



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Zachary Moore
DATE PREPARED:	June 22, 2022
COUNCIL MEETING DATE:	July 5, 2022
AGENDA TITLE:	PC-2022-05, 6610 Brookville Road, FINAL SUBDIVISION, Owl's Landing Block A, Todd Homes LLC, Applicant
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.27.22

Proposal Summary:

The developer for Owl's Landing is requesting approval of a Final Subdivision application to allow for the platting of the development's first phase, referred to as "Block A." Of the 86 total single-family lots planned for the entirety of Owl's Landing, 39 are proposed to be platted/developed within this first phase. The remaining 47 units will be platted as part of one or more future phases (i.e. the "Block B" area).

Proposed street names are: **Snowy Lane**, **Screech Avenue**, and **Great Horned Drive**.

All platted lots within the City of Oxford are assigned a sequential number for recording purposes. Lots supporting the 39 single-family units in Block A are proposed to be numbered **4079** through **4117**. In addition to these 39 residential lots, 2 additional parcels will be created by the proposed plat: (1) **Lot 4118**, a 4.3-acre parcel intended for future HOA ownership with various easements overtop, and set to contain private streets, sidewalks, a multi-use path, utilities, drainage features and open spaces; and (2) **Lot 4119**, a large 11-acre parcel reserved on the north end of the site to later be developed with additional infrastructure supporting houses in Block B.

Initially, the applicant had proposed leaving the area comprising Lot 4119 as unplatted territory. During staff's review of the plat instrument, it was determined best to include the 11 acres as part of the initial plat in order to effectively create numerous easements that will exist in the area. Easements to be created on Lot 4119 include those for drainage, sewer/water utilities, temporary T-turnarounds at the end of street stubs, and a multi-use path linking to the Community Park property. If the 11 acres comprising Lot 4119 had not been included in the initial plat, this would have required each easement to be considered through separate legal documents and possibly separate Council Ordinances, making documentation and



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approvals more cumbersome. Despite Lot 4119 being reserved primarily for future development phase(s), the developer will nevertheless be constructing a multi-use path to the Community Park at the same time as the rest of the infrastructure for Block A.

Background:

The Owl's Landing project has thus far garnered the following approvals:

- Preliminary Planned Development (PD) & Preliminary Subdivision – approved by Council on January 18, 2022 by Ord. No. 3658
- Construction Drawings – approved administratively on June 13, 2022. Outstanding fee balance (sewer & water capacity benefit charges) must be paid prior to issuance.
- Final Planned Development (PD) – approved by Council on June 21, 2022 by Ord. No. 3682

Discussion and Recommendation:

The Record Plat is the legal instrument to be recorded with the Butler County Recorder which will officially subdivide new lot boundaries and establish necessary easements to support the development. City staff has reviewed the proposed Record Plat instrument and believes it satisfies all prior design-related approval conditions inherent to previous Council approvals. Additional steps will still need to be satisfied administratively prior to the signing of the plat instrument itself by City officials, including: (1) approval of infrastructure bond estimates by the Service Department; and (2) posting of bonds or other acceptable form of financial security for public & private improvements and landscaping. In addition, documentation related to the future HOA including Declaration and Covenants has been reviewed and approved by the Law Director; these documents will also need to be recorded along with plat at the appropriate time.

In keeping with Section 203 of the Oxford Subdivision Regulations, staff recommends the subject application be **approved** subject to the following conditions:

1. The Final Subdivision shall be valid for 1 year from the City Council ordinance date. All recordings shall be completed and construction of the infrastructure improvements started within this 1 year time period.
2. As necessary, the applicant shall update and/or re-file Construction Drawings along with any necessary cost estimates for approval by applicable City departments.
3. The applicant shall file with the City a suitable form of financial security in order to guarantee construction of the improvements. The Record Plat shall not be released to the subdivider for recording until such financial security is accepted by the City.

ORDINANCE NO.

AN ORDINANCE APPROVING THE FINAL SUBDIVISION APPLICATION AND PLAT FOR OWL'S LANDING BLOCK A WITH CONDITIONS.

WHEREAS, in accordance with Oxford Codified Ordinance Section 1101.203, the City of Oxford's Community Development Department received the Final Subdivision Application and Final Plat for Owl's Landing Block A (Exhibit "A") on May 23, 2022; and

WHEREAS, the Community Development Department, in coordination with the Service Department, has reviewed the Final Plat in correspondence to the Preliminary Plat & Preliminary Planned Development approved on January 18, 2022 by Ordinance No. 3658 as well as the Final Planned Development approved on June 21, 2022 by Ordinance No. 3682; and

WHEREAS, the Community Development Department finds that the Final Plat meets the requirements of Oxford Codified Ordinance Section 1101.203 and further finds the Final Plat substantially corresponds to the approved Preliminary Plat; and

WHEREAS, although the proposed Block A plat is recognized to comprise a total of 22.014 acres, the first phase of development more or less constitutes approximately 11 acres in size and future development phases on the remaining 11 acres will necessitate a replat of Lot 4119; and

WHEREAS, the City Manager and the Community Development Director recommend Council approve the Final Subdivision Application and Plat attached hereto as Exhibit "A" for Owl's Landing Block A with the following conditions:

1. The Final Subdivision shall be valid for one year from the City Council Ordinance date. All recordings shall be completed and construction of the infrastructure improvements started within this one year time-period.
2. As necessary, the applicant shall update and/or re-file construction drawings along with any necessary cost estimates for approval by applicable City departments.
3. The applicant shall file with the City a suitable form of financial security in order to guarantee the construction of the public improvements. The Record Plat shall not be released to the subdivider for recording until such financial security is accepted by the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Council hereby accepts the recommendation of the City Manager and the Community Development Director and further approves the Final Subdivision application and plat for Owl's Landing Block A consisting of 22.014 acres with the conditions set forth above.

SECTION 2: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



Internal Use Only:

Case No.

PC-2022-05

Date Filed

5/23/2022

Final Subdivision Application

Applicant Information

Attach a Letter of Agency if the Applicant is not the property owner.

Name * Todd Homes LLC

Mailing Address * 7791 Joan Drive

City, State & Zip Code * West Chester, Ohio 45069

Telephone Number(s) * 513-887-1111

Email Address toddhall@toddhomesllc.com

Engineer/Surveyor Information

Name * Bayer Becker

Mailing Address * 110 S. College Avenue

City, State & Zip Code * Oxford, Ohio 45056

Telephone Number(s) * 513-336-6600

Email Address johnbayer@bayerbecker.com

Location and Lot Information

Name of Subdivision * Owl's Landing Block A

Location of Property * North of Brookville Road, West of Autumn Drive

Legal Description * Part of Lots 4074, 4075, 4076

Date of Planning Commission Preliminary Approval * 12/14/2021

Number of Lots * 40

Zoning District * R-1B PUD

Total Area * 11.01 Acres

Requirements and Documentation

Plat

Fifteen (15) copies of the plat on bond. Drawing size must be at least 18x24" and should never exceed 24x36." The plat must be prepared in accordance with Chapter 1101, Subdivision Regulations and Chapters 1121-1137, Zoning Code of the City of Oxford¹. Scale should not exceed 1" = 100'. Plats containing less than three lots are exempted from the provisions of this section. The following information must appear on the plat:

- A. Boundary lines of the area being subdivided with accurate distances and bearings. Each section which is presented for final plat approval must have all of the required improvements extended to the property lines where necessary in order that future final plat sections may connect with them to maintain the continuity of the approved preliminary plan.
- B. A statement dedicating all proposed streets and alleys with their widths and names.

- C. The accurate outline of any portions of the property to be dedicated or granted for public use.
- D. The lines of adjoining streets and alleys with their widths and names.
- E. All lot lines together with an identification system for all lots and blocks. Lot numbers shall be secured from the County Auditor.
- F. The locations of all building lines and easements provided for public use, services or utilities.
- G. All dimensions, both linear and angular, necessary for locating the boundaries of the subdivision, lots, streets, alleys, easements and any other areas for public or private use. Linear dimensions are to be given to the nearest one hundredth of a foot.
- H. The radii, arcs, lengths, points of tangency and central angles for all curvilinear streets and the radii and lengths for rounded corners.
- I. The location of all survey monuments and benchmarks together with their descriptions. There shall be a minimum of four permanent markers in each subdivision section located at or near the outer corner.
- J. The name of the subdivision, the scale of the plat, points of the compass and name of owner or owners and subdivider if other than the owner and name of the surveyor and engineer preparing the plat.
- K. The certificate of the surveyor attesting to the accuracy of the survey and to the correct locations of all monuments shown.
- L. Any private restrictions and trusteeships and their duration. Should these restrictions or trusteeships be of such length as to make their lettering on the plat impracticable, thus necessitating the preparation of a separate instrument, reference to such instrument shall be made on the plat.
- M. Acknowledgement by the owner or owners of the plat restrictions.
- N. One tracing cloth or comparable material of the approved final plat, for the City records.
- O. The names and record owners of all adjoining subdivisions and the names of recorded owners of adjoining parcels of un-subdivided land.
- P. A receipt showing that all legally due taxes have been paid.
- Q. North arrow, scale and date.
- R. The location of all present property lines, streets, alleys, rights-of-way, buildings, easements, lakes, watercourses, and drainage ways.
- S. Any existing water mains, culverts, water or sewer lines, easements, buildings and streets, within the tract or immediately adjacent thereto.
- T. Size of the tract in acres and lots in square feet and the boundary lines along with the linear measurement thereof.
- U. The proposed location and width of streets, alleys lots and easements.
- V. The seal, registry number and signature of the public surveyor who prepared the plat.
- W. Any portion of the floodplain as delineated by the Butler County Flood Insurance Rate Maps (FIRM), effective December 17, 2010, must be clearly illustrated and labeled on the plat.

Surrounding Property Owners

On a separate sheet, provide the parcel numbers, names, and mailing addresses of all property owners within 200 feet of all boundaries of the property in question. The [Butler County Auditor Real Estate Search](#)² is helpful when searching for the mailing address of adjoining property owners. It allows you to search by owner, address, or parcel number.

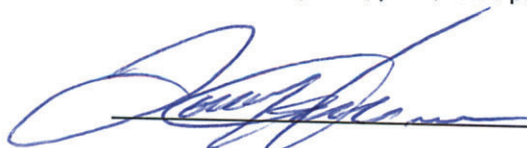
Fees & Receipt

The required fee for final plan is \$595.00 plus \$10.00 per lot, plus \$10.00 postage charge.

Sign and Date

Applicant Signature *

Date *


 5/19/22

Submit Application, Plans and Documentation, and Fees

We will not accept incomplete applications and/or plans and documentation.

Send or drop off this application with required copies of the plat containing all required information as attachments and a check for fees and postage charge made payable to **City of Oxford**, to Community Development Director, 15 S. College Ave., Oxford, OH 45056.

Direct questions to the Community Development Department at (513) 524-5204. The application will be placed on the next possible agenda.

Notes

- You must adhere to notification and publication requirements.
- Submit materials 14 days prior to the Planning Commission meeting on which the action is requested.
- City Staff will place a public hearing sign on the subject property. **The Applicant is responsible for removing the signage at the completion of the hearing(s).**
- Per Planning and Zoning Code 1101.203(H)¹, after final recording at the Butler County Recorder's Office, the applicant shall furnish a proof of such recording for filing to the Community Development Department prior to the issuance of any construction permits for site preparation.

¹ City of Oxford Codified Ordinances: <http://www.cityofoxford.org/fees-ordinances-and-charter>

² Butler County Auditor Real Estate Search: <http://www.butlercountyauditor.org/>

March 21, 2022

Mr. Zach Moore
Planner
City of Oxford
15 South College Avenue
Oxford, Ohio 45056

Re: Parcel H4100-141-000-006
Parcel H4100-141-000-007
Parcel H4100-141-000-008

Dear Mr. Moore,

Please be advised that Todd Homes LLC has our permission to submit applications for the approval of a Final Planned Development and a Final Subdivision on Parcels H4100-141-000-006, Parcel H4100-141-000-007, and Parcel H4100-141-000-008 located north of Brookville Road, west of Autumn Drive and east of Kay Rench Drive in the City of Oxford, Ohio.

Should you have any questions, please do not hesitate to contact us.

Sincerely,



Buck Creek Farm, Inc.

DEDICATION STATEMENT:

THE UNDERSIGNED, BEING THE OWNER OF LOTS #4074, #4075 & #4076 OF THE CITY OF OXFORD AS RECORDED IN OFFICIAL RECORD 9817, PAGE 1774 OF THE BUTLER COUNTY, OHIO RECORDERS OFFICE AND BEING LOCATED IN THE CONGRESS LANDS WEST OF THE MIAMI RIVER, SECTION 28, TOWN 5, RANGE 1, IN THE CITY OF OXFORD, BUTLER COUNTY, OHIO, DOES HEREBY ASSENT TO AND ADOPT THE ACCOMPANYING PLAT OF SUBDIVISION TO BE KNOWN AS OWL'S LANDING, BLOCK A AND DOES HEREBY DEDICATE TO THE PUBLIC FOREVER, IN ACCORDANCE WITH THE LAWS IN SUCH CASES MADE AND PROVIDED, THE STREETS AND ROADWAYS AS SHOWN ON SAID PLAT, AND DECLARE THE SAME TO BE FREE AND UNENCUMBERED.

THE TITLE WAS ACQUIRED BY: OFFICIAL RECORD 9817, PAGE 1774

OWNER: BUCK CREEK FARM, INC.
A DELAWARE CORPORATION

SIGNATURE: _____

PRINTED NAME & TITLE: _____

THIS IS AN ACKNOWLEDGEMENT CERTIFICATE, NO OATH OR AFFIRMATION WAS ADMINISTERED TO THE SIGNER WITH REGARD TO THIS NOTARIAL ACT.

STATE OF: _____

COUNTY OF: _____

BE REMEMBERED THAT ON THIS _____ DAY OF _____, 2022, BEFORE THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, PERSONALLY CAME BUCK CREEK FARM, INC., A DELAWARE CORPORATION, AS REPRESENTED BY _____ WHO ACKNOWLEDGED THE SIGNING AND EXECUTION OF THE FOREGOING INSTRUMENT TO BE THEIR VOLUNTARY ACT AND DEED, IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY NOTARIAL SEAL ON THE DAY AND YEAR LAST AFORESAID.

NOTARY PUBLIC: _____

MY COMMISSION EXPIRES: _____

UTILITY EASEMENTS:

EASEMENTS ON SAID PLAT, DESIGNATED AS UTILITY EASEMENTS, ARE PROVIDED FOR THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF POLES, WIRES AND CONDUITS, AND THE NECESSARY ATTACHMENTS IN CONNECTION THEREWITH FOR THE TRANSMISSION OF ELECTRIC, TELEPHONE, CABLE TELEVISION, AND OTHER PURPOSES, FOR THE CONSTRUCTION AND MAINTENANCE OF SERVICE AND UNDERGROUND STORM WATER DRAINS, PIPELINES FOR SUPPLYING GAS, WATER, HEAT, AND OTHER PUBLIC OR QUASI-PUBLIC UTILITY FUNCTIONS TOGETHER WITH THE NECESSARY LATERAL CONNECTIONS, THE RIGHT OF INGRESS TO AND EGRESS FROM SAID EASEMENTS; AND TO CUT, TRIM, OR REMOVE TREES AND UNDERGROWTH OR OVERHANGING BRANCHES WITHIN SAID EASEMENT OR IMMEDIATELY ADJACENT THERETO, NO BUILDINGS OR OTHER STRUCTURES MAY BE BUILT WITHIN SAID EASEMENTS, NOR MAY THE EASEMENT AREA BE PHYSICALLY ALTERED SO AS TO 1) REDUCE THE CLEARANCE OF EITHER OVERHEAD OR UNDERGROUND FACILITIES; 2) IMPAIR THE LAND SUPPORT OF SAID FACILITIES; 3) IMPAIR THE ABILITY TO MAINTAIN THE FACILITY OR 4) CREATE A HAZARD.

THE ABOVE PUBLIC UTILITY EASEMENTS ARE FOR THE BENEFIT OF ALL PUBLIC UTILITY PROVIDERS INCLUDING, BUT NOT LIMITED TO DUKE ENERGY, CINCINNATI BELL, FRONTIER COMMUNICATIONS, CHARTER COMMUNICATIONS, AND THE CITY OF OXFORD.

THE ABOVE EASEMENTS ARE ALSO PROVIDED FOR OTHER USES AS DESIGNATED AND SHALL BE USED FOR THE CONSTRUCTION OF STORM WATER DRAINS, OPEN CHANNELS, PUBLIC AND PRIVATE SEWERS, PIPELINES FOR THE SUPPLYING OF WATER, GAS, TELEVISION, AND FOR ANY OTHER PUBLIC OR QUASI-PUBLIC UTILITY OR FUNCTION, CONDUCTED, MAINTAINED OR PERFORMED BY ORDINARY METHODS BENEATH OR ABOVE THE SURFACE OF THE GROUND TOGETHER WITH THE RIGHT OF INGRESS AND EGRESS OVER AND ACROSS LOTS TO AND FROM SAID EASEMENTS.

