

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 17, 2014

Sam Perry
Prepared By

Account Code No. #:

Budgeted Amount:

June 10, 2014
Date Prepared

HAPC MEETING REPORT – JUNE 4, 2014

Requests for Review (Certificate of Appropriateness):

HAPC-2014-10-ADM 17 W Walnut Street replace existing wood porch with concrete,
Mitch Mesler, Owner, Scott Webb, Architect, Agent

The request was to replace an existing wood porch with concrete and keep the existing posts and roof structure. The HAPC members agreed that a concrete porch was not consistent with the architectural style of the building but was not a substantial enough change to alter the character of the district. The HAPC approved the concrete porch 6-0-0 with the conditions that the foundation wall be stucco parge instead of stone veneer and that the posts have a moisture preventing base.

The HAPC discussed potential training opportunities that could be presented by City staff and the Ohio Historic Preservation Office staff. Those will be set up in the coming months. On behalf of any historic property owner in the Oxford area, the City will be requesting participation in the OHPO's 2015 Building Doctor Program. Ten properties could be visited and maintenance advice given to owners by an expert. Acceptance would be notified in the fall of 2014.

HAPC voted 6-0-0 to establish a window correction schedule for the 24 West High Street project.

Tier 2 Historic Marker applications were discussed and approved for the below properties. The tentative date for the award presentation ceremony is September 4, 2014.

- 508 South College Avenue
- 16 South Campus Avenue
- 14 South Beech Street

The next regular meeting is scheduled for July 2, 2014.

Department Head:
City Attorney:
City Manager:

JHC 6/11/14
JP 6/13/14

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: 06/17/14

Account Code No. #: see below

Joe Newlin
Prepared By

Budgeted Amount: _____

06/11/14
Date Prepared

Agenda Title: A Resolution authorizing the City Manager & Finance Director to request that RITA conduct a Subpoena program for the City of Oxford and deduct fees for this program from our monthly distribution.

Recommendation: Approve

Discussion:

RITA Subpoena Program

RITA provides its members the opportunity to participate in their Subpoena Program in order to collect delinquent accounts. RITA will first send out letters to active taxpayers who fail to file requesting they do so or complete the exemption section of the letter (no cost to the City). Those failing to respond will then be issued a subpoena from RITA requesting their tax records and instructed to meet with RITA representatives, who will assist them with filing the forms (\$8.00 per subpoena mailed).

My experience with this program has been favorable. RITA representatives conduct themselves in a very professional manor throughout the process and have always, in the three subpoena programs I have been involved with, collected more than the cost associated with the program. While no positive income is guaranteed proceeding with this program, it will make the taxpayers of Oxford aware that we are making a good faith effort to collect all the income tax that is due to the City of Oxford enabling us to continue providing the level of service the tax payers grown accustomed to and expect.

Approved By:

Department Head:
City Manager:

Initial Date


6/11/14
6/13/14

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY OF OXFORD TO PARTICIPATE IN THE REGIONAL INCOME TAX AGENCY'S ("RITA") SUBPOENA PROGRAM FOR THE COLLECTION OF DELINQUENT LOCAL INCOME TAXES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Finance Director recommend that the City participate in RITA's Subpoena Program in order to collect delinquent local income taxes.

SECTION 2: RITA will send letters to active taxpayers who fail to file their local income tax return. If the taxpayer fails to respond to the letter RITA will then issue a subpoena to request a copy of the taxpayer's tax records and instruct the taxpayer to meet with RITA representatives who will assist them with filing the person's local income tax returns. The cost of \$8.00 per subpoena issued will be deducted from one of the City's RITA ACH distributions.

SECTION 3: The City of Oxford is hereby authorized to participate in the Subpoena Program with RITA to collect delinquent local income taxes and the City Manager and Finance Director are authorized to take all steps necessary to implement this program.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: June 17, 2014

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

June 9, 2014
Date Prepared

Agenda Title: Environmental Commission Meeting of June 4, 2014

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, June 4, 2014 meeting were: Chair, Mr. Wright Gwyn; Vice-Chair, Mr. Vince Hand; City Council Representative, Ms. Kate Rousmaniere; and Mr. Ted Wong. A quorum was present. Planning Commission Representative, Mr. Robert Bell and Mr. Kevin Armitage had previously notified the Commission that they would be unable to attend the June meeting.

Minutes from the May 7, 2014 Commission meeting were unanimously accepted as presented.

