CITY OF OXFORD
STAFF SUMMARY REPORT

Report to City Manager		Finance Originating Department
Council Meeting Of :	6/18/2019	
Account Code No. :	see below	Joe Newlin Prepared By
Budgeted Amount :		6/12/2019 Date Prepared

Agenda Title:	**2019 Supplemental Budget #6**
Recommendation:	**Approve**

Issue 1
To make adjustment to budget for Community Development Software from unencumbered balance $12,435 and 2.5% contingency $2,565

Action Needed:

Revenue Side

N/A

Expense Side

Capital Equipment Fund (140)	15,000.00	Increase for Community Development Software
Net Effect on Fund Balance/(s) Increase/(Decrease)	(15,000.00)	
Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(15,000.00)	
Breakdown by Fund		
Capital Equipment Fund (140)	(15,000.00)	
Net Effect on Fund Balance/(s) Increase/(Decrease)	(15,000.00)	

Approved By:		Initials / Date
	Department Head:	JN / 6/12/19
	City Manager:	DRE / 6/13/19

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO.3493. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 6 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2019.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in appropriations from unencumbered balances be made:

Capital Equipment Fund 140	15,000.00

SECTION 3: In all other respects, Ordinance No. 3493 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

_____
MAYOR

ADOPTED: _____

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: June 18, 2019

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

June 6, 2019
Date Prepared

Agenda Title:	Environmental Commission Meeting of June 5, 2019

Recommendation:	For Review and Consideration

Discussion:
Environmental Commission members present at the Wednesday, June 5, 2019 meeting were: Chair, Mr. Wright Gwyn; Vice-Chair, Ms. Madeline Maurer; Planning Commission Representative, Ms. Carla Blackmar; Mr. Jon Ralinovsky, and Mr. Andor Kiss. A quorum was present. City Council Representative, Ms. Chantel Raghu, had previously informed the Commission that she would be unable to attend the June meeting. Also in attendance were Mr. Pete McCarthy, Oxford citizen, and Ms. Suzanne Zazycki, Assistant Director of the Miami University (MU) Institute for the Environment and Sustainability Department (IES).

The minutes from the May 1, 2019 Environmental Commission meeting were unanimously approved as presented.

Mr. McCarthy was in attendance for the discussion on the proposed Tree Preservation and Protection Ordinance. Mr. McCarthy indicated that he was concerned that the Ordinance as proposed did not offer sufficient exemptions for trees that were removed for City-required infrastructures (roads, sidewalks, utilities, etc.) associated with land development, and that development projects by the City of Oxford itself did not appear to be covered by the ordinance's requirements.

Ms. Zazycki updated the Commission on the status of the Professional Service Project (PSP) inventorying the greenhouse gas (GHG) emissions associated with the Oxford municipal operations. The PSP had been undertaken during the 2018-2019 MU academic year by a team of IES graduate students, to quantify the carbon footprint of Oxford's municipal operations, with the Environmental Commission as the client. In the course of the PSP (entitled: "Understanding a Local Government Operations GHG Inventory"), the data collection and processing was found to be more complicated, tedious, and time consuming than initially anticipated, and the entire GHG inventory was not completed. However, one of the products produced by the PSP team was an instructional manual on the use of ClearPath Pro, which is a Global Protocol for Community-Scale Emissions compliant GHG inventory software tool. Access to ClearPath is through Oxford's membership in the Local Governments for Sustainability. Originally, the completion of the GHG inventory for Oxford's operations was to be completed as a Practicum, to be undertaken by one of the initial PSP team members over the upcoming summer and fall academic semester. However, an opportunity for professional development arose for this individual, and they are not available to complete the inventory. Ms. Zazycki proposed that during the 2019-2020 academic year, two IES grad-

(continued)

Approved By:		Initial	Date
	Department Head:	MBD	6/6/19
	City Manager:	DRE	6/13/19

uate student PSP teams work on varying aspects of the municipal operation's GHG inventory. One team is to complete the GHG inventory utilizing the ground work established by the previous 2018-2019 PSP, and the second PSP team focused on learning how to manipulate the forecasting modules available with the ClearPath GHG inventory software, and preparing an instructional tutorial for the utilization of the forecasting modules. The thought is to have Oxford collect the necessary data for the GHG inventory during the upcoming summer and early fall, so that it is available for the PSP teams starting in January, 2020.

Mr. Gwyn informed Commissioners that Community Development Director, Mr. Sam Perry, and he had discussed the draft Tree Protection and Preservation Ordinance. Mr. Perry subsequently had provided comments to the most recent version of the draft ordinance that the Environmental Commission had worked on during the May 1, 2019 meeting. Commissioners reviewed Mr. Perry's comments one-by-one, and largely agreed with them. The section pertaining to tree preservation on private property still was a sticking point, with Mr. Perry recommending it be totally removed. Commissioners were hesitant to follow the recommendation, and suggested specifying in the title and text that the properties this section was to address were residential, with the owner as the occupant. Mr. Gwyn is to discuss this section further with Mr. Perry, with the idea that the application for a permit from the Community Development Department be the trigger for the requirements of the tree preservation and protection ordinance to be applicable. Commissioners did expand exemptions of protected tree replacement included in Section 1111.15 (Acceptable Tree Removal Areas) to include protected trees removed for a development's access roads, sidewalks, utility installation, stormwater management structures, and vehicle parking. Commissioners requested Mr. Gwyn discuss whether driveways should also be considered as exempted with Mr. Perry. Mr. Gwyn was also instructed to discuss whether the requirements of the proposed ordinance should be applicable to the City of Oxford projects.

Staff updated the Commission regarding the food scraps pilot drop-off program. All of the 100 buckets Oxford had available to the public have been distributed. After eight weeks of food scrap collections, approximately 3,110 pounds of food scraps have been recovered by GoZERO Services (the food scrap courier) and taken for processing into compost. Staff informed the Commission that Oxford was intending to utilize GoZERO Services for the annual community picnic (scheduled for Thursday, August 29, 2019). The annual community picnic was being organized with the intent of minimizing trash production, and maximizing use of materials that were either compostable with the food scraps or would be recycled.

Commissioners concluded discussions at 9:30 p.m. As the regularly scheduled Commission meeting for July would fall on July 3rd, the Commissioners opted to cancel that meeting due to its proximity to the Independence Day holiday. The next Environmental Commission meeting is tentatively scheduled for 7:00 pm on August 7, 2019, in the Municipal Building's First Floor Conference Room.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager — **Finance** (Originating Department)

Council Meeting Of: 6/4 & 6/18

Account Code No. _____ — **Joe Newlin** (Prepared By)

Budgeted Amount: _____ — **5/28/19** (Date Prepared)

Agenda Title: Year 2020 Tax Budget submitted to the County

Recommendation: Approve

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2020's General Fund budget. We have prepared this budget with an approximately 0% change from the 2019 amended Budget except for a few items. It was prepared as follows:

General Fund Budget Analysis

	2019 Estimate	2020 Budget	Delta
Total Revenue	15,646,045.00	15,321,345.00	(324,700.00)
Property Tax	1,180,000.00	1,083,300.00	(96,700.00)
Northridge III Subdivision Cash Bond	28,000.00	-	(28,000.00)
Return of Advance from Southpointe TIF Fund	200,000.00	-	(200,000.00)
Total Revenue Delta			(324,700.00)
Total Expenditures	15,742,601.20	15,321,345.00	(421,256.20)
Northridge III Subdivision Bond Release	28,000.00	-	(28,000.00)
Law Department Setlement	232,805.00	182,805.00	(50,000.00)
Transfer to Park Debt Service	311,250.00	-	(311,250.00)
Transfer to Aquatic Center Debt Service	95,605.49	308,500.00	212,894.51

Transfer to Capital Equipment Fund	626,308.00	577,958.00	(48,350.00)
Transfer to Capital Improvement Fund	514,003.00	516,050.56	2,047.56
Advance to Southpointe TIF Fund	200,000.00	-	(200,000.00)
Contingency	38,598.27	40,000.00	1,401.73
Total Expenditure Delta			(421,256.20)

All other revenues and expenditures remained constant.

See exhibit "A" for all other Funds changes.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 18th.

Approved By: **Initial** **Date**

Department Head: 5/28/19

City Manager: ACM CAK | 5.31.19

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2020 AND DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY AUDITOR.

WHEREAS, the annual Tax Budget for the coming year shall be submitted to the Butler County Auditor pursuant to the Ohio Revised Code Section 5705.30; and

WHEREAS, approval by the legislative body of each political subdivision is required by July 15th of each year and it is due to the county by July 20th of each year.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The year 2020 tax budget, attached hereto as Exhibit "A" for the City of Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

City or
Village of **Oxford**

Butler County, Ohio

(Date) **June 18**, **2019**
Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.30 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2020, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied: **Inside 10 Mill Limit Budget Year**	County Auditor's estimate of Tax Rate to be Levied: **Outside 10 Mill Limit Budget Year**
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,180,000				
SPECIAL REVENUE FUNDS	1,378,128				
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	**2,558,128**	**0**	**0**	**0**	**0**

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
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Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND

EXHIBIT I - A

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	1,010,032.00	1,077,688.00	1,180,000.00	1,083,300.00
10% Rollback & Homestead	89,027.00	94,204.00	96,700.00	96,700.00
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	8,783,372.00	9,058,621.00	8,850,000.00	8,850,000.00
Other Local Taxes	261,642.00	271,952.00	265,000.00	265,000.00
Total Local Taxes	10,144,073.00	10,502,465.00	10,391,700.00	10,295,000.00
Intergovernmental Revenues				
State Shared Taxes and Permits	5,892.00	-	-	-
Local Government	322,716.00	337,176.00	328,000.00	328,000.00
Estate Tax	-	-	-	-
Cigarette Tax	992.00	848.00	800.00	800.00
License Tax	-	-	-	-
Liquor and Beer Permits	36,700.00	38,209.00	38,000.00	38,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	366,300.00	376,233.00	366,800.00	366,800.00
Federal Grants or Aid	-	19,192.00	-	-
State Grants or Aid	27,075.00	11,949.00	18,543.00	18,543.00
Other Grants or Aid	83,693.00	97,545.00	110,534.00	110,534.00
Total Intergovernmental Revenues	477,068.00	504,919.00	495,877.00	495,877.00
Special Assessments	-	-	-	-
Charges for Services	486,265.00	458,705.00	587,460.00	587,460.00
Fines, Licenses, and Permits	829,439.00	739,742.00	751,300.00	723,300.00
Miscellaneous	368,387.00	417,251.00	360,128.00	360,128.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	161,694.00	137,570.00	138,149.00	138,149.00
Advances	1,660,550.00	854,380.00	2,921,431.00	2,721,431.00
Other Sources				
TOTAL REVENUES	14,127,476.00	13,615,032.00	15,646,045.00	15,321,345.00

