

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: June 7, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 1, 2011

Date Prepared

Agenda Title: Legislative Authority Notice - New permit for MJ Restaurants LLC DBA LaRosa's 21 Lynn Avenue Oxford, Ohio 45056.

Recommendation: N/A

Discussion:

The permit is for:

D5I - Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers until 2:30 a.m. (Same as D5).
Restaurant meeting certain criteria.

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 6/3/11

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

5379955		N		MJ RESTAURANTS LLC DBA LAROSAS 21 LYNN AVE STE 101 OXFORD OH 45056	
PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
05 18 2011					
D51					
PERMIT CLASSES					
09 088 A		Z39597			
TAX DISTRICT		RECEIPT NO.			

FROM 05/23/2011

RECEIVED
MAY 31 2011
City of Oxford

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 05/23/2011

RESPONSES MUST BE POSTMARKED NO LATER THAN. 06/23/2011

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A N 5379955

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT #	5379955

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL

6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
Telephone: (614) 644-2431 - <http://www.com.ohio.gov/liqr>

LIQUOR CONTROL
FRONT DESK-3

LIMITED LIABILITY COMPANY DISCLOSURE FORM

(This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company MJ RESTAURANTS, LLC	DBA Name LAROSA'S
Permit Premises Address 21 LYNN AVENUE, SUITE 101	City, State OXFORD, OHIO
Township, if in Unincorporated Area	Zip Code 45056
	Tax Identification No. (TIN) 27-0649090

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or greater membership or voting interest, and attach a copy of the Articles of Organization filed with the Ohio Secretary of State.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the captioned business. If an office is NOT held, please indicate by writing NONE.

EACH OFFICER LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO None		
2) President None		
3) Vice-President None		
4) Secretary None		
5) Treasurer None		

SECTION C. List the managing members and all persons with a 5% or greater membership or voting interest in the LLC.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

1) Name David C. Wespiser	Social Security No. (if individual)	☒ Managing Member ☒ 5% or greater voting interest ☒ 5% or greater membership interest
Residence Address 6441 Contreras Road	Tax Identification No. (if applicable)	
City and State Oxford, Ohio	Zip Code 45056	
Telephone No. 513-523-4161	Date of Birth 11/7/60	
2) Name	Social Security No. (if individual)	☐ Managing Member ☐ 5% or greater voting interest ☐ 5% or greater membership interest
Residence Address	Tax Identification No. (if applicable)	
City and State	Zip Code	
Telephone No.	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE)

STATE OF OHIO, Butler COUNTY ss,

I, David C. Wespiser being first duly sworn, according to law, deposes and says that he/she is (Title) Mg. Member

of the MJ Restaurants LLC, a business duly authorized by law to do business in the State of Ohio, and that the statements made in the

for the day of May 17th, 2011 are true.

Subscribed to and subscribed in my presence this 17th day of May, 2011

PAMELA S. LINDLEY

(Notary Public)

(Notary Expiration)

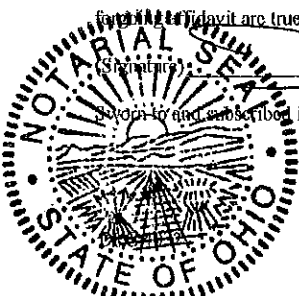
Notary Public, State of Ohio

BOE/ADA SERVICE PROVIDER

My Commission Expires 06/27/12

FOR TOLL FREE DIAL 1-800-750-0750

REV. 6-08



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: June 7, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 1, 2011

Date Prepared

Agenda Title: An Ordinance Repealing Zoning Code Section 1143.10 Of The Codified Ordinances Of The City Of Oxford, Ohio Entitled Uptown District, And Adopting New Section 1143.10, Entitled Uptown District.

Recommendation: Adopt the Ordinance

Discussion:

On April 17, 2007 Council adopted Ordinance Numbers 2954 and 2955 which rezoned the McCullough-Hyde Memorial Hospital property from RO-Residential Office to UP-Uptown and added Hospitals as a conditional use in the Uptown District.

On April 20, 2010 Council adopted Ordinance No. 3109 which clarified the intent of the Issue 20 Charter Amendment in Section 1143.10, entitled Uptown District.

