June 1, 2012. The lowest bid was provided by Jackson Construction Co. in the amount of $28,422.65.

SECTION 2: The City Manager and Service Director recommend Council accept the bid of Jackson Construction Co. as the lowest and best bid for the improvement and replacement of defective curb, gutter, and sidewalk at a cost of $28,422.65 plus a contingency amount of ten percent (10%) of the contract price or $2,842.27 for a total cost not to exceed $31,264.92.

SECTION 3: Council accepts the recommendation of the City Manager and Service Director and accepts the bid of Jackson Construction Co. for the improvement and replacement of defective curb, gutter, and sidewalk at a cost of $28,422.65 plus a contingency amount of ten percent (10%) of the contract price or $2,842.27 for a total cost not to exceed $31,264.92.

SECTION 4: Council further authorizes the City Manager to enter into a contract with Jackson Construction Co. for the improvement and replacement of defective curb, gutter, and sidewalk at a cost of $28,422.65 plus a contingency amount of ten percent (10%) of the contract price or $2,842.27 for a total cost not to exceed $31,264.92.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

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MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: RICHARD KEEBLER
PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager — **Finance**
Originating Department

Council Meeting Of: 6/5 & 6/19

Joe Newlin
Prepared By

Account Code No. ________

Budgeted Amount: __________________

5/23/12
Date Prepared

Agenda Title: **Year 2013 Tax Budget submitted to the County**

Recommendation: **Approve**

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2013's General Fund budget. We have prepared this budget with an approximately 0% change from the 2012 Budget except for a few items. It was prepared as follows:

1) **Income Tax Revenue**: 1.5% increase over 2012 budgeted figure an increase of $103,530.

2) **Local Government Revenue Sharing (LGF):** Reduced to reflect the State's biannual budget an $86,223 decrease from 2012 budgeted figures.

3) **Liquor & Beer Permits, State Grants & Aid:** Increase in Liquor & Beer Permits of $2,000 and a decreased by $1,736 State Grants & Aid to reflect the State's biannual budget.

4) **Income Tax Collection Department:** Increased expenditures by $3,106 to reflect expected increase of revenues and associated retainer paid to RITA.

5) **All other revenues and expenditures remained constant.**

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 19th.

Approved By:

	Initial	Date
Department Head:	JN	5/22/12
City Manager:	DHG	6/1/12

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2013 AND DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY AUDITOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The year 2013 tax budget, attached hereto as Attachment "A" for the City of Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

City or Village of **Oxford**

Butler County, Ohio

(Date) **June 19**, **2012**
Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2013, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied: **Inside 10 Mill Limit Budget Year**	**Outside 10 Mill Limit Budget Year**
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	930,000				
SPECIAL REVENUE FUNDS					
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	**930,000**	**0**	**0**	**0**	**0**

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND EXHIBIT I - A
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2010 Actual (2)	For 2011 Actual (3)	Current Year Estimated for 2012 (4)	Budget Year Estimated for 2013 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	910,416.00	991,899.00	930,000.00	930,000.00
10% Rollback & Homestead	94,458.00	95,222.00	91,937.00	91,937.00
Tangible Personal Property Tax	44,399.00	8,974.00	-	-
Municipal Income Tax	6,717,936.00	6,712,608.00	6,902,000.00	7,005,530.00
Other Local Taxes	163,648.00	178,385.00	170,745.00	170,745.00
Total Local Taxes	7,930,857.00	7,987,088.00	8,094,682.00	8,198,212.00
Intergovernmental Revenues				
State Shared Taxes and Permits	81,688.00	78,573.00	49,869.00	39,896.00
Local Government	640,784.00	640,658.00	401,360.00	325,110.00
Estate Tax	181,326.00	308,438.00	275,127.00	-
Cigarette Tax	750.00	800.00	750.00	750.00
License Tax	-	-	-	-
Liquor and Beer Permits	39,039.00	40,604.00	34,000.00	36,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	943,587.00	1,069,073.00	761,106.00	401,756.00
Federal Grants or Aid	13,677.00	13,954.00	8,000.00	8,000.00
State Grants or Aid	19,939.00	19,289.00	17,360.00	15,624.00
Other Grants or Aid	184,661.00	42,316.00	29,200.00	29,200.00
Total Intergovernmental Revenues	1,161,864.00	1,144,632.00	815,666.00	454,580.00
Special Assessments	-	-	-	-
Charges for Services	775,485.00	396,177.00	412,330.00	412,330.00
Fines, Licenses, and Permits	740,980.00	643,349.00	624,600.00	624,600.00
Miscellaneous	241,605.00	178,543.00	154,221.00	154,221.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	737,532.00	136,131.00	136,574.00	136,574.00
Advances	943,494.00	245,000.00	2,330,000.00	-
Other Sources				
TOTAL REVENUES	12,531,817.00	10,730,920.00	12,568,073.00	9,980,517.00

