A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, June 19, 2012 at 6:57 p.m. Those members present were Ken Bogard, Bob Blackburn, John Harman, Kevin McKeehan, Kate Rousmaniere and Steve Snyder.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen; Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. Scott Liberman, Acting Law Director and Ms. Mary Ann Eaton, Clerk of Council. Ms. Kim Newton and Mr. Andrew Wilson were also in attendance.

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G) 1 for the purpose of discussing appointments to Boards and Commissions. Mr. Harman seconded. The motion passed by the following roll call:

AYE: Mr. Bogard, Mr. Harman, Mr. McKeehan, Ms. Rousmaniere, Mr. Snyder, Mr. Blackburn Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Bogard moved to return from Executive Session at 7:28 p.m. Mr. Blackburn seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Keebler requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Rousmaniere moved to amend the agenda by removing Item 4.E. due to procedural issues. Mr. Snyder seconded. The motion passed 7-0-0.

Mr. Bogard moved to approve the agenda as amended. Mr. Blackburn seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

**APPOINTMENTS TO
BOARDS AND COMMISSIONS**

Mr. Bogard moved to appoint James Burchyett to the Civil Service Commission for a three year term ending in 2015, Paul Brady to the Board of Zoning Appeals for a three year term ending in 2015, Dan Haizman and Pete McCarthy to the HAPC for a four year term ending in 2016, Patrick Meade, Mariah Green and William Price to the Community Relations Commission for a three year term ending in 2015, Dan Haizman, Jason Reynolds and Kurt Kronholm to the Housing Advisory Board for a four year term ending in 2016, Shaunna Tafelski to the Recreation Board for a three year term ending in 2015, David Prytherch to the Planning Commission for a five year term ending in 2017 and Stephen Flee and Ralph Gutowski to the McCullough-Hyde Hospital Board of Trustees for a five year term ending in 2017. Mr. McKeehan seconded. The motion passed 7-0-0.

Mayor Keebler noted there was still a vacancy on the Recreation Board for a Talawanda School District representative and there were vacancies on the Student Community Relations Commission, the Building and Housing Board of Appeals and the Income Tax Board of Review and encouraged anyone interested in filling the vacancies to apply. Mayor Keebler thanked all of those who applied and were not appointed at this time and noted their applications would be kept on file for a year. Mayor Keebler advised Council adopted a resolution earlier this year which established term limits for Boards and Commissions and noted there would be continuous turn over in them.

**PUBLIC HEARING
2013 TAX BUDGET**

Mayor Keebler opened the Public Hearing for the 2013 Tax Budget at 7:33 p.m.

Mr. Newlin noted the Tax Budget was the first step in the budgeting process for 2013 and was due at the Auditor's Office by July 20, 2012. Mr. Newlin advised the Tax Budget was largely based on the 2012 budget. Mr. Newlin noted an adjustment was made to the General Fund by increasing the income tax revenue by 1.5% and there was a decrease in the Local Government Fund based on the State's budget.

Mr. Snyder moved to close the Public Hearing at 7:34 p.m. Mr. Blackburn seconded. The motion passed 7-0-0.

PUBLIC COMMENTS

Mr. David Brown, Butler County Auditor's Office, noted a lot of internal work was going on at the Auditor's Office in preparation of their financials that would come out at the end of the month. Mr. Brown advised the Board of Revision was holding a number of hearings. Mr. Brown noted the Forfeited Land Sale would take place on July 26th at 9:00 a.m. at the Government Services Center and the properties could be viewed on the Auditor's website. Mr. Brown advised the Butler County Fair would take place July 23 through July 28 and the Auditor's Office would have a booth there.

Mr. Brown noted the Auditor's Office appreciated everyone's patience with their photo project and advised a photo was being taken of every property in Butler County as part of the 2014 reappraisal project. Mr. Brown advised Oxford, Oxford Township and the College Corner areas were done as phase one of a six phase project and the completion date was set for August 10, 2012. Mr. Bogard inquired if photos were updated every 4 years and Mr. Brown noted not always but they wanted to make sure their data base was completely up to date.

