



Agenda

Oxford City Council

Court House

TUESDAY, JULY 5, 2022

EXECUTIVE SESSION

7:00 p.m.

TUESDAY, JULY 5, 2022

R.C. 121.22(G)(1) To Consider Employment and Compensation of an Employee or Official.

1. Roll Call. William Snavelly, Mayor Chantel Raghu, Vice-Mayor Amber Franklin
Jason Bracken Alex French Glenn Ellerbe David Prytherch
2. Approval of Agenda.
3. Public Participation.

A.Presentation – Council Goals Update (Jessica Greene, Assistant City Manager)

B.Public Hearing – DORA Expansion (Doug Elliott, City Manager)

C. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A.Minutes of the June 21, 2022 City Council Meeting (Heather Barbour, Clerk of Council)



6.21.22 Action Minutes, Full Transcript, and Online Public Comments

5. Resolutions.

1.A Resolution Approving an Amended Application for a “Designated Outdoor Refreshment Area” and Establishing a Designated Outdoor Refreshment Area in the City of Oxford, Ohio. (Doug Elliott, City Manager)



DORA Resolution

2.A Resolution approving the amended amortization schedule for LogCon Enterprises LLC. (Jessica Greene, Assistant City Manager)



LogCon Resolution

3.A Resolution authorizing the donation of twenty five thousand dollars to the Family Recourse Center as a sub-recipient of American Rescue Plan Act funds which shall be used for their Housing Case Management Position. (Jessica Greene, Assistant City Manager)



ARPA Donation Resolution

6. Ordinances.

A.First Reading.

1.An Ordinance repealing and replacing sections 139.10, 139.02, and 139.03 of the codified ordinances of the City of Oxford pertaining to the Student Community Relations Commission. (Jessica Greene, Assistant City Manager)



SCRC Ordinance

2.An Ordinance approving the final subdivision application and plat for Owl’s Landing Block A with conditions. (Sam Perry, Community Development Director)



Final Subdivision application and plat - Owl’s Landing

B.Second Reading

1.An Ordinance An Ordinance amending Ordinance No. 3654 Supplemental Budget Ordinance Number 5 to make supplemental appropriations for fiscal year 2022. (Joe Newlin, Finance Director)



Supplemental Budget #5

7. A. Announcements & Communications.

1. Remarks from City Council and City staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

2.Future Meetings.

WED – July 6 Environmental Commission Meeting 7:00 p.m. Municipal Building

MON – July 11 Parking & Transportation Advisory Board Meeting 9:30 a.m. Municipal Building

TUES - July 12 Public Arts Commission Meeting 4:30 p.m. Oxford Community Arts Center

TUES – July 12 Planning Commission Meeting 7:00 p.m.

WED – July 13 Historic Architectural Preservation Commission Meeting 6:15 p.m.

MON – July 18 Housing Advisory Commission Meeting 3:30 p.m. LCNB Community Room

TUES – July 19 City Council Meeting 7:30 p.m.

THUR – July 21 Climate Action Steering Committee Meeting 8:30 a.m. Municipal Building

TUES – July 26 Board of Zoning Appeals Meeting 6:30 p.m.

TUES – Aug 2 City Council Meeting 7:30 p.m.

WED – Aug 3 Environmental Commission Meeting 7:00 p.m.

8. Adjourn.



OXFORD CITY COUNCIL Meeting Minutes

Tuesday, June 21, 2022
[Link for website video here](#)
Full Transcript available upon request.

Roll Call [TIME 00:53](#)

William Snavelly Mayor	Chantel Raghu Vice Mayor
Jason Bracken	Amber Franklin
Alex French	Glenn Ellerbe
David Prytherch	

A regular meeting of the Oxford City Council was called to order by Vice- Mayor Chantel Raghu on Tuesday, June 21, 2022 at 7:30 p.m. Members in attendance were Jason Bracken, David Prytherch, and Alex French. Glenn Ellerbe, Amber Franklin, and Mayor Snavelly were excused.

Staff Members in Attendance

Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Ben Mazer, Law Director; Mr. Joe Newlin, Finance Director; and Ms. Heather Barbour, Clerk of Council.

Pledge of Allegiance [TIME 00:25](#)

Approval of the Agenda [TIME 01:08](#)

Motion – To Adopt

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

Public Participation [TIME 01:30](#)

Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Resident Name Address Resident Comment / Request

Consent Agenda [TIME 01:38](#)

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the June 7, 2022 City Council Meeting (Heather Barbour, Clerk of Council)
Page 5 of the Agenda Packet
- B. Minutes of the June 7, 2022 City Council Work Session (Heather Barbour, Clerk of Council) **Page 13 of the Agenda Packet**
- C. Report regarding the May 13, Recreation Board Meeting (Casey Wooddell, Parks and Recreation Director) **Page 43 of the Agenda Packet**
- D. Report regarding the June 2, 2022 Environmental Commission Meeting (Mike Dreisbach, Service Director) **Page 44 of the Agenda Packet**

- E. A Resolution declaring certain City property no longer needed for any municipal purpose as surplus and authorizing its advertisement and sale to the highest bidder on Govdeals.com (John Detherage, Fire Chief) **Page 48 of the Agenda Packet**

Motion – To Adopt

(Voice Vote) 1st Ms. French 2nd Mr. Prytherch

AYE #4

NAY #0

ABS #0

Resolutions

Resolution No. 7414 [TIME 01:59](#)

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1. A Resolution to hire a full-time preschool teacher in the Parks and Recreation Department (Casey Wooddell, Parks and Recreation Director)

Comments from the Public – None

Motion – To Adopt Resolution No. 7414

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

Resolution No. 7415 [TIME 04:02](#)

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2. A Resolution authorizing the City Manager to enter into an agreement of cooperation with Butler County, Ohio, Pursuant to the Provisions of the Housing and Community Development Act of 1974, as amended.
(Sam Perry, Community Development Director)

Comments from the Public – Ms. Amy Shaiman *11 Heather Ridge Ct.* Ms. Shaiman expressed appreciation for the City's potential partnership with the County. Ms. Shaiman thanked the Council for continuing to keep the needs of the housing insecure in mind.

Motion – To Adopt Resolution No. 7415

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

Resolution No. 7416 [TIME 06:10](#)

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3. A Resolution waiving the penalty for nonpayment of the short-term rental tax section 183.10 for a period of one year after implementation.
(Joe Newlin, Finance Director)

Comments from the Public – None

Motion – To Adopt Resolution No. 7416

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

Resolution No. 7417 [TIME 11:31](#)

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4. A Resolution urging State and Federal Government to DO SOMETHING to confront epidemic gun violence by enacting common sense gun laws. (David Prytherch, Councilor; William Snavelly, Mayor)

Comments from the Public – None

Motion – To Adopt Resolution No. 7417

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

Ordinances

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

First Reading [TIME 16:44](#)

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1. An Ordinance amending Ordinance No. 3654 Supplemental Budget Ordinance Number 5 to make supplemental appropriations for fiscal year 2022. (Joe Newlin, Finance Director)

Comments from the Public – None

Second Reading

Ordinance No. 3680 [TIME 18:03](#)

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1. An Ordinance Accepting the Recommendation of Planning Commission and Approving the Conditional Use for a Major Change to the 2009 Talawanda High School Conditional Use to Add a Bus Garage/Maintenance Facility in the City of Oxford with Conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3680

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

Ms. French, Mr. Prytherch, Mr. Bracken, and Vice-Mayor Raghu

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3681 [TIME 19:30](#)

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2. An Ordinance Approving a Conditional Use Permit Application to allow for a new hotel to be located at 5470 College Corner Pike, Oxford, Ohio 45056 with Conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3681

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE #4

Mr. Prytherch, Mr. Bracken, Ms. French, and Vice-Mayor Raghu

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3682 [TIME 20:43](#)

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3. An Ordinance Accepting the Recommendation of the Planning Commission and Approving the Final Planned Development for Owl's Landing Along Brookville Road in the City of Oxford with Conditions.
(Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3682

(Roll Call Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

Mr. Bracken, Ms. French, Mr. Prytherch, and Vice-Mayor Raghu

NAY #0

Names Here

ABS #0

Names Here

Announcements & Communications

Remarks from City Council and City Staff [TIME 22:13](#)

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Adjournment

Motion to Adjourn Meeting at 8:05 p.m. [TIME 32:03](#)

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #4

NAY #0

ABS #0

[background conversation]

0:00:18.8 Vice – Mayor Raghu: Alright. Let me call the meeting to order. We'll start with the pledge of allegiance.

0:00:41.0 Group: I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.

0:00:46.5 Vice – Mayor Raghu: Okay. Can we have a motion to approve the agenda?

0:00:47.1 Clerk: Would you like to have a roll call?

0:00:49.7 Vice – Mayor Raghu: Oh, yes.

0:00:50.2 Clerk: Ms. French.

0:00:51.5 Ms. French: Here.

0:00:51.9 Clerk: Mr. Prytherch.

0:00:52.9 Mr. Prytherch: Here.

0:00:53.6 Clerk: Mr. Bracken.

0:00:56.2 Mr. Bracken: Here.

0:00:56.8 Clerk: Mr. Ellerbe

0:00:58.6 Clerk: Vice-Mayor Raghu.

0:01:00.7 Vice – Mayor Raghu: Here.

0:01:01.3 Vice – Mayor Raghu: Okay. May we a motion to approve the agenda?

0:01:05.8 Mr. Prytherch: It's so moved.

0:01:07.2 Ms. French: Second.

0:01:09.2 Vice – Mayor Raghu: Okay. Agenda is approved.

0:01:11.8 Mr. Prytherch: You need a vote on...

0:01:13.0 Vice – Mayor Raghu: Oh my gosh.

[laughter]

0:01:15.7 Vice – Mayor Raghu: My script does not dummy proof, I'll play back. Okay. Alright. So

can we... All in favor?

0:01:19.3 Councilors: Aye.

0:01:23.2 Vice – Mayor Raghu: Opposed? Now, it passes. And then we'll move on to public participation. So we have no presentations. Are there any public comments, anyone would like to make? Seeing none. We'll move on to the consent agenda. May we move the motion to approve the consent agenda?

0:01:40.7 Ms. French: So moved.

0:01:41.7 Mr. Prytherch: Second.

0:01:41.9 Vice – Mayor Raghu: Are there any items to be removed? All in favor of approving consent agenda.

0:01:49.5 Councilors: Aye.

0:01:49.5 Vice – Mayor Raghu: All opposed? Okay. So it passes. So we'll move on to the first resolution. Heather, can you read that?

0:01:58.1 Clerk: Sure. A resolution to hire a full-time preschool teacher in the Parks and Recreation Department.

0:02:04.0 Vice – Mayor Raghu: Alright. And then we have, Casey, to comment on it.

0:02:11.2 Mr. Wooddell: Good evening. So this is a resolution to take an existing part-time pre-school position that we've had for many, many years of parks and rec and turn that into a full-time position. And the driving force behind that is, we took the pre-school program itself last academic year and turned it from a part-time program into a full-time program. So we could offer at least during the academic year, a full-time pre-school, and childcare for working families that have that, at least during the academic year. But with a part-time teacher, We couldn't continue that through the summer. So the full time position will allow us to provide year-round childcare and education rather than just having to stop that in the summertime.

0:02:52.7 Vice – Mayor Raghu: That's awesome. And then did I skip the motion?

0:02:55.5 Clerk: Yeah, but its okay.

0:02:56.3 Vice – Mayor Raghu: Okay. Okay.

[laughter]

0:02:56.8 Vice- Mayor Raghu: Can we do that now?

0:02:57.9 Clerk: Yeah.

0:02:58.1 Vice – Mayor Raghu: Okay. Can we have a motion to adopt?

0:03:02.6 Mr. Prytherch: Moved.

0:03:03.2 Ms. French: Seconded. [laughter]

0:03:04.2 Mr. Wooddell: Do I have to say it again?

0:03:05.3 Vice – Mayor Raghu: Yes. You can say that in verbatim please. [laughter]

0:03:08.8 Vice – Mayor Raghu: Are there any public comments? Seeing none. Council discussion.

0:03:16.0 Mr. Prytherch: Well, I've been hearing a lot about the need for childcare in the fact that the city runs a pre-school program and I think for people with full-time program is really crucial so, from working people, so this is awesome that we within the city are able to budget for this and take this on. So you have with the sense of this demand. There was a demand for this last year, and so you're creating demand out there.

0:03:40.4 Mr. Wooddell: Yeah.

0:03:40.5 Mr. Wooddell: Yeah, our program was full almost the whole academic year last year, and I think 12 over 14 spots for the fall, a full as of right now, so...

0:03:49.5 Mr. Prytherch: That's awesome.

0:03:50.5 Vice – Mayor Raghu: Yeah, thank you so much.

0:03:51.7 Vice – Mayor Raghu: All in favor?

0:03:54.6 Councilors: Aye.

0:03:54.6 Vice – Mayor Raghu: All opposed? That resolution passes.

0:03:58.3 Mr. Wooddell: Thank you.

0:04:00.2 Vice – Mayor Raghu: And for the second resolution, Heather will read it.

0:04:01.9 Clerk: A resolution authorizing the city manager to enter into an agreement of cooperation with Butler County Ohio pursuant to the provisions of the Housing and Community Development Act of 1974 as amended.

0:04:21.7 Vice-Mayor Raghu: Motion?

0:04:22.0 Mr. Prytherch: So moved.

0:04:22.0 Ms. French: Second.

0:04:23.3 Vice – Mayor Raghu: Alright. What do you have, Sam?

0:04:24.8 Mr. Perry: Good evening. This is actually a fairly typical renewal that we've done for many years with the county. So with Oxford population, being under 50,000, we don't have a direct connection or contract with Housing Urban Development. So we're a sub-recipient under Butler County and so Butler County asked us to renew that this would actually be a renewable agreement. And so this would allow us to continue what we've been doing. It's around a hundred to a hundred and fifty thousand every year. And this would allow us to be able to utilize those funds for potentially different things in the future than what we have been doing. So it's just renewing that and we're just following what they would have asked us to do.