FUND NAME: GENERAL FUND

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2010 Actual (2)	For 2011 Actual (3)	Current Year Estimated for 2012 (4)	Budget Year Estimated for 2013 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,569,856.00	3,616,053.00	4,089,140.00	4,089,140.00
Travel Transportation	-	-	-	-
Contractual Services	704,586.00	512,258.00	574,633.00	574,733.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	600.00	-	-
Total Security of Persons and Property	5,274,442.00	4,128,911.00	4,663,773.00	4,663,873.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	125,408.00	124,204.00	128,649.00	128,649.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	125,408.00	124,204.00	128,649.00	128,649.00
Leisure Time Activities				
Personal Services	905,224.00	888,451.00	953,575.00	953,575.00
Travel Transportation	-	-	-	-
Contractual Services	378,860.00	365,793.00	398,149.00	398,149.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,284,084.00	1,254,244.00	1,351,724.00	1,351,724.00
Community Environment				
Personal Services	459,763.00	463,159.00	495,695.00	495,695.00
Travel Transportation	-	-	-	-
Contractual Services	346,838.00	339,337.00	322,036.00	322,036.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	9,382.00	-	-
Total Community Environment	806,601.00	811,878.00	817,731.00	817,731.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND

EXHIBIT I - C

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2010 Actual (2)	For 2011 Actual (3)	Current Year Estimated for 2012 (4)	Budget Year Estimated for 2013 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	814,187.00	813,463.00	848,220.00	848,220.00
Travel Transportation	-	-	-	-
Contractual Services	1,510,895.00	912,860.00	874,779.00	857,403.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	2,325,082.00	1,726,323.00	1,722,999.00	1,705,623.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	1,469,932.00	1,461,919.00	1,594,288.00	1,224,070.00
Advances	393,042.00	645,000.00	1,930,000.00	-
Contingencies	-	46,499.00	78,000.00	78,000.00
Other Uses of Funds				
Total Other Uses of Funds	1,862,974.00	2,153,418.00	3,602,288.00	1,302,070.00
TOTAL EXPENDITURES	11,678,591.00	10,198,978.00	12,287,164.00	9,969,670.00
Revenues over/(under) Expenditures	853,226.00	531,942.00	280,909.00	10,847.00
Beginning Cash Balance	5,938,498.68	6,791,724.68	7,237,957.75	7,518,866.97
Ending Cash Fund Balance	6,791,724.68	7,323,666.68	7,518,866.75	7,529,713.97
Rounding	0.88	0.72	0.22	
Outstanding Advances to be repaid		-	-	-
Estimated Encumbrances (outstanding at year end)	195,184.13	85,709.65	-	-
Estimated Ending Unencumbered Fund Balance	6,596,541.43	7,237,957.75	7,518,866.97	7,529,713.97

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2013	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2013
GOVERNMENTAL:							
SPECIAL SERVICE:							
Street	180,163.08	757,286.00	937,449.08	608,094.00	187,000.00	795,094.00	142,355.08
State Highway Improvement	14,591.92	20,946.00	35,537.92		21,000.00	21,000.00	14,537.92
Community Development Block Grant	150,000.00	130,000.00	280,000.00		130,000.00	130,000.00	150,000.00
Community Development Block Loan	124,841.08	106,221.00	231,062.08		100,000.00	100,000.00	131,062.08
Parking Meter	991,664.94	684,614.00	1,676,278.94	381,745.00	306,784.00	688,529.00	987,749.94
Life Squad	20,542.66	6,067.00	26,609.66		5,000.00	5,000.00	21,609.66
Affordable Housing Trust	5,476.28	20.00	5,496.28			0.00	5,496.28
Law Enforcement Trust	94,473.20	42,078.00	136,551.20	88,600.00		88,600.00	47,951.20
Enforcement & Education	116,509.21	79,772.00	196,281.21		136,686.00	136,686.00	59,595.21
FEMA Grant	70,569.88		70,569.88			0.00	70,569.88
Fire/EMS	287,421.60	1,435,572.00	1,722,993.60	1,012,481.00	331,756.00	1,344,237.00	378,756.60
TOTAL SPECIAL REVENUE FUNDS	2,056,253.85	3,262,576.00	5,318,829.85	2,090,920.00	1,218,226.00	3,309,146.00	2,009,683.85

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2013	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2013	
DEBT SERVICE FUNDS								
1999 Parks Imp.Bond Debt Service	0.00	313,050.00	313,050.00		313,050.00	313,050.00	0.00	
TOTAL DEBIT SERVICE FUNDS	0.00	313,050.00	313,050.00	0.00	313,050.00	313,050.00	0.00	
CAPITAL PROJECT FUNDS								
Capital Equipment	834,468.78	72,270.00	906,738.78		72,270.00	72,270.00	834,468.78	0.00
Capital Improvement	1,590,431.65	362,600.00	1,953,031.65		362,600.00	362,600.00	1,590,431.65	0.00
Parking Lot Improvement	46,621.59	40,000.00	86,621.59		40,000.00	40,000.00	46,621.59	0.00
		362,600.00						
TOTAL CAPITAL PROJECTS	2,471,522.02	837,470.00	2,946,392.02		474,870.00	474,870.00	2,471,522.02	
Special Assessment	8,338.16		8,338.16		0.00	0.00	8,338.16	
TOTAL SPECIAL ASSESSMENT	8,338.16	0.00	8,338.16	0.00	0.00	0.00	8,338.16	

