A regular meeting of the Oxford City Council was called to order by Vice Mayor Smith on Tuesday, July 18, 2017 at 7:00 p.m. Those members present were Steve Dana, Kevin McKeehan, and Edna Southard. Mayor Rousmaniere, Bob Blackburn and Glenn Ellerbe were excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22(G)(1) and (4) for the purpose of discussing Appointments to Boards and Commissions and Collective Bargaining. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Dana, Mr. McKeehan, Ms. Southard, Vice Mayor Smith (4)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Dana moved to return from Executive Session at 7:30 p.m. Mr. McKeehan seconded. The motion passed 4-0-0.

PLEDGE OF ALLEGIANCE

Vice Mayor Smith requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda with the addition of a Proclamation for "Phi Delta Theta Week". Ms. Southard seconded. The motion passed 4-0-0.

PUBLIC PARTICIPATION

PROCLAMATION
'PHI DELTA THETA WEEK'

Vice Mayor Smith read the Proclamation and presented it to members of Phi Delta Theta.

SWEARING-IN
CEREMONY
BENJAMIN GEIGER

Chief Detherage read the following into the record: 'Today we are here for the third of the first three Full-Time Firefighter/Paramedics in the 184 year history of the City of Oxford Fire Division. Firefighting is one of the worlds most honored but dangerous occupations. When there is an emergency in the community, firefighters are one of the first on the scene. Firefighters are civil servants, following standard policies and procedures of the fire service and of their departments; they are there to prevent human suffering and death, to stabilize the incident and prevent damages and loss of property. It is a great honor to have this opportunity to swear in Ben and he will forever be a part of Oxford Fire Division history.

Ben completed his Firefighter 1&2 certifications at Sinclair Community College and his Paramedic certification at Cincinnati State. He started his fire service career in 2013 with the North East Champagne County Fire District in Lewisburg, Ohio. Since then he has also served with the West Chester Township Fire Department, Miami Township Fire & EMS, and still serves on a part-time basis with the Colerain Township Fire Department.'

Mr. McHugh performed the swearing-in of Benjamin Geiger and Mr. Alex Pauly (Brother in Law and Firefighter/Paramedic) pinned his badge.

Vice Mayor Smith congratulated Mr. Geiger on his appointment.

NOTICE TO
LEGISLATIVE AUTHORITY

Transfer permits from Siddhartha Inc. BDA U Shop 1st Floor Front Unit & Basement only 21 E. High Street Oxford Ohio 45056 to AKSD LLC DBA U Shop 1st Floor Front Unit & Basement only 21 E. High Street Oxford Ohio 45056. (Doug Elliott, City Manager)

Mr. Elliott advised this was a liquor permit transfer as the company was re-organizing. Mr. Elliott noted the permits remained the same in all other aspects.

Mr. McKeehan moved to accept the notice without comment. Mr. Dana seconded. The motion passed 4-0-0.

APPOINTMENTS TO
BOARDS AND COMMISSIONS

Mr. Dana moved to nominate for reappointments to the McCullough-Hyde Memorial Hospital Board of Trustees Mr. Steve Flee and Mr. Ralph Gutowski for 5 year terms ending in 2022. Mr. McKeehan seconded. The nominations passed 4-0-0.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

MINUTES

Minutes of the June 20, 2017 City Council Work Session. (Kim Newton, Acting Clerk of Council)

Minutes of the June 20, 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the May 9, 2017 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the June 7, 2017 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report regarding the June 29, 2017 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

Ms. Southard moved to approve the consent agenda. Mr. Dana seconded. The motion passed 4-0-0.

RESOLUTIONS

RESOLUTION
FACT FINDERS REPORT

A Resolution No. 5077 accepting the Fact Finder's report and recommendations issued by Thomas J. Nowel, Fact Finder on July 14, 2017 in the matter of the Collective Bargaining agreement between the City of Oxford and the Oxford Patrol Officers F.O.P. Lodge 38. (Doug Elliott, City Manager)

Mr. Elliott advised fact finding was held on June 22, 2017 between the City and the patrol unit of 16 Police Officers. Mr. Elliott explained how the outstanding issue of wages was resolved and asked Council to accept the Fact Finder's report. Mr. Elliott noted if Council accepts the Fact Finder's report the contract between the City and the Patrol Officers would be presented at the next meeting.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Mr. Dana advised he felt the report was very well done and recommended that Council endorse it.

Mr. McKeehan noted he appreciated everyone's efforts to come to a reasonable agreement and Ms. Southard agreed.

Mr. Dana moved to adopt Resolution No. 5077. Ms. Southard seconded. The motion passed 4-0-0.

RESOLUTION
CONTRACT WITH
KRAMER & FELDMAN, INC.