0:05:06.1 Vice – Mayor Raghu: Any public comments? Oh my gosh.

0:05:09.7 Vice – Mayor Raghu: Wait no, we already moved it, sorry.

0:05:12.9 Vice – Mayor Raghu: Carry on.

0:05:14.0 Vice – Mayor Raghu: Public comment?

0:05:15.8 Ms. Shaiman: Amy Shaiman, I live at 11 Heather Ridge Court, I appreciate that the city is doing this with the county and would love to see city as you continue to plan for that especially to help those who are housing insecure and other needs in our community. Thank you.

0:05:36.3 Vice – Mayor Raghu: Council discussion.

0:05:39.0 Mr. Prytherch: I think it's gonna be really exciting that we're going to be able to think of the variety of things that can be used with CDBG money, I mean, putting it to good use and completing the ramps which is a wonderful accessibility appointment. But when you look at the scope of that... You look at what our priorities are and you look at what the CDBG funding width is those things could really line up and we could do really interesting things.

0:06:01.9 Vice – Mayor Raghu: All in favor?

0:06:04.1 Councilors: Aye.

0:06:04.6 Vice – Mayor Raghu: All opposed? That passes. We move on to the third resolution.

0:06:09.0 Clerk: A resolution waiving the penalty, for non-payment of the short term, rental tax section 183-10 for a period of one year after implementation.

0:06:19.3 Vice – Mayor Raghu: A motion adopt?

0:06:21.3 Mr. Prytherch: So moved.

0:06:22.2 Ms. French: Second.

0:06:23.8 Vice – Mayor Raghu: Alright, Joe.

0:06:25.2 Mr. Newlin: Thank you. Requesting the council approve a short-term rental penalty waiver resolution on August 3rd, 2021 Council approved the addition of short term rentals to

chapter 183 of the hotel and convention tax, after this different software solutions were studied and a suitable solution for tracking short term's software, rental properties and tax remittance. And then on February 15th of 2022, a resolution was passed by council authorizing the city manager into a contract with GovOS as our chosen software provider. And since the time we've been working with GovOS implementing a software solution at this time they're hopeful to go live sometime in July of 2022. And just as today, we're looking at July 29th as a go live date, as long as we get all the training in prior to that. And we're suggesting to waive the penalty for the late filing fees for one year, after we implement the GovOS system, since this is a fair and equitable request to the fact that this is a brand new process for affected property owners, and we wanna make sure there's this smooth transition as issues come up during the implementation of this type of process. Thank you.

0:07:44.3 Vice – Mayor Raghu: Any public comments, seeing none council discussion?

0:07:50.9 Mr. Bracken: I was wondering if it was possible to do it in six months, given that that's about when we'll be ready, potentially, just because I'm itching to get funds in our housing fund to put the revenue into use.

0:08:04.7 Mr. Prytherch: But this is just a waiver on the late fee, right?

0:08:06.4 Mr. Newlin: It's just a waiver on the late fee.

0:08:07.5 Mr. Bracken: But could we institute that just six months instead of a year, is what I'm saying?

0:08:14.4 Mr. Newlin: We can do whatever council requests, but I thought a year was very favorable.

0:08:18.7 Mr. Bracken: Sorry. Yeah, I didn't want it to be cosmetic.

0:08:19.5 Mr. Newlin: Just because it's a new process and people are gonna be coming on and...

0:08:25.0 Mr. Prytherch: So can you talk about when, is this an on an annual basis? So for example, this was enacted in late 2021. So basically people should be paying the tax since that date, or really is it five years? So it's like 2022. So this is just a delay on the penalty, but people are still responsible for paying.

0:08:43.5 Mr. Newlin: Yeah. They'll still be responsible for paying, but we didn't want 'em to start paying before we had a software solution in place, because we only have so many people and trying to go back and backtrack and trying to figure out who paid what, what was due.

0:09:01.2 Mr. Prytherch: So I guess it's yeah. So what is the effective date of the tax? I guess.

0:09:04.9 Ms. Greene: So if I could chime in.

0:09:05.9 Mr. Newlin: January 1st.

0:09:06.6 Ms. Greene: Yeah. January 1st is when the tax went into effect.

0:09:09.3 Mr. Prytherch: In 2022.

0:09:09.8 Ms. Greene: In 2022. So theoretically they should be already charging the tax and holding it. But in reality, not everyone knows about it and with going with GovOS we'll be sending letters out to everyone. You've been identified as a short term rental provider, by the way we have this estimated tax that you owe, but you can imagine if you didn't really know it was coming and you've had to have six months worth of tax and oh, it can be alarming, and what we're trying to do is this first year is kind of soften that message. Hey, if you're a short term rental provider, we're gonna be doing this tax, we're hoping to collect it quarterly not monthly so that Joe's team doesn't have to kind of track it down every month and then in our view, waiving the penalties for just a year allows us to have a smooth transition and then one year after implementation, then we would institute late fees for anyone not paying is the way we're thinking.

0:10:03.9 Mr. Prytherch: So people should be aware of the tax, they should be collecting it as part of the fees that they're charging.

0:10:09.8 Ms. Greene: Yes.

0:10:10.2 Mr. Prytherch: And they should be putting in Escrow. I mean, so they should be...

0:10:14.6 Ms. Greene: Yeah. So we have not done very much communication to inform them of this new law, we were hoping to be with GovOS sooner in the year, to be honest and it's just taken us a lot longer than we thought to get this new program ready. And so there are probably a fair amount of people who are doing a short term rental, who are not aware that they have this tax and they're gonna be taken by surprise, and so we wanna give them some time to get that ready to go.

0:10:39.5 Mr. Bracken: Okay. I think that was my confusion 'cause I knew we weren't actually really collecting yet or pushing that issue, and I knew there was sort of two sides and one is letting them know and giving them a fair chance. And then also on our side, are we ready to start collecting system.

0:10:52.8 Ms. Greene: Both. So I think there are people who are gonna be surprised, but that's what this whole new system is for, is it identifies them for us, it has a calendar tracking for us, it sends letters for us. So it's a really wonderful robust system, but it's taken us a very long time to get ready to implement it. But we're this close.

0:11:10.6 Mr. Prytherch: And the fee itself is not insignificant. It's like 10% plus an additional 1% so that part we're waiving.

0:11:17.5 Ms. Greene: Yes.

0:11:20.6 Vice- Mayor Raghu: Okay. All those in favor?

0:11:22.8 Councilors: Aye.

0:11:22.9 Vice- Mayor Raghu: All those opposed? That passes, so now we'll move on to the fourth resolution. Heather will read that.

0:11:31.6 Clerk: A resolution urging state and federal government to do something, to confront epidemic gun violence by enacting common sense gun laws.

0:11:40.8 Mr. Prytherch: So moved.

0:11:41.7 Ms. French: Seconded.

0:11:42.6 Vice- Mayor Raghu: And then David, you wanna take...

0:11:45.8 Mr. Prytherch: So, and this was just a response. I think many of us have felt great frustration and sadness in the parade of mass shootings that we've had in the United States, it's been numbing such that in Uvalde it was terrible but not shocking because it's not the worst. I mean, I think in Newtown we were blown away, such a thing could happen, and now we know such things are part of unfortunately the fabric of life in the United States. And so, and people, I think look to their local governments to say, "What can you do?" And unfortunately in Ohio, what local governments can do is really very little, at one level it makes sense because our local laws shouldn't conflict with general laws, such if you were a concealed carry permit holder, for example, moving between jurisdictions, it would be really confusing. So there's a certain logic, but I think that our state particular state government that also federal government in the fact that we're not able to act, we have to hope that they do. And I think that there's a lot of debate about this, but unfortunately the only policy solution I see, particularly from our state legislature is to add more guns to the system, make it easier for people to carry them...

0:13:08.2 Mr. Prytherch: Put them in schools with people who have had 24 hours of training. And it's one answer, I guess it has a certain logic to it. But in a country that's awash in guns, I think they say they're more guns than there are citizens in the United States now, or... It's only a part of the solution. So I wish that we locally and other states cities have enacted their own ordinances. They're able to take some local action but in lieu of that, I think we just have to ask and plead that our state and federal lawmakers do something. And if you're up from Ohio, the do-something resonates because it was in 2019 that I guess since Connor Betts shot 19 people in Dayton. Luckily he was killed relatively quickly, but he killed nine people and wounded, 17 others and again, that's just one data point in a sea of mass shootings. 250 mass shootings in the United States in 2022 alone, and it's only June 21st.

0:14:14.9 Mr. Prytherch: So anyway, this ordinance is basically just a plea. I'm no gun control expert and again, the mental health part of it and perhaps arming people in schools, that's... But I think that... I think common sense people look at assault style firearms and wonder. I think they look at the fact that 18 -year-olds can purchase assault style firearms, and they wonder, high capacity magazines, bump stocks, universal background checks, mental health checks with a required waiting period, a universal database and closing the loophole, so people could just can't sell guns to each other. It just makes common sense. It wouldn't solve all the problems, but it would do something. So I had just asked that and I think we asked our legislators to do something.

0:15:08.4 Vice- Mayor Raghu: Any public comments? Seeing none council discussion?

0:15:13.3 Ms. French: Yeah. I just wanted to say thank you to David and really great job. I opened it. And these are things that an organization that I work for advocate for and common sense is the word or the term that we keep coming back to. So I wished I had something to add, but you did a

great job. And so thank you for doing that. And thank you to city staff. I've noticed the last couple of weeks we've been communicating about where can we, and can't we set guidelines. So I appreciate all the work that's happening behind the scenes and for the person who submitted public comment about this for doing their research. And I got asked a lot when I was running for election because this is what I do. What can we do? And as councilor Prytherch pointed out, it's not much, but at least we've done something. So I appreciate it. So thank you, David.

0:16:00.4 Mr. Bracken: Yeah it has my support all these measures, as far as I've seen, and I've looked into this pretty deeply as a consensus of experts that support that this reduces gun violence deaths. What hasn't is arming teachers, which I only know of one study. And it did not say that that was positive that actually have the opposite correlation, which might be an issue of causality, or it could be because it's increased salient of the issue itself. So we do what we can here and we promote what would be effective policy as far as we can.

0:16:34.2 Vice – Mayor Raghu: Right. All those in favor.

0:16:35.4 S Councilors Aye.

0:16:37.4 Vice – Mayor Raghu: All those opposed? That passes, so we'll move on to ordinances. So for our... We have one first reading. Joe will take that. Heather will read it.

0:16:49.0 Clerk: An ordinance amending ordinance number 3654, supplemental budget ordinance number five to make supplemental appropriations for fiscal year 2022.

0:17:01.3 Mr. Newlin: Yes, this just goes along with the first...

0:17:03.0 Mr. Prytherch: So moved. Sorry.

0:17:03.9 Mr. Newlin: Resolution of the night. Increasing the salary and wages by 17,600 and fringe benefits by 9,630 for the full-time pre-school teacher position in the fall of 2022. And this is figuring it from August 1st through the end of the year.

0:17:26.4 Vice – Mayor Raghu: Any public comments? Seeing none... Can...

0:17:29.9 Ms. Greene: We need to have a motion and a second for the...

0:17:32.1 Mr. Prytherch: I move... Kinda jumped in.

0:17:33.4 Clerk: That's just the first reading.

0:17:34.7 Ms. Greene: Oh, it's the first reading?

0:17:35.9 Clerk: Yeah.

0:17:37.0 Mr. Prytherch: How is that a resolution now?

0:17:39.5 Clerk: No.

0:17:39.8 Vice – Mayor Raghu: It's a first reading.

0:17:41.7 Mr. Prytherch: Okay. I'm sorry. Thanks.

0:17:43.6 Vice – Mayor Raghu: Council discussion?

0:17:45.3 Ms. French: Sounds great.

0:17:45.9 Mr. Prytherch: We want a full time school head teacher. It needs to be paid for, so I'm glad that it was in the budget to...

0:17:54.9 Vice – Mayor Raghu: All right. Second reading, which does need motions and seconds. So Heather could read that one.

0:18:01.9 Clerk: Sure. An ordinance accepting the recommendation of the planning commission and approving a conditional use for a major change to the 2009 Talawanda high school conditional use to add a bus garage/maintenance facility in the city of Oxford with conditions.

0:18:20.0 Mr. Prytherch: So moved.

0:18:21.3 Ms. French: Seconded.

0:18:22.6 Vice – Mayor Raghu: Great, it's Sam's show.

0:18:24.6 Mr. Perry: All right. I'm actually not gonna do a repeat presentation tonight. Since there hasn't been any changes either from staff or the applicant. No interior design changes to it. It's actually in process for building permit review as well. So they're wanting to move forward, so happy to answer any questions though.

0:18:44.0 Vice – Mayor Raghu: Any public comments? Seeing none council discussion.

0:18:49.9 Mr. Prytherch: Only just to add that, I hope that as we move forward with climate action, that the Talawanda school district, when there are opportunities to electrify their fleet, it would be good for their neighbor. They could do away with fuel storage and the noise and the fumes hopefully that could be sooner rather than later.

0:19:08.5 Mr. Bracken: I agree. And also reduce the cost of gas.

0:19:12.9 Clerk: Ready for the roll?

0:19:16.3 Vice – Mayor Raghu: Mm-hmm.

0:19:16.8 Clerk: Okay. Ms. French?

0:19:18.4 Ms. French: Yes.

0:19:19.4 Clerk: Mr. Prytherch?

0:19:20.0 David Prytherch: Yes.

0:19:21.2 Clerk: Mr. Bracken?

0:19:21.7 Mr. Bracken: Yes.

0:19:22.6 Clerk: Vice - Mayor Raghu?

0:19:24.1 Vice- Mayor Raghu: Yes.

0:19:24.5 Vice- Mayor Raghu: And that passes on, we'll move on to the second one, you could read that.

0:19:29.6 Clerk: An ordinance approving a conditional use permit application to allow for a new hotel to be located at 5470 College Corner Pike, Oxford, Ohio 45056 with conditions.

0:19:44.2 Vice- Mayor Raghu: Okay. A motion to approve this.