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2013	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2013
PROPRIETARY:							
ENTERPRISE FUNDS							
Water Bond Debt Service Fund	0.00	889,500.00	889,500.00		889,500.00	889,500.00	0.00
Water Capital Equipment Fund	83,866.88	85,000.00	168,866.88		120,000.00	120,000.00	48,866.88
Water Operating Fund	1,868,270.43	2,664,049.00	4,532,319.43	1,237,966.00	1,734,575.00	2,972,541.00	1,559,778.43
Water Improvement Fund	1,718,407.89	250,000.00	1,968,407.89		710,000.00	710,000.00	1,258,407.89
Water Capital Benefit Fund NE	188,292.93	672.00	188,964.93		75,000.00	75,000.00	113,964.93
Water Capital Benefit Fund NW	233,990.42	832.00	234,822.42		75,000.00	75,000.00	159,822.42
Water Capital Benefit Fund SE	217,449.39	901.00	218,350.39			0.00	218,350.39
Water Capital Benefit Fund SW	56,195.11	468.00	56,663.11			0.00	56,663.11
Sewer Capital Equipment Fund	621,503.65	170,000.00	791,503.65		170,000.00	170,000.00	621,503.65
Sewer Operating Fund	2,138,588.42	2,911,778.00	5,050,366.42	1,399,535.00	1,740,824.00	3,140,359.00	1,910,007.42
Sewer Improvement Fund	479,684.92	200,000.00	679,684.92		200,000.00	200,000.00	479,684.92
Sewer Capital Benefit Fund NE	173,199.09	618.00	173,817.09			0.00	173,817.09
Sewer Capital Benefit Fund NW	239,280.43	851.00	240,131.43			0.00	240,131.43
Sewer Capital Benefit Fund SE	242,032.87	672.00	242,704.87			0.00	242,704.87
Sewer Capital Benefit Fund SW	148,105.56	529.00	148,634.56			0.00	148,634.56
Refuse Fund	1,646,998.91	1,921,702.00	3,568,700.91	125,521.00	1,758,997.00	1,884,518.00	1,684,182.91
Stormwater Utility Fund	8,617.98	40,000.00	48,617.98		40,000.00	40,000.00	8,617.98
Landfill Post-Closure Fund	1,093,264.69	11,100.00	1,104,364.69		198,000.00	198,000.00	906,364.69
TOTAL ENTERPRISE FUNDS	11,157,749.57	9,148,672.00	20,306,421.57	2,763,022.00	7,711,896.00	10,474,918.00	9,831,503.57

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2013	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2013
INTERNAL SERVICE FUNDS							
Internal Service Fund	31,817.60	271,631.00	303,448.60		269,509.00	269,509.00	33,939.60
Employee Benefits Fund	349,939.81	1,642,365.00	1,992,304.81		1,641,335.00	1,641,335.00	350,969.81
TOTAL INTERNAL SERVICE FUNDS	381,757.41	1,913,996.00	2,295,753.41	0.00	1,910,844.00	1,910,844.00	384,909.41
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	71.11	2,850.00	2,921.11		2,850.00	2,850.00	71.11
Hotel Tax Agency Fund	4,419.68	170,745.00	175,164.68		170,745.00	170,745.00	4,419.68
Oxford Natural Gas Refund Agency Fund	2,838.08	11.00	2,849.08		150.00	150.00	2,699.08
TOTAL TRUST AND AGENCY FUNDS	7,328.87	173,606.00	180,934.87	0.00	173,745.00	173,745.00	7,189.87
TOTAL FOR MEMORANDUM ONLY	**16,082,949.88**	**15,649,370.00**	**31,369,719.88**	**4,853,942.00**	**11,802,631.00**	**16,656,573.00**	**14,713,146.88**

EXHIBIT III

								BUDGET YEAR	
PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2012	Amount Required for Principal and Interest 1/1/2012 to 12/31/2012	Amount Receivable from Other Sources to Meet Debt Payments 1/1/2012 to 12/31/2012
Payable from Bond Retirement Funds:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
INSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Park Improvement Refunding Bonds	N/A	6/23/2009	12/1/2019	Ordinance	Serial	2.00 - 3.75%	1,895,000.00	313,050.00	0.00
2011 Refunding Water Bonds	N/A	11/15/2002	12/1/2014	Ordinance	Serial	2.00 - 3.00%	1,725,000.00	889,500.00	889,500.00
TOTAL							3,620,000.00	1,202,550.00	889,500.00
OUTSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL									