DUKE GRANT OF UTILITY EASEMENT:

FOR VALUABLE CONSIDERATION, WE, THE UNDERSIGNED ("GRANTOR") DO HEREBY PERMANENTLY GRANT TO DUKE ENERGY OHIO/ONTARIO, INC. AND THEIR PARENT ENTITY (OR ENTITY CONTROLLING BOTH ENTITIES), THEIR RESPECTIVE SUBSIDIARIES OR AFFILIATE ENTITIES AND ANY OTHER PROVIDER OF UTILITY SERVICES ("GRANTEE") THEIR SUCCESSORS AND ASSIGNS, FOREVER, NON-EXCLUSIVE EASEMENTS, AS SHOWN ON THE WITHIN PLAT AND DESIGNATED AS DESIGNATED "UTILITY EASEMENTS" FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, OR REPLACEMENT OF ANY AND ALL NECESSARY FIXTURES FOR THE OVERHEAD OR UNDERGROUND DISTRIBUTION OF GAS, ELECTRIC, TELEPHONE, TELECOMMUNICATIONS OR OTHER UTILITIES ("GRANTEE FACILITIES" OR "FACILITIES") THE GRANTEE SHALL HAVE THE RIGHT OF INGRESS AND EGRESS AND ALSO THE RIGHT TO CUT, TRIM OR REMOVE ANY TREES, UNDERGROWTH OR OVERHANGING BRANCHES WITHIN THE UTILITY EASEMENTS OR IMMEDIATELY ADJACENT THERETO, NO BUILDINGS OR OTHER STRUCTURES MAY BE BUILT WITHIN THE UTILITY EASEMENTS AREA, NOR MAY THE UTILITY EASEMENTS AREA BE PHYSICALLY ALTERED TO 1) REDUCE THE CLEARANCE OF EITHER OVERHEAD OR UNDERGROUND FACILITIES; 2) IMPAIR THE LAND SUPPORT OF GRANTEE FACILITIES; 3) IMPAIR THE ABILITY TO MAINTAIN THE FACILITIES OR 4) CREATE A HAZARD. TO HAVE AND TO HOLD THE EASEMENT FOREVER, I DO HEREBY ACKNOWLEDGE HAVING THE FULL POWER TO CONVEY THIS UTILITY EASEMENT AND WILL DEFEND THE SAME AGAINST ALL CLAIMS.

ALSO HEREBY GRANTED TO DUKE ENERGY OHIO/ONTARIO, INC. AND ITS SUBSIDIARIES, SUCCESSORS, AND ASSIGNS IS THE RIGHT TO LATEROALLY EXTEND, REPAIR, AND MAINTAIN NATURAL GAS SERVICES TO SERVE INDIVIDUAL LOTS AS CONSTRUCTED BY THE ORIGINAL BUILDER ALLOWING DISTURBANCE ONLY OVER EXISTING SERVICE LINES NECESSARY FOR THE REPAIR ONLY ON THE LOT ON WHICH THE SERVICE IS LOCATED. RECONSTRUCTION OR RELOCATION IS PERMISSIBLE ONLY WITH THE WRITTEN PERMISSION OF THE PARCEL OWNER AND SAID UTILITY PROVIDER TO A MUTUALLY AGREEABLE LOCATION. NO PART OF THE UTILITY EASEMENTS SHALL ENCUMBER EXISTING BUILDINGS OR ADJOINING LOTS.

CITY OF OXFORD:

IT IS UNDERSTOOD THAT THE CITY OF OXFORD WILL NOT BE ABLE TO ISSUE ANY CONNECTION PERMITS OR BUILDING PERMITS UNTIL THE OHIO ENVIRONMENTAL PROTECTION AGENCY (EPA) HAS APPROVED THE PLANS FOR THE PROPOSED EXTENSIONS OF THE PUBLIC WATER AND SEWER SYSTEMS WITHIN THIS SUBDIVISION, UNLESS ON-SITE SYSTEMS ARE PROPOSED AND APPROVED.

ALL BUILDINGS TO BE SERVED BY THE PUBLIC SEWER SYSTEM SHALL BE CONSTRUCTED SO AS TO PROVIDE A MINIMUM OF FOUR (4) FEET VERTICAL SEPARATION BETWEEN THE PUBLIC SANITARY SEWER, AT THE POINT OF CONNECTION, AND THE LOWEST BUILDING LEVEL SERVED BY A GRAVITY SEWER CONNECTION. IN ADDITION, SAID BUILDING LEVEL SHALL BE AT LEAST ONE FOOT (1') ABOVE THE LOWEST POINT OF FREE-OVERFLOW (NON-SEALED MANHOLE COVER) UPSTREAM OF ANY TREATMENT FACILITY OR WASTEWATER PUMPING FACILITY THAT RECEIVES THE DISCHARGE FROM SAID BUILDING AND MINIMUM SERVICE LEVELS SHALL BE RECORDED ON THE AS-BUILT PLANS FOR THE DEVELOPMENT WHICH WILL BE KEPT ON FILE IN THE OFFICE OF THE CITY ENGINEER.

PRIVATE DRIVEWAYS, PARKING LOTS AND OTHER PAVED AREAS, EARTHEN BERMS, OR STRUCTURES SHOULD NOT BE CONSTRUCTED OVER PRIVATE WATER OR SEWER SERVICE LINES WITHIN THE PUBLIC ROAD RIGHT-OF-WAY OR WITHIN EASEMENT AREAS FOR THE PUBLIC UTILITIES. SHOULD THIS OCCUR, THE PROPERTY OWNER SHALL BE HELD RESPONSIBLE FOR THE PROTECTION AND REPAIR OF AND FOR PROVIDING ACCESS TO ANY CURB STOPS, METER PITS, MANHOLES, CLEANOUTS, ETC. INSTALLED IN CONJUNCTION WITH THESE PRIVATE SERVICE LINES AND FOR ANY DAMAGE OR RESTORATION OF THE PAVED SURFACES OR STRUCTURES THAT MAY RESULT FROM THE FUTURE OPERATION, MAINTENANCE, REPAIR OR REPLACEMENT OF SAID SERVICE LINES AND APPURTENANCES.

EASEMENTS ON SAID PLAT, DESIGNATED AS "SANITARY SEWER EASEMENTS" OR "WATER MAIN EASEMENTS" ARE PROVIDED FOR THE RIGHT TO CONSTRUCT, USE, MAINTAIN, AND REPAIR THEREON A SANITARY SEWER PIPELINE AND WATER MAIN, AND WHERE NECESSARY TO THE OPERATION THEREOF, AND ARE PERPETUALLY DEDICATED TO THE CITY OF OXFORD.

THE CITY ENGINEER DOES NOT ACCEPT ANY RESPONSIBILITY FOR THE RELOCATION, REPAIR OR REPLACEMENT OF ANY OTHER UTILITY INSTALLED WITHIN FIVE (5) FEET OF THE CENTERLINE OF ANY SANITARY MAIN SEWER OR WATER MAIN.

SANITARY SEWER LATERALS, WHICH SHALL INCLUDE ALL PIPE AND APPURTENANCES FROM THE BUILDING TO THE PUBLIC SEWER MAIN, AND THE CONNECTION TO THE PUBLIC SEWER MAIN SHALL BE CONSIDERED PRIVATE AND THE RESPONSIBILITY OF THE PROPERTY OWNER TO MAINTAIN. THE CONNECTION TO THE SEWER WOULD BE ANY PIPING THAT EXTENDS OUT FROM THE MAIN BARREL OF THE SEWER MAIN.

ALL LOTS SHOWN HEREON SHALL BE SERVED BY PUBLIC SANITARY SEWERS AND WATER.

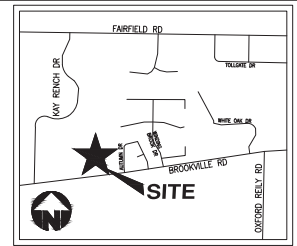
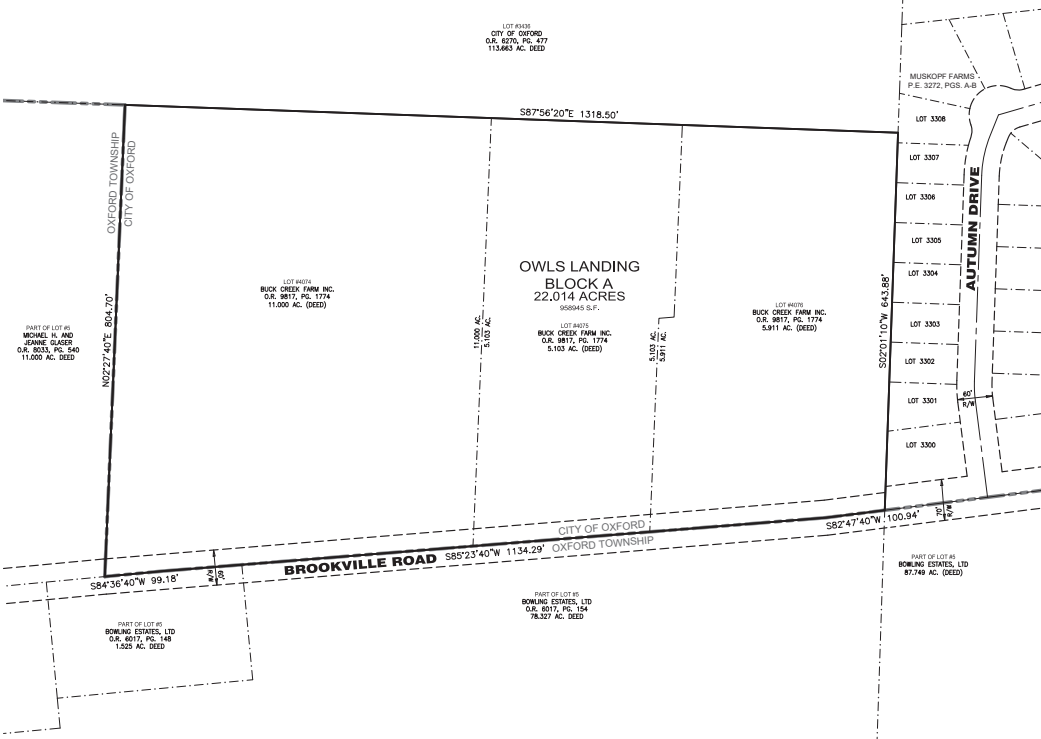
ALL BUILDINGS TO BE SERVED BY THE PUBLIC SEWER SYSTEM SHALL BE CONSTRUCTED AS TO PROVIDE GRAVITY FLOW TO THE SANITARY SEWER MAIN.

POUR DRAINS, FOUNDATION DRAINS, AND OTHER CLEAN WATER CONNECTIONS TO THE SANITARY SEWER SYSTEM ARE PROHIBITED.

HIGH WATER TABLES ARE APPARENT IN THIS AREA, IF BASEMENTS ARE CONSTRUCTED, IT IS THE RESPONSIBILITY OF THE BUILDER TO TAKE SPECIAL PRECAUTIONS TO ENSURE THE BASEMENT STAYS DRY.

OWL'S LANDING BLOCK A

ENTIRE LOTS #4074, #4075 & #4076
CONGRESS LANDS WEST OF THE MIAMI RIVER
SECTION 28, TOWN 5, RANGE 1
CITY OF OXFORD, BUTLER COUNTY, OHIO



VICINITY MAP
(NOT TO SCALE)

OWNER
BUCK CREEK FARM, INC.
PO BOX 201
SOMERVILLE, OH 45064

ENGINEER / SURVEYOR

BAYER BECKER
110 SOUTH COLLEGE AVENUE, SUITE 101
OXFORD, OH 45056
(513) 523-4270

BENCHMARK

FOUND SPIKE AT THE SOUTHEAST
CORNER OF LOT #4070 ON THE
CENTERLINE OF BROOKVILLE ROAD
ELEVATION = _____

SHEET INDEX:

1. TITLE
2. PLAT

CITY OF OXFORD

CLERK OF COUNCIL _____ DATE _____

MAYOR _____ DATE _____

COMMUNITY DEVELOPMENT DIRECTOR _____ DATE _____

CITY ENGINEER _____ DATE _____

BUTLER COUNTY AUDITOR

ENTERED FOR TRANSFER _____ A.D. 2022

TRANSFERRED _____ A.D. 2022

AUDITOR, BUTLER COUNTY, OHIO _____ BY _____ DEPUTY _____

BUTLER COUNTY RECORDER

FILED FOR RECORD _____ AT _____

RECORDED _____ PAGES _____

OFFICIAL RECORD _____ PAGES _____

RECORDER, BUTLER COUNTY, OHIO _____ BY _____ DEPUTY _____

FILE _____ FEE _____

SURVEYORS CERTIFICATION

I HEREBY STATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF THAT THE ACCOMPANYING PLAT IS THE CORRECT RETURN OF A SURVEY MADE UNDER MY DIRECTION FOR "OWL'S LANDING, BLOCK A" MONUMENTS SET AND THEIR LOCATION AND SIZE ARE CORRECT AS SHOWN ON THE PLAT AND THAT THE CITY OF OXFORD SUBDIVISION REGULATIONS HAVE BEEN COMPLIED WITH TO THE BEST OF MY KNOWLEDGE.

JEFFREY O LAMBERT _____ DATE _____
PROFESSIONAL SURVEYOR #7568
IN THE STATE OF OHIO



State of Ohio
State Plane NAD83 (101)
SCALE: 1" = 66'

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CHECKED: JOL
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OXFORD CITY COUNCIL Meeting Minutes

Tuesday, July 5, 2022
[Link for website video here](#)
Full Transcript available upon request.

Roll Call TIME 00:00

William Snavelly Mayor	Chantel Raghu Vice Mayor
Jason Bracken	Amber Franklin
Alex French	Glenn Ellerbe
David Prytherch	

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, July 5, 2022 at 7:30 p.m. Members in attendance were Amber Franklin, Alex French, Glenn Ellerbe, and Chantel Raghu. Jason Bracken arrived at 7:11 p.m. and David Prytherch was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Geoff Robinson, Police Lieutenant; Mr. Sam Perry, Community Development Director; Mr. Ben Mazer, Law Director; Mr. Joe Newlin, Finance Director; and Ms. Heather Barbour, Clerk of Council.

Motion – Enter Executive Session at 7:03 p.m. R.C. 121.22(G)(1) To Consider Employment and Compensation of an Employee or Official.

(Roll Call) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 6

Mr. Ellerbe, Ms. Franklin, Ms. French, Ms. Raghu, and Mayor Snavelly

NAY # 0

ABS # 0

Motion – To return from Executive Session at 7:31 p.m. R.C. 121.22(G)(1) To Consider Employment and Compensation of an Employee or Official.

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 6

NAY # 0

ABS # 0

Pledge of Allegiance [TIME 01.31](#)

Approval of the Agenda [TIME 01:51](#)

Motion – To Adopt

(Voice Vote) 1st Ms. Raghu 2nd Mr. Ellerbe

AYE #6

NAY #0

ABS #0

Public Participation [TIME 02:06](#)

A. Presentation – Council Goals Update (Jessica Greene, Assistant City Manager)
Ms. Greene distributed a hand out tracking the Council goals for 2022 (a copy of handout is included).
Ms. Greene went over highlights on a few bigger projects and offered to answer any questions.

B. Public Hearing – DORA Expansion (Doug Elliott, City Manager)
Mayor Snively announced that the public hearing will be on the July 19, 2022 City Council Meeting.

C. Public Comments.

Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Resident Name Address Resident Comment / Request

Peggy Branstrator 18 Meadow Circle Ms. Branstrator asked for permission to hand out a flyer for the Oxford Seniors Ecology Club (handout included). Ms. Branstrator encouraged all to attend a workshop regarding Climate Change.

Consent Agenda [TIME 16:59](#)

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the June 21, 2022 City Council Meeting (Heather Barbour, Clerk of Council)
Page 5 of the Agenda Packet

Motion – To Adopt

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE #6

NAY #0

ABS #0

Resolutions

Resolution No. [TIME 17:27](#)

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1. A Resolution Approving an Amended Application for a “Designated Outdoor Refreshment Area” and Establishing a Designated Outdoor Refreshment Area in the City of Oxford, Ohio. (Doug Elliott, City Manager)

Comments from the Public – None

Motion – To Table Resolution

(Voice Vote) 1st Mr. Ellerbe 2nd Ms. Raghu

AYE #6

NAY #0

ABS #0

Resolution No. 7418 [TIME 18:12](#)

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2. A Resolution approving the amended amortization schedule for LogCon Enterprises LLC. (Jessica Greene, Assistant City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7418

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE #6

NAY #0

ABS #0

Resolution No. 7419 [TIME 21:16](#)

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3. A Resolution authorizing the donation of twenty-five thousand dollars to the Family Resource Center as a sub-recipient of American Rescue Plan Act funds which shall be used for their Housing Case Management Position. (Jessica Greene, Assistant City Manager)

Comments from the Public – None

Motion – To Adopt Resolution No. 7419

(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Ordinances

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more

information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

First Reading [TIME 23:19](#)

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1. An Ordinance repealing and replacing sections 139.01, 139.02, and 139.03 of the codified ordinances of the City of Oxford pertaining to the Student Community Relations Commission. (Jessica Greene, Assistant City Manager)

Comments from the Public – None

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2. An Ordinance approving the final subdivision application and plat for Owl's Landing Block A with conditions. (Sam Perry, Community Development Director)

Comments from the Public –

Donna Morgan 323 West Vine St. Ms. Morgan spoke to Council on an unrelated matter.