0:19:46.7 Ms. French: So moved.

0:19:47.3 Mr. Prytherch: Second.

0:19:48.1 Vice- Mayor Raghu: Okay. Sam you said nothing to add.

0:19:51.4 Mr. Perry: Nothing new to add. This is for the holiday inn express on college corner pike across from the Wild berry warehouse, just for location information for anyone watching.

0:20:00.3 Vice- Mayor Raghu: Any public comments, seeing none, council discussion.

0:20:05.8 Mr. Prytherch: Well, I just, I really appreciate the work, the app... The A that the applicants making the investment B that staff work with them so thoroughly on this and that there was resolution to all the issues. And so looking forward to them moving forward with this.

0:20:20.6 Mr. Bracken: Yeah. That's the only thing I was gonna say. We can just reaffirm that everything's good with their fire chief, right.

0:20:27.6 Vice- Mayor Raghu: Okay. Ready? We'll vote on that.

0:20:30.4 Clerk: Mr. Prytherch?

0:20:31.8 Mr. Prytherch: Yes.

0:20:32.1 Clerk: Mr. Bracken?

0:20:32.9 Mr. Bracken: Yes.

0:20:34.2 Clerk: Ms. French?

0:20:35.3 Ms. French: Yes.

0:20:36.6 Clerk: Vice - Mayor Raghu?

0:20:36.8 Vice- Mayor Raghu: Yes.

0:20:38.0 Vice- Mayor Raghu: And that passes we'll move on to our third and last second reading.

0:20:42.3 Clerk: An ordinance accepting the recommendation of the planning commission and approving the final plan development for Owl's Landing located along Brookville road in the city of Oxford with conditions.

0:20:54.9 Mr. Prytherch: So moved.

0:20:56.7 Ms. French: Second?

0:20:56.8 Vice- Mayor Raghu: Nothing to Add?

0:21:00.0 Mr. Perry: Just a tiny bit of explanation nothing, no changes to it. This is the 86 lot residential development near the Southern entrance to the community park on Brookville road. So this is nearly the final step to allow them to move forward. So the final plan development, there'll still be a subdivision plat coming as well.

0:21:17.1 Vice- Mayor Raghu: Any public comments, seeing none council discussion?

0:21:22.3 Mr. Prytherch: I just really, it turns out that our, this development is really going to help us with our Oxford area trail for reasons that are kind of beyond our control. The alignment that we were hoping for as a phase four and along Brookville road, the hope was is that we would be able to get all the way to the Southern entrance of the park, but because of landowner issues, that was kind of infeasible. So the fact that this developer was willing to work with us and dedicate easement so that the trail could connect is going to enable us to get the grant. So this has been, it's been a good applicant to work with in my impression, so, and this should be a good development.

0:21:58.4 Vice- Mayor Raghu: Okay. Roll call.

0:22:00.7 Clerk: Okay. Mr. Bracken?

0:22:02.9 Mr. Bracken: Yes.

0:22:05.0 Clerk: Ms. French?

0:22:05.1 Ms. French: Yes.

0:22:06.2 Clerk: Mr. Prytherch?

0:22:08.0 Mr. Prytherch: Yes.

0:22:08.7 Clerk: Vice - Mayor Raghu.

0:22:09.0 Vice – Mayor Raghu: Yes.

0:22:09.1 Vice – Mayor Raghu: And that passes and then we'll move on to announcements and communications, our assistant city manager, Jessica Greene.

0:22:16.9 Ms. Greene: Not many, Mayor Snavelly and city manager Elliott made it to Luxembourg safely, maybe minus some luggage at first, but they're [laughter] they are representing us with our sister city. So we hope they have a great time. Wanted to let you know that, we had a visit with OKI and ODOT, last week and began the first initial phases of planning for phase five of the Oxford trail that will travel from Talawanda high school to Talawanda middle school. I call this one, the big Kahuna, because of the railroad crossing, but it was a really great meeting, lots of questions, lots of driving around, looking at land and streams and crossings. And so that was an exciting visit. And we're hoping to do construction on that portion in 25, 26. So that was a great visit. Also wanted to let you know that staff are beginning to do our first and second quarter goals tracking.

0:23:11.1 Ms. Greene: So we hope to have a presentation for council at our next meeting to kind of let you know where we are here to date on the goals that we established for 2022. And then finally, we've asked our staff to begin preparing research for the items that you raised during the council retreat back in March to bring forward to you during the budget season. So you'll understand those budget implications that may or may not happen with those things that you've asked us to do. So we'll be bringing that forward to over the next couple of months. Thanks.

0:23:36.8 Vice – Mayor Raghu: Mike.

0:23:39.0 Mr. Dreisbach: Good evening. Just a quick update on main street reconstruction. We've got a great contractor, Prus construction they've made great progress. They're ahead of schedule. So with some continued good weather, we expect that to be finished before their contract date. Also, thanks to our other contractors that are working it's hot, brutal work to be doing, concrete removal and pouring concrete this time of the year but contractors are working hard. They're working on our, curb gutter sidewalk assessment program and our CDBG handicap ramp program and getting ready for the extension of the north Locust sidewalk. So lot's going on and thanks to them for working through this heat. So thank you.

0:24:31.9 Vice – Mayor Raghu: Chief. Do you have anything?

0:24:32.9 Chief Jones: Yes. Sorry. I don't wanna risk your personal record of finishing a meeting.

[laughter]

0:24:40.8 Chief Jones: So I'll hurry. But I just wanted to say, just over on the west side of the city, we've had a lot of car break-ins. So a lot of times in the summer we feel like we get, it's just nice and nothing's happening. And, but we have had a rash of car break-ins out Contreras, Country Club Drive area. So please lock your cars at night. These aren't forced entry these are, you know, cars that are left unlocked. So just keep that in mind and sometimes, since we have a tendency to have that increase over the summer and then I just wanted to put a plug in for our red brick Friday, since we won't have a council meeting July 1st, it'll be a little smaller footprint, but it's kind of gonna be a public safety themed. So a lot of kids activities with painting the cruiser and doing, you know, with

the finger paints and stuff like that. So come up and see us on that. And then Casey you'll probably talk about the, the next two days, which we'll follow up. Right? Yes.

0:25:44.4 Mr. Wooddell: I will now.

0:25:44.5 Ms. Greene: I need to add that at the red brick Friday, we are playing red light green light on the street with hippity hops. It's gonna be really fun and everyone should come.

0:25:57.3 Vice – Mayor Raghu: Exciting. Joe, do you have anything...

0:25:57.6 Mr. Newlin: No. Thank you.

0:26:00.5 Vice – Mayor Raghu: Casey?

[laughter]

0:26:01.1 Mr. Wooddell: I guess I have to talk now.

[laughter]

0:26:05.1 Mr. Wooddell: Yeah, so on Saturday, July 2nd, the parade is back in the uptown parks. We haven't had it in 2020 or 2021. So that will be back and there'll be a special music Fest that night as well. So the parade's at 6:30, the music Fest is at 7:00 and then on July 3rd, we'll do our big event out at the community park from 5:00 to 10:00, with the fireworks at 10 o'clock. So we'll have all the usual inflatables and games and everything, all the entertainment at the event is free. There is a \$5 per car fee to park within the park. But of course, riding your bike or walking in is no charge. So I think that's it. Thanks.

0:26:53.9 Vice – Mayor Raghu: Thank you. Sam. Do you have anything?

0:26:54.0 Mr. Perry: There hasn't been a whole lot said about the Oxford tomorrow comprehensive plan in several weeks, but rest assured it's still being worked on. There's been several back and forth conversations between staff and the consultant, MKSK. So for anyone who's interested in just catching up to speed on where it's at oxfordtomorrow.org, and then we hope to have a public meeting later on in August, which will present the draft plan for public feedback. And then there'll be a council adoption later on the year. Thank you.

0:27:22.3 Vice – Mayor Raghu: Thank you, Heather?

0:27:24.0 Clerk: Nothing. Thank you.

0:27:26.4 Vice – Mayor Raghu: Do you have anything?

0:27:27.3 Mr. Mazer: Nothing tonight. Thank you.

[laughter]

0:27:29.5 Vice – Mayor Raghu: All right, counselor?

0:27:31.1 Ms. French: Just that I'm looking forward to the Oxford Palooza of Red Brick Friday and then the parade on the 2nd and then the festival on the 3rd. And then we're back here on the 5th. So looking forward to seeing everybody after the 5th.

0:27:44.5 Mr. Bracken: Nothing for me today.

0:27:49.2 Mr. Prytherch: So not to dampen the overall warm mood, but I was just struck on not this past Monday, yesterday, but a week ago we had some pretty intense weather in Oxford, and it was come coincidental because council created a climate action steering committee and we signed on to something called the global covenant mayors which we've been focusing a lot on our climate action in terms of reducing our emissions, but you're required by that process to do vulnerability assessment and a resilience plan, which sometimes seems like, well, why should we do that because we're just trying to like tackle the problem? But why they make you do it is because the climate is changing and it will create vulnerabilities that cities will have to deal with. And we've been talking a lot in that. Like what are the main hazards looking at the science from the Midwest warmer temperatures, more intense precipitation events, more intense mesoscales, basically thunderstorms. And we were talking about these. This is what the models predict. And then last Monday we had, well last week as you know, we had record breaking dew points. We had a storm that really spared us locally in terms of power outages, but to cause a lot of damage, our city engineer's car was just barely spared.

0:29:02.6 Mr. Prytherch: So we lost big trees, but many people in the region had a one, two punch of losing their power, a terrible storm and then losing their power for days in some of the hottest weather. And so really unfortunately, what that was confirmation of this is the kind of stuff we're going to have to deal with because the incidents of these are that they're already warmer and more storms. But some predictions, we may have 20 to 30 days above 100 in the Midwest by the end of the century which is our children's lifetime. So I just wanted a little highlight that we've been doing a committee and it's the committee work, but I think ultimately it's gonna be really important. Like how do we, as a city be prepared to bounce back? Like if those kind of events happen more and more often, do we have cooling centers?

0:29:52.6 Mr. Prytherch: And I think that we're just beginning a conversation about now the city's been doing emergency management planning. But yeah, we had two inches of rain in a day. The water was up and over Locust Street again with like a year ago this time we had remarkable rain, incredible rain. So it's just something that I think the city we're gonna have to weave into what we do and how it fits in the comprehensive plan I'm not exactly sure, but I think cities are gonna have to help the communities navigate changing times. So that's just kind of update that that's going on. And I think that we're hoping to bring to council in October the mitigation plan and the resilience plan. So, you know maybe in September or October. Okay. So that's just give you an update on what's going on with the climate action steering committee.

0:30:39.1 Vice – Mayor Raghu: Thank you. And then I just wanna say that I previously said one of the most proud achievements our council has been our expenditure care responding. And recently I feel really proud about the way that y'all have responded towards childcare because it's something that I can't believe how like agile it's almost been. And I think that we have such a huge ability to make a big impact in families lives. And even if maybe attract more families, if we have more daycares for a very small amount of money. So I'm so excited about it. I'm really proud of having

the full time person. So I'm really excited about that. And I'm also the more we hear about PFAS and these forever chemicals. I am so excited about the water softening system, and I'm really excited that we're not making the pipeline because I think that this in the end is the more proactive, better choice as far as we might not have the big resilience with the greater water supply. But the fact that we will not have these chemicals in this town is so awesome. I mean, EPA's not even regulating it and they're coming out with more and more studies of how bad it is and how long it stays and the damage on the body. So I'm just really proud. And so I just wanna say, thank you for both those things. On that note, we will, do you have a motion to adjourn?

0:32:02.9 Mr. Prytherch: So moved.

0:32:04.2 Ms. French: Second.

0:32:04.5 Vice – Mayor Raghu: All right. All in favor?

0:32:06.9 Councilors: Aye.

0:32:09.3 Vice – Mayor Raghu: Alright. Adjourned.

Request has been sucessfully updated.

Public Comment to Council Form

Print

Submitted by: Kathleen Brinkman

Submitted On: 2022-06-21 12:32:07

Status: Acknowledged

Priority: Normal

Assigned To: Doug Elliott

Due Date: Open

Public Comment To Council



Please note: Comments must be received by 2:00 pm the day of the council meeting to be shared with City Council members. Comments will be included in the minutes under the public comment section.

* **First Name**

Kathleen

Enter your First Name

* **Last Name**

Brinkman

Enter your Last Name

* **Address**

404 Emerald Woods Drive

* **City**

Oxford

* **State**

OH

* **Email**

brinkmkb@miamioh.edu

Phone

513-255-3393

* **I am a...**

- ☐ Visitor
- ☒ Resident
- ☐ Business Manager
- ☐ Business Owner
- ☐ Employee in Oxford
- ☐ Student
- ☐ Other

* **Comment(s)**

Thank you for creating and considering the "Do Something" resolution imploring state and federal government to address gun violence by enacting common sense gun laws. I am very much in favor of the resolution. I was doing research a few weeks ago to determine if, in fact, municipalities such as Oxford could enact its own gun legislation because state and federal entities have declined to do anything meaningful; I was surprised to find that Ohio laws do not allow municipalities to set their own gun laws. This makes the proposed resolution the only course of action for cities and I hope that more cities and counties consider such resolutions. What I appreciate about the resolution is that it gives specific examples of legislation that should be enacted and that such legislation, if enacted at the state and federal level, would bring about meaningful change. Unfortunately our state legislature has taken contrary actions, most recently evidenced by the reduction in the number of hours of training required for school personnel to carry guns, if approved by individual school boards, from over 700 hours to 24 hours. In separate legislation they removed the requirement for training and licensing of those carrying concealed weapon . These state actions are not helpful, quite the contrary. I am very hopeful that you, the City Council, will pass this resolution on June 21st

Make a public comment for review by City Council



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott
DATE PREPARED:	6.29.22
COUNCIL MEETING DATE:	7.5.22
AGENDA TITLE:	A Resolution approving an amended application for a "Designated Outdoor Refreshment Area" and establishing a designated outdoor refreshment area in the City of Oxford, Ohio.
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.28.22

DISCUSSION:

THE EXPANSION WAS REQUESTED BY THE OXFORD COMMUNITY ARTS CENTER BECAUSE OF THE ADDITION OF THE CAROLINE HARRISON BUILDING. A FULL LIST OF BOUNDARIES CAN BE FOUND IN THE AMENDED APPLICATION.

