

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Finance

Originating Department

Council Meeting Of: 6/2 & 6/16

Account Code No. _____

Joe Newlin

Prepared By

Budgeted Amount: _____

5/21/2020

Date Prepared

Agenda Title:	Year 2021 Tax Budget submitted to the County
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Recommendation:	Approve
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Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2021's General Fund budget. We have prepared this budget with an approximately 0% change from the 2020 amended Budget except for a few items. It was prepared as follows:

See exhibit "B"

All other revenues and expenditures remained constant.

See exhibit "C" for all other Funds changes.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 16th.

Approved By:

Department Head:

City Manager:

Initial Date

[Signature] 5/21/20
DRB 5-29-20

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2021 AND
DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY
AUDITOR.

WHEREAS, the annual Tax Budget for the coming year shall be submitted to the Butler
County Auditor pursuant to the Ohio Revised Code Section 5705.30; and

WHEREAS, approval by the legislative body of each political subdivision is required
by July 15th of each year and it is due to the county by July 20th of each year.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The year 2021 tax budget, attached hereto as Exhibit "A" for the City of
Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to
the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: LAW (STAFF)

City or
Village of

Oxford

Butler

County, Ohio

(Date)

June 16

2020

Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.30 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2020, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title

Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside Column 1	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation Column 2	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation Column 3	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year Column 4	Outside 10 Mill Limit Budget Year Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,190,000				
SPECIAL REVENUE FUNDS	1,378,128				
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	2,568,128	0	0	0	0

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

SCHEDULE B

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - A

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	1,077,688.00	1,114,410.00	1,100,000.00	1,100,000.00
10% Rollback & Homestead	94,204.00	89,139.00	90,000.00	90,000.00
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	9,058,621.00	9,351,198.00	8,700,000.00	8,700,000.00
Other Local Taxes	271,952.00	268,954.00	200,000.00	200,000.00
Total Local Taxes	10,502,465.00	10,823,701.00	10,090,000.00	10,090,000.00
Intergovernmental Revenues				
State Shared Taxes and Permits	-	-	-	-
Local Government	337,176.00	389,213.00	357,848.00	328,000.00
Estate Tax	-	-	-	-
Cigarette Tax	848.00	688.00	800.00	800.00
License Tax	-	-	-	-
Liquor and Beer Permits	38,209.00	38,300.00	38,000.00	38,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	376,233.00	428,201.00	396,648.00	366,800.00
Federal Grants or Aid	19,192.00	-	-	-
State Grants or Aid	11,949.00	17,137.00	21,912.00	21,912.00
Other Grants or Aid	97,545.00	100,820.00	149,810.00	149,810.00
Total Intergovernmental Revenues	504,919.00	546,158.00	568,370.00	538,522.00
Special Assessments	-	-	-	-
Charges for Services	458,705.00	677,965.00	631,450.00	631,450.00
Fines, Licenses, and Permits	739,742.00	693,932.00	750,000.00	750,000.00
Miscellaneous	417,251.00	510,387.00	349,002.00	349,002.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	137,570.00	138,149.00	163,920.00	163,920.00
Advances	854,380.00	2,921,431.00	3,965,050.00	3,965,050.00
Other Sources				
TOTAL REVENUES	13,615,032.00	16,311,723.00	16,517,792.00	16,487,944.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,023,197.00	4,335,806.00	4,690,841.00	4,690,841.00
Travel Transportation	-	-	-	-
Contractual Services	865,246.00	911,184.00	1,060,460.00	1,023,512.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,888,443.00	5,246,990.00	5,751,301.00	5,714,353.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,993.00	128,356.00	146,514.00	135,564.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,993.00	128,356.00	146,514.00	135,564.00
Leisure Time Activities				
Personal Services	989,912.00	1,106,877.00	1,234,485.00	1,234,409.00
Travel Transportation	-	-	-	-
Contractual Services	418,415.00	462,343.00	505,467.00	500,299.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	50.00	-	-
Total Leisure Time Activities	1,408,327.00	1,569,270.00	1,739,952.00	1,734,708.00
Community Environment				
Personal Services	601,105.00	581,560.00	607,788.00	607,788.00
Travel Transportation	-	-	-	-
Contractual Services	450,763.00	374,281.00	578,175.00	514,143.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	1,051,868.00	955,841.00	1,185,963.00	1,121,931.00
Basic Utility Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	1,008,313.00	883,280.00	997,882.00	997,882.00
Travel Transportation	-	-	-	-
Contractual Services	1,033,519.00	999,629.00	1,188,232.00	1,064,450.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	6,393.00	-	-
Total General Government	2,041,832.00	1,889,302.00	2,186,114.00	2,062,332.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	3,544,985.00	2,873,401.00	2,039,027.00	1,714,006.00
Advances	854,380.00	2,921,431.00	3,965,050.00	3,965,050.00
Contingencies	-	-	39,924.00	40,000.00
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	4,399,365.00	5,794,832.00	6,044,001.00	5,719,056.00
TOTAL EXPENDITURES	13,917,828.00	15,584,591.00	17,053,845.00	16,487,944.00
Revenues over/(under) Expenditures	(302,796.00)	727,132.00	(536,053.00)	-
Beginning Cash Balance	6,126,734.00	5,823,938.00	6,551,070.00	6,015,017.14
Ending Cash Fund Balance	5,823,938.00	6,551,070.00	6,015,017.00	6,015,017.14
Rounding	(0.05)	(0.80)	0.14	-
Outstanding Advances to be repaid	-	-	-	-
Estimated Encumbrances (outstanding at year end)	61,049.44	91,478.17	-	-
Estimated Ending Unencumbered Fund Balance	5,762,888.51	6,459,591.03	6,015,017.14	6,015,017.14

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
GOVERNMENTAL: SPECIAL SERVICE:							
Street	745,292.96	1,009,748.00	1,755,040.96	775,292.00	210,124.00	985,416.00	769,624.96
State Highway Improvement	53,934.81	36,209.00	90,143.81		20,200.00	20,200.00	69,943.81
Community Development Block Grant	135,144.00	208,778.00	343,922.00		208,778.00	208,778.00	135,144.00
Community Development Block Loan	417,536.89	30,884.00	448,420.89		160,000.00	160,000.00	288,420.89
Parking Meter	397,540.25	727,282.00	1,124,822.25	444,323.00	282,106.00	726,429.00	398,393.25
Life Squad	18,628.77	269.00	18,897.77		0.00	0.00	18,897.77
Affordable Housing Trust	5,924.68	70.00	5,994.68		0.00	0.00	5,994.68
Law Enforcement Trust	41,333.03	12,238.00	53,571.03		22,000.00	22,000.00	31,571.03
Enforcement & Education	124,681.40	2,179.00	126,860.40		16,000.00	16,000.00	110,860.40
FEMA	0.00	0.00	0.00		0.00	0.00	0.00
Fire/EMS	1,676,218.19	2,482,035.00	4,158,253.19	1,812,394.00	711,088.00	2,523,482.00	1,634,771.19
OVI Task Force	(248,178.13)	225,000.00	(23,178.13)	59,355.00	165,645.00	225,000.00	(248,178.13)
South Pointe TIF District 1	143,305.94	289,754.00	433,059.94		270,161.00	270,161.00	162,898.94
South Pointe TIF District 2	3,641.17	7,362.00	11,003.17		6,864.00	6,864.00	4,139.17
South Pointe TIF District 3	5,463.24	11,047.00	16,510.24		10,301.00	10,301.00	6,209.24
South Pointe TIF District 4	5,450.35	11,021.00	16,471.35		10,276.00	10,276.00	6,195.35
South Pointe TIF District 5	5,422.93	10,965.00	16,387.93		10,223.00	10,223.00	6,164.93
OAT Property Tax Fund	24,518.41	1,050,518.00	1,075,036.41		1,050,000.00	1,050,000.00	25,036.41
Fire Loss Claims	0.00	0.00	0.00		0.00	0.00	0.00
Small Business Loan Fund	0.00	0.00	0.00		0.00	0.00	0.00
TOTAL SPECIAL REVENUE FUNDS	3,555,858.89	6,115,359.00	9,671,217.89	3,091,364.00	3,153,766.00	6,245,130.00	3,426,087.89

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
DEBT SERVICE FUNDS							
Aquatic Center Debt Service Fund	0.00	309,450.00	309,450.00		309,450.00	309,450.00	0.00
Southpointe TIF Debt Service	0.00	307,825.00	307,825.00		307,825.00	307,825.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	617,275.00	617,275.00		617,275.00	617,275.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	732,156.81	318,827.00	1,050,983.81		318,827.00	318,827.00	732,156.81
Capital Improvement	1,418,379.49	605,154.00	2,023,533.49		605,154.00	605,154.00	1,418,379.49
Parking Lot Improvement	4,669.43	0.00	4,669.43		0.00	0.00	4,669.43
Municipal Facilities Capital Improvement	45,421.39	0.00	45,421.39		0.00	0.00	45,421.39
Oxford Area Trails Capital Improvement Fund	127,540.64	3,600,000.00	3,727,540.64		3,600,000.00	3,600,000.00	127,540.64
Aquatic Center Capital Improvement Fund	0.00	0.00	0.00		0.00	0.00	0.00
Southpointe Roadway TIF Capital Improvement Fund	0.00	0.00	0.00		0.00	0.00	0.00
High St. Pedestrian Safety (MU) Capital Improvement Fund	0.00	4,081,610.00	4,081,610.00		4,081,610.00	4,081,610.00	0.00
TOTAL CAPITAL PROJECTS	2,328,167.76	8,605,591.00	10,933,758.76		8,605,591.00	8,605,591.00	2,328,167.76
Special Assessment							
	12,549.46	193,733.31	206,282.77		200,000.00	200,000.00	6,282.77
TOTAL SPECIAL ASSESSMENT	12,549.46	193,733.31	206,282.77	0.00	200,000.00	200,000.00	6,282.77

EXHIBIT II - C

FUND	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
List All Funds Individually Unless Reported on Exhibit I or II							
PROPRIETARY:							
ENTERPRISE FUNDS							
Water Capital Equipment	162,513.86	131,850.00	294,363.86		131,850.00	131,850.00	162,513.86
Water Operating	3,543,692.20	2,742,254.00	6,285,946.20	1,451,287.00	1,290,967.00	2,742,254.00	3,543,692.20
Water Improvement	1,522,479.56	439,624.00	1,962,103.56		439,624.00	439,624.00	1,522,479.56
Water Capacity Benefit Fund NE	555,255.26	6,188.00	561,443.26		0.00	0.00	561,443.26
Water Capacity Benefit Fund NW	172,456.89	1,993.00	174,449.89		0.00	0.00	174,449.89
Water Capacity Benefit Fund SE	319,554.38	3,785.00	323,339.38		0.00	0.00	323,339.38
Water Capacity Benefit Fund SW	185,267.59	2,195.00	187,462.59		0.00	0.00	187,462.59
Sewer Capital Equipment	155,495.66	195,350.00	350,845.66		195,350.00	195,350.00	155,495.66
Sewer Operating	1,969,168.24	2,996,085.00	4,965,253.24	1,687,564.00	1,308,521.00	2,996,085.00	1,969,168.24
Sewer Improvement	1,131,227.17	237,754.00	1,368,981.17		237,754.00	237,754.00	1,131,227.17
Sewer Capacity Benefit Fund NE	446,228.58	5,121.00	451,349.58		0.00	0.00	451,349.58
Sewer Capacity Benefit Fund NW	168,724.73	1,949.00	170,673.73		0.00	0.00	170,673.73
Sewer Capacity Benefit Fund SE	442,871.38	5,246.00	448,117.38		0.00	0.00	448,117.38
Sewer Capacity Benefit Fund SW	133,194.39	1,578.00	134,772.39		0.00	0.00	134,772.39
Solid Waste	1,473,954.02	1,765,718.00	3,239,672.02	222,098.00	1,667,129.00	1,889,227.00	1,350,445.02
Stormwater Utility	73,193.21	31,086.00	104,279.21		30,000.00	30,000.00	74,279.21
Landfill Post-Closure	1,207,271.25	22,000.00	1,229,271.25		1,200.00	1,200.00	1,228,071.25
TOTAL ENTERPRISE FUNDS	13,662,548.37	8,589,776.00	22,252,324.37	3,360,949.00	5,302,395.00	8,663,344.00	13,588,980.37

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
INTERNAL SERVICE FUNDS							
Internal Service Fund	58,538.85	257,947.00	316,485.85		255,309.00	255,309.00	61,176.85
Employee Benefits Fund	512,696.74	2,191,310.00	2,704,006.74		2,370,792.00	2,370,792.00	333,214.74
TOTAL INTERNAL SERVICE FUNDS	571,235.59	2,449,257.00	3,020,492.59	0.00	2,626,101.00	2,626,101.00	394,391.59
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	6,900.00	6,900.00		6,900.00	6,900.00	0.00
Hotel Tax Agency Fund	0.00	200,000.00	200,000.00		200,000.00	200,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS	0.00	206,900.00	206,900.00	0.00	206,900.00	206,900.00	0.00
TOTAL FOR MEMORANDUM ONLY	20,130,360.07	26,777,891.31	46,908,251.38	6,452,313.00	20,712,028.00	27,164,341.00	19,743,910.38

EXHIBIT III

PURPOSE OF BONDS AND NOTES	BUDGET YEAR								
	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2021	Amount Required for Principal and Interest 1/1/2020 to 12/31/2020	Amount Receivable from Other Sources to Meet Debt Payments 1/1/2020 to 12/31/2020
Payable from Bond Retirement Funds: INSIDE 10 MILL LIMIT: Aquatic Center BAN Refunding Bonds Southpointe TIF Road Project Bonds	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
	N/A	4/11/2019	12/1/2042	Ordinance	Serial/Term	2.50 - 4.00%	4,480,000.00	309,450.00	0.00
	N/A	4/11/2019	12/1/2028	Ordinance	Serial	2.50 - 4.00%	2,115,000.00		307,825.00
TOTAL							6,595,000.00	309,450.00	307,825.00
OUTSIDE 10 MILL LIMIT:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
TOTAL									

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
REVENUES PG 1 OF 1

DESCRIPTION

	For 2018 Actual	For 2019 Actual	Adjusted Budget Year 2020	Explanation for Changes from prior year Estimate for Budget 2021	% increase over prior year budget
REVENUES					
Local Taxes					
General Property Tax - Real Estate	1,077,688	1,114,410	1,100,000	1,100,000	0.00%
10% Rollback & Homestead, Trailer	94,204	89,139	90,000	90,000	0.00%
Tangible Personal Property Tax					0.00%
Municipal Income Tax	9,058,621	9,351,198	8,700,000	8,700,000	0.00%
Other Local Taxes (Hotel tax)	271,952	268,954	200,000	200,000	0.00%
Total Local Taxes	10,502,465	10,823,701	10,090,000	10,090,000	0.00%
					0
Intergovernmental Revenues					
State Shared Taxes and Permits					100.00%
Local Government	337,176	389,213	357,848	328,000	-8.34%
Estate Tax					0.00%
Cigarette Tax	848	688	800	800	0.00%
License Tax					0.00%
Liquor and Beer Permits	38,209	38,300	38,000	38,000	0.00%
Gasoline Tax					
Library and Local Government Support Fund					
Property Tax Allocation					
Other State Shared Taxes and Permits					
Total State Shared Taxes and Permits	376,233	428,201	396,648	366,800	-7.53%
					(29,848)
Federal Grants or Aid	19,192				0.00%
State Grants or Aid	11,949	17,137	21,912	21,912	0.00%
Other Grants or Aid	97,545	100,820	149,810	149,810	0.00%
Total Intergovernmental Revenues	128,686	117,957	171,722	171,722	0.00%
					0
Special Assessments					
Charges for Services	458,705	677,965	631,450	631,450	0.00%
Fines, Licenses, and Permits	739,742	693,932	750,000	750,000	0.00%
Miscellaneous	417,251	510,387	349,002	349,002	0.00%
Other Financing Sources:					
Proceeds from Sale of Debt					
Transfers	137,570	138,149	163,920	163,920	0.00%
Advances	854,380	2,921,431	3,965,050	3,965,050	0.00%
Other Sources					
TOTAL REVENUE	13,615,032	16,311,723	16,517,792	16,487,944	-0.18%
					(59,696)
				5,714,353	Security of Persons & Property
				135,564	Public Health & Welfare
				1,734,708	Leisure Time Activities
				1,121,931	Community Environment
				2,062,332	General Government
				1,714,006	Transfers
				3,965,050	Advances
				39,924	Contingency
				16,487,944	
TOTAL EXPENSES					0
NET GAIN/(LOSS)			(536,053)		

EXPENDITURES

0.00% 0.000

2018 Actual				2019 Actual				2020 Estimate				2021 Tax Budget			
Dept	Personal Services	Operating	Capital Outlay	Personal Services	Operating	Capital Outlay	Personal Services	Operating	Capital Outlay	Personal Services	Operating	Capital Outlay	Personal Services	Operating	Capital Outlay
Security of Persons & Property															
110	3,990,536	733,741	0	4,724,277	4,300,380	786,467	0	5,086,847	4,648,283	924,660	0	5,572,943	4,648,283	887,712	0
120	32,661	43,172	0	75,833	35,426	36,849	0	72,275	42,558	43,750	0	86,308	42,558	43,750	0
130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
140	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
170	0	88,333	0	88,333	4,889,443	0	87,868	5,246,990	4,690,841	92,050	0	92,050	4,690,841	92,050	0
Total	4,023,197	865,246	0	4,888,443	4,335,806	911,184	0	5,246,990	4,690,841	1,060,460	0	5,751,301	4,690,841	1,023,512	0
Public Health & Welfare															
210	0	9,931	0	9,931	0	11,420	0	11,420	0	15,950	0	15,950	0	15,000	0
220	0	6,598	0	6,598	0	6,472	0	6,472	0	6,600	0	6,600	0	6,600	0
221	0	111,464	0	111,464	0	110,464	0	110,464	0	123,964	0	123,964	0	113,964	0
Total	0	127,993	0	127,993	0	128,356	0	128,356	0	146,514	0	146,514	0	135,564	0
Leisure Time Activities															
290	7,357	16,424	0	23,781	6,326	18,102	0	24,428	76	22,500	0	22,576	0	22,500	0
610	43,457	48,063	0	91,520	116,157	79,644	50	195,851	186,130	74,050	0	260,180	186,130	74,050	0
620	653,151	239,976	0	937,593	691,362	246,237	0	937,593	737,603	273,263	0	1,010,866	737,603	268,095	0
630	285,947	113,952	0	399,899	293,032	118,360	0	411,392	310,676	135,654	0	446,330	310,676	135,654	0
680	0	0	0	0	0	0	0	1,569,270	0	0	0	0	0	0	0
Total	989,912	418,415	0	1,408,327	1,106,877	462,343	50	1,569,270	1,234,485	505,467	0	1,739,952	1,234,409	500,299	0
Community Environment															
310	393,513	28,046	0	421,559	370,697	19,656	0	390,353	403,214	83,633	0	486,847	403,214	33,633	0
320	88,458	377,269	0	465,727	87,580	322,535	0	410,115	77,874	432,800	0	510,674	77,874	432,800	0
335	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0
345	0	29,152	0	29,152	0	19,837	0	19,837	0	46,532	0	46,532	0	32,500	0
360	119,134	8,296	0	127,430	123,283	4,253	0	127,536	126,700	7,210	0	133,910	126,700	7,210	0
Total	601,105	450,763	0	1,051,868	581,560	374,281	0	955,841	607,788	578,175	0	1,185,963	607,788	514,143	0
General Government															
408	0	109,306	0	109,306	0	113,659	0	113,659	0	151,279	0	151,279	0	135,197	0
410	236,261	8,377	0	244,638	229,759	7,361	0	237,120	287,758	9,779	0	297,537	287,758	9,779	0
420	171,560	103,529	0	275,089	177,435	115,488	0	292,923	179,532	120,590	0	300,122	179,532	117,960	0
421	0	395,487	0	395,487	0	390,723	0	390,723	0	424,474	0	424,474	0	348,973	0
430	116,957	182,957	0	299,914	1,402	171,667	0	171,667	0	181,419	0	181,419	0	181,419	0
450	89,950	35,551	0	125,501	80,694	26,231	0	106,925	87,852	44,525	0	132,377	87,852	43,020	0
465	83,412	9,851	0	93,263	84,725	8,934	0	93,659	87,848	13,350	0	101,198	87,848	13,350	0
470	23,333	7,551	0	30,884	23,791	6,296	0	32,087	27,224	15,488	0	42,712	27,224	15,488	0
480	63,842	84,481	0	148,323	79,188	55,652	0	134,840	97,587	87,729	0	185,316	97,587	86,674	0
481	99,425	23,987	0	123,412	100,074	24,256	0	124,330	106,301	34,032	0	140,333	106,301	33,923	0
483	0	18,814	0	18,814	0	30,198	6,393	36,591	0	46,363	0	46,363	0	41,463	0
490	123,573	53,628	0	177,201	106,212	48,566	0	154,778	123,780	59,204	0	182,984	123,780	37,204	0
500	0	0	0	0	0	0	0	1,889,302	0	0	0	0	0	0	0
Total	1,008,313	1,033,519	0	2,041,832	883,280	999,629	6,393	1,889,302	997,882	1,188,232	0	2,186,114	997,882	1,064,450	0
Transfers															
		3,544,985		3,544,985		2,873,401		2,873,401		2,039,027		2,039,027		1,714,006	
Advances															
	0	854,380		854,380	0	2,921,431		2,921,431		3,965,050		3,965,050		3,965,050	
Contingency															
		0		0		0		0		39,924		39,924		40,000	
tot gen fund	6,622,527	7,295,301	0	13,917,828	6,907,523	8,670,625	6,443	15,564,591	7,530,996	9,522,849	0	17,053,845	7,530,920	8,957,024	0