Second Reading

Ordinance No. 3683 [TIME 37:30](#)

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1. An Ordinance amending Ordinance No. 3654 Supplemental Budget Ordinance Number 5 to make supplemental appropriations for fiscal year 2022. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3683

(Roll Call Vote) 1st Ms. Franklin 2nd Ms. Raghu

AYE #6

Ms. Franklin, Ms. French, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, and Mayor Snively

NAY #0

Names Here

ABS #0

Names Here

Announcements & Communications

Remarks from City Council and City Staff [TIME 40:36](#)

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Adjournment

Motion to Adjourn Meeting at 8:29 p.m. [TIME 58:52](#)

(Voice Vote) 1st Ms. Raghu 2nd Ms. French

AYE #6

NAY #0

ABS #0

City of Oxford Measurable Goals 2022

City Council Goal	Department	Department Objective	Department Strategies & Tasks	Department Measure Of Success	Progress Made 1st & 2nd Quarter	Total Progress	Progress Bar YTD	Notes
Climate Sustainability	Service	Application for OEPA grant for fast charging electric vehicle charging stations at Uptown Parks	Identification of costs and design of improvements; completion of grant application documents	Decision from OEPA on funding source with completion by Dec. 31, 2022	100	100		Application submitted. Will not hear until December.
Climate Sustainability	Service	Continue design of 5 MW solar facility	Continue to work with partners to design solar array while incorporating improvements for an OATS spur and continuing operations at our OEPA Class IV composting facility	Continue design and work with partners to transmit solar generated electricity to the Duke power grid. This is a multi year project that will not be completed in 2022.	50	50		Design of solar field is in progress.
Climate Sustainability	Assistant City Manager	Work toward carbon neutrality	Develop plan in line with Global Covenant of Mayors for Climate and Energy	Creation and adoption of Climate Mitigation Plan by October 2022.	40	40		Climate Action Steering Committee is drafting a mitigation plan.
Climate Sustainability	Service	Solar powered flare installation on passive methane vents at closed sanitary landfill	Identify vents with serviceable amounts of methane to warrant flare installation	Installation of hardware to flare excess methane with completion by Dec. 31, 2022	40	40		In the procurement process currently. Once equipment is obtained will work toward installation.
Climate Sustainability	Service	Identify initiatives to reduce carbon footprint of Department operations	Analyze operational procedures and facilities for savings opportunities	Identify opportunities to implement solar technology; reduce energy consumption; and modernize pumps, motors, and variable speed drives with completion by Dec. 31, 2022	35	35		
Climate Sustainability	Service	Redevelop vertical turbine water production well	Complete pump tests on wells to identify wells requiring improvements in production	Design and bid project; complete well rehabilitation; certify well with OEPA and restore production by Dec. 31, 2022	35	35		Pump tests completed
Communications and Public Access	Assistant City Manager	Increase efficiency and transparency of public documents	Select cloud storage vendor. Scan and tag old paper documents for easier searching.	Scanning and tagging has begun by June 2022.	80	80		Vendor has been selected, scanner ordered and installed. Staff are now developing institutional procedures and taxonomy index for proper cataloging.
Communications and Public Access	Assistant City Manager	Improve minutes, video and agenda creation and storage	Review models for agenda, video and minutes creation and storage.	Implement new minutes, agenda and video creation and storage model by July 2022.	60	60		We are in final vendor selection and in contract negotiations. Implementation and training will take several months.
Communications and Public Access	Community Development	Complete update of Oxford Tomorrow Comprehensive Plan	Complete public input outreach, steering committee meetings and tech committee meetings	Comprehensive Plan adopted by City Council by Oct 4, 2022. Identification of code and policy changes that are needed and sub-plans that are needed.	60	60		Chapters and objectives have been drafted, now we're working on the action items and policies drafts. We hope to bring these drafts to the steering committee in August and then after refinement, host a fall public open house for feedback before brining the plan to Council.
Communications and Public Access	Community Development	Embed Miami University long range plans into Comp Plan	Hold stakeholder meetings with Miami. Miami partly fund Comp Plan	Comprehensive Plan section adopted by Miami Campus Planning or Board of Trustees by October 14, 2022.	20	20		Joint planning meeting has been agreed upon and we are working on scheduling now.
Diversity, Equity, and Inclusion	Police	Hire a Social Services Liaison and integrate the role into OPD response	Recruit and hire a qualified individual who can perform social service/case management tasks while working with police on response to community issues.	Improved connections to social service agencies by establishing a resource and contact list for each community partner by December 2022.	75	75		A conditional offer has been made from a very competitive field. If accepted, background and pre-employment screening will need to take place.
Economic Development	Assistant City Manager	Pilot a year round DORA and expand Red Brick Fridays into the school year.	Apply for expanded DORA area and develop year round pilot program. Host more Red Brick Friday events	Application for expanded DORA is submitted by May 2022. Pilot for year round DORA is implemented by August 2022 and plan for at least 5 Red Brick Friday events.	90	90		DORA pilot has started and expanded area application has been submitted. Red Brick Fridays are planned.
Economic Development	Assistant City Manager	Develop workforce housing program	Work with area employers and rental complexes to explore partnership and research workforce housing models	If viable model is found, present concept by December 2022.	50	50		Currently gathering information on residential rentals within the City. Taking inventory of all available rental units.
Economic Development	Assistant City Manager	Develop creative placemaking strategies	Meet with partners:, OPRD, OCAC, Miami, Enjoy Oxford, and Chamber to create a programming schedule	Implement 3 creative placemaking events that attract 1K people to a business district by October 2022	50	50		4 Red Brick Friday events have been planned for summer 2022. The City assisted OCAC with Friday night movies and City staff are exploring an Octoberfest event.
Economic Development	Assistant City Manager	Encourage Revolving Loan Fund program to be used.	Create and implement a promotions strategy using website and other outreach materials.	3 applications have been submitted for one of the RLF programs by December 2022.	30	30		This product has been promoted to two existing businesses in Oxford for capital improvements to their buildings. Traditional RLF product promoted to one prospective business looking at opening in Oxford. Currently developing Ec Dev/Small Business "One Stop" website.

City of Oxford Measurable Goals 2022

City Council Goal	Department	Department Objective	Department Strategies & Tasks	Department Measure Of Success	Progress Made 1st & 2nd Quarter	Total Progress	Progress Bar YTD	Notes
Economic Development	Assistant City Manager	Develop incentive program to encourage job creation.	Explore ways to offset business costs in exchange for high quality job creation and enable the city have a positive ROI.	Incentive program model is developed by October 2022.	30	30		Ec Dev staff continuing education, learning about TIF, CRA, EZ, and other economic development incentive tools. **This will pivot to become a larger review of the CIC board and how it can promote business growth in Oxford and help remove barriers to new economic development. This will include the research and identification of commercial property for possible purchase with ARPA funds and for CIC to manage and attract new business.
Economic Development	Assistant City Manager	Implement a special assessment district for snow and litter removal	Develop assessment area and budget for snow and litter removal. Draft assessment costs to share with property owners.	Special Assessment District legislation is brought to Council by August 2022.	30	30		Reviewing funding models and gathering data on property ownership in Uptown, Locust St. Corridor and College Corner Pike Corridor.
Economic Development	Assistant City Manager	Explore infrastructure grant with Miami University	Review infrastructure needs including electricity, water, sewer. Identify project.	If viable project found, apply together with MU by December 2022.	20	20		Actively engaged with REDI Cincinnati exploring viable projects for a JobsOhio "Inclusive Project Planning Grant". 3 potential project sites identified; Locust St. corridor, "Day Lily" farm, MayDay development site.
Economic Development	Assistant City Manager	Explore creation of workforce training center in partnership with Talawanda School District	Develop committee to establish budget needs, program models and identify sustainable funding sources.	Program and funding model developed by October 2022	20	20		Developed relationships and held conversations with various key stakeholders in a workforce development and education center (Miami, TSD, Cincinnati State, etc.).
Economic Development	Assistant City Manager	Review mobile vending ordinance and explore allowing food trucks or other mobile vending outside of special events.	Solicit input from area businesses, Chamber of Commerce, Enjoy Oxford and CIC and develop a mobile vending program model to be reviewed by Council.	Council reviews proposed mobile vending model by July 2022.	0	0		
Fiscal Responsibility	Finance	Provide transparency and service excellence with public tax dollars	Complete the compilation and audit of the City's 2021 Comprehensive Annual Fiscal Report and submit the report to the Government Finance Officers Association for the "Certificate of Achievement for Excellence in Financial Reporting" Award	Award presented to the City of Oxford	100	100		
Fiscal Responsibility	Finance	Provide transparency and service excellence with public tax dollars	Complete the compilation and audit of the City's 2021 Comprehensive Annual Fiscal Report and prepare Popular Annual Financial Report and submit the report to the Government Finance Officers Association for the "Award for Outstanding Popular Annual Financial Reporting"	Award presented to the City of Oxford	100	100		
Fiscal Responsibility	Finance	Implement STR tax	Work with GovOS to set up new software in order to be a one stop shop for STR registrations and tax remittance	Two quarters of collections of STR tax by December 2022	40	40		Implementation is planned for late July 2022.
Fiscal Responsibility	Finance	Provide transparency and service excellence with public tax dollars	Complete the budgeting process and have Council pass the 2023 Budget and submit the report to the Government Finance Officers Association for the "Distinguished Budget Presentation" Award	Award presented to the City of Oxford	15	15		
Historic Preservation	Community Development	Complete Historic District Design Guidelines update	Advertise scope of services and retain intern for fieldwork. Engage owners and community members in process.	Design Guidelines adopted by HAPC and City Council by November 1, 2022.		0		
Housing	Community Development	Code Compliant residential rental properties (interior and exterior)	Extended inspection time per property. Evaluation of changes between inspections. Citations rather than extensions. Software training and QC.	By end of 2022: Litter-free Mile Square front yards. Trained part-time staff for redundancy. Two Board of Appeals hearings held.	20	20		Gradually shifting expectations toward property owner responsibility rather than city staff constantly reminding tenants. Much work yet to be done on policy clarification and administrative ticketing side of operation.
Housing	Community Development	Complete Western Knolls Master Plan	Create scope of services/RFP. Council approves scope. Advertise. Contract. Invite. Implement.	Master Plan adopted by City Council by November 15, 2022.	10	10		Collected feedback from Council work session. Still have one estimate from 2021. Developing draft RFQ for plan of the area and will seek Council approval in the near future.
Housing	Community Development	Cottage Community construction start	Identify gaps or obstacles from application to review to implementation.	Cottage Community Preliminary Planned Development plans approved by City Council by November 15, 2022.	5	5		Assisted developer with education on process. Limited ability to control because of funding needs on developer side to move forward with engineering and application.
Housing	Community Development	Address codes around housing and building height to help encourage more affordable housing.	Review public infrastructure feasibility of increasing building heights. Incorporate building height discussion into the comprehensive plan process.	An outline of public infrastructure needs to allow for increased building height will be developed by December 2022.	5	5		General discussion with department heads. Awaiting additional public review of Comprehensive Plan. No studies contracted or advertised for bid.

City of Oxford Measurable Goals 2022

City Council Goal	Department	Department Objective	Department Strategies & Tasks	Department Measure Of Success	Progress Made 1st & 2nd Quarter	Total Progress	Progress Bar YTD	Notes
Housing	Assistant City Manager	Development of a community land trust or deed restricted area to support affordable housing projects	Hire a professional service to assist with the establishment of this model. Will be completed after the Master Plan for city owned land is complete.	CLT or Deed Restriction in place by Dec. 2022		0		**Likely will wait until 2023 for this plan because we need to complete the plan for the western knolls area first.
Housing	Assistant City Manager	Research and develop partnership with nonprofit to increase availability of affordable housing	Issue RFP for housing proposals to be funded by ARPA	RFP issued, reviewed and awarded by October 2022.		0		**This will be a part of the American Rescue Plan strategy and include a Council recommendation to purchase property. Planning may occur in 2022 but the actual non profit partnership may occur in 2023.
Human Resources	Finance	Implement Paylocity payroll software program	Work with Paylocity to set up new software in order to have an all encompassing HR and payroll system streamlining processing and eliminating double inputting of data	Full use of the system in the second quarter of 2022 including tax and pension reporting	80	80		Paylocity has been implemented for staff payroll tracking. The HR module is now being implemented to allow for online applications and onboarding.
Human Resources	Fire	Create and implement funding plan for increased staffing	Work with City Manager and Asst. City Manager to meet with Miami to create funding partnership strategy including annual contribution and/or student fee.	Success in obtaining additional funding for added full time staffing to begin in 2023	25	25		Rough funding needs and statistics completed.
Human Resources	Assistant City Manager	Update contract with 2 bargaining units: Police and Sergeants & Lieutenants.	Work together with bargaining units to develop new contract language.	Contract negotiations started by October 22 and completed by December 2022.		0		
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Apply interior and exterior coatings to 0.5 MG elevated storage tank	Award contract; manage applications of new coatings.	Completion of installation of coating systems with completion by September, 2022	80	80		Construction nearing completion by end of June
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Advance process for water softening at the Utility level	Work session with City Council to select technology; award a contract for engineering consultant to begin design and OEPA permitting process	Technology selected; contract award with completion by Dec. 31, 2022	40	40		RFQ issued June 30
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Resurfacing of designated City streets	Spec/Bid project and receive Council approval; complete lead water service line investigations; manager construction	Completion of designated improvements with completion by August, 2022	25	25		
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Completion of Advanced Metering Infrastructure for Water Utility	Identify meters requiring upgrade; procure necessary hardware and install AMI features	Installation of new AMI meters to appropriate service lines with completion by Dec. 31, 2022	25	25		
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Completion of handicap ramp improvements to City sidewalk system	Confirm Council approval of ARP funds; spec / bid improvements; manage construction project.	Completion of the ramp installations with completion by Dec. 31, 2022	20	20		Contract awarded
Infrastructure (Water, Wastewater, Streets, Grounds)	Service	Walnut St. extension and parking lot improvements for the College @ Elm project with Miami U.	Work with MU on design. Manage timelines based on funding source availability as CDBG funds may not be available until Q3or Q4	Design completion; implementation of construction as funding allows. Depending on funding and construction phasing, this project may carryover into 2023.	15	15		
Public Safety	Police	Implement new Central Square RMS System with Butler County	Identify staff to be trained as trainers and use that team to set-up the software, forms, business processes. Train rest of staff to be end users.	Successful go live implementation in by April 2022. Build out of reporting tools that improve functionality of system complete by July 2022.	100	100		Implementation has been made. State reporting tools continue to improve. All reports are being made in new system.
Public Safety	Police	Evaluate staffing needs and continue recruitment efforts for a diverse workforce	Recruitment team to focus on the police officer hiring process for a current vacancy but also continue long-term approach	Have one highly qualified police officer hired by July 2022 from a diverse pool of applicants	80	80		Two candidates have received conditional offers and going through pre-employment screenings.
Public Safety	Police	Implementation of Lexipol policy management system	Lexipol committee to review and update policies while working with our assigned project manager	Replace our current General Orders and Procedural Orders with a new Lexipol system and begin daily trainings by the December 2022.	40	40		Committee is working through weekly assignments. This is a large project that will take all year.
Public Safety	Fire	Take delivery of new rescue/engine and complete training on vehicle and new equipment.	Complete equipment mounting project with dealer, train driver/operators on operation of new vehicle, complete training on water rescue and other equipment purchased for this vehicle.	Have operators trained and vehicle inservice by July 2022. Complete training on misc. equipment by December 2022.	25	25		Delivery delayed due to supply chain issues.

City of Oxford Measurable Goals 2022

City Council Goal	Department	Department Objective	Department Strategies & Tasks	Department Measure Of Success	Progress Made 1st & 2nd Quarter	Total Progress	Progress Bar YTD	Notes
Public Safety	Fire	Continue Lexipol Policy implementation	Continue to revise and implement policy and procedures.	Complete 40% of the policy manual by December 2022.	10	10		
Public Safety	Police	Negotiate contracts with Police Officers bargaining unit and the Sergeants and Lieutenants bargaining unit	Management team to work with Labor Management Teams to develop new contracts	2 Labor Contracts signed by the end of the year		0		Nothing has occurred. Hope to begin in Q3.
Recreation	Parks & Recreation	Continue renovations of ball fields at Oxford Community Park. Progress on Fields 5 and 6.	Obtain local grant funding to match CIP dollars. Install new infield dirt. Install new dugout fencing. Install new home run fencing.	Have 2 new dugouts installed by 5/1/22 to allow for spring game play. Have homerun field installed by 6/1/22 or sooner if possible. Have infield dirt installed in 2022.	50	50		Field 6 dugouts installed. Field 5 home run fence being installed. Field 6 home run fence scheduled for completion in late summer/early fall. Field 6 dirt scheduled for completion late fall 2022.
Recreation	Parks & Recreation	Dirt Track for Bikes Designed and (funding obtained) Constructed	Partner with Miami Design & Engineering class. Analyze site locations, design options, and cost estimates. Obtain necessary funding for construction. If funding obtained, construct the track in 2022.	Partner with Miami class by 1/1/2022. Final design agreed upon by 5/15/22. Obtain necessary funding for construction by 9/1/2022. Construct course by 12/1/2022.	50	50		Concept design and cost analysis nearly complete. At present time, do not intend to complete the project in 2022 due to funding and maintenance needs.
Recreation	Parks & Recreation	Indoor Recreation Center (Research & Design)	Coordinate with TRI Board about future facility. Create sub-committees for research, design and funding needs. Meet monthly (or more) to discuss progress, objectives and strategies.	Preliminary design / concept completed by 8/1/2022. Kickoff fundraising campaign by 9/1/2022.	50	50		Sub-committees are formed. MSA Architects is preparing site plans and cost analysis. TRI Board is creating fundraising materials and meeting with stakeholders regularly.
Recreation	Parks & Recreation	Install ADA inclusive playground amenities at Oxford Community Park	Apply for P&G grant by 2/28. Obtain matching grant funds by 6/1. Complete project renovations by 12/1/2022.	Install 1 ADA whirl. Install new safety surfacing on entire playground. Install 3 music features and 3 activity panels.	0	0		Did not receive P & G Grant. Applying for NatureWorks Grant in July. CIP does not include enough total funds to complete the project without grant assistance.
Transportation	Service	Complete tasks necessary to begin construction of next OATS phases	Complete ROW acquisition, environmental requirements, complete plans for ODOT certification, and bid project for construction for OATS Phases III & IV	Contract award for construction	90	90		ROW certified; Endangered species study negative; proceeding to finalize docs with ODOT
Transportation	Service	Continue design of Amtrak rail platform and identify funding sources for future construction	Work with ACM, BCRTA and TSD to acquire Nelson Morrow building if possible; continue design in conjunction with BCRTA facility and Amtrak guidelines	Progress to complete design and identify funding sources. This is a multi year project that will not be completed in 2022.	50	50		Option to trade drafted and agreed upon by TSD and City. Grant for construction of platform submitted to OKI. Decision expected in fall 2022.