CONSENT AGENDA

MINUTES

Minutes of the June 5, 2012 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the May 17, 2012 Recreation Board Meeting. (Gail Brahier, Parks and Recreation Director)

Report regarding the June 6, 2012 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the June 6, 2012 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

RESOLUTION
CONTRACT WITH
PRO AIR, INC.

A Resolution No. 4681 accepting the bid submitted by Pro Air, Inc. and authorizing the City Manager to enter into a contract with Pro Air, Inc. for the purchase of a Breathing Air Compressor System and Mobile Fill Station at a cost of $41,600.00. (John Detherage, Fire Chief)

Mr. McKeehan moved to approve the consent agenda. Ms. Rousmaniere seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION
AGREEMENT WITH ODNR

A Resolution No. 4682 authorizing the City Manager to enter into an agreement with the Ohio Department of Natural Resources for the purpose of acquiring funds through the Division of Forestry's 2012 Ash Tree Removal and Canopy Restoration Grant in the amount of $3,178.00 with a required local match amount. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the Emerald Ash Borer was a very invasive species and was a threat to the City's urban forest. Mr. Dreisbach noted they had been found in Butler County and in Oxford.

Mr. Dreisbach advised the City was seeing a decline of ash trees due to this pest. Mr. Dreisbach noted the City was successful in obtaining the grant from ODNR last year and this was a continuation of that grant program. Mr. Dreisbach advised the City would match the grant amount from the existing appropriation and the State would reimburse the City once the project was complete.

Ms. Rousmaniere inquired what the grant money would be used for. Mr. Dreisbach advised hazard ash trees would be removed and new trees of a different species would be planted.

Mr. Blackburn moved to adopt Resolution No. 4682. Mr. Snyder seconded. The motion passed 7-0-0.

RESOLUTION
GRANT PROGRAM

A Resolution No. 4683 authorizing the City Manager to apply for the 2012 Assistance to Firefighter Grant Program with a ten percent (10%) match by the City. (John Detherage, Fire Chief)

Chief Detherage advised he was asking for Council's approval to apply for the 2012 Assistance to Firefighters Grant for the purchase of 26 new breathing air packs. Chief Detherage noted the ones being used currently were approaching 15 years old and the bottles that hold the air on the packs had a 15 year life expectancy. Chief Detherage advised if the Fire Department received the grant it would be a good opportunity to purchase enough to replace them all at one time and update the equipment to current standards.

Mr. Bogard inquired what would happen if the Fire Department only received part of the grant. Chief Detherage advised they would buy as many breathing air packs as possible with the funds received.

Mayor Keebler noted dollars had been put in the capital appropriation each year to build up funds to purchase replacement units so the matching funds were already there.

Mr. McKeehan moved to adopt Resolution No. 4683. Mr. Harman seconded. The motion passed 7-0-0.

RESOLUTION
CONTRACT WITH
PARALLEL TECHNOLOGIES, INC.

A Resolution No. 4684 accepting the proposal and authorizing the City Manager to enter into a contract with Parallel Technologies, Inc. for the purchase and installation of a Voice over Internet Protocol Telephone System for all City departments and locations at a cost of $99,642.84. (Kim Newton, Assistant to the City Manager)

Ms. Newton advised she and Andrew Wilson had been working on this project since August of last year when the CIP was approved.

Ms. Newton noted the current Nortel phone system at the Municipal Building was 17 years old and since Nortel was no longer in business replacement parts were increasingly difficult to find. Ms. Newton advised the Municipal Building was not connected to any other City buildings and the new system would allow everyone to be connected.

Mr. Wilson advised the phone system at the Parks and Recreation Department was 26 years old and did not support voice mail. Mr. Wilson noted the proposed system would allow calls to be transferred from the Municipal Building to any City site which would help the Receptionist as well as the Utilities Department greatly.

Mayor Keebler noted he believed the proposal for the new phone system was from the State Term Schedule Contract and Ms. Newton advised yes. Ms. Newton noted she and Mr. Wilson met with 3 vendors and the third vendor thought they were on the State Term Schedule Contract but they were not. Ms. Newton advised she and Mr. Wilson selected Parallel Technologies' Shore Tel system to fulfill the City's needs. Ms. Newton noted references were checked for Parallel Technologies and the Shore Tel system and they were all very positive.