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION

	For 2018 Actual	For 2019 Actual	Adjusted Budget Year 2020	Estimate for Budget 2021
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	16,317	-	-	-
From Parking Fund	29,241	30,120	33,364	33,364
From Oxford Natural Gas Fund	-	-	-	-
From Water Fund	34,004	39,343	46,852	46,852
From Sewer Fund	34,004	39,343	46,852	46,852
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	24,004	29,343	36,852	36,852
Total Transfers In	137,570	138,149	163,920	163,920
REVENUES ADVANCES-IN				
Return of Advance from Capital Equipment Fund	-	-	-	-
Return of Advance from Capital Improvement Fund	322,750	265,650	785,050	785,050
Return of Advance from Oxford Area Trails	101,630	2,125,781	1,800,000	1,800,000
Return of Advance from Southpointe TIF Fund	200,000	200,000	-	-
Return of Advance from High St Pedestrian Fund	-	-	1,000,000	1,000,000
Return of Advance from Employee Benefit Fund	5,000	5,000	5,000	5,000
Return of Advance from Special Assessment Fund	-	100,000	150,000	150,000
Return of Advance from OVI Task Force Fund	225,000	225,000	225,000	225,000
Total Advances In	854,380	2,921,431	3,965,050	3,965,050
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	582,045	578,085	452,425	452,425
To Capital Equipment Fund	294,398	626,308	489,004	318,827
To Capital Improvement Fund	341,629	1,164,003	759,448	495,154
To Municipal Facilities Fund	1,700,000	-	-	-
To Oxford Area Trail Fund	227,000	-	-	-
To Aquatic Center Debt Service Fund	-	95,605	-	309,450
To Park Debt Service Fund	311,763	311,250	-	-
To Storm Water Fund	40,000	40,000	30,000	30,000
To Special Assessment Fund	30,000	40,000	90,000	90,000
To Fire/EMS Fund	18,150	18,150	18,150	18,150
To Small Business Loan Fund	-	-	200,000	-
Total Transfers Out	3,544,985	2,873,401	2,039,027	1,714,006
EXPENDITURES ADVANCES-OUT				
To Capital Equipment Fund	-	-	-	-
To Capital Improvement Fund	322,750	265,650	785,050	785,050
To Oxford Area Trails Fund	101,630	2,125,781	1,800,000	1,800,000
To Southpointe TIF Fund	200,000	200,000	-	-
Return of Advance from High St Pedestrian Fund	-	-	1,000,000	1,000,000
To Employee Benefit Fund	5,000	5,000	5,000	5,000
To Special Assessment Fund	-	100,000	150,000	150,000
To OVI Task Force Grant Fund	225,000	225,000	225,000	225,000
Total Advances Out	854,380	2,921,431	3,965,050	3,965,050

General Fund Budget Analysis

	2019 Estimate	2020 Budget	Delta
Total Revenue	16,517,792.00	16,487,944.00	(29,848.00)
Local Government	357,848.00	328,000.00	(29,848.00)
Total Revenue Delta			(29,848.00)
Total Expenditures	17,053,845.00	16,487,944.00	(565,901.00)
Law Enforcement	5,572,943.00	5,535,995.00	(36,948.00)
Woodside Cemetery	15,950.00	15,000.00	(950.00)
Community Assistance	123,964.00	113,964.00	(10,000.00)
Senior Center	22,576.00	22,500.00	(76.00)
Aquatic Center	1,010,866.00	1,005,698.00	(5,168.00)
Planning	486,847.00	436,847.00	(50,000.00)
Urban Forestry	46,532.00	32,500.00	(14,032.00)
MIS	151,279.00	135,197.00	(16,082.00)
Finance	300,122.00	297,492.00	(2,630.00)
Income Tax Collection	424,474.00	348,973.00	(75,501.00)
HR/Communications	132,377.00	130,872.00	(1,505.00)
Municipal Building	185,316.00	184,261.00	(1,055.00)
City Garage	140,333.00	140,224.00	(109.00)
Court House	46,363.00	41,463.00	(4,900.00)
Engineering	182,984.00	160,984.00	(22,000.00)
Transfer to Capital Equipment Fund	489,004.00	318,827.00	(170,177.00)
Transfer to Capital Improvement Fund	759,448.00	495,154.00	(264,294.00)
Transfer to Aquatic Center Debt Service Fund	-	309,450.00	309,450.00
Transfer to Small Business Loan Fund	200,000.00	-	(200,000.00)
Contingency	39,924.00	40,000.00	76.00
Total Expenditure Delta			(565,901.00)

Exhibit "C"

All Other Funds

Street: No changes from 2020

State Highway Improvement: No changes from 2020

Community Development Block Grant: No changes from 2020

Community Development Block Loan: No changes from 2020

Parking Meter: Eliminated transfer to Parking Improvement Fund

Life Squad: No changes from 2020

Affordable Housing Trust: No changes from 2020

Law Enforcement Trust: No changes from 2020

Enforcement & Education: No changes from 2020

Fire/EMS: Capital equipment purchases, removed \$675,000 for Rescue Pumper

OVI Task Force: No changes from 2020

South Pointe TIF District 1: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 2: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 3: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 4: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 5: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

OAT Property Tax Fund: No changes from 2020

Fire Loss Claims: No revenue or expenditures budgeted

Small Business Loan Fund: No revenue or expenditures budgeted

Aquatic Center Debt Service Fund: Budgeted revenue and expenditures to match 2021 debt service payments

Southpoint TIF Debt Service Fund: Budgeted revenue and expenditures to match 2021 debt service payments

Capital Equipment: Expenditures changed to match transfer from the General Fund

Capital Improvement: Expenditures changed to match transfer from the General and Parking Funds

Parking Lot Improvement: No revenues or expenditures

Municipal Facilities Capital Improvement: No activity in 2020

Oxford Area Trail Capital Improvement: No changes from 2020

Southpointe Roadway TIF Capital Improvement: No revenue or expenditures

Special Assessment: No changes from 2020

Water Capital Equipment: Matched expenditures to transfer from Water Fund

Water Operating: No changes from 2020

Water Improvement: Matched expenditures to transfer from Water Fund

Water Capacity Benefit NE: No changes from 2020

Exhibit "C" continued

Water Capacity Benefit NW: No changes from 2020

Water Capacity Benefit SE: No changes from 2020

Water Capacity Benefit SW: No changes from 2020

Wastewater Capital Equipment: Matched expenditures to transfer from Wastewater Fund

Wastewater Operating: No changes from 2020

Wastewater Improvement: Matched expenditures to transfer from Wastewater Fund

Wastewater Capacity Benefit NE: No changes from 2020

Wastewater Capacity Benefit NW: No changes from 2020

Wastewater Capacity Benefit SE: No changes from 2020

Wastewater Capacity Benefit SW: No changes from 2020

Solid Waste: Reduced revenue \$200,000 grant for chipper and expenditures \$500,000 for it's purchase

Storm Water Utility: No changes from 2020

Landfill Post-Closure: No changes from 2020

Internal Service: No changes from 2020

Employee Benefits: No changes from 2020

Board of Building Standards: No changes from 2020

Hotel Tax Agency: Reduced revenue and expenditures to \$200,000

Office of the Mayor

Proclamation

Whereas:

Robert A. Biggs is retiring on June 30, 2020 after forty-four years at Phi Delta Theta General Headquarters where he served in several capacities, and for the past thirty years as Executive Vice President & CEO; and

WHEREAS, Robert A. Biggs joined the Phi Delta Theta General Headquarters staff in Oxford, Ohio in 1976 as a Chapter Consultant, and later served as Director of Chapter Services until 1990 when he was named as the 4th Executive Vice President during the Fraternity's 172 year history; and

WHEREAS, Bob has also served as President of the Phi Delta Theta Foundation since 2011, and has been an instrumental leader in the Foundation's successful fundraising efforts which increased the Foundation's assets from \$4 million to over \$20 million; and

WHEREAS, during his distinguished career, Bob has exemplified the Fraternity's cardinal principles of friendship, sound learning and rectitude; and his leadership within Phi Delta Theta and the Greek community has contributed greatly to the stature of Phi Delta Theta; and

WHEREAS, Bob has been a leader in many interfraternal organizations, including the North American Interfraternity Conference, Fraternity Executives Association, Edgewater Conference, and is a member of the Order of Omega Greek leadership honor society, and is also a Certified Association Executive; and

WHEREAS, Bob has been generous with his time and talent while serving as a member or officer of the Oxford Rotary Club, Oxford Community Foundation, Oxford Jaycees, and as a troop leader for the Boy Scouts of America, and Finance Deacon of St. Mary Church in Oxford; and

WHEREAS, Bob and Coni Biggs are longtime residents of Oxford, Ohio where they raised their three children, Lori, Kyle and Amy.

NOW, THEREFORE, I, Michael Smith, Mayor of the City of Oxford, Ohio, do hereby proclaim Tuesday, June 30, 2020:

"ROBERT A. BIGGS DAY"

in the City of Oxford, and urge all citizens to extend to him their best wishes for a long and happy retirement.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 16th day of June 2020.

MICHAEL SMITH, MAYOR

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: June 16, 2020

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

June 4, 2020
Date Prepared

Agenda Title: Environmental Commission Meeting of June 3, 2020

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members in attendance for the Wednesday, June 3, 2020 virtual meeting were: Chair, Mr. Jon Ralinovsky; Vice-Chair, Mr. Wright Gwyn; City Council Representative, Ms. Chantel Raghu; Planning Commission Representative, Mr. Jason Bracken; Ms. Maddie Maurer, Mr. Andor Kiss, and Mr. Steven Elliott. A quorum was present. Also present for the virtual meeting were Ms. Jessica Greene, City of Oxford's Assistant to the City Manager, and Ms. Suzi Zazycki, Associate Director of the Miami University (MU) Institute for the Environment and Sustainability Department (IES).

The minutes from the March 4, 2020 monthly Commission meeting was unanimously approved as presented.

Ms. Greene informed the Commissioners that City Council had created a Climate Action Task Force, and included Mr. Kiss as the Environmental Commission's representative. Mr. Bracken is also on the Task Force. The Task Force is envisioned meeting quarterly, and among other things, is to address Oxford's requirements with its participation in the Global Covenant of Mayors for Climate and Energy. However, due to disruptions associated with the COVID-19 outbreak, no additional actions have been undertaken in association with the Task Force.

Ms. Zazycki provided a brief summary of the IES graduate students' Professional Service Project (PSP) working on the greenhouse gas (GHG) inventory for the City of Oxford. The PSP team has completed the GHG inventory numbers for Oxford's local government operations (LGO) activities and has a manual presenting options and outlines for how to conduct a community-scale (CS) wide GHG inventory. The IES PSP team has provided their final product earlier to Oxford, which was subsequently distributed to the Environmental Commission. The Commissioners indicated that they thought the PSP team had done a good job on the GHG inventories, particularly in consideration of the COVID-19 outbreak and its associated educational and social disruptions. With Oxford's participation in the Global Covenant of Mayors for Climate and Energy, the CS GHG emissions inventory (including an updated LGO GHG emissions inventory), stills need to be formally completed. Typically, the LGO GHG emissions are between 2% - 10% of a community's GHG emissions. Ms. Zazycki indicated that IES would be able to have another graduate student team conduct a PSP to undertake the CS GHG inventory during the 2020 - 2021 academic year, assuming no additional, unforeseen disruptions due to the COVID-19 outbreak. Ms. Zazycki requested that the Commission provide a project request and description by early August 2020.

(Continued)

Approved By:

Department Head:
City Manager:

Initial Date
MBI 6/5/20
DRE 6-12-20

Ms. Raghu informed the Commission that the City Council had approved the Tree Preservation and Protection legislation. Mr. Wright Gwyn reminded the Commission that the Tree Fund Fee for any required tree that goes unplanted still needs to be determined. The Tree Fund Fee would be included in the annual Fee Schedule that City Council considers in the September – November time frame.

Mr. Ralinovsky informed the Commission that the Parking and Transportation Board had met and discussed the potential Amtrak train station. Presently, a grant request is intended to be submitted next year to cover the expense of the station's development. Along with the City, MU, Oxford Township, and the Talawanda School Board are reportedly in favor and support the development of the station.

The potential of having July's Environmental Commission meeting in person at the Area 1 Court House was suggested. The majority of the Commission seemed to believe that the virtual meetings were sufficient for the Commission needs, and provided a larger margin of safety for potentially vulnerable members of the community. Ms. Greene indicated that Oxford was intending to have a member of each Board and Commission be appointed to host virtual meetings. Staff informed the Commission of an upcoming webinar (entitled: "ZOOMing Through Virtual Meetings") presented by the OSU Extension and the Ohio Department of Natural Resources on Tuesday, June 9, 2020. The webinar is intended present information on how to make notes legally compliant for municipal meetings, how to run an online meeting with Roberts Rules of Order procedures, possible ways to make meetings open to the public, and generally how to run an effective virtual meeting. The Commission requested that Staff provide the registration information for the webinar. The registration deadline is Friday, June 5, 2020.

The Environmental Commission expressed its appreciation for Ms. Maurer's time and effort over the past several years. This was Ms. Maurer's last Commission meeting as her family is moving out of state.

Commissioners concluded discussions at 8:05 p.m. The next regularly scheduled monthly Commission meeting is scheduled as an online, virtual meeting starting at 7:00 p.m. on July 1, 2020.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: June 16, 2020

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 11, 2020

Date Prepared

Agenda Title: Request for use of Uptown Park.

Recommendation: N/A

Discussion:

McCullough-Hyde Memorial Hospital/Coalition for a Healthy Community wishes to use the Oxford Memorial Park pavilion each Saturday, June through September, of 2020 from 8:45 until 10:00 a.m. for their "Yoga in the Park" event.

The period of use for the Uptown Park may not exceed 2 days without City Council approval. Council has approved this request every year since 2015.

If other events are taking place in the Memorial Park the yoga group will move to a Miami University property.

Approved By:

Department Head:

Initial Date

City Manager:

DRE

\ 6-12-20

Due to the Covid-19 Pandemic
the status of an event may change
based upon State of Ohio and/or
City of Oxford guidelines.

Rev. 10/18



REQUEST FOR PUBLIC PARK PERMIT



REQUEST FOR PUBLIC RIGHT-OF-WAY PERMIT

Date(s) of Event: 06 / 06 / 2020 through 09 / 26 / 2020 From: 08:30 AM To: 10:00 AM

Today's Date: 03 / 31 / 2020

☐ Emergency Utility Repair (check box, if applicable)

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult:
(18 years of age or older)*

Sharon Klein

Address:

110 North Poplar Street

Oxford, Ohio 45056

Telephone:

513-524-5421

Cellular:

513-839-0296

Fax:

513-524-5424

Email:

sharon_klein@trihealth.com

Organization:

McCullough-Hyde/Coalition for a Healthy Community

Advisor:

Address:

same

Telephone:

Cellular:

Fax:

Email:

Non-Profit:

☒ Yes ☐ No

* Person in charge - Primary contact

PARK REQUESTED

- ☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)
☐ Leonard Howell Park (Bonham Road)
☐ Oxford Community Park (Fairfield Road) – Contact 523-6314 to confirm date(s)
☒ Memorial Park (E. Park Place & N. Main Street – has pavilion)
☐ Martin Luther King Jr. Park (W. Park Place & N. Main Street – animal sculptures & fountain)
☐ Other: _____

TITLE OF EVENT (be specific and include projected attendance)

Yoga in the Park

Projected Attendance: up to 90 Has this event been held previously? ☒ Yes ☐ No If "YES", when? for last 5 years

Will food, goods, services or merchandise be sold at the event? ☐ Yes ☒ No

If "YES", please see Section 729.05, Sales on Certain Municipal Property Prohibited (attached to last page of application.)

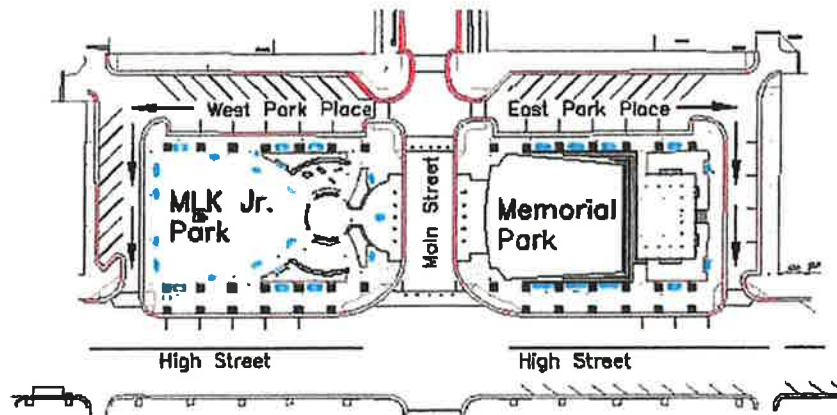
Note: If you or your organization are handing out information on the public sidewalk, no permit is required.

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is only for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

Applicant's Signature: Sharon Klein Date: 03 / 31 / 2020

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials.



OXFORD MEMORIAL PARK & MARTIN LUTHER KING JR. PARK

Instructions for Applicant: Please clearly denote (1) the sections of the parks that you are requesting, (2) parking spots needed and (3) proposed street closures. Place a concise narrative explanation on the following lines. Attach additional pages if necessary.

We are asking for the Memorial park for Yoga in the Park once again. We hold this every Saturday am from 0900-1000. I usually start set up at 0830. We have held it from June -September for the last few years. We will coordinate with Enjoy Oxford on dates we can not hold it uptown. In the past Miami has allowed us to hold on campus (Lewis Place or Millet). Last year we averaged around 55+ each week, with our highest number at 92. Attendance is free, but we plan on asking for donations this year for our Thriving Oxford Fund. Only set up is people setting up mats. I bring water and extra mats for use. Everyone leaves by 10am.

Additional Requests:
(Include details in narrative)

- ☒ Pavilion
- ☐ Extra trash cans*
- ☐ Special power requirements (explain in narrative)**
- ☐ Street Closure**
- ☐ Other: _____

Time Details

	Start	End
Setup	8:30 am	9:00 am
Event	9:00 am	10:00 am
Breakdown		

*See fee sheet

**** Contact the Streets & Maintenance Division 3 days prior to the event at 513-523-8412**

NOTE: Street closures will be at the discretion of the Oxford Police Department



Stipulations and Fees

Note: FULL PAYMENT REQUIRED BEFORE THE EVENT

RIGHT-OF-WAY

Applicants should allow a minimum of three (3) business days for the request to be processed from the time it is submitted to city officials. (Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than fourteen (14) days in advance of the event.)