'Hospital' was inadvertently omitted as a conditional use in the Uptown District. The proposed Ordinance will remedy the oversight by reinserting 'Hospital' as a conditional use in the Uptown District.

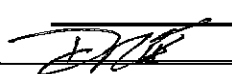
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 4/3/11

ORDINANCE NO.

ORDINANCE REPEALING ZONING CODE SECTION 1143.10 OF THE CODIFIED ORDINANCES OF THE CITY OF OXFORD, OHIO, ENTITLED UPTOWN DISTRICT, AND ADOPTING NEW SECTION 1143.10, ENTITLED UPTOWN DISTRICT.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, OHIO, THAT:

SECTION I: Council hereby finds that the City of Oxford Planning Commission held a public hearing on March 9, 2010 and that following the public hearing did deliberate and as a result of that deliberation, the Planning Commission recommended repealing Section 1143.10 of the Codified Ordinances of the City of Oxford, Ohio, and adopting new Section 1143.10 for the purpose of clarifying the intent of the Issue 20 Charter Amendment.

SECTION II: Council hereby repeals Section 1143.10 of the Oxford Code of Ordinances and adopts new Section 1143.10 as follows:

1143.10 UPTOWN DISTRICT.

(a) Purpose. The purpose of this district is to preserve and encourage the continued vitality of the City's historic central business and civic activity area. Selected uses and regulatory standards are provided to guide development so as to achieve a mixture of appropriate uses in a functional, aesthetic and pedestrian compatible manner.

(b) Uses.

(1) Permitted uses.

A. Any combination of residential dwelling types as defined in Section 1159.05(8), A through E., on the second floor or higher.

B. Retail services shall not exceed 10,000 square feet of floor area on any given floor.

1. Apparel and jewelry.
2. Bars and establishments serving alcohol.
3. Books, stationery, newspapers, magazines, office equipment and office supply stores.
4. Drugs and pharmaceuticals.
5. Food products, including groceries, meat, fish, baked goods, confectionary, and beverages.
6. Flowers, potted plants, and garden supplies.
7. Hardware, paint, home furnishings, and other home improvements products.
8. Optical aids.
9. Photography, bicycles, gifts and toys, pets, music, sporting goods, and other hobby and craft supplies.
10. Restaurants, not including drive-in.
11. Other similar establishments engaged in retail trade except those included as Conditional Uses in subsection (b)(2) hereof.

C. Personal and professional services shall not exceed 10,000 square feet of floor area on any given floor.

1. Accounting, advertising, architectural, auditing, bookkeeping, legal, and medical offices, and offices for other similar professional service providers.
 2. Banks, credit agencies, investment firms, real estate, insurance offices, and other similar establishments engaged primarily in financial services.
 3. Barber and beauty shops.
 4. Cleaners, including dry cleaning and laundromats.
 5. Home improvement services, including carpentry, electrical, heating, plumbing, and decorating.
 6. Offices for nonprofit, charitable, labor, and other service organizations.
 7. Repair establishments for bicycles, household appliances, locksmiths, shoes, and motor vehicles (if no gasoline is sold).
 8. Theaters, not including drive-ins.
 9. Other similar personal and professional services, such as employment agencies, travel bureaus, and ticket offices.
- D. Accessory buildings incidental to the principal use.
- E. Sidewalk uses.
1. This section is intended to provide for active use of private and public property in the Uptown District for outdoor cafes and retail sales. A sidewalk use requires a permit, shall be operated according to the provisions of this section, and is valid for one year and only for the location, design, and use approved.
 2. A sidewalk use may include outdoor activity on both private and public property as follows:
 - a. Private property in the front setback area or any courtyard or other partially enclosed area adjacent to a right-of-way may be utilized only for commercial activity related to the principal use on the first floor of the principal structure.
 - b. The public sidewalk and other paved portions of the right-of-way that are designed and constructed to accommodate pedestrians may be utilized only for commercial activity related to the principal use on the first floor of an immediately adjacent principal structure.
 3. A sidewalk use permit application shall include a fee, a scaled site plan, and other information sufficient to determine compliance with all of the following provisions:
 - a. The use may not extend more than five feet into the right-of-way; and
 - b. The use may not result in less than five feet of unimpeded sidewalk adjacent to the sidewalk use (street trees, parking meters, street sign poles, and the like are impediments); and
 - c. The adjacent property owner and the operator of the use have a liability insurance policy that covers accidents and injuries on the public right-of-way for a minimum of one hundred thousand dollars (\$100,000) per person and three hundred thousand

dollars (\$300,000) per accident, premiums are fully paid for the calendar year of the permit, and the City of Oxford is a named insured upon such liability policy; and