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
REVENUES PG 1 OF 1

DESCRIPTION	For 2010 Actual	For 2011 Actual	Adjusted Budget Year 2012	Explanation for Changes from prior year Estimate for Budget 2013	% increase over prior year budget	
REVENUES						
Local Taxes						
General Property Tax - Real Estate	910,416	991,899	930,000	930,000	0.00%	
10% Rollback & Homestead, Trailor	94,458	95,222	91,937	91,937	0.00%	
Tangible Personal Property Tax	44,399	8,974	0	0	0.00%	
Municipal Income Tax	6,717,936	6,712,608	6,902,000	7,005,530	1.50%	
Other Local Taxes (Hotel tax)	163,648	178,385	170,745	170,745	0.00%	
Total Local Taxes	7,930,857	7,987,088	8,094,682	8,198,212	1.28%	103,530
Intergovernmental Revenues						
State Shared Taxes and Permits	81,688	78,573	49,869	39,896	-20.00%	
Local Government	640,784	640,658	401,360	325,110	-19.00%	
Estate Tax	181,326	308,438	275,127	0	0.00%	
Cigarette Tax	750	800	750	750	0.00%	
License Tax						
Liquor and Beer Permits	39,039	40,604	34,000	36,000	5.88%	
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation						
Other State Shared Taxes and Permits						
Total State Shared Taxes and Permits	943,587	1,069,073	761,106	401,756	-47.21%	(359,350)
Federal Grants or Aid	13,677	13,954	8,000	8,000	0.00%	
State Grants or Aid	19,939	19,289	17,360	15,624	-10.00%	
Other Grants or Aid	184,661	42,316	29,200	29,200	0.00%	
Total Intergovernmental Revenues	218,277	75,559	54,560	52,824	-3.18%	(1,736)
Special Assessments						
Charges for Services	775,485	396,177	412,330	412,330	0.00%	0
Fines, Licenses, and Permits	740,980	643,349	624,600	624,600	0.00%	0
Miscellaneous	241,605	178,543	154,221	154,221	0.00%	0
Other Financing Sources:						
Proceeds from Sale of Debt						
Transfers	**737,532**	**136,131**	**136,574**	**136,574**	0.00%	
Advances	**943,494**	**245,000**	**2,330,000**	**0**	-100.00%	
Other Sources						
TOTAL REVENUE	**12,531,817**	**10,730,920**	**12,568,073**	**9,980,517**	**-20.59%**	**(257,556)**
			4,663,773	4,661,473	Security of Persons & Property	
			128,649	128,649	Public Health & Welfare	
			1,351,724	1,351,724	Leisure Time Activities	
			817,731	817,731	Community Environment	
			1,722,999	1,705,623	General Government	
			1,594,288	1,224,070	Transfers	
			1,930,000	0	Advances	
			78,000	78,000	Contingency	
TOTAL EXPENSES			**12,287,164**	**9,967,270**		
NET GAIN/(LOSS)			**280,909**	**13,247**		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

revision to the % increase

EXPENDITURES

Increase over PRIOR YR: 0.00% 0.000

^ Plug this % to make exp bal to revenue, shows what % increase in exp we can afford.\