1. Applicant shall manage all work zones in the Right-of-Way in compliance with the Ohio Manual of Uniform Traffic Control.
2. Large events (estimated at over 500 people, including all concerts and performances, will require a pre-event meeting with the Police (524-5247) and Service Department (524-5206) prior to approval. *Note: Requests **WILL NOT** be approved prior to the pre-event meeting.*
3. The period of use may not exceed two (2) days without city council approval.
4. At least one legally responsible adult must sign the request.
5. The usage may not discriminate for or against a given class of people.
6. All ordinances that regulate noise shall be observed.
7. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within the public right-of-way.
8. The applicant is responsible for cleanup. Failure to clean up may result in subsequent requests being denied or a deposit being required. In addition, a cleaning charge may be assessed.
9. Safety staffing levels will be determined by the Oxford Police Department and the applicant may be required to hire police officers.
10. All special conditions specified by department heads must be complied with. Fees may be assessed for special services – see below.
11. NO markings may be made on streets or sidewalks within the public right-of-way.

USE OF PARKS (ALL THOSE ABOVE, PLUS)

1. No motor vehicles may be parked within the area of the park or on any sidewalk.
2. Banners are only permitted on the stage area during the function and must be removed immediately after the event. Tying is the only acceptable way of affixing a banner to the stage area.
3. No signs are permitted.
4. The applicant is responsible for damage to grass, shrubs or trees as a result of the event and agrees to compensate the City of Oxford the cost of repairs and/or replacement.
5. No structure shall be defaced and no structure shall be erected within four (4) feet of the base of a tree or shrub.
6. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within any park.
7. The applicant will be required to provide the City with a certificate of insurance naming the City as an additional insured for events with live animals or inflated play structures with a minimum of \$1M coverage. Insurance for other events may be required and reviewed on a case by case basis.

FEE INFORMATION

No Parking Signs \$.35 ea.
Metered Parking \$10.00/ea
Trash Boxes \$5.00/ea.

Personnel

Police Officer(s) Contact OPD
Street Dept. Personnel \$25.00/hr
Electrician \$100.00
Park & Rec Personnel Contact OPRD

Road Closures

Main Street \$135.00**
US 27 Detour \$135.00**

**Includes labor

Sports Fields/Gazebo

Contact OPRD – 523-6314

APPLICANT'S ASSURANCE

I have reviewed the estimated cost for the event and agree to compensate the City for services rendered as specified above. If the event runs past the stated end time, I understand that additional charges will accrue and agree to compensate the City accordingly.

Date: ____ / ____ / ____

Applicant's Signature

CITY USE ONLY

	Service	Hours	Rate	Estimate	Final
1			\$	\$	\$
2			\$	\$	\$
3			\$	\$	\$
4			\$	\$	\$
5			\$	\$	\$
	Total		\$	\$	\$

	Applicant's Initials	Review Date
Police Department		
1		
2		
3		
4		
Fire Department		
1		
2		
3		
4		
Service Department		
1		
2		
3		
4		
Recreation Department (if applicable)		
1		
2		
3		
4		
City Manager		
1		
2		
3		
4		

Pre-Meeting (if applicable): Reviewed with _____ on _____.

Reviewer(s): _____

APPROVAL SECTION (with conditions)

Police Chief:	☐ Approved	☐ Not Approved	____/____
Fire Chief:	☐ Approved	☐ Not Approved	____/____
Service Director:	☐ Approved	☐ Not Approved	____/____
Recreation Director:	☐ Approved	☐ Not Approved	____/____
City Manager:	☐ Approved	☐ Not Approved	

City Manager's Signature

Date: _____

Reason(s) event not approved:

--

Mary Ann Eaton

From: Klein, Sharon <Sharon_Klein@trihealth.com>
Sent: Thursday, June 11, 2020 9:35 AM
To: Mary Ann Eaton
Subject: RE: Yoga in the Park
Attachments: Request for Public Park- Yoga in the Park 2020 signed.pdf

Hi Mary Ann
Here is the permit request

If we are allowed, we are thinking of marking spots 6 feet apart to allow for social distancing. Let us know.
Sharon

Sharon Klein | Director of Community and Employee Wellness/Infusion Center/Volunteer Services
Office 513 524 5421 | Fax 513 524 5424
sharon_klein@mhmh.trihealth.com

McCullough Hyde Memorial Hospital | TriHealth
110 N. Poplar Street, Oxford, Ohio 45056
www.MHMH.org | 513 523 2111

<https://www.facebook.com/mcculloughhyde/>



From: Klein, Sharon
Sent: Tuesday, March 31, 2020 3:46 PM
To: 'maeaton@cityofoxford.org'
Subject: Yoga in the Park

Hi Mary Ann,
Here is our application for Yoga in the Park. Not sure COVID19 will be over by June, but we would like to request again Saturday mornings from 0830-1000. I am not sure if City Council is meeting or not or if we are still required to come and make a verbal request. Please let me know.

Sharon

Sharon Klein | Director of Community and Employee Wellness/Infusion Center/Volunteer Services
Office 513 524 5421 | Fax 513 524 5424
sharon_klein@mhmh.trihealth.com

McCullough Hyde Memorial Hospital | TriHealth
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<https://www.facebook.com/mcculloughhyde/>



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	May 26, 2020
COUNCIL MEETING DATE:	June 16, 2020
AGENDA TITLE:	Repeal of Outdated Building Permit Fees Section
RECOMMENDATION:	Approval of Ordinance
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE 6-12-20</i>

DISCUSSION:

Oxford Codified Ordinance Section 1320 no longer is used to calculate building permit fees. The practice of a separate fee ordinance for inclusion of all city fees eliminated the need for this section. This occurred sometime after 2010. Building permit fees were last revised in the fall of 2018 for the calendar year 2019. Therefore, Chapter 1320 can be completely repealed without a replacement because of the annual fee ordinance that is already in effect.

ORDINANCE NO.

AN ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE PART THIRTEEN ENTITLED BUILDING CODE, TITLE THREE ENTITLED LOCAL PROVISIONS, CHAPTER 1320 ENTITLED FEES.

WHEREAS, Council finds Oxford Codified Ordinance Part Thirteen entitled Building Code, Title Three entitled Local Provisions, Chapter 1320 Entitled Fees, is no longer used to calculate building permit fees; and

WHEREAS, the adoption of a Fee Ordinance by City Council each year which includes all City fees eliminates the need for Chapter 1320 within the Building Code entitled Fees; and

WHEREAS, the City Manager and the Community Development Director recommend Council repeal Oxford Codified Ordinance Part Thirteen entitled Building Code, Title Three entitled Local Provisions, Chapter 1320 entitled fees.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION I: Council accepts the recommendation of the City Manager and the Community Development Director and hereby repeals Oxford Codified Ordinance Part Thirteen entitled Building Code, Title Three entitled Local Provisions, Chapter 1320 entitled Fees.

SECTION II: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: June 16, 2020

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 11, 2020

Date Prepared

Agenda Title: A Resolution approving an application for a "Designated Outdoor Refreshment Area" and establishing a Designated Outdoor Refreshment Area.

Recommendation: Approve

Discussion:

I filed the application for the establishment of an Uptown Oxford Designated Outdoor Refreshment Area (DORA) with the City Clerk on May 11, 2020. The notice of the filing was published in the Journal News on 5/13 and on 5/20. The next step is for City Council to adopt legislation to establish the DORA under the State of Ohio enabling legislation. I have placed a Resolution to establish the DORA on the City Council agenda for tonight's meeting. The public is invited to make comments on the proposed application. After public comments are received and/or read, Council may approve, amend, or disapprove the proposed DORA application. I recommend approval. I believe the creation of a DORA will be beneficial to our uptown businesses especially during this pandemic.

If it is approved and adopted, the City Manager will notify the Ohio Division of Liquor Control. After receiving the required information from the City, the Division of Liquor Control will issue a special designation, at no cost, to the qualified permit holders located in the DORA. This last step will probably take three weeks. Therefore, the earliest it may be implemented is July 6, 2020.

Approved By:

Initial Date

Department Head:

City Manager:

DRE \ 6-12-20

RESOLUTION NO.

A RESOLUTION APPROVING AN APPLICATION FOR A “DESIGNATED OUTDOOR REFRESHMENT AREA” AND ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA IN THE CITY OF OXFORD, OHIO.

WHEREAS, Section 4301.82 of the Ohio Revised Code permits a municipality with a population of less than thirty-five thousand to create a Designated Outdoor Refreshment Area within its corporate limits; and

WHEREAS, on May 11, 2020 the City Manager filed an application with City Council for approval of a Designated Outdoor Refreshment Area in a specified area of the City described in the application; and

WHEREAS, pursuant to Section 4301.82 (C) of the Ohio Revised Code, notice of the filing of the application for a Designated Outdoor Refreshment Area was published in a newspaper of general circulation in the City of Oxford on May 13, 2020 and on May 20, 2020; and

WHEREAS, Council received public comments on June 16, 2020 to consider the application; and

WHEREAS, City Council finds the application is in compliance with Section 4301.82(B) of the Ohio Revised Code and that the “Designated Outdoor Refreshment Area” to be created would be in compliance with Section 4301.82(D) of the Ohio Revised Code; and

WHEREAS, the approval of the Designated Outdoor Refreshment Area will serve to enhance the experiences of patrons of City business establishments and the attendees of special events held within the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council finds that the application meets the requirements of Section 4301.82 of the Ohio Revised Code and approves the application for the designation of certain property in the City as a Designated Outdoor Refreshment Area.

SECTION 2: Council determines that all public notice requirements of Section 4301.82 of the Ohio Revised Code prior to the passage of this Resolution have been met.

SECTION 3: In order to ensure the public health and safety within the Designated Outdoor Refreshment Area, City Council establishes the following requirements:

- (a) The specific boundaries of the Designated Outdoor Refreshment Area, including street addresses, are described in the application attached hereto as Exhibit A and incorporated herein.

- (b) There shall be signs designating the boundary of the Designated Outdoor Refreshment Area (DORA). The number and location of the signs are described in the application attached hereto as Exhibit A and incorporated herein.
- (c) The DORA shall be in operation from May 20 to August 15 each calendar year. The hours of operation shall be from 11 AM to 11 PM seven days per week. Special hours of DORA operation shall be allowed as designated in advance by the City Manager with the consent of City Council.
- (d) A Safety Plan has been developed to ensure public safety in the DORA, which may be implemented with existing staff. The Police Division shall be responsible for providing law enforcement services within the DORA. There shall be a minimum of one police officer available to patrol the area during hours of operation. In the event a larger than normal crowd is present in the DORA, the on duty supervisor may assign additional officers to patrol the area. For planned events in the DORA that may draw larger than normal attendance, the Chief of Police may have additional officers and/or other agency personnel assigned specifically to the area. The Fire Division shall be responsible for providing Fire, Rescue, and EMS within the DORA.
- (e) A Sanitation Plan has been developed to maintain the appearance and public health of the DORA, which may be implemented with existing staff. The Service Department shall be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. The proposed DORA cups shall be recyclable and biodegradable.
- (f) For purposes of the DORA, beer, wine, and intoxicating liquor shall be served solely in plastic cups that are distinctly marked.

SECTION 4: Five years from the effective date of this Resolution, and every five years thereafter, Council shall review the operation of the DORA herein established and shall either approve its continued operation or dissolve it.

SECTION 5: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

**APPLICATION TO THE
OXFORD CITY COUNCIL
-for the establishment of an-
UPTOWN OXFORD
DESIGNATED OUTDOOR
REFRESHMENT AREA
O.R.C. 4301. 82**



Office of the City Manager

The Office of the City Manager of the City of Oxford, Ohio, respectfully submits the following application to the Oxford City Council to approve and enact the Uptown Oxford Designated Outdoor Refreshment Area, in accordance with ORC 4301.82.

Submitted May 11, 2019

By *Douglas R. Elliott, Jr.*
Douglas R Elliott, Jr. City Manager

RECEIVED
5/11/20
City Clerk
City of Oxford

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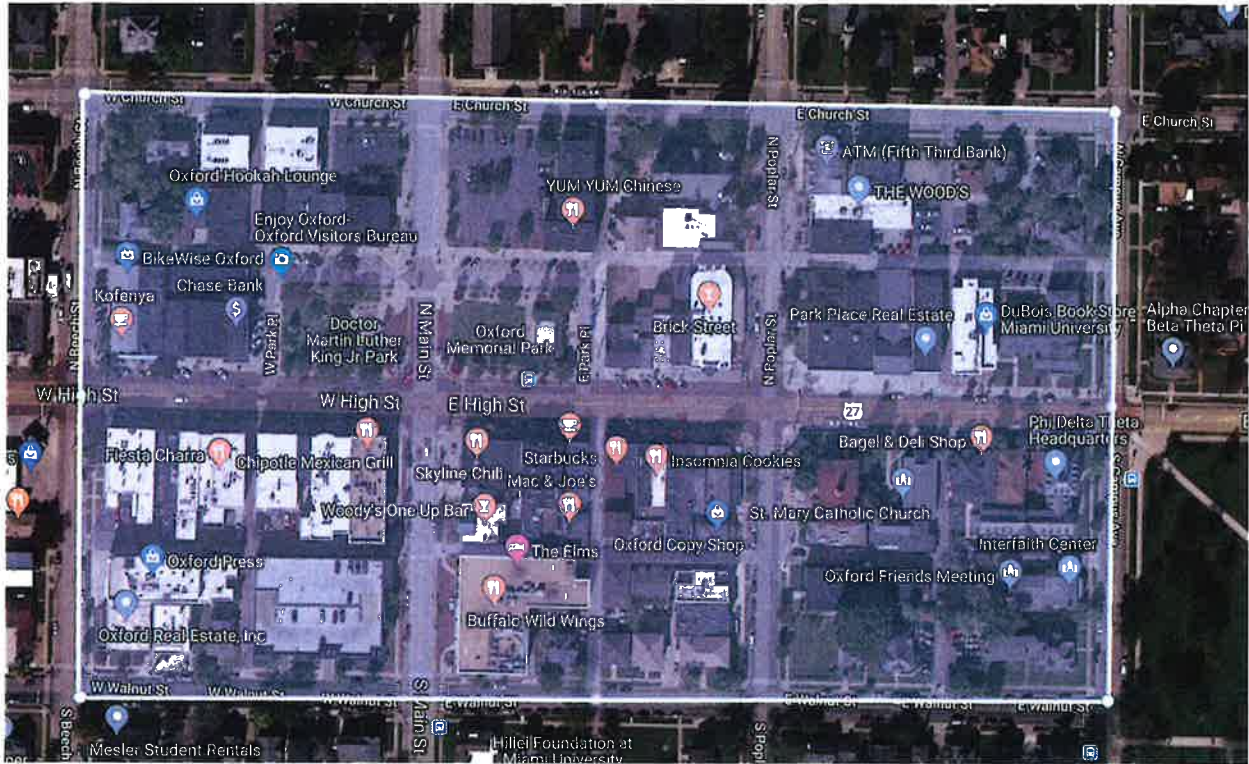
I. INTRODUCTION AND SUBMITTAL OF APPLICATION

Section 4301.82 of the Ohio Revised Code (ORC) authorizes, effective April 30, 2017, municipalities under 35,000 in population to create Designated Outdoor Refreshment Areas or “DORAs.” In order to consider creation of a DORA, the City Manager must file an application with the Oxford City Council which meets certain statutory requirements. The application filing must be advertised for two consecutive weeks in a newspaper of general circulation. Not earlier than 30 days, but not later than 60 days after the initial publication of this notice, the City Council may approve or disapprove the application by ordinance or resolution.

City Council held a work session on December 17, 2019 to review the plan for the creation of a DORA. The City Council favored the creation of a DORA in the Uptown District.

II. BOUNDARIES

In accordance with O.R.C. 4301.82(B)(1)(b), the boundaries of the proposed DORA are depicted below:



The boundary of the proposed DORA is described as follows: the East side of Beech Street from Church Street to Walnut Street, the North side of Walnut Street from Beech Street to Campus Avenue, the West side of Campus Avenue from Walnut Street to Church Street, and the south side of Church Street from Beech Street to Campus Avenue. Said description contains approximately 20.97 acres.

The street addresses of the proposed DORA are as follows:

Street Name	Range	Even/Odd
N. Beech St.	5-29	Odd
S. Beech St.	5-19	Odd
N. Campus Ave.	14	Even
S. Campus Ave.	2-22	Even
W. Church St.	11-33	Odd
E. Church St.	33-131	Odd
W. Walnut St.	6-32	Even
E. Walnut St.	10-112	Even

III. NATURE OF ESTABLISHMENTS

The proposed DORA includes the City Uptown Area. This business area includes bars, restaurants, boutique stores, financial institutions, professional services, miscellaneous retail, churches, and apartments.

IV. QUALIFYING PERMIT HOLDERS

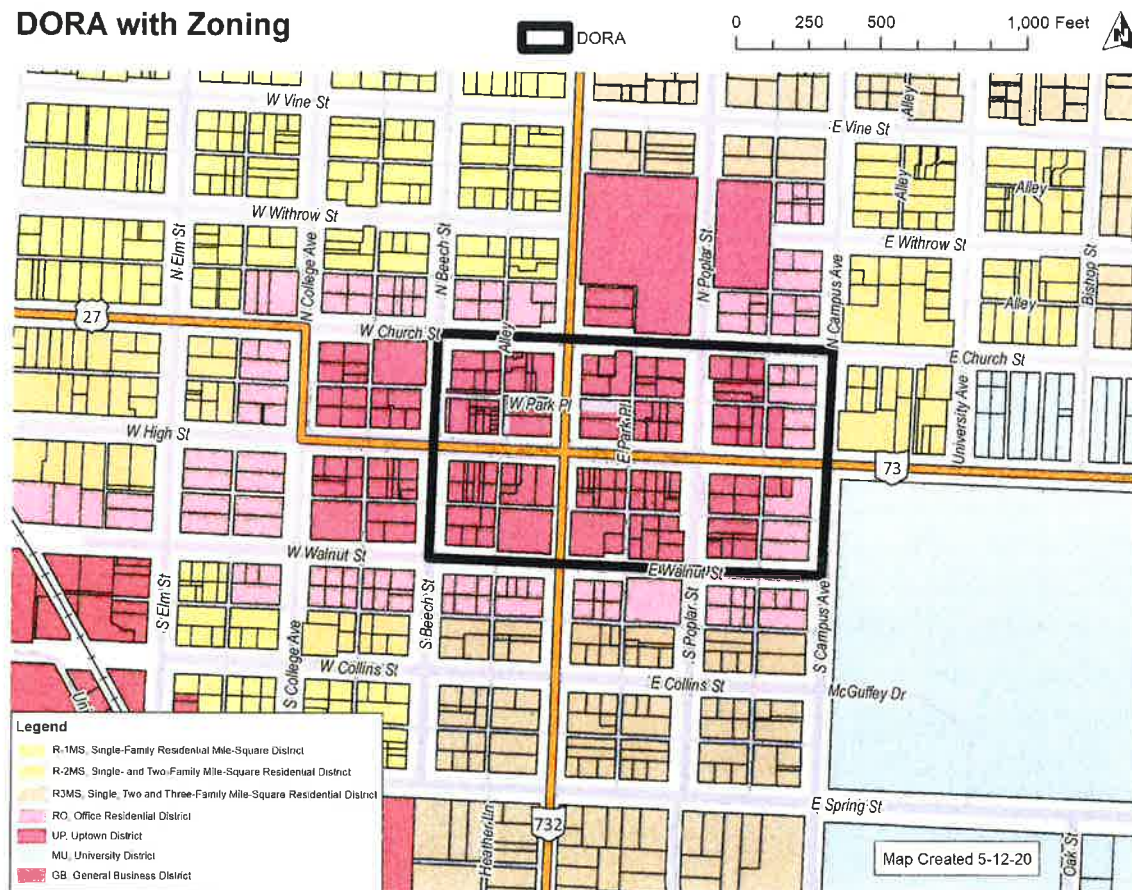
In accordance with O.R.C. 4301.82 (B) (3), the DORA will encompass not fewer than four qualified permit holders.