RESOLUTION NO.

A RESOLUTION APPROVING AN AMENDED APPLICATION FOR A “DESIGNATED OUTDOOR REFRESHMENT AREA” AND ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA IN THE CITY OF OXFORD, OHIO.

WHEREAS, Amended Section 4301.82 of the Ohio Revised Code permits a municipality with a population of fifty thousand or less to create a Designated Outdoor Refreshment Area within its corporate limits; and

WHEREAS, on May 31, 2022 the City Manager filed an application with City Council for approval of an Amended Designated Outdoor Refreshment Area in a specified area of the City described in the application; and

WHEREAS, pursuant to Section 4301.82 (C) of the Ohio Revised Code, notice of the filing of the application for a Designated Outdoor Refreshment Area was published in a newspaper of general circulation in the City of Oxford on June 6, 2022 and on June 13, 2022; and

WHEREAS, Council received public comments on July 19, 2022 to consider the application; and

WHEREAS, City Council finds the application is in compliance with Section 4301.82(B) of the Ohio Revised Code and that the “Designated Outdoor Refreshment Area” to be created would be in compliance with Section 4301.82(D) of the Ohio Revised Code; and

WHEREAS, the approval of the Amended Designated Outdoor Refreshment Area will serve to enhance the experiences of patrons of City business establishments and the attendees of special events held within the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council finds that the application meets the requirements of Section 4301.82 of the Ohio Revised Code and approves the application for the designation of certain property in the City as a Designated Outdoor Refreshment Area.

SECTION 2: Council determines that all public notice requirements of Section 4301.82 of the Ohio Revised Code prior to the passage of this Resolution have been met.

SECTION 3: In order to ensure the public health and safety within the Designated Outdoor Refreshment Area, City Council establishes the following requirements:

- (a) The specific boundaries of the Designated Outdoor Refreshment Area, including street addresses, are described in the application attached hereto as Exhibit “A” and incorporated herein.

- (b) There shall be signs designating the boundary of the Designated Outdoor Refreshment Area (DORA). The number and location of the signs are described in the application attached hereto as Exhibit "A" and incorporated herein.
- (c) The DORA shall be in operation year round. The hours of operation shall be from 11 AM to 11 PM seven days per week. Special hours of DORA operation shall be allowed as designated in advance by the City Manager with the consent of City Council.
- (d) A Safety Plan has been developed to ensure public safety in the DORA, which may be implemented with existing staff. The Police Division shall be responsible for providing law enforcement services within the DORA. There shall be a minimum of one police officer available to patrol the area during hours of operation. In the event a larger than normal crowd is present in the DORA, the on duty supervisor may assign additional officers to patrol the area. For planned events in the DORA that may draw larger than normal attendance, the Chief of Police may have additional officers and/or other agency personnel assigned specifically to the area. The Fire Division shall be responsible for providing Fire, Rescue, and EMS within the DORA.
- (e) A Sanitation Plan has been developed to maintain the appearance and public health of the DORA, which may be implemented with existing staff. The Service Department shall be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. The proposed DORA cups shall be recyclable and biodegradable.
- (f) For purposes of the DORA, beer, wine, and intoxicating liquor shall be served solely in plastic cups that are distinctly marked.

SECTION 4: Five years from the effective date of this Resolution, and every five years thereafter, Council shall review the operation of the DORA herein established and shall either approve its continued operation or dissolve it.

SECTION 5: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Application to Oxford City Council

- for the amendment of the -
Uptown Oxford
Designated Outdoor Refreshment Area

O.R.C. 4301.82



City of
Oxford OHIO

HOME OF MIAMI UNIVERSITY

The Office of the City Manager of the City of Oxford, Ohio, respectfully submits the following application to the Oxford City Council to approve and enact the Uptown Designated Outdoor Refreshment Area in accordance with O.R.C. 4301.82.

Submitted: May 31, 2022

By: *Douglas R. Elliott, Jr.*
Douglas R. Elliott, Jr., City Manager of Oxford, OH

Filed with City Clerk on: May 31, 2022

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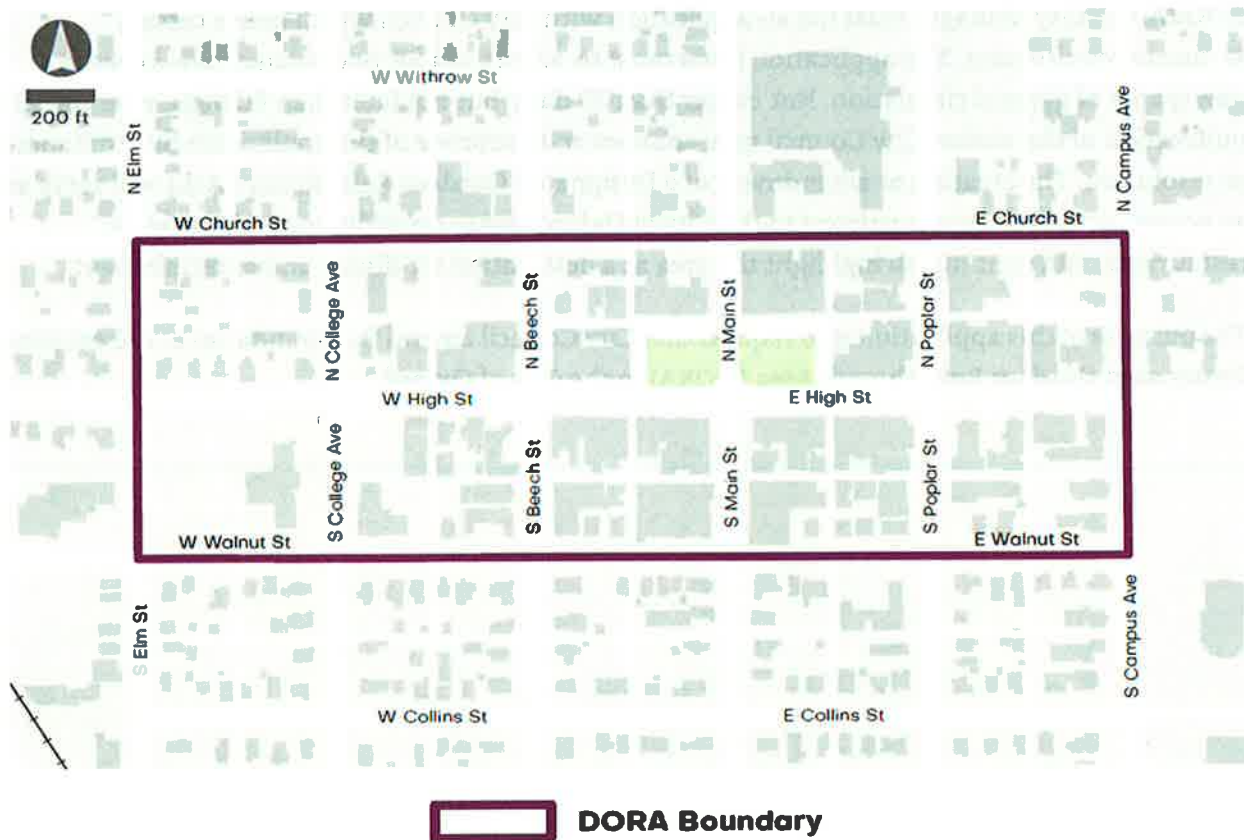
I. INTRODUCTION AND SUBMITTAL OF APPLICATION

Amended Section 4301.82 of the Ohio Revised Code (O.R.C.) authorizes, effective March 23, 2022, municipalities under 50,000 in population to create Designated Outdoor Refreshment Areas, or DORAs, limited to 320 contiguous acres in size. In order to consider the creation or amendment of a DORA, the City Manager must file an application with City Council which meets certain statutory requirement. The application filing must be advertised for two consecutive weeks in a newspaper of general circulation. Not earlier than 30 days, but not later than 60 days, after initial publication of the notice, City Council may approve or disapprove of the application by ordinance or resolution. The creation or amendment of a Designated Outdoor Refreshment Area will serve as an economic tool to attract patrons to the City of Oxford, generate additional sales at local restaurants, and continue to highlight the area as a destination for dining and entertainment.

The purpose of this application is to request that City Council amend the boundaries of our existing Designated Outdoor Refreshment Area (DORA) in the City of Oxford.

II. BOUNDARIES (MAP)

In accordance with O.R.C. 4301.82(B)(1)(b), the amended boundaries of the proposed DORA are depicted below.



The boundaries defined by:

- South side of Church St. from Elm St. to Campus Ave. as the northern border
- West side of Campus Ave. from Church St. to Walnut St. as the eastern border
- North side of Walnut St. from to Campus Ave. to Elm St. as the southern border
- West side of Elm St. from Walnut St. to Church St. as the western border
- The zone includes all streets and parks within this boundary, approximately 40 acres

III. BOUNDARIES STREET NUMBERING (LIST)

BUTLER COUNTY CITY OF OXFORD UPTOWN APRIL 12,2020	STREET BOUNDARY LISTING	
Street Name	Range	Even/Odd
N Beech St	5-29	Both
S Beech St	5-22	Both
N Campus Ave	14	Even
S Campus Ave	2-22	Even
W Church St	11-231	Odd
E Church St	33-131	Odd
W Walnut St	6-298	Even
E Walnut St	10-112	Even
W High St	1-230	Both
E High St	1-130	Both
N Main St	13-21	Both
S Main St	9-77	Both
N Poplar St	14-21	Both
S Poplar St	10-20	Both
N Elm St	11-15	Odd
S Elm St	1-99	Both
N College Ave	11-23	Both
S College Ave	9-15	Both

IV. NATURE OF ESTABLISHMENTS

The proposed DORA encompasses a great majority of the City's Uptown area. This commercial district in Oxford includes; restaurants, bars, boutique stores, financial institutions, professional services, miscellaneous retail, churches, and apartments.

V. QUALIFYING PERMIT HOLDERS

In accordance with O.R.C. 4301(D)(1) the DORA will encompass not fewer than four (4) qualified permit holders. Oxford has identified (28) qualified permit holders to be included within the DORA:

Business Name	DBA	Business Address	Permit Types	Permit #
Akretap Inc.	CJ's	23 E. High St. (Rear)	D5	0085149
American Sunshine Holdings LTD	Barcode	37 E. High St.	D5	0163022
Blazin Wings Inc.	Buffalo Wild Wings	10 E. Walnut St.	D2, D3, D6	07527840235
Chipotle Mexican Grill of Colorado LLC	Chipotle	1 W. High St.	D5, D6	14374150705
Fanteg Inc.	Skipper's Pub	121 E. High St.	D5	2637833
Fiesta Charra Mexican Restaurant Inc.	Fiesta Charra	25 W. High St.	D5, D6	2712545
Firefly Hospitality Group LLC.	Circle	15 E. High St.	D5, D6	2714855
Firefly Hospitality Group LLC.	Mac & Joe's	21 E. High St.	D5, D6	27148550005
Firefly Hospitality Group LLC.	Steinkeller	15 E. High St. (Basement)	D5, D6	2714855
First Round Draft Inc.	Corner Grill and Drinkery	12 Park Pl. E.	D1, D2, D3, D6	27394760005
Fridge & Pantry Inc.	Fridge & Pantry Uptown Market	45 E. High St.	D1, D2, D3, D3A	29484280006

Gursaran S. Shoker Est Lee Ann Shoker Extr	Hole In The Wall Bar	13 W. High St. (Basement)	D5, D6	81005160005
Hotel Development Services LLC	Pickle & Pig	75-77 S. Main St.	D5A, D6	3990878
Huijuan Inc.	Phan Shin	104 W. High St.	D1, D2	4062136
LFT Inc.	Left Field Tavern	12 Park Pl. W.	D5, D6	5243096
Logcon Enterprises LLC	Church Street Social	107 E. Church St.	A1	52631700005
Maranatha LLC	Kofenya	38 W. High St.	D5, D6	5520049
One T Inc.	O'Pub	10 Park Pl. W1	D1, D2, D3	65484130005
One T Inc.	Sorriso	26 W. High St.	D1, D2, D3	65484130005
One T Inc.	Woodys One Up Bar (Pachinko's)	9-11 S. Main St. (2nd Floor)	D5, D6	6548413
RF Pizza LLC	Rapid Fire Pizza	7 W. High St.	D1	73155150015
Stella 12 Beech LLC	Stella 12 Beech 1 st FL	12 S Beech St.	D2	8538456
Top Shelf Shots Inc.	The Bar Next Door	15-17 N. Poplar St.	D1, D3	89889820005
Top Shelf Shots Inc.	The Woods	15-17 N. Poplar St.	D1, D3	89889820005
Wills Uptown Pizza & Carryout LLC	*Yet Unnamed Bar/Restaurant	10 N. Beech St.	C1, D1, D3	96638050001
Wiseman Enterprises Holdings Inc	*Yet Unnamed Bar/Restaurant	35 E. Church St.	D1, D2, D3, D3A	94889200010
Wiseman Enterprises Holdings Inc.	Brick Street	36 E. High St.	D2, D3, D6	9488920
Wiseman Enterprises Holdings Inc.	*Yet Unnamed Bar/Restaurant	135 W. High St.	D5, D6	94889200006

VI. LAND USE & ZONING

In accordance with O.R.C. 4301.82(B)(4), the uses of land within the DORA are zoned in mainly the UP (Uptown District), with RO (Office Residential District) in the eastern and western portion of the DORA, and R2MS (Single and Two-Family Mile-Square Residential) in the western portion of the DORA.