A Resolution No. 5078 accepting the bid and authorizing the City Manager to enter into a contract with Kramer & Feldman, Inc. for the renovation of the structure at 15 S. College Avenue including the base bid and Alternatives Number 2 and Number 3 at a cost of $2,658,672.00 plus a contingency amount of ten percent (10%) of the contract price or $265,867.00 for a total cost not to exceed $2,924,539.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach provided a PowerPoint and discussed how the former Lane Library building would be renovated for use as the City's Municipal Building to house the Finance Department, Community Development Department, Service Department, Human Resources Department, Economic Development Department and the City Manager's Office. Mr. Dreisbach referred to pages 37-38 of Council's packet and described the bidding process and the bids received noting the lowest and best bid was provided by Kramer & Feldman, Inc.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Mr. Dana noted the project was divided into 3 phases and inquired about the timeframe for each. Mr. Dreisbach advised upon award of the Kramer & Feldman, Inc. contract the contractor would have 6 months to complete the work at the former library building. Mr. Dreisbach noted phase 2 and 3 were undecided until bids were received.

Vice Mayor Smith inquired how soon the contractor could begin the work and Mr. Dreisbach advised 2-3 weeks after signing the contract. Vice Mayor Smith thanked everyone for their efforts on the Municipal Building project noting it had been a very long time coming.

Mr. Dana moved to adopt Resolution No. 5078. Mr. McKeehan seconded. The motion passed 4-0-0.

RESOLUTION
CONTRACT WITH
W.G. STANG, LLC

A Resolution No. 5079 accepting the bid and authorizing the City Manager to enter into a contract with W.G. Stang, LLC for the construction and replacement of designated curb, gutter, and sidewalk at a cost of $302,116.00 plus a contingency amount of ten percent (10%) of the contract price or $30,211.60 for a total cost not to exceed $332,327.60. (Mike Dreisbach, Service Director)

Mr. Dreisbach discussed his staff report as presented on page 40 of Council's packet. Mr. Dreisbach also provided a PowerPoint which showed the scope of the curb, gutter and sidewalk project.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Mr. Dana noted he was pleased that the Oxford Area Trail was part of the process because it added to the City's amenities in a substantial way.

Ms. Southard noted improvements to sidewalk system was wonderful in making it more accessible for everyone.

Vice Mayor Smith inquired when the project would begin and Mr. Dreisbach advised the contractor was currently working on the S. Main Street project and would begin the curb, gutter and sidewalk project after that was complete.

Ms. Southard moved to adopt Resolution No. 5079. Mr. Dana seconded. The motion passed 4-0-0.

ORDINANCES
FIRST READING

ORDINANCE
PRELIMINARY
PLAN APPROVAL

An Ordinance Accepting The Planning Commission's Recommendation For Preliminary Plan Approval Of A Planned Development On Approximately 6.45 Acres Of Land Formerly Known As The Miami Valley Lumber Site And Associated Properties To Allow A Development For Residential Use With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposal was to demolish two vacant warehouses on the property and build a total of 88 single family dwellings in a cluster of two and three family configurations. Mr. Chen noted the Planning Commission reviewed this application and deliberated in two separate meetings and on June 9, 2017 the commission discussed the project at length and made a recommendation for Council to approve the Preliminary Planned Development with 13 conditions as outlined on page 43 of Council's packet. Mr. Chen provided a PowerPoint depicting the proposed development and discussed the challenges of the site configuration and accessibility to major roadways. Mr. Chen advised the applicant would also make a presentation.

Mr. Scott Webb, Applicant/Agent, noted he was pleased to make this presentation after a number of years of work on the project. Mr. Webb advised the project was named Gaslight Avenue at Stewart Square and it was presented to the Planning Commission as a residential Planned Development. Mr. Webb noted the process began with a concept review by the Planning Commission and he returned with the Preliminary Planned Development which the Planning Commission thoroughly vetted and added conditions for approval. Mr. Webb advised he would provide a PowerPoint overview of the project and discuss the result of some of the conditions recommended by the Planning Commission and how the developer would like to proceed with the project. Mr. Webb noted the development encompassed several properties that have been underused for a long time. Mr. Webb advised the Planning Commission had been looking for the possible addition of density in the Mile Square in line with the goals of the Comprehensive Plan to use infill development as opposed to sprawl.

Mr. Webb advised the entrance to the property from S. College Avenue would be eliminated and noted in doing so the thought was to continue the private drive into Stewart Square passing the Hampton Inn and the project would start in that location with a park and water feature to signify the development.