FUND NAME: GENERAL FUND

EXHIBIT I - B

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,002,959.00	4,023,197.00	4,563,463.00	4,563,463.00
Travel Transportation	-	-	-	-
Contractual Services	821,238.00	865,246.00	980,519.61	980,519.61
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,824,197.00	4,888,443.00	5,543,982.61	5,543,982.61
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,344.00	127,993.00	132,064.00	132,064.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,344.00	127,993.00	132,064.00	132,064.00
Leisure Time Activities				
Personal Services	1,014,371.00	989,912.00	1,151,349.00	1,151,349.00
Travel Transportation	-	-	-	-
Contractual Services	390,387.00	418,415.00	510,034.33	510,034.33
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,404,758.00	1,408,327.00	1,661,383.33	1,661,383.33
Community Environment				
Personal Services	570,377.00	601,105.00	632,208.00	632,208.00
Travel Transportation	-	-	-	-
Contractual Services	548,240.00	450,763.00	472,739.00	472,739.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	1,118,617.00	1,051,868.00	1,104,947.00	1,104,947.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	986,574.00	1,008,313.00	929,648.00	928,246.00
Travel Transportation	-	-	-	-
Contractual Services	939,070.00	1,033,519.00	1,187,145.50	1,110,547.50
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	1,925,644.00	2,041,832.00	2,116,793.50	2,038,793.50
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	5,015,033.00	3,544,985.00	2,223,401.49	2,078,743.56
Advances	1,660,550.00	854,380.00	2,921,431.00	2,721,431.00
Contingencies	-	-	38,598.27	40,000.00
Other Uses of Funds				
Total Other Uses of Funds	6,675,583.00	4,399,365.00	5,183,430.76	4,840,174.56
TOTAL EXPENDITURES	16,076,143.00	13,917,828.00	15,742,601.20	15,321,345.00
Revenues over/(under) Expenditures	(1,948,667.00)	(302,796.00)	(96,556.20)	-
Beginning Cash Balance	8,075,401.00	6,126,734.00	5,823,938.00	5,727,381.75
Ending Cash Fund Balance	6,126,734.00	5,823,938.00	5,727,381.80	5,727,381.75
Rounding	0.18	(0.05)	(0.05)	
Outstanding Advances to be repaid	-	-	-	-
Estimated Encumbrances (outstanding at year end)	85,228.00	61,049.44	-	-
Estimated Ending Unencumbered Fund Balance	6,041,506.18	5,762,888.51	5,727,381.75	5,727,381.75

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
GOVERNMENTAL:							
SPECIAL SERVICE:							
Street	565,790.28	963,340.00	1,529,130.28	754,193.00	209,147.00	963,340.00	565,790.28
State Highway Improvement	29,104.90	22,650.00	51,754.90		20,200.00	20,200.00	31,554.90
Community Development Block Grant	150,000.00	221,000.00	371,000.00		221,000.00	221,000.00	150,000.00
Community Development Block Loan	425,625.36	49,543.00	475,168.36		160,000.00	160,000.00	315,168.36
Parking Meter	646,763.38	672,500.00	1,319,263.38	438,119.00	316,880.00	754,999.00	564,264.38
Life Squad	15,675.61	160.00	15,835.61			0.00	15,835.61
Affordable Housing Trust	5,805.24	61.00	5,866.24			0.00	5,866.24
Law Enforcement Trust	17,796.68	12,029.00	29,825.68		7,000.00	7,000.00	22,825.68
Enforcement & Education	137,376.50	2,174.00	139,550.50		12,800.00	12,800.00	126,750.50
FEMA	0.00		0.00			0.00	0.00
Fire/EMS	1,969,700.04	2,209,515.00	4,179,215.04	1,779,668.00	918,566.00	2,698,234.00	1,480,981.04
OVI Task Force	(221,466.85)	449,695.00	228,228.15	56,975.00	392,720.00	449,695.00	(221,466.85)
South Pointe TIF District 1	118,287.90	287,979.80	406,267.70		267,439.08	267,439.08	138,828.62
South Pointe TIF District 2	3,005.51	7,317.12	10,322.63		6,795.21	6,795.21	3,527.42
South Pointe TIF District 3	4,510.21	10,980.40	15,490.61		10,197.20	10,197.20	5,293.41
South Pointe TIF District 4	4,499.55	10,954.46	15,454.01		10,173.11	10,173.11	5,280.90
South Pointe TIF District 5	4,477.65	10,896.28	15,373.93		10,120.40	10,120.40	5,253.53
OAT Property Tax Fund	0.00	1,050,000.00	1,050,000.00		1,050,000.00	1,050,000.00	0.00
Fire Loss Claims	0.00		0.00			0.00	0.00
TOTAL SPECIAL REVENUE FUNDS	3,876,951.96	5,980,795.06	9,857,747.02	3,028,955.00	3,613,038.00	6,641,993.00	3,215,754.02

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
DEBT SERVICE FUNDS							
Aquatic Center Debt Service Fund	3,445.52	311,250.00	314,695.52		311,250.00	311,250.00	3,445.52
Southpointe TIF Debt Service	0.00	304,725.00	304,725.00		304,725.00	304,725.00	0.00
1999 Parks Imp.Bond Debt Service Fund	0.50		0.50			0.00	0.50
TOTAL DEBIT SERVICE FUNDS	3,446.02	615,975.00	619,420.52	0.00	615,975.00	615,975.00	3,445.52
CAPITAL PROJECT FUNDS							
Capital Equipment	711,280.24	626,308.00	1,337,588.24		626,308.00	626,308.00	711,280.24
Capital Improvement	702,900.97	1,280,303.00	1,983,203.97		1,391,150.00	1,391,150.00	592,053.97
Parking Lot Improvement	107,637.95	40,000.00	147,637.95		40,000.00	40,000.00	107,637.95
Municipal Facilities Capital Improvement	145.17	0.00	145.17		0.00	0.00	145.17
Oxford Area Trails Capital Improvement Fund	(1,083,270.37)	3,175,781.00	2,092,510.63		2,125,781.00	2,125,781.00	(33,270.37)
Aquatic Center Capital Improvement Fund	(0.00)	0.00	(0.00)		0.00	0.00	(0.00)
Southpointe Roadway TIF Capital Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	438,693.96	5,122,392.00	5,561,085.96		4,183,239.00	4,183,239.00	1,377,846.96
Special Assessment	6,266.69	193,733.31	200,000.00		200,000.00	200,000.00	0.00
TOTAL SPECIAL ASSESSMENT	6,266.69	193,733.31	200,000.00	0.00	200,000.00	200,000.00	0.00

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
PROPRIETARY:							
ENTERPRISE FUNDS							
Water Capital Equipment	186,314.49	131,850.00	318,164.49		131,850.00	131,850.00	186,314.49
Water Operating	3,149,552.37	2,728,233.00	5,877,785.37	1,397,741.00	1,330,492.00	2,728,233.00	3,149,552.37
Water Improvement	1,853,156.10	844,651.00	2,697,807.10		1,250,000.00	1,250,000.00	1,447,807.10
Water Capacity Benefit Fund NE	495,457.84	4,771.00	500,228.84		18,375.00	18,375.00	481,853.84
Water Capacity Benefit Fund NW	157,168.61	1,796.00	158,964.61		18,375.00	18,375.00	140,589.61
Water Capacity Benefit Fund SE	313,305.15	3,492.00	316,797.15		18,375.00	18,375.00	298,422.15
Water Capacity Benefit Fund SW	179,516.85	1,562.00	181,078.85		18,375.00	18,375.00	162,703.85
Sewer Capital Equipment	154,505.03	233,102.00	387,607.03		315,850.00	315,850.00	71,757.03
Sewer Operating	1,597,759.18	2,988,160.00	4,585,919.18	1,643,044.00	1,345,116.00	2,988,160.00	1,597,759.18
Sewer Improvement	1,217,413.83	251,949.00	1,469,362.83		570,000.00	570,000.00	899,362.83
Sewer Capacity Benefit Fund NE	416,833.38	3,931.00	420,764.38			0.00	420,764.38
Sewer Capacity Benefit Fund NW	153,316.01	1,562.00	154,878.01			0.00	154,878.01
Sewer Capacity Benefit Fund SE	433,938.62	4,568.00	438,506.62			0.00	438,506.62
Sewer Capacity Benefit Fund SW	128,298.24	829.00	129,127.24			0.00	129,127.24
Refuse	1,921,055.34	1,572,177.00	3,493,232.34	212,039.00	1,465,138.00	1,677,177.00	1,816,055.34
Stormwater Utility	69,487.85	40,782.00	110,269.85		40,000.00	40,000.00	70,269.85
Landfill Post-Closure	1,176,203.81	17,000.00	1,193,203.81		1,200.00	1,200.00	1,192,003.81
TOTAL ENTERPRISE FUNDS	13,603,282.70	8,830,415.00	22,433,697.70	3,252,824.00	6,523,146.00	9,775,970.00	12,657,727.70

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
INTERNAL SERVICE FUNDS							
Internal Service Fund	57,248.63	264,114.00	321,362.63		261,709.00	261,709.00	59,653.63
Employee Benefits Fund	282,875.88	2,190,764.00	2,473,639.88		2,370,792.00	2,370,792.00	102,847.88
TOTAL INTERNAL SERVICE FUNDS	340,124.51	2,454,878.00	2,795,002.51	0.00	2,632,501.00	2,632,501.00	162,501.51
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	2,850.00	2,850.00		2,850.00	2,850.00	0.00
Hotel Tax Agency Fund	0.00	245,000.00	245,000.00		245,000.00	245,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS	0.00	247,850.00	247,850.00	0.00	247,850.00	247,850.00	0.00
TOTAL FOR MEMORANDUM ONLY	**18,268,765.84**	**23,446,038.37**	**41,714,803.71**	**6,281,779.00**	**18,015,749.00**	**24,297,528.00**	**17,417,275.71**

EXHIBIT III

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2020	BUDGET YEAR: Amount Required for Principal and Interest 1/1/2020 to 12/31/2020	BUDGET YEAR: Amount Receivable from Other Sources to Meet Debt Payments 1/1/2020 to 12/31/2020
Payable from Bond Retirement Funds:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
INSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Aquatic Center BAN Refunding Bonds	N/A	4/11/2019	12/1/2042	Ordinance	Serial/Term	2.50 - 4.00%	4,615,000.00	308,500.00	0.00
Southpointe TIF Road Project Bonds	N/A	4/11/2019	12/1/2028	Ordinance	Serial	2.50 - 4.00%	3,710,000.00		304,725.00
TOTAL							8,325,000.00	308,500.00	304,725.00
OUTSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL									