Legend

City of Oxford Zoning Districts & Code Section

-  AOS, Agricultural Open Space District
-  R-1A, Single-Family Low-Density Residential District
-  R-1B, Single-Family Medium Density Residential District
-  R-1MS, Single-Family Residential Mile-Square District
-  R-2MS, Single- and Two-Family Mile-Square Residential District
-  R-2A, Single- and Two-Family Residential District
-  R-3, Multi-Family Residential District
-  R3MS, Single, Two and Three-Family Mile-Square Residential District
-  R-4, Multi-Family Residential District

-  R-MH, Planned Mobile and Manufactured Home Residential District
-  RO, Office Residential District
-  NB, Neighborhood Business District
-  GB, General Business District
-  UP, Uptown District
-  OI, Office & Light Industrial District
-  LI, Light Industrial District
-  MU, University District
-  Historic District
-  DORA

VII. PUBLIC HEALTH & SAFETY

The City of Oxford Service Department will be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. This will be accomplished through the current Rumpke contract, which is managed by the Service Department, as well as additional Service Department staff as needed. Each participating permit holder will be required to utilize and purchase special DORA cups, either biodegradable or other single use plastic, which will be supplied by the City or other local service entity at cost. Restrooms will be provided by the permit holders in the DORA zone.

The Police Division facility is within the DORA and routine patrols will enforce responsible behavior. The boundaries of the DORA will be strictly enforced. Boundary signage will be installed on the perimeter of the DORA. For planned events that may draw additional crowd, the Police Chief may have additional officers assigned specifically to the DORA.

A total of 24 signs will be posted to designate the DORA at;

- The SE corner of Church and Elm Streets (1), the SW and SE corners of Church St. and College Ave. (2), the SW and SE corners of Church and Beech Streets (2), the SW and SE corners of Church and Main Streets (2), the SW and SE corners of Church and Poplar Streets (2), the SW corner of Church Street and Campus Ave. (1)
- The NW and SW corners of Campus and High Streets (2), the NW corner of Campus and Walnut Streets (1)
- The NE and NW corners of Walnut and Poplar Streets (2), the NE and NW corners of Walnut and Main Streets (2), NE and NW corners of Walnut and Beech Streets (2), NE and NW corners of Walnut Street and College Ave. (2) and the NE corner of Walnut and Elm Street (1)
- The NE and SE corners of Elm and High Streets (2)

VIII. DATES & HOURS OF OPERATION

In accordance with O.R.C. 4301.82(F)(c) the proposed times of operations are as follows:

- The DORA will operate “year-round” with hours of operation from 11 AM to 11 PM, Monday to Sunday, 365 days per year.
- Special hours of DORA operation will be allowed as designated in advance by the City Manager with consent of City Council.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Assistant City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	June 27, 2022
COUNCIL MEETING DATE:	July 5, 2022
AGENDA TITLE:	Amended Amortization Schedule for LogCon Enterprises LLC
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.29.22

DISCUSSION:

LogCon Enterprises (DBA *Books & Brews*, now *Church Street Social*) entered into a 7-year, \$63,250 Revolving Loan Fund (RLF) agreement, at a three-percent interest rate, with the City of Oxford on May 6, 2019. This agreement was approved by Council on March 19, 2019 via Resolution No. 7053.

1. LogCon RLF Payment History
 - a. LogCon made all scheduled payments in full and on time from July 2019 through March 2020.
 - b. Via Resolution No. 7178 Oxford City Council suspended all RLF payments, recognizing financial hardships brought on by the COVID-19 pandemic.
 - i. LogCon halted payments at this time.
 - c. Via Resolution No. 7189 Oxford City Council voted to create a new RLF program, a five-thousand dollar Emergency Loan to assist local businesses with the continued challenges presented by the COVID-19 pandemic.
 - i. These Emergency Loans were awarded at a zero-percent interest rate, to be repaid over a four-year term.
 - ii. LogCon was a recipient of one of these Emergency Loans.
 - d. Via Resolution No. 7297 Oxford City Council voted to resume payments of all RLF agreements, including the newly created "Emergency Loans".
 - i. LogCon has not made any RLF loan payments since the suspension of payments, beginning in April 2020.





The City of Oxford
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The below information and recommendation are provided following a meeting with LogCon Enterprises on Friday, May 20, 2022 and approval of the CIC Board on Friday, June 24, 2022.

1. LogCon to begin repayment of the Emergency Loan beginning August 2022.
 - a. 48 payments of \$104.17
 - b. Amortization table for these payments attached.
2. The primary LogCon RLF agreement be amended, as follows;
 - a. Eliminate the interest portion of all RLF payments, applying all payments to the remaining principle of the initial loan agreement.
 - b. Resume payments following the previously establish number of payments, with 75 remaining billing cycles.
 - c. Payments to begin October 2022, allowing LogCon to capture additional revenue with the start of the Academic Year.
 - d. Amortization table for these payments attached.
3. City of Oxford staff recommend approval of this new payment agreement as it reflects LogCon Enterprises financial viability and allows the RLF to recover funds.

RESOLUTION NO.

A RESOLUTION APPROVING THE AMENDED AMORTIZATION SCHEDULE FOR LOGCON ENTERPRISES LLC.

WHEREAS, on March 19, 2019 the City Council accepted and approved the recommendation of the Oxford Community Improvement Corporation and approved the loan for LogCon Enterprises (DBA Books & Brews, now Church Street Social) of \$63,250.00 at three percent (3%) interest for seven (7) years as set forth in Exhibit "A"; and

WHEREAS, Council finds that the Oxford Community Improvement Corporation met on June 24, 2022, to consider amending the amortization schedule of the LogCon Enterprises LLC. loan from the Oxford Revolving Loan Fund ("RLF"); and

WHEREAS, the Oxford Community Improvement Corporation, after due deliberation, recommended approval of an amended amortization schedule for the remaining balance of the RLF loan in the amount of \$57,909.11 at zero percent (0%) interest over the seventy-five (75) remaining monthly payments, with the first payment to begin in October of 2022. The new amortization schedule is attached in Exhibit "A" attached hereto.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council of the City of Oxford hereby accepts and approves the recommendation of the Oxford Community Improvement Corporation and approves amended amortization schedule for LogCon Enterprises LLC. loan in the amount of \$57,909.11 at zero percent (0%) interest over the seventy-five (75) remaining monthly payments, with the first payment to begin in October of 2022.

SECTION 2: Amortization schedule Exhibit "A" have been submitted and approved by the City.

SECTION 3: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Exhibit A

Oxford Community Improvement Corporation Revolving Loan Fund						
LogCon Enterprises LLC						
Amortization Table						
Initial Data						
LOAN DATA			TABLE DATA			
Loan amount:	\$63,250.00		Table starts at date:		10/1/2022	
Annual interest rate:	0.00%		or at payment number:		1	
Term in years:	7					
Payments per year:	12					
First payment due:	10/1/2022					
PERIODIC PAYMENT						
Entered payment:		The table uses the calculated periodic payment amount, unless you enter a value for "Entered payment."				
Calculated payment:	\$752.98					
CALCULATIONS						
Use payment of:	\$752.98	Beginning balance at payment 1:		\$57,090.11		
1st payment in table:	1	Cumulative interest prior to payment 1:		-\$6,159.89		
Table						
No	Payment Date	Beginning Balance	Interest	Principal	Ending Balance	Cumulative Interest
1	10/1/2022	57,090.11	0.00	752.98	56,337.13	-6,159.89
2	11/1/2022	56,337.13	0.00	752.98	55,584.16	-6,159.89
3	12/1/2022	55,584.16	0.00	752.98	54,831.18	-6,159.89
4	1/1/2023	54,831.18	0.00	752.98	54,078.21	-6,159.89
5	2/1/2023	54,078.21	0.00	752.98	53,325.23	-6,159.89
6	3/1/2023	53,325.23	0.00	752.98	52,572.25	-6,159.89
7	4/1/2023	52,572.25	0.00	752.98	51,819.28	-6,159.89
8	5/1/2023	51,819.28	0.00	752.98	51,066.30	-6,159.89
9	6/1/2023	51,066.30	0.00	752.98	50,313.32	-6,159.89
10	7/1/2023	50,313.32	0.00	752.98	49,560.35	-6,159.89
11	8/1/2023	49,560.35	0.00	752.98	48,807.37	-6,159.89
12	9/1/2023	48,807.37	0.00	752.98	48,054.40	-6,159.89
13	10/1/2023	48,054.40	0.00	752.98	47,301.42	-6,159.89
14	11/1/2023	47,301.42	0.00	752.98	46,548.44	-6,159.89
15	12/1/2023	46,548.44	0.00	752.98	45,795.47	-6,159.89
16	1/1/2024	45,795.47	0.00	752.98	45,042.49	-6,159.89
17	2/1/2024	45,042.49	0.00	752.98	44,289.51	-6,159.89
18	3/1/2024	44,289.51	0.00	752.98	43,536.54	-6,159.89
19	4/1/2024	43,536.54	0.00	752.98	42,783.56	-6,159.89
20	5/1/2024	42,783.56	0.00	752.98	42,030.59	-6,159.89
21	6/1/2024	42,030.59	0.00	752.98	41,277.61	-6,159.89
22	7/1/2024	41,277.61	0.00	752.98	40,524.63	-6,159.89
23	8/1/2024	40,524.63	0.00	752.98	39,771.66	-6,159.89
24	9/1/2024	39,771.66	0.00	752.98	39,018.68	-6,159.89
25	10/1/2024	39,018.68	0.00	752.98	38,265.71	-6,159.89

26	11/1/2024	38,265.71	0.00	752.98	37,512.73	-6,159.89
27	12/1/2024	37,512.73	0.00	752.98	36,759.75	-6,159.89
28	1/1/2025	36,759.75	0.00	752.98	36,006.78	-6,159.89
29	2/1/2025	36,006.78	0.00	752.98	35,253.80	-6,159.89
30	3/1/2025	35,253.80	0.00	752.98	34,500.82	-6,159.89
31	4/1/2025	34,500.82	0.00	752.98	33,747.85	-6,159.89
32	5/1/2025	33,747.85	0.00	752.98	32,994.87	-6,159.89
33	6/1/2025	32,994.87	0.00	752.98	32,241.90	-6,159.89
34	7/1/2025	32,241.90	0.00	752.98	31,488.92	-6,159.89
35	8/1/2025	31,488.92	0.00	752.98	30,735.94	-6,159.89
36	9/1/2025	30,735.94	0.00	752.98	29,982.97	-6,159.89
37	10/1/2025	29,982.97	0.00	752.98	29,229.99	-6,159.89
38	11/1/2025	29,229.99	0.00	752.98	28,477.01	-6,159.89
39	12/1/2025	28,477.01	0.00	752.98	27,724.04	-6,159.89
40	1/1/2026	27,724.04	0.00	752.98	26,971.06	-6,159.89
41	2/1/2026	26,971.06	0.00	752.98	26,218.09	-6,159.89
42	3/1/2026	26,218.09	0.00	752.98	25,465.11	-6,159.89
43	4/1/2026	25,465.11	0.00	752.98	24,712.13	-6,159.89
44	5/1/2026	24,712.13	0.00	752.98	23,959.16	-6,159.89
45	6/1/2026	23,959.16	0.00	752.98	23,206.18	-6,159.89
46	7/1/2026	23,206.18	0.00	752.98	22,453.21	-6,159.89
47	8/1/2026	22,453.21	0.00	752.98	21,700.23	-6,159.89
48	9/1/2026	21,700.23	0.00	752.98	20,947.25	-6,159.89
49	10/1/2026	20,947.25	0.00	752.98	20,194.28	-6,159.89
50	11/1/2026	20,194.28	0.00	752.98	19,441.30	-6,159.89
51	12/1/2026	19,441.30	0.00	752.98	18,688.32	-6,159.89
52	1/1/2027	18,688.32	0.00	752.98	17,935.35	-6,159.89
53	2/1/2027	17,935.35	0.00	752.98	17,182.37	-6,159.89
54	3/1/2027	17,182.37	0.00	752.98	16,429.40	-6,159.89
55	4/1/2027	16,429.40	0.00	752.98	15,676.42	-6,159.89
56	5/1/2027	15,676.42	0.00	752.98	14,923.44	-6,159.89
57	6/1/2027	14,923.44	0.00	752.98	14,170.47	-6,159.89
58	7/1/2027	14,170.47	0.00	752.98	13,417.49	-6,159.89
59	8/1/2027	13,417.49	0.00	752.98	12,664.51	-6,159.89
60	9/1/2027	12,664.51	0.00	752.98	11,911.54	-6,159.89
61	10/1/2027	11,911.54	0.00	752.98	11,158.56	-6,159.89
62	11/1/2027	11,158.56	0.00	752.98	10,405.59	-6,159.89
63	12/1/2027	10,405.59	0.00	752.98	9,652.61	-6,159.89
64	1/1/2028	9,652.61	0.00	752.98	8,899.63	-6,159.89
65	2/1/2028	8,899.63	0.00	752.98	8,146.66	-6,159.89
66	3/1/2028	8,146.66	0.00	752.98	7,393.68	-6,159.89
67	4/1/2028	7,393.68	0.00	752.98	6,640.71	-6,159.89
68	5/1/2028	6,640.71	0.00	752.98	5,887.73	-6,159.89
69	6/1/2028	5,887.73	0.00	752.98	5,134.75	-6,159.89
70	7/1/2028	5,134.75	0.00	752.98	4,381.78	-6,159.89
71	8/1/2028	4,381.78	0.00	752.98	3,628.80	-6,159.89
72	9/1/2028	3,628.80	0.00	752.98	2,875.82	-6,159.89
73	10/1/2028	2,875.82	0.00	752.98	2,122.85	-6,159.89
74	11/1/2028	2,122.85	0.00	752.98	1,369.87	-6,159.89
75	12/1/2028	1,369.87	0.00	752.98	616.90	-6,159.89
76	1/1/2029	616.90	0.00	616.90	0.00	-6,159.89



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Assistant City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	6/28/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	American Rescue Plan Act Funding for Family Resource Center
BUDGETED AMOUNT:	\$25,000
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.29.22

DISCUSSION:

The City of Oxford was awarded \$2,420,796 from the American Rescue Plan Act to assist with the recovery from the coronavirus pandemic. Communities are encouraged to address the negative economic impacts that are result of COVID and address the disparity that was either exposed or exacerbated by the pandemic.