*How Hot is Hot?
Why is the Weather So Wacky?*



Oxford Seniors Ecology Club
welcomes

Dr. Jonathan Levy, Director of the Institute for the
Environment and Sustainability, Miami University
as he leads us in a discussion about

***CLIMATE CHANGE: WHAT WILL IT MEAN
FOR SOUTHWEST OHIO***

Monday, July 11, 2022

6:00-8:00pm

Oxford Seniors

922 Tollgate Drive, Oxford

Come listen, learn, and ask questions.
Become informed so you can be part of the solution to
Climate Change.

Light refreshments will be served

Climate Change is Coming!
1970's

Climate Change is Coming!
2000's

Climate Change is Coming!
1990's

CLIMATE CHANGE IS HERE!
2020's

[pause]

0:00:31.2 Mayor Snavelly: You can sit closer if you want. You don't have to sit all the way...

0:00:56.7 Mayor Snavelly: Do we have a motion to adjourn from executive session.

0:00:57.4 Ms. Raghu: So moved.

0:00:58.9 Ms. Franklin: Second.

0:01:00.5 Mayor Snavelly: It's been moved and seconded. All those in favor, indicate by saying, aye.

0:01:03.8 Councilors: Aye.

0:01:04.3 Mayor Snavelly: Opposed? Thank you. For those who came in late, we had an executive session for the purpose of considering employment and compensation of an employee or an official. That was the reason for that executive session. And I would, now invite those who wish to join us in the pledge of allegiance.

0:01:30.5 Group: I pledge allegiance to the flag of the United States of America. And to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

0:01:47.7 Mayor Snavelly: May we have a motion to approve the agenda.

0:01:53.2 Ms. Raghu: So moved.

0:01:53.3 Mayor Snavelly: It's been moved.

0:01:55.6 Mr. Ellerbe: Second.

0:01:55.6 Mayor Snavelly: And seconded. All those in favor indicate by saying aye.

0:02:00.2 Councilors: Aye.

0:02:01.5 Mayor Snavelly: Opposed? Okay. We move now to public participation and the first item on public participation is a presentation by our assistant city manager, Jessica Greene. Thank you very much, Jessica. Thank you. Thank you for the hand out.

0:02:19.7 Ms. Greene: Yeah, I'm old enough to still really like papers sometimes. Let's see. And it'll be easier for you to see. So I just wanted to do a mid-year touch base on where we are in our 2022 goals. I feel that when you kind of take the time to kind of do a check-in on how you are versus what you said, you're gonna be doing sometimes we are reminded of like, oh yeah, we need to get to working on that. I don't know why this isn't opening. One moment please. Thank you. Okay, Joe saved the day.

0:03:18.0 Ms. Greene: So what I've done here is I've sorted it by goal category and then our

progress to date. And I'm only gonna go through, just kind of a quick touch base on some of the bigger ones, that we've achieved to date. So the first one in the category of climate is we've applied for a grant for electric charging stations in the uptown parks. And so you can see that's a hundred percent we've applied for the grant. We're hoping to hear back by December if we've been awarded. The other is the continued planning of the five megawatt solar facility. That design is underway. And then we continue to work toward our climate mitigation plan under the Global Covenant of Mayors. So those are the kind of the high points from climate. Moving down to the next section.

0:04:10.2 Ms. Greene: Which is our communications and public access. This is kind of a lot of behind the scenes work, but I wanted to let you know that we've been working really hard on cloud record retention. And so we have found a vendor, we have a scanner, we have all the tech now. And so now we're working on the taxonomy, like the organization of the files that we're gonna enter and how we're gonna tag and file them so that they can be retrieved easily. We also have narrowed our vendor for a new, agenda minutes provider that will do live streaming. And, we are doing a review with all department heads in late July. And then we hope to then take the next steps with them. So we're well on our way towards that.

0:04:55.4 Mayor Snavelly: I'm wondering just while we're on the subject of the minutes.

0:05:00.7 Ms. Greene: Yes.

0:05:00.9 Mayor Snavelly: I know that we have a transcription of the minutes, but I'm wondering whether that needs to be reproduced. That's a lot of paper that goes out. Could it become available to those who want to read it and not necessarily reproduced in our packets and for the public?

0:05:17.9 Ms. Greene: Yeah. We don't make very many copies. We make copies for you and like just a few, but yeah, we can even limit it more if you'd like.

0:05:25.0 Mayor Snavelly: Yeah. 'Cause I don't go through and read that part of it.

0:05:27.6 Ms. Greene: Sure. You were there. Right.

[laughter]

0:05:29.9 Mayor Snavelly: I read the minutes and I don't necessarily read the transcription. Although if something came up, it's good to know that it's available if anybody needs it.

0:05:39.4 Ms. Greene: Yeah we can cross that.

0:05:40.6 Mayor Snavelly: I'm looking at council to see if anybody has a problem with that it.

0:05:44.5 Mr. Ellerbe: I hate paper.

0:05:45.2 Ms. Greene: Oh, okay. We'll shrink it down.

0:05:47.6 Mayor Snavelly: Shrink her down.

0:05:49.0 Ms. Greene: Okay. Sounds good. You will... That'll make Heather very happy. And then

the other is the comprehensive plan. You know, I wanted to kind of give you an update. After the focus groups and steering committee meetings and public meetings, they have developed our chapters, they've developed objectives. And now we're working with our consultant to develop our action steps. And our hope is to then bring those to the steering committee in August and then to the full public in early fall. So we're really starting to come down the path of getting our action items together for the coming years. Under the diversity equity inclusion category. I wanted to let you know that we have made a conditional offer to a very strong candidate for the social services liaison position. That individual's undergoing a pretty thorough background screen right now. And when complete, we will be happy to announce that position. So.

0:06:40.8 Mayor Snavely: Very good.

0:06:43.3 Ms. Greene: In the category of economic development... I go up a page here, wanted to let you know that on the categories of DORA and the Red Brick Fridays, you know, that's, we have several Red Brick Fridays planned. We have the DORA expansion in front of you, next meeting [laughter] And we are also working at workforce housing models to see how we can connect employers with available housing in town. We're really working a lot with creative place making strategies. Like we work with the art center on their movies on the same night as the Red Brick Fridays, and looking at the Oxtober Fest. So those are things we're working on now. And those are our big updates under economic development. Under fiscal responsibility, we were awarded the certificate of achievement for excellence in financial reporting and also awarded the award for outstanding popular annual financial reporting.

0:07:40.1 Ms. Greene: So congratulations to Joe's team on that. And then we are really close on the GovOS rollout, which is a short term rental tax collection. So we really think we're gonna be able to go live in late July with that. And we're gonna hope for the last two quarter and a half of collections of that tax. Then we move into housing and you'll see that the bar gets a little lower on our progress, but it doesn't mean there's not a lot of work going on. What it does mean there were these goals are long term goals. And so the steps we take could be, they seem smaller, but they just take longer to achieve. So we'll have some updates, I think at the next update on our progress towards some of our housing goals 'cause we're working on them. I just don't have, like for example, we're drafting the RFQ for a nonprofit right now.

0:08:34.4 Ms. Greene: We're drafting the RFP for the master plan, but it's not done yet. So we can't mark yes. And then under infrastructure... Excuse me, human resources. I do wanna kind of brag on Kim Newton with human resources and then Katrina and Heidi in finance. This new Paylocity software was a lot of work, but now that we're up with it, it is amazing. We're getting ready to now be able to have people be able to apply online. They can do their onboarding online. So instead of meeting, for example, with hundreds of teen new employees for the pool, we can say dear XYZ teen, here's all your onboarding paperwork, do it with your parents at home.

[laughter]

0:09:17.8 Ms. Greene: It's pretty magical, but it was a lot of work to get there. So congratulations to them. And then under infrastructure wanted to point out that the interior and exterior coating of the water, the water tank is almost complete and we have an RFQ released for the water softening project.

0:09:43.2 Ms. Greene: And those are some really big ones there. And then as you know, the ramp improvement in the sidewalk for the CDBG funds is underway. And then under public safety, we have achieved the goal of the new central square RMS system, which I was like, well, what is that? But it's their case management software. And it's part of our partnership with Butler County and the 911 system. And this was a really big to do if you've ever had to migrate your case management systems and all those records, it's a lot of work to take on new documentation software. So they did, they have done that. And the other is we have two new candidates, who are going through screening for OPD, who have been hired, actually new two, I can't speak... Two new police officers who will be starting the... Who started at the academy today.

0:10:35.6 Ms. Greene: Correct. So we were happy to have them on board, So they're conditional offers while they finish the academy. And then they're beginning the implementation of the Lexipol policy management software, which is really great, 'cause it keeps you up to date on all the policies coming down from especially the state level, make sure that our records are up to date as well. So those are the high level updates I wanted to give you today. I'm happy to answer any questions and you have the full report here. If you'd like to look at it more closely and we will be posting this on our website, hopefully by early next week for the public to see as well.

0:11:09.2 Mayor Snavelly: Does anyone have questions, Jessica?

0:11:13.1 Ms. Franklin: I actually, sorry. There were some questions I know from the public about the diversity equity and inclusion statement and creating a statement that would be part of different grants that we submit sort of a standard Oxford DE and I statement, is there any movement on that or do you know what I'm talking about?

0:11:34.5 Ms. Greene: I actually have to admit that I do not really remember that goal. But it doesn't mean we can't work on something like that.

0:11:41.9 Ms. Franklin: Sure.

0:11:41.9 Ms. Greene: So that's something we wanna draft and get ready, we could probably do that this year or by early '23, you know, kind of, and it would be nice to have a nice standing value statement that we can use, as we look for grants and projects and things like that.

0:11:57.3 Ms. Franklin: That would be great. The other statement that I wanna say, 'cause I'm already imagining a little pushback on seeing something related to policing next to diversity, equity and inclusion. But I wanna say that I support that because the whole push to have a police, a social service liaison came out of 2020 and came out of a proposal that was put forth by Black Lives Matter Oxford, and then was worked out with the police and then brought to the police commission. So just to sort of state, you know, if members of the public see this and see something related to policing next to DE and I that's the history of that. And I think having, you know, that police social worker liaison will be really helpful in meeting the needs of the community in ways that, you know, our police officers just can't be stretched so much to have to do so thank you.

0:12:48.7 Ms. Greene: Thank you for that history and background. Yep.

0:12:51.3 Ms. Raghu: On that same page, what, how do you plan on getting a diverse pool of applicants under the hiring for police like what's the strategy?

0:13:02.3 Ms. Greene: So we do a really robust advertising, I'm really impressed with how much our police department goes into recruitment. They go to recruitment fairs, they go to different colleges, they pay extra to have it put into different publications that reach different audiences. And then from there we do our advertisement true is you don't have to be a certified police officer. We'll put you through training, so all are welcome to apply and then we'll train you. We'll send you to the academy, really trying to get rid of barriers of someone entering into the police world. And then we do still have it is still a classified position with a test and an agility skill test. And so those are hard and then the pool that we're left with is who we then interview and provide conditional offers too based on their background screening. So the recruitment effort is very, very wide.

0:13:55.9 Ms. Raghu: That's awesome. And does that apply for someone before they have their Bachelor's or is it only after they get their Bachelor's?

0:14:01.2 Ms. Greene: We do not require bachelor's but I'll tell you that our officers for the most part, if they most have continuing education, but no, they don't have to have a bachelor's at this time.

0:14:13.1 Ms. Raghu: So there could be someone who wanted to just go to the academy. You don't need a bachelor's to go to the academy?

0:14:17.9 Ms. Greene: Nope. You could go through Butler tech or what's the other one...

0:14:23.6 Mr. Robinson: Cincinnati Scarlet Oaks.

0:14:24.2 Ms. Greene: Scarlet Oaks thank you. Those are the regional ones.

0:14:30.2 Mayor Snavelly: Okay. Other questions? Thank you, Jessica.

0:14:35.5 Ms. Greene: Thank you.

0:14:35.6 Mayor Snavelly: It's very good report and we're glad to keep updated, so we appreciate it very much.

0:14:41.4 Ms. Greene: Thank you.

0:14:42.8 Mayor Snavelly: The next item on our printed agenda was a public hearing but that public hearing is premature and we will have it at our next meeting. So there will not be a public hearing. If anyone here was helping to speak to DORA, they can do so under the next item which is public comments. And at this time, anyone wishing to address counsel about items, not on the agenda or on the consent agenda. We invite you to come forward, state your name and address for the record and we'll give you five minutes to talk to us about whatever you want. Welcome.

0:15:25.4 Ms. Branstrator: Good evening. I'm Peggy Branstrator. I live at 18 Meadow Circle and I would like permission to pass a flyer around. I did not make flyers for everybody because I didn't wanna cut down that many trees, but we could pass this around. You're welcome to photograph it with your phone. You might have gotten emails about this. We're saturating, but this is the about the presentation next Monday at six o'clock at the Oxford Seniors by Jonathan Levy about the data that

he's been collecting about what to expect for climate change in Southwest Ohio, which is gonna be valuable information for a number of committees that are working on climate change things. And I've seen a few of his grabs preliminarily. There's a lot of good information there. So we're hoping for a good turnout. I wanna make sure that everybody in this room is aware.

0:16:20.1 Mayor Snavelly: Absolutely.

0:16:21.0 Ms. Branstrator: So with your permission, I will start from...

0:16:23.0 Mayor Snavelly: I recommend you give it to Heather. And she can make sure she'll send it out on an email so that everybody gets it and then it'll be on an electronically.

0:16:35.0 Ms. Branstrator: Okay. And I've got an electronic copy that I can get you. I need your email.

0:16:38.7 Mayor Snavelly: Okay. That's the best way.

0:16:39.9 Ms. Branstrator: Yeah. But I just wanna make sure that everybody's aware because I really think this is gonna be a valuable piece of information.

0:16:47.0 Mayor Snavelly: Super. Thank you very much. Would anyone else wish to address council this evening? Seeing none. We will move to the consent agenda and I would entertain a motion to approve the consent agenda.

0:17:02.3 Ms. Raghu: So moved.

0:17:04.0 Mayor Snavelly: It's been moved.

0:17:04.0 Ms. French: Second.

0:17:05.4 Mayor Snavelly: And seconded. Are there any items to be removed? All those in favor of the consent agenda indicate by saying, aye.

0:17:12.0 Councilors: Aye.

0:17:12.4 Mayor Snavelly: Opposed? Consent agenda is approved, we have resolutions. Now I have a question for our law director.

0:17:29.5 Mr. Mazer: Yes, sir.

0:17:29.6 Mayor Snavelly: Do we have to read this since we're not gonna have it on our agenda? We're putting it off till next time.

0:17:38.2 Mr. Mazer: Mayor Snavelly, just a motion to table it would be fine. And then...

0:17:42.5 Mayor Snavelly: Okay...

0:17:42.5 Mr. Mazer: Table at the next session.

0:17:43.0 Mayor Snavelly: I would entertain a motion to table the resolution amending the application for DORA.

0:17:51.3 Mr. Ellerbe: So moved.

0:17:53.1 Ms. Raghu: Second.

0:17:54.8 Mayor Snavelly: It's been moved and seconded. All those in favor, say, aye.

0:17:56.7 Councilors: Aye.

0:18:00.1 Mayor Snavelly: Opposed? So we really need to have that on the 19th because of the number of days, just as an explanation for those who are wondering. Now you may read our second resolution.

0:18:10.5 Clerk: A resolution approving the amended amortization schedule for LogCon enterprises LLC.

0:18:17.8 Mayor Snavelly: Okay. Is there a motion to adopt this resolution?

0:18:21.7 Ms. Raghu: So moved.

0:18:21.8 MS. French: Second.

0:18:21.7 Mayor Snavelly: It's been moved and seconded. And Jessica.

0:18:27.1 Ms. Greene: Good evening. So this is a suggested kind of renegotiation of the loan for LogCon enterprises, also known as Church Street Social. Oh, excuse me. It entered into a seven-year loan, with \$63,250 in May of 2019. They then made their payments through March, 2020. In April 2020, during the pandemic, we suspended payments on the revolving loan for a period of time. In the fall of '21, we reinstated those payments and other applicants have started paying it back. Church Street Social asked... We approached them and said, "Hey. What can we do to help you work this out?" And they indicated that they needed to renegotiate their loan terms. And so, recommending to you tonight, a renegotiation of their loan for the remaining \$57,909.11 cents for 75 more months, starting on October 1st, 2022. That gives them a few more months to get their business back when the students return and they we'll proceed with that loan agreement going forward. And then we also would change it from 3% interest to 0% interest. I'm happy to answer any questions.

0:19:45.9 Mayor Snavelly: Thank you. Is there anyone from the public, who would like to address this item before council? Seeing none. Questions or comments for council? Go ahead.

0:19:56.6 Mr. Ellerbe: We discussed this in the CIC, and this is a personal opinion of mine, but any local businesses that are ran by local individuals, we wanna see survive and thrive and, this is just a way that we can keep that going.

0:20:14.3 Mayor Snavelly: Absolutely.

0:20:16.0 Ms. Raghu: Are the other businesses that have a revolving loan fund, at 3%?

0:20:21.3 Ms. Greene: No, they are not. So, the only other active, larger revolving loan fund that we have right now is with Moon Co-op and I believe they're at 1% and then, the other ones that we have that are active are the smaller emergency loans that we did and, they're all at 0%.

0:20:40.4 Mayor Snavelly: Any other questions?

0:20:42.2 Mr. Bracken: Yeah. Are we questioning, or are we opinioning now?

0:20:46.2 Mayor Snavelly: Either, both.

0:20:48.1 Mr. Bracken: Yeah. I wanna help out local businesses. So, as long as we afford other businesses in the same situation, the same grace, I'm all for it.

0:20:54.7 Mayor Snavelly: Okay. Anyone else? Okay, thank you. All those in favor of approving the resolution, indicate by saying aye.

0:21:05.5 Councilors: Aye.

0:21:06.1 Mayor Snavelly: Opposed? Thank you. And good luck, Church Street Social, we hope they are successful. You may read the third resolution.

0:21:15.5 Clerk: A resolution authorizing the donation of \$25,000 to the Family Resource Center, as a sub recipient of American Rescue Plan Act funds, which shall be used for their housing case management position.