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
REVENUES PG 1 OF 1

DESCRIPTION	For 2017 Actual	For 2018 Actual	Adjusted Budget Year 2019	Estimate for Budget 2020	Explanation for Changes from prior year: % increase over prior year budget	
REVENUES						
Local Taxes						
General Property Tax - Real Estate	1,010,032	1,077,688	1,180,000	1,083,300	-8.19%	
10% Rollback & Homestead, Trailor	89,027	94,204	96,700	96,700	0.00%	
Tangible Personal Property Tax					0.00%	
Municipal Income Tax	8,783,372	9,058,621	8,850,000	8,850,000	0.00%	
Other Local Taxes (Hotel tax)	261,642	271,952	265,000	265,000	0.00%	
Total Local Taxes	10,144,073	10,502,465	10,391,700	10,295,000	-0.93%	(96,700)
Intergovernmental Revenues						
State Shared Taxes and Permits	5,892				100.00%	
Local Government	322,716	337,176	328,000	328,000	0.00%	
Estate Tax					0.00%	
Cigarette Tax	992	848	800	800	0.00%	
License Tax						
Liquor and Beer Permits	36,700	38,209	38,000	38,000	0.00%	
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation						
Other State Shared Taxes and Permits						
Total State Shared Taxes and Permits	366,300	376,233	366,800	366,800	0.00%	0
Federal Grants or Aid		19,192			0.00%	
State Grants or Aid	27,075	11,949	18,543	18,543	0.00%	
Other Grants or Aid	83,693	97,545	110,534	110,534	0.00%	
Total Intergovernmental Revenues	110,768	128,686	129,077	129,077	0.00%	0
Special Assessments						
Charges for Services	486,265	458,705	587,460	587,460	0.00%	0
Fines, Licenses, and Permits	829,439	739,742	751,300	723,300	-3.73%	(28,000)
Miscellaneous	368,387	417,251	360,128	360,128	0.00%	0
Other Financing Sources:						
Proceeds from Sale of Debt						
Transfers	**161,694**	**137,570**	**138,149**	**138,149**	0.00%	0
Advances	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**	-6.85%	(200,000)
Other Sources						
TOTAL REVENUE	**14,127,476**	**13,615,032**	**15,646,045**	**15,321,345**	-2.08%	(324,700)
			5,543,983	5,543,983	Security of Persons & Property	
			132,064	132,064	Public Health & Welfare	
			1,661,383	1,661,383	Leisure Time Activities	
			1,104,947	1,104,947	Community Environment	
			2,116,794	2,038,794	General Government	
			2,223,401	2,078,744	Transfers	
			2,921,431	2,721,431	Advances	
			38,598	40,000	Contingency	
TOTAL EXPENSES			15,742,601	15,321,345		
NET GAIN/(LOSS)			(96,556)	0		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXPENDITURES

revision to the % increase

Increase over PRIOR YR: 0.00% 0.000

	2017 Actual					2018 Actual					2019 Estimate					2020 Tax Budget				
Dept	Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total	
Security of Persons & Property																				
110	3,968,321	696,733	0	**4,665,054**		3,990,536	733,741	0	**4,724,277**		4,521,862	844,720	0	**5,366,582**		4,521,862	844,720	0	**5,366,582**	
120	34,638	36,940	0	**71,578**		32,661	43,172	0	**75,833**		41,601	43,750	0	**85,351**		41,601	43,750	0	**85,351**	
130	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
140	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
170	0	87,565	0	**87,565**	4,824,197	0	88,333	0	**88,333**	4,888,443	0	92,050	0	**92,050**	5,543,983	0	92,050	0	**92,050**	5,543,983
Total	**4,002,959**	**821,238**	**0**	**4,824,197**		**4,023,197**	**865,246**	**0**	**4,888,443**		**4,563,463**	**980,520**	**0**	**5,543,983**		**4,563,463**	**980,520**	**0**	**5,543,983**	
Public Health & Welfare																				
210	0	10,804	0	**10,804**		0	9,931	0	**9,931**		0	15,000	0	**15,000**		0	15,000	0	**15,000**	
220	0	6,576	0	**6,576**		0	6,598	0	**6,598**		0	6,600	0	**6,600**		0	6,600	0	**6,600**	
221	0	109,964	0	**109,964**	127,344	0	111,464	0	**111,464**	127,993	0	110,464	0	**110,464**	132,064	0	110,464	0	**110,464**	132,064
Total	**0**	**127,344**	**0**	**127,344**		**0**	**127,993**	**0**	**127,993**		**0**	**132,064**	**0**	**132,064**		**0**	**132,064**	**0**	**132,064**	
Leisure Time Activities																				
290	6,500	16,683	0	**23,183**		7,357	16,424	0	**23,781**		11,770	25,924	0	**37,694**		11,770	25,924	0	**37,694**	
610	61,423	47,720	0	**109,143**		43,457	48,063	0	**91,520**		136,050	69,437	0	**205,487**		136,050	69,437	0	**205,487**	
620	649,578	215,445	0	**865,023**		653,151	239,976	0	**893,127**		708,313	271,461	0	**979,774**		708,313	271,461	0	**979,774**	
630	296,870	110,539	0	**407,409**		285,947	113,952	0	**399,899**		295,216	143,211	0	**438,427**		295,216	143,211	0	**438,427**	
680	0	0	0	**0**	1,404,758	0	0	0	**0**	1,408,327	0	0	0	**0**	1,661,383	0	0	0	**0**	1,661,383
Total	**1,014,371**	**390,387**	**0**	**1,404,758**		**989,912**	**418,415**	**0**	**1,408,327**		**1,151,349**	**510,034**	**0**	**1,661,383**		**1,151,349**	**510,034**	**0**	**1,661,383**	
Community Environment																				
310	375,503	25,643	0	**401,146**		393,513	28,046	0	**421,559**		396,001	41,055	0	**437,056**		396,001	41,055	0	**437,056**	
320	74,236	478,392	0	**552,628**		88,458	377,269	0	**465,727**		112,576	382,653	0	**495,229**		112,576	382,653	0	**495,229**	
335	0	10,000	0	**10,000**		0	8,000	0	**8,000**		0	8,000	0	**8,000**		0	8,000	0	**8,000**	
345	0	31,574	0	**31,574**		0	29,152	0	**29,152**		0	33,869	0	**33,869**		0	33,869	0	**33,869**	
360	120,638	2,631	0	**123,269**	1,118,617	119,134	8,296	0	**127,430**	1,051,868	123,631	7,162	0	**130,793**	1,104,947	123,631	7,162	0	**130,793**	1,104,947
Total	**570,377**	**548,240**	**0**	**1,118,617**		**601,105**	**450,763**	**0**	**1,051,868**		**632,208**	**472,739**	**0**	**1,104,947**		**632,208**	**472,739**	**0**	**1,104,947**	
General Government																				
408	0	100,977	0	**100,977**		0	109,306	0	**109,306**		0	123,207	0	**123,207**		0	123,207	0	**123,207**	
410	217,929	27,179	0	**245,108**		236,261	8,377	0	**244,638**		227,055	9,732	0	**236,787**		227,055	9,732	0	**236,787**	
420	170,949	98,012	0	**268,961**		171,560	103,529	0	**275,089**		175,182	117,832	0	**293,014**		175,182	117,832	0	**293,014**	
421	0	369,357	0	**369,357**		0	395,487	0	**395,487**		0	355,145	0	**355,145**		0	355,145	0	**355,145**	
430	117,145	92,627	0	**209,772**		116,957	182,957	0	**299,914**		1,402	231,403	0	**232,805**		0	182,805	0	**182,805**	
450	90,397	39,193	0	**129,590**		89,950	35,551	0	**125,501**		92,552	36,504	0	**129,056**		92,552	36,504	0	**129,056**	
465	82,754	11,429	0	**94,183**		83,412	9,851	0	**93,263**		85,806	13,350	0	**99,156**		85,806	13,350	0	**99,156**	
470	21,658	18,659	0	**40,317**		23,333	7,551	0	**30,884**		23,413	10,379	0	**33,792**		23,413	10,379	0	**33,792**	
480	66,073	73,684	0	**139,757**		63,842	84,481	0	**148,323**		96,508	133,553	0	**230,061**		96,508	133,553	0	**230,061**	
481	98,507	23,732	0	**122,239**		99,425	23,987	0	**123,412**		101,694	33,834	0	**135,528**		101,694	33,834	0	**135,528**	
483	0	31,948	0	**31,948**		0	18,814	0	**18,814**		0	57,086	0	**57,086**		0	57,086	0	**57,086**	
490	121,162	52,273	0	**173,435**		123,573	53,628	0	**177,201**		126,036	65,121	0	**191,157**		126,036	37,121	0	**163,157**	
500	0	0	0	**0**	1,925,644	0	0	0	**0**	2,041,832	0	0	0	**0**	2,116,794	0	0	0	**0**	2,038,794
Total	**986,574**	**939,070**	**0**	**1,925,644**		**1,008,313**	**1,033,519**	**0**	**2,041,832**		**929,648**	**1,187,146**	**0**	**2,116,794**		**928,246**	**1,110,548**	**0**	**2,038,794**	
Transfers		**5,015,033**		**5,015,033**			**3,544,985**		**3,544,985**			**2,223,401**		**2,223,401**			**2,078,744**		**2,078,744**	
Advances	0	**1,660,550**		**1,660,550**		0	**854,380**		**854,380**			**2,921,431**		**2,921,431**			**2,721,431**		**2,721,431**	
Contingency		0		**0**			0		**0**			38,598		**38,598**			40,000		**40,000**	
tot gen fund	**6,574,281**	**9,501,862**	**0**	**16,076,143**		**6,622,527**	**7,295,301**	**0**	**13,917,828**		**7,276,668**	**8,465,933**	**0**	**15,742,601**		**7,275,266**	**8,046,079**	**0**	**15,321,345**	**421,256**