Oxford has identified 20 qualified permit holders (23 total locations with three shared permits) that will likely be included in the DORA:

Business Name	DBA	Business Address	Permit Types	Permit#
First Round Draft Inc.	Corner Grill and Drinkery	12 Park Pl. E.	D1, D2, D3, & D6	27394760005
Wiseman Enterprises Holdings Inc.	Brick Street	36 East High St.	D2, D3, & D6	9488920
Blazin Wings Inc.	Buffalo Wild Wings	10 East Walnut St.	D2, D3, & D6	07527840235
One T Inc.	O'Pub	10 Park Pl. W.	D1, D2, & D3	65484130005
One T Inc.	Sorriso	26 West High St.	D1, D2, & D3	65484130005
Top Shelf Shots Inc.	The Woods	17 North Poplar St.	D1 & D3	89889820005
Top Shelf Shots Inc.	The Bar Next Door	17 North Poplar St.	D1 & D3	89889820005
RF Pizza LLC	Rapid Fire Pizza	7 West High St.	D1	73155150015
Logcon Enterprises LLC	Books & Brews	107 E. Church St.	A1	52631700005
Essenza Corporation	Circle	15 E. High St.	D5 & D6	25563330005
Essenza Corporation	Steinkeller	15 E. High St. (basement)	D5 & D6	25563330005
Essenza Corporation	Mac & Joe's	21 E. High St.	D5 & D6	25563330010
Chipotle Mexican Grill of Colorado LLC	Chipotle	1 W. High St.	D5 & D6	14374150705
Maranatha LLC	Kofenya	38 W. High St.	D5 & D6	5520049
Lft Inc.	Left Field Tavern	12 Park Pl. W.	D5 & D6	5243096
American Sunshine Holdings LTD	Wild Bistro	37 E. High St.	D5	0163022
Fanteg Inc.	Skipper's Pub	121 E. High St.	D5	2637833
Akretep Inc.	CJ's	23 E. High St. Rear	D5	0085149
Rbhhl him Inc.	MIA	75-77 S. Main St.	D5 & D6	72288700005
Fiesta Charra Mexican Restaurant Inc.	Fiesta Charra	25 W. High St.	D5 & D6	2712545
Fridge & Pantry Inc.	Fridge & Pantry Uptown Market	35 E. Church St.	D1, D2, & D3	29484280005
Gursaran S Shoker Est Lee Ann Shoker Extr	Hole In The Wall Bar (Bar 1868)	13 W High ST (basement)	D5 & D6	81005160005
One T Inc.	Woodys One Up Bar (Pachinko's)	9-11 S Main St 2 nd Fl	D5 & D6	6548413

V. LAND-USE AND ZONING

In accordance with O.R.C. 4301.82(B)(4), the uses of land within the DORA are zoned Uptown and Office Residential. Both zoning districts allow for mixed uses and are in accord with the City of Oxford's master zoning plan:



VI. PUBLIC HEALTH AND SAFETY

The City of Oxford Service Department will be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. This will be accomplished through the current Rumpke contract which is managed by the Service Department, as well as, additional Service Department staff as needed. Each participating permit holder will be required to utilize and purchase special biodegradable DORA cups which will be supplied by the City or other local service entity at cost. Restrooms will be provided by the permit holders in the DORA zone. The Police Division facility is within the DORA and routine patrols will enforce responsible behavior. The boundaries of the DORA will be strictly enforced. Boundary signage will be installed on the perimeter of the DORA. For planned events that may draw an additional crowd, the Police Chief may have additional officers assigned specifically to the DORA.

The DORA will be in operation from May 20 to August 15 each calendar year. The hours of operation will be from 11 AM to 11 PM seven days a week. Special hours of DORA operation will be allowed as designated in advance by the City Manager with the consent of City Council.

Signage to designate the DORA will be posted at the SE corner of Church and Beech Streets (2), the SE and SW corners of Church and Main Streets (2), SE and SW corners of Church and Popular Streets (2), SW corner of Church and Campus Streets (2), NW and SW corners of Campus and High Streets (2), NW corner of Campus and Walnut Streets (2), NE and NW corners of Walnut and Popular Streets (2), NE and NW corners of Walnut and Main Streets (2), NE corner of Walnut and Beech Streets (2), and NE and SE corners of Beech and High Streets (2). A total of 20 signs will be posted.

4301.82 Designated outdoor refreshment areas.

(A) As used in this section:

(1) "Qualified permit holder" means the holder of an A-1, A-1-A, A-1c, A-2, A-2f, or D class permit issued under Chapter 4303. of the Revised Code.

(2) "D class permit" does not include a D-6 or D-8 permit.

(B) The executive officer of a municipal corporation or the fiscal officer of a township may file an application with the legislative authority of the municipal corporation or township to have property within the municipal corporation or township designated as an outdoor refreshment area or to expand an existing outdoor refreshment area to include additional property within the municipal corporation or township. The executive officer or fiscal officer shall ensure that the application contains all of the following:

(1) A map or survey of the proposed outdoor refreshment area in sufficient detail to identify the boundaries of the area, which shall not exceed either of the following, as applicable:

(a) Three hundred twenty contiguous acres or one-half square mile if the municipal corporation or township has a population of more than thirty-five thousand as specified in division (D) of this section;

(b) One hundred fifty contiguous acres if the municipal corporation or township has a population of thirty-five thousand or less as specified in division (D) of this section.

(2) A general statement of the nature and types of establishments that will be located within the proposed outdoor refreshment area;

(3) A statement that the proposed outdoor refreshment area will encompass not fewer than four qualified permit holders;

(4) Evidence that the uses of land within the proposed outdoor refreshment area are in accord with the master zoning plan or map of the municipal corporation or township;

(5) Proposed requirements for the purpose of ensuring public health and safety within the proposed outdoor refreshment area.

(C) Within forty-five days after the date the application is filed with the legislative authority of a municipal corporation or township, the legislative authority shall publish public notice of the application once a week for two consecutive weeks in one newspaper of general circulation in the municipal corporation or township or as provided in section 7.16 of the Revised Code. The legislative authority shall ensure that the notice states that the application is on file in the office of the clerk of the municipal corporation or township and is available for inspection by the public during regular business hours. The legislative authority also shall indicate in the notice the date and time of any public hearing to be held regarding the application by the legislative authority.

Not earlier than thirty but not later than sixty days after the initial publication of notice, the legislative authority shall approve or disapprove the application by either ordinance or resolution, as applicable. Approval of an application requires an affirmative vote of a majority of the legislative authority. Upon approval of the application by the legislative authority, the territory described in the application constitutes an outdoor refreshment area. The legislative authority shall provide to the division of liquor control and the investigative unit of the department of public safety notice of the approval of the application and a description of the area specified in the application. If the legislative authority disapproves the application, the executive officer of a municipal corporation or fiscal officer of a township may make changes in the application to secure its approval by the legislative authority.

(D) The creation of outdoor refreshment areas is limited as follows:

(1) A municipal corporation or township with a population of more than fifty thousand shall not create more than two outdoor refreshment areas.

(2) A municipal corporation or township with a population of more than thirty-five thousand but less than or equal to fifty thousand shall not create more than one outdoor refreshment area.

(3)

(a) Except as provided in division (D)(3)(b) of this section, a municipal corporation or township with a population of thirty-five thousand or less shall not create an outdoor refreshment area.

(b) A municipal corporation or township with a population of thirty-five thousand or less may create one outdoor refreshment area if the proposed area will include at least four qualified permit holders and be composed of one hundred fifty or fewer contiguous acres.

For purposes of this section, the population of a municipal corporation or township is deemed to be the population shown by the most recent regular federal decennial census.

(E) As soon as possible after receiving notice that an outdoor refreshment area has been approved, the division of liquor control, for purposes of section 4301.62 of the Revised Code, shall issue an outdoor refreshment area designation to each qualified permit holder located within the refreshment area that is in compliance with all applicable requirements under Chapters 4301. and 4303. of the Revised Code. The division shall not charge any fee for the issuance of the designation. Any permit holder that receives such a designation shall comply with all laws, rules, and regulations that govern its license type, and the applicable public health and safety requirements established for the area under division (F) of this section.

(F)

(1) At the time of the creation of an outdoor refreshment area, the legislative authority of a municipal corporation or township in which such an area is located shall adopt an ordinance or resolution, as applicable, that establishes requirements the legislative authority determines necessary to ensure public health and safety within the area. The legislative authority shall include in the ordinance or resolution all of the following:

(a) The specific boundaries of the area, including street addresses;

(b) The number, spacing, and type of signage designating the area;

(c) The hours of operation for the area;

(d) The number of personnel needed to ensure public safety in the area;

(e) A sanitation plan that will help maintain the appearance and public health of the area;

(f) The number of personnel needed to execute the sanitation plan;

(g) A requirement that beer and intoxicating liquor be served solely in plastic bottles or other plastic containers in the area.

The legislative authority may, but is not required to, include in the ordinance or resolution any public health and safety requirements proposed in an application under division (B) of this section to designate or expand the outdoor refreshment area. The legislative authority may subsequently modify the public health and safety requirements as determined necessary by the legislative authority.

(2) Prior to adopting an ordinance or resolution under this division, the legislative authority shall give notice of its proposed action by publication once a week for two consecutive weeks in one newspaper of general circulation in the municipal corporation or township or as provided in section 7.16 of the Revised Code.

(3) The legislative authority shall provide to the division of liquor control and the investigative unit of the department of public safety notice of the public health and safety requirements established or modified under this division.

(G) If an outdoor refreshment area has been created in accordance with this section, the holder of an F class permit that sponsors an event located in the outdoor refreshment area may apply to the division for issuance of an outdoor refreshment area designation. The division shall issue such a designation if the division determines that the permit holder is in compliance with all applicable requirements established under this chapter and Chapter 4303. of the Revised Code. An F class permit holder that receives a designation under this division shall do both of the following:

- (1) Comply with all laws, rules, and regulations that govern its type of permit, and the applicable public health and safety requirements established for the outdoor refreshment area under division (F) of this section;
- (2) Not block ingress or egress to the outdoor refreshment area or any other liquor permit premises located within the area.

(H) Section 4399.18 of the Revised Code applies to a liquor permit holder located within an outdoor refreshment area in the same manner as if the liquor permit holder were not located in an outdoor refreshment area.

(I)

(1) Five years after the date of creation of an outdoor refreshment area, the legislative authority of the municipal corporation or township that created the area under this section shall review the operation of the area and shall, by ordinance or resolution, either approve the continued operation of the area or dissolve the area. Prior to adopting the ordinance or resolution, the legislative authority shall give notice of its proposed action by publication once a week for two consecutive weeks in one newspaper of general circulation in the municipal corporation or township or as provided in section 7.16 of the Revised Code.

If the legislative authority dissolves the outdoor refreshment area, the outdoor refreshment area ceases to exist. The legislative authority then shall provide notice of its action to the division of liquor control and the investigative unit of the department of public safety. Upon receipt of the notice, the division shall revoke all outdoor refreshment area designations issued to qualified permit holders within the dissolved area. If the legislative authority approves the continued operation of the outdoor refreshment area, the area continues in operation.

(2) Five years after the approval of the continued operation of an outdoor refreshment area under division (I)(1) of this section, the legislative authority shall conduct a review in the same manner as provided in division (I)(1) of this section. The legislative authority also shall conduct such a review five years after any subsequent approval of continued operation under division (I)(2) of this section.

(J) At any time, the legislative authority of a municipal corporation or township in which an outdoor refreshment area is located may, by ordinance or resolution, dissolve all or a part of the outdoor refreshment area. Prior to adopting the resolution or ordinance, the legislative authority shall give notice of its proposed action by publication once a week for two consecutive weeks in one newspaper of general circulation in the municipal corporation or township or as provided in section 7.16 of the Revised Code. If the legislative authority dissolves all or part of an outdoor refreshment area, the area designated in the ordinance or resolution no longer constitutes an outdoor refreshment area. The legislative authority shall provide notice of its actions to the division of liquor control and the investigative unit of the department of public safety. Upon receipt of the notice, the division shall revoke all outdoor refreshment area designations issued to qualified permit holders or the holder of an F class permit within the dissolved area or portion of the area.

Amended by 132nd General Assembly File No. TBD, HB 522, §1, eff. 3/22/2019.

Amended by 131st General Assembly File No. TBD, HB 342, §1, eff. 9/28/2016.

Added by 131st General Assembly File No. TBD, HB 47, §1, eff. 4/30/2015.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	June 8, 2020
COUNCIL MEETING DATE:	June 16, 2020
AGENDA TITLE:	Property Maintenance Code Amendment extending public nuisance abatement to vacant properties when necessary
CITY MANAGER/DEPT HEAD APPROVAL:	<i>Sam Perry</i> DRE/6-12-20

City of Oxford Property Maintenance Code Enforcement utilizes the 2012 version of the International Property Maintenance Code. This code is adopted by reference but also includes local amendments specific to City of Oxford needs, such as for residential rental properties. One of the provisions in IPMC Section 108 includes the requirement for owners to maintain vacant structures to prevent them from becoming a public nuisance. Section 108 is well-written and useful, but does not specifically address vacant properties that contain large excavations from former building foundations. This condition is already considered a public nuisance in IPMC but is not specifically called out in the section outlining the process of abatement.

If needed, this code amendment would allow the City or a designee to enter a private property and correct the nuisance, and then potentially place a lien on the property. This is less costly than court and in some cases more effective than violation notices and eventual civil fines. The new option for the City does not remove due process for appeals.

Attached is the proposed new Section 108.2.5 as well as the overall Section 108 for context. The overall Section 108 is a compilation of IPMC and Oxford Code that is a downloadable PDF on the Community Development Department webpage. Because of the IPMC being a separate code, it cannot be found in its entirety in the Codified Ordinance section of the city's webpage; only on the CD Dept.

ORDINANCE NO.

AN ORDINANCE ADOPTING NEW SECTION PMC-108.2.5 ENTITLED SECURING OF VACANT PROPERTIES WITHIN THE INTERNATIONAL PROPERTY MAINTENANCE CODE SECTION OF PART THIRTEEN OF THE OXFORD CODIFIED ORDINANCES ENTITLED BUILDING CODE.

WHEREAS, the City Manager and the Community Development Director recommend adoption of Section PMC-108.2.5 entitled Securing of Vacant Properties within the Property Maintenance Code Section of the Oxford Codified Ordinances to extend public nuisance abatement language to vacant properties within the City of Oxford when necessary.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION I: Council hereby adopts Oxford Codified Ordinance Section PMC-108.2.5 entitled Securing of Vacant Properties within the International Property Maintenance Code Section of Part Thirteen of the Oxford Codified Ordinances entitled Building Code as follows:

PMC-108.2.5 Securing of vacant properties. If a property is vacant and determined to be a public nuisance, the code official is authorized to post a placard of condemnation on the premises and order the property to be secured so as not to be an attractive nuisance. Upon failure of the owner to secure the premises within the time specified in the order, the code official shall cause the premises to be secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and may be collected by any other legal resource.

SECTION II: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

June 16, 2020

**Proposed Text Amendment to Property Maintenance Code 108,
Unsafe Structures and Equipment**

Extending the ability of a public agency to secure vacant properties that are a public nuisance by creating a new section referring to vacant properties

PMC 108.2.5 Securing of vacant properties. If the property is vacant and determined to be a public nuisance, the code official is authorized to post a placard of condemnation on the premises and order the property to be secured so as not to be an attractive nuisance. Upon failure of the owner to secure the premises within the time specified in the order, the code official shall cause the premises to be secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and may be collected by any other legal resource.

PMC 108.1.5 Dangerous of unsafe structure or premises. The code official shall determine whether there are dangerous or unsafe structures and/or premises. For the purpose of this code, dangerous or unsafe structures and or premises, but not limited to the following:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and occupancy.
7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.
8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

PMC 108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post a placard of condemnation on the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner to close up the premises within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and may be collected by any other legal resource.

PMC 108.2.1 Authority to disconnect service utilities. The code official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without approval. The code official shall notify the

serving utility and, whenever possible, the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the owner or occupant of the building structure or service system shall be notified in writing as soon as practical thereafter.

PMC 108.3 Notice. Whenever the code official has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall also be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

PMC 108.4 Placarding. Upon failure of the owner or person responsible to comply with the notice provisions within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

PMC 108.4.1 Placard removal. The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the code official shall be subject to the penalties provided by this code.

PMC 108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy placarded premises or shall operate placarded equipment, and any owner or any person responsible for the premises who shall let anyone occupy placarded premises or operate placarded equipment shall be liable for the penalties provided by this code.

PMC 108.6 Abatement methods. The owner, operator or occupant of a building, premises or equipment deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

PMC 108.7 Record. The code official shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

SECTION 109 EMERGENCY MEASURES

PMC 109.1 Imminent danger. When, in the opinion of the code official, there is imminent danger of failure or collapse of a building or structure which endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its Occupancy Has Been Prohibited by the Code Official." It shall be unlawful for any person to enter such structure except for the purpose of securing the structure, making the required repairs, removing the hazardous condition or of demolishing the same.

PMC 109.2 Temporary safeguards. Notwithstanding other provisions of this code, whenever, in the opinion of the code official, there is imminent danger due to an unsafe condition, the code official shall order the necessary work to be done, including the boarding up of openings, to render such structure temporarily safe whether or not the legal procedure herein described has been instituted; and shall cause such other action to be taken as the code official deems necessary to meet such emergency.

A virtual meeting of the Oxford City Council was called to order by Mayor Mike Smith on Tuesday, June 2, 2020 at 7:30 p.m. The members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, William Snavely and Edna Southard.

Staff members participating were: Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager, Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Chris Conard, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Snavely moved to approve the agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PUBLIC PARTICIPATION

PRESENTATION

LEAGUE OF WOMEN VOTERS

Mayor Smith advised the presentation would take place during public comments on Resolution Number 1.

PUBLIC COMMENTS

Ms. Heidi Schran, 319 W. Withrow Street, thanked Council for their service and for allowing her to speak this evening. Ms. Schran noted with all of the horrific and disturbing events this past week she was thankful to be able to attend a vigil for George Floyd Uptown next Monday, June 8 at 6:30 p.m. Ms. Schran advised she recognized this was a complex issue which includes a lot of facets, 2 of them being institutional racism, and citizen and police relationships. Ms. Schran noted there had been disturbing and violent incidents across the country where the trust between citizens and police has eroded. Ms. Schran advised she felt one of the benefits of living in Oxford was members of the Police Division are active members of the community. Ms. Schran noted last night she was a spectator at the parade for the seniors and advised multiple members of the police staff helped facilitate the event. Ms. Schran advised Rick Butler, School Resource Officer was there and helped coordinate the tribute for Mike Davis, the former school treasurer. Ms. Schran noted the Police Chief was her son's flag football coach at one point. Ms. Schran advised she appreciates the community and the police relationships in Oxford. Ms. Schran noted the Ohio Department of Health's Director, Dr. Amy Acton, spoke on this complex issue of racism in Ohio today and reminded everyone that our children are watching us as we go through this and how we respond at this time will be what they will model their actions on in the future.

Ms. Schran advised as a parent and a teacher she knew they were very keen on how we respond at these difficult teachable moment times. Ms. Schran encouraged as many members of the Oxford area police including Miami and the township and area police and any area elected officials to actively participate in Monday's vigil and possibly take a knee for 8 minutes and 46 seconds to recognize some of the problems inherent in society at this time and our willingness to work towards finding solutions.

Mr. Patrick Meade, 100 Lantern Ridge Road, read the following into the record:

"I'm Patrick Meade, resident of Oxford for 48 years, and a member of the Oxford Police Community Relations and Review Commission. It is hard to determine what to say in a public forum at this point in America with its systemic racism and policing issues. I will leave it to more eloquent speakers and writers to do that.

I can only speak to what I know. Like all of us I am called to be involved in my corner of the world. Oxford can be a bubble in so many ways. But we have many of the same problems as the rest of our country. We can choose to make those problems worse, bury our heads in the sand, or face injustice issues, and work to improve things for everybody in our community.

I commend the City of Oxford, the police department, and the citizens for working to make Oxford a better place for everyone. In 2015 City Council created the Police Commission. Since then it has worked with the OPD on improving community-police relations and on improving the police department. We have reviewed training, use of force policies, hiring, body cameras, and other issues. The OPD also provides the commission with data on citations and arrests that include racial and age breakdowns. Chief Jones and the OPD have been cooperative in this effort.

If you read the Chief's Facebook post this week you would see that the OPD desires to work with the community as guardians. I encourage citizens to read the commission's yearly reports and the departments data reports that can be found on the city's website.