- d. The use shall employ only displays, counters, tables, chairs, umbrellas, and planters that are moveable; and
 - e. Nothing related to the operation of the use shall be permanently installed on public or private property except anchors that do not protrude above the adjacent sidewalk surface and do not otherwise create a trip hazard; and
 - f. All materials shall be lightweight and easily removable; and
 - g. All roofs shall be made of a flame-resistant (per Ohio Basic Building Code and Ohio Fire Code), nonstructural material such as treated canvas or vinyl fabric; and
 - h. All illumination shall be confined within the perimeter of the use; and
 - i. All partitions shall be transparent 3 feet above the adjacent sidewalk surface.
- 4. The City Manager or designee shall require removal of anything or correction of any condition associated with a sidewalk use that threatens the public health, safety, or general welfare and shall revoke an approved permit if its holder fails to comply with any such order in a timely manner.
 - 5. The City Manager shall reinstate a revoked permit if the holder removes the immediate threat and provides sufficient proof that the threat will not recur.
 - 6. If a sidewalk use permit is revoked more than once during the year that the permit is valid, the permit shall not be reinstated and a new permit shall not be issued until after the original expiration date of the revoked permit.

(2) Conditional Uses. The following Conditional Uses are subject to review and regulation in accordance with Chapter 1147.

A. Retail services:

- 1. Any permitted retail use that exceeds 10,000 sq. ft. on any given floor.
- 2. Banks with drive-through facilities.
- 3. Building supplies, garden supplies.
- 4. Temporary or outdoor sales of plants and garden supplies.
- 5. Retail uses which do not provide a minimum ratio of 0.7:1 of the lot area.
- 6. Additional retail uses above the street level which would cause the maximum permitted gross floor area ratio to exceed the 3:1 ratio.

B. Personal and public services:

1. Any permitted personal or public service that exceeds 10,000 sq. ft. on any given floor.
2. Cultural institutions, including libraries, art galleries and museums.
3. Hotels and motels.
4. Places of worship.
5. Funeral homes.
6. Night clubs, discotheques, and other entertainment facilities.
7. Personal and Professional Services which do not provide a minimum of 0.7:1 of the lot area.
8. Additional personal and professional services above the street level which would cause the maximum permitted gross floor area ratio to exceed the 3:1 ratio.

C. Other uses.

1. Any combination of dwelling types as defined in Section 1159.05(8), A through E, on the first floor or basement.
2. Community-Oriented Residential Social Service Facilities (CORSSF's).
3. Shared Housing and Congregate Housing for the elderly.
4. Government owned and/or operated parks and recreation facilities.
5. Bed and breakfast homes.
6. Publicly owned and operated neighborhood recreation centers.
7. Day care facilities, including Day Care for child, Day Care Center for child, Day Care Home Type A family, and Day Care Home Type B family.
8. Schools: primary, intermediate, and secondary, both public and private.
9. **Hospitals**

(c) Site Development Regulations. (Unless superseded by Conditional Use Requirements)

(1) Lot requirements.

A. Minimum Lot Area:

1. Lots in the Uptown District shall be a minimum of three thousand (3,000) square feet.

(2) Yard requirements.

Front Yard

16.5 feet minimum *except*

* On High Street – at least 70 percent of building must meet the right-of- way line

Rear Yard

none *except*

* Adjacent to a residential district – 10 minimum.

Side Yard

none *except*

* Adjacent to a residential district – 6 feet minimum

(3) Structural requirements.

A. Building height:

Minimum – 23 feet and a minimum of 2 stories above street grade

Maximum – 48 feet and 4 stories maximum above street grade.