Ms. Rousmaniere updated the Commissioners on the previous evening's City Council meeting. Bicycle lanes on Spring Street from Campus Avenue to College Avenue were discussed. City Council is to decide if the existing vehicular parking is to be removed, allowing for dedicated bicycle lanes, or if west-bound bicycle lane would have bicycles travelling adjacent to curbside parking utilizing "sharrows". At the June 3, 2014 City Council meeting, Ms. Rousmaniere spoke at length in favor of the dedicated bicycle lanes. Ms. Rousmaniere requested Commissioners help mobilize concerned public to attend upcoming City Council meetings to show support of removing parking on Spring Street and establishing dedicated bicycle lanes, as the timetable for City Council's vote on the matter has not been determined. The apparent effectiveness of a petition to Council several years ago, expressing opposition to the potential of diverting commercial truck traffic to Chestnut Street, was subsequently discussed by Commissioners.

Commissioners continued with summarizing their research into how other Ohio communities similar to Oxford handle their solid waste and recycling collection contracts. The City of Findlay has no refuse-recycling contract, stating that residents and businesses arrange for their own collection services. The Village of Ada offers an unlimited volume residential refuse (collected on a weekly basis) and recycling (collected every other week). The Village of Yellow Springs offers a volume-based tiered residential service, and requires stickers to be purchased for additional items. Staff outlined the current intention for Oxford's upcoming solid waste and recycling contract specifications (existing contract expires on December 31, 2014). Pricing for the existing 10 container residential service will be retained, with the addition of requesting prices for a three- to four-tiered volume-based service. Residential recycling will be expanded, with a third size option (a 35-gallon container) in addition to the existing 18-gallon red bins

(Continued)

Approved By:

Department Head:
City Manager:

Initial Date
MBD/mar 6-12-14
2/23 6-13-14

and 65-gallon lidded, wheeled carts. Mr. Gwyn stated that in the City of Forest Park, the refuse and recycling contract was priced for an entire five year period. Currently, Oxford's contract is for a two year period, with the option for up to three one-year extensions at a not-to-exceed percentage cost increase.

The November 2014 ballot issue regarding electrical aggregation of the community was discussed. The Commissioners were updated on the implications of an aggregation program by Mr. Gwyn, as Forest Park recently undertook such a ballot initiative. Commissioners discussed the potential for requesting the inclusion of a renewable energy component be included in the electrical aggregation program.

Commissioners indicated that expansion of Oxford's public storm water awareness program was a topic that should be included in upcoming meeting agendas. Commissioners also asked that the status of the revised Oxford's Storm Water Management Design Manual be included in the next meeting's agenda.

Staff informed the Commission that during recent inspection of public Ash trees, numerous trees were observed to display pronounced decline. In the 2014 budget, City Council had included funding to expand the removal of public Ash trees. During inspections of public Ash trees, an adult Emerald Ash Borer was observed. The insect was retained and provided to the Commissioners for their inspection.

Discussion of Commissioners availability for the July 2, 2014 was discussed. It was determined that a quorum would not be present at the July meeting, and it was decided to postpone the next Commission meeting until the regularly scheduled August meeting. Commissioners were asked to consider recommendations for filling the one vacant position on the Environmental Commission.

The Commission adjourned at 8:25 p.m. The next scheduled meeting of the Environmental Commission is on Wednesday, August 6, 2014 at 7:00 p.m., in the Municipal Building's Second Floor Conference Room.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: June 17, 2014

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

June 10, 2014

Date Prepared

Agenda Title: Legislative Authority Notice - New permit for Miami University DBA Phillip R. Shriver Center & Armstrong Student Center 701 & 550 E. Spring Street Oxford, Ohio 45056.

Recommendation: n/a

Discussion:

The permit is for:

D5I - Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until two thirty a.m. (Restaurant meeting certain criteria)

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:

City Manager:

 6/13/14

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

58987660010 PERMIT NUMBER		NEW TYPE	MIAMI UNIVERSITY DBA PHILLIP R SHRIVER CENTER & ARMSTRONG STUDENT CENTER 701 & 550 E SPRING ST OXFORD OH 45056 RECEIVED City of Oxford
ISSUE DATE			
05 28 2014 FILING DATE			
D51 PERMIT CLASSES			
09 TAX DISTRICT	088 A	A50385 RECEIPT NO.	