I want to encourage people who are frustrated and righteously angry about the murder of George Floyd, Breonna Taylor and so many others to turn that anger into action. Become involved in the Oxford community to make it the place you want all of America to be. One way would be to become more aware of the work of the police commission. Next Thursday, June 11, at 7:00 the Police Commission will be meeting via zoom. The agenda will be; 'The current conditions of police and race in America and its implications in Oxford.' We want citizen input. We want an open and honest dialogue. Please go to the city's website next week to see how you can participate next Thursday. Please email any member of the commission with your input. Help us to make Oxford a safe and welcoming city for everyone.

I am also asking council to become more involved in our work and provide us with feedback and input.

Thank You."

CONSENT AGENDA

Minutes of the May 19, 2020 City Council Virtual Meeting. (Mary Ann Eaton, Clerk of Council)

Report regarding the May 12, 2020 Planning Commission Virtual Meeting. (Sam Perry, Community Development Director)

Report regarding the May 20, 2020 Board of Zoning Appeals Virtual Meeting. (Sam Perry, Community Development Director)

A Resolution No. 7190 declaring certain property in the Police Division's possession as surplus and not needed for any municipal purpose and authorizing its advertisement and sale to the highest bidder at public auction or internet auction. (John Jones, Police Chief)

Mr. Snavelly moved to approve the Consent Agenda. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION TO SUPPORT THE USPS

A Resolution No. 7191 of the Council of the City of Oxford, Ohio, calling on the U.S. Congress to pass funding for the United States Post Office (USPS). (Edna Southard, Councilor)

Ms. Prue Dana, 131 W. Collins Street, advised she was before Council being in grief, sadness and fear over the death of Mr. Floyd.

Ms. Dana noted she was a member of the Executive Committee of the League of Women Voters and does voter service, Sandy Woy-Hazelton does programming and Jenny Fisher takes care of administrative details. Ms. Dana advised she was representing them and the league this evening. Ms. Dana advised the League of Women Voters began over 100 years ago with women securing the right to vote noting she would speak about voting and about the Resolution for funding the USPS. Ms. Dana read the following into the record as follows:

“Butler County Error is a Warning for November

In the recent 2020 primary election, 317 mail-in-ballots will not be counted in Butler County. These ballots were postmarked before the election deadline, misplaced by the U.S. Postal Service, and delivered to our Butler County Board of Elections too late. We don't know who those voters were or how they voted, but clearly, every voter deserves to have their voices heard.

Our 2020 primary election was a bewilderment of confusion in the middle of a rapidly changing public health emergency. We were ultimately pleased that Ohio prioritized the health of the voters and poll workers, but this election clearly presents a learning opportunity.

We are 5 months away from the 2020 general election. It is clear that the COVID-19 public health emergency will continue. We must learn from the past challenges to improve the elections. Unfortunately, if the power players in Columbus and Washington do not move on these issues, the November 3 election may be even more disorderly.

Our electoral system was designed to support in-person Election Day voting. During a public health emergency, it is reasonable for many citizens to want to vote by mail. The Butler County Board of Election staff worked diligently to process the mail-in ballots during a pandemic, all the while trying to keep themselves safe. Lawmakers need to allocate funds for Boards of Elections to run a fully funded vote-by-mail program in the fall, as well as safe in-person voting with the proper protections in place. Ohioans should be able to request their absentee ballots online. USPS, a constitutionally designated institution, needs to have adequate funding and support to ensure timely delivery of vote-by mail applications and mail-in ballots.

Secretary of State LaRose requested an explanation on the error of the 317 ballots in Butler County. In response, the USPS sent a letter on May 15th describing a miss-sort of a mail tray and a promise of 'going forward, we are instituting additional protocols to ensure the timely delivery of election mail.' The corrective action described was vague and non-descriptive. We hope that Butler County voters will be given a more detailed account of the root cause of the problem and the proposed solution.

While voting-by-mail may remain the safest option for voting during the pandemic, many Ohioans will not trust the mail after this challenging primary. It is unreasonable for voters in the far corners of the county to drive to the Board of Elections Office drop box in Hamilton to drop their ballots. Therefore, we call on Ohio lawmakers to fund and require multiple drop boxes for mail-in ballots and applications for this November. There are several other what is called common sense improvements that can be made. One is early voting, another is online absentee ballot, prepaid postage and there are several others. I thank you for your time and we fully support this Resolution that is coming before you."

Mayor Smith thanked Ms. Dana for her comments.

Ms. Greene read the following e-comments into the record as follows:

Comments submitted on Friday, May 29, 2020 - 8:08pm:

- **Name:** Barbara Wickham
- **Address:** 312 Erickson Dr
- **Email Address:** barbwickham@gmail.com
- **Meeting Date:** Tue, 06/02/2020
- **Agenda Item:** Resolution to support USPS
- **Comments:** Please support the USPS

- **Position:** Support

Comments submitted on Monday, June 1, 2020 - 9:17am:

- **Name:** Margarette Beckwith
- **Address:** 4358 Kehr Road
- **Email Address:** mbeckwith@beckwithchapman.com
- **Meeting Date:** Tue, 06/02/2020
- **Agenda Item:** Support of funding the US Post Office
- **Comments:**

The US Post Office is an essential service to our country and this community. It supports business, commerce and communications of all our people.

I strongly support the US Government funding of this institution and maintain the office in our local communities. To politicize this issue, "starve" it into being bankrupt and give it to private hands will is to further undermine our democracy.

For the good of our community and country, PLEASE demand that the US Government fund this important service.

- **Position:** Support

Comments submitted on Monday, June 1, 2020 - 11:08am:

- **Name:** Marilyn A Elzey
- **Address:** 3301 Spruce Lane
- **Email Address:** marilynelzey@gmail.com
- **Meeting Date:** Tue, 06/02/2020
- **Agenda Item:** Discussion of the future of the US Post Office Service
- **Comments:**

I hope that City Council will pass a resolution, which will support funding the US Post Office Service and not letting President Trump privatize this essential service.

Ms. Amber Franklin, echoed Mr. Mead's comments with regard to the work the Police Commission has been doing with the Oxford Police Division. Ms. Franklin advised she wanted to mention something she thought of as she watched the video of George Floyd's murder on camera. Ms. Franklin noted she was a Speech Pathologist and a linguist and advised she studies accents and dialects and always pays attention to speech and to words. Ms. Franklin noted one of the things she has not heard people talk about in relation to the video is that while Mr. Floyd had the officer's knee on his neck there was another man off-camera who sounded like he was likely an African-American man who pleaded several times with George Floyd to simply get up and get in the car. Ms. Franklin advised to her it is a reflection of the internalization that marginalized people have had with the oppression they feel in society where they feel so disempowered they would rather look at someone with a knee on their neck and ask that person under their own steam to get up and get in the car rather than ask or demand the agency or the people who are oppressing that person to stop oppressing that person. Ms. Franklin noted she felt for too long in our society we have expected people who are on the fringes to pull themselves up by their bootstraps and advised she felt that was a vivid example of how not everyone can pull themselves up by their own bootstraps.

Ms. Franklin advised one of the things she appreciates about being in the Oxford community is since COVID-19 she knew there has been a lot of work with the food bank and many different organizations to help those who are marginalized and support those who are struggling. Ms. Franklin noted she wanted to continue to see that kind of galvanizing force happen around our push for more justice for people of color and for people everywhere. Ms. Franklin advised she looked forward to seeing many City Councilors at the vigil on Monday.

Mayor Smith thanked Ms. Franklin for her comments.

Mayor Smith noted at this point Council will discuss the Resolution at hand.

Mr. Prytherch thanked Councilor Southard for crafting the Resolution and thanked Ms. Dana and the League of Women Voters for their work in support of it. Mr. Prytherch advised he felt this was the perfect use of a Resolution noting Council cannot do anything locally to fund the USPS although they can ask the elected representatives to do what is right. Mr. Prytherch advised he felt the USPS was always integral to society noting with upcoming elections the mail service is more essential than ever. Mr. Prytherch suggested Council consider a similar Resolution to send to the Ohio House, Senate or Governor.

Ms. Southard advised the USPS was in jeopardy right now with the issue of privatizing, which she felt would not be good. Ms. Southard noted this was a national issue although it had local implications and advised the postal service provides benefits to individuals and to the community. Ms. Southard advised people living in a small town need the postal service for communication and noted it also provided many jobs here in Oxford. Ms. Southard noted she felt the USPS was needed to preserve democracy so people can vote by absentee ballot and so we can have voting by mail. Ms. Southard advised this was not a partisan issue it was a benefit for preserving elections and preserving democracy. Ms. Southard noted that was why it is so important now as funding for the system is being threatened at a time when a major election is 5 months away and at a time when we are dealing with a pandemic in which many people will want to vote by mail. Ms. Southard thanked Councilor Prytherch for his support of the proposed Resolution.

Mayor Smith noted he felt in the year of 2020 the postal service and voting by mail could become essential as we near the presidential election. Mayor Smith thanked Ms. Southard for bringing the proposed legislation forward.

Ms. Southard moved to adopt Resolution No. 7191. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
FIRST READING
2021 TAX BUDGET

An Ordinance Authorizing The Tax Budget For The Year 2021 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)

Mr. Newlin advised this was the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by the Ohio Revised Code. Mr. Newlin noted approval by the legislative body is required by July 15th and it is due to the county by July 20th. Mr. Newlin advised the tax budget is essentially a preliminary budget estimate for next year. Mr. Newlin noted beginning in August staff will undertake their normal detailed line-item budget analysis and preparation spending approximately three months of intensive preparation and the final approved budget will be submitted to the County Budget Commission to replace this preliminary estimate. Mr. Newlin advised the tax budget provides the first glimpse at 2021's General Fund Budget noting staff prepared the tax budget with an approximate 0% change from the 2020 amended budget except for a few items. Mr. Newlin discussed the exceptions as detailed on pages 30-45 of Council's packet. Mr. Newlin advised the Ohio Revised Code requires one public hearing of the Tax Budget which is scheduled for the June 16, 2020 Council Meeting.

Mr. Prytherch advised Mr. Newlin has shared with Council some trends in income and other tax revenue noting there were a lot of unknowns on the revenue side. Mr. Prytherch inquired how Mr. Newlin will incorporate some trends we are seeing when the 2021 budget is prepared based on declining income tax revenues or some of the other trends. Mr. Newlin advised at that point staff will have a better idea and a clearer picture of what the income tax revenue decrease will be as well as the hotel tax revenue and local government funding.

Mayor Smith advised the second reading for the Tax Budget will be June 16, 2020.

ORDINANCES
SECOND READING

ORDINANCE
NEW SECTION 1137.10

An Ordinance No. 3569 Repealing Oxford Codified Ordinance Section 1137.10 Entitled Nonconforming Signs, And Adopting New Oxford Codified Ordinance Section 1137.10 Entitled Nonconforming Signs. (Sam Perry, Community Development Director)

Mr. Perry noted this and the next Ordinance were text amendments recommended by the Planning Commission. Mr. Perry advised the proposed legislation would allow property owners who have existing multi-family developments particularly in the Mile Square and R3MS districts to have freestanding signs if they have a large enough property. Mr. Perry advised there were no changes since the first reading of these two Ordinances and offered to answer any questions.

Ms. Southard asked Mr. Perry to explain for the public why this is coming up now and what the ramifications might be. Mr. Perry noted the process for a text amendment takes several months and advised he received a request from a property owner through a settlement. Mr. Perry advised the City relaxed temporary sign enforcement during the pandemic to encourage businesses to advertise provided it did not affect public health or safety. Mr. Perry noted the text amendment was in the process prior to that.

Mr. Snavelly moved to adopt Ordinance No. 3569. Mr. Prytherch seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 1151.05

An Ordinance No. 3570 Repealing Oxford Codified Ordinance Section 1151.05 Entitled Permanent Signs, And Adopting New Oxford Codified Ordinance Section 1151.05 Entitled Permanent Signs. (Sam Perry, Community Development Director)

Mr. Perry advised he had nothing to add.

Mr. Prytherch noted the text amendments originated in part from a lawsuit with an individual property owner. Mr. Prytherch advised he was glad the code would be changed to make it uniform noting he felt it was reasonable.

Mr. Snavelly moved to adopt Ordinance No. 3570. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS & COMMUNICATIONS

Mr. Elliott noted the Oxford Leadership group holds a teleconference each Monday and advised he would provide an update from yesterday. Mr. Elliott noted the Butler County Board of Health updates their report each Thursday, which shows the number of COVID-19 cases within Oxford's zip code.

Mr. Elliott advised the updated figure was 22 noting it was 17 the week before. Mr. Elliott advised the total cases in Butler County according to the report is 836. Mr. Elliott noted Mike Everett, CEO of McCullough-Hyde Memorial Hospital/TriHealth reported throughout the pandemic they have had 50 persons test positive for COVID-19.

Mr. Elliott advised the City received notice from Glenwood Energy of Oxford of the elimination of the BTU adjustment rider fixed component effective June 30, 2020.

Mr. Elliott advised a Resolution to create a Designated Outdoor Refreshment Area (DORA) would be before Council at the next meeting noting the application was on file with the City Clerk.

Mr. Elliott advised the Municipal Building and other City facilities are open to the public as of June 1, 2020 noting the City required the public to practice social distancing and recommends everyone wear a facemask.

Mr. Elliott advised he expected to present the Fact Finder's report to Council at the next meeting with regard to the collective bargaining agreement between the City and the Oxford Patrol Officers.

Mr. Elliott thanked the community for organizing the vigil for Mr. Floyd on Monday, June 8, 2020 in the Uptown Park noting he felt it said a lot about the community. Mr. Elliott advised he was very proud of Oxford's Police Division and the leadership they show. Mr. Elliott noted he was also very proud of the Police Community Relations & Review Commission and advised it was a very good group of community members who discuss many important issues regarding the Police Division. Mr. Elliott advised he felt it speaks volumes of our community and how it feels about the blatant racism that occurred in Minnesota. Mr. Elliott noted Oxford does not condone racism in any form and advised the violence was a total disregard for human life.

Chief Jones thanked Pat Meade and Heidi Schran for taking the time to participate in the meeting this evening noting he appreciated their positive comments and hard work. Chief Jones thanked Dr. Franklin for her words this evening as well. Chief Jones advised Police Community Relations was ongoing work and came back in the limelight in Oxford in 2014 after the incident in Ferguson, Missouri. Chief Jones noted the Police Community Relations & Review Commission (PCR&RC) was created in late 2015 when he was transitioning to the role of Police Chief. Chief Jones advised while the in-custody death of George Floyd has brought police issues back into the limelight, constantly working on improving relationships has been an ongoing effort in the City of Oxford. Chief Jones noted the OPD and the PCR&RC members have been working on improving police/community relations for a few years and advised community policing has been a decades long effort of the Division of Police in Oxford. Chief Jones noted the work was not simple, as with every traffic stop, every pedestrian stop or every interaction with a citizen, the officer has to balance the need to enforce the law and do it in a way that is congruent with what City Council has asked OPD to do and with what the state legislators have asked agencies to do and carry it out with procedural justice in a fair manner. Chief Jones thanked his staff and the PCR&RC for continuing to do that work on a daily basis.

Ms. Greene advised she was proud to live in a community that responds so strongly to injustice.

Ms. Greene noted she serves on the Miami Safe Return to Campus Committee noting she was glad she was invited to be a part of that for the Oxford voice. Ms. Greene advised the committee has been meeting twice per week to talk about how and when to bring Miami students back noting they have discussed many scenarios.

Ms. Greene referred to the gift card program and advised the e-commerce website is delayed a little longer although staff is actively working on it and will launch it as soon as it can be done correctly and smoothly.

Ms. Greene advised she was planning to submit an Oxford Area Trails grant application on Friday.

Mr. Perry advised the Community Development Department was in the middle of their software transition noting they were rolling it out this week and getting feedback from contractors and applicants. Mr. Perry thanked Council for approving the software in the CIP noting he felt it would make the department more efficient, able to handle more volume and be more transparent with the public.

Ms. Eaton reminded Councilors to file their 2019 Financial Disclosure forms with the Ohio Ethics Commission by July 15, 2020.

Ms. Raghu noted she wanted to build on the discussion about racism and advised we know it is not just the police and she felt the police were getting so much attention right now because the racism was so tangible and so violent and caught on tape. Ms. Raghu advised we know it is pervasive, it is in financial institutions, housing, employment and it has to do with environmental justice, pollution and whose neighborhoods get polluted. Ms. Raghu noted we know it is in healthcare because we know black Americans are dying 6 times more than anyone else. Ms. Raghu encouraged everyone to look at who they are around, who they worked with, who is in the leadership meetings and who are on the boards and committees. Ms. Raghu encouraged Miami University to look at who the students are that they are bringing on board and is it a diverse mix, who are the professors being hired, who gets tenure and who is just a visiting professor. Ms. Raghu noted during the three years she has been on Council she has heard two City administrative people talk about the importance of diversity in hiring and being very intentional about it noting Chief Jones was one of them. Ms. Raghu advised that made a big impact on her a couple of years ago. Ms. Raghu advised she is proud of the things Chief Jones has said and done and she believes in him. Ms. Raghu noted she wanted people to see what Chief Jones is doing and what the police force is doing. Ms. Raghu advised she wanted Oxford to have a model police force. Ms. Raghu noted she felt it would be great to have an elected official on the Police Community Relations & Review Commission and advised she would volunteer to do so and looked forward to exploring that in the future.

Mr. Ellerbe advised he was not surprised by these situations. Mr. Ellerbe noted he was a black man and advised even though he has light skin some people have told him he was the whitest black person they ever met because of his non-regional diction and because he understands the English language fairly well. Mr. Ellerbe noted he had to deal with not being black enough for black people and also with not being white. Mr. Ellerbe advised when he sees things like what happened to Mr. Floyd he starts looking back noting two other incidents recently occurred.

Mr. Ellerbe referred to the issue with Mr. Arbery and the issue with Ms. Cooper, and noted they happened in rapid succession culminating with what everyone saw on video which was extremely blatant but very telling about how America operates. Mr. Ellerbe advised he felt Amy Cooper is the worst person in the world because she knew and understood how American law enforcement operates and used that to her advantage and said that on camera. Mr. Ellerbe noted she was bold enough and comfortable enough being able to do that which is something everyone needs to think about. Mr. Ellerbe advised in the case of Mr. Floyd the officer knew he could hide behind one particular legislative construct called qualified immunity. Mr. Ellerbe noted when everyone talks about affecting change in a positive fashion that is the first place he suggests everyone look towards because there are two words in that legislation that are very broadly interrupted and are the cornerstone of what is going on here. Mr. Ellerbe advised the two words are 'clearly established' which he felt means unless there has already been a situation where a particular act of misconduct occurred then an officer is not held responsible for their actions. Mr. Ellerbe noted as a result many of these things have gone unpunished or held unaccountable. Mr. Ellerbe advised the next level of this is what both Trevor Noah and Killer Mike the rapper talked about at length in their videos released in the past couple of days which is prosecutors are not charging these people when these actions occur. Mr. Ellerbe noted he was all for police and advised when he was younger he was not a friend of the police noting he had plenty of run-ins with them. Mr. Ellerbe advised he has dealt with many police interactions through his transition into adulthood and now he can say he is ok with police. Mr. Ellerbe added if there is a stop involving himself and police the first thing he would think about is what his grandmother Mildred Ellerbe told him 'always survive the encounter first because then you can defend yourself in court if you are lucky.' Mr. Ellerbe noted there are individuals like Amy Cooper, you may be able to defend yourself but George Floyd and Ahmaud Arbery never got that chance. Mr. Ellerbe advised he learned tactics in order to deescalate situations when officers wanted to escalate a situation with him and wanted him to give them a reason so it would fall under qualified immunity to do whatever they wanted. Mr. Ellerbe noted that should be the issue we are focusing on if everyone is upset about Mr. Floyd. Mr. Ellerbe referred to vigils and systemic racism noting he is glad to see people protest although he abhors looters. Mr. Ellerbe advised while he does not condone rioting he understands rioting is the tool of an individual that has an unfocused mind, they are upset and have operated in a hostile environment that no one seemed to notice for a long time. Mr. Ellerbe suggested rioters find protesters enjoying them noting we have seen that peaceful protest is actually making some change. Mr. Ellerbe advised the best way to protest is in November by voting out the prosecutors who are not prosecuting and the legislators who are not legislating what we want to see in our community. Mr. Ellerbe noted he wanted to be on City Council in Oxford because of some things he saw in Oxford before 2015 and was involved with in 2015. Mr. Ellerbe advised the Police Community Relations & Review Commission was formed noting he has seen an improvement. Mr. Ellerbe advised he felt there has been an improvement with John Jones becoming the Police Chief. Mr. Ellerbe noted he felt Miami University has a long way to go and he hoped they could start aligning some of those things. Mr. Ellerbe advised he felt protests and vigils are cool but the polls are where things happen.