B. Gross Floor Area Ratio:

1. The maximum permitted gross floor area ratio of a structure at or above grade in the Uptown District shall be 3. (Lot area x 3 = total bldg. sq. ft.)

a. Commercial space shall provide a minimum ratio of 0.7:1 of the lot area on the street level subject to the following:

i. The basement of a structure may be used for retail, personal and professional uses but shall not be computed into the minimum 0.7:1 ratio.

ii. Uncovered outdoor areas shall:

a. Be associated with the first floor commercial occupant,

b. Be located on the property and/or on the public sidewalk, only with a valid sidewalk permit.

c. Be computed into the minimum 0.7:1 ratio, but not the overall 3:1 ratio.

b. Residential space shall provide a maximum ratio of 2:1 of the lot area subject to the following:

i. Outdoor patios, decks and balconies for residential use shall be computed into the maximum 2:1 ratio.

(4) Maximum Residential Density.

A. Occupancy shall be limited to one person per 200 square feet of lot area.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including, but not limited to Section 121.22 of the Ohio Revised Code.

SECTION IV: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Finance

Originating Department

Council Meeting Of: 6/7 & 6/21

Joe Newlin

Account Code No. _____

Prepared By

Budgeted Amount: _____

5/18/11

Date Prepared

Agenda Title: Year 2012 Tax Budget submitted to the County

Recommendation: Approve

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2012's General Fund budget. We have prepared this budget with an approximately 0% change from the 2011 Budget except for a few items. It was prepared as follows:

- 1) **Income Tax Revenue:** 1.5% increase over 2011 budgeted figure an increase of \$102,000.
- 2) **Local Government Revenue Sharing (LGF):** Reduced to reflect the State's biannual budget an \$182,502 decrease from 2011 budgeted figures.
- 3) **Tangible Personal Property Tax:** Decreased by \$34,600 to reflect the State's biannual budget.
- 4) **Income Tax Collection Department:** Increased expenditures by \$3,260 to reflect expected increase of revenues and associated retainer paid to RITA.
- 5) **All other revenues and expenditures remained constant.**

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 21st.

Approved By:

Department Head:

City Manager:

Initial Date

WJ 5/18/11
EN 6/3/11

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2012 AND
DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY
AUDITOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER
COUNTY, STATE OF OHIO, THAT:

SECTION 1: The year 2012 tax budget, attached hereto as
Attachment A for the City of Oxford is hereby adopted and the
Finance Director is directed to transmit a copy of said budget to
the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the
earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

City or
Village of Oxford

Butler County, Ohio

(Date) June 21, 2011
Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2012, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed _____

Title Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,057,080				
SPECIAL REVENUE FUNDS					
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	1,057,080	0	0	0	0

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

[illegible]