Mr. McKeehan inquired if any local communities used Parallel Technologies or the Shore Tel system. Mr. Wilson advised yes, two organizations in the Dayton area and a bank in Sidney, Ohio.

Mr. Blackburn inquired if the third vendor who proposed the wrong system received a list of the systems approved under State Contract. Ms. Newton noted there was a miscommunication and the IPitomy system designed by Robinson Communications was not under State Term Schedule Contract. Ms. Newton advised she and Mr. Wilson were very disappointed because Robinson Communications was a local company and the owner installed the current phone system at the Municipal Building.

Ms. Rousmaniere inquired when the new system would be installed and Ms. Newton advised in August.

Mr. Bogard inquired what the term of the warranty was with Parallel Technologies and Ms. Newton advised three years.

<u>Ms. Rousmaniere moved to adopt Resolution No. 4684. Mr. Harman seconded. The motion passed 7-0-0.</u>

RESOLUTION
MUTUAL AID AGREEEMENT

A Resolution No. 4685 authorizing the City Manager to enter into a Law Enforcement Mutual Assistance Agreement with Miami University. (Bob Holzworth, Police Chief)

Chief Holzworth advised he was very pleased to present the results of a nine month effort to revise the Mutual Aid Agreement between the City and Miami University. Chief Holzworth noted the first ever joint division meeting took place last October and their charge was to find ways to improve efficiency, effectiveness and to try to save money along the way.

Chief Holzworth advised both Police agencies worked together on revising the agreement and a lot of work and thoughtfulness went into it. Chief Holzworth noted Council had seen the proposed agreement and the email containing the 13 points where it was different than in the past. Chief Holzworth advised every member of each division was aware of the proposed agreement, had read it and endorsed it and legal staff had also seen it. Chief Holzworth noted he and Chief McCandless were confident they could execute the proposed agreement as written.

Ms. Rousmaniere asked Chief Holzworth to explain the changes for the public. Chief Holzworth advised there were 13 changes and 4-5 of them were substantial. Chief Holzworth noted right now the University Police Department took care of the University area and the Oxford Police Department took care of the City with little overlap and that was intentional. Chief Holzworth advised that model was changing and jurisdiction in the Square Mile and in some other areas would be concurrent and MUPD could perform any law enforcement activity in those areas. Chief Holzworth noted both departments felt this was a good thing.

Mr. Bogard inquired how the public would be notified of the changes. Chief Holzworth advised it would be done in the press, at Chief's meetings and other venues to sufficiently get the word out.

Mayor Keebler advised last year a group of administrators from the University, the City and the 2 Police Chiefs met to come up with new ways to work together. Mayor Keebler noted the Governor had asked that different agencies work together as a new way of doing business. Mayor Keebler advised the administrators asked that this be a 'bottom up' effort with the staff members of each agency finding ways to work more effectively and efficiently together. Mayor Keebler noted as needs grew throughout the City money could be saved because the law enforcement agencies were able to do a better job by working together. Mayor Keebler advised the next step would be to create a similar agreement with Oxford Township.

Mr. McKeehan inquired if OPD would have the authority to go into dorms. Chief Holzworth advised yes, but they probably would not do so. Mayor Keebler advised neither agency was interested in taking over the other agency's area. Mayor Keebler noted if in passing an officer observed something that needed Police attention they would have the powers to do what they needed to do. Mayor Keebler advised when calling for mutual aid assistance it was now very clear that both agencies had total authority in either area.

Mr. Elliott advised over the holidays there was a rash of burglaries in the City and things were quiet on campus so MUPD assisted OPD in tracking down leads and solving the cases. Mr. Elliott noted both the City and the University were facing shrinking revenues with the same demand for services if not more. Mr. Elliott advised the idea was to breakdown artificial barriers that prevented collaborative opportunities in the past.

Mr. Snyder moved to adopt Resolution No. 4685. Mr. Harman seconded. The motion passed 7-0-0.

ORDINANCE
FIRST READING

ORDINANCE
CODE UPDATE

An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Mary Ann Eaton, Clerk of Council)

Ms. Eaton advised Councilors received the Code Update in their Friday Packet. Ms. Eaton noted the Code Update consisted of 183 changed pages this year and of those 103 were in the Traffic and General Offense Codes to be current with State law.