Mr. Snavelly advised it was obvious that our nation is in crisis, the year began with news of the corona virus, the death toll began to rise in March, and now it is over 107,000 people. Mr. Snavelly noted the economic collapse was not a surprise with unemployment levels not seen since the Great Depression.

Mr. Snavelly advised if that were not enough, Americans witnessed the murder of a black man jogging in his own neighborhood by white vigilantes and now the brutal murder of George Floyd by a white officer while 3 other officers watched it happen. Mr. Snavelly noted these kinds of acts have happened before sadly and when they did there was almost in every case peaceful localized protests sometimes wider and nothing changed. Mr. Snavelly advised now we have nationwide protests by justified angry Americans and some of that has turned violent which is wrong and should not happen. Mr. Snavelly noted it was in this context that he wanted to commend the Oxford Police Chief because Chief Jones's statement was powerful, timely and it represents well the attitudes and practices of the OPD officers that he has known over the years (43 years). Mr. Snavelly referred to the vigil being held on Monday noting he welcomed it and encouraged Oxford residents to join it peacefully. Mr. Snavelly recommended that everyone wear a mask and practice social distancing. Mr. Snavelly noted the national issues will take a lot longer to resolve and advised he wanted to publically denounce the President's unwarranted violent response to a peaceful protest last night including tear gas in order to have his photo opportunity. Mr. Snavelly advised we desperately need compassionate thoughtful leadership and we do not have that now or likely in the near future. Mr. Snavelly noted what we do not need is a military response although it appears we may get it. Mr. Snavelly advised he knew he was speaking for many in our community when he says he is very angry and saddened that we are at this place, he looked forward to a new day and was extremely grateful to live in this City protected and served by the OPD. Mr. Snavelly showed everyone a pin he has had for a long time which says 'Silence is Acceptance, Speak Loudly' noting he felt we should all speak loudly on Monday but peacefully.

Ms. Southard advised she has also lived in Oxford for 40 years and has the 'Silence is Acceptance, Speak Loudly' pin. Ms. Southard noted this country and the systematic racism is not going to be solved by one action, it takes community action and we all have to work better together. Ms. Southard advised there has to be truth and dialog before there can be any reconciliation. Ms. Southard noted her hope everyone can work together more for truth and recognize that injustice to one person is injustice to everyone. Ms. Southard stated if you torture someone you have to allow them to scream which was said by the architect of the U.S. Holocaust Museum, James Freed. Ms. Southard added for those who cannot scream, we have to scream for them. Ms. Southard noted she has spent many years supporting victims of the Holocaust and reiterated we have to scream for all victims of all injustice. Ms. Southard advised we struggle with what to do and how to make things better noting every action should be celebrated and we should work together as much as we can. Ms. Southard noted in 2017 after the Charlottesville Hate March when white supremacists chanted racist and anti-Semitic slurs and killed a protester with a car, a group of citizens here got together and responded with a banner over High Street that read 'Love not Hate Oxford' which was appreciated by the City and the community and it was felt that it expressed some of our basic community values deploring hatred. Ms. Southard advised the banner was damaged by wind, it has been reprinted, and will be hung over High Street again. Ms. Southard noted the cost of the banner not including installation will be \$750 and advised many donations have been received to help pay for it. Ms. Southard noted donations will be accepted by check to Marilyn Elzey. Ms. Southard advised this work is spearheaded by Marilyn Elzey and Margarette Beckwith. Ms. Southard noted there are many things we can do to help people who are protesting such as bail funds and by making their voices heard without causing trouble. Ms. Southard advised there were other groups that might move forward with proposing other banners with different messages or may propose other actions. Ms. Southard noted she wanted to celebrate everyone who is trying to make this world a little bit better.

Mr. Bracken advised he has spoken at length on these topics on social media. Mr. Bracken noted he wanted to echo the sentiments of every one of the Councilors and staff. Mr. Bracken advised he stands in solidarity with those grieving and suffering at the hands of systemic racism and violence. Mr. Bracken noted he planned to look deeply into ways he can personally try to improve the situation and how we as a City can potentially improve the situation.

Mr. Prytherch echoed sentiments already shared. Mr. Prytherch noted he was proud to live in a community he believes is committed to social justice. Mr. Prytherch advised he felt we were committed to this not only with our words but also with our deeds. Mr. Prytherch noted some may think it is a radical project although he looked back at the U.S. Constitution and in order to form a more perfect union the first thing it says is to establish justice and then ensure domestic tranquility and later things like general welfare. Mr. Prytherch advised he felt it was the most American thing to think about how to perfect your society so that it is just. Mr. Prytherch noted that was not just about the justice system although that is the leading edge of it, it is all of the things we do in the City of Oxford. Mr. Prytherch advised he was proud to live in the City of Oxford in which policing is so thoughtful that we have a citizens review commission working with the Police Department on a continuing basis. Mr. Prytherch noted he was glad those citizens took the time to ask hard questions and advised the substance of it was to make sure policing outcomes were fair. Mr. Prytherch advised he felt Chief Jones's statement was perfectly on-point, captured all of the challenges and issues, and noted he was grateful Oxford has had a succession of thoughtful Police Chiefs. Mr. Prytherch noted he was in Hamilton with his daughter and advised she and some young people organized a protest there and he was approached by their Police Chief who thanked them for protesting peacefully. Mr. Prytherch advised it was impactful for those young people to be thanked for their protest and for the manner of their protest noting the protest towards a more perfect union is the most American thing there is. Mr. Prytherch thanked the organizers of the vigil for next Monday and thanked all of those who will participate including staff from the Police Department. Mr. Prytherch noted he takes a broad view on social justice and thinks about all of the ways in which we can be fair to people. Mr. Prytherch thanked staff and Council for bearing with the Parking and Transportation Board which is trying to approach the way we do transportation projects. Mr. Prytherch referred to the City's Complete Street Policy and noted it was really a social justice policy for fair access to the public space of the streets and safety for all.

Mr. Prytherch noted the new bridge for the Oxford Area Trail is super cool and advised in a world full of disturbing news we in Oxford are moving forward on some great projects.

Mayor Smith reminded everyone parking meter enforcement will resume tomorrow and noted people could now eat in a restaurant if they choose to. Mayor Smith advised he visited several restaurants and they all provided social distance seating and added screening in appropriate places to make sure everyone was safe.

Mayor Smith thanked staff and Councilors for their insightful comments this evening noting they were all very good.

Mayor Smith thanked the organizers of next Monday's vigil noting when they asked him to participate one of their over-riding factors was they wanted an event they could bring their children to. Mayor Smith advised he looked forward to Monday in a very safe atmosphere with very open dialog in a town where we are so lucky to have so many people that care so much about what goes on.

ADJOURN

Mr. Snavelly moved to adjourn at 8:58 p.m. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: June 16, 2020

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 10, 2020

Date Prepared

Agenda Title: A Resolution accepting/rejecting the Fact Finder's Report and Recommendation issued by Tobie Braverman, Fact Finder on June 12, 2020 in the matter of the Collective Bargaining Agreement between the City of Oxford and the Oxford Patrol Officers F.O.P. Lodge 38.

Recommendation:

Discussion:

A Fact finding Hearing took place on Friday, May 29, 2020 in Oxford. The City and Union presented their written position statements defining all unresolved issues and summarizing the position of each party with regard to each unresolved issue.

The City received the Fact Finding Report on June 12, 2020. Council will need to vote to accept or reject the report. If Council or the Union rejects the report the next step would be binding arbitration.

Approved By:

Initial Date

Department Head:

City Manager:

DRE \ 6-12-20

RESOLUTION NO.

A RESOLUTION ACCEPTING THE FACT FINDER'S REPORT AND RECOMMENDATIONS ISSUED BY TOBIE BRAVERMAN, FACT FINDER ON JUNE 12, 2020 IN THE MATTER OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF OXFORD AND THE OXFORD PATROL OFFICERS F.O.P. LODGE 38.

WHEREAS, the City and the Oxford Patrol Officers F.O.P. Lodge 38 were unable to resolve all issues in their recent labor negotiations as a result of which the unresolved issues were submitted to fact finding; and

WHEREAS, the City Manager recommends Council accept the Fact Finder's report and recommendations.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: The Council of the City of Oxford accepts the Fact Finder's report and recommendations based upon its review thereof and the recommendation of the City Manager that it be accepted.

SECTION 2: The Fact Finder's report and recommendations issued by Tobie Braverman, Fact Finder on June 12, 2020 as set forth in Exhibit "A" attached hereto and incorporated herein by reference is hereby accepted.

SECTION 3: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio revised code.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

**FACT FINDING REPORT
STATE OF OHIO
STATE EMPLOYMENT RELATIONS BOARD
JUNE 12, 2020**

In the Matter of:

**CITY OF OXFORD POLICE OFFICERS,
FOP LODGE 38
(PATROL OFFICERS)**

CASE NO: 2019-MED-12-1335

and

CITY OF OXFORD, OHIO

**REPORT AND RECOMMENDATIONS OF FACT-FINDER
TOBIE BRAVERMAN**

APPEARANCES

For the Employer:

**Benjamin A. Mazer, Assistant Law Director
Christopher R. Conard, Law Director
Douglas R. Elliott, Jr., City Manager
Jessica Greene, Assistant City Manager
John Jones, Police Chief
Joseph G. Newlin, Finance Director**

For the Union:

**Daniel E. Haughey, Attorney
Matthew Hardin, FOP Representative
Matt Blaurelt, Fop Representative
Pete Durkin, FOP Representative**

INTRODUCTION

The undersigned was duly appointed by SERB by letter dated April 23, 2020 to serve as Fact-Finder in the matter of the City of Oxford Police Officers, FOP Lodge 38 (hereinafter referred to as "Union") and City of Oxford (hereinafter referred to as "Employer") pursuant to OAC 4117-9-5(D). The parties agreed to extend the deadline for the Fact Finder's Report and Recommendations until June 12, 2020. Hearing was held at Oxford, Ohio on May 29, 2020. The Union was represented by Daniel E. Haughey, Attorney, and the Employer was represented by Benjamin A. Mazer, Assistant Law Director. The parties engaged in mediation, but were unable to reach agreement. At the conclusion of mediation, the matter proceeded to hearing on all outstanding issues and was submitted to the Fact-Finder based upon the documentary evidence, testimony presented and discussions had during the course of the day. The parties agreed to delivery of the Fact-Finder's Report via email.

FACTUAL BACKGROUND

The Employer is the City of Oxford which is located in Southwest, Ohio in Butler County. According to the most recent census data, its population is 21,300. The City is dominated by the presence of Miami University which is the largest employer and had a student enrollment of just under 20,000 in 2019. Because of the large influx of students, the City's population swells during the school year and shrinks significantly over the summer months.

The current negotiations and Fact-Finding take place in the midst of the unanticipated and unusual circumstances presented by the COVID-19 pandemic. As a result of the pandemic, Miami University Students left campus early, and all sporting and graduation events were cancelled. Local summer events which typically bring in additional fees to the Employer have also been cancelled. This has resulted in a significant loss of revenue to the City from hotel occupancy taxes and other

taxes and fees. Additionally, shortly before the onset of the pandemic, on February 10, 2020, Miami University notified the City that it would be reducing its workforce by thirty-nine filled and eighty-nine unfilled positions, resulting in a decrease in payroll of over five million dollars. Finance Director, Joseph G. Newlin, estimated that, based on the experience of the time it took to fully recover from the 2008 recession, it will take approximately five years to fully recover from the income loss from the pandemic. At the current time, because of the ongoing nature of events, the extent of that loss is unknown. Miami University has, however, announced that it intends to resume on-campus classes for the fall semester on August 17, 2020. It remains unclear at this time if the student population will return at previous levels.

The command and patrol sworn officers of the City's Police Department are both represented by FOP Lodge 38, but are party to two separate Collective Bargaining Agreements with the City. All other City employees are unrepresented. The patrol bargaining unit currently includes eighteen full time officers, with two vacant positions which the City is currently attempting to fill. This process has been slowed by the COVID-19 pandemic. The current Collective Bargaining Agreement between the parties expired on December 31, 2019. After a number of bargaining sessions, the parties reached impasse and submitted the matter to Fact-Finding. The parties have agreed that the effective date of a new Agreement and any wage increases will be retroactive to January 1, 2020.

All tentative agreements made between the parties are deemed to have been incorporated herein and are adopted as part of the parties' final agreement. Those items are: Article IV - Work Day and Work Period; Article V(2) - Call In Time; Article V - Travel Time; Article VI - Shift Supervisor Pay; Article VIII - Vacation; Article X - Sick Leave; Article XIII (2) - Uniforms; Article XIV - Training Reimbursement; Article XVI(1) - Special Duty Employments; Article XVIII - Investigations/Officer Discipline; Article XX(4) - Tuition; Article XX(5) - Weapon and Badge Post Retirement; and General Orders Manual 26.1.8 - Disciplinary Records.

The unresolved issues are as follows:

Article I Section 2 - Recognition - Part-time Officers

Article III & Appendix A - Wages

Article IV Section 1- Work Day and Work Period

Article V - Compensatory Time

Article V Section 3 - Court Time

Article X - Sick Leave

Article XX(2) - Residence

New Language - Department Vehicles

New Language - Officer Safety MOU

Based upon the considerations enumerated in Ohio Revised Code §4117.14 including past collectively bargained agreements between the parties, comparison of the issues submitted relative to other public employees doing comparable work, the interests and welfare of the public, the ability of the Employer to finance and administer the issues proposed, the effect of the adjustments on the normal standard of public service, the lawful authority of the Employer, other factors traditionally considered in the determination of issues submitted, and in particular, the discussions of the parties during mediation, the Fact-Finder makes the following recommendations.

ISSUES

ARTICLE I Recognition

Section 2 Part Time Officers

Employer Position: The current contractual language includes a cap on the amount which may be expended for the employ of part-time officers to \$100,000. per year. The removal of this cap would permit the Employer to explore the use of additional part-time officers. In particular, these officers could be used for prisoner transport which currently can create manpower shortages. A number of years ago, the Employer exceeded the cap resulting in a grievance. Elimination of the cap would give the Employer flexibility in the potential use of part time officers.

Union Position: The Employer has not reached the \$100,000. limit on expenditures for part time officers in many years, and there is therefore no need for an increase. Further, the population in Oxford is somewhat unique since it includes a large student population during the academic year. Part time officers would likely lack the experience to deal with this unique population. If the Employer seeks to use part time officers as a recruiting tool for full time promotion, the \$100,000.00 cap is sufficient.

Discussion: Although the Employer seeks to remove the current annual expenditure limit on part time officers in order to explore options to alleviate manpower shortages, there was no evidence presented regarding either current expenditures on part-time officers or the amount of anticipated needed expenditures. There was additionally no evidence of a concrete plan to use hire part time officers. It appeared that any plan to increase the use of part-time officers is still in the initial phases of consideration and has not been fleshed out sufficiently to provide insight as to the amount of expenditures on part-time officers which would reasonably be required. In view of the fact that the \$100,000 cap has not been reached for some years and there is no clear plan or understanding of a necessary expenditure amount, there is insufficient evidence that entirely removing the cap as proposed is necessary to accomplish the Employer's stated goals at this time.

Recommendation: Current Language

ARTICLE III & Appendix A - Wages

Union Position: The Union's wage proposal is intended to narrow the percentage pay gap between Patrol Officers and Sergeants. The Union notes that the Command Collective Bargaining Agreement provides for a 15% differential between Sergeant and Lieutenant pay. The Union's proposal of a 3 percent in year one, 2.5 percent in year two and 5 percent in year three, or a total increase of 10.5 percent over the life of the Agreement, would begin the process of narrowing the pay gap to 15 percent by reducing the percentage difference to 16.45 percent. The overall cost of this increase in wages over the course of the Agreement would be

approximately \$138,780. The Union notes that the differential is currently 18.45 percent, which is in part due to the Union's agreement to a wage freeze in 2011 while the Command Officers received an increase. In 2017, Fact-Finder Thomas J. Nowel acknowledged in his Fact Finder's Report and Recommendations that the Union had clearly expressed its intention to negotiate toward a 15 percent differential between Patrol Officers and Sergeants. In comparing with other comparable departments within Butler County, all have a differential of 15 percent or less except for Trenton, which has a differential between patrol and sergeants of 17.32 percent. While revenues have decreased due to COVID-19, the Union notes that Miami University's student population has steadily increased in the past several years, and the University has indicated that it intends to resume on-campus instruction in August.

Employer Position: While the Union has made its intention to reduce the pay differential between Patrol Officers and Sergeants to 15 percent known, the Employer never agreed to that demand. The differential between patrol and command has historically been at approximately 18 percent, with an aberration in 2011. The Command unit has completed bargaining, and has agreed to increases of 3 percent, 2.5 percent and 2.5 percent in the three years of its contract, and this is the Employer's offer for this bargaining unit as well. The Employer has already committed to absorbing all health insurance premiums during the life of the Agreement. Further, the Union's estimates as to cost do not take into account compounding and the increased cost of benefits and taxes. The Employer' practice has been to provide the increases negotiated by this bargaining unit to all City employees, and the Union's proposal would therefore have a far greater financial impact on the Employer beyond this small group of employees. When examining comparable jurisdictions by actual wages, rather than by percentage differentials, both the entry level and top level wages for this bargaining unit are competitive. The Employer's proposed increase will place entry level patrol officers higher than all but two entities in Butler County and higher than all but three at the top level. Finally, the general fund revenue of the Employer has dropped precipitously since the unexpected onset of COVID-19. This sudden

change in circumstances must be taken into account. This, together with Miami University's reduction in force, will significantly impact the Employer's revenue. Based upon the experience of the 2008 recession, it is likely that it will take up to five years to recover completely from the lost revenue.

Discussion: There is no question but that the COVID-19 pandemic has unexpectedly changed the complexion of the Employer's finances. It is also beyond question that none of us either anticipated these events or can predict what the future impacts of the pandemic will be. Miami University, the largest employer in the City has, however, indicated its intention to resume on- campus instruction in August, providing some hope for a return to normalcy. While it is anticipated that revenues will be down for some time to come, the City did not assert that it was unable to provide pay increases on a par with that already agreed to for the command unit, which total eight percent over the life of the three year Agreement.

It is also clear that the parties in this matter are viewing the issue of wages from differing perspectives. The Union seeks to narrow the percentage gap between patrol officers and sergeants to fifteen percent, while the Employer does not share that goal and seeks only to keep wages competitive with comparable jurisdictions. There is merit in both of these approaches. It must be noted, however, that in the June 14, 2017 Fact-Finder's Report and Recommendation, Fact-Finder Thomas J. Nowell specifically acknowledged the Union's stated goal of decreasing the sergeant/patrol percentage gap to 15 percent, stating that:

The Union proposed three 4% wage increases, during the term of the new Agreement, as a way to close the gap. This approach makes sense and would allow the parties to again consider the gap between Patrol Officers and Sergeants during the next negotiations. Wage increases at this level will bring Patrol Officer wages closer to the 15% gap.

Nowell then recommended wage increases one percent higher than those agreed upon in the command bargaining unit pursuant to the negotiated agreement of the parties.

The Fact-Finder agrees with that approach here. While the Union would like a shorter path to its goal of a 15 percent differential, the current economic conditions do not permit the

larger wage increases proposed. Following the same approach as in the last negotiations will permit progress toward narrowing the gap without placing excessive additional stress on the City's finances during unpredictable economic times. It also keeps wages competitive with comparable jurisdictions.

Recommendation: Amend Appendix A Wage Schedule as follows:

Patrol Officer wages will increase as follows: 3 % effective January 1, 2020; 3% effective January 1, 2021; and 3% effective January 1, 2022.