With our CARES funds, we were able to support the Family Resource Center and enable them to hire a case manager to assist with housing for their clients. This PT individual was able to assist 13 families in finding permanent housing.

We propose to provide the Family Resource Center \$25,000 of the American Rescue Plan Funds to continue to assist with their housing case management position. Long term, it is the City's hope that the short-term rental tax will provide enough income to assist with this position in the future.

Exhibit A: Family Resource Center Funding Application

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE DONATION OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) TO THE FAMILY RESOURCE CENTER AS A SUB-RECIPIENT OF AMERICAN RESCUE PLAN ACT FUNDS WHICH SHALL BE USED FOR THEIR HOUSING CASE MANAGEMENT POSITION.

WHEREAS, the American Rescue Plan Act (ARPA) provided the City of Oxford funding in 2022 to use toward the City's Coronavirus response; and

WHEREAS, assisting with affordable housing is an allowable use of ARPA funds; and

WHEREAS, assisting with affordable housing remains a top priority of the City Council; and

WHEREAS, the Family Resource Center is a key community partner that assists with social service needs, including housing placement; and

WHEREAS, The Family Resource Center has a part-time case manager who was able to assist 13 families in finding permanent housing in 2021; and

WHEREAS, these funds are to be used to support the Oxford Family Resource Center for their housing case management position for 2022; and

WHEREAS, the City Manager recommends City Council authorize the donation of twenty five thousand dollars (\$25,000.00) to the Family Resource Center as a sub-recipient of ARPA funds, which shall be used for their housing case management position as set forth on Exhibit "A" attached hereto.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and hereby authorizes the donation of twenty five thousand dollars (\$25,000.00) to the Family Resource Center as a sub-recipient of ARPA funds, which shall be used for their housing case management position as set forth on Exhibit "A" attached hereto.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Exhibit “A”



City Manager's Office
15 S. College Ave.
Oxford, OH 45056

June 28, 2022

Dear City Manager's Office,

Thank you for your support both in funding and in spirit to the Family Resource Center. It is our privilege to partner with you and to serve our city by meeting the needs of those in our city most vulnerable. I write to you to officially request funding through ARPA. This past year, we continued to run the winter shelter program. The program is an all-hands-on deck program that takes our entire staff to even remotely operate successfully. We also continued working with clients to help them find housing. With more and more in our community facing evictions and being displaced, offering this service at the Family Resource Center is critical. We are officially requesting \$25,000 to help with our staffing expenses to effectively case manage and work with clients on their housing issues. We have appreciated your help over the years; it has helped us do great things for the people who need it the most; impacting their lives for the greater good. We would love to keep providing the help that the people of Oxford need. During this time of great and specific needs in the areas of housing and rent assistance, we want to continue positioning ourselves at the Family Resource Center to help and assist as many people in our community as we can. If there are any questions, please email at director@frcoxford.org or call 513-523-5859. Have a wonderful day!

Thank you,

Brad D. Hoblitzell

Brad Hoblitzell – Executive Director
Nicola Rodrigues – Client Services Manager



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	6/22/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	
BUDGETED AMOUNT:	NA
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.22.22

DISCUSSION:

The Student Community Relations Commission (SCRC) has made a recommendation to change the organization of their membership. Their membership was last addressed in 2013 and since that time, the SCRC has struggled to find commission members to serve in each defined category.

The SCRC held several planning meetings to discuss their proposed new organization model and their formal recommendations are listed below:

139.01

Amend 11 voting members to 8

Amend 12 ex-officio members to 11

139.02

Subsection (a)

(1) Amend 6 voting residents to 4



The City of Oxford
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(2) Amend 5 Miami University Students to 4
(2) Amend “and one of whom shall be an international student serving two (2) year terms without compensation”
to “and one of whom is suggested to be an international student serving a one (1) year term without compensation”

Subsection (b)

(b) Amend 12 ex-officio members to 11
(8) Strike Commuters of Miami
(8) Amend “and National Pan-Hellenic Council (NPHC)”
to “and National Pan-Hellenic Council (NPHC) or Multicultural Greek Council (alternate each year)”

139.03

Indicate that the Miami University Associated Student Government Secretary for Off-Campus Affairs shall serve as the Commission’s chairperson.

Indicate that the Commission will appoint a member to serve as the secretary.

It is recommended that Council approve of these changes.



RECOMMENDATION: Student/Community Relations Commission

Prepared by: Connor Manley, Chair

Date: May 6, 2022

Approved By: Student/Community Relations Commission

Purpose:

The chairing of a City Commission requires a focus on making sure the Commission is set up to serve its purpose as effectively as possible. That being said, in order to ensure the continued service of the Student/Community Relations Commission (SCRC) in bringing together student and resident voices and advising the Oxford City Council, I and the approving Commission recommend the following changes to Chapter 139 of the Oxford Code of Ordinances. The proposed changes include both adjustments to reflect current practices, as well as new changes to improve SCRC's effectiveness in its roles as a City Commission. In particular, we have found the commission's size to be an inhibitor in setting meeting times that work for the whole commission, and we have often operated with only six or seven voting members present. We also felt it important to enshrine equal voting power for both students and residents, with four seats each.

Recommended Changes:

139.01

Amend 11 voting members to 8

Amend 12 ex-officio members to 11

139.02

Subsection (a)

(1) Amend 6 voting residents to 4

(2) Amend 5 Miami University Students to 4

(2) Amend "and one of whom shall be an international student serving two (2) year terms without compensation"

to "and one of whom is suggested to be an international student serving a one (1) year term without compensation"

Subsection (b)

(b) Amend 12 ex-officio members to 11

(8) Strike Commuters of Miami

(8) Amend "and National Pan-Hellenic Council (NPHC)"

to "and National Pan-Hellenic Council (NPHC) or Multicultural Greek Council (alternate each year)"

139.03

Indicate that the Miami University Associated Student Government Secretary for Off-Campus Affairs shall serve as the Commission's chairperson.

Indicate that the Commission shall appoint a member to serve as secretary.

ORDINANCE NO.

ORDINANCE REPEALING AND REPLACING SECTIONS 139.01, 139.02 AND 139.03 OF THE CODIFIED ORDINANCES OF THE CITY OF OXFORD PERTAINING TO THE STUDENT COMMUNITY RELATIONS COMMISSION.

WHEREAS, the Student Community Relations Commission has made the recommendation to modify the composition and appointment of its members; and

WHEREAS, the proposed smaller membership will allow for easier recruitment of commission volunteers and will results in a more engaged commission; and

WHEREAS, the proposed small membership will allow the commission to better address its goal to work toward improved relations between the City of Oxford community members and Miami University students.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby repeals and replaces sections 139.01. 139.02, 139.03 of the codified ordnances of the city of Oxford pertaining to the Student Community Relations Commission to amend the composition and organizational structure of the Commission as referenced in exhibit A.

SECTION 2: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

EXHIBIT A:

Recommendation of the Student Community Relations Commission made on May 6, 2022

139.01 ESTABLISHED.

There is hereby created a Student/Community Relations Commission consisting of eight voting members and eleven ex-officio members.

139.02 COMPOSITION AND APPOINTMENT.

(a) The composition of the Commission and method of appointment thereto shall be as follows:

- (1) Four (4) residents of the City of Oxford, at least one of whom shall reside in the Mile Square to be appointed by the Oxford City Council. Appointments shall initially be staggered as to length of term with two (2) members for one (1) year, two (2) members for two (2) years, and two (2) members for three (3) years. Commission members shall thereafter serve for a term of three (3) years without compensation.
- (2) Four (4) Miami University students, appointed by the Associated Student Government, one of whom shall be the Secretary for Off Campus Affairs and two of whom shall serve a two (2) year term.

(b) The Commission shall also have eleven (11) ex-officio members as follows:

- (1) The City Manager or the City Manager's designee;
- (2) The Miami University Vice President for Student Life or designee;
- (3) The Miami University Health and Wellness Administrator or designee;
- (4) One representative of the Oxford Chamber of Commerce;
- (5-6) One member of the Oxford Police Division and one member of the Miami University Police Department;
- (7) One representative of the Talawanda School District;
- (8) One member of the Oxford City Council;
- (9-11) One representative from each of the following Miami University recognized organizations: Interfraternity Council, or PanHellenic Association (alternate each year); Graduate Student Association, and National Pan-Hellenic Council (NPHC), or Multicultural Greek Council (alternate each year).

Each of the above ex-officio members shall be appointed to serve a one (1) year term.

139.03 ORGANIZATION.

The Secretary of Off-Campus Affairs of the Associated Student Government shall serve as the chairperson of the Commission, and the Commission shall appoint a member to serve as the secretary of the Commission. The Commission may elect other officers as it deems advisable. The Commission shall have full power to organize itself and to determine its own rules, regulations and bylaws. The Commission will meet not less than once per month during the academic year at a regularly scheduled time, date and place.

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The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Zachary Moore
DATE PREPARED:	June 22, 2022
COUNCIL MEETING DATE:	July 5, 2022
AGENDA TITLE:	PC-2022-05, 6610 Brookville Road, FINAL SUBDIVISION, Owl's Landing Block A, Todd Homes LLC, Applicant
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.27.22

Proposal Summary:

The developer for Owl's Landing is requesting approval of a Final Subdivision application to allow for the platting of the development's first phase, referred to as "Block A." Of the 86 total single-family lots planned for the entirety of Owl's Landing, 39 are proposed to be platted/developed within this first phase. The remaining 47 units will be platted as part of one or more future phases (i.e. the "Block B" area). Proposed street names are: **Snowy Lane**, **Screech Avenue**, and **Great Horned Drive**.

All platted lots within the City of Oxford are assigned a sequential number for recording purposes. Lots supporting the 39 single-family units in Block A are proposed to be numbered **4079** through **4117**. In addition to these 39 residential lots, 2 additional parcels will be created by the proposed plat: (1) **Lot 4118**, a 4.3-acre parcel intended for future HOA ownership with various easements overtop, and set to contain private streets, sidewalks, a multi-use path, utilities, drainage features and open spaces; and (2) **Lot 4119**, a large 11-acre parcel reserved on the north end of the site to later be developed with additional infrastructure supporting houses in Block B.

Initially, the applicant had proposed leaving the area comprising Lot 4119 as unplatted territory. During staff's review of the plat instrument, it was determined best to include the 11 acres as part of the initial plat in order to effectively create numerous easements that will exist in the area. Easements to be created on Lot 4119 include those for drainage, sewer/water utilities, temporary T-turnarounds at the end of street stubs, and a multi-use path linking to the Community Park property. If the 11 acres comprising Lot 4119 had not been included in the initial plat, this would have required each easement to be considered through separate legal documents and possibly separate Council Ordinances, making documentation and



The City of Oxford
(513) 524-5200
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Oxford, OH 45056

approvals more cumbersome. Despite Lot 4119 being reserved primarily for future development phase(s), the developer will nevertheless be constructing a multi-use path to the Community Park at the same time as the rest of the infrastructure for Block A.

Background:

The Owl's Landing project has thus far garnered the following approvals:

- Preliminary Planned Development (PD) & Preliminary Subdivision – approved by Council on January 18, 2022 by Ord. No. 3658
- Construction Drawings – approved administratively on June 13, 2022. Outstanding fee balance (sewer & water capacity benefit charges) must be paid prior to issuance.
- Final Planned Development (PD) – approved by Council on June 21, 2022 by Ord. No. 3682

Discussion and Recommendation:

The Record Plat is the legal instrument to be recorded with the Butler County Recorder which will officially subdivide new lot boundaries and establish necessary easements to support the development. City staff has reviewed the proposed Record Plat instrument and believes it satisfies all prior design-related approval conditions inherent to previous Council approvals. Additional steps will still need to be satisfied administratively prior to the signing of the plat instrument itself by City officials, including: (1) approval of infrastructure bond estimates by the Service Department; and (2) posting of bonds or other acceptable form of financial security for public & private improvements and landscaping. In addition, documentation related to the future HOA including Declaration and Covenants has been reviewed and approved by the Law Director; these documents will also need to be recorded along with plat at the appropriate time.

In keeping with Section 203 of the Oxford Subdivision Regulations, staff recommends the subject application be **approved** subject to the following conditions:

1. The Final Subdivision shall be valid for 1 year from the City Council ordinance date. All recordings shall be completed and construction of the infrastructure improvements started within this 1 year time period.
2. As necessary, the applicant shall update and/or re-file Construction Drawings along with any necessary cost estimates for approval by applicable City departments.
3. The applicant shall file with the City a suitable form of financial security in order to guarantee construction of the improvements. The Record Plat shall not be released to the subdivider for recording until such financial security is accepted by the City.

ORDINANCE NO.

AN ORDINANCE APPROVING THE FINAL SUBDIVISION APPLICATION AND PLAT FOR OWL'S LANDING BLOCK A WITH CONDITIONS.

WHEREAS, in accordance with Oxford Codified Ordinance Section 1101.203, the City of Oxford's Community Development Department received the Final Subdivision Application and Final Plat for Owl's Landing Block A (Exhibit "A") on May 23, 2022; and

WHEREAS, the Community Development Department, in coordination with the Service Department, has reviewed the Final Plat in correspondence to the Preliminary Plat & Preliminary Planned Development approved on January 18, 2022 by Ordinance No. 3658 as well as the Final Planned Development approved on June 21, 2022 by Ordinance No. 3682; and

WHEREAS, the Community Development Department finds that the Final Plat meets the requirements of Oxford Codified Ordinance Section 1101.203 and further finds the Final Plat substantially corresponds to the approved Preliminary Plat; and

WHEREAS, although the proposed Block A plat is recognized to comprise a total of 22.014 acres, the first phase of development more or less constitutes approximately 11 acres in size and future development phases on the remaining 11 acres will necessitate a replat of Lot 4119; and

WHEREAS, the City Manager and the Community Development Director recommend Council approve the Final Subdivision Application and Plat attached hereto as Exhibit "A" for Owl's Landing Block A with the following conditions:

1. The Final Subdivision shall be valid for one year from the City Council Ordinance date. All recordings shall be completed and construction of the infrastructure improvements started within this one year time-period.
2. As necessary, the applicant shall update and/or re-file construction drawings along with any necessary cost estimates for approval by applicable City departments.
3. The applicant shall file with the City a suitable form of financial security in order to guarantee the construction of the public improvements. The Record Plat shall not be released to the subdivider for recording until such financial security is accepted by the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Community Development Director and further approves the Final Subdivision application and plat for Owl's Landing Block A consisting of 22.014 acres with the conditions set forth above.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



Internal Use Only:

Case No.