FROM 06/03/2014

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 06/03/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 07/07/2014

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 5898766-0010

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

**CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056**

58987660010 PERMIT NBR
MIAMI UNIVERSITY
DBA PHILLIP R SHRIVER CENTER
& ARMSTRONG STUDENT CENTER
701 & 550 E SPRING ST
OXFORD OH 45056

THEODORE PICKERILL	05/30/2014 ACTIVE	SECRETARY
DAVID CREAMER	05/30/2014 ACTIVE	VICE PRES.
DAVID HODGE	05/30/2014 ACTIVE	PRESIDENT

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Finance

Originating Department

Council Meeting Of: 6/3 & 6/17

Joe Newlin

Account Code No. _____

Prepared By

Budgeted Amount: _____

4/24/13

Date Prepared

Agenda Title: Year 2015 Tax Budget submitted to the County
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Recommendation: Approve

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2015's General Fund budget. We have prepared this budget with an approximately 0% change from the 2014 Budget except for a few items. It was prepared as follows:

General Fund Budget Analysis

	<u>2014</u>	<u>2015</u>	<u>Delta</u>
Total Revenue	12,674,840	10,808,999	(1,865,841)
Income Tax Receipts	8,381,863	8,488,522	106,659
Advance from Capital improvement	2,541,200	568,700	(1,972,500)
Total Revenue Delta			(1,865,841)
Total Expenditures	12,672,978	10,807,137	(1,865,841)
Income Tax Collections	285,472	289,754	4,282
Transfer to Capital Equipment	174,000	273,877	99,877
Transfer to Park Debt Service	306,800	309,300	2,500
Advance to Capital improvement	2,541,200	568,700	(1,972,500)
Total Expenditure Delta			(1,865,841)

All other revenues and expenditures remained constant.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 17th.

Approved By:

Department Head:

City Manager:

Initial Date

[Handwritten signature] 4/24/14
[Handwritten signature] 5/30/14
6
6

ORDINANCE NO.

ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2015 AND
DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY
AUDITOR.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER
COUNTY, STATE OF OHIO, THAT:

SECTION 1: The year 2015 tax budget, attached hereto as
Attachment A for the City of Oxford is hereby adopted and the
Finance Director is directed to transmit a copy of said budget to
the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the
earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

All Other Funds

Street: No changes from 2014

State Highway Improvement: No changes from 2014

Community Development Block Grant: No changes from 2014

Community Development Block Loan: No changes from 2014

Parking Meter: No changes in revenue, changed transfer to Parking Improvement Fund to \$40,000 from \$75,266 in 2014 (back to historical value)

Life Squad: No changes from 2014

Affordable Housing Trust: No changes from 2014

Law Enforcement Trust: No changes from 2014

Enforcement & Education: No changes from 2014

FEMA Grant: No changes from 2014

Fire/EMS: 1.5% Income Tax Revenue increase over 2014 budgeted figure an increase of \$15,230 and \$2,000 for Milford Township Contribution to match new contract. Expenditures increased by \$525 for retainer paid to RITA

1999 Parks Improvement Bond Debt Service: Increase in revenue and expenditures of \$2,500 to match current year debt service

Capital Equipment: Increase in revenue to match transfer from the General Fund of \$273,877. Expenditures decreased \$333,347 to match total transfer from the General Fund totaling \$273,877

Capital Improvement: Decrease in revenue \$2,209,794 mostly attributed to decrease in advances from the General Fund. Decrease in expenditures to match total of \$445,688 transferred in for 2015 spending and the return of an advance to the General Fund of \$568,700

Parking Lot Improvement: Decrease in revenue and expenditures to match \$40,000 transfer from the Parking Meter Fund (back to historical value)

Municipal Facilities Capital Improvement: No changes from 2014

Special Assessment: No change in revenue. Decrease in expenditures to match transfer from the General Fund of \$30,000

Water Bond Debt Service: Bond paid off in 2014

Water Capital Equipment: No change in revenue. Increase in expenditures to match transfer from the Water Fund of \$85,000

Water Operating: No change in revenue. Expenditures decreased \$887,400 which was the amount transferred in 2014 to the Water Bond Debt Service Fund

Water Improvement: Decrease in revenue of \$400,000 which was transferred from the four Water CB Funds in 2014. Decrease in expenditures to match transfer from the Water Fund of \$100,000

Water Capacity Benefit NE: No change in revenue. Expenditures decreased \$133,333 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit NW: No change in revenue. Expenditures decreased \$133,333 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit SE: No change in revenue. Expenditures decreased \$133,334 which was the amount transferred in 2014 to the Water Improvement Fund

Water Capacity Benefit SW: No changes from 2014

Sewer Capital Equipment: No change in revenue. Decrease in expenditures to match transfer from the Sewer Fund of \$170,000

Sewer Operating: No changes from 2014

Sewer Improvement: Decrease in revenues and expenditures to match transfer from the Sewer Fund of \$200,000

Sewer Capacity Benefit NE: No changes from 2014

Sewer Capacity Benefit NW: No changes from 2014

Sewer Capacity Benefit SE: No changes from 2014

Sewer Capacity Benefit SW: No changes from 2014

Refuse: No change in revenue. Expenditures decrease \$149,926 due to only one payment on OWDA Loan is due in 2015 and will be paid in full