ORDINANCE
SECOND READING

ORDINANCE
2013 TAX BUDGET

An Ordinance No. 3175 Authorizing The Tax Budget For The Year 2013 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)

Mr. Newlin advised he had nothing further to add and the Public Hearing for the Tax Budget occurred earlier this evening.

Mr. Blackburn moved to adopt Ordinance No. 3175. Mr. Snyder seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Ms. Rousmaniere, Mr. Snyder, Mr. Blackburn, Mr. Bogard, Mr. Harman Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott thanked Council for adopting the Resolution to allow the new Mutual Aid Agreement with Miami University to be executed noting both organizations would be better prepared to meet their future challenges.

Mr. Elliott advised information for the July 3rd festivities was on the City's website and the events would be held at the Oxford Community Park.

Mr. Elliott advised hearings were continuing at the state level regarding Municipal Income Tax Reform and the issue of uniformity.

Mr. Elliott noted staff would monitor the hearings as Municipal Income Tax Reform could have a negative effect on the City and staff wanted to make sure any reform was as revenue neutral as possible. Mr. Elliott advised the City was very satisfied with the collection of municipal income tax by the Regional Income Tax Agency. Mr. Elliott noted the issue of centralized collection was not being discussed right now but he did not believe it was completely off of the table.

Mr. Elliott advised he was very pleased with the High Street brick restoration project; the contractor did a great job and finished the project way ahead of the scheduled deadline.

Mayor Keebler advised everyone was pleased with the High Street project and noted the project was originally bid with an August 1st completion date and a June 15th alternate completion date with a payment incentive. Mayor Keebler advised the project was completed nearly a month early and he was sure the Uptown merchants and restaurant owners were very pleased.

Chief Holzworth advised the annual Respect for Law Camp would take place this weekend and noted retired Chief Schwein brought this event to Oxford 18 years ago. Chief Holzworth advised approximately 1,800 kids had been impacted by this camp by participating for 4 years and then coming back as councilors. Chief Holzworth noted some of the participants had returned after college as a Police Officer. Chief Holzworth encouraged everyone to attend some of the events and noted the weekend would culminate with a graduation on Sunday. Chief Holzworth noted he was pleased OPD was able to do this for the 18th year and thanked Council for their support.

Mr. McKeehan noted Respect for Law Camp was a great event and great for the youth in Butler County. Mr. McKeehan advised the Lions Club had served food for the last meal of the camp for a number of years and he had participated in that. Mr. McKeehan noted a couple of years ago a young lady who was a Police Officer in the Los Angeles area came back to work the event and she was one of the early graduates of the camp.

Mr. McKeehan congratulated Sergeant Robinson for solving an older rape case.

Mr. McKeehan gave kudos to those involved in getting the High Street project done.

Mr. McKeehan reminded everyone to check on elderly or house-bound residents during this unusually hot weather.

Ms. Rousmaniere advised the first rider from Race Across America would arrive in Oxford tonight and he had ridden his bicycle from California 6 days ago. Ms. Rousmaniere noted a tent was set up in the parking lot of the former Wal-Mart and volunteers would be there the next 4 days 24 hours a day. Ms. Rousmaniere advised there were about 350 riders participating in the event some of who were cancer survivors or hiv positive. Ms. Rousmaniere encouraged everyone to stop by the tent to see the supporters and possibly a rider.

Mr. Harman advised the Farm to Table event would take place June 30, 2012 which was a fundraiser for the Oxford Community Choice Pantry and would begin at 11:00 a.m. in the Uptown Parks.

Mr. Blackburn advised Respect for Law Camp was an opportunity for 150 Butler County children to spend time with 50 of their favorite Police Officers. Mr. Blackburn noted the event was good for Oxford and good for the youth in Butler County.

Mayor Keebler reminded everyone the Oxford Relay for Life would take place this weekend at Millett Hall.

Mayor Keebler encouraged everyone to attend the City's July 3rd festivities at the Oxford Community Park.

Mayor Keebler reminded everyone the July 3rd Council meeting was cancelled and the next meeting would take place July 17, 2012.

ADJOURN

Mr. Bogard moved to adjourn at 8:17 p.m. Mr. Harman seconded. The motion passed 7-0-0.