0:21:29.6 Mayor Snavelly: Is there a motion?

0:21:31.2 Ms. Raghu: So moved.

0:21:32.1 Mayor Snavelly: It's been moved to adopt.

0:21:33.6 Ms. Franklin: Second.

0:21:34.0 Mayor Snavelly: And seconded. Jessica, welcome back.

0:21:38.3 Ms. Greene: Hello, again. Last year, we gave the Family Resource Center, a donation from our Cares fund, to assist with a part-time case management position to help with housing and that individual was able to help 13 families find permanent housing. And, I just...

0:21:54.4 Mayor Snavelly: That's awesome.

0:21:54.5 Ms. Greene: I was so impressed by that. And so, when we started really thinking about our American Rescue Plan funds and really thinking about future sustainability and then the short term rental tax that we're trying to do, I was like, "We have this gap year sort of, while we get this short term rental tax off the ground," but in theory, that tax would be around 20 to 25,000 a year,

that we can put toward this housing case management in theory. But in this gap year, I'm recommending that we put 25,000 of our American Rescue Plan funds towards this position, so they can keep this position going, continue to help families find permanent housing, with the goal that sustainability in the future will come from the short term rental tax in the future. And I'm happy to answer any questions.

0:22:41.0 Mayor Snavelly: Thank you very much. Is there anyone from the public who would like to address this resolution? Seeing none, council discussion? Does anybody else think this is an awesome idea?

0:22:54.0 Ms. Franklin: Great idea.

0:22:54.9 Mayor Snavelly: Okay. I think you've got positive nods all around, good job on that. All those in favor of the resolution, indicate by saying aye.

0:23:04.5 Councilors: Aye.

0:23:04.5 Mayor Snavelly: Opposed? Resolution is adopted and we'll move now, to ordinances, first reading. When you're ready.

0:23:17.6 Clerk: An ordinance repealing and replacing sections 139-01, 139-02 and 139-03 of the codified ordinances of the city of Oxford, pertaining to the student community relations commission.

0:23:33.6 Mayor Snavelly: Hey, Jessica.

0:23:34.2 Ms. Greene: It's a Jessica show this evening. With this one, the student community relations commission has made the recommendation to change the organization of their membership. And this really stems from a challenge to get all of the right seats at the table, the way it was currently set up. And so, they have several meetings on this and this is their recommendation, which we do support. And the largest changes is, it amends it from allowing 11 voting members, down to eight and from 12 ex officios, down to 11. And, it goes into a whole detail about who those people are and allows for a little bit more flexibility. But, we do think that this smaller board size will allow for them to meet quorum and have more engaged people at this commission. So, I'm happy to answer any questions if you have them.

0:24:27.1 Mayor Snavelly: Okay. Is there anyone from the public who would like to address this ordinance first reading? Okay. I have one question for Chris. Well, not for Chris for Ben. So, if there are eight members, what's the quorum? I know, if there were nine, the quorum would be five. If it's an even number, what makes the quorum? Is it four or is it still five? [laughter] I should have warned you that I was gonna ask that, I apologize. I've been thinking about it, but...

0:25:13.9 Mr. Mazer: I would be happy to look into that and verify that for you for the next second reading if that's okay Mayor Snavelly.

0:25:18.3 Mayor Snavelly: Yeah. Look into that before the Second. Just so we know, because that was one of the reasons that they want to make this change, since that they were having difficulty meeting the quorum.

0:25:27.7 Mr. Mazer: Understood. I'll be happy to look into that and get that answer for you.

0:25:29.8 Mr. Elliott: Knowing the history of the definition of a quorum, I think quorum means a majority. I think you'd have to have five, even though there's only eight members.

0:25:37.6 Mayor Snavelly: Yeah. I think that's probably true as well.

0:25:41.2 Mr. Mazer: That sounds right and I can certainly confirm for you.

0:25:44.2 Mr. Bracken: I think that would be preferable, since you have two separate groups, you'd have buy-in from at least some... One of the other groups.

0:25:52.2 Mayor Snavelly: Yeah. So it... Right now, they have 11 members?

0:25:55.6 Mr. Elliott: Well, you had...

0:25:57.2 Mayor Snavelly: Voting members?

0:25:58.4 Mr. Ellerbe: 11 ex-officios.

0:26:00.4 Mr. Elliott: Yeah. 11 ex-officio and eight voting members. So the...

0:26:04.4 Mayor Snavelly: How many do they have now?

0:26:06.5 Mr. Elliott: They have...

0:26:07.2 Mayor Snavelly: Voting members.

0:26:08.2 Mr. Elliott: I've got it here in front of me.

0:26:09.4 Ms. Greene: They have 11 voting members now and honestly, their seats sit vacant, to be honest. And so, this is a realignment of seats they think they can actually fill.

0:26:20.9 Mayor Snavelly: So the quorum issue is really only reducing it. And that's kind of where I was going, from six to five?

0:26:27.7 Mr. Elliott: And I think the difficulty was that they wanted to have an even number of community residents and even number of Miami. So they came up with four and four.

0:26:36.2 Mayor Snavelly: It's alright.

0:26:38.7 Mr. Ellerbe: I can provide some history on that.

0:26:40.3 Mayor Snavelly: Please go ahead?

0:26:41.5 Mr. Ellerbe: So the commission wanted to reduce the quorum from six to five, and it was understood that, we are only going down one individual for quorum. However, that was

typically the amount of voting members that would show up, regardless of if there were 11 voting members or not. The change in the mix was, mainly Greek Life and other student organization-based individuals, like representatives. So, that's why there's some detail about what the position or what the seats, or what individual would be in those seats and we just broadened the requirement. Not requirement, the definition of who's gonna be in what seat, to try to get more volunteers for those seats but at the same time, reducing the voting members in order to easier... More easily reach a quorum. The ex-officios were based on some of that same thing. So it was student organizations that typically didn't show up so, we reduced that and then it broadened the scope of the individuals that could hold that ex-officio seat.

0:28:02.4 Mayor Snavelly: Okay. Thank you very much. It's helpful. Anyone have any questions or concerns? Yes, sir.

0:28:08.2 Mr. Mazer: And, Mayor Snavelly, I just consulted Robert's Rules and I can confirm that a quorum is five.

0:28:19.2 Mayor Snavelly: Thank you. I thought it was, all right. Any further discussion? We will have this as second reading at our next meeting. You may read the third, I guess the second ordinance, sorry.

0:28:30.1 Clerk: That's okay.

0:28:31.6 Mayor Snavelly: I jumped ahead of myself.

Ms. Morgan: I'd like to register to speak.

0:28:37.9 Mayor Snavelly: I did not hear what you said.

Mr. Perry: You don't need to register.

Ms. Morgan: Okay I just wanted to let you know I'm here. Thank you.

0:28:46.0 Mayor Snavelly: Okay. The next item, you may read.

0:28:49.7 Clerk: An ordinance approving the final subdivision application and plat for Owl's Landing Block A, with conditions.

0:28:57.3 Mayor Snavelly: Okay. And I think Sam will lead us through this one.

0:29:05.9 Mr. Perry: Good evening.

0:29:06.7 Mayor Snavelly: Good evening.

0:29:07.5 Mr. Perry: This is the Owl's Landing final subdivision plat and as I warned you previously, you'll see this one last time. So you've heard about this subdivision a lot. This is actually the first phase. So, there's 39 lots that would be created with this plat and this step would actually allow for the developer to record the lots and sell them. And, you're also approving the names of the streets as well, since these would be streets. Although these would be private streets, there's still a

process that this is taking place and since it's Owl's Landing, there's an Owl theme that you see there in the street names.

0:29:46.6 Mayor Snavelly: Is it Screech Avenue, did I read that right?

0:29:49.2 Mr. Perry: It is.

0:29:51.7 Mayor Snavelly: Okay.

0:29:52.8 Mr. Perry: And then the... So this would not be creating... This would not be establishing the lots for the rear portion, this would only be for the front half or it's called Block A in the plat. And the applicants representative, due to unexpected illness, wasn't able to attend tonight. So, he sends his apologies.

0:30:20.7 Mayor Snavelly: All forgiven, officially.

0:30:23.3 Mayor Snavelly: I have to say, concerning the Screech Avenue?

0:30:27.8 Mr. Perry: We did run the...

0:30:28.7 Mayor Snavelly: Are there other Owl's that we could...

0:30:31.2 Mr. Perry: There are some other Owl's, yes. We did run the names by public safety and crosschecking with all of the different... To make sure there's not a phonetic or a similar...

0:30:43.7 Mayor Snavelly: I'll hold off on my comment here?

0:30:47.2 Mayor Snavelly: There's not a Screech Owl, is there?

0:30:48.4 Mr. Perry: There's a Screech Owl.

0:30:49.0 Ms. Greene: There is.

0:30:49.3 Mayor Snavelly: There is a Screech Owl.

0:30:53.7 Mayor Snavelly: Okay

Mr. Elliott: You learn something new every day?

0:30:55.7 Mayor Snavelly: Yes you do.

0:30:56.6 Mayor Snavelly: I could now offer the opportunity if anyone from the public would like to address this first reading of the ordinance. That would be your opportunity, seeing none, council commentary, questions, issues?

0:31:14.2 Ms. Raghu: Can I just ask, did you wanna talk about this?

0:31:17.5 Ms. Morgan: Yes, I do.

0:31:17.9 Ms. Raghu: Oh, okay.

0:31:18.2 Mayor Snavelly: Okay. Then now would be the time.

0:31:19.6 Ms. Raghu: Yeah, that was...

0:31:20.2 Mayor Snavelly: You're public, come on up.

0:31:21.6 Ms. Raghu: That's your cue.

0:31:22.9 Ms. Morgan: Yeah, I know. I don't get treated like the public. Matter of fact, I don't exist, I don't get 911 service and when I do, I get taken to a mental hospital. I was born in 1959, my name is Donna Cross, Date is my maiden name. I'm Black Foot, aboriginal, Algonquian, I don't know the language, I was denied it. I was taken from my home on Main Street, and my dad was put in prison in Lebanon, which he spent until he had his final parole to give the farm up, which is located right there Hueston Woods, on Brown Road. 5336 is where I grew up on Hester Road. You've walked all over me on a trust, you stole my inheritance, and you're not gonna do it anymore. I'm Black Foot, now here. You broke all the laws, you can possibly break with me, and still doing it. I don't want your Butler County or whoever the owner of the city of Oxford is. [0:32:15.1] ____ come into my house, gonna break it in, and they have no pink slips, underneath match too, I have to put [0:32:24.0] _____. And that boy just did that, huh? You're spying on me, huh? Had it all right here. Yeah, how about lagging? Need to get it off. I don't have a trespassing over there at T-Mobile, they just got in my joint account...

0:32:38.7 Mayor Snavelly: I want you to direct your comments to the council.

0:32:41.1 Ms. Morgan: And she did...

0:32:41.9 Mayor Snavelly: Would you please... 'Excuse me, excuse me, would you please direct your comments to the council?

0:32:46.2 Ms. Morgan: I'm sorry, I'm upset. I'm doing just as civil as I can right now.

0:32:49.7 Mayor Snavelly: I appreciate that.

0:32:50.8 Ms. Morgan: I've been drugged with medicine I'm not supposed to have, and I haven't gone through my hearing. And I'm sure people in here has heard, I'm supposed to be private under the Witness Protection Program. Only the United States under Donald Trump's watch turned her back on me. You've been horrible. I mean, horrible. Killed my dogs, right down here at the vet, city cops [0:33:12.0] ____ come over there... And who asked me without even being sent. Wanted to know if I had a dead... Did I have a dead puppy. \$4500 finances, pure-breed dogs had been here. July 14th's my birthday, 63. I don't know who you guys think you're fooling but I could have retired at 62. I don't need SSI, I have two homes, my husband doesn't. That's my inheritance so you can undo it, just like you did it. I mean, my grandma had hazardous insurance on here [0:33:42.1] _____. Holly, Matthew, all you, I went on exceptionally well-insured right now. My husband and these people did this to me. I have all the proof you need, I think I'm about done because I could go on from the time I was born and they raped me at 3 months old and shared videos, is that fun? You

need to get [0:34:00.8] ____ up here and have him accountable. And you're mayor, who's the mayor?

0:34:05.6 Mayor Snavelly: I am.

0:34:06.2 Ms. Morgan: Well, where I come from, you're the boss. We're not playing no manager anymore, 'cause that's the government. I'm part of the government and I don't pay taxes for fine managers who can't manage anything but [0:34:17.5] ____ And I don't care if you dirty but you better not come...

0:34:19.6 Mayor Snavelly: You're gonna have to direct your comments this direction, ma'am. I'm sorry, you have to direct...

0:34:24.8 Ms. Morgan: I'm sorry, but they have bullied me, they have scared me, they think it's funny, watching me shake. Now I have five autoimmune disorders from systemic rape from the time I was born, hate, racial, hate. They killed my family, I can prove that in a probate judge in Butler County and Gideon Palmer. And horrible things have been going on here, and I think it's time to get the truth out. We can... And I don't hate anybody. I'm mixed, like you don't like. I have Algonquian. What should I call them? Anti-Algonquian society, Secret Society Wig-gums, is that what you want me to call them? I'm not gonna call them a party, I'm just gonna call them arrogant, aristocratic days. Should've stayed over there. I'm not gonna tolerate that here or anywhere. And the truth's coming out, it's already out. They can kill me or I get out on bail. And we're gonna un-dig that house and we're gonna find out what's under there so important.

0:35:22.1 Ms. Morgan: You've kept me back my whole life. It was so horrible, you can't go to anybody, not your teachers, your principal, your firefighters, your police, not all of them. And that dog... Sic it on Matt Maxwell and get officer again and disable him. It's not welcome. This is my tribal lands and you know it's going through Supreme Court, and you will have everyone here go by tribal law. I'm not really sure what that is, but I'm sure it's gotta be better for the people than what it is now. I know all of you are not involved in this. This had to be horrible, this had be, and since I've learned the true history. I find myself making excuses for people, since I grew up here. Its passive aggressive, did they go to the same class, right here. I'm going to jump forward to 1855. 1930s where the inaugurations were. If I hadn't stepped up to my plate and done this, we'd all be in trouble. I don't have to follow inauguration. I'll tell everybody everything I know and, boy do I know a lot.

0:36:23.5 Mayor Snavelly: Thank you. Thank you for coming.

0:36:27.2 Ms. Morgan: And you can believe, I'm telling the truth.

0:36:28.1 Mayor Snavelly: Yeah.

0:36:28.4 Ms. Morgan: Thank you mayor. Take your job back. You do have a responsibility you're not old mug back there. We'll back you up. Thank you.

[background conversation]

0:36:40.8 Mayor Snavelly: Okay. Thank you. Is there anyone from the public who would like to

speak on the concept of Owl's Landing? That's kind of what we're talking about.

[background conversation]

0:37:02.5 Snavely: Any further discussion on Owl's landing? Hearing none, that will come up for a second reading at our next meeting as well. And we do have one second reading, and I would invite Heather to read it for us.

0:37:29.7 Clerk: An ordinance amending ordinance 3654, Supplemental Budget Ordinance number 5, to make supplemental appropriations for fiscal year 2022.

0:37:41.9 Mayor Snavely: Welcome Joe.

0:37:42.8 Mr. Newlin: Thank you.

0:37:44.4 Mayor Snavely: First I need a motion to adopt this ordinance.

0:37:49.1 Ms. Franklin: So moved.

[laughter]

0:37:49.4 Ms. Raghu: Second.

0:37:49.8 Mayor Snavely: It's been moved and seconded to adopt the ordinance. And now we go to Joe. Sorry, Joe.

0:37:54.1 Mr. Newlin: Thanks. The first one is the budget adjustment for wages and salaries for the full-time preschool teacher, and that's \$27,230. And two other items came up since the first reading. The first has to do with to make an adjustment for funds that got deposited into the Enforcement and Education Fund, \$14,378.28. In December, the Auditor of State decided to try a new... It's a new program that's in the first phase this year, and they didn't release any guidance until May of actually, what we're supposed to do with the money. So we deposited it in the Enforcement and Education Fund, but this money is actually going towards wages of officers taking continued professional training. So we have to move it to the fund where their wages are actually recorded, which is the General Fund. Rather than trying to redo the budget of the Enforcement and Education Fund, the easiest thing to do is just transferring the money from the Enforcement and Education Fund to the General Fund, and that's what this will do.

0:39:14.1 Mayor Snavely: Okay.

0:39:16.5 Mr. Newlin: And then the next item is to make an adjustment for the payment of retainage for some instances for Oxford Area Trail phase II construction. And during 2021, the project did get closed out, and due to an oversight, we forgot about the retainage. So this is just so we would pay them the retainage. We've had the money. We've been holding it, and there was some processes they had to go through that stayed a while, so they requested payment. So this is just to appropriate the funds so we can return their money to them.

0:39:56.8 Mayor Snavely: Okay.

0:39:57.1 Mr. Newlin: Thank you.

0:39:58.4 Mayor Snavelly: Thank you very much. Is there anyone from the public who would like to address this ordinance. Seeing none, Councilors, do you have any questions, comments, concerns? I'm seeing none. Please call the roll.

0:40:15.4 Clerk: Ms. Franklin.

0:40:16.7 Ms. Franklin: Yes.

0:40:17.0 Clerk: Ms. French.

0:40:18.9 Ms. French: Yes.

0:40:19.6 Clerk: Ms. Raghu.

0:40:20.7 Ms. Raghu: Yes.

0:40:20.9 Clerk: Mr. Bracken.

0:40:21.8 Mr. Bracken: Yes.

0:40:22.6 Clerk: Mr. Ellerbe.

0:40:24.6 Mr. Ellerbe: Yes.

0:40:24.7 Clerk: Mayor Snavelly.

0:40:25.1 Mayor Snavelly: Yes.

0:40:25.4 Mr. Newlin: Thanks.