	2010 Actual					2011 Actual					2012 Estimate					2013 Tax Budget				
Dept	Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total	
Security of Persons & Property																				
110	3,053,577	230,859	0	3,284,436		2,814,963	251,227	600	3,066,790		3,222,882	313,350	0	3,536,232		3,222,882	313,350	0	3,536,232	
120	31,989	34,805	0	66,794		31,491	38,061	0	69,552		34,805	38,000	0	72,805		34,805	38,100	0	72,905	
130	53,615	10,827	0	64,442		50,616	14,480	0	65,096		48,806	13,388	0	62,194		48,806	13,388	0	62,194	
140	711,590	123,317	0	834,907		718,983	133,600	0	852,583		782,647	133,195	0	915,842		782,647	133,195	0	915,842	
150	682,507	130,945	0	813,452		0	0	0	0		0	0	0	0		0	0	0	0	
151	36,578	83,151	0	119,729		0	0	0	0		0	0	0	0		0	0	0	0	
160	0	15,371	0	15,371		0	0	0	0		0	0	0	0		0	0	0	0	
170	0	75,311	0	75,311	5,274,442	0	74,890	0	74,890	4,128,911	0	76,700	0	76,700	4,663,773	0	76,700	0	76,700	4,663,873
Total	**4,569,856**	**704,586**	**0**	**5,274,442**		**3,616,053**	**512,258**	**600**	**4,128,911**		**4,089,140**	**574,633**	**0**	**4,663,773**		**4,089,140**	**574,733**	**0**	**4,663,873**	
Public Health & Welfare																				
210	0	10,966	0	10,966		0	10,484	0	10,484		0	10,200	0	10,200		0	10,200	0	10,200	
220	0	6,718	0	6,718		0	6,574	0	6,574		0	6,500	0	6,500		0	6,500	0	6,500	
221	0	107,724	0	107,724	125,408	0	107,146	0	107,146	124,204	0	111,949	0	111,949	128,649	0	111,949	0	111,949	128,649
Total	**0**	**125,408**	**0**	**125,408**		**0**	**124,204**	**0**	**124,204**		**0**	**128,649**	**0**	**128,649**		**0**	**128,649**	**0**	**128,649**	
Leisure Time Activities																				
290	25,429	19,284	0	**44,713**		25,466	18,469	0	**43,935**		26,507	28,225	0	**54,732**		26,507	28,225	0	**54,732**	
291	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
610	51,636	48,148	0	**99,784**		53,663	46,497	0	**100,160**		57,460	45,260	0	**102,720**		57,460	45,260	0	**102,720**	
620	438,475	187,038	0	**625,513**		422,349	180,483	0	**602,832**		459,154	192,874	0	**652,028**		459,154	192,874	0	**652,028**	
630	240,891	117,764	0	**358,655**		237,455	114,204	0	**351,659**		257,265	122,040	0	**379,305**		257,265	122,040	0	**379,305**	
680	148,793	6,626	0	**155,419**	1,284,084	149,518	6,140	0	**155,658**	1,254,244	153,189	9,750	0	**162,939**	1,351,724	153,189	9,750	0	**162,939**	1,351,724
Total	**905,224**	**378,860**	**0**	**1,284,084**		**888,451**	**365,793**	**0**	**1,254,244**		**953,575**	**398,149**	**0**	**1,351,724**		**953,575**	**398,149**	**0**	**1,351,724**	
Community Environment																				
310	308,422	22,001	0	**330,423**		307,325	27,000	5,482	**339,807**		336,911	17,683	0	**354,594**		336,911	17,683	0	**354,594**	
320	60,298	269,975	0	**330,273**		60,220	241,915	3,900	**306,035**		63,437	243,753	0	**307,190**		63,437	243,753	0	**307,190**	
330	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
335	0	23,000	0	**23,000**		0	23,000	0	**23,000**		0	23,000	0	**23,000**		0	23,000	0	**23,000**	
345	0	29,011	0	**29,011**		0	26,560	0	**26,560**		0	32,500	0	**32,500**		0	32,500	0	**32,500**	
360	91,043	2,851	0	**93,894**	806,601	95,614	20,862	0	**116,476**	811,878	95,347	5,100	0	**100,447**	817,731	95,347	5,100	0	**100,447**	817,731
Total	**459,763**	**346,838**	**0**	**806,601**		**463,159**	**339,337**	**9,382**	**811,878**		**495,695**	**322,036**	**0**	**817,731**		**495,695**	**322,036**	**0**	**817,731**	
General Government																				
408	0	98,938	0	**98,938**		0	90,175	0	**90,175**		0	100,924	0	**100,924**		0	100,924	0	**100,924**	
410	181,561	5,866	0	**187,427**		181,701	6,816	0	**188,517**		184,273	8,780	0	**193,053**		184,273	8,780	0	**193,053**	
411	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
420	169,101	137,477	0	**306,578**		173,379	186,954	0	**360,333**		179,484	135,130	0	**314,614**		179,484	114,648	0	**294,132**	
421	0	338,810	0	**338,810**		0	314,394	0	**314,394**		0	277,095	0	**277,095**		0	280,201	0	**280,201**	
430	95,997	32,332	0	**128,329**		96,928	39,772	0	**136,700**		100,954	37,500	0	**138,454**		100,954	37,500	0	**138,454**	
450	38,036	52,863	0	**90,899**		37,754	44,682	0	**82,436**		38,174	22,120	0	**60,294**		38,174	22,120	0	**60,294**	
465	76,654	7,781	0	**84,435**		74,018	10,485	0	**84,503**		79,868	11,350	0	**91,218**		79,868	11,350	0	**91,218**	
470	18,418	5,932	0	**24,350**		18,363	5,699	0	**24,062**		18,815	6,500	0	**25,315**		18,815	6,500	0	**25,315**	
480	52,680	78,342	0	**131,022**		53,273	72,727	0	**126,000**		56,105	86,104	0	**142,209**		56,105	86,104	0	**142,209**	
481	83,508	28,077	0	**111,585**		78,759	25,495	0	**104,254**		85,072	31,792	0	**116,864**		85,072	31,792	0	**116,864**	
483	0	29,400	0	**29,400**		0	32,861	0	**32,861**		0	50,127	0	**50,127**		0	50,127	0	**50,127**	
490	98,232	24,006	0	**122,238**		99,288	16,959	0	**116,247**		105,475	31,874	0	**137,349**		105,475	31,874	0	**137,349**	
500	0	671,071	0	**671,071**	2,325,082	0	65,841	0	**65,841**	1,726,323	0	75,483	0	**75,483**	1,722,999	0	75,483	0	**75,483**	1,705,623
Total	**814,187**	**1,510,895**	**0**	**2,325,082**		**813,463**	**912,860**	**0**	**1,726,323**		**848,220**	**874,779**	**0**	**1,722,999**		**848,220**	**857,403**	**0**	**1,705,623**	
Transfers		**1,469,932**		**1,469,932**			**1,461,919**		**1,461,919**			**1,594,288**		**1,594,288**			**1,224,070**		**1,224,070**	
Advances	0	**393,042**		**393,042**		0	**645,000**		**645,000**			**1,930,000**		**1,930,000**			**0**		**0**	
Contingency		0		**0**			46,499		**46,499**			78,000		**78,000**			78,000		**78,000**	
tot gen fund	**6,749,030**	**4,929,561**	**0**	**11,678,591**		**5,781,126**	**4,407,870**	**9,982**	**10,198,978**		**6,386,630**	**5,900,534**	**0**	**12,287,164**		**6,386,630**	**3,583,040**	**0**	**9,969,670**	

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION	For 2010 Actual	For 2011 Actual	Adjusted Budget Year 2012	Estimate for Budget 2013
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	9,819	10,703	7,189	7,189
From Parking Fund	24,500	24,500	24,500	24,500
From Law Enforcement Trust Fund	-	-	-	-
From Water Fund	36,976	36,976	38,295	38,295
From Sewer Fund	36,976	36,976	38,295	38,295
From Capital Improvement Fund	590,000	-	-	-
From FEMA Fund	12,285	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	26,976	26,976	28,295	28,295
Total Transfers In	**737,532**	**136,131**	**136,574**	**136,574**
REVENUES ADVANCES-IN				
Return of Advance from FEMA Fund	26,930	-	-	-
Return of Advance from Internal Service Fund	-	-	-	-
Return of Advance from Fire/EMS Fund	-	245,000	-	-
Return of Advance from Capital Improvement Fund	766,564	-	2,200,000	-
Return of Advance from CDBG Fund	150,000	-	130,000	-
Total Advances In	**943,494**	**245,000**	**2,330,000**	-
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	448,523	413,000	433,000	413,000
To Capital Improvement Fund	456,334	292,600	335,688	362,600
To Capital Equipment Fund	71,023	272,270	430,000	72,270
To CDBG Fund	150,000	-	-	-
To Park Debt Service Fund	311,252	312,150	307,450	313,050
To Fire/EMS Fund	-	126,899	18,150	18,150
To Storm Water Fund	20,000	45,000	40,000	45,000
To Special Assessment Fund	12,800	-	30,000	-
To Law Enforcement Trust Fund	-	-	-	-
Total Transfers Out	**1,469,932**	**1,461,919**	**1,594,288**	**1,224,070**
EXPENDITURES ADVANCES-OUT				
To FEMA Fund	-	-	-	-
To CDBG Fund	-	-	130,000	-
To Capital Improvement Fund	393,042	400,000	1,800,000	-
To Fire/EMS Fund	-	245,000	-	-
Total Advances Out	**393,042**	**645,000**	**1,930,000**	-