Storm Water Utility: No changes from 2014

Landfill Post-Closure: No changes from 2014

Internal Service: No changes from 2014

Employee Benefits: No changes from 2014

Board of Building Standards: No changes from 2014

Hotel Tax Agency: No changes from 2014

Oxford Natural Gas Refund Agency: No changes in revenue. Expenditures decreased to match projected ending cash balance of \$16.73 at the end of 2014

City or
Village of

Oxford

Butler

County, Ohio

(Date)

June 17

2014

Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.28 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2014, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed



Title

Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use			For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied		
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year	
	Column 1	Column 2	Column 3	Column 4	Column 5	
GOVERNMENT FUNDS						
GENERAL FUND	979,823					
SPECIAL REVENUE FUNDS						
DEBT SERVICE FUNDS						
CAPITAL PROJECTS FUNDS						
PROPRIETARY FUNDS						
FIDUCIARY FUNDS						
AGENCY FUNDS						
TOTAL OF ALL FUNDS	979,823	0	0	0	0	

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND: Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS: Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C. Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - A

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	969,636.00	979,862.00	979,823.00	979,823.00
10% Rollback & Homestead	96,307.00	94,258.00	96,777.00	96,777.00
Tangible Personal Property Tax	56.00	222.00	-	-
Municipal Income Tax	6,813,679.00	7,284,301.00	7,110,613.00	7,217,272.00
Other Local Taxes	178,476.00	213,770.00	194,650.00	194,650.00
Total Local Taxes	8,058,154.00	8,572,413.00	8,381,863.00	8,488,522.00
Intergovernmental Revenues				
State Shared Taxes and Permits	54,649.00	44,539.00	39,896.00	39,896.00
Local Government	399,724.00	304,828.00	306,799.00	306,799.00
Estate Tax	358,597.00	255,570.00	44,614.00	-
Cigarette Tax	756.00	715.00	750.00	750.00
License Tax	-	-	-	-
Liquor and Beer Permits	37,424.00	38,210.00	34,000.00	34,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	851,150.00	643,862.00	426,059.00	381,445.00
Federal Grants or Aid	35,287.00	17,572.00	12,000.00	12,000.00
State Grants or Aid	16,910.00	16,627.00	15,219.00	15,219.00
Other Grants or Aid	31,223.00	34,363.00	32,980.00	32,980.00
Total Intergovernmental Revenues	934,570.00	712,424.00	486,258.00	441,644.00
Special Assessments	-	-	-	-
Charges for Services	422,552.00	473,209.00	427,685.00	427,685.00
Fines, Licenses, and Permits	593,569.00	626,305.00	610,250.00	610,250.00
Miscellaneous	268,313.00	256,842.00	125,340.00	125,340.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	137,038.00	142,287.00	146,858.00	146,858.00
Advances	2,200,000.00	2,372,500.00	2,541,200.00	568,700.00
Other Sources				
TOTAL REVENUES	12,614,196.00	13,155,980.00	12,719,454.00	10,808,999.00

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - B

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	3,688,777.00	3,777,163.00	4,115,214.00	4,115,214.00
Travel Transportation	-	-	-	-
Contractual Services	495,684.00	499,755.00	588,015.00	588,015.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,184,461.00	4,276,918.00	4,703,229.00	4,703,229.00
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,693.00	133,080.00	122,564.00	122,564.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,693.00	133,080.00	122,564.00	122,564.00
Leisure Time Activities				
Personal Services	934,634.00	938,073.00	983,144.00	983,144.00
Travel Transportation	-	-	-	-
Contractual Services	393,995.00	380,305.00	419,924.00	419,924.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,328,629.00	1,318,378.00	1,403,068.00	1,403,068.00
Community Environment				
Personal Services	450,941.00	485,427.00	512,658.00	512,658.00
Travel Transportation	-	-	-	-
Contractual Services	323,394.00	299,615.00	302,232.00	302,232.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	774,335.00	785,042.00	814,890.00	814,890.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2012 Actual (2)	For 2013 Actual (3)	Current Year Estimated for 2014 (4)	Budget Year Estimated for 2015 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	833,895.00	862,605.00	866,800.00	866,800.00
Travel Transportation	-	-	-	-
Contractual Services	798,416.00	905,576.00	796,151.00	800,433.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	1,632,311.00	1,768,181.00	1,662,951.00	1,667,233.00
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	1,894,288.00	3,839,288.00	2,057,003.00	1,444,453.00
Advances	2,200,000.00	1,972,500.00	2,541,200.00	568,700.00
Contingencies	-	-	83,000.00	83,000.00
Other Uses of Funds				
Total Other Uses of Funds	4,094,288.00	5,811,788.00	4,681,203.00	2,096,153.00
TOTAL EXPENDITURES	12,141,717.00	14,093,387.00	13,387,905.00	10,807,137.00
Revenues over/(under) Expenditures	472,479.00	(937,407.00)	(668,451.00)	1,862.00
Beginning Cash Balance	7,323,667.40	7,796,146.40	6,713,671.02	6,045,220.42
Ending Cash Fund Balance	7,796,146.40	6,858,739.40	6,045,220.02	6,047,082.42
Rounding	0.45	0.82	0.40	
Outstanding Advances to be repaid	400,000.00	-	-	-
Estimated Encumbrances (outstanding at year end)	80,265.34	145,069.20	-	-
Estimated Ending Unencumbered Fund Balance	8,115,881.51	6,713,671.02	6,045,220.42	6,047,082.42