0:40:26.1 Mayor Snavelly: This ordinance is adopted. Thank you, Joe. We appreciate your efforts on that. And we'll move now to remarks from the city council and staff, and I'll start with the City Manager, Dough Elliott.

0:40:37.1 Mr. Elliott: Thank you, Your Honor. Just a few items. I did send out an email to Council today about the visit to our sister city, Differdange, that the Mayor and Dr. Kay Snavelly and I attended, and it was a wonderful program. They had their other sister cities from France, Italy, and Germany. So we had a chance to meet with those guests as well, and it was just a wonderful program. Bill had posted a lot of pictures, so I appreciate that of our visit there. And I know... I got a chance to meet all 19 council members this time, and I remember when Bill and I were speaking to this one young Council person, a lot of the issues they're dealing with, they're similar to the ones that we're dealing with, housing affordability, climate sustainability and others.

0:41:28.3 Mayor Snavelly: Exactly.

0:41:29.6 Mr. Elliott: So even though we're miles apart, we're still dealing with some of the same issues in our communities. So that was a wonderful visit, and I appreciate the opportunity to renew our friendship with them. A couple of other items is, myself, Joe and his staff, and Jessica, and Kim and I have been meeting with our health care consultant and our third-party administrator allied benefit to discuss our health program. We do this each year, and, of course, it's very important if we're gonna manage our cost. Just to give you one example of rising costs that we witnessed in our program is prescription drugs. And I noted that back in 2011, our prescription drugs were less than \$200,000. They're now about \$800,000. So that just gives you an idea, in about a little more than 10 years, what we've seen in cost. So, from time to time, we make some adjustments to manage our program and control our cost.

0:42:35.8 Mr. Elliott: The last thing I wanted to share with you is we did get a notice from BQ Energy that they were acquired by Clean Capital recently. And there have been no changes in staff. We'll have the same staff working on our project. And they'll start working on the engineering for it, the design, working at the interconnection agreement with Duke Energy. Clean Capital has been purchasing other firms, so we think it'll be good for our project. But as I said earlier, there'll be no changes. Same staff working on it, and they're moving forward with our project. And that's all I have this evening. Unless you have some questions for me. Thank you.

0:43:20.2 Mayor Snavelly: Okay, thank you. Mike.

0:43:21.8 Mr. Dreisbach: Nothing tonight. Thank you.

0:43:24.7 Mayor Snavelly: Anything from the Police Department?

0:43:29.2 Mr. Robinson: Just to follow up real quick on Assistant City Manager Greene's comments about the two new officers. Now, we do have two new officers that started today at the Police Academy, and I'm sure Chief Jones will bring them before you as they get closer to graduating the academy and coming out to the street, and we'll get some uniforms fitted to them, so they'll look appropriate to come and get sworn in before Council. So that'll be a few months down the road, but I didn't wanna leave that one hanging and let you guys wonder where they were. But that will be a few months and we'll get them back up here to meet them. Super. Thanks.

0:43:58.3 Mayor Snavelly: Thank you very much. Joe.

0:44:01.0 Mr. Newlin: Nothing tonight, thank you.

0:44:02.0 Mayor Snavelly: Chief John Detherage.

0:44:04.3 Mr. Detherage: Nothing, sir.

0:44:05.7 Mayor Snavelly: Okay. I can still talk. Sam.

0:44:07.7 Mr. Perry: Nothing tonight. Thank you.

0:44:10.1 Mayor Snavelly: Jessica.

0:44:10.9 Ms. Greene: Nothing. Thank you.

0:44:12.5 Snavely: Heather.

0:44:14.2 Clerk: Nothing. Thank you.

0:44:14.9 Mayor Snavely: Ben.

0:44:15.0 Mr. Mazer: Nothing, Your Honor. Thank you.

0:44:15.6 Mayor Snavely: Glenn.

0:44:16.7 Mr. Ellerbe: I would like to thank the City, especially, Enjoy Oxford, and Parks and Rec for the fantastic July 4th celebration weekend that we had. I've got... I went to all three events, the Red Brick... Excuse me, the Red Brick, Friday the... We were in it.

0:44:34.7 Mayor Snavely: Freedom Fest.

0:44:36.0 Ms. French: Parade.

0:44:36.7 Mr. Ellerbe: Well, no, the parade, and then the Freedom Fest, and they all looked very well attended. Everybody seemed to have a great time. There were no issues that I heard about or saw, and it just seemed like a success all around. So thanks again. This weekend is one of those reasons why I like moving in the City of Oxford, Ohio.

0:45:00.0 Mayor Snavely: Thank you.

0:45:02.1 Ms. French: I would like to echo those sentiments the whole weekend was just such a huge success from art in the park to painting the squad car. It was fantastic to see people out in the city interacting with each other, even though, I mean, I saw so many people look straight up at the sky, see a bolts of lightning streak across it and still stay uptown.

[laughter]

0:45:20.9 Ms. French: So I'm really impressed. So kudos to our city staff for putting on such amazing events all weekend. I know that has to be really hard work and really tiring, but it was really worth it. And to echo counselor Ellerbe's point, that is what makes me really happy to live in Oxford. I don't know, 4th of July this year has been tough. It's tough to feel like there's a ton to celebrate at the moment, especially when we think about freedom and independence and what all of that means. And the reason that I was in that parade is because I'm really proud of the way that our town does democracy. We really look forward to putting our constituents first, and I think that's something that we try to maintain up here. And it's something that I see reflected in the actions and the really, really hard work of our city staff every single day. So I'm really proud of our town and I'm really particularly proud of this weekend, especially when I think about the fact that we were safely in a parade on Saturday, and there are citizens in our country who were not safe when they were attending their town's parade 36 hours ago. So in that note, I just... I know we passed the resolution to put forth the Do Something resolution, and it's a little disheartening to come in here week after week or biweekly after biweekly and say, "Hey, there was another mass shooting and this is not okay."

0:46:46.3 Ms. French: So again, on the theme of freedom and independence, I want us to think about the freedom to, and the freedom from. So as was the case yesterday morning, we should expect that people should be free from harm when they attend a 4th of July parade. And we balance that with people being free to have assault rifles. So it's just... It's something to think about. I know we've said up here a lot that our hands are pretty tied when it comes to legislation like that, but it is something to think about. People should be free from harm while watching their city's 4th of July parade, and that's all I have. Thank you.

0:47:22.8 Mayor Snavelly: Thank You. Chantel.

0:47:23.5 Ms. Raghu: I have some questions about the Clean Capital acquisition because they didn't... BQ sold the project at Clean Capital, right?

0:47:31.0 Mr. Elliott: I'm sorry, what was the question again?

0:47:34.6 Ms. Raghu: BQ energy sold our project to Clean Capital?

0:47:36.0 Mr. Elliott: They were acquired, the company, BQ Energy...

0:47:38.0 Ms. Raghu: They acquired them?

0:47:38.8 Mr. Elliott: Was acquired by Clean Capital. And so in our... As you know, we signed a option to lease with BQ Energy, and in that option to lease, I believe there's a provision that allows them to transfer that option to lease to any other company. So they were acquired by Clean Capital. BQ energy has been focused on Brownfield development and landfill projects with solar, and Clean Capital has a much bigger portfolio. So there'll be no changes in our project. In fact, the same staff continue to work on it. There'll be a subsidiary of Clean Capital. So I just wanted you to know that since we were notified of that last week.

0:48:24.2 Ms. Raghu: It just looks... I'm looking up Clean Capital and they have spent \$800 million across the country buying up tons of these projects.

0:48:33.3 Mr. Elliott: Yep.

0:48:33.8 Ms. Raghu: I always get a little leery when there's any type of corporatization of basically trying to own the clean energy grid, and I'm assuming we have no say because BQ has already leased it, right?

0:48:46.6 Mr. Elliott: Right. I'd have to read the option to lease and I don't know... As we all know, there are lots of consolidations occurring, acquisitions. I'm not real fond of them either, but it's a fact of life with a lot of the uncertainty in the energy market right now.

0:49:06.4 Ms. Raghu: I guess the concern I have is that when you have one company controlling so much of the market, they can up the price super high, and then you run into like problems such as the tampon shortage and other... And baby formula. So anytime there's one company that's getting their greedy little paws on all of this, it makes me a little nervous.

0:49:24.4 Mr. Elliott: Yeah. Yeah, I understand. I'm with you. I don't believe the FTC had to review it or anything like that, but it is a fact of life. I think we still want to move forward with our project, and it's good for our community. We'll have to look at each step. At some point, they're gonna want to exercise that lease and we're not under agreement to purchase that energy. They're looking to sell it to another utility and so on. So they'll have to be somewhat competitive if they're gonna be successful with that. Because, as you know, with our electric aggregation program, it's a fairly competitive price for the clean power that we're purchasing. So I'll keep you posted. But I understand your concerns and I share some of them. I'm not big on acquisitions in the progressive area. We fought a lot of acquisitions in the railroad industry and others, and so hopefully, our federal government is watching these acquisitions closely.

0:50:41.2 Mayor Snavelly: Anything else? Amber?

0:50:43.2 Ms. Franklin: I wanna... He's not here tonight, but I wanna thank Casey for his hard work with the 4th of July parade, and Jessica also for your work with art in the park. We had a successful sort of public art event, and if you go uptown on the chain link fence that's kind of cordoning off the construction, you'll see some art hanging up there and it was really creative and hopefully we can try it again and do it as a proof of concept. I wanna say a few words since I missed the last meeting and this happened between both meetings about the overturning of Roe v. Wade. And I say this respectfully, knowing that there are people in my hearing who are happy with the decision and have very deeply held beliefs about that decision. I think it was the wrong decision. I wanna say that I don't think there's any freedom without reproductive freedom. And when I think about the women in my ancestry who were held as slaves, whether it was in the Caribbean or in the United States, reproductive freedom was something they absolutely did not have.

0:51:42.9 Ms. Franklin: It's what allowed the slave trade to grow as much as it did in this country. This is gonna affect women across the board, but it's gonna affect some women more than others. Women who don't have means, women living in some states versus others. And even though this was a decision that happened in the Supreme Court and is affecting different states differently, we're gonna feel it at the local level as well. But speaking specifically about Black women, we know that the United States, first of all, has some of the worst maternal mortality rates of any Western sort of industrialized nation. And Black women in this country are up to four times more likely to die in childbirth than White women, and in Ohio, it's about 2.5 times more likely. So I have real concerns. We're going to see the effects. And I think there are a lot of people who support this today, who don't know what their situation may be down the line or when they find themselves pregnant with a pregnancy that they cannot bring to terms safely. So, again, I just wanna speak on behalf of those of us who are disappointed with this decision. But I also know that hopelessness is the enemy of progress. And I wanna encourage us, those of us who are concerned, to practice hope, not as a feeling, but as a discipline, and to engage in hope as a practice, to see the kinds of changes that we wanna see in our democracy for true freedom for everyone.

0:53:17.7 Mayor Snavelly: Thank you. Jason.

0:53:20.1 Mr. Bracken: I would just like to thank Councilor French and Councilor Franklin for those words. I completely agree. Other than that, I don't have much to add.

0:53:31.4 Mayor Snavelly: I want to thank the City Manager for helping us have a successful visit to our sister city, Differdange. One of the things I learned was that it's Differdange. It's not

Differdange, although it looks like it. That the same young council member instructed us on how locals say the name of the city. It was a really... A very good visit. Their council and their mayor send their greetings to us and to our community. It was, I guess, apropos given their failed attempt to come see us that virtually every flight that we had scheduled to go there and return, I might add for me, was delayed, canceled, rescheduled. And so getting over there for us was a 40 hour trip, but I can say that it was worthwhile and we were shown great hospitality and we have more pictures to share.

0:54:43.3 Mayor Snavelly: And the City Manager shared some of the places that we visited with Council. And I wanna also congratulate Casey and everybody that was involved in Freedom Fest. I thought everything was handled really well, and it was... All of the employees of the city who worked hard to make that happen, it's very much appreciated, and I'll act on the comments that that's the kind of town that we wanna live in, this is the kind of city we wanna live in. And I was glad to see the return of the Independence Day parade. I think we can do better. I think we need more than just fire engines. I really like the parade, don't get me wrong. And I love seeing our new pumper. New pumper was very cool, but it was right behind the horses. And I got a conversation with the people who own the horses and the horses freaked out every time they honked the horn.

0:55:49.7 Mayor Snavelly: And I also saw little children freaking out every time the horn... So maybe we could cut down on the horn a little bit and try and encourage more floats. But even with all of that, I really... I enjoyed the whole event. And the music by the way was fabulous. It was one of the better ones. So the other thing is parking meters. And I would like the staff to give us a report on whether it is possible, during events like the Freedom Fest and events like Red Brick Friday, and events like the Thursday Music Festival, if we could not charge people on the parking meters, most of which, a lot of people are gonna be there more than two hours. And I just think we want people uptown and we want people to be at our businesses, and we want people to come forward and be there. As the City Manager knows, [laughter] I don't think we should have the meters at that rate during the summer anyway, when there's not as big a need for turnover, 'cause that is the reason that we charge meters, is to ensure turnover, and I don't think we have that same need in the summer.

0:57:17.1 Mayor Snavelly: The other thing is that some of these meters, like the one at the Lot 52, I have heard four different people came up to me at the Freedom Fest saying that they were flummoxed and they were not able to figure out how to make that work. And they tried and they put their information in, they followed their directions. If the sun is on it, it's very difficult to read those directions. I went up to it and I tried for about five or 10 minutes to make it work and I couldn't do it. So my PhD does not help with our parking meter machine. And I think either we get it so that it works or we don't, and it's easy for people to understand, or we just don't charge people fines for not paying it when they really have no ability to pay. And there are a lot of people who were complaining to me at the Freedom... At the, yeah, at the festival with the music festival, "Hey, what's wrong? I couldn't get it." One person said they couldn't read it. The other person said they tried and it kept giving them the wrong information and then they never got the things scheduled. So I'd like us to look into that, if that's possible. If there's no other business before Council, I would entertain a motion to adjourn.

0:58:54.5 Ms. Raghu: It's so moved.

0:58:54.7 Mayor Snavelly: It's been moved.

0:58:55.1 Ms. French: Second.

0:58:55.9 Mayor Snavelly: And seconded. All those in favor say, aye?

0:59:00.2 Councilors: Aye.

0:59:00.2 Mayor Snavelly: Opposed? Meeting is adjourned. Thank you.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Joe Newlin
DATE PREPARED:	6/28/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	Supplemental Budget Ordinance
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	
	JN 6-28-2022 <i>DRC</i> 6.28.22

DISCUSSION:

Issue 1

To make adjustment to budgeted expenditures for Salary & Wages (\$17,600) and Fringe Benefits for (\$9,630) full time Preschool Teacher in fall of 2022

Action Needed:

Revenue Side

Expense Side

General Fund (110)	27,230.00
Net Effect on Fund Balance/(s) Increase/(Decrease)	(27,230.00)



The City of Oxford
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Issue 2

To make adjustment to budgeted expenditures for transfer of funds from Enforcement & Education Fund \$14,378.28 to the General Fund to cover training expenditures, move CPT Reimbursement to where to expenditures are recorded

Action Needed:

Revenue Side

General Fund (110)	14,378.28
Enforcement & Education Fund (412)	14,378.28

Expense Side

Enforcement & Education Fund (412)	14,378.28
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Net Effect on Fund Balance/(s) Increase/(Decrease)	14,378.28
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Issue 3

To make adjustment to budgeted expenditures for the payment of retainage held for Sunesis for OAT Phase II construction

Action Needed:

Revenue Side

Expense Side

OAT Capital Improvement Fund (144)	94,206.19
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Net Effect on Fund Balance/(s) Increase/(Decrease)	(94,206.19)
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Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(107,057.91)
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Breakdown by Fund

General Fund (110)	(12,851.72)
OAT Capital Improvement Fund (144)	(94,206.19)
Enforcement & Education Fund (412)	-

Net Effect on Fund Balance/(s) Increase/(Decrease)	(107,057.91)
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ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3654 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2022.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in revenues be made:

Enforcement & Education Fund 412	14,378.28
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SECTION 3: The following increase/(decrease) in expenditures be made:

General Fund 110	27,230.00
OAT Capital Improvement Fund 144	94,206.19
Enforcement & Education Fund 412	14,378.28

SECTION 4: following transfer(s) be executed:

Transfer from:

Enforcement & Education Fund 412	14,378.28
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Transfer to:

General Fund 110	14,378.28
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SECTION 5: The following increase/(decrease) in revenues be made:

General Fund 110	14,378.28
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SECTION 6: In all other respects, Ordinance No. 3654 shall remain in full force and effect.

SECTION 7: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Assistant City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	June 27, 2022
COUNCIL MEETING DATE:	July 5, 2022
AGENDA TITLE:	Amended Amortization Schedule for LogCon Enterprises LLC
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.29.22

DISCUSSION:

LogCon Enterprises (DBA *Books & Brews*, now *Church Street Social*) entered into a 7-year, \$63,250 Revolving Loan Fund (RLF) agreement, at a three-percent interest rate, with the City of Oxford on May 6, 2019. This agreement was approved by Council on March 19, 2019 via Resolution No. 7053.

1. LogCon RLF Payment History
 - a. LogCon made all scheduled payments in full and on time from July 2019 through March 2020.
 - b. Via Resolution No. 7178 Oxford City Council suspended all RLF payments, recognizing financial hardships brought on by the COVID-19 pandemic.
 - i. LogCon halted payments at this time.
 - c. Via Resolution No. 7189 Oxford City Council voted to create a new RLF program, a five-thousand dollar Emergency Loan to assist local businesses with the continued challenges presented by the COVID-19 pandemic.
 - i. These Emergency Loans were awarded at a zero-percent interest rate, to be repaid over a four-year term.
 - ii. LogCon was a recipient of one of these Emergency Loans.
 - d. Via Resolution No. 7297 Oxford City Council voted to resume payments of all RLF agreements, including the newly created "Emergency Loans".
 - i. LogCon has not made any RLF loan payments since the suspension of payments, beginning in April 2020.