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to City Manager		Finance
		Originating Department
Council Meeting Of :	5/15/2012	
		Joe Newlin
Account Code No. :	see below	Prepared By
Budgeted Amount :		5/10/2012
		Date Prepared

Agenda Title:	**2012 Supplemental Budget #2**
Recommendation:	**Approve**

Issue 1
Received $275,126.71 in Estate Tax
45% of Knolls of Oxford revenue less associated fees - $20,481.49

Action Needed:

Revenue Side

General 110	275,126.71	Estate Tax Received

Expense Side

General 110	20,481.49	Amount owed to Oxford Township per Knolls of Oxford agreement (45%)
Net Effect on Fund Balance/(s) Increase/(Decrease)	254,645.22	

Issue 2
Decrease in revenue associated with budgeted OWDA revenue for Wastewater Improvements

Action Needed:

Revenue Side

Sewer Improvement 332	(3,121,500.00)

Expense Side

NA

Net Effect on Fund Balance/(s) Increase/(Decrease)	(3,121,500.00)
Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(2,866,854.78)

Breakdown by Fund

F:\General Accounting\2012\Ordinances\Supplementals\Staff Report SB 2

General 110	254,645.22
Sewer Improvement 332	(3,121,500.00)
Net Effect on Fund Balance/(s) Increase/(Decrease)	(2,866,854.78)

Approved By:		Initials	Date
	Department Head:	JL	5/10/12
	City Manager:	DME	5/11/12

F:\General Accounting\2012\Ordinances\Supplementals\Staff Report SB 2

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3159. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 2 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2012.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

SECTION 2: The following increase/(decrease)in revenues be made:

General Fund 110	275,126.71
Sewer Improvement Fund 332	(3,121,500.00)

SECTION 3: The following increase/(decrease)in appropriations from unencumbered balances be made:

General Fund 110	20,481.49

SECTION 4: In all other respects, Ordinance No. 3159 shall remain in full force and effect.

SECTION 5: This ordinance shall take effect immediately upon its adoption.

____
MAYOR

ADOPTED: ______________

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: May 1, 2012

Account Code No. #: N/A

Budgeted Amount: N/A

Human Resources
Originating Department

Kim Newton
Prepared By

April 26, 2012
Date Prepared

Agenda Title: Report regarding the April 25, 2012 Civil Service Commission Meeting.

Recommendation:

Discussion: The Civil Service Commission held a regular meeting on Wednesday, April 25, 2012 at 7:00 p.m. Those members present were: Phil Russo, Chair; Susan Lipnickey, Karen Martino, Mike Pavloff and Charles Crain.

Donna Heck, Human Resource Director and Kim Newton, Recording Secretary were in attendance for the City.

The Commission approved the State Personnel Board of Review, Report of Activities for 2011 and accepted the 2011 Human Resources summary report.

The Commission reviewed and discussed suggested amendments to their Rules and Regulations.

The next meeting is scheduled for Wednesday, May 23, 2012.

Approved By:

	Initial	Date
Department Head:	[signature]	4/26/12
City Attorney:		
A **City Manager:**	[signature]	4/27/12

Office of the Mayor

Proclamation

Whereas: Race Across America began in 1982 when four individuals raced from the Santa Monica Pier in Los Angeles to the Empire State Building in New York City; and

WHEREAS, with this adventure, they captured the attention of national television and the public took interest; and

WHEREAS, in 1992, teams were formed and quickly became the most popular and fastest growing segment of the race; enlisting teams from all across the globe; and

WHEREAS, it has now became the most respected and longest running endurance sports event in the world celebrating its 31st year in 2012; and

WHEREAS, the competitors raise over two million dollars for charity each year with no financial rewards for winning; and

WHEREAS, the City of Oxford will host with the support of Oxford community members, one of two timing stations in the State of Ohio (the other being Blanchester, Ohio) from June 19-23, 2012.

NOW, THEREFORE, I, Richard A. Keebler, Mayor of the City of Oxford, Ohio, do hereby proclaim June 5, 2012 as:

'RACE ACROSS AMERICA DAY'

in the City of Oxford and urge all citizens to recognize this occasion.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 5th day of June, 2012.

RICHARD A. KEEBLER, MAYOR

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, May 15, 2012 at 7:30 p.m. Those members present were Ken Bogard, Bob Blackburn, Kevin McKeehan, Kate Rousmaniere and Steve Snyder. John Harman was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Sam Perry, Planner; Mr. Alan Kyger, Economic Development Director; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

PLEDGE OF ALLEGIANCE

Mayor Keebler requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Snyder moved to approve the agenda. Mr. McKeehan seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

PROCLAMATION
'EMS WEEK'

Mayor Keebler read the Proclamation and presented it to Lieutenant Johnny Smith of the Oxford Fire Department. Lieutenant Smith thanked Council for the Proclamation and for their support of the Fire and EMS Division.