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION	For 2017 Actual	For 2018 Actual	Adjusted Budget Year 2019	Estimate for Budget 2020
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	15,698	16,317	-	-
From Parking Fund	29,711	29,241	30,120	30,120
From Oxford Natural Gas Fund	-	-	-	-
From Water Fund	42,095	34,004	39,343	39,343
From Sewer Fund	42,095	34,004	39,343	39,343
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	32,095	24,004	29,343	29,343
Total Transfers In	**161,694**	**137,570**	**138,149**	**138,149**
REVENUES ADVANCES-IN				
Return of Advance from Capital Equipment Fund	16,000	-	-	-
Return of Advance from Capital Improvement Fund	521,550	322,750	265,650	265,650
Return of Advance from Oxford Area Trails	668,000	101,630	2,125,781	2,125,781
Return of Advance from Southpointe TIF Fund	-	200,000	200,000	-
Return of Advance from Employee Benefit Fund	5,000	5,000	5,000	5,000
Return of Advance from Special Assessment Fund	-	-	100,000	100,000
Return of Advance from OVI Task Force Fund	450,000	225,000	225,000	225,000
Total Advances In	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	544,613	582,045	578,085	578,085
To Capital Equipment Fund	290,195	294,398	626,308	577,958
To Capital Improvement Fund	385,000	341,629	514,003	516,051
To Municipal Facilities Fund	3,400,000	1,700,000	-	-
To Oxford Area Trail Fund	-	227,000	-	-
To Aquatic Center Debt Service Fund	-	-	95,605	308,500
To Park Debt Service Fund	307,075	311,763	311,250	-
To Storm Water Fund	40,000	40,000	40,000	40,000
To Special Assessment Fund	30,000	30,000	40,000	40,000
To Fire/EMS Fund	18,150	18,150	18,150	18,150
Total Transfers Out	**5,015,033**	**3,544,985**	**2,223,401**	**2,078,744**
EXPENDITURES ADVANCES-OUT				
To Capital Equipment Fund	16,000	-	-	-
To Capital Improvement Fund	521,550	322,750	265,650	265,650
To Oxford Area Trails Fund	668,000	101,630	2,125,781	2,125,781
To Southpointe TIF Fund	-	200,000	200,000	-
To Employee Benefit Fund	5,000	5,000	5,000	5,000
To Special Assessment Fund	-	-	100,000	100,000
To OVI Task Force Grant Fund	450,000	225,000	225,000	225,000
Total Advances Out	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager — **Finance** (Originating Department)

Council Meeting Of: 6/4 & 6/18

Account Code No. _____ — **Joe Newlin** (Prepared By)

Budgeted Amount: _____ — **5/28/19** (Date Prepared)

Agenda Title: Year 2020 Tax Budget submitted to the County

Recommendation: Approve

Discussion:

This is the annual Tax Budget to be submitted for the coming year to the Butler County Tax Commission, in accordance with requirements stipulated by Ohio Revised Code. Approval by the legislative body is required by July 15th and it is due to the County by July 20th.

The tax budget required for the County is essentially a preliminary budget estimate for next year. Beginning in August we will undertake our normal detailed line-item budget analysis and preparation. We will spend approximately 3 months of intensive preparation on our detailed budget, and the final approved budget will then be submitted to the County Budget Commission to replace this preliminary estimate.

This tax budget provides our first glimpse at 2020's General Fund budget. We have prepared this budget with an approximately 0% change from the 2019 amended Budget except for a few items. It was prepared as follows:

General Fund Budget Analysis

	2019 Estimate	2020 Budget	Delta
Total Revenue	15,646,045.00	15,321,345.00	(324,700.00)
Property Tax	1,180,000.00	1,083,300.00	(96,700.00)
Northridge III Subdivision Cash Bond	28,000.00	-	(28,000.00)
Return of Advance from Southpointe TIF Fund	200,000.00	-	(200,000.00)
Total Revenue Delta			(324,700.00)
Total Expenditures	15,742,601.20	15,321,345.00	(421,256.20)
Northridge III Subdivision Bond Release	28,000.00	-	(28,000.00)
Law Department Setlement	232,805.00	182,805.00	(50,000.00)
Transfer to Park Debt Service	311,250.00	-	(311,250.00)
Transfer to Aquatic Center Debt Service	95,605.49	308,500.00	212,894.51

Transfer to Capital Equipment Fund	626,308.00	577,958.00	(48,350.00)
Transfer to Capital Improvement Fund	514,003.00	516,050.56	2,047.56
Advance to Southpointe TIF Fund	200,000.00	-	(200,000.00)
Contingency	38,598.27	40,000.00	1,401.73
Total Expenditure Delta			(421,256.20)

All other revenues and expenditures remained constant.

See exhibit "A" for all other Funds changes.

Please keep in mind this is just a preliminary estimate.

Ohio Revised Code requires one public hearing be held, advertised at least 10 days in advance. We have advertised the public hearing for the Council meeting of June 18th.

Approved By: **Initial** **Date**

Department Head: 5/28/19

City Manager: ACM CAK | 5.31.19

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE TAX BUDGET FOR THE YEAR 2020 AND DIRECTING THAT THE SAME BE TRANSMITTED TO THE BUTLER COUNTY AUDITOR.

WHEREAS, the annual Tax Budget for the coming year shall be submitted to the Butler County Auditor pursuant to the Ohio Revised Code Section 5705.30; and

WHEREAS, approval by the legislative body of each political subdivision is required by July 15th of each year and it is due to the county by July 20th of each year.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The year 2020 tax budget, attached hereto as Exhibit "A" for the City of Oxford is hereby adopted and the Finance Director is directed to transmit a copy of said budget to the Butler County Auditor.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

City or
Village of **Oxford**

Butler County, Ohio

(Date) **June 18**, **2019**
Year

This Budget must be adopted by the Council or other legislative body on or before July 15th, and two copies must be submitted to the County Auditor on or before July 20th. **FAILURE TO COMPLY WITH SEC. 5705.30 R.C. SHALL RESULT IN LOSS OF LOCAL GOVERNMENT FUND ALLOCATION.**

To the auditor of said County:

The following Budget year beginning January 1, 2020, has been adopted by Council and is herewith submitted for the consideration of the County Budget Commission.

Signed

Title Finance Director

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's estimate of Tax Rate to be Levied: **Inside 10 Mill Limit Budget Year**	County Auditor's estimate of Tax Rate to be Levied: **Outside 10 Mill Limit Budget Year**
	Column 1	Column 2	Column 3	Column 4	Column 5
GOVERNMENT FUNDS					
GENERAL FUND	1,180,000				
SPECIAL REVENUE FUNDS	1,378,128				
DEBT SERVICE FUNDS					
CAPITAL PROJECTS FUNDS					
PROPRIETARY FUNDS					
FIDUCIARY FUNDS					
AGENCY FUNDS					
TOTAL OF ALL FUNDS	**2,558,128**	**0**	**0**	**0**	**0**

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be Levied	Tax Year County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column 3)
GENERAL FUND:		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Current Expense Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		
SPECIAL LEVY FUNDS:		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
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Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
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Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		
Fund Levy authorized by voters on / / , not to exceed years. Authorized under Sect. , R.C.		

FUND NAME: GENERAL FUND

EXHIBIT I - A

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
REVENUES				
Local Taxes				
General Property Tax - Real Estate	1,010,032.00	1,077,688.00	1,180,000.00	1,083,300.00
10% Rollback & Homestead	89,027.00	94,204.00	96,700.00	96,700.00
Tangible Personal Property Tax	-	-	-	-
Municipal Income Tax	8,783,372.00	9,058,621.00	8,850,000.00	8,850,000.00
Other Local Taxes	261,642.00	271,952.00	265,000.00	265,000.00
Total Local Taxes	10,144,073.00	10,502,465.00	10,391,700.00	10,295,000.00
Intergovernmental Revenues				
State Shared Taxes and Permits	5,892.00	-	-	-
Local Government	322,716.00	337,176.00	328,000.00	328,000.00
Estate Tax	-	-	-	-
Cigarette Tax	992.00	848.00	800.00	800.00
License Tax	-	-	-	-
Liquor and Beer Permits	36,700.00	38,209.00	38,000.00	38,000.00
Gasoline Tax	-	-	-	-
Library and Local Government Support Fund	-	-	-	-
Property Tax Allocation	-	-	-	-
Other State Shared Taxes and Permits	-	-	-	-
Total State Shared Taxes and Permits	366,300.00	376,233.00	366,800.00	366,800.00
Federal Grants or Aid	-	19,192.00	-	-
State Grants or Aid	27,075.00	11,949.00	18,543.00	18,543.00
Other Grants or Aid	83,693.00	97,545.00	110,534.00	110,534.00
Total Intergovernmental Revenues	477,068.00	504,919.00	495,877.00	495,877.00
Special Assessments	-	-	-	-
Charges for Services	486,265.00	458,705.00	587,460.00	587,460.00
Fines, Licenses, and Permits	829,439.00	739,742.00	751,300.00	723,300.00
Miscellaneous	368,387.00	417,251.00	360,128.00	360,128.00
Other Financing Sources:				
Proceeds from Sale of Debt	-	-	-	-
Transfers	161,694.00	137,570.00	138,149.00	138,149.00
Advances	1,660,550.00	854,380.00	2,921,431.00	2,721,431.00
Other Sources				
TOTAL REVENUES	14,127,476.00	13,615,032.00	15,646,045.00	15,321,345.00

FUND NAME: GENERAL FUND

EXHIBIT I - B

FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
EXPENDITURES				
Security of Persons and Property				
Personal Services	4,002,959.00	4,023,197.00	4,563,463.00	4,563,463.00
Travel Transportation	-	-	-	-
Contractual Services	821,238.00	865,246.00	980,519.61	980,519.61
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Security of Persons and Property	4,824,197.00	4,888,443.00	5,543,982.61	5,543,982.61
Public Health Services				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	127,344.00	127,993.00	132,064.00	132,064.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Public Health Services	127,344.00	127,993.00	132,064.00	132,064.00
Leisure Time Activities				
Personal Services	1,014,371.00	989,912.00	1,151,349.00	1,151,349.00
Travel Transportation	-	-	-	-
Contractual Services	390,387.00	418,415.00	510,034.33	510,034.33
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Leisure Time Activities	1,404,758.00	1,408,327.00	1,661,383.33	1,661,383.33
Community Environment				
Personal Services	570,377.00	601,105.00	632,208.00	632,208.00
Travel Transportation	-	-	-	-
Contractual Services	548,240.00	450,763.00	472,739.00	472,739.00
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Community Environment	1,118,617.00	1,051,868.00	1,104,947.00	1,104,947.00
Basic Utility Services				
Personal Services				
Travel Transportation				
Contractual Services				
Supplies and Materials				
Capital Outlay				
Total Basic Utility Services	-	-	-	-

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION : GOVERNMENTAL - GENERAL