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The below information and recommendation are provided following a meeting with LogCon Enterprises on Friday, May 20, 2022 and approval of the CIC Board on Friday, June 24, 2022.

1. LogCon to begin repayment of the Emergency Loan beginning August 2022.
 - a. 48 payments of \$104.17
 - b. Amortization table for these payments attached.
2. The primary LogCon RLF agreement be amended, as follows;
 - a. Eliminate the interest portion of all RLF payments, applying all payments to the remaining principle of the initial loan agreement.
 - b. Resume payments following the previously establish number of payments, with 75 remaining billing cycles.
 - c. Payments to begin October 2022, allowing LogCon to capture additional revenue with the start of the Academic Year.
 - d. Amortization table for these payments attached.
3. City of Oxford staff recommend approval of this new payment agreement as it reflects LogCon Enterprises financial viability and allows the RLF to recover funds.

RESOLUTION NO.

A RESOLUTION APPROVING THE AMENDED AMORTIZATION SCHEDULE FOR LOGCON ENTERPRISES LLC.

WHEREAS, on March 19, 2019 the City Council accepted and approved the recommendation of the Oxford Community Improvement Corporation and approved the loan for LogCon Enterprises (DBA Books & Brews, now Church Street Social) of \$63,250.00 at three percent (3%) interest for seven (7) years as set forth in Exhibit "A"; and

WHEREAS, Council finds that the Oxford Community Improvement Corporation met on June 24, 2022, to consider amending the amortization schedule of the LogCon Enterprises LLC. loan from the Oxford Revolving Loan Fund ("RLF"); and

WHEREAS, the Oxford Community Improvement Corporation, after due deliberation, recommended approval of an amended amortization schedule for the remaining balance of the RLF loan in the amount of \$57,909.11 at zero percent (0%) interest over the seventy-five (75) remaining monthly payments, with the first payment to begin in October of 2022. The new amortization schedule is attached in Exhibit "A" attached hereto.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council of the City of Oxford hereby accepts and approves the recommendation of the Oxford Community Improvement Corporation and approves amended amortization schedule for LogCon Enterprises LLC. loan in the amount of \$57,909.11 at zero percent (0%) interest over the seventy-five (75) remaining monthly payments, with the first payment to begin in October of 2022.

SECTION 2: Amortization schedule Exhibit "A" have been submitted and approved by the City.

SECTION 3: This resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Exhibit A

Oxford Community Improvement Corporation Revolving Loan Fund						
LogCon Enterprises LLC						
Amortization Table						
Initial Data						
LOAN DATA			TABLE DATA			
Loan amount:	\$63,250.00		Table starts at date:		10/1/2022	
Annual interest rate:	0.00%		or at payment number:		1	
Term in years:	7					
Payments per year:	12					
First payment due:	10/1/2022					
PERIODIC PAYMENT						
Entered payment:			The table uses the calculated periodic payment amount, unless you enter a value for "Entered payment."			
Calculated payment:	\$752.98					
CALCULATIONS						
Use payment of:	\$752.98		Beginning balance at payment 1:		\$57,090.11	
1st payment in table:	1		Cumulative interest prior to payment 1:		-\$6,159.89	
Table						
No	Payment Date	Beginning Balance	Interest	Principal	Ending Balance	Cumulative Interest
1	10/1/2022	57,090.11	0.00	752.98	56,337.13	-6,159.89
2	11/1/2022	56,337.13	0.00	752.98	55,584.16	-6,159.89
3	12/1/2022	55,584.16	0.00	752.98	54,831.18	-6,159.89
4	1/1/2023	54,831.18	0.00	752.98	54,078.21	-6,159.89
5	2/1/2023	54,078.21	0.00	752.98	53,325.23	-6,159.89
6	3/1/2023	53,325.23	0.00	752.98	52,572.25	-6,159.89
7	4/1/2023	52,572.25	0.00	752.98	51,819.28	-6,159.89
8	5/1/2023	51,819.28	0.00	752.98	51,066.30	-6,159.89
9	6/1/2023	51,066.30	0.00	752.98	50,313.32	-6,159.89
10	7/1/2023	50,313.32	0.00	752.98	49,560.35	-6,159.89
11	8/1/2023	49,560.35	0.00	752.98	48,807.37	-6,159.89
12	9/1/2023	48,807.37	0.00	752.98	48,054.40	-6,159.89
13	10/1/2023	48,054.40	0.00	752.98	47,301.42	-6,159.89
14	11/1/2023	47,301.42	0.00	752.98	46,548.44	-6,159.89
15	12/1/2023	46,548.44	0.00	752.98	45,795.47	-6,159.89
16	1/1/2024	45,795.47	0.00	752.98	45,042.49	-6,159.89
17	2/1/2024	45,042.49	0.00	752.98	44,289.51	-6,159.89
18	3/1/2024	44,289.51	0.00	752.98	43,536.54	-6,159.89
19	4/1/2024	43,536.54	0.00	752.98	42,783.56	-6,159.89
20	5/1/2024	42,783.56	0.00	752.98	42,030.59	-6,159.89
21	6/1/2024	42,030.59	0.00	752.98	41,277.61	-6,159.89
22	7/1/2024	41,277.61	0.00	752.98	40,524.63	-6,159.89
23	8/1/2024	40,524.63	0.00	752.98	39,771.66	-6,159.89
24	9/1/2024	39,771.66	0.00	752.98	39,018.68	-6,159.89
25	10/1/2024	39,018.68	0.00	752.98	38,265.71	-6,159.89

26	11/1/2024	38,265.71	0.00	752.98	37,512.73	-6,159.89
27	12/1/2024	37,512.73	0.00	752.98	36,759.75	-6,159.89
28	1/1/2025	36,759.75	0.00	752.98	36,006.78	-6,159.89
29	2/1/2025	36,006.78	0.00	752.98	35,253.80	-6,159.89
30	3/1/2025	35,253.80	0.00	752.98	34,500.82	-6,159.89
31	4/1/2025	34,500.82	0.00	752.98	33,747.85	-6,159.89
32	5/1/2025	33,747.85	0.00	752.98	32,994.87	-6,159.89
33	6/1/2025	32,994.87	0.00	752.98	32,241.90	-6,159.89
34	7/1/2025	32,241.90	0.00	752.98	31,488.92	-6,159.89
35	8/1/2025	31,488.92	0.00	752.98	30,735.94	-6,159.89
36	9/1/2025	30,735.94	0.00	752.98	29,982.97	-6,159.89
37	10/1/2025	29,982.97	0.00	752.98	29,229.99	-6,159.89
38	11/1/2025	29,229.99	0.00	752.98	28,477.01	-6,159.89
39	12/1/2025	28,477.01	0.00	752.98	27,724.04	-6,159.89
40	1/1/2026	27,724.04	0.00	752.98	26,971.06	-6,159.89
41	2/1/2026	26,971.06	0.00	752.98	26,218.09	-6,159.89
42	3/1/2026	26,218.09	0.00	752.98	25,465.11	-6,159.89
43	4/1/2026	25,465.11	0.00	752.98	24,712.13	-6,159.89
44	5/1/2026	24,712.13	0.00	752.98	23,959.16	-6,159.89
45	6/1/2026	23,959.16	0.00	752.98	23,206.18	-6,159.89
46	7/1/2026	23,206.18	0.00	752.98	22,453.21	-6,159.89
47	8/1/2026	22,453.21	0.00	752.98	21,700.23	-6,159.89
48	9/1/2026	21,700.23	0.00	752.98	20,947.25	-6,159.89
49	10/1/2026	20,947.25	0.00	752.98	20,194.28	-6,159.89
50	11/1/2026	20,194.28	0.00	752.98	19,441.30	-6,159.89
51	12/1/2026	19,441.30	0.00	752.98	18,688.32	-6,159.89
52	1/1/2027	18,688.32	0.00	752.98	17,935.35	-6,159.89
53	2/1/2027	17,935.35	0.00	752.98	17,182.37	-6,159.89
54	3/1/2027	17,182.37	0.00	752.98	16,429.40	-6,159.89
55	4/1/2027	16,429.40	0.00	752.98	15,676.42	-6,159.89
56	5/1/2027	15,676.42	0.00	752.98	14,923.44	-6,159.89
57	6/1/2027	14,923.44	0.00	752.98	14,170.47	-6,159.89
58	7/1/2027	14,170.47	0.00	752.98	13,417.49	-6,159.89
59	8/1/2027	13,417.49	0.00	752.98	12,664.51	-6,159.89
60	9/1/2027	12,664.51	0.00	752.98	11,911.54	-6,159.89
61	10/1/2027	11,911.54	0.00	752.98	11,158.56	-6,159.89
62	11/1/2027	11,158.56	0.00	752.98	10,405.59	-6,159.89
63	12/1/2027	10,405.59	0.00	752.98	9,652.61	-6,159.89
64	1/1/2028	9,652.61	0.00	752.98	8,899.63	-6,159.89
65	2/1/2028	8,899.63	0.00	752.98	8,146.66	-6,159.89
66	3/1/2028	8,146.66	0.00	752.98	7,393.68	-6,159.89
67	4/1/2028	7,393.68	0.00	752.98	6,640.71	-6,159.89
68	5/1/2028	6,640.71	0.00	752.98	5,887.73	-6,159.89
69	6/1/2028	5,887.73	0.00	752.98	5,134.75	-6,159.89
70	7/1/2028	5,134.75	0.00	752.98	4,381.78	-6,159.89
71	8/1/2028	4,381.78	0.00	752.98	3,628.80	-6,159.89
72	9/1/2028	3,628.80	0.00	752.98	2,875.82	-6,159.89
73	10/1/2028	2,875.82	0.00	752.98	2,122.85	-6,159.89
74	11/1/2028	2,122.85	0.00	752.98	1,369.87	-6,159.89
75	12/1/2028	1,369.87	0.00	752.98	616.90	-6,159.89
76	1/1/2029	616.90	0.00	616.90	0.00	-6,159.89



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott
DATE PREPARED:	6.29.22
COUNCIL MEETING DATE:	7.5.22
AGENDA TITLE:	A Resolution approving an amended application for a "Designated Outdoor Refreshment Area" and establishing a designated outdoor refreshment area in the City of Oxford, Ohio.
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.28.22

DISCUSSION:

THE EXPANSION WAS REQUESTED BY THE OXFORD COMMUNITY ARTS CENTER BECAUSE OF THE ADDITION OF THE CAROLINE HARRISON BUILDING. A FULL LIST OF BOUNDARIES CAN BE FOUND IN THE AMENDED APPLICATION.

RESOLUTION NO.

A RESOLUTION APPROVING AN AMENDED APPLICATION FOR A “DESIGNATED OUTDOOR REFRESHMENT AREA” AND ESTABLISHING A DESIGNATED OUTDOOR REFRESHMENT AREA IN THE CITY OF OXFORD, OHIO.

WHEREAS, Amended Section 4301.82 of the Ohio Revised Code permits a municipality with a population of fifty thousand or less to create a Designated Outdoor Refreshment Area within its corporate limits; and

WHEREAS, on May 31, 2022 the City Manager filed an application with City Council for approval of an Amended Designated Outdoor Refreshment Area in a specified area of the City described in the application; and

WHEREAS, pursuant to Section 4301.82 (C) of the Ohio Revised Code, notice of the filing of the application for a Designated Outdoor Refreshment Area was published in a newspaper of general circulation in the City of Oxford on June 6, 2022 and on June 13, 2022; and

WHEREAS, Council received public comments on July 19, 2022 to consider the application; and

WHEREAS, City Council finds the application is in compliance with Section 4301.82(B) of the Ohio Revised Code and that the “Designated Outdoor Refreshment Area” to be created would be in compliance with Section 4301.82(D) of the Ohio Revised Code; and

WHEREAS, the approval of the Amended Designated Outdoor Refreshment Area will serve to enhance the experiences of patrons of City business establishments and the attendees of special events held within the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council finds that the application meets the requirements of Section 4301.82 of the Ohio Revised Code and approves the application for the designation of certain property in the City as a Designated Outdoor Refreshment Area.

SECTION 2: Council determines that all public notice requirements of Section 4301.82 of the Ohio Revised Code prior to the passage of this Resolution have been met.

SECTION 3: In order to ensure the public health and safety within the Designated Outdoor Refreshment Area, City Council establishes the following requirements:

- (a) The specific boundaries of the Designated Outdoor Refreshment Area, including street addresses, are described in the application attached hereto as Exhibit “A” and incorporated herein.

- (b) There shall be signs designating the boundary of the Designated Outdoor Refreshment Area (DORA). The number and location of the signs are described in the application attached hereto as Exhibit "A" and incorporated herein.
- (c) The DORA shall be in operation year round. The hours of operation shall be from 11 AM to 11 PM seven days per week. Special hours of DORA operation shall be allowed as designated in advance by the City Manager with the consent of City Council.
- (d) A Safety Plan has been developed to ensure public safety in the DORA, which may be implemented with existing staff. The Police Division shall be responsible for providing law enforcement services within the DORA. There shall be a minimum of one police officer available to patrol the area during hours of operation. In the event a larger than normal crowd is present in the DORA, the on duty supervisor may assign additional officers to patrol the area. For planned events in the DORA that may draw larger than normal attendance, the Chief of Police may have additional officers and/or other agency personnel assigned specifically to the area. The Fire Division shall be responsible for providing Fire, Rescue, and EMS within the DORA.
- (e) A Sanitation Plan has been developed to maintain the appearance and public health of the DORA, which may be implemented with existing staff. The Service Department shall be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. The proposed DORA cups shall be recyclable and biodegradable.
- (f) For purposes of the DORA, beer, wine, and intoxicating liquor shall be served solely in plastic cups that are distinctly marked.

SECTION 4: Five years from the effective date of this Resolution, and every five years thereafter, Council shall review the operation of the DORA herein established and shall either approve its continued operation or dissolve it.

SECTION 5: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Application to Oxford City Council

- for the amendment of the -
Uptown Oxford
Designated Outdoor Refreshment Area

O.R.C. 4301.82



City of
Oxford OHIO

HOME OF MIAMI UNIVERSITY

The Office of the City Manager of the City of Oxford, Ohio, respectfully submits the following application to the Oxford City Council to approve and enact the Uptown Designated Outdoor Refreshment Area in accordance with O.R.C. 4301.82.

Submitted: May 31, 2022

By: *Douglas R. Elliott, Jr.*
Douglas R. Elliott, Jr., City Manager of Oxford, OH

Filed with City Clerk on: May 31, 2022

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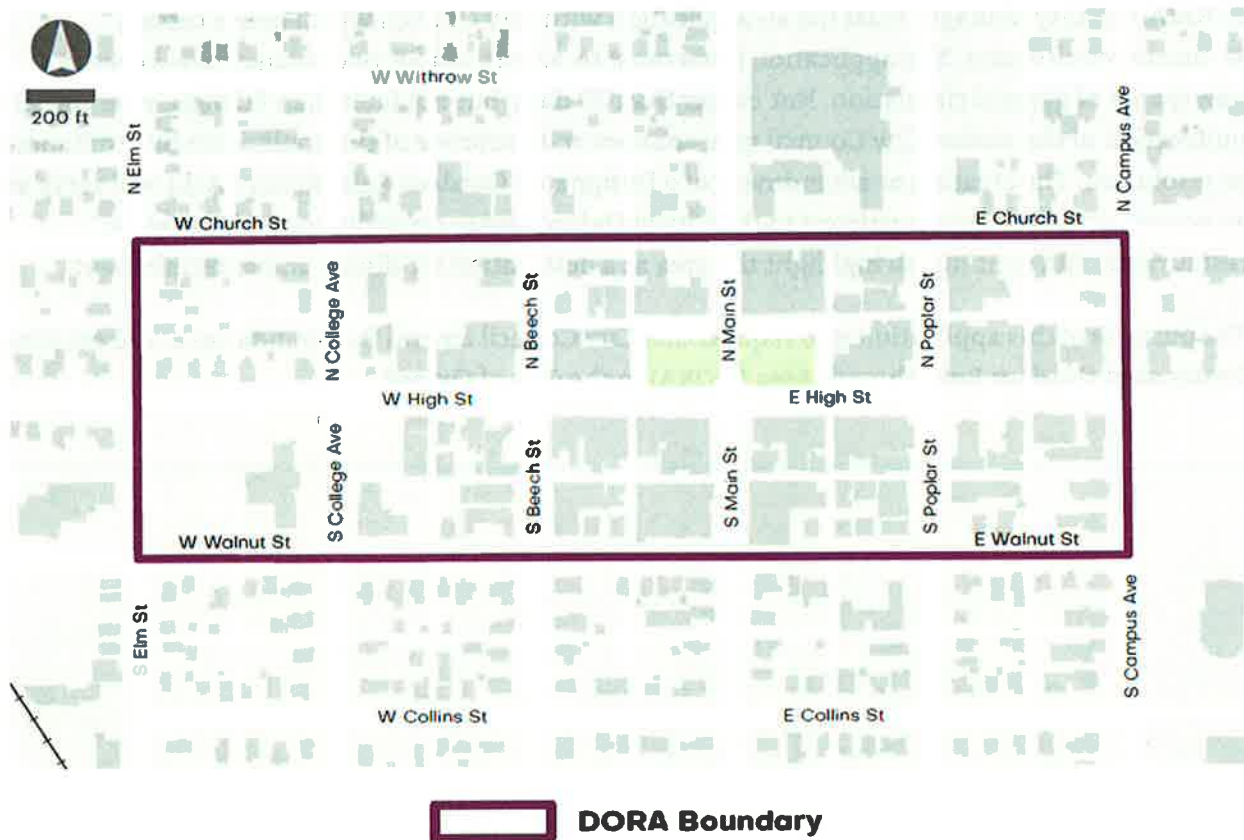
I. INTRODUCTION AND SUBMITTAL OF APPLICATION

Amended Section 4301.82 of the Ohio Revised Code (O.R.C.) authorizes, effective March 23, 2022, municipalities under 50,000 in population to create Designated Outdoor Refreshment Areas, or DORAs, limited to 320 contiguous acres in size. In order to consider the creation or amendment of a DORA, the City Manager must file an application with City Council which meets certain statutory requirement. The application filing must be advertised for two consecutive weeks in a newspaper of general circulation. Not earlier than 30 days, but not later than 60 days, after initial publication of the notice, City Council may approve or disapprove of the application by ordinance or resolution. The creation or amendment of a Designated Outdoor Refreshment Area will serve as an economic tool to attract patrons to the City of Oxford, generate additional sales at local restaurants, and continue to highlight the area as a destination for dining and entertainment.