PUBLIC COMMENTS

Ms. Prue Dana, 6314 Fairfield Road, addressed Council as a citizen and a member of the Board of Zoning Appeals. Ms. Dana expressed her disappointment that the owners of La Piñata restaurant placed a temporary sign facing the municipal parking lot on their building. Ms. Dana noted the Historic and Architectural Preservation Commission (HAPC) denied the original sign due to its direct illumination and the desired placement of it and the Board of Zoning Appeals (BZA) followed with the same denial. Ms. Dana advised the BZA looked at their decision standards and felt the size, placement and illumination of the proposed sign would make a substantial difference in the neighborhood. Ms. Dana advised the business installed a temporary sign which according to the zoning code, could be displayed for 14 days, 6 times a year for special occasions. Ms. Dana noted she felt this would set precedence and other businesses would want to place signs on the sides of their buildings. Ms. Dana noted she felt temporary signage could ruin the improvements to the Uptown and the beautiful buildings that people had created and built. Ms. Dana noted her hope Council would look at the temporary sign language and help decide how to keep the Uptown looking as nice as possible but limit signage to the front of businesses.

Mr. Alan Kyger, addressed Council as a Chamber of Commerce representative. Mr. Kyger advised the Chamber of Commerce would hold its annual Wine Festival on Saturday in the Uptown parks. Mr. Kyger noted he provided Council with a site map of the event which would include 7 local food vendors and 24 artists. Mr. Kyger advised there would be live music throughout the event headed by Lisa Biales. Mr. Kyger noted as a new feature this year, Carol Dockum, Executive Director of the Chamber of Commerce, was rallying for everyone to come to the Uptown Park at 7:00 p.m. to toast to the City of Oxford and its beautiful Uptown. Mr. Kyger advised tickets for the event could be purchased on line.

CONSENT AGENDA

MINUTES

Minutes of the May 1, 2012 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the May 2, 2012 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Mr. Bogard moved to approve the consent agenda. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTION
CONTRACT WITH
HERITAGE LAND SERVICES, INC.

A Resolution No. 4677 authorizing the City Manager to amend an agreement with Heritage Land Services, Inc. (formerly known as M*E Companies) for U.S. 27 South right-of-way acquisition services at a cost of $249,915.00 plus a contingency amount of ten percent (10%) of the contract price, or $24,992.00, for a total cost not to exceed $274,907.00. (Mike Dreisbach, Service Director)

Mr. Bogard inquired what the timetable was for this phase of the US 27 South improvement project. Mr. Dreisbach advised the project should begin in March of 2014 and noted the Ohio Department of Transportation just cleared the right-of-way plan for this project last week. Mr. Dreisbach advised staff needed Council's approval of the proposed Resolution to start purchasing the needed right-of-way. Mr. Dreisbach noted ultimately the local funds spent on the project would be reimbursed through a federal earmark.

Mr. Bogard advised this was the first phase of the US 27 South improvement project. Mr. Bogard noted there were 36 parcels to acquire so the project could begin in 2014. Mr. Bogard advised the right-of-way was necessary for the sidewalks and shoulders to be installed on each side of the roadway improvement. Mr. Bogard noted he looked forward to the project commencing and being on time.

Mayor Keebler inquired if the pricing was comparable with what the City had paid in the past for these services.

Mr. Dreisbach advised the pricing was reasonable although slightly higher than the cost for the US 27 North right-of-way acquisition costs since more work was involved with these parcels. Mr. Dreisbach noted when compared to other projects in the state, it was a reasonable figure.

Mr. McKeehan inquired if the City had experience with the proposed contractor and Mr. Dreisbach advised yes.

Mr. Blackburn requested that Council receive a copy of the right-of-way plan and Mr. Dreisbach advised he would provide a copy to the full Council.

Mr. Snyder moved to adopt Resolution No. 4677. Mr. Blackburn seconded. The motion passed 6-0-0.

ORDINANCE
FIRST READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3159. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2012. (Joe Newlin, Finance Director)

Mr. Newlin addressed his staff report as presented on page 16 of the agenda noting the first item in the proposed Supplemental Budget dealt with estate tax that was received last week and estate tax was never budgeted for. Mr. Newlin advised the second item dealt with a decrease in revenue associated with the Wastewater Treatment Plant improvements.

Ms. Rousmaniere inquired if the City would not receive estate tax in the future due to the state bill that passed last year. Mr. Newlin advised the bill would be effective in January of 2013 and the City may receive monies in 2013 from estates that did not settle prior to the end of 2012.

ORDINANCE
SECOND READING

ORDINANCE
CONDITIONAL USE

An Ordinance No. 3173 Approving A Conditional Use Permit To Allow A Fraternity House In The Single & Two-Family Mile Square Residential (R2MS) District At 301 E. Sycamore Street, Oxford, Ohio With One Condition. (Jung-Han Chen, Community Development Director)

Mr. Perry advised the Community Development Department had no new or additional information to add to the proposed Ordinance.

Mr. Snyder noted Council discussed the proposed fraternity house at the last meeting and nothing had changed since then.