EXHIBIT I - C

DESCRIPTION (1)	For 2017 Actual (2)	For 2018 Actual (3)	Current Year Estimated for 2019 (4)	Budget Year Estimated for 2020 (5)
EXPENDITURES				
Transportation				
Personal Services	-	-	-	-
Travel Transportation	-	-	-	-
Contractual Services	-	-	-	-
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total Transportation	-	-	-	-
General Government				
Personal Services	986,574.00	1,008,313.00	929,648.00	928,246.00
Travel Transportation	-	-	-	-
Contractual Services	939,070.00	1,033,519.00	1,187,145.50	1,110,547.50
Supplies and Materials	-	-	-	-
Capital Outlay	-	-	-	-
Total General Government	1,925,644.00	2,041,832.00	2,116,793.50	2,038,793.50
Debt Service				
Redemption of Principal	-	-	-	-
Interest	-	-	-	-
Other Debt Service	-	-	-	-
Total Debt Service	-	-	-	-
Other Uses of Funds				
Transfers	5,015,033.00	3,544,985.00	2,223,401.49	2,078,743.56
Advances	1,660,550.00	854,380.00	2,921,431.00	2,721,431.00
Contingencies	-	-	38,598.27	40,000.00
Other Uses of Funds				
Total Other Uses of Funds	6,675,583.00	4,399,365.00	5,183,430.76	4,840,174.56
TOTAL EXPENDITURES	16,076,143.00	13,917,828.00	15,742,601.20	15,321,345.00
Revenues over/(under) Expenditures	(1,948,667.00)	(302,796.00)	(96,556.20)	-
Beginning Cash Balance	8,075,401.00	6,126,734.00	5,823,938.00	5,727,381.75
Ending Cash Fund Balance	6,126,734.00	5,823,938.00	5,727,381.80	5,727,381.75
Rounding	0.18	(0.05)	(0.05)	
Outstanding Advances to be repaid	-	-	-	-
Estimated Encumbrances (outstanding at year end)	85,228.00	61,049.44	-	-
Estimated Ending Unencumbered Fund Balance	6,041,506.18	5,762,888.51	5,727,381.75	5,727,381.75

EXHIBIT II -A

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
GOVERNMENTAL:							
SPECIAL SERVICE:							
Street	565,790.28	963,340.00	1,529,130.28	754,193.00	209,147.00	963,340.00	565,790.28
State Highway Improvement	29,104.90	22,650.00	51,754.90		20,200.00	20,200.00	31,554.90
Community Development Block Grant	150,000.00	221,000.00	371,000.00		221,000.00	221,000.00	150,000.00
Community Development Block Loan	425,625.36	49,543.00	475,168.36		160,000.00	160,000.00	315,168.36
Parking Meter	646,763.38	672,500.00	1,319,263.38	438,119.00	316,880.00	754,999.00	564,264.38
Life Squad	15,675.61	160.00	15,835.61			0.00	15,835.61
Affordable Housing Trust	5,805.24	61.00	5,866.24			0.00	5,866.24
Law Enforcement Trust	17,796.68	12,029.00	29,825.68		7,000.00	7,000.00	22,825.68
Enforcement & Education	137,376.50	2,174.00	139,550.50		12,800.00	12,800.00	126,750.50
FEMA	0.00		0.00			0.00	0.00
Fire/EMS	1,969,700.04	2,209,515.00	4,179,215.04	1,779,668.00	918,566.00	2,698,234.00	1,480,981.04
OVI Task Force	(221,466.85)	449,695.00	228,228.15	56,975.00	392,720.00	449,695.00	(221,466.85)
South Pointe TIF District 1	118,287.90	287,979.80	406,267.70		267,439.08	267,439.08	138,828.62
South Pointe TIF District 2	3,005.51	7,317.12	10,322.63		6,795.21	6,795.21	3,527.42
South Pointe TIF District 3	4,510.21	10,980.40	15,490.61		10,197.20	10,197.20	5,293.41
South Pointe TIF District 4	4,499.55	10,954.46	15,454.01		10,173.11	10,173.11	5,280.90
South Pointe TIF District 5	4,477.65	10,896.28	15,373.93		10,120.40	10,120.40	5,253.53
OAT Property Tax Fund	0.00	1,050,000.00	1,050,000.00		1,050,000.00	1,050,000.00	0.00
Fire Loss Claims	0.00		0.00			0.00	0.00
TOTAL SPECIAL REVENUE FUNDS	3,876,951.96	5,980,795.06	9,857,747.02	3,028,955.00	3,613,038.00	6,641,993.00	3,215,754.02

EXHIBIT II - B

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
DEBT SERVICE FUNDS							
Aquatic Center Debt Service Fund	3,445.52	311,250.00	314,695.52		311,250.00	311,250.00	3,445.52
Southpointe TIF Debt Service	0.00	304,725.00	304,725.00		304,725.00	304,725.00	0.00
1999 Parks Imp.Bond Debt Service Fund	0.50		0.50			0.00	0.50
TOTAL DEBIT SERVICE FUNDS	3,446.02	615,975.00	619,420.52	0.00	615,975.00	615,975.00	3,445.52
CAPITAL PROJECT FUNDS							
Capital Equipment	711,280.24	626,308.00	1,337,588.24		626,308.00	626,308.00	711,280.24
Capital Improvement	702,900.97	1,280,303.00	1,983,203.97		1,391,150.00	1,391,150.00	592,053.97
Parking Lot Improvement	107,637.95	40,000.00	147,637.95		40,000.00	40,000.00	107,637.95
Municipal Facilities Capital Improvement	145.17	0.00	145.17		0.00	0.00	145.17
Oxford Area Trails Capital Improvement Fund	(1,083,270.37)	3,175,781.00	2,092,510.63		2,125,781.00	2,125,781.00	(33,270.37)
Aquatic Center Capital Improvement Fund	(0.00)	0.00	(0.00)		0.00	0.00	(0.00)
Southpointe Roadway TIF Capital Improvement Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL PROJECTS	438,693.96	5,122,392.00	5,561,085.96		4,183,239.00	4,183,239.00	1,377,846.96
Special Assessment	6,266.69	193,733.31	200,000.00		200,000.00	200,000.00	0.00
TOTAL SPECIAL ASSESSMENT	6,266.69	193,733.31	200,000.00	0.00	200,000.00	200,000.00	0.00

EXHIBIT II - C

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
PROPRIETARY:							
ENTERPRISE FUNDS							
Water Capital Equipment	186,314.49	131,850.00	318,164.49		131,850.00	131,850.00	186,314.49
Water Operating	3,149,552.37	2,728,233.00	5,877,785.37	1,397,741.00	1,330,492.00	2,728,233.00	3,149,552.37
Water Improvement	1,853,156.10	844,651.00	2,697,807.10		1,250,000.00	1,250,000.00	1,447,807.10
Water Capacity Benefit Fund NE	495,457.84	4,771.00	500,228.84		18,375.00	18,375.00	481,853.84
Water Capacity Benefit Fund NW	157,168.61	1,796.00	158,964.61		18,375.00	18,375.00	140,589.61
Water Capacity Benefit Fund SE	313,305.15	3,492.00	316,797.15		18,375.00	18,375.00	298,422.15
Water Capacity Benefit Fund SW	179,516.85	1,562.00	181,078.85		18,375.00	18,375.00	162,703.85
Sewer Capital Equipment	154,505.03	233,102.00	387,607.03		315,850.00	315,850.00	71,757.03
Sewer Operating	1,597,759.18	2,988,160.00	4,585,919.18	1,643,044.00	1,345,116.00	2,988,160.00	1,597,759.18
Sewer Improvement	1,217,413.83	251,949.00	1,469,362.83		570,000.00	570,000.00	899,362.83
Sewer Capacity Benefit Fund NE	416,833.38	3,931.00	420,764.38			0.00	420,764.38
Sewer Capacity Benefit Fund NW	153,316.01	1,562.00	154,878.01			0.00	154,878.01
Sewer Capacity Benefit Fund SE	433,938.62	4,568.00	438,506.62			0.00	438,506.62
Sewer Capacity Benefit Fund SW	128,298.24	829.00	129,127.24			0.00	129,127.24
Refuse	1,921,055.34	1,572,177.00	3,493,232.34	212,039.00	1,465,138.00	1,677,177.00	1,816,055.34
Stormwater Utility	69,487.85	40,782.00	110,269.85		40,000.00	40,000.00	70,269.85
Landfill Post-Closure	1,176,203.81	17,000.00	1,193,203.81		1,200.00	1,200.00	1,192,003.81
TOTAL ENTERPRISE FUNDS	13,603,282.70	8,830,415.00	22,433,697.70	3,252,824.00	6,523,146.00	9,775,970.00	12,657,727.70

EXHIBIT II - D

FUND List All Funds Individually Unless Reported on Exhibit I or II	Estimated Unencumbered Fund Balance 1/1/2020	Budget Year Estimated Receipt	Total Available For Expenditures	Personal Services	Other	Total	Estimated Unencumbered Fund Balance 12/31/2020
INTERNAL SERVICE FUNDS							
Internal Service Fund	57,248.63	264,114.00	321,362.63		261,709.00	261,709.00	59,653.63
Employee Benefits Fund	282,875.88	2,190,764.00	2,473,639.88		2,370,792.00	2,370,792.00	102,847.88
TOTAL INTERNAL SERVICE FUNDS	340,124.51	2,454,878.00	2,795,002.51	0.00	2,632,501.00	2,632,501.00	162,501.51
FIDUCIARY:							
TRUST AND AGENCY FUNDS							
Board of Building Standards Fund	0.00	2,850.00	2,850.00		2,850.00	2,850.00	0.00
Hotel Tax Agency Fund	0.00	245,000.00	245,000.00		245,000.00	245,000.00	0.00
TOTAL TRUST AND AGENCY FUNDS	0.00	247,850.00	247,850.00	0.00	247,850.00	247,850.00	0.00
TOTAL FOR MEMORANDUM ONLY	**18,268,765.84**	**23,446,038.37**	**41,714,803.71**	**6,281,779.00**	**18,015,749.00**	**24,297,528.00**	**17,417,275.71**

EXHIBIT III

PURPOSE OF BONDS AND NOTES	Authority for Levy Outside 10 Mill Limit*	Date of Issue	Date Due	Ordinance or Resolution	Serial or Term	Rate of Interest	Amount of Bonds and Notes Outstanding at Beginning of Budgeted Year 1/1/2020	BUDGET YEAR: Amount Required for Principal and Interest 1/1/2020 to 12/31/2020	BUDGET YEAR: Amount Receivable from Other Sources to Meet Debt Payments 1/1/2020 to 12/31/2020
Payable from Bond Retirement Funds:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
INSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Aquatic Center BAN Refunding Bonds	N/A	4/11/2019	12/1/2042	Ordinance	Serial/Term	2.50 - 4.00%	4,615,000.00	308,500.00	0.00
Southpointe TIF Road Project Bonds	N/A	4/11/2019	12/1/2028	Ordinance	Serial	2.50 - 4.00%	3,710,000.00		304,725.00
TOTAL							8,325,000.00	308,500.00	304,725.00
OUTSIDE 10 MILL LIMIT:	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
TOTAL									