PC-2022-05

Date Filed

5/23/2022

Final Subdivision Application

Applicant Information

Attach a Letter of Agency if the Applicant is not the property owner.

Name * Todd Homes LLC

Mailing Address * 7791 Joan Drive

City, State & Zip Code * West Chester, Ohio 45069

Telephone Number(s) * 513-887-1111

Email Address toddhall@toddhomesllc.com

Engineer/Surveyor Information

Name * Bayer Becker

Mailing Address * 110 S. College Avenue

City, State & Zip Code * Oxford, Ohio 45056

Telephone Number(s) * 513-336-6600

Email Address johnbayer@bayerbecker.com

Location and Lot Information

Name of Subdivision * Owl's Landing Block A

Location of Property * North of Brookville Road, West of Autumn Drive

Legal Description * Part of Lots 4074, 4075, 4076

Date of Planning Commission Preliminary Approval * 12/14/2021

Number of Lots * 40

Zoning District * R-1B PUD

Total Area * 11.01 Acres

Requirements and Documentation

Plat

Fifteen (15) copies of the plat on bond. Drawing size must be at least 18x24" and should never exceed 24x36." The plat must be prepared in accordance with Chapter 1101, Subdivision Regulations and Chapters 1121-1137, Zoning Code of the City of Oxford¹. Scale should not exceed 1" = 100'. Plats containing less than three lots are exempted from the provisions of this section. The following information must appear on the plat:

- A. Boundary lines of the area being subdivided with accurate distances and bearings. Each section which is presented for final plat approval must have all of the required improvements extended to the property lines where necessary in order that future final plat sections may connect with them to maintain the continuity of the approved preliminary plan.
- B. A statement dedicating all proposed streets and alleys with their widths and names.

- C. The accurate outline of any portions of the property to be dedicated or granted for public use.
- D. The lines of adjoining streets and alleys with their widths and names.
- E. All lot lines together with an identification system for all lots and blocks. Lot numbers shall be secured from the County Auditor.
- F. The locations of all building lines and easements provided for public use, services or utilities.
- G. All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements and any other areas for public or private use. Linear dimensions are to be given to the nearest one hundredth of a foot.
- H. The radii, arcs, lengths, points of tangency and central angles for all curvilinear streets and the radii and lengths for rounded corners.
- I. The location of all survey monuments and benchmarks together with their descriptions. There shall be a minimum of four permanent markers in each subdivision section located at or near the outer corner.
- J. The name of the subdivision, the scale of the plat, points of the compass and name of owner or owners and subdivider if other than the owner and name of the surveyor and engineer preparing the plat.
- K. The certificate of the surveyor attesting to the accuracy of the survey and to the correct locations of all monuments shown.
- L. Any private restrictions and trusteeships and their duration. Should these restrictions or trusteeships be of such length as to make their lettering on the plat impracticable, thus necessitating the preparation of a separate instrument, reference to such instrument shall be made on the plat.
- M. Acknowledgement by the owner or owners of the plat restrictions.
- N. One tracing cloth or comparable material of the approved final plat, for the City records.
- O. The names and record owners of all adjoining subdivisions and the names of recorded owners of adjoining parcels of un-subdivided land.
- P. A receipt showing that all legally due taxes have been paid.
- Q. North arrow, scale and date.
- R. The location of all present property lines, streets, alleys, rights-of-way, buildings, easements, lakes, watercourses, and drainage ways.
- S. Any existing water mains, culverts, water or sewer lines, easements, buildings and streets, within the tract or immediately adjacent thereto.
- T. Size of the tract in acres and lots in square feet and the boundary lines along with the linear measurement thereof.
- U. The proposed location and width of streets, alleys lots and easements.
- V. The seal, registry number and signature of the public surveyor who prepared the plat.
- W. Any portion of the floodplain as delineated by the Butler County Flood Insurance Rate Maps (FIRM), effective December 17, 2010, must be clearly illustrated and labeled on the plat.

Surrounding Property Owners

On a separate sheet, provide the parcel numbers, names, and mailing addresses of all property owners within 200 feet of all boundaries of the property in question. The [Butler County Auditor Real Estate Search](#)² is helpful when searching for the mailing address of adjoining property owners. It allows you to search by owner, address, or parcel number.

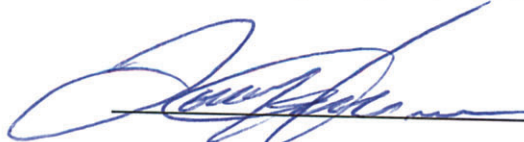
Fees & Receipt

The required fee for final plan is \$595.00 plus \$10.00 per lot, plus \$10.00 postage charge.

Sign and Date

Applicant Signature *

Date *


 5/19/22

Submit Application, Plans and Documentation, and Fees

We will not accept incomplete applications and/or plans and documentation.

Send or drop off this application with required copies of the plat containing all required information as attachments and a check for fees and postage charge made payable to **City of Oxford**, to Community Development Director, 15 S. College Ave., Oxford, OH 45056.

Direct questions to the Community Development Department at (513) 524-5204. The application will be placed on the next possible agenda.

Notes

- You must adhere to notification and publication requirements.
- Submit materials 14 days prior to the Planning Commission meeting on which the action is requested.
- City Staff will place a public hearing sign on the subject property. **The Applicant is responsible for removing the signage at the completion of the hearing(s).**
- Per Planning and Zoning Code 1101.203(H)¹, after final recording at the Butler County Recorder's Office, the applicant shall furnish a proof of such recording for filing to the Community Development Department prior to the issuance of any construction permits for site preparation.

¹ City of Oxford Codified Ordinances: <http://www.cityofoxford.org/fees-ordinances-and-charter>

² Butler County Auditor Real Estate Search: <http://www.butlercountyauditor.org/>

March 21, 2022

Mr. Zach Moore
Planner
City of Oxford
15 South College Avenue
Oxford, Ohio 45056

Re: Parcel H4100-141-000-006
Parcel H4100-141-000-007
Parcel H4100-141-000-008

Dear Mr. Moore,

Please be advised that Todd Homes LLC has our permission to submit applications for the approval of a Final Planned Development and a Final Subdivision on Parcels H4100-141-000-006, Parcel H4100-141-000-007, and Parcel H4100-141-000-008 located north of Brookville Road, west of Autumn Drive and east of Kay Rench Drive in the City of Oxford, Ohio.

Should you have any questions, please do not hesitate to contact us.

Sincerely,



Buck Creek Farm, Inc.

DEDICATION STATEMENT:

THE UNDERSIGNED, BEING THE OWNER OF LOTS #4074, #4075 & #4076 OF THE CITY OF OXFORD AS RECORDED IN OFFICIAL RECORD 9817, PAGE 1774 OF THE BUTLER COUNTY, OHIO RECORDERS OFFICE AND BEING LOCATED IN THE CONGRESS LANDS WEST OF THE MIAMI RIVER, SECTION 28, TOWN 5, RANGE 1, IN THE CITY OF OXFORD, BUTLER COUNTY, OHIO, DOES HEREBY ASSENT TO AND ADOPT THE ACCOMPANYING PLAT OF SUBDIVISION TO BE KNOWN AS OWL'S LANDING, BLOCK A AND DOES HEREBY DEDICATE TO THE PUBLIC FOREVER, IN ACCORDANCE WITH THE LAWS IN SUCH CASES MADE AND PROVIDED, THE STREETS AND ROADWAYS AS SHOWN ON SAID PLAT, AND DECLARE THE SAME TO BE FREE AND UNENCUMBERED.

THE TITLE WAS ACQUIRED BY: OFFICIAL RECORD 9817, PAGE 1774

OWNER: BUCK CREEK FARM, INC.
A DELAWARE CORPORATION

SIGNATURE: _____

PRINTED NAME & TITLE: _____

THIS IS AN ACKNOWLEDGEMENT CERTIFICATE, NO OATH OR AFFIRMATION WAS ADMINISTERED TO THE SIGNER WITH REGARD TO THIS NOTARIAL ACT.

STATE OF: _____

COUNTY OF: _____

BE REMEMBERED THAT ON THIS _____ DAY OF _____, 2022, BEFORE THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY CAME BUCK CREEK FARM, INC., A DELAWARE CORPORATION, AS REPRESENTED BY _____ WHO ACKNOWLEDGED THE SIGNING AND EXECUTION OF THE FOREGOING INSTRUMENT TO BE THEIR VOLUNTARY ACT AND DEED, IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY NOTARIAL SEAL ON THE DAY AND YEAR LAST AFORESAID.

NOTARY PUBLIC: _____

MY COMMISSION EXPIRES: _____

UTILITY EASEMENTS:

EASEMENTS ON SAID PLAT, DESIGNATED AS UTILITY EASEMENTS, ARE PROVIDED FOR THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF POLES, WIRES AND CONDUITS, AND THE NECESSARY ATTACHMENTS IN CONNECTION THEREWITH FOR THE TRANSMISSION OF ELECTRIC, TELEPHONE, CABLE TELEVISION, AND OTHER PURPOSES, FOR THE CONSTRUCTION AND MAINTENANCE OF SERVICE AND UNDERGROUND STORM WATER DRAINS, PIPELINES FOR SUPPLYING GAS, WATER, HEAT, AND OTHER PUBLIC OR QUASI-PUBLIC UTILITY FUNCTIONS, TOGETHER WITH THE NECESSARY LATERAL CONNECTIONS, THE RIGHT OF INGRESS TO AND EGRESS FROM SAID EASEMENTS; AND TO CUT, TRIM, OR REMOVE TREES AND UNDERGROWTH OR OVERHANGING BRANCHES WITHIN SAID EASEMENT OR IMMEDIATELY ADJACENT THERE TO, NO BUILDINGS OR OTHER STRUCTURES MAY BE BUILT WITHIN SAID EASEMENTS, NOR MAY THE EASEMENT AREA BE PHYSICALLY ALTERED SO AS TO 1) REDUCE THE CLEARANCE OF EITHER OVERHEAD OR UNDERGROUND FACILITIES; 2) IMPAIR THE LAND SUPPORT OF SAID FACILITIES; 3) IMPAIR THE ABILITY TO MAINTAIN THE FACILITY OR 4) CREATE A HAZARD.

THE ABOVE PUBLIC UTILITY EASEMENTS ARE FOR THE BENEFIT OF ALL PUBLIC UTILITY PROVIDERS INCLUDING, BUT NOT LIMITED TO DUKE ENERGY, CINCINNATI BELL, FRONTIER COMMUNICATIONS, CHARTER COMMUNICATIONS, AND THE CITY OF OXFORD.

THE ABOVE EASEMENTS ARE ALSO PROVIDED FOR OTHER USES AS DESIGNATED AND SHALL BE USED FOR THE CONSTRUCTION OF STORM WATER DRAINS, OPEN CHANNELS, PUBLIC AND PRIVATE SEWERS, PIPELINES FOR THE SUPPLYING OF WATER, CABLE TELEVISION AND FOR ANY OTHER PUBLIC OR QUASI-PUBLIC UTILITY OR FUNCTION, CONDUCTED, MAINTAINED OR PERFORMED BY ORDINARY METHODS BENEATH OR ABOVE THE SURFACE OF THE GROUND TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS LOTS TO AND FROM SAID EASEMENTS.

DUKE GRANT OF UTILITY EASEMENT:

FOR VALUABLE CONSIDERATION, WE, THE UNDERSIGNED ("GRANTOR") DO HEREBY PERMANENTLY GRANT TO DUKE ENERGY OHIO/ONTARIO, INC. AND THEIR PARENT ENTITY (OR ENTITY CONTROLLING BOTH ENTITIES), THEIR RESPECTIVE SUBSIDIARIES OR AFFILIATE ENTITIES AND ANY OTHER PROVIDER OF UTILITY SERVICES ("GRANTEE") THEIR SUCCESSORS AND ASSIGNS, FOREVER, NON-EXCLUSIVE EASEMENTS, AS SHOWN ON THE WITHIN PLAT AND DESIGNATED AS DESIGNATED "UTILITY EASEMENTS" FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, OR REPLACEMENT OF ANY AND ALL NECESSARY FIXTURES FOR THE OVERHEAD OR UNDERGROUND DISTRIBUTION OF GAS, ELECTRIC, TELEPHONE, TELECOMMUNICATIONS OR OTHER UTILITIES ("GRANTEE FACILITIES" OR "FACILITIES") THE GRANTEE SHALL HAVE THE RIGHT OF INGRESS AND EGRESS AND ALSO THE RIGHT TO CUT, TRIM OR REMOVE ANY TREES, UNDERGROWTH OR OVERHANGING BRANCHES WITHIN THE UTILITY EASEMENTS OR IMMEDIATELY ADJACENT THERE TO, NO BUILDINGS OR OTHER STRUCTURES MAY BE BUILT WITHIN THE UTILITY EASEMENTS AREA, NOR MAY THE UTILITY EASEMENTS AREA BE PHYSICALLY ALTERED TO 1) REDUCE THE CLEARANCE OF EITHER OVERHEAD OR UNDERGROUND FACILITIES; 2) IMPAIR THE LAND SUPPORT OF GRANTEE FACILITIES; 3) IMPAIR THE ABILITY TO MAINTAIN THE FACILITIES OR 4) CREATE A HAZARD. TO HAVE AND TO HOLD THE EASEMENT FOREVER, I DO ACKNOWLEDGE HAVING THE FULL POWER TO CONVEY THIS UTILITY EASEMENT AND WILL DEFEND THE SAME AGAINST ALL CLAIMS.