Mr. Webb advised the connection to Heather Lane would be expanded through a series of vacations and right-of-ways. Mr. Webb noted there would be a total of 88 dwelling units with 324 proposed residents. Mr. Webb advised the project was designed as a cohesive neighborhood of brownstone style townhouses to be a compliment to Stewart Square and every unit would have a private entrance directly from the street. Mr. Webb discussed the open space areas and noted sidewalks and crosswalks would be installed throughout the development. Mr. Webb addressed the 13 conditions for approval recommended by the Planning Commission as presented on pages 45 and 46 of Council's packet.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Mr. Dana referred to page 53 of Council's packet and asked Mr. Webb for additional information regarding the landscaping plan, bike and motorcycle parking. Mr. Dana asked Mr. Webb to speak to the detailed lighting plan and the 1990's era ordinance to vacate a portion of Beech Street. Mr. Dana referred to page 72 of Council's packet and asked Mr. Webb to speak to the 'diverse housing opportunities'.

Mr. Webb noted there was dense vegetation on the perimeter of the property which would remain and two parks were proposed with a gazebo, landscaping and sidewalks and the landscaping plan would exceed the minimums in the zoning code. Mr. Webb advised the project was named Gaslight Avenue because gaslight style lamps were used as pedestrian lighting throughout Stewart Square and the intention was to continue that theme. Mr. Webb noted bike racks would be included on the Final Planned Development application. Mr. Webb referred to the undeveloped right-of-way of Rose Avenue which is considered an extension of Beech Street and advised there was a previous proposal approved by the Planning Commission and City Council that the right-of-ways would be vacated and a cul-de sac would be built. Mr. Webb advised that proposal had nothing to do with Miami Valley Lumber property, it never came to fruition and the vacation of the right-of-way was never finalized. Mr. Webb noted the proposal was for student housing and the diversity came from the variety of units and the fact there are no units like the ones proposed anywhere in town.

Ms. Southard asked Mr. Webb to clarify that some of the units are differently sized. Ms. Southard advised nothing would be built until the Final Plan was approved by the Planning Commission and by Council. Ms. Southard asked Mr. Webb to describe the process for this proposal. Ms. Southard inquired who would monitor the 13 conditions placed on the preliminary approval by the Planning Commission.

Mr. Webb advised the process for the Planned Development included a concept review by the Planning Commission and their comments from that review were incorporated in the Preliminary Planned Development application. Mr. Webb noted the Planning Commission approved the Preliminary Planned Development application last month and it was before Council this evening.

Mr. Webb noted assuming Council approves the Preliminary Planned Development application at their next meeting the complete engineering of the site would begin and construction drawings would be developed. Mr. Webb advised the Final Planned Development application would go before the Planning Commission and he would explain to the Planning Commission how the 13 conditions of the Preliminary Planned Development application were met and present the complete engineered site. Mr. Webb noted the Final Planned Development application would then go before City Council.

Ms. Southard noted she wanted the public to understand how the process worked. Ms. Southard noted the traffic study would be complete before the Final Planned Development application was approved.

Mr. Webb advised the majority of the units were 4 bedroom townhouses and the ones that were differently shaped were two bedroom units.

Ms. Southard inquired how the railroad track would be dealt with and Mr. Webb noted it would be handled primarily with landscaping.

Mr. Dana referred to page 54 of Council's packet 'the proposal also calls for an entrance from Stewart Square' and noted it may not be a recommended traffic arrangement to allow vehicles in and out of the project via a parking lot of an adjoining property.

Mr. Webb advised when Stewart Square was laid out in 2005 the intention was to allow a connection some day to the Miami Valley Lumber property. Mr. Webb noted it would be one of 3 potential ways to access the property and he did not expect a lot of traffic to be generated by it.

Mr. McKeehan inquired if part of the development was on the former Alba-Craft site and if there were any building restrictions. Mr. Webb advised yes and there were no restrictions on the site.

Vice Mayor Smith advised the second reading for the proposed project was August 1, 2017.

ORDINANCE
FINAL PLAN APPROVAL

An Ordinance Accepting The Planning Commission's Recommendation For Final Plan Approval Of A Planned Development To Be Located On 23.28 Acres Of Land Between Olde Farm Road And Country Club Drive To Allow A Single Family Residential Development With Conditions. (Jung-Han Chen, Community Development Director)

Vice Mayor Smith recused himself from the discussion.

Mr. Chen noted the item before Council was the Final Planned Development application for Red Brick Estates. Mr. Chen advised 50 homes would be built on the 23 acre tract of land and the homes would be managed by a Home Owner's Association. Mr. Chen noted Council approved the Preliminary Planned Development application last year. Mr. Chen provided a PowerPoint and described the project noting the Planning Commission spent a lot of time considering the approval of the project and recommended approval with 9 conditions as listed on pages 84-85 of Council's packet.

Mr. Dana noted he understood if active open space was within the development the developer needed to provide some amenities for it. Mr. Dana inquired what amenities were planned if any to follow active open space as opposed to passive open space.

Ms. Etta Reed, Bayer Becker, advised Bryan Price from Red Brick LLC was also present this evening. Ms. Reed noted provided a PowerPoint and noted the plan followed the Preliminary Plan approved by Council. Ms. Reed discussed some slight changes made for design purposes. Ms. Reed referred to condition number 8 on page 