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
REVENUES PG 1 OF 1

DESCRIPTION	For 2017 Actual	For 2018 Actual	Adjusted Budget Year 2019	Estimate for Budget 2020	Explanation for Changes from prior year: % increase over prior year budget	
REVENUES						
Local Taxes						
General Property Tax - Real Estate	1,010,032	1,077,688	1,180,000	1,083,300	-8.19%	
10% Rollback & Homestead, Trailor	89,027	94,204	96,700	96,700	0.00%	
Tangible Personal Property Tax					0.00%	
Municipal Income Tax	8,783,372	9,058,621	8,850,000	8,850,000	0.00%	
Other Local Taxes (Hotel tax)	261,642	271,952	265,000	265,000	0.00%	
Total Local Taxes	10,144,073	10,502,465	10,391,700	10,295,000	-0.93%	(96,700)
Intergovernmental Revenues						
State Shared Taxes and Permits	5,892				100.00%	
Local Government	322,716	337,176	328,000	328,000	0.00%	
Estate Tax					0.00%	
Cigarette Tax	992	848	800	800	0.00%	
License Tax						
Liquor and Beer Permits	36,700	38,209	38,000	38,000	0.00%	
Gasoline Tax						
Library and Local Government Support Fund						
Property Tax Allocation						
Other State Shared Taxes and Permits						
Total State Shared Taxes and Permits	366,300	376,233	366,800	366,800	0.00%	0
Federal Grants or Aid		19,192			0.00%	
State Grants or Aid	27,075	11,949	18,543	18,543	0.00%	
Other Grants or Aid	83,693	97,545	110,534	110,534	0.00%	
Total Intergovernmental Revenues	110,768	128,686	129,077	129,077	0.00%	0
Special Assessments						
Charges for Services	486,265	458,705	587,460	587,460	0.00%	0
Fines, Licenses, and Permits	829,439	739,742	751,300	723,300	-3.73%	(28,000)
Miscellaneous	368,387	417,251	360,128	360,128	0.00%	0
Other Financing Sources:						
Proceeds from Sale of Debt						
Transfers	**161,694**	**137,570**	**138,149**	**138,149**	0.00%	0
Advances	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**	-6.85%	(200,000)
Other Sources						
TOTAL REVENUE	**14,127,476**	**13,615,032**	**15,646,045**	**15,321,345**	-2.08%	(324,700)
			5,543,983	5,543,983	Security of Persons & Property	
			132,064	132,064	Public Health & Welfare	
			1,661,383	1,661,383	Leisure Time Activities	
			1,104,947	1,104,947	Community Environment	
			2,116,794	2,038,794	General Government	
			2,223,401	2,078,744	Transfers	
			2,921,431	2,721,431	Advances	
			38,598	40,000	Contingency	
TOTAL EXPENSES			15,742,601	15,321,345		
NET GAIN/(LOSS)			(96,556)	0		

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL

EXPENDITURES

revision to the % increase

Increase over PRIOR YR: 0.00% 0.000

	2017 Actual					2018 Actual					2019 Estimate					2020 Tax Budget				
Dept	Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total		Personal Services	Operating	Capital Outlay	total	
Security of Persons & Property																				
110	3,968,321	696,733	0	**4,665,054**		3,990,536	733,741	0	**4,724,277**		4,521,862	844,720	0	**5,366,582**		4,521,862	844,720	0	**5,366,582**	
120	34,638	36,940	0	**71,578**		32,661	43,172	0	**75,833**		41,601	43,750	0	**85,351**		41,601	43,750	0	**85,351**	
130	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
140	0	0	0	**0**		0	0	0	**0**		0	0	0	**0**		0	0	0	**0**	
170	0	87,565	0	**87,565**	4,824,197	0	88,333	0	**88,333**	4,888,443	0	92,050	0	**92,050**	5,543,983	0	92,050	0	**92,050**	5,543,983
Total	**4,002,959**	**821,238**	**0**	**4,824,197**		**4,023,197**	**865,246**	**0**	**4,888,443**		**4,563,463**	**980,520**	**0**	**5,543,983**		**4,563,463**	**980,520**	**0**	**5,543,983**	
Public Health & Welfare																				
210	0	10,804	0	**10,804**		0	9,931	0	**9,931**		0	15,000	0	**15,000**		0	15,000	0	**15,000**	
220	0	6,576	0	**6,576**		0	6,598	0	**6,598**		0	6,600	0	**6,600**		0	6,600	0	**6,600**	
221	0	109,964	0	**109,964**	127,344	0	111,464	0	**111,464**	127,993	0	110,464	0	**110,464**	132,064	0	110,464	0	**110,464**	132,064
Total	**0**	**127,344**	**0**	**127,344**		**0**	**127,993**	**0**	**127,993**		**0**	**132,064**	**0**	**132,064**		**0**	**132,064**	**0**	**132,064**	
Leisure Time Activities																				
290	6,500	16,683	0	**23,183**		7,357	16,424	0	**23,781**		11,770	25,924	0	**37,694**		11,770	25,924	0	**37,694**	
610	61,423	47,720	0	**109,143**		43,457	48,063	0	**91,520**		136,050	69,437	0	**205,487**		136,050	69,437	0	**205,487**	
620	649,578	215,445	0	**865,023**		653,151	239,976	0	**893,127**		708,313	271,461	0	**979,774**		708,313	271,461	0	**979,774**	
630	296,870	110,539	0	**407,409**		285,947	113,952	0	**399,899**		295,216	143,211	0	**438,427**		295,216	143,211	0	**438,427**	
680	0	0	0	**0**	1,404,758	0	0	0	**0**	1,408,327	0	0	0	**0**	1,661,383	0	0	0	**0**	1,661,383
Total	**1,014,371**	**390,387**	**0**	**1,404,758**		**989,912**	**418,415**	**0**	**1,408,327**		**1,151,349**	**510,034**	**0**	**1,661,383**		**1,151,349**	**510,034**	**0**	**1,661,383**	
Community Environment																				
310	375,503	25,643	0	**401,146**		393,513	28,046	0	**421,559**		396,001	41,055	0	**437,056**		396,001	41,055	0	**437,056**	
320	74,236	478,392	0	**552,628**		88,458	377,269	0	**465,727**		112,576	382,653	0	**495,229**		112,576	382,653	0	**495,229**	
335	0	10,000	0	**10,000**		0	8,000	0	**8,000**		0	8,000	0	**8,000**		0	8,000	0	**8,000**	
345	0	31,574	0	**31,574**		0	29,152	0	**29,152**		0	33,869	0	**33,869**		0	33,869	0	**33,869**	
360	120,638	2,631	0	**123,269**	1,118,617	119,134	8,296	0	**127,430**	1,051,868	123,631	7,162	0	**130,793**	1,104,947	123,631	7,162	0	**130,793**	1,104,947
Total	**570,377**	**548,240**	**0**	**1,118,617**		**601,105**	**450,763**	**0**	**1,051,868**		**632,208**	**472,739**	**0**	**1,104,947**		**632,208**	**472,739**	**0**	**1,104,947**	
General Government																				
408	0	100,977	0	**100,977**		0	109,306	0	**109,306**		0	123,207	0	**123,207**		0	123,207	0	**123,207**	
410	217,929	27,179	0	**245,108**		236,261	8,377	0	**244,638**		227,055	9,732	0	**236,787**		227,055	9,732	0	**236,787**	
420	170,949	98,012	0	**268,961**		171,560	103,529	0	**275,089**		175,182	117,832	0	**293,014**		175,182	117,832	0	**293,014**	
421	0	369,357	0	**369,357**		0	395,487	0	**395,487**		0	355,145	0	**355,145**		0	355,145	0	**355,145**	
430	117,145	92,627	0	**209,772**		116,957	182,957	0	**299,914**		1,402	231,403	0	**232,805**		0	182,805	0	**182,805**	
450	90,397	39,193	0	**129,590**		89,950	35,551	0	**125,501**		92,552	36,504	0	**129,056**		92,552	36,504	0	**129,056**	
465	82,754	11,429	0	**94,183**		83,412	9,851	0	**93,263**		85,806	13,350	0	**99,156**		85,806	13,350	0	**99,156**	
470	21,658	18,659	0	**40,317**		23,333	7,551	0	**30,884**		23,413	10,379	0	**33,792**		23,413	10,379	0	**33,792**	
480	66,073	73,684	0	**139,757**		63,842	84,481	0	**148,323**		96,508	133,553	0	**230,061**		96,508	133,553	0	**230,061**	
481	98,507	23,732	0	**122,239**		99,425	23,987	0	**123,412**		101,694	33,834	0	**135,528**		101,694	33,834	0	**135,528**	
483	0	31,948	0	**31,948**		0	18,814	0	**18,814**		0	57,086	0	**57,086**		0	57,086	0	**57,086**	
490	121,162	52,273	0	**173,435**		123,573	53,628	0	**177,201**		126,036	65,121	0	**191,157**		126,036	37,121	0	**163,157**	
500	0	0	0	**0**	1,925,644	0	0	0	**0**	2,041,832	0	0	0	**0**	2,116,794	0	0	0	**0**	2,038,794
Total	**986,574**	**939,070**	**0**	**1,925,644**		**1,008,313**	**1,033,519**	**0**	**2,041,832**		**929,648**	**1,187,146**	**0**	**2,116,794**		**928,246**	**1,110,548**	**0**	**2,038,794**	
Transfers		**5,015,033**		**5,015,033**			**3,544,985**		**3,544,985**			**2,223,401**		**2,223,401**			**2,078,744**		**2,078,744**	
Advances	0	**1,660,550**		**1,660,550**		0	**854,380**		**854,380**			**2,921,431**		**2,921,431**			**2,721,431**		**2,721,431**	
Contingency		0		**0**			0		**0**			38,598		**38,598**			40,000		**40,000**	
tot gen fund	**6,574,281**	**9,501,862**	**0**	**16,076,143**		**6,622,527**	**7,295,301**	**0**	**13,917,828**		**7,276,668**	**8,465,933**	**0**	**15,742,601**		**7,275,266**	**8,046,079**	**0**	**15,321,345**	**421,256**