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
GOVERNMENTAL: SPECIAL SERVICE:							
Street	191,083.70	785,943.00	977,026.70	621,752.00	201,438.00	823,190.00	153,836.70
State Highway Improvement	12,452.49	20,200.00	32,652.49		20,200.00	20,200.00	12,452.49
Community Development Block Grant	49,747.60	119,000.00	168,747.60		119,000.00	119,000.00	49,747.60
Community Development Block Loan	223,476.34	97,576.00	321,052.34		160,000.00	160,000.00	161,052.34
Parking Meter	653,884.20	701,948.00	1,355,832.20	387,527.00	302,630.00	690,157.00	665,675.20
Life Squad	32,285.89		32,285.89			0.00	32,285.89
Affordable Housing Trust	5,528.95		5,528.95			0.00	5,528.95
Law Enforcement Trust	172,642.67	40,975.00	213,617.67		12,000.00	12,000.00	201,617.67
Enforcement & Education	257,770.25	96,000.00	353,770.25	44,500.00	27,580.00	72,080.00	281,690.25
FEMA Grant	0.00		0.00			0.00	0.00
Fire/EMS	883,514.29	1,550,933.00	2,434,447.29	1,084,378.00	443,334.00	1,527,712.00	906,735.29
TOTAL SPECIAL REVENUE FUNDS	2,482,386.38	3,412,575.00	5,894,961.38	2,138,157.00	1,286,182.00	3,424,339.00	2,470,622.38

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
DEBT SERVICE FUNDS							
1999 Parks Imp. Bond Debt Service	0.00	309,300.00	309,300.00		309,300.00	309,300.00	0.00
TOTAL DEBIT SERVICE FUNDS	0.00	309,300.00	309,300.00	0.00	309,300.00	309,300.00	0.00
CAPITAL PROJECT FUNDS							
Capital Equipment	647,555.60	273,877.00	921,432.60		273,877.00	273,877.00	647,555.60
Capital Improvement	800,964.91	1,583,088.00	2,384,052.91		1,014,388.00	1,014,388.00	1,369,664.91
Parking Lot Improvement	31,444.15	40,000.00	71,444.15		40,000.00	40,000.00	31,444.15
Municipal Facilities Capital Improvement	2,000,000.00	0.00	2,000,000.00		0.00	0.00	2,000,000.00
TOTAL CAPITAL PROJECTS	3,479,964.66	1,896,965.00	5,376,929.66		1,328,265.00	1,328,265.00	4,048,664.66
Special Assessment							
Special Assessment	27,192.35	30,000.00	57,192.35		30,000.00	30,000.00	27,192.35
TOTAL SPECIAL ASSESSMENT	27,192.35	30,000.00	57,192.35	0.00	30,000.00	30,000.00	27,192.35