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - A

DESCRIPTION (1)	For 2009 Actual (2)	For 2010 Actual (3)	Current Year Estimated for 2011 (4)	Budget Year Estimated for 2012 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	1,100,125.00	1,004,874.00	1,057,080.00	1,057,080.00
Tangible Personal Property Tax	46,842.00	44,399.00	34,600.00	-
Municipal Income Tax	7,063,680.00	6,717,936.00	6,800,000.00	6,902,000.00
Other Local Taxes	170,727.00	163,648.00	168,000.00	168,000.00
Total Local Taxes	8,381,374.00	7,930,857.00	8,059,680.00	8,127,080.00
Intergovernmental Revenues				
State Shared Taxes and Permits	80,609.00	81,688.00	69,816.00	49,869.00
Local Government	634,318.00	640,784.00	568,942.00	406,387.00
Estate Tax	271,443.00	181,326.00	-	-
Cigarette Tax	711.00	750.00	750.00	750.00
License Tax	-	-	-	-
Liquor and Beer Permits	39,743.00	39,039.00	34,000.00	34,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	1,026,824.00	943,587.00	673,508.00	491,006.00
Federal Grants or Aid	20,231.00	13,677.00	8,000.00	8,000.00
State Grants or Aid	24,844.00	19,939.00	19,939.00	19,939.00
Other Grants or Aid	59,315.00	184,661.00	29,200.00	29,200.00
Total Intergovernmental Revenues	1,131,214.00	1,161,864.00	730,647.00	548,145.00
Special Assessments	-	-	-	-
Charges for Services	769,441.00	775,485.00	412,430.00	412,430.00
Fines, Licenses, and Permits	618,523.00	740,980.00	628,100.00	628,100.00
Miscellaneous	481,871.00	241,605.00	162,034.00	162,034.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	788,271.00	737,532.00	135,928.00	135,928.00
Advances	327,448.00	943,494.00	245,000.00	-
Other Sources				
TOTAL REVENUES	12,498,142.00	12,531,817.00	10,373,819.00	10,013,717.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2009 Actual (2)	For 2010 Actual (3)	Current Year Estimated for 2011 (4)	Budget Year Estimated for 2012 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,417,154.00	4,569,856.00	3,960,341.00	3,960,341.00
Travel Transportation	-	-	-	-
Contractual Services	710,987.00	704,586.00	528,534.00	575,433.00
Supplies and Materials	-	-	-	-
Capital Outlay	7,218.00	-	-	-
Total Security of Persons and Property	5,135,359.00	5,274,442.00	4,488,875.00	4,535,774.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	191,009.00	125,408.00	123,379.00	123,379.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	191,009.00	125,408.00	123,379.00	123,379.00
Leisure Time Activities				
Personal Services	917,017.00	905,224.00	901,407.00	901,407.00
Travel Transportation	-	-	-	-
Contractual Services	394,515.00	378,860.00	395,855.00	395,855.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,311,532.00	1,284,084.00	1,297,262.00	1,297,262.00
Community Environment				
Personal Services	460,071.00	459,763.00	473,780.00	473,780.00
Travel Transportation	-	-	-	-
Contractual Services	344,080.00	346,838.00	333,301.00	333,301.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	804,151.00	806,601.00	807,081.00	807,081.00
Basic Utility Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2009 Actual (2)	For 2010 Actual (3)	Current Year Estimated for 2011 (4)	Budget Year Estimated for 2012 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	875,037.00	814,187.00	811,279.00	808,279.00
Travel Transportation	-	-	-	-
Contractual Services	1,390,028.00	1,510,895.00	916,577.00	859,331.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	2,265,065.00	2,325,082.00	1,727,856.00	1,667,610.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	1,736,768.00	1,469,932.00	1,261,919.00	1,130,320.00
Advances	112,670.00	393,042.00	245,000.00	-
Contingencies	-	-	78,000.00	78,000.00
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	1,849,438.00	1,862,974.00	1,584,919.00	1,208,320.00
TOTAL EXPENDITURES	11,556,554.00	11,678,591.00	10,029,372.00	9,639,426.00
Revenues over/(under) Expenditures	941,588.00	853,226.00	344,447.00	374,291.00
Beginning Cash Balance	4,996,913.95	5,938,501.95	6,596,541.43	6,940,988.62
Ending Cash Fund Balance	5,938,501.95	6,791,727.95	6,940,988.43	7,315,279.62
Rounding	(3.27)	(2.39)	0.19	
Outstanding Advances to be repaid	559,026.00		-	-
Estimated Encumbrances (outstanding at year end)	149,233.56	195,184.13	-	-
Estimated Ending Unencumbered Fund Balance	6,348,291.12	6,596,541.43	6,940,988.62	7,315,279.62

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2012	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2012
GOVERNMENTAL: SPECIAL SERVICE:							
Street	195,767.63	768,756.00	964,523.63	580,574.00	187,000.00	767,574.00	196,949.63
State Highway Improvement	18,976.73	21,375.00	40,351.73		25,000.00	25,000.00	15,351.73
Community Development Block Grant	106,307.50	130,000.00	236,307.50		130,000.00	130,000.00	106,307.50
Community Development Block Loan	79,344.25	46,132.00	125,476.25		100,000.00	100,000.00	25,476.25
Parking Meter	1,030,157.78	730,033.00	1,760,190.78	388,379.00	297,234.00	685,613.00	1,074,577.78
Life Squad	18,442.49	6,571.00	25,013.49		4,000.00	4,000.00	21,013.49
Affordable Housing Trust	5,416.34		5,416.34			0.00	5,416.34
Law Enforcement Trust	66,173.68	25,150.00	91,323.68	91,280.00		91,280.00	43.68
Enforcement & Education	105,182.86	90,989.00	196,171.86		120,630.00	120,630.00	75,541.86
FEMA Grant	0.00		0.00			0.00	0.00
Fire/EMS	83,018.00	1,384,200.00	1,467,218.00	1,067,172.00	314,010.00	1,381,182.00	86,036.00
TOTAL SPECIAL REVENUE FUNDS	1,708,787.26	3,203,206.00	4,911,993.26	2,127,405.00	1,177,874.00	3,305,279.00	1,606,714.26