FUND NAME: GENERAL FUND
FUND TYPE/CLASSIFICATION: GOVERNMENTAL - GENERAL
TRANSFERS/ADVANCES PG 1 OF 1

DESCRIPTION	For 2017 Actual	For 2018 Actual	Adjusted Budget Year 2019	Estimate for Budget 2020
REVENUES TRANSFERS-IN				
From Hotel Tax Fund	15,698	16,317	-	-
From Parking Fund	29,711	29,241	30,120	30,120
From Oxford Natural Gas Fund	-	-	-	-
From Water Fund	42,095	34,004	39,343	39,343
From Sewer Fund	42,095	34,004	39,343	39,343
From Capital Improvement Fund	-	-	-	-
From FEMA Fund	-	-	-	-
From Storm Water Fund	-	-	-	-
From Refuse Fund	32,095	24,004	29,343	29,343
Total Transfers In	**161,694**	**137,570**	**138,149**	**138,149**
REVENUES ADVANCES-IN				
Return of Advance from Capital Equipment Fund	16,000	-	-	-
Return of Advance from Capital Improvement Fund	521,550	322,750	265,650	265,650
Return of Advance from Oxford Area Trails	668,000	101,630	2,125,781	2,125,781
Return of Advance from Southpointe TIF Fund	-	200,000	200,000	-
Return of Advance from Employee Benefit Fund	5,000	5,000	5,000	5,000
Return of Advance from Special Assessment Fund	-	-	100,000	100,000
Return of Advance from OVI Task Force Fund	450,000	225,000	225,000	225,000
Total Advances In	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**
EXPENDITURES TRANSFERS-OUT				
To FEMA Fund	-	-	-	-
To Street Fund	544,613	582,045	578,085	578,085
To Capital Equipment Fund	290,195	294,398	626,308	577,958
To Capital Improvement Fund	385,000	341,629	514,003	516,051
To Municipal Facilities Fund	3,400,000	1,700,000	-	-
To Oxford Area Trail Fund	-	227,000	-	-
To Aquatic Center Debt Service Fund	-	-	95,605	308,500
To Park Debt Service Fund	307,075	311,763	311,250	-
To Storm Water Fund	40,000	40,000	40,000	40,000
To Special Assessment Fund	30,000	30,000	40,000	40,000
To Fire/EMS Fund	18,150	18,150	18,150	18,150
Total Transfers Out	**5,015,033**	**3,544,985**	**2,223,401**	**2,078,744**
EXPENDITURES ADVANCES-OUT				
To Capital Equipment Fund	16,000	-	-	-
To Capital Improvement Fund	521,550	322,750	265,650	265,650
To Oxford Area Trails Fund	668,000	101,630	2,125,781	2,125,781
To Southpointe TIF Fund	-	200,000	200,000	-
To Employee Benefit Fund	5,000	5,000	5,000	5,000
To Special Assessment Fund	-	-	100,000	100,000
To OVI Task Force Grant Fund	450,000	225,000	225,000	225,000
Total Advances Out	**1,660,550**	**854,380**	**2,921,431**	**2,721,431**

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 18, 2019

Account Code No. #:

Sam Perry
Prepared By:

Budgeted Amount:N/A

June 7, 2019
Date Prepared:

PC-2018-05 & 06, Tree Preservation and Protection Ordinance Revisions, new Chapter in Zoning Code

Recommendation: Denial

On March 19, 2019, City Council reviewed a proposed Tree Preservation Ordinance that was recommended by the Environmental Commission and the Planning Commission. The Planning Commission held the hearing in April 2018 followed by several months of work by the Environmental Commission.

Since the March 19th City Council meeting the item has remained tabled pending revisions that respond to concerns about the feasibility of implementing the ordinance.

There has been significant progress between the Community Development Director and the Environmental Commission that will result in a revised ordinance. In order to be able to re-start the process through the Planning Commission, the April 2018 recommendations from the Planning Commission need to be denied. This means that the City Council will not review the revisions until after a hearing has been held at Planning Commission. City Council also has the choice of reviewing the revisions and passing legislation without Planning Commission review. However, staff believes that the changes are significant enough that the process should re-start.

Approved By:

Department Head:
City Manager: DRE / 6/13/19

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: March 19, 2019

Doug Elliott
Account Code No. #: N/A **Prepared By**

Budgeted Amount: N/A

March 14, 2019
Date Prepared

Agenda Title: An Ordinance Adopting Oxford Codified Ordinance Chapter 1111 Entitled Tree Preservation And Protection.

Recommendation: Review and consider the proposed Ordinance.

Discussion:
Included with this report is the amended and proposed Tree Preservation and Protection Ordinance. The original ordinance proposed by the Environmental Commission and reviewed by the Planning Commission in April of 2018 proposed language in the Planned Development Chapter 1145 and in the Design and Construction Standards in Section 1101.4 of the Subdivision Regulations Chapter 1101. In order to make the proposed regulations easy to find and understand the Environmental Commission was tasked with proposing a separate Chapter 1111. As written, the proposed ordinance applies to any privately owned parcel of land of 2 acres or more. This includes developed as well as undeveloped land. There are presently 108 privately owned parcels of land of 2 acres or more within the City of Oxford. However, the ordinance includes contiguous parcels of less than 2 acres owned by the same person. For example, Habitat for Humanity owns several parcels off of Hester Road and they would be required to comply with the proposed ordinance. The ordinance requires that before any protected tree or landmark tree is removed a tree survey and tree replacement plan must be approved either by the Community Development Director in the case of individual lots of 2 or more acres or by the Planning Commission for development projects. Developers must also submit a tree replacement plan. All trees to be removed must be marked. This will add to the cost of any new housing development in the City of Oxford including affordable housing for example, it is estimated that a tree survey for an acre of land with approximately 40 trees will cost $2,500. The penalty for not complying is a minor misdemeanor for the first offense and a misdemeanor of the fourth degree for any subsequent offense. The Tree Authority as written in this ordinance is the Environmental Commission.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	3/16/19

ORDINANCE NO.

AN ORDINANCE ADOPTING OXFORD CODIFIED ORDINANCE CHAPTER 1111 ENTITLED TREE PRESERVATION AND PROTECTION.

WHEREAS, Council hereby finds that the original language for Tree Preservation and Protection was proposed by the Environmental Commission and reviewed by the Planning Commission in April of 2018; and

WHEREAS, the original proposed language would be included in Oxford Codified Ordinance Chapter 1145 entitled Planned Developments, and in Chapter 1101 entitled Subdivision Regulations; and

WHEREAS, the Environmental Commission was tasked with proposing a separate Chapter 1111 to ensure the proposed regulations were easy to locate and understand within the Zoning Code of the Oxford Codified Ordinances.

WHEREAS, the City Manager recommends the adoption of Oxford Codified Ordinance Chapter 1111 entitled Tree Preservation and Protection as set forth below.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and adopts Oxford Codified Ordinance Chapter 1111 entitled Tree Preservation and Protection as follows:

CHAPTER 1111
Tree Preservation and Protection

Contents

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CROSS REFERENCES

Power to regulate shade trees and shrubbery - see Ohio R.C. 715.20
Assessments for tree planting and maintenance - see Ohio R.C. 727.011

1111.01PURPOSE

The purposes of the tree preservation standards and regulations established in this chapter are to promote clean air quality, to reduce noise, heat and glare, to improve surface drainage and minimize flooding, to provide visual buffers, to beautify and enhance both improved and undeveloped areas, to advance the aesthetic quality of the community, to maintain property values and the quality of life in the city and to promote the public health, safety and welfare through the preservation and replacement of trees. The regulations included in this chapter are intended to prevent and eliminate the ability for partial or complete deforestation of lands with the wanton removal of trees. As a recognized "Tree City USA" community by the national Arbor Day Foundation, the City of Oxford (City) demonstrates adherence to core standards of sound urban forest management, thus promoting a greener, healthier community.

1111.03DEFINITIONS

A. All definitions found in Chapter 935 apply to this Chapter.

B. "Caliper" means for the purpose of this chapter, the caliper of a tree is it's diameter as measured at 4 1/2 feet (54 inches) above the adjacent surface grade, commonly known as Diameter at Breast Height (DBH).

C. "Landmark Tree" means a tree entered in any of the lists maintained by Ohio Department of Natural Resources Champion Tree Program. A tree may also be designated as a Landmark Tree by the Community Development Director if the tree is 75% of the circumference of its species listed in the Ohio Department of Natural Resources Champion Tree Program's Ohio Champion Tree Registry for Native and Non-native Species of the largest trees in Ohio.

D. "New Development/Redevelopment Sites" means the development of property within the city that requires a building permit.

E. "New Development/Redevelopment Tree Species" – a species of tree that is planted as part of a development project under Chapter 1101 Subdivision Regulations or Chapter 1145 Planned Developments.

F. "Protected Tree" means any healthy tree with a Caliper equal to or greater than the "Minimum Protected Caliper" as specified here.

- A certified arborist may be used to determine whether or not a tree is healthy.
- The Minimum Protected Caliper for deciduous hardwoods is six caliper inches;
- For needle bearing evergreens is eight caliper inches; and
- For small trees as defined in the official comprehensive City Tree Plan of Chapter 935.05 is two caliper inches.

G. "Tree Protection Zone" means the area around a tree corresponding to the drip line, or one foot away from each tree's trunk for each inch of the trunk's caliper diameter as measured at DBH as defined above.

1111.05DESIGNATION OF TREE AUTHORITY

The City of Oxford Tree Authority is designated in Chapter 935.

1111.07OPERATION

A. The Community Development Director shall be responsible for implementation of the rules and regulations set forth in this chapter.

B. Requests to vary from requirements set forth in this Chapter, or from portions of the Tree Plan relevant to this Chapter, shall be presented to the Community Development Director or a designee for approval. Denial of such a request may be appealed in writing to the Tree Authority. The Tree Authority will consider the appeal and make recommendations to the Community Development Director. The Community Development Director may accept or reject the recommendations of the Tree Authority and shall provide written notification to the appellant and the Tree Authority of the decision made and the reasons supporting that decision.

1111.09STREET TREES IN NEW DEVELOPMENTS.

Developers shall plant trees in tree lawns in all developments according to the specifications in Chapters 935.06 and 935.07. The Oxford Planning Commission shall require a landscaping plan for all subdivisions, planned developments, and commercial developments.

1111.11TREE PRESERVATION ON PRIVATE PROPERTY

A. Consistent with the expressed purposes of this chapter, all persons shall make reasonable efforts to preserve and retain existing Protected Trees and Landmark Trees in the City of Oxford.

B. If any private lot is 2 or more acres, or a contiguous group of lots owned by substantially the same person or entity is 2 or more acres, then no person shall cut, destroy, cause to be destroyed, move or remove any Protected Tree or Landmark Tree on such lot or group of lots without first obtaining a permit from the Community Development Director.

C. A permit may be granted by the Community Development Director after review of a Tree Survey and a Tree Replacement Plan described in 1111.17.

1. The Community Development Director shall approve, deny, or require changes to the plan.
2. The Community Development Director may obtain input from the Tree Authority.
3. The Community Development Director may approve the removal of a Protected Tree or Landmark Tree without a Tree Survey and Tree Replacement Plan if the tree poses immediate danger to life or property.

D. The owner or owners have 12 months from the date of the permit to complete tree replacement, unless a different time is specified in the Tree Replacement Plan.