ALSO HEREBY GRANTED TO DUKE ENERGY OHIO/ONTARIO, INC. AND ITS SUBSIDIARIES, SUCCESSORS, AND ASSIGNS IS THE RIGHT TO LATEROALLY EXTEND, REPAIR, AND MAINTAIN NATURAL GAS SERVICES TO SERVE INDIVIDUAL LOTS AS CONSTRUCTED BY THE ORIGINAL BUILDER ALLOWING DISTURBANCE ONLY OVER EXISTING SERVICE LINES NECESSARY FOR THE REPAIR ONLY ON THE LOT ON WHICH THE SERVICE IS LOCATED. RECONSTRUCTION OR RELOCATION IS PERMISSIBLE ONLY WITH THE WRITTEN PERMISSION OF THE PARCEL OWNER AND SAID UTILITY PROVIDER TO A MUTUALLY AGREEABLE LOCATION. NO PART OF THE UTILITY EASEMENTS SHALL ENCUMBER EXISTING BUILDINGS OR ADJOINING LOTS.

CITY OF OXFORD:

IT IS UNDERSTOOD THAT THE CITY OF OXFORD WILL NOT BE ABLE TO ISSUE ANY CONNECTION PERMITS OR BUILDING PERMITS UNTIL THE OHIO ENVIRONMENTAL PROTECTION AGENCY (EPA) HAS APPROVED THE PLANS FOR THE PROPOSED EXTENSIONS OF THE PUBLIC WATER AND SEWER SYSTEMS WITHIN THIS SUBDIVISION, UNLESS ON-SITE SYSTEMS ARE PROPOSED AND APPROVED.

ALL BUILDINGS TO BE SERVED BY THE PUBLIC SEWER SYSTEM SHALL BE CONSTRUCTED SO AS TO PROVIDE A MINIMUM OF FOUR (4) FEET OF VERTICAL SEPARATION BETWEEN THE PUBLIC SANITARY SEWER, AT THE POINT OF CONNECTION, AND THE LOWEST BUILDING LEVEL SERVED BY A GRAVITY SEWER CONNECTION. IN ADDITION, SAID BUILDING LEVEL SHALL BE AT LEAST ONE FOOT (1') ABOVE THE LOWEST POINT OF FREE-OVERFLOW (NON-SEALED MANHOLE COVER) UPSTREAM OF ANY TREATMENT FACILITY OR WASTEWATER PUMPING FACILITY THAT RECEIVES THE DISCHARGE FROM SAID BUILDING AND MINIMUM SERVICE LEVELS SHALL BE RECORDED ON THE AS-BUILT PLANS FOR THE DEVELOPMENT WHICH WILL BE KEPT ON FILE IN THE OFFICE OF THE CITY ENGINEER.

PRIVATE DRIVEWAYS, PARKING LOTS AND OTHER PAVED AREAS, EARTHEN BERMS, OR STRUCTURES SHOULD NOT BE CONSTRUCTED OVER PRIVATE WATER OR SEWER SERVICE LINES WITHIN THE PUBLIC ROAD RIGHT-OF-WAY OR WITHIN EASEMENT AREAS FOR THE PUBLIC UTILITIES. SHOULD THIS OCCUR, THE PROPERTY OWNER SHALL BE HELD RESPONSIBLE FOR THE PROTECTION AND REPAIR OF AND FOR PROVIDING ACCESS TO ANY CURB STOPS, METER PITS, MANHOLES, CLEANOUTS, ETC. INSTALLED IN CONJUNCTION WITH THESE PRIVATE SERVICE LINES AND FOR ANY DAMAGE OR RESTORATION OF THE PAVED SURFACES OR STRUCTURES THAT MAY RESULT FROM THE FUTURE OPERATION, MAINTENANCE, REPAIR OR REPLACEMENT OF SAID SERVICE LINES AND APPURTENANCES.

EASEMENTS ON SAID PLAT, DESIGNATED AS "SANITARY SEWER EASEMENTS" OR "WATER MAIN EASEMENTS" ARE PROVIDED FOR THE RIGHT TO CONSTRUCT, USE, MAINTAIN, AND REPAIR THEREON A SANITARY SEWER PIPELINE AND WATER MAIN, AND WHERE NECESSARY TO THE OPERATION THEREOF, AND ARE PERPETUALLY DEDICATED TO THE CITY OF OXFORD.

THE CITY ENGINEER DOES NOT ACCEPT ANY RESPONSIBILITY FOR THE RELOCATION, REPAIR OR REPLACEMENT OF ANY OTHER UTILITY INSTALLED WITHIN FIVE (5) FEET OF THE CENTERLINE OF ANY SANITARY MAIN SEWER OR WATER MAIN.

SANITARY SEWER LATERALS, WHICH SHALL INCLUDE ALL PIPE AND APPURTENANCES FROM THE BUILDING TO THE PUBLIC SEWER MAIN, AND THE CONNECTION TO THE PUBLIC SEWER MAIN SHALL BE CONSIDERED PRIVATE AND THE RESPONSIBILITY OF THE PROPERTY OWNER TO MAINTAIN. THE CONNECTION TO THE SEWER WOULD BE ANY PIPING THAT EXTENDS OUT FROM THE MAIN BARREL OF THE SEWER MAIN.

ALL LOTS SHOWN HEREON SHALL BE SERVED BY PUBLIC SANITARY SEWERS AND WATER.

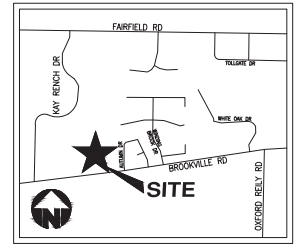
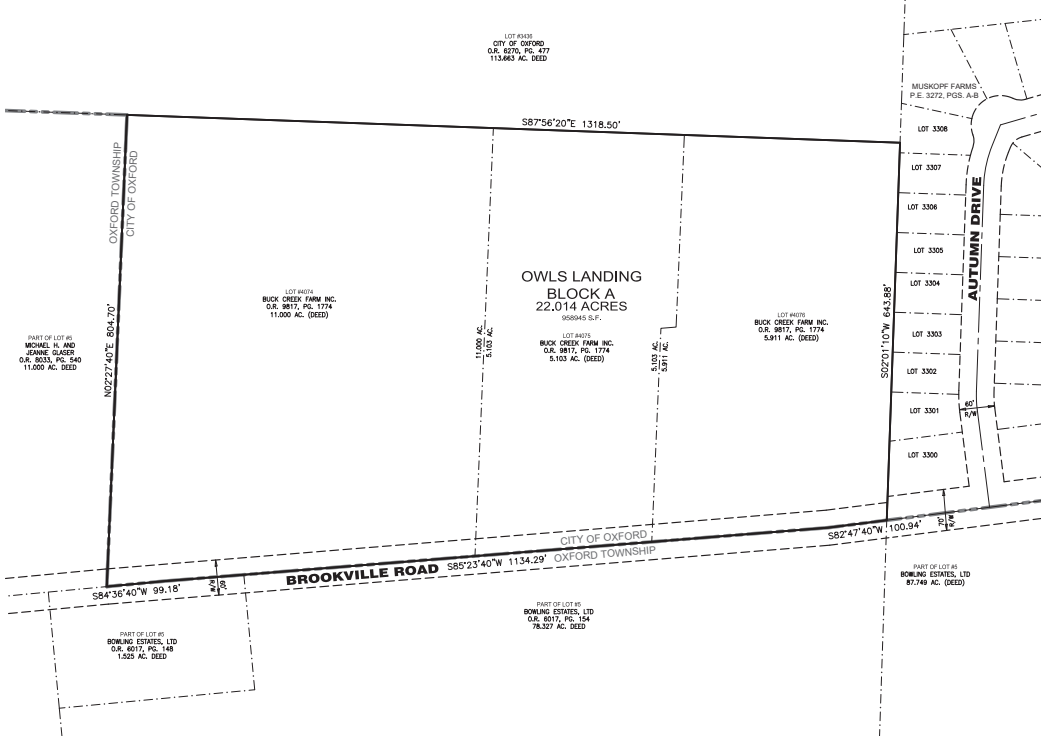
ALL BUILDINGS TO BE SERVED BY THE PUBLIC SEWER SYSTEM SHALL BE CONSTRUCTED AS TO PROVIDE GRAVITY FLOW TO THE SANITARY SEWER MAIN.

POUR DRAINS, FOUNDATION DRAINS, AND OTHER CLEAN WATER CONNECTIONS TO THE SANITARY SEWER SYSTEM ARE PROHIBITED.

HIGH WATER TABLES ARE APPARENT IN THIS AREA, IF BASEMENTS ARE CONSTRUCTED, IT IS THE RESPONSIBILITY OF THE BUILDER TO TAKE SPECIAL PRECAUTIONS TO ENSURE THE BASEMENT STAYS DRY.

OWL'S LANDING BLOCK A

ENTIRE LOTS #4074, #4075 & #4076
CONGRESS LANDS WEST OF THE MIAMI RIVER
SECTION 28, TOWN 5, RANGE 1
CITY OF OXFORD, BUTLER COUNTY, OHIO



**VICINITY MAP
(NOT TO SCALE)**

OWNER
BUCK CREEK FARM, INC.
PO BOX 201
SOMERVILLE, OH 45064

ENGINEER / SURVEYOR

BAYER BECKER
110 SOUTH COLLEGE AVENUE, SUITE 101
OXFORD, OH 45066
(513) 523-4270

BENCHMARK

FOUND SPIKE AT THE SOUTHEAST
CORNER OF LOT #4076 ON THE
CENTERLINE OF BROOKVILLE ROAD
ELEVATION = _____

SHEET INDEX:

1. TITLE
2. PLAT

CITY OF OXFORD

CLERK OF COUNCIL _____ DATE _____

MAYOR _____ DATE _____

COMMUNITY DEVELOPMENT DIRECTOR _____ DATE _____

CITY ENGINEER _____ DATE _____

BUTLER COUNTY AUDITOR

ENTERED FOR TRANSFER _____ A.D. 2022

TRANSFERRED _____ A.D. 2022

AUDITOR, BUTLER COUNTY, OHIO _____ BY _____ DEPUTY _____

BUTLER COUNTY RECORDER

FILED FOR RECORD _____ AT _____

RECORDED _____ PAGES _____

OFFICIAL RECORD _____ PAGES _____

RECORDER, BUTLER COUNTY, OHIO _____ BY _____ DEPUTY _____

FILE _____ FEE _____

SURVEYORS CERTIFICATION

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF THAT THE ACCOMPANYING PLAT IS THE CORRECT RETURN OF A SURVEY MADE UNDER MY DIRECTION FOR "OWL'S LANDING, BLOCK A" MONUMENTS SET AND THEIR LOCATION AND SIZE ARE CORRECT AS SHOWN ON THE PLAT AND THAT THE CITY OF OXFORD SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH TO THE BEST OF MY KNOWLEDGE.

JEFFREY O LAMBERT _____ DATE _____

PROFESSIONAL SURVEYOR #7568

IN THE STATE OF OHIO



State of Ohio
State Plane NAD83 (101)
Scale: 1" = 100'

Date	Drawn	Checked	Revised
9/20/22	AS	AS	AS
9/20/22	AS	AS	AS
9/20/22	AS	AS	AS

REVISIONS

1. INITIALS OF CITY OF OXFORD COMMUNITY DEVELOPMENT DIRECTOR

2. INITIALS OF CITY OF OXFORD AUDITOR

3. INITIALS OF CITY OF OXFORD RECORDER

4. INITIALS OF CITY OF OXFORD ENGINEER

5. INITIALS OF CITY OF OXFORD MAYOR

6. INITIALS OF CITY OF OXFORD CLERK OF COUNCIL

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The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Joe Newlin
DATE PREPARED:	6/28/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	Supplemental Budget Ordinance
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	
	JN 6-28-2022 <i>DRC</i> 6.28.22

DISCUSSION:

Issue 1

To make adjustment to budgeted expenditures for Salary & Wages (\$17,600) and Fringe Benefits for (\$9,630) full time Preschool Teacher in fall of 2022

Action Needed:

Revenue Side

Expense Side

General Fund (110)	27,230.00
Net Effect on Fund Balance/(s) Increase/(Decrease)	(27,230.00)



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Issue 2

To make adjustment to budgeted expenditures for transfer of funds from Enforcement & Education Fund \$14,378.28 to the General Fund to cover training expenditures, move CPT Reimbursement to where to expenditures are recorded

Action Needed:

Revenue Side

General Fund (110)	14,378.28
Enforcement & Education Fund (412)	14,378.28

Expense Side

Enforcement & Education Fund (412)	14,378.28
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Net Effect on Fund Balance/(s) Increase/(Decrease)	14,378.28
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Issue 3

To make adjustment to budgeted expenditures for the payment of retainage held for Sunesis for OAT Phase II construction

Action Needed:

Revenue Side

Expense Side

OAT Capital Improvement Fund (144)	94,206.19
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Net Effect on Fund Balance/(s) Increase/(Decrease)	(94,206.19)
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Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(107,057.91)
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Breakdown by Fund

General Fund (110)	(12,851.72)
OAT Capital Improvement Fund (144)	(94,206.19)
Enforcement & Education Fund (412)	-

Net Effect on Fund Balance/(s) Increase/(Decrease)	(107,057.91)
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ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3654 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2022.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in revenues be made:

Enforcement & Education Fund 412	14,378.28
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SECTION 3: The following increase/(decrease) in expenditures be made:

General Fund 110	27,230.00
OAT Capital Improvement Fund 144	94,206.19
Enforcement & Education Fund 412	14,378.28

SECTION 4: following transfer(s) be executed:

Transfer from:

Enforcement & Education Fund 412	14,378.28
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Transfer to:

General Fund 110	14,378.28
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SECTION 5: The following increase/(decrease) in revenues be made:

General Fund 110	14,378.28
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SECTION 6: In all other respects, Ordinance No. 3654 shall remain in full force and effect.

SECTION 7: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)