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
PROPRIETARY: ENTERPRISE FUNDS							
Water Bond Debt Service	0.00		0.00			0.00	0.00
Water Capital Equipment	112,527.57	85,000.00	197,527.57		85,000.00	85,000.00	112,527.57
Water Operating	1,616,532.80	2,612,000.00	4,228,532.80	1,227,732.00	850,402.00	2,078,134.00	2,150,398.80
Water Improvement	1,781,598.10	100,000.00	1,881,598.10		100,000.00	100,000.00	1,781,598.10
Water Capacity Benefit Fund NE	104,153.10		104,153.10			0.00	104,153.10
Water Capacity Benefit Fund NW	111,528.04		111,528.04			0.00	111,528.04
Water Capacity Benefit Fund SE	230,753.89		230,753.89			0.00	230,753.89
Water Capacity Benefit Fund SW	61,380.62		61,380.62			0.00	61,380.62
Sewer Capital Equipment	391,732.18	170,000.00	561,732.18		170,000.00	170,000.00	391,732.18
Sewer Operating	2,187,262.45	2,887,600.00	5,074,862.45	1,408,913.00	1,750,864.00	3,159,777.00	1,915,085.45
Sewer Improvement	917,469.72	200,000.00	1,117,469.72		200,000.00	200,000.00	917,469.72
Sewer Capacity Benefit Fund NE	176,673.67		176,673.67			0.00	176,673.67
Sewer Capacity Benefit Fund NW	104,897.04		104,897.04			0.00	104,897.04
Sewer Capacity Benefit Fund SE	365,392.48		365,392.48			0.00	365,392.48
Sewer Capacity Benefit Fund SW	9,694.77		9,694.77			0.00	9,694.77
Refuse							
Stormwater Utility	1,577,444.46	1,760,729.00	3,338,173.46	148,467.00	1,628,405.00	1,776,872.00	1,561,301.46
Landfill Post-Closure	12,623.64	30,000.00	42,623.64		30,000.00	30,000.00	12,623.64
	1,100,503.95	7,600.00	1,108,103.95		1,020.00	1,020.00	1,107,083.95
TOTAL ENTERPRISE FUNDS	10,862,168.48	7,852,929.00	18,715,097.48	2,785,112.00	4,815,691.00	7,600,803.00	11,114,294.48

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2014	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2014
INTERNAL SERVICE FUNDS							
Internal Service Fund	42,323.68	275,209.00	317,532.68		273,309.00	273,309.00	44,223.68
Employee Benefits Fund	287,950.29	1,640,956.00	1,928,906.29		1,641,335.00	1,641,335.00	287,571.29
TOTAL INTERNAL SERVICE FUNDS	330,273.97	1,916,165.00	2,246,438.97	0.00	1,914,644.00	1,914,644.00	331,794.97
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	2,850.00	2,850.00		2,850.00	2,850.00	0.00
Hotel Tax Agency Fund	7,548.92	194,650.00	202,198.92		196,650.00	196,650.00	5,548.92
Oxford Natural Gas Refund Agency Fund	16.73	0.00	16.73		16.73	16.73	0.00
TOTAL TRUST AND AGENCY FUNDS	7,565.65	197,500.00	205,065.65	0.00	199,516.73	199,516.73	5,548.92
TOTAL FOR MEMORANDUM ONLY	17,189,551.49	15,615,434.00	32,804,985.49	4,923,269.00	9,883,598.73	14,806,867.73	17,998,117.76

[illegible]

**FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION:
REVENUES PG 1 OF 1**

DESCRIPTION

	For 2012 Actual	For 2013 Actual	Budget Year 2014	Estimate for Budget 2015	% Increase over prior year budget	Explanation of changes from prior year
REVENUES						
Local Taxes						
General Property Tax - Real Estate	969,636	979,862	979,823	979,823	0.00%	
10% Rollback & Homestead, Trailer	96,307	94,258	96,777	96,777	0.00%	
Tangible Personal Property Tax	56	222	0	0	0.00%	
Municipal Income Tax	6,813,679	7,284,301	7,110,613	7,217,272	1.50%	
Other Local Taxes (Hotel tax)	178,476	213,770	194,650	194,650	0.00%	
Total Local Taxes	8,058,154	8,572,413	8,381,863	8,488,522	1.27%	106,659
Intergovernmental Revenues						
State Shared Taxes and Permits	54,649	44,539	39,896	39,896	0.00%	
Local Government	399,724	304,828	306,799	306,799	0.00%	
Estate Tax	358,597	255,570	44,614	0	0.00%	
Cigarette Tax	756	715	750	750	0.00%	
Liquor and Beer Permits	37,424	38,210	34,000	34,000	0.00%	
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation						
Other State Shared Taxes and Permits						
Total State Shared Taxes and Permits	851,150	643,862	426,059	381,445	-10.47%	(44,614)
Federal Grants or Aid						
State Grants or Aid	35,287	17,572	12,000	12,000	0.00%	
Other Grants or Aid	16,910	16,627	15,219	15,219	0.00%	
Total Intergovernmental Revenues	31,223	34,363	32,980	32,980	0.00%	
	83,420	68,562	60,199	60,199	0.00%	0
Special Assessments						
Charges for Services						
Fines, Licenses, and Permits	422,552	473,209	427,685	427,685	0.00%	0
Miscellaneous	593,569	626,305	610,250	610,250	0.00%	0
Other Financing Sources:	268,313	256,842	125,340	125,340	0.00%	0
Proceeds from Sale of Debt						
Transfers	137,038	142,287	146,858	146,858	0.00%	0
Advances	2,200,000	2,372,500	2,541,200	568,700	-77.62%	(1,972,500)
Other Sources						
TOTAL REVENUE	12,614,196	13,155,980	12,719,454	10,808,999	-15.02%	(1,910,455)
			4,703,229	4,703,229	Security of Persons & Property	
			122,564	122,564	Public Health & Welfare	
			1,403,068	1,403,068	Leisure Time Activities	
			814,890	814,890	Community Environment	
			1,662,951	1,667,233	General Government	
			2,057,003	1,444,453	Transfers	
			2,541,200	568,700	Advances	
			83,000	83,000	Contingency	
TOTAL EXPENSES			13,387,905	10,807,137		
NET GAIN/(LOSS)		(668,451)		1,862		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXPENDITURES