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2012	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2012
DEBT SERVICE FUNDS							
1999 Parks Imp.Bond Debt Service	0.00	307,450.00	307,450.00		307,450.00	307,450.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	307,450.00	307,450.00	0.00	307,450.00	307,450.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	342,662.16	72,270.00	414,932.16		98,270.00	98,270.00	316,662.16
Capital Improvement	1,141,874.84	392,600.00	1,534,474.84		412,600.00	412,600.00	1,121,874.84
Parking Lot Improvement	26,029.99	40,000.00	66,029.99		40,000.00	40,000.00	26,029.99
TOTAL CAPITAL PROJECTS	1,510,566.99	504,870.00	2,015,436.99		550,870.00	550,870.00	1,464,566.99
Special Assessment	22,535.40		22,535.40		0.00	0.00	22,535.40
TOTAL SPECIAL ASSESSMENT	22,535.40	0.00	22,535.40	0.00	0.00	0.00	22,535.40

(26,000.00)
(20,000.00)
0.00

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2012	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2012
PROPRIETARY: ENTERPRISE FUNDS							
Water Bond Debt Service Fund	0.00	890,350.00	890,350.00		890,350.00	890,350.00	0.00
Water Capital Equipment Fund	110,597.29	85,000.00	195,597.29		85,000.00	85,000.00	110,597.29
Water Operating Fund	2,031,557.21	2,624,718.00	4,656,275.21	1,138,858.00	1,726,644.00	2,865,502.00	1,790,773.21
Water Improvement Fund	1,387,387.56	100,000.00	1,487,387.56		501,200.00	501,200.00	986,187.56
Water Capital Benefit Fund NE	187,048.87		187,048.87		141,762.00	141,762.00	45,286.87
Water Capital Benefit Fund NW	227,909.89		227,909.89		172,731.00	172,731.00	55,178.89
Water Capital Benefit Fund SE	237,149.05		237,149.05		179,733.00	179,733.00	57,416.05
Water Capital Benefit Fund SW	126,369.74		126,369.74		95,774.00	95,774.00	30,595.74
Sewer Capital Equipment Fund	720,186.65	170,000.00	890,186.65		170,000.00	170,000.00	720,186.65
Sewer Operating Fund	1,984,919.16	2,869,627.00	4,854,546.16	1,330,129.00	1,728,580.00	3,058,709.00	1,795,837.16
Sewer Improvement Fund	2,759,662.96	200,000.00	2,959,662.96		2,567,000.00	2,567,000.00	392,662.96
Sewer Capital Benefit Fund NE	172,041.18		172,041.18			0.00	172,041.18
Sewer Capital Benefit Fund NW	234,714.52		234,714.52			0.00	234,714.52
Sewer Capital Benefit Fund SE	187,055.17		187,055.17			0.00	187,055.17
Sewer Capital Benefit Fund SW	147,198.77		147,198.77			0.00	147,198.77
Refuse Fund	1,468,850.98	1,859,867.00	3,328,717.98	120,003.00	1,707,391.00	1,827,394.00	1,501,323.98
Stormwater Utility Fund	1,115.21	45,000.00	46,115.21		45,000.00	45,000.00	1,115.21
Landfill Post-Closure Fund	1,272,156.01	12,700.00	1,284,856.01		198,500.00	198,500.00	1,086,356.01
TOTAL ENTERPRISE FUNDS	13,255,920.22	8,857,262.00	22,113,182.22	2,588,990.00	10,209,665.00	12,798,655.00	9,314,527.22