Mr. Blackburn moved to adopt Ordinance No. 3173. Ms. Rousmaniere seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Bogard, Mr. McKeehan, Ms. Rousmaniere, Mr. Snyder, Mr. Blackburn, Mr. Keebler (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised ODOT contacted the City last week regarding the transportation of 4 oversized cold boxes from the Ohio River to Air Products and Chemicals, Inc. in Middletown. Mr. Elliott noted the interstate could not be used for transporting the cold boxes as there was not enough underpass clearance. Mr. Elliott advised the cold boxes would be transported on US 27 N. then detour before the CSX railroad crossing in McGonigle into Hamilton and north on route 177.

Mr. Elliott advised the brick restoration project on High Street and the waterline project on Patterson Avenue were both progressing very well. Mr. Elliott noted legislation for some paving projects would be included on Council's next agenda.

Mr. Elliott encouraged everyone to attend the Wine Festival on Saturday noting it would be an excellent event.

Mr. Kyger noted the Wine Festival was free of charge and open to the public. Mr. Kyger advised the only cost was for the wine and beer tastings.

Ms. Rousmaniere noted she received comments from citizens who were concerned about the large parking lot that Miami University constructed on Bonham Road. Ms. Rousmaniere encouraged concerned citizens to meet with the Oxford Township Trustees, a City Councilor or staff member and a Miami University representative to get clarity on how the parking got there and how to prevent such surprises in the future.

Mr. Blackburn encouraged everyone to attend the Wine Festival on Saturday.

Mr. Bogard congratulated Mr. Dreisbach, his staff and the City Manager for obtaining a grant for brick restoration on S. College Avenue which would occur in the summer of 2013. Mr. Bogard noted after attending other transportation meetings and reporting on the projects in Oxford, some of his colleagues visited Oxford and enjoyed the ambiance and quaintness of the City.

Mr. Bogard advised at the recent OKI meeting the Executive Director discussed the urgency of replacing the Brent Spence Bridge on a faster timetable. Mr. Bogard noted the bridge replacement was originally scheduled to be completed by 2023 and OKI would like to accelerate the project to be completed by 2018 through a public/private partnership. Mr. Bogard noted the bridge was a very important artery with respect to the nation's commerce.

Mr. Snyder suggested that Council discuss the issue Ms. Dana brought forth with regard to signage in the Uptown district.

Mayor Keebler noted Mr. Perry addressed the sign in question as a temporary sign and it was fully within the zoning code's current regulations. Mr. Perry advised the zoning code allowed temporary signage for special circumstances such as the opening of a new establishment. Mr. Perry advised the Board of Zoning Appeals (BZA) denied the variance for an illuminated, channel lettered sign to be placed on the west side of the building. Mr. Perry noted instead of using that sign La Piñata placed a banner on the west side of the building which complied with the zoning code for temporary signage and it could be displayed for 14 days up to 6 times per year for special events. Mr. Perry advised the BZA denial did not extend to temporary signage. Mayor Keebler advised at one time the Historical and Architectural Preservation Commission (HAPC) wanted to ban temporary signs altogether. Mayor Keebler noted temporary signs had to be placed on the principal building below the lowest residential units. Mayor Keebler advised if temporary signs appeared more and more in areas Council didn't think were appropriate, Council would consider revising the temporary signage regulations. Mr. Bogard suggested that Council look at proposed legislation to address the matter. Mr. McKeehan advised he was not in favor of limiting the use of temporary signs and noted Oxford had a number of policies and procedures that were anti-business. Mr. McKeehan noted his hope the owners of La Piñata were not 'thumbing their nose' at the HAPC but rather trying to develop their business. Mayor Keebler agreed with Mr. McKeehan and noted he felt the banner was appropriate for the new business. Mayor Keebler noted temporary signs needed to be monitored by Mr. Perry and Mr. Chen and if there was a proliferation of them causing issues there could be a couple of simple fixes.

ADJOURN

Mr. Bogard moved to adjourn at 8:01 p.m. Mr. Blackburn seconded. The motion passed 6-0-0.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: June 5, 2012

Account Code No. #:

Budgeted Amount:

Community Development
Originating Department

Sam Perry, Planner
Prepared By

May 29, 2012
Date Prepared

HAPC MEETING REPORT – May 2, 2012

Requests for Review:
There were no applications for review at the May meeting.

Correspondence and Announcements
In honor of National Historic Preservation Month, every Saturday in May walking tours will take place showcasing several historic properties in Oxford. Detailed information can be found on the City of Oxford website.

2012 Historic Marker Application
There have been four applications submitted for the 2012 Historic Marker Program. The Historic Marker Awards Ceremony has tentatively been scheduled for September 27, 2012 from 5:00-7:00 p.m. in the north parlor of the Community Arts Center.

Other Business
Staff announced possible grant opportunities for the HAPC through Ohio Historic Preservation. Grant money is still available for 2012 but the deadline is quickly approaching. Ideas were discussed and interest was expressed by the HAPC. Staff will continue working on.

The Uptown District Site Inventory was discussed. The Inventory list has been updated and will be placed on the June agenda.

Adjournment
The next regular meeting is June 6, 2012. Due to the July 4 holiday, the July HAPC meeting has been rescheduled for July 11, 2012 at 6:00 p.m.

Department Head: Ahc / 5/29/12
City Attorney: ______ / ______
City Manager: ______ / ______