Increase over PRIOR YR: 0.00% 0.00% 0.00%
Plug this % to make exp bal to revenue, shows what % increase in exp we can afford.)

Dept	2012 Actual				2013 Actual				2014 Estimate				2015 Tax Budget			
	Personal Services		Capital Outlay		Personal Services		Capital Outlay		Personal Services		Capital Outlay		Personal Services		Capital Outlay	
	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total	Operating	total
Security of Persons & Property																
110	2,876,215	260,034	0	3,136,249	2,979,793	274,986	0	3,254,789	3,206,454	321,794	0	3,528,248	3,206,454	321,794	0	3,528,248
120	32,719	34,863	0	67,582	34,894	32,691	0	67,585	36,165	38,250	0	74,415	36,165	38,250	0	74,415
130	49,397	13,775	0	63,172	39,830	12,599	0	52,429	49,646	14,388	0	64,034	49,646	14,388	0	64,034
140	730,446	111,816	0	842,262	722,646	102,261	0	824,907	822,949	138,583	0	961,532	822,949	138,583	0	961,532
150	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
151	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
160	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
170	0	75,196	0	75,196	0	77,208	0	77,208	0	75,000	0	75,000	0	75,000	0	75,000
Total	3,688,777	495,664	0	4,184,461	3,777,163	499,755	0	4,276,918	4,115,214	588,015	0	4,703,229	4,115,214	588,015	0	4,703,229
Public Health & Welfare																
210	0	9,325	0	9,325	0	9,530	0	9,530	0	10,200	0	10,200	0	10,200	0	10,200
220	0	6,419	0	6,419	0	6,634	0	6,634	0	6,500	0	6,500	0	6,500	0	6,500
221	0	111,949	0	111,949	0	116,916	0	116,916	0	105,864	0	105,864	0	105,864	0	105,864
Total	0	127,693	0	127,693	0	133,080	0	133,080	0	122,564	0	122,564	0	122,564	0	122,564
Leisure Time Activities																
290	24,397	25,189	0	49,576	26,130	17,151	0	43,281	27,474	23,800	0	51,274	27,474	23,800	0	51,274
291	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
610	54,109	49,435	0	103,544	57,457	47,877	0	105,334	60,292	47,550	0	107,842	60,292	47,550	0	107,842
620	443,669	195,277	0	638,945	440,032	189,337	0	629,369	470,459	211,495	0	681,954	470,459	211,495	0	681,954
630	258,473	116,331	0	374,804	257,800	119,148	0	376,948	265,339	128,429	0	393,768	265,339	128,429	0	393,768
680	153,996	7,763	0	161,759	1328,629	6,792	0	163,446	159,580	8,650	0	168,230	159,580	8,650	0	168,230
Total	934,634	393,995	0	1,328,629	938,073	380,305	0	1,318,378	983,144	419,924	0	1,403,068	983,144	419,924	0	1,403,068
Community Environment																
310	283,584	17,745	0	311,339	324,769	19,327	0	344,096	347,495	25,495	0	372,990	347,495	25,495	0	372,990
320	62,018	247,977	0	309,995	63,346	235,262	0	298,608	65,864	225,853	0	291,717	65,864	225,853	0	291,717
330	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
335	0	22,500	0	22,500	0	14,000	0	14,000	0	12,600	0	12,600	0	12,600	0	12,600
345	0	33,347	0	33,347	0	29,105	0	29,105	99,299	5,784	0	32,500	99,299	5,784	0	32,500
360	95,329	1,825	0	97,154	97,312	1,921	0	99,233	512,658	302,232	0	105,083	512,658	302,232	0	105,083
Total	450,941	323,394	0	774,335	485,427	299,615	0	785,042	814,890	814,890	0	814,890	814,890	814,890	0	814,890
General Government																
408	0	99,533	0	99,533	0	94,549	0	94,549	0	103,849	0	103,849	0	103,849	0	103,849
410	186,707	8,786	0	195,493	191,829	7,456	0	199,285	193,358	9,487	0	202,845	193,358	9,487	0	202,845
411	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
420	170,914	144,268	0	315,182	180,936	212,485	0	393,421	167,362	117,448	0	284,810	167,362	117,448	0	284,810
421	0	264,829	0	264,829	0	286,038	0	286,038	0	285,472	0	285,472	0	289,754	0	289,754
430	100,207	35,521	0	135,728	102,382	36,048	0	138,430	105,182	40,729	0	145,911	105,182	40,729	0	145,911
450	40,226	22,879	0	63,105	41,309	20,155	0	61,464	42,540	22,450	0	64,990	42,540	22,450	0	64,990
465	76,711	8,413	0	85,124	77,465	9,340	0	86,805	83,285	11,350	0	94,635	83,285	11,350	0	94,635
470	18,626	6,457	0	25,083	18,770	7,132	0	25,902	18,770	8,402	0	27,172	18,770	8,402	0	27,172
480	55,752	68,847	0	124,599	56,173	66,611	0	122,784	58,184	88,226	0	146,410	58,184	88,226	0	146,410
481	81,069	23,406	0	104,475	86,996	23,931	0	110,927	88,428	33,104	0	121,532	88,428	33,104	0	121,532
483	0	23,066	0	23,066	0	25,558	0	25,558	109,691	34,571	0	144,262	109,691	34,571	0	144,262
490	103,683	28,527	0	132,210	106,745	39,562	0	146,307	86,800	796,151	0	1,662,951	86,800	796,151	0	1,662,951
500	0	63,884	0	63,884	0	76,711	0	76,711	0	0	0	0	0	0	0	0
Total	833,895	798,416	0	1,632,311	862,605	905,576	0	1,768,181	1,662,951	1,662,951	0	1,662,951	1,662,951	1,662,951	0	1,662,951
Transfers																
Advances	0	1,894,288	0	1,894,288	0	3,839,288	0	3,839,288	0	2,057,003	0	2,057,003	0	1,444,453	0	1,444,453
Contingency	0	2,200,000	0	2,200,000	0	1,972,500	0	1,972,500	0	2,541,200	0	2,541,200	0	568,700	0	568,700
tot gen fund	5,908,247	6,233,470	0	12,141,717	6,063,268	8,030,119	0	14,093,387	6,477,816	6,910,089	0	13,387,905	6,477,816	4,329,321	0	10,807,137