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2012	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2012
INTERNAL SERVICE FUNDS							
Internal Service Fund	37,948.47	269,636.00	307,584.47		269,011.00	269,011.00	38,573.47
Employee Benefits Fund	328,656.11	1,451,015.00	1,779,671.11		1,453,700.00	1,453,700.00	325,971.11
TOTAL INTERNAL SERVICE FUNDS	366,604.58	1,720,651.00	2,087,255.58	0.00	1,722,711.00	1,722,711.00	364,544.58
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	62.21	3,000.00	3,062.21		3,000.00	3,000.00	62.21
Hotel Tax Agency Fund	943.68	168,000.00	168,943.68		168,000.00	168,000.00	943.68
Oxford Natural Gas Refund Agency Fund	2,819.34	35.00	2,854.34		150.00	150.00	2,704.34
TOTAL TRUST AND AGENCY FUNDS	3,825.23	171,035.00	174,860.23	0.00	171,150.00	171,150.00	3,710.23
TOTAL FOR MEMORANDUM ONLY	16,868,239.68	14,764,474.00	31,632,713.68	4,716,395.00	14,139,720.00	18,856,115.00	12,776,598.68

EXHIBIT III

[illegible]

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: June 7, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 1, 2011

Date Prepared

Agenda Title: Resolution authorizing the City Manager to enter into an agreement to initiate a two percent (2%) pay increase for all full-time non-commissioned Police Department employees effective May 1, 2011 and a two percent (2%) pay increase effective January 1, 2012.

Recommendation: Approval.

Discussion:

Negotiations have been completed and approval of this Resolution will authorize the City Manager to enter into an agreement as specified above.

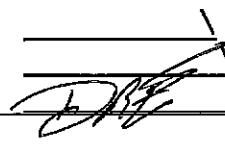
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 6/3/11

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO INITIATE A TWO PERCENT (2%) PAY INCREASE FOR ALL FULL-TIME NON-COMMISSIONED POLICE DEPARTMENT EMPLOYEES EFFECTIVE MAY 1, 2011 AND A TWO PERCENT (2%) PAY INCREASE EFFECTIVE JANUARY 1, 2012.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Chief of Police recommend Council approve the wage agreement negotiated with the Non-Commissioned Police Department Employees Bargaining Unit a two percent (2%) pay increase for all full-time non-commissioned police department employees effective May 1, 2011 and two percent (2%) effective January 1, 2012.

SECTION 2: Council having reviewed the recommendation of the City Manager and Chief of Police hereby accepts the recommendation and approves the negotiated wage agreement for all full-time non-commissioned police department employees.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: June 7, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 1, 2011

Date Prepared

Agenda Title: Resolution approving the contract between the City of Oxford, Ohio and the Oxford Police Officers, Fraternal Order of Police, Lodge 38 and authorizing the City Manager and City Law Director to sign the contract on behalf of the City.

Recommendation: Approval.

Discussion:

December 31, 2010 marked the end of the existing contract between the City and the Oxford Police Officers, Fraternal Order of Police, Lodge 38.

Negotiations have been completed and approval of this Resolution will authorize the City Manager and Law Director to sign the recommended contract, the term of which is three years.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

MAE 6/7/11

RESOLUTION NO. _____

A RESOLUTION APPROVING THE CONTRACT BETWEEN THE CITY OF OXFORD, OHIO AND THE OXFORD POLICE OFFICERS, FRATERNAL ORDER OF POLICE, LODGE 38 AND AUTHORIZING THE CITY MANAGER AND CITY LAW DIRECTOR TO SIGN THE CONTRACT ON BEHALF OF THE CITY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Chief of Police recommend Council authorize the City Manager and City Law Director to sign on behalf of the City the Contract referred to in substantially the same form as Exhibit "A" ("Contract") with the Oxford Police Officers, Fraternal Order of Police, Lodge 38. The purpose of this Contract is to achieve a mutual agreement and understanding between the aforementioned parties and to establish written protocol for harmonious relations between the parties. The term of this Contract is for three (3) years from January 1, 2011 through December 31, 2013.

SECTION 2: Council hereby accepts the recommendation and approves the contract finding that the contract will benefit the community and it is in the best interest of the City to authorize the City Manager and City Law Director to sign the contract on behalf of the City.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: Douglas R. Elliott, Jr.