ARTICLE IV Work Day and Work Period

Employer Position: The current contractual language provides for a ten hour work day. The Employer proposes to add language which would permit the Chief to utilize either a ten or twelve hour work day. The twelve hour work day could potentially provide cost savings and would provide the possibility of additional scheduling flexibility as well as the more equitable distribution of weekends off. The Chief's manpower study reflects that the optimal manpower would be lower with a twelve versus ten hour schedule. The twelve hour schedule provides more days off in a year and more ability to take contiguous days off, which could serve as an additional recruiting tool. Chief Jones testified that he has looked at various models, but he has not yet selected one which would potentially work best for the Employer.

Union Position: While the twelve hour shift would apparently require one less officer, the Employer does not intend to reach the optimal level as found in the study in any event. Further, the implementation of a twelve hour shift would require changes in many other contractual provisions including sick time calculations, vacation time calculations, and others. These have not been discussed in any meaningful way at this juncture. The officers have not expressed any issue with the distribution of weekends off and strongly prefer the current ten hour shift.

Discussion: As with the proposal regarding the part-time expenditure cap, the Employer's plan with regard to twelve hour shifts is in its early formative stages. The Chief

testified that there are several potential forms which it could take, but it is not yet a concrete proposal. In view of the strenuous opposition by the Union, the vague nature of the proposal at this juncture, and the complexity of re-negotiating other areas of the Collective Bargaining Agreement which cannot be addressed in the absence of a more solidified proposal, the twelve hour shift option should not be incorporated into the Agreement at this time.

Recommendation: Current Language

ARTICLE V Overtime

Section 1. Compensatory Time

Union Position: The Union proposes the addition of compensatory time to the Agreement. Compensatory time previously existed in the Agreement, but was essentially eliminated some time ago through the addition of language making compensatory time available at the option of the Employer. Admittedly compensatory time was effectively eliminated due to abuse which existed at the time, but the current group of officers have demonstrated good attendance, and there is no reason to believe that compensatory time would again be subject to abuse. The Union therefore proposes the elimination of the language making compensatory time available only at the Employer's option and increasing the available accumulation to eighty hours. The benefit is available to other groups of City employees, and should therefore be reinstated for this group as well.

Employer Position: The Employer is agreeable to the reinstatement of compensatory time by eliminating the language which makes compensatory time at the Employer's option, but disagrees with the Union's proposal that it be accumulated to eighty hours. There are already staffing and manpower concerns which the Union has expressed. The additional accumulation of compensatory time will only exacerbate that problem.

Discussion: The parties are in essence in agreement on the issue of compensatory time with the only real disagreement being the question of the amount of compensatory time which

may be accrued. While the Union proposes eighty hours of accrual, there was no evidence presented in the form of comparable data, either internally or externally, to provide a basis for that request. Absent some persuasive reason for the increase in the current contractual limit, there is insufficient reason to double the available compensatory time accumulation, particularly in light of current staffing concerns as expressed by the Union.

Recommendation: Article X Section 1 should be amended to read as follows:

Overtime is defined as any time worked in excess of forty (40) hours during any one week pay period, but excluding any excess hours spent on jury duty. When directed by his/her supervisor to work overtime, a police officer will be compensated for all such hours actually worked at a rate of one and one-half (1 ½) times his/her normal rate. Compensation will be in the form of pay or compensatory time off. Work assignments shall not be offered based solely on the officer's acceptance of compensatory time off. Compensatory time shall be taken as additional vacation subject to the approval of the officer's supervisor; however, no officer shall be permitted to accrue more than forty (40) hours of compensatory time or carry over more than forty (40) hours of compensatory time from one calendar year to the next calendar year. Officers are permitted to cash out their accrued compensatory time once per year. The officer must notify the City of the amount of compensatory time he or she wants to cash out before December 1st. The officer shall receive payment for the specified amount of compensatory time in his or her first paycheck of December of that year. ... (balance of Article current language)

Section 3 Court Time

Union Position: The Union proposes an increase in the minimum payment for court time from three to four hours. The Area 1 Court sets all matters at the same time on Thursday, and has only one judge. As a result, officers are required to be in court for a substantial period of time. County and federal matters require additional travel to the court. The four hour time is a more realistic representation of the actual time spent in Court.

Employer Position: The Employer seeks to retain the current minimum of three hours for court time. Officers are paid for actual time spent in court over that minimum. The City has already agreed to increase call in time from two to three hours, and current language would fairly compensate officers as well as provide continuity between the two provisions. Due to current financial conditions, an increase in both provisions is not warranted. Finally, a majority of the

comparable jurisdictions provide a three hour minimum for court time.

Discussion: Although the Union has proposed an increase in the minimum number of hours for which officers are paid at the overtime rate for court appearances on their day off from three to four, there was scant evidence presented to demonstrate that the increase is warranted as necessary to fairly compensate officers for time expended. There was no information provided as to the average amount of time spent in court appearances. As the Employer notes, officers are paid at the overtime rate for all hours over three in the event they must appear in court on their day off. The current contractual language provides a minimum which is comparable to all but one other comparable department in Butler County. Further, the parties have already agreed that call in time will be increased to three hours. Current language will provide for uniformity in the two payments.

Recommendation: Current language.

ARTICLE X Sick Leave and Recuperative Leave

Union Position: The parties have agreed to remove the cap on the accumulation of sick leave, but the Union has proposed additionally that there be a pay out of accumulated unused sick leave upon retirement. The Union notes that pursuant to a manpower analysis completed by the Chief, the Employer is well below optimal minimum staffing levels. The retirement pay out of accumulated sick leave would serve as an incentive for officers to be present at work.

Employer Position: The Employer has agreed to remove the 1200 hour cap on sick leave, but is strongly opposed to a retirement payout of unused sick leave. No other employees in the City have that option. A retirement sick leave payout was included in the Agreement in the 1990's. This option was removed from the Agreement in exchange for the current sick leave bonus language. This bonus awards both a quarterly and annual sick leave bonus. Having been removed from the Agreement in exchange for a different sick leave benefit, it should not now be reinstated. Further, the Union's proposal has the potential to create a large and unpredictable

liability for the Employer.

Discussion: Since the Employer has already agreed to remove the maximum accumulation of sick leave, there is no doubt but that a retirement sick leave payout could prove to be costly. As the Employer notes, the retirement payout was removed from the Agreement in exchange for the current sick leave bonus language. That evidence, provided at the request of the Fact-Finder, was that in 2019 the quarterly bonus was provided to a majority of the bargaining unit in each quarter, and the annual payout was provided to six officers. These numbers indicate that this group of officers have an overall attendance record which is commendable. There is therefore little need for an additional incentive to encourage good attendance. These factors, together with the fact that no other employees of the Employer have this benefit and its unpredictable financial cost, warrant that the Union's proposal for a sick leave retirement benefit be rejected.

Recommendation: Current Language.

ARTICLE XX Section 2 Residence

Union Position: The Union proposes the elimination of the residency restriction in its entirety. The restriction permits officers to live within a twenty mile range of the City or anywhere within Butler County. There are locations within Butler County which are more than twenty miles distant from the City, and the restriction is not currently enforced. The lifting of the restriction would open up recruiting possibilities without compromising safety.

Employer Position: The residency restriction, which includes a twenty mile radius as well as all of Butler County, is sufficient to provide officers with many options for residence locations, and includes part of Indiana. The rationale for the policy is twofold. First it insures the ability to respond quickly in the event of an emergency. Second, citizens like knowing that officers reside within Oxford or close by.

Discussion: The residency restriction is not currently being enforced, and the Employer

indicated that there was no intention to begin enforcement against officers who currently reside outside of the restricted area. Further, there was no evidence of any occasions on which officers failed to respond to a call in on a timely basis as a result of the location of their residence. While there was no comparative data provided, the Fact-Finder notes that residency restrictions for police officers have become more and more rare in collective bargaining agreements. The City of Oxford is unaffordable for many officers, and the restriction to Butler County does not necessarily serve the intended purpose of the twenty mile restriction. Since the Employer has not and does not intend to enforce the policy against existing officers, there is no clear rationale for the policy. It's enforcement against only new officers would create a serious inequity without sufficient basis.

Recommendation: Delete Article XX Section 2.

NEW LANGUAGE: Departmental Vehicles

Union Position: The Union proposes the addition of new language providing that all officers who are subject to call in be permitted to take home their vehicles at night. This would affect Detectives and the SWAT Team, or approximately seven officers. Currently these officers are permitted by Departmental Policy to take home vehicles only if they live within the boundaries of the City or Oxford Township. Being able to take the police vehicle home would alleviate the risk of driving a personal vehicle at high speeds if required to report for an emergent situation as well as save the time required to pick up and return a police vehicle, which, depending on where the officer lives, can result in significant backtracking.

Employer Position: The Employer opposes the inclusion of this language in the Agreement. Under the current policy, there has been a determination that there is benefit of serving as a crime deterrent when police vehicles are visible at homes within the boundaries of the City and Oxford Township. The current policy provides that the Chief has discretion to permit officers to take home vehicles if they live elsewhere. There is insufficient reason to

remove that discretion.

Discussion: While the Employer argues that there is greater benefit in having police vehicles parked within the boundaries of the City and Oxford Township, this conclusion is apparently based on assumption. Oxford Township has its own police department. If having an Employer vehicle without jurisdiction in the location within which it is parked is of benefit in these locations, it is difficult to understand why it would not be of similar benefit elsewhere. The Union, on the other hand, presents a convincing argument that it is far safer to have an officer reporting for an emergency drive in a vehicle equipped with lights and siren than in a personal vehicle. This also eliminates the need to potentially drive further to obtain a police vehicle, which in an emergency could save valuable time.

Recommendation: New language should be added as follows:

Officers subject to call in shall be permitted to take their assigned vehicle to their place of residence overnight after approval by the Chief of Police or his designee. Vehicles may be used solely for City business. Approval will not be unreasonably withheld.

NEW LANGUAGE Officer Safety/Staffing MOU

Union Position: The Union seeks the inclusion of a Memorandum of Understanding regarding staffing issues. Pursuant to a 2007 staffing study completed by the Chief of Police, the optimum staffing is twenty-three officers. There are currently only eighteen officers. As a result there are many two man shifts which present potentially unsafe conditions in the event that a transport to the Butler County jail is required. This can take a significant amount of time which leaves the City with only one available officer.

Employer Position: The Employer is currently acting to recruit and fill open positions and making concerted efforts to hire two officers. Staffing, however is a matter reserved to management rights, and the Employer does not desire or intend to limit or negotiate away that right.

Discussion: While the Fact-Finder empathizes with the Union's concerns, and the safety

of officers and the public is always a serious concern, it would be inappropriate to recommend that the parties enter into a MOU regarding staffing levels. O.R.C. §4117.08(C)(6) clearly provides that the issue of staffing levels a permissive, rather than mandatory, subject of bargaining. As such, the Fact-Finder cannot recommend the inclusion of the MOU proposed by the Union over the Employer's objection.

Recommendation: Current language.

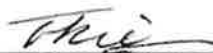
Dated: June 12, 2020



Tobie Braverman, Fact-Finder

CERTIFICATE OF SERVICE

The foregoing Report was delivered via email and this 12th day of June, 2020 to and to Daniel E. Haughey, Dan @Rittgers.com, Counsel for City of Oxford Police Officers, FOP Lodge 38 and to Benjamin A. Mazer, Mazer@coollaw.com, Counsel for City of Oxford.



Tobie Braverman

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Finance

Originating Department

Council Meeting Of: 6/2 & 6/16

Account Code No. _____

Joe Newlin

Prepared By

Budgeted Amount: _____

5/21/2020

Date Prepared

Agenda Title:	Year 2021 Tax Budget submitted to the County
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Recommendation:	Approve
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Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2021's General Fund budget. We have prepared this budget with an approximately 0% change from the 2020 amended Budget except for a few items. It was prepared as follows:

See exhibit "B"

All other revenues and expenditures remained constant.

See exhibit "C" for all other Funds changes.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 16th.

Approved By:

Department Head:

City Manager:

Initial Date

[Signature] 5/21/20
DRB 5-29-20

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2021 AND
DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY
AUDITOR.

WHEREAS, the annual Tax Budget for the coming year shall be submitted to the Butler
County Auditor pursuant to the Ohio Revised Code Section 5705.30; and

WHEREAS, approval by the legislative body of each political subdivision is required
by July 15th of each year and it is due to the county by July 20th of each year.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The year 2021 tax budget, attached hereto as Exhibit "A" for the City of
Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to
the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: LAW (STAFF)

City or
Village of

Oxford

Butler

County, Ohio

(Date)

June 16

2020

Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.30 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2020, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title

Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside Column 1	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation Column 2	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation Column 3	County Auditor's estimate of Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year Column 4	Outside 10 Mill Limit Budget Year Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,190,000				
SPECIAL REVENUE FUNDS	1,378,128				
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	2,568,128	0	0	0	0

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

SCHEDULE B

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - A

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	1,077,688.00	1,114,410.00	1,100,000.00	1,100,000.00
10% Rollback & Homestead	94,204.00	89,139.00	90,000.00	90,000.00
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	9,058,621.00	9,351,198.00	8,700,000.00	8,700,000.00
Other Local Taxes	271,952.00	268,954.00	200,000.00	200,000.00
Total Local Taxes	10,502,465.00	10,823,701.00	10,090,000.00	10,090,000.00
Intergovernmental Revenues				
State Shared Taxes and Permits	-	-	-	-
Local Government	337,176.00	389,213.00	357,848.00	328,000.00
Estate Tax	-	-	-	-
Cigarette Tax	848.00	688.00	800.00	800.00
License Tax	-	-	-	-
Liquor and Beer Permits	38,209.00	38,300.00	38,000.00	38,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	376,233.00	428,201.00	396,648.00	366,800.00
Federal Grants or Aid	19,192.00	-	-	-
State Grants or Aid	11,949.00	17,137.00	21,912.00	21,912.00
Other Grants or Aid	97,545.00	100,820.00	149,810.00	149,810.00
Total Intergovernmental Revenues	504,919.00	546,158.00	568,370.00	538,522.00
Special Assessments	-	-	-	-
Charges for Services	458,705.00	677,965.00	631,450.00	631,450.00
Fines, Licenses, and Permits	739,742.00	693,932.00	750,000.00	750,000.00
Miscellaneous	417,251.00	510,387.00	349,002.00	349,002.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	137,570.00	138,149.00	163,920.00	163,920.00
Advances	854,380.00	2,921,431.00	3,965,050.00	3,965,050.00
Other Sources				
TOTAL REVENUES	13,615,032.00	16,311,723.00	16,517,792.00	16,487,944.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,023,197.00	4,335,806.00	4,690,841.00	4,690,841.00
Travel Transportation	-	-	-	-
Contractual Services	865,246.00	911,184.00	1,060,460.00	1,023,512.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,888,443.00	5,246,990.00	5,751,301.00	5,714,353.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,993.00	128,356.00	146,514.00	135,564.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,993.00	128,356.00	146,514.00	135,564.00
Leisure Time Activities				
Personal Services	989,912.00	1,106,877.00	1,234,485.00	1,234,409.00
Travel Transportation	-	-	-	-
Contractual Services	418,415.00	462,343.00	505,467.00	500,299.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	50.00	-	-
Total Leisure Time Activities	1,408,327.00	1,569,270.00	1,739,952.00	1,734,708.00
Community Environment				
Personal Services	601,105.00	581,560.00	607,788.00	607,788.00
Travel Transportation	-	-	-	-
Contractual Services	450,763.00	374,281.00	578,175.00	514,143.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	1,051,868.00	955,841.00	1,185,963.00	1,121,931.00
Basic Utility Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2018 Actual (2)	For 2019 Actual (3)	Current Year Estimated for 2020 (4)	Budget Year Estimated for 2021 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	1,008,313.00	883,280.00	997,882.00	997,882.00
Travel Transportation	-	-	-	-
Contractual Services	1,033,519.00	999,629.00	1,188,232.00	1,064,450.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	6,393.00	-	-
Total General Government	2,041,832.00	1,889,302.00	2,186,114.00	2,062,332.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	3,544,985.00	2,873,401.00	2,039,027.00	1,714,006.00
Advances	854,380.00	2,921,431.00	3,965,050.00	3,965,050.00
Contingencies	-	-	39,924.00	40,000.00
Other Uses of Funds	-	-	-	-
Total Other Uses of Funds	4,399,365.00	5,794,832.00	6,044,001.00	5,719,056.00
TOTAL EXPENDITURES	13,917,828.00	15,584,591.00	17,053,845.00	16,487,944.00
Revenues over/(under) Expenditures	(302,796.00)	727,132.00	(536,053.00)	-
Beginning Cash Balance	6,126,734.00	5,823,938.00	6,551,070.00	6,015,017.14
Ending Cash Fund Balance	5,823,938.00	6,551,070.00	6,015,017.00	6,015,017.14
Rounding	(0.05)	(0.80)	0.14	-
Outstanding Advances to be repaid	-	-	-	-
Estimated Encumbrances (outstanding at year end)	61,049.44	91,478.17	-	-
Estimated Ending Unencumbered Fund Balance	5,762,888.51	6,459,591.03	6,015,017.14	6,015,017.14

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
GOVERNMENTAL: SPECIAL SERVICE:							
Street	745,292.96	1,009,748.00	1,755,040.96	775,292.00	210,124.00	985,416.00	769,624.96
State Highway Improvement	53,934.81	36,209.00	90,143.81		20,200.00	20,200.00	69,943.81
Community Development Block Grant	135,144.00	208,778.00	343,922.00		208,778.00	208,778.00	135,144.00
Community Development Block Loan	417,536.89	30,884.00	448,420.89		160,000.00	160,000.00	288,420.89
Parking Meter	397,540.25	727,282.00	1,124,822.25	444,323.00	282,106.00	726,429.00	398,393.25
Life Squad	18,628.77	269.00	18,897.77		0.00	0.00	18,897.77
Affordable Housing Trust	5,924.68	70.00	5,994.68		0.00	0.00	5,994.68
Law Enforcement Trust	41,333.03	12,238.00	53,571.03		22,000.00	22,000.00	31,571.03
Enforcement & Education	124,681.40	2,179.00	126,860.40		16,000.00	16,000.00	110,860.40
FEMA	0.00	0.00	0.00		0.00	0.00	0.00
Fire/EMS	1,676,218.19	2,482,035.00	4,158,253.19	1,812,394.00	711,088.00	2,523,482.00	1,634,771.19
OVI Task Force	(248,178.13)	225,000.00	(23,178.13)	59,355.00	165,645.00	225,000.00	(248,178.13)
South Pointe TIF District 1	143,305.94	289,754.00	433,059.94		270,161.00	270,161.00	162,898.94
South Pointe TIF District 2	3,641.17	7,362.00	11,003.17		6,864.00	6,864.00	4,139.17
South Pointe TIF District 3	5,463.24	11,047.00	16,510.24		10,301.00	10,301.00	6,209.24
South Pointe TIF District 4	5,450.35	11,021.00	16,471.35		10,276.00	10,276.00	6,195.35
South Pointe TIF District 5	5,422.93	10,965.00	16,387.93		10,223.00	10,223.00	6,164.93
OAT Property Tax Fund	24,518.41	1,050,518.00	1,075,036.41		1,050,000.00	1,050,000.00	25,036.41
Fire Loss Claims	0.00	0.00	0.00		0.00	0.00	0.00
Small Business Loan Fund	0.00	0.00	0.00		0.00	0.00	0.00
TOTAL SPECIAL REVENUE FUNDS	3,555,858.89	6,115,359.00	9,671,217.89	3,091,364.00	3,153,766.00	6,245,130.00	3,426,087.89

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
DEBT SERVICE FUNDS							
Aquatic Center Debt Service Fund	0.00	309,450.00	309,450.00		309,450.00	309,450.00	0.00
Southpointe TIF Debt Service	0.00	307,825.00	307,825.00		307,825.00	307,825.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	617,275.00	617,275.00		617,275.00	617,275.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	732,156.81	318,827.00	1,050,983.81		318,827.00	318,827.00	732,156.81
Capital Improvement	1,418,379.49	605,154.00	2,023,533.49		605,154.00	605,154.00	1,418,379.49
Parking Lot Improvement	4,669.43	0.00	4,669.43		0.00	0.00	4,669.43
Municipal Facilities Capital Improvement	45,421.39	0.00	45,421.39		0.00	0.00	45,421.39
Oxford Area Trails Capital Improvement Fund	127,540.64	3,600,000.00	3,727,540.64		3,600,000.00	3,600,000.00	127,540.64
Aquatic Center Capital Improvement Fund	0.00	0.00	0.00		0.00	0.00	0.00
Southpointe Roadway TIF Capital Improvement Fund	0.00	0.00	0.00		0.00	0.00	0.00
High St. Pedestrian Safety (MU) Capital Improvement Fund	0.00	4,081,610.00	4,081,610.00		4,081,610.00	4,081,610.00	0.00
TOTAL CAPITAL PROJECTS	2,328,167.76	8,605,591.00	10,933,758.76		8,605,591.00	8,605,591.00	2,328,167.76
Special Assessment							
	12,549.46	193,733.31	206,282.77		200,000.00	200,000.00	6,282.77
TOTAL SPECIAL ASSESSMENT	12,549.46	193,733.31	206,282.77	0.00	200,000.00	200,000.00	6,282.77