The purpose of this application is to request that City Council amend the boundaries of our existing Designated Outdoor Refreshment Area (DORA) in the City of Oxford.

II. BOUNDARIES (MAP)

In accordance with O.R.C. 4301.82(B)(1)(b), the amended boundaries of the proposed DORA are depicted below.



The boundaries defined by:

- South side of Church St. from Elm St. to Campus Ave. as the northern border
- West side of Campus Ave. from Church St. to Walnut St. as the eastern border
- North side of Walnut St. from to Campus Ave. to Elm St. as the southern border
- West side of Elm St. from Walnut St. to Church St. as the western border
- The zone includes all streets and parks within this boundary, approximately 40 acres

III. BOUNDARIES STREET NUMBERING (LIST)

BUTLER COUNTY CITY OF OXFORD UPTOWN APRIL 12,2020	STREET BOUNDARY LISTING	
Street Name	Range	Even/Odd
N Beech St	5-29	Both
S Beech St	5-22	Both
N Campus Ave	14	Even
S Campus Ave	2-22	Even
W Church St	11-231	Odd
E Church St	33-131	Odd
W Walnut St	6-298	Even
E Walnut St	10-112	Even
W High St	1-230	Both
E High St	1-130	Both
N Main St	13-21	Both
S Main St	9-77	Both
N Poplar St	14-21	Both
S Poplar St	10-20	Both
N Elm St	11-15	Odd
S Elm St	1-99	Both
N College Ave	11-23	Both
S College Ave	9-15	Both

IV. NATURE OF ESTABLISHMENTS

The proposed DORA encompasses a great majority of the City's Uptown area. This commercial district in Oxford includes; restaurants, bars, boutique stores, financial institutions, professional services, miscellaneous retail, churches, and apartments.

V. QUALIFYING PERMIT HOLDERS

In accordance with O.R.C. 4301(D)(1) the DORA will encompass not fewer than four (4) qualified permit holders. Oxford has identified (28) qualified permit holders to be included within the DORA:

Business Name	DBA	Business Address	Permit Types	Permit #
Akretap Inc.	CJ's	23 E. High St. (Rear)	D5	0085149
American Sunshine Holdings LTD	Barcode	37 E. High St.	D5	0163022
Blazin Wings Inc.	Buffalo Wild Wings	10 E. Walnut St.	D2, D3, D6	07527840235
Chipotle Mexican Grill of Colorado LLC	Chipotle	1 W. High St.	D5, D6	14374150705
Fanteg Inc.	Skipper's Pub	121 E. High St.	D5	2637833
Fiesta Charra Mexican Restaurant Inc.	Fiesta Charra	25 W. High St.	D5, D6	2712545
Firefly Hospitality Group LLC.	Circle	15 E. High St.	D5, D6	2714855
Firefly Hospitality Group LLC.	Mac & Joe's	21 E. High St.	D5, D6	27148550005
Firefly Hospitality Group LLC.	Steinkeller	15 E. High St. (Basement)	D5, D6	2714855
First Round Draft Inc.	Corner Grill and Drinkery	12 Park Pl. E.	D1, D2, D3, D6	27394760005
Fridge & Pantry Inc.	Fridge & Pantry Uptown Market	45 E. High St.	D1, D2, D3, D3A	29484280006

Gursaran S. Shoker Est Lee Ann Shoker Extr	Hole In The Wall Bar	13 W. High St. (Basement)	D5, D6	81005160005
Hotel Development Services LLC	Pickle & Pig	75-77 S. Main St.	D5A, D6	3990878
Huijuan Inc.	Phan Shin	104 W. High St.	D1, D2	4062136
LFT Inc.	Left Field Tavern	12 Park Pl. W.	D5, D6	5243096
Logcon Enterprises LLC	Church Street Social	107 E. Church St.	A1	52631700005
Maranatha LLC	Kofenya	38 W. High St.	D5, D6	5520049
One T Inc.	O'Pub	10 Park Pl. W1	D1, D2, D3	65484130005
One T Inc.	Sorriso	26 W. High St.	D1, D2, D3	65484130005
One T Inc.	Woodys One Up Bar (Pachinko's)	9-11 S. Main St. (2nd Floor)	D5, D6	6548413
RF Pizza LLC	Rapid Fire Pizza	7 W. High St.	D1	73155150015
Stella 12 Beech LLC	Stella 12 Beech 1 st FL	12 S Beech St.	D2	8538456
Top Shelf Shots Inc.	The Bar Next Door	15-17 N. Poplar St.	D1, D3	89889820005
Top Shelf Shots Inc.	The Woods	15-17 N. Poplar St.	D1, D3	89889820005
Wills Uptown Pizza & Carryout LLC	*Yet Unnamed Bar/Restaurant	10 N. Beech St.	C1, D1, D3	96638050001
Wiseman Enterprises Holdings Inc	*Yet Unnamed Bar/Restaurant	35 E. Church St.	D1, D2, D3, D3A	94889200010
Wiseman Enterprises Holdings Inc.	Brick Street	36 E. High St.	D2, D3, D6	9488920
Wiseman Enterprises Holdings Inc.	*Yet Unnamed Bar/Restaurant	135 W. High St.	D5, D6	94889200006

VI. LAND USE & ZONING

In accordance with O.R.C. 4301.82(B)(4), the uses of land within the DORA are zoned in mainly the UP (Uptown District), with RO (Office Residential District) in the eastern and western portion of the DORA, and R2MS (Single and Two-Family Mile-Square Residential) in the western portion of the DORA.



Legend

City of Oxford Zoning Districts & Code Section

-  AOS, Agricultural Open Space District
-  R-1A, Single-Family Low-Density Residential District
-  R-1B, Single-Family Medium Density Residential District
-  R-1MS, Single-Family Residential Mile-Square District
-  R-2MS, Single- and Two-Family Mile-Square Residential District
-  R-2A, Single- and Two-Family Residential District
-  R-3, Multi-Family Residential District
-  R3MS, Single, Two and Three-Family Mile-Square Residential District
-  R-4, Multi-Family Residential District

-  R-MH, Planned Mobile and Manufactured Home Residential District
-  RO, Office Residential District
-  NB, Neighborhood Business District
-  GB, General Business District
-  UP, Uptown District
-  OI, Office & Light Industrial District
-  LI, Light Industrial District
-  MU, University District
-  Historic District
-  DORA

VII. PUBLIC HEALTH & SAFETY

The City of Oxford Service Department will be responsible for ensuring that all trash receptacles in the DORA are emptied regularly and are ample to handle generated waste. This will be accomplished through the current Rumpke contract, which is managed by the Service Department, as well as additional Service Department staff as needed. Each participating permit holder will be required to utilize and purchase special DORA cups, either biodegradable or other single use plastic, which will be supplied by the City or other local service entity at cost. Restrooms will be provided by the permit holders in the DORA zone.

The Police Division facility is within the DORA and routine patrols will enforce responsible behavior. The boundaries of the DORA will be strictly enforced. Boundary signage will be installed on the perimeter of the DORA. For planned events that may draw additional crowd, the Police Chief may have additional officers assigned specifically to the DORA.

A total of 24 signs will be posted to designate the DORA at;

- The SE corner of Church and Elm Streets (1), the SW and SE corners of Church St. and College Ave. (2), the SW and SE corners of Church and Beech Streets (2), the SW and SE corners of Church and Main Streets (2), the SW and SE corners of Church and Poplar Streets (2), the SW corner of Church Street and Campus Ave. (1)
- The NW and SW corners of Campus and High Streets (2), the NW corner of Campus and Walnut Streets (1)
- The NE and NW corners of Walnut and Poplar Streets (2), the NE and NW corners of Walnut and Main Streets (2), NE and NW corners of Walnut and Beech Streets (2), NE and NW corners of Walnut Street and College Ave. (2) and the NE corner of Walnut and Elm Street (1)
- The NE and SE corners of Elm and High Streets (2)

VIII. DATES & HOURS OF OPERATION

In accordance with O.R.C. 4301.82(F)(c) the proposed times of operations are as follows:

- The DORA will operate “year-round” with hours of operation from 11 AM to 11 PM, Monday to Sunday, 365 days per year.
- Special hours of DORA operation will be allowed as designated in advance by the City Manager with consent of City Council.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	6/22/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	
BUDGETED AMOUNT:	NA
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.22.22

DISCUSSION:

The Student Community Relations Commission (SCRC) has made a recommendation to change the organization of their membership. Their membership was last addressed in 2013 and since that time, the SCRC has struggled to find commission members to serve in each defined category.

The SCRC held several planning meetings to discuss their proposed new organization model and their formal recommendations are listed below:

139.01

Amend 11 voting members to 8

Amend 12 ex-officio members to 11

139.02

Subsection (a)

(1) Amend 6 voting residents to 4



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

(2) Amend 5 Miami University Students to 4
(2) Amend “and one of whom shall be an international student serving two (2) year terms without compensation”
to “and one of whom is suggested to be an international student serving a one (1) year term without compensation”

Subsection (b)

(b) Amend 12 ex-officio members to 11
(8) Strike Commuters of Miami
(8) Amend “and National Pan-Hellenic Council (NPHC)”
to “and National Pan-Hellenic Council (NPHC) or Multicultural Greek Council (alternate each year)”

139.03

Indicate that the Miami University Associated Student Government Secretary for Off-Campus Affairs shall serve as the Commission’s chairperson.

Indicate that the Commission will appoint a member to serve as the secretary.

It is recommended that Council approve of these changes.



RECOMMENDATION: Student/Community Relations Commission

Prepared by: Connor Manley, Chair

Date: May 6, 2022

Approved By: Student/Community Relations Commission

Purpose:

The chairing of a City Commission requires a focus on making sure the Commission is set up to serve its purpose as effectively as possible. That being said, in order to ensure the continued service of the Student/Community Relations Commission (SCRC) in bringing together student and resident voices and advising the Oxford City Council, I and the approving Commission recommend the following changes to Chapter 139 of the Oxford Code of Ordinances. The proposed changes include both adjustments to reflect current practices, as well as new changes to improve SCRC's effectiveness in its roles as a City Commission. In particular, we have found the commission's size to be an inhibitor in setting meeting times that work for the whole commission, and we have often operated with only six or seven voting members present. We also felt it important to enshrine equal voting power for both students and residents, with four seats each.

Recommended Changes:

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Amend 11 voting members to 8

Amend 12 ex-officio members to 11

139.02

Subsection (a)

(1) Amend 6 voting residents to 4

(2) Amend 5 Miami University Students to 4

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to "and National Pan-Hellenic Council (NPHC) or Multicultural Greek Council (alternate each year)"

139.03

Indicate that the Miami University Associated Student Government Secretary for Off-Campus Affairs shall serve as the Commission's chairperson.

Indicate that the Commission shall appoint a member to serve as secretary.

ORDINANCE NO.

ORDINANCE REPEALING AND REPLACING SECTIONS 139.01, 139.02 AND 139.03 OF THE CODIFIED ORDINANCES OF THE CITY OF OXFORD PERTAINING TO THE STUDENT COMMUNITY RELATIONS COMMISSION.

WHEREAS, the Student Community Relations Commission has made the recommendation to modify the composition and appointment of its members; and

WHEREAS, the proposed smaller membership will allow for easier recruitment of commission volunteers and will results in a more engaged commission; and

WHEREAS, the proposed small membership will allow the commission to better address its goal to work toward improved relations between the City of Oxford community members and Miami University students.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby repeals and replaces sections 139.01. 139.02, 139.03 of the codified ordnances of the city of Oxford pertaining to the Student Community Relations Commission to amend the composition and organizational structure of the Commission as referenced in exhibit A.

SECTION 2: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

EXHIBIT A:

Recommendation of the Student Community Relations Commission made on May 6, 2022

139.01 ESTABLISHED.

There is hereby created a Student/Community Relations Commission consisting of eight voting members and eleven ex-officio members.

139.02 COMPOSITION AND APPOINTMENT.

(a) The composition of the Commission and method of appointment thereto shall be as follows:

- (1) Four (4) residents of the City of Oxford, at least one of whom shall reside in the Mile Square to be appointed by the Oxford City Council. Appointments shall initially be staggered as to length of term with two (2) members for one (1) year, two (2) members for two (2) years, and two (2) members for three (3) years. Commission members shall thereafter serve for a term of three (3) years without compensation.
- (2) Four (4) Miami University students, appointed by the Associated Student Government, one of whom shall be the Secretary for Off Campus Affairs and two of whom shall serve a two (2) year term.

(b) The Commission shall also have eleven (11) ex-officio members as follows:

- (1) The City Manager or the City Manager's designee;
- (2) The Miami University Vice President for Student Life or designee;
- (3) The Miami University Health and Wellness Administrator or designee;
- (4) One representative of the Oxford Chamber of Commerce;
- (5-6) One member of the Oxford Police Division and one member of the Miami University Police Department;
- (7) One representative of the Talawanda School District;
- (8) One member of the Oxford City Council;
- (9-11) One representative from each of the following Miami University recognized organizations: Interfraternity Council, or PanHellenic Association (alternate each year); Graduate Student Association, and National Pan-Hellenic Council (NPHC), or Multicultural Greek Council (alternate each year).

Each of the above ex-officio members shall be appointed to serve a one (1) year term.

139.03 ORGANIZATION.

The Secretary of Off-Campus Affairs of the Associated Student Government shall serve as the chairperson of the Commission, and the Commission shall appoint a member to serve as the secretary of the Commission. The Commission may elect other officers as it deems advisable. The Commission shall have full power to organize itself and to determine its own rules, regulations and bylaws. The Commission will meet not less than once per month during the academic year at a regularly scheduled time, date and place.

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The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Assistant City Manager
PREPARED BY:	Jessica Greene
DATE PREPARED:	6/28/2022
COUNCIL MEETING DATE:	7/5/2022
AGENDA TITLE:	American Rescue Plan Act Funding for Family Resource Center
BUDGETED AMOUNT:	\$25,000
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRC</i> 6.29.22

DISCUSSION:

The City of Oxford was awarded \$2,420,796 from the American Rescue Plan Act to assist with the recovery from the coronavirus pandemic. Communities are encouraged to address the negative economic impacts that are result of COVID and address the disparity that was either exposed or exacerbated by the pandemic.

With our CARES funds, we were able to support the Family Resource Center and enable them to hire a case manager to assist with housing for their clients. This PT individual was able to assist 13 families in finding permanent housing.

We propose to provide the Family Resource Center \$25,000 of the American Rescue Plan Funds to continue to assist with their housing case management position. Long term, it is the City's hope that the short-term rental tax will provide enough income to assist with this position in the future.

Exhibit A: Family Resource Center Funding Application

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE DONATION OF TWENTY FIVE THOUSAND DOLLARS (\$25,000.00) TO THE FAMILY RESOURCE CENTER AS A SUB-RECIPIENT OF AMERICAN RESCUE PLAN ACT FUNDS WHICH SHALL BE USED FOR THEIR HOUSING CASE MANAGEMENT POSITION.

WHEREAS, the American Rescue Plan Act (ARPA) provided the City of Oxford funding in 2022 to use toward the City's Coronavirus response; and

WHEREAS, assisting with affordable housing is an allowable use of ARPA funds; and

WHEREAS, assisting with affordable housing remains a top priority of the City Council; and

WHEREAS, the Family Resource Center is a key community partner that assists with social service needs, including housing placement; and

WHEREAS, The Family Resource Center has a part-time case manager who was able to assist 13 families in finding permanent housing in 2021; and

WHEREAS, these funds are to be used to support the Oxford Family Resource Center for their housing case management position for 2022; and

WHEREAS, the City Manager recommends City Council authorize the donation of twenty five thousand dollars (\$25,000.00) to the Family Resource Center as a sub-recipient of ARPA funds, which shall be used for their housing case management position as set forth on Exhibit "A" attached hereto.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and hereby authorizes the donation of twenty five thousand dollars (\$25,000.00) to the Family Resource Center as a sub-recipient of ARPA funds, which shall be used for their housing case management position as set forth on Exhibit "A" attached hereto.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: WILLIAM SNAVELY

PREPARED BY: LAW (STAFF)

Exhibit “A”



City Manager's Office
15 S. College Ave.
Oxford, OH 45056

June 28, 2022

Dear City Manager's Office,

Thank you for your support both in funding and in spirit to the Family Resource Center. It is our privilege to partner with you and to serve our city by meeting the needs of those in our city most vulnerable. I write to you to officially request funding through ARPA. This past year, we continued to run the winter shelter program. The program is an all-hands-on deck program that takes our entire staff to even remotely operate successfully. We also continued working with clients to help them find housing. With more and more in our community facing evictions and being displaced, offering this service at the Family Resource Center is critical. We are officially requesting \$25,000 to help with our staffing expenses to effectively case manage and work with clients on their housing issues. We have appreciated your help over the years; it has helped us do great things for the people who need it the most; impacting their lives for the greater good. We would love to keep providing the help that the people of Oxford need. During this time of great and specific needs in the areas of housing and rent assistance, we want to continue positioning ourselves at the Family Resource Center to help and assist as many people in our community as we can. If there are any questions, please email at director@frcoxford.org or call 513-523-5859. Have a wonderful day!

Thank you,

Brad D. Hoblitzell

Brad Hoblitzell – Executive Director
Nicola Rodrigues – Client Services Manager