E. Any Protected Tree or Landmark Tree removed without a permit must be replanted as described in 1111.27, except that the replacement rate shall be one caliper inch replaced for each caliper inch removed.

1. Removal without prior approval constitutes a violation of this chapter, subject to the penalties described in 1111.99.

F. In any calendar year, removal of one Protected Tree per acre from a lot or lots as described in (B) is allowed without permit. Removal of any Landmark Tree requires a permit.

1111.13TREE APPROVAL FOR DEVELOPMENT PLANS

A. No zoning permit, preliminary or final plan approval, or site development approval pursuant to Chapters 1101 or 1145 shall be granted or recommended without first obtaining tree approval from the Planning Commission. If no trees are to be removed as part of site development, tree approval from the Planning Commission is not needed. Trees that are outside of the development activities on a site and that will not be immediately affected by the site development do not have to be included in the provided items included in 1117.17 below.

B. When a person applies to the Planning Commission for a Preliminary Plan approval pursuant to Chapter 1101.4 or a Preliminary Plan approval pursuant to Chapter 1145.05, such person shall submit the following items for tree approval:

1. A complete tree survey, as described in 1111.17;
2. The proposed development plan shall be overlaid on the tree survey.

C. When a person applies to Planning Commission for Final Subdivision approval pursuant to Chapter 1101.4, or Final Plan approval pursuant to Chapter 1145.05, such person shall submit the following items for tree approval:

1. A complete tree survey, as described in 1111.17;
2. A complete Protected Tree and Landmark Tree removal plan clearly denoting trees to be removed;
3. A complete list of Protected Trees and Landmark Trees and associated calculations;
4. A landscape plan including tree placement and replanting schedule;
5. A description of proposed plans for tree protection and replacement in conformance with 1111.23, and 1111.27;
6. The proposed development plan shall be overlaid on the tree survey plan and the tree removal plan.

D. The Community Development Director shall review all plans and supporting data determining whether the requirements set forth in this chapter are complied with, and based on such determination make one of the following recommendations to the Planning Commission: recommend approval, recommend approval with conditions, or do not recommend approval.

1. The Community Development Director shall solicit comments from the Tree Authority as part of this review process.

E. The Planning Commission shall review all plans and supporting data and the recommendations of the Community Development Director and shall determine whether the purposes as set forth in this chapter are complied with, and based upon such determination take one of the following actions: recommend approval, recommend approval with conditions, or do not recommend approval. Tree approval does not authorize any development activity.

1111.15ACCEPTABLE TREE REMOVAL AREAS

A. Protected Tree removal is permitted within the area used or to be used by a permanent structure within the lot building area without replacement planting.

B. Protected Tree removal is permitted on the entire site for access roads, parking areas, canopies, patios, decks, sidewalks, utility installation, water retention and similar necessary development needs provided replacement trees are installed consistent with the provision of this chapter.

C. Every effort shall be made by the property owner/developer to protect and preserve any Landmark Tree located on the site. If a Landmark Tree cannot be preserved, the owner/developer shall provide replacement trees for any removed Landmark Tree consistent with the provisions in 1111.27, even if the Landmark Tree is within the area described in this section.

1111.17TREE SURVEY AND TREE REPLACEMENT PLAN

A. The tree survey shall be in the form of a to-scale map or a site plan prepared and certified by a registered land surveyor, qualified professional engineer, or an International Society of Arboriculture Certified Arborist and/or American Society of Consulting Arborists' Registered Consulting Arborist. The location of all Protected Trees or Landmark Trees within the area to be modified from its natural state and 25 feet beyond in each direction shall be noted. The tree survey map shall be drawn at the same scale as the development plan, site development plan or preliminary plan. This survey shall also identify all Protected Trees to genus level, as well as any Landmark Tree(s).

B. Areas of stands of trees can be outlined giving numbers, genera, and estimated ranges of DBH caliper and the estimated average DBH caliper of Protected Trees in the stand. Any Landmark Tree must be identified and located individually.

C. At the discretion of the Community Development Director, a recent aerial photograph may relieve the applicant of the requirement of submitting a complete Tree Survey map if number, caliper, and genera of Protected Trees are listed or indicated. Any Landmark Tree must be identified and located individually.

D. A schedule indicating the number, and caliper inches by genus, of Protected Trees to be removed shall be provided. Any Landmark Trees shall be identified individually.

E. A tree replacement plan shall include:

1. A schedule indicating the number, size and species of all replacement trees. A total shall be provided for each species.
2. The proposed location of all replacement trees within the proposed development or redevelopment.
3. A date by which tree replacement is to be completed.

1111.19TREE SURVEY INSPECTION

Following the receipt of the completed tree survey map and supporting data, the Community Development Director, or a designee, shall schedule and conduct an inspection of the proposed development site. The applicant or a designee shall be advised as to the date and time of the inspection and given an opportunity to participate.

1111.21TREE MARKING

Prior to commencement of construction or any tree removal on a site, a uniform colored painted "X" shall be used by the applicant to designate a tree to be removed, consistent with the approved plan. Red paint shall be used to designate the trees to be removed.

1111.23TREE PROTECTION DURING CONSTRUCTION ACTIVITIES

A. The cleaning of equipment, storage of materials or dirt, disposal of waste material such as paint, oil solvents or other harmful substances, or any other such act which may be harmful to the continued vitality of the tree(s) within the tree protection zone shall be prohibited.

B. Prior to commencement of any grading, construction or tree removal, a tree protection zone will be established for all Protected Trees or Landmark Trees located within 25 feet of, or that has its drip line within any area of proposed grading, construction or tree removal. Trees marked for removal are exempt from this requirement.

C. New development/Redevelopment tree protection zones shall be consistent with those described for Street and Public Trees in 935.11(b). Tree protection shall be maintained during the entire construction period.

D. Changes in the normal drainage patterns shall be avoided and appropriate protection shall be provided for trees if a grade change is necessary in the surrounding area.

E. Vehicular, pedestrian and other traffic patterns should be kept away from trees to avoid soil compaction.

F. The size of the tree protection zone may be adjusted at the discretion of the Community Development Director and so noted on the tree approval.

G. Practices for the proper protection of trees on construction sites shall be in accordance with guidelines established by the Tree Authority.

H. Protected Trees or Landmark Trees to remain that are located within 25 feet of or that have a drip line within any proposed grading or construction area shall be watered with the equivalent of 1 inch of rain per week. Rain gage or NOAA local weather information may be used to verify actual rainfall and offset amount of watering required.

1111.25TREE DAMAGE

Any remaining Protected Tree or Landmark Tree, damaged during construction, or damaged as a result of such construction, shall be repaired according to the most current version of ANSI Standard A300. If a tree is removed due to damage beyond repair during construction, replanting will be required pursuant to 1111.27, except that the replacement rate shall be one caliper inch replaced for each caliper inch removed.

1111.27TREE REPLANTING

A. With respect to developments subject to the provisions of this chapter, prior to the issuance of a Certificate of Code Compliance, supplemental and replacement trees shall be planted consistent with the requirements of the approval.

B. Replanted trees shall have calipers of two (2) inches taken at the appropriate height above ground level (based upon their species), as outlined in the current edition of "American Standard for Nursery Stock" (ANSI Z60.1), with an appropriate height of branching for the tree's species.

C. It is desirable that the replanting of trees be compatible with the sites. Ideally, the species chosen for replanting shall be similar to those trees removed.

1. Tree species may be selected from those listed in the City Tree Plan, listed as the Ohio Department of Natural Resources (ODNR), Division of Forestry's "Common Ohio Trees", and/or listed in the ODNR Ohio Champion Tree Registry for Native Species. Other species may be planted consistent with the approved final tree replacement plan;
2. Distribution of species should be as recommended in the City Tree Plan.

D. Trees shall be planted replacing one inch caliper for every two inches of caliper of Protected Trees or Landmark Trees to be removed designated on the Tree Survey Map. If the site cannot physically accommodate this size requirement, Planning Commission may approve a "Tree Replacement Plan" in lieu of a specific number of caliper inches.

E. On-Site Replacement - A minimum of fifty percent (50%) of the required replacement trees shall be replanted on the development or redevelopment sites from which the original trees were removed, to maintain the remaining natural distribution of tree cover in the City.

F. Tree Fund Option - Although 100% on-site tree replacement is desired, if this is determined to be impossible or impractical, the replacement fee for each tree shall be allocated to the City General Fund according to the schedule of fees established by Council.

1111.29 TREE Preservation and Replanting APPROVAL COMPLIANCE

A. Prior to the issuance of a Certificate of Code Compliance for the development site, the Community Development Director, or a designee, shall inspect the site to confirm that the development has satisfied the purposes, requirements and standards of this chapter as well as those in 1123.

B. If all requirements have been satisfied, the Certificate of Code Compliance may be issued.

C. If all requirements have not been satisfied, the Certificate of Code Compliance shall not be issued. A written notice shall be provided to the applicant stating the reason for denial. An applicant may submit revisions to a denied application to correct elements of the original application that do not satisfy these requirements or to provide more information that will ensure satisfaction of all requirements.

D. If the development or re-development occurs in defined phases with specified timelines, then a Certificate of Code Compliance may be issued for each completed phase once each phase has been inspected and all requirements have been satisfied.

1111.31TREE MAINTENANCE REQUIREMENTS

A. The developer shall be required to maintain all replacement trees for one (1) year after the trees are planted and to replace any tree that dies within such one-year guarantee period, according to the following:

1. Upon completion of the tree planting, the developer shall contact the Community Development Director to initiate the guarantee period.
2. The guarantee period shall begin after the approval of the Community Development Director.
3. A final inspection shall be made at the end of the one-year guarantee period. All trees not exhibiting a healthy, vigorous, growing condition, as determined by the City's inspection, shall be replaced at the expense of the developer.

B. The developer shall notify the Community Development Director, within five (5) business days, of the end of the guarantee period to schedule the final inspection.
C. If the City determines that replacement of a tree is required, such replacement shall occur within thirty (30) days of the date the City's inspection report is submitted to the developer, or during the next spring or fall tree planting season, whichever occurs first. The one-year guarantee period shall begin anew for each replacement tree.
D. Preserved or replacement trees shall not subsequently be removed from a site unless approved pursuant to 1111.11 and 1111.13.
E. Where applicable, the City may require the original owner of any property on which trees have been preserved or replaced according to the requirements of this Chapter, to add a restrictive covenant to the deed that shall inform subsequent purchasers, lessees or occupants of the site, that trees shall not subsequently be removed from a site except when approved pursuant to 1111.11 and 1111.13.

1111.99PENALTY

Whoever violates any provision of this chapter is guilty of a minor misdemeanor for the first offense and a misdemeanor of the fourth degree for any subsequent offense. A separate offense shall be deemed committed upon each day during or on which the violation occurs or continues.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)