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
PROPRIETARY: ENTERPRISE FUNDS							
Water Capital Equipment	162,513.86	131,850.00	294,363.86		131,850.00	131,850.00	162,513.86
Water Operating	3,543,692.20	2,742,254.00	6,285,946.20	1,451,287.00	1,290,967.00	2,742,254.00	3,543,692.20
Water Improvement	1,522,479.56	439,624.00	1,962,103.56		439,624.00	439,624.00	1,522,479.56
Water Capacity Benefit Fund NE	555,255.26	6,188.00	561,443.26		0.00	0.00	561,443.26
Water Capacity Benefit Fund NW	172,456.89	1,993.00	174,449.89		0.00	0.00	174,449.89
Water Capacity Benefit Fund SE	319,554.38	3,785.00	323,339.38		0.00	0.00	323,339.38
Water Capacity Benefit Fund SW	185,267.59	2,195.00	187,462.59		0.00	0.00	187,462.59
Sewer Capital Equipment	155,495.66	195,350.00	350,845.66		195,350.00	195,350.00	155,495.66
Sewer Operating	1,969,168.24	2,996,085.00	4,965,253.24	1,687,564.00	1,308,521.00	2,996,085.00	1,969,168.24
Sewer Improvement	1,131,227.17	237,754.00	1,368,981.17		237,754.00	237,754.00	1,131,227.17
Sewer Capacity Benefit Fund NE	446,228.58	5,121.00	451,349.58		0.00	0.00	451,349.58
Sewer Capacity Benefit Fund NW	168,724.73	1,949.00	170,673.73		0.00	0.00	170,673.73
Sewer Capacity Benefit Fund SE	442,871.38	5,246.00	448,117.38		0.00	0.00	448,117.38
Sewer Capacity Benefit Fund SW	133,194.39	1,578.00	134,772.39		0.00	0.00	134,772.39
Solid Waste	1,473,954.02	1,765,718.00	3,239,672.02	222,098.00	1,667,129.00	1,889,227.00	1,350,445.02
Stormwater Utility	73,193.21	31,086.00	104,279.21		30,000.00	30,000.00	74,279.21
Landfill Post-Closure	1,207,271.25	22,000.00	1,229,271.25		1,200.00	1,200.00	1,228,071.25
TOTAL ENTERPRISE FUNDS	13,662,548.37	8,589,776.00	22,252,324.37	3,360,949.00	5,302,395.00	8,663,344.00	13,588,980.37

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2021	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2021
INTERNAL SERVICE FUNDS							
Internal Service Fund	58,538.85	257,947.00	316,485.85		255,309.00	255,309.00	61,176.85
Employee Benefits Fund	512,696.74	2,191,310.00	2,704,006.74		2,370,792.00	2,370,792.00	333,214.74
TOTAL INTERNAL SERVICE FUNDS	571,235.59	2,449,257.00	3,020,492.59	0.00	2,626,101.00	2,626,101.00	394,391.59
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	6,900.00	6,900.00		6,900.00	6,900.00	0.00
Hotel Tax Agency Fund	0.00	200,000.00	200,000.00		200,000.00	200,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS	0.00	206,900.00	206,900.00	0.00	206,900.00	206,900.00	0.00
TOTAL FOR MEMORANDUM ONLY	20,130,360.07	26,777,891.31	46,908,251.38	6,452,313.00	20,712,028.00	27,164,341.00	19,743,910.38

EXHIBIT III

PURPOSE OF BONDS AND NOTES	BUDGET YEAR								
	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2021	Amount Required for Principal and Interest 1/1/2020 to 12/31/2020	Amount Receivable from Other Sources to Meet Debt Payments 1/1/2020 to 12/31/2020
Payable from Bond Retirement Funds: INSIDE 10 MILL LIMIT: Aquatic Center BAN Refunding Bonds Southpointe TIF Road Project Bonds	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
	N/A	4/11/2019	12/1/2042	Ordinance	Serial/Term	2.50 - 4.00%	4,480,000.00	309,450.00	0.00
	N/A	4/11/2019	12/1/2028	Ordinance	Serial	2.50 - 4.00%	2,115,000.00		307,825.00
TOTAL							6,595,000.00	309,450.00	307,825.00
OUTSIDE 10 MILL LIMIT:	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX	XXXXXX
TOTAL									

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
REVENUES PG 1 OF 1

DESCRIPTION

	For 2018 Actual	For 2019 Actual	Adjusted Budget Year 2020	Explanation for Changes from prior year Estimate for Budget 2021	% increase over prior year budget
REVENUES					
Local Taxes					
General Property Tax - Real Estate	1,077,688	1,114,410	1,100,000	1,100,000	0.00%
10% Rollback & Homestead, Trailer	94,204	89,139	90,000	90,000	0.00%
Tangible Personal Property Tax					0.00%
Municipal Income Tax	9,058,621	9,351,198	8,700,000	8,700,000	0.00%
Other Local Taxes (Hotel tax)	271,952	268,954	200,000	200,000	0.00%
Total Local Taxes	10,502,465	10,823,701	10,090,000	10,090,000	0.00%
					0
Intergovernmental Revenues					
State Shared Taxes and Permits					100.00%
Local Government	337,176	389,213	357,848	328,000	-8.34%
Estate Tax					0.00%
Cigarette Tax	848	688	800	800	0.00%
License Tax					0.00%
Liquor and Beer Permits	38,209	38,300	38,000	38,000	0.00%
Gasoline Tax					
Library and Local Government Support Fund					
Property Tax Allocation					
Other State Shared Taxes and Permits					
Total State Shared Taxes and Permits	376,233	428,201	396,648	366,800	-7.53%
					(29,848)
Federal Grants or Aid	19,192				0.00%
State Grants or Aid	11,949	17,137	21,912	21,912	0.00%
Other Grants or Aid	97,545	100,820	149,810	149,810	0.00%
Total Intergovernmental Revenues	128,686	117,957	171,722	171,722	0.00%
					0
Special Assessments					
Charges for Services	458,705	677,965	631,450	631,450	0.00%
Fines, Licenses, and Permits	739,742	693,932	750,000	750,000	0.00%
Miscellaneous	417,251	510,387	349,002	349,002	0.00%
Other Financing Sources:					
Proceeds from Sale of Debt					
Transfers	137,570	138,149	163,920	163,920	0.00%
Advances	854,380	2,921,431	3,965,050	3,965,050	0.00%
Other Sources					
TOTAL REVENUE	13,615,032	16,311,723	16,517,792	16,487,944	-0.18%
					(59,696)
				5,714,353	Security of Persons & Property
				135,564	Public Health & Welfare
				1,734,708	Leisure Time Activities
				1,121,931	Community Environment
				2,062,332	General Government
				1,714,006	Transfers
				3,965,050	Advances
				39,924	Contingency
				16,487,944	
TOTAL EXPENSES					0
NET GAIN/(LOSS)			(536,053)		

EXPENDITURES

0.000

2018 Actual				2019 Actual				2020 Estimate				2021 Tax Budget				
Dept	Personal Services	Operating	Capital Outlay	Personal Services	Operating	Capital Outlay	total	Personal Services	Operating	Capital Outlay	total	Personal Services	Operating	Capital Outlay	total	
Security of Persons & Property																
110	3,990,536	733,741	0	4,724,277	4,300,380	786,467	0	5,086,847	4,648,283	924,660	0	5,572,943	4,648,283	887,712	0	5,535,995
120	32,661	43,172	0	75,833	35,426	36,849	0	72,275	42,558	43,750	0	86,308	42,558	43,750	0	86,308
130	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
140	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
170	88,333	88,333	0	88,333	4,889,443	87,868	0	87,868	5,246,990	92,050	0	92,050	5,751,301	92,050	0	92,050
Total	4,023,197	865,246	0	4,888,443	4,335,806	911,184	0	5,246,990	4,690,841	1,060,460	0	5,751,301	4,690,841	1,023,512	0	5,714,353
Public Health & Welfare																
210	0	9,931	0	9,931	0	11,420	0	11,420	0	15,950	0	15,950	0	15,000	0	15,000
220	6,598	6,598	0	6,598	0	6,472	0	6,472	0	6,600	0	6,600	0	6,600	0	6,600
221	111,464	111,464	0	111,464	127,993	110,464	0	110,464	128,356	123,964	0	123,964	146,514	113,964	0	135,564
Total	0	127,993	0	127,993	0	128,356	0	128,356	0	146,514	0	146,514	0	135,564	0	135,564
Leisure Time Activities																
290	7,357	16,424	0	23,781	6,326	18,102	0	24,428	76	22,500	0	22,576	0	22,500	0	22,500
610	43,457	48,063	0	91,520	116,157	79,644	50	195,851	186,130	74,050	0	260,180	186,130	74,050	0	260,180
620	653,151	239,976	0	937,599	691,362	246,237	0	937,599	737,603	273,263	0	1,010,866	737,603	268,095	0	1,005,698
630	285,947	113,952	0	399,899	293,032	118,360	0	411,392	310,676	135,654	0	446,330	310,676	135,654	0	446,330
680	0	0	0	0	0	0	0	0	1,569,270	0	0	0	1,739,952	0	0	1,734,708
Total	989,912	418,415	0	1,408,327	1,106,877	462,343	50	1,569,270	1,234,485	505,467	0	1,739,952	1,234,409	500,299	0	1,734,708
Community Environment																
310	393,513	28,046	0	421,559	370,697	19,656	0	390,353	403,214	83,633	0	486,847	403,214	33,633	0	436,847
320	88,458	377,269	0	465,727	87,580	322,535	0	410,115	77,874	432,800	0	510,674	77,874	432,800	0	510,674
335	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000	0	8,000
345	0	29,152	0	29,152	0	19,837	0	19,837	0	46,532	0	46,532	0	32,500	0	32,500
360	119,134	8,296	0	127,430	123,283	4,253	0	127,536	126,700	7,210	0	133,910	126,700	7,210	0	133,910
Total	601,105	450,763	0	1,051,868	581,560	374,281	0	955,841	607,788	578,175	0	1,185,963	607,788	514,143	0	1,121,931
General Government																
408	0	109,306	0	109,306	0	113,659	0	113,659	0	151,279	0	151,279	0	135,197	0	135,197
410	236,261	8,377	0	244,638	229,759	7,361	0	237,120	287,758	9,779	0	297,537	287,758	9,779	0	297,537
420	171,560	103,529	0	275,089	177,435	115,488	0	292,923	179,532	120,590	0	300,122	179,532	117,960	0	297,492
421	0	395,487	0	395,487	0	390,723	0	390,723	0	424,474	0	424,474	0	348,973	0	348,973
430	116,957	182,957	0	299,914	1,402	170,265	0	171,667	0	181,419	0	181,419	0	181,419	0	181,419
450	89,950	35,551	0	125,501	80,694	26,231	0	106,925	87,852	44,525	0	132,377	87,852	43,020	0	130,872
465	83,412	9,851	0	93,263	84,725	8,934	0	93,659	87,848	13,350	0	101,198	87,848	13,350	0	101,198
470	23,333	7,551	0	30,884	23,791	6,296	0	32,087	27,224	15,488	0	42,712	27,224	15,488	0	42,712
480	63,842	84,481	0	148,323	79,188	55,652	0	134,840	97,587	87,729	0	185,316	97,587	86,674	0	184,261
481	99,425	23,987	0	123,412	100,074	24,256	0	124,330	106,301	34,032	0	140,333	106,301	33,923	0	140,224
483	0	18,814	0	18,814	0	30,198	6,393	36,591	0	46,363	0	46,363	0	41,463	0	41,463
490	123,573	53,628	0	177,201	106,212	48,566	0	154,778	123,780	59,204	0	182,984	123,780	37,204	0	160,984
500	0	0	0	0	0	0	0	0	1,889,302	0	0	0	0	0	0	2,062,332
Total	1,008,313	1,033,519	0	2,041,832	883,280	999,629	6,393	1,889,302	997,882	1,188,232	0	2,186,114	997,882	1,064,450	0	2,062,332
Transfers																
		3,544,985		3,544,985		2,873,401		2,873,401		2,039,027		2,039,027		1,714,006		1,714,006
Advances																
	0	854,380		854,380	0	2,921,431		2,921,431		3,965,050		3,965,050		3,965,050		3,965,050
Contingency																
		0		0		0		0		39,924		39,924		40,000		40,000
tot gen fund	6,522,527	7,295,301	0	13,917,828	6,907,523	8,670,625	6,443	15,564,591	7,530,996	9,522,849	0	17,053,845	7,530,920	8,957,024	0	16,487,944
																565,901

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION

	For 2018 Actual	For 2019 Actual	Adjusted Budget Year 2020	Estimate for Budget 2021
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	16,317	-	-	-
From Parking Fund	29,241	30,120	33,364	33,364
From Oxford Natural Gas Fund	-	-	-	-
From Water Fund	34,004	39,343	46,852	46,852
From Sewer Fund	34,004	39,343	46,852	46,852
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	24,004	29,343	36,852	36,852
Total Transfers In	137,570	138,149	163,920	163,920
REVENUES ADVANCES-IN				
Return of Advance from Capital Equipment Fund	-	-	-	-
Return of Advance from Capital Improvement Fund	322,750	265,650	785,050	785,050
Return of Advance from Oxford Area Trails	101,630	2,125,781	1,800,000	1,800,000
Return of Advance from Southpointe TIF Fund	200,000	200,000	-	-
Return of Advance from High St Pedestrian Fund	-	-	1,000,000	1,000,000
Return of Advance from Employee Benefit Fund	5,000	5,000	5,000	5,000
Return of Advance from Special Assessment Fund	-	100,000	150,000	150,000
Return of Advance from OVI Task Force Fund	225,000	225,000	225,000	225,000
Total Advances In	854,380	2,921,431	3,965,050	3,965,050
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	582,045	578,085	452,425	452,425
To Capital Equipment Fund	294,398	626,308	489,004	318,827
To Capital Improvement Fund	341,629	1,164,003	759,448	495,154
To Municipal Facilities Fund	1,700,000	-	-	-
To Oxford Area Trail Fund	227,000	-	-	-
To Aquatic Center Debt Service Fund	-	95,605	-	309,450
To Park Debt Service Fund	311,763	311,250	-	-
To Storm Water Fund	40,000	40,000	30,000	30,000
To Special Assessment Fund	30,000	40,000	90,000	90,000
To Fire/EMS Fund	18,150	18,150	18,150	18,150
To Small Business Loan Fund	-	-	200,000	-
Total Transfers Out	3,544,985	2,873,401	2,039,027	1,714,006
EXPENDITURES ADVANCES-OUT				
To Capital Equipment Fund	-	-	-	-
To Capital Improvement Fund	322,750	265,650	785,050	785,050
To Oxford Area Trails Fund	101,630	2,125,781	1,800,000	1,800,000
To Southpointe TIF Fund	200,000	200,000	-	-
Return of Advance from High St Pedestrian Fund	-	-	1,000,000	1,000,000
To Employee Benefit Fund	5,000	5,000	5,000	5,000
To Special Assessment Fund	-	100,000	150,000	150,000
To OVI Task Force Grant Fund	225,000	225,000	225,000	225,000
Total Advances Out	854,380	2,921,431	3,965,050	3,965,050

General Fund Budget Analysis

	2019 Estimate	2020 Budget	Delta
Total Revenue	16,517,792.00	16,487,944.00	(29,848.00)
Local Government	357,848.00	328,000.00	(29,848.00)
Total Revenue Delta			(29,848.00)
Total Expenditures	17,053,845.00	16,487,944.00	(565,901.00)
Law Enforcement	5,572,943.00	5,535,995.00	(36,948.00)
Woodside Cemetery	15,950.00	15,000.00	(950.00)
Community Assistance	123,964.00	113,964.00	(10,000.00)
Senior Center	22,576.00	22,500.00	(76.00)
Aquatic Center	1,010,866.00	1,005,698.00	(5,168.00)
Planning	486,847.00	436,847.00	(50,000.00)
Urban Forestry	46,532.00	32,500.00	(14,032.00)
MIS	151,279.00	135,197.00	(16,082.00)
Finance	300,122.00	297,492.00	(2,630.00)
Income Tax Collection	424,474.00	348,973.00	(75,501.00)
HR/Communications	132,377.00	130,872.00	(1,505.00)
Municipal Building	185,316.00	184,261.00	(1,055.00)
City Garage	140,333.00	140,224.00	(109.00)
Court House	46,363.00	41,463.00	(4,900.00)
Engineering	182,984.00	160,984.00	(22,000.00)
Transfer to Capital Equipment Fund	489,004.00	318,827.00	(170,177.00)
Transfer to Capital Improvement Fund	759,448.00	495,154.00	(264,294.00)
Transfer to Aquatic Center Debt Service Fund	-	309,450.00	309,450.00
Transfer to Small Business Loan Fund	200,000.00	-	(200,000.00)
Contingency	39,924.00	40,000.00	76.00
Total Expenditure Delta			(565,901.00)

Exhibit "C"

All Other Funds

Street: No changes from 2020

State Highway Improvement: No changes from 2020

Community Development Block Grant: No changes from 2020

Community Development Block Loan: No changes from 2020

Parking Meter: Eliminated transfer to Parking Improvement Fund

Life Squad: No changes from 2020

Affordable Housing Trust: No changes from 2020

Law Enforcement Trust: No changes from 2020

Enforcement & Education: No changes from 2020

Fire/EMS: Capital equipment purchases, removed \$675,000 for Rescue Pumper

OVI Task Force: No changes from 2020

South Pointe TIF District 1: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 2: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 3: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 4: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

South Pointe TIF District 5: Matched projected revenue and transfer is proportioned to support debt service for bonds issued in 2018

OAT Property Tax Fund: No changes from 2020

Fire Loss Claims: No revenue or expenditures budgeted

Small Business Loan Fund: No revenue or expenditures budgeted

Aquatic Center Debt Service Fund: Budgeted revenue and expenditures to match 2021 debt service payments

Southpoint TIF Debt Service Fund: Budgeted revenue and expenditures to match 2021 debt service payments

Capital Equipment: Expenditures changed to match transfer from the General Fund

Capital Improvement: Expenditures changed to match transfer from the General and Parking Funds

Parking Lot Improvement: No revenues or expenditures

Municipal Facilities Capital Improvement: No activity in 2020

Oxford Area Trail Capital Improvement: No changes from 2020

Southpointe Roadway TIF Capital Improvement: No revenue or expenditures

Special Assessment: No changes from 2020

Water Capital Equipment: Matched expenditures to transfer from Water Fund

Water Operating: No changes from 2020

Water Improvement: Matched expenditures to transfer from Water Fund

Water Capacity Benefit NE: No changes from 2020

Exhibit "C" continued

Water Capacity Benefit NW: No changes from 2020

Water Capacity Benefit SE: No changes from 2020

Water Capacity Benefit SW: No changes from 2020

Wastewater Capital Equipment: Matched expenditures to transfer from Wastewater Fund

Wastewater Operating: No changes from 2020

Wastewater Improvement: Matched expenditures to transfer from Wastewater Fund

Wastewater Capacity Benefit NE: No changes from 2020

Wastewater Capacity Benefit NW: No changes from 2020

Wastewater Capacity Benefit SE: No changes from 2020

Wastewater Capacity Benefit SW: No changes from 2020

Solid Waste: Reduced revenue \$200,000 grant for chipper and expenditures \$500,000 for it's purchase

Storm Water Utility: No changes from 2020

Landfill Post-Closure: No changes from 2020

Internal Service: No changes from 2020

Employee Benefits: No changes from 2020

Board of Building Standards: No changes from 2020

Hotel Tax Agency: Reduced revenue and expenditures to \$200,000