Police

Originating Department

Council Meeting Of: June 7, 2011

Steve Schwein

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

May 12, 2011

Date Prepared

Agenda Title: Resolution Authorizing Certain Property held by the Oxford Police Department be declared of use by the City of Oxford.

Recommendation: Approve

Discussion: Certain items currently in the possession of the Property Division of the Oxford Police Department are of use to the City of Oxford. These items have been turned in to the Property Officer and no one has claimed ownership. Therefore, it is the request of the Chief of Police that these items be released to the City of Oxford for use in general business. A list of the items being recommended for City use is attached.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

SDS 5/12/11

DRE 6/2/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE OXFORD DIVISION OF POLICE TO RETAIN FOR USE BY THE MUNICIPALITY CERTAIN UNCLAIMED PROPERTY IN ITS POSSESSION.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Pursuant to Oxford Codified Ordinances Section 127.11, the Division of Police having possession of certain unclaimed property set forth in Exhibit 'A', attached hereto and incorporated herein, requests the retention and use of said items for municipal purposes.

SECTION 2: Council, having reviewed the items listed, finds it to be beneficial to the City to retain this unclaimed property and authorizes the City's retention and use of said items.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

Memo

To: Chief S. Schwein
From: Property Technician Mike O'Leary
Subject: Property Use by City of Oxford
Date: May 12, 2011

The following items are in the possession of the Oxford Police Department. There are no known owners and no one has come forward to claim them. These particular items can be used by the City. I would recommend that they be accepted through a Council resolution.

13983-004	Angel Eye mini video	111009
14101-001	yellow/black sledge hammer	121210
14805-003	Igloo cooler	062710
14811	propane tank	070110
14825	Trek mountain bicycle	071110
15563-001	multi use bike wrench	122610
15584	1 1/2" box end wrench	010311
15597	road sign	010711
15725	1 gal. gas can	021011
15839	portable work lamps	031011

CITY OF OXFORD, BUTLER COUNTY, OHIO

IN THE MATTER OF THE
APPLICATION OF THE
CITY OF OXFORD
POLICE DEPARTMENT

: No _____
:
: APPLICATION FOR AND JUDGMENT
: ENTRY AUTHORIZING THE DISPOSITION
: OF UNCLAIMED OR FORFEITED PROPERTY

Now comes the State of Ohio, City of Oxford, by and through Area I Butler County Court Prosecutor, and moves that the following property be disposed of in accordance with the Ohio Revised Code Section 2981.12.

SEE ATTACHED SHEETS FOR PROPERTY...

Said property is now in the custody of the Oxford Police Department, Oxford, Ohio, and remains unclaimed or it is unlawful for persons to acquire or possess said property.

5/12/2011
Date

Mike O'Leary
Mike O'Leary
Property Technician, Oxford Police Department

Motion to forfeit to the Oxford Police Department and may be used by the Oxford Police Department is requested.

Respectfully submitted,

5/12/11
Date

Jessica M. Miller
Prosecuting Attorney, Area I Butler County Court

ORDER

For good cause shown, it is hereby adjudged and ordered that the above listed property be disposed of as listed above.

5/12/11
Date

Robert H. Lyons
Judge, Area I Butler County, Ohio

IN AREA I BUTLER COUNTY COURT

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: June 7, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 1, 2011

Date Prepared

Agenda Title: Resolution authorizing the City Manager to initiate a two percent (2%) pay increase for all full-time City employees not covered by a bargaining agreement effective May 1, 2011.

Recommendation: Approval.

Discussion:

In an effort to maintain consistency and fairness between employees covered by a bargaining agreement and employees who are not, staff recommends all full-time employees also receive a 2% pay increase effective May 1, 2011.

Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 6/23/11

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO INITIATE A TWO PERCENT (2%) PAY INCREASE FOR ALL FULL-TIME CITY EMPLOYEES NOT COVERED BY A BARGAINING AGREEMENT EFFECTIVE MAY 1, 2011.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager recommends Council approve a two percent (2%) pay increase for all full-time City employees not covered by a bargaining agreement effective May 1, 2011.

SECTION 2: Council having reviewed the recommendation of the City Manager hereby accepts the recommendation and authorizes the City Manager to initiate a two percent (2%) pay increase for all full-time City employees not covered by a bargaining agreement effective May 1, 2011.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)