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION

	For 2012 Actual	For 2013 Actual	Adjusted Budget Year 2014	Estimate for Budget 2015
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	7,653	9,697	11,679	11,679
From Parking Fund	24,500	26,574	27,333	27,333
From Law Enforcement Trust Fund	-	-	-	-
From Water Fund	38,295	38,672	39,282	39,282
From Sewer Fund	38,295	38,672	39,282	39,282
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	28,295	28,672	29,282	29,282
Total Transfers In	<u>137,038</u>	<u>142,287</u>	<u>146,858</u>	<u>146,858</u>
REVENUES ADVANCES-IN				
Return of Advance from FEMA Fund	-	-	-	-
Return of Advance from Internal Service Fund	-	-	-	-
Return of Advance from Fire/EMS Fund	-	-	-	-
Return of Advance from Capital Improvement Fund	2,200,000	2,372,500	2,541,200	568,700
Return of Advance from CDBG Fund	-	-	-	-
Total Advances In	<u>2,200,000</u>	<u>2,372,500</u>	<u>2,541,200</u>	<u>568,700</u>
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	433,000	433,000	492,038	447,438
To Capital Improvement Fund	335,688	335,688	1,006,015	335,688
To Capital Equipment Fund	730,000	269,400	174,000	273,877
To Municipal Facilities Fund	-	2,000,000	-	-
To Park Debt Service Fund	307,450	313,050	306,800	309,300
To Fire/EMS Fund	18,150	418,150	18,150	18,150
To Storm Water Fund	40,000	40,000	30,000	30,000
To Special Assessment Fund	30,000	30,000	30,000	30,000
To Law Enforcement Trust Fund	-	-	-	-
Total Transfers Out	<u>1,894,288</u>	<u>3,839,288</u>	<u>2,057,003</u>	<u>1,444,453</u>
EXPENDITURES ADVANCES-OUT				
To FEMA Fund	-	-	-	-
To CDBG Fund	-	-	-	-
To Capital Improvement Fund	2,200,000	1,972,500	2,541,200	568,700
To Fire/EMS Fund	-	-	-	-
Total Advances Out	<u>2,200,000</u>	<u>1,972,500</u>	<u>2,541,200</u>	<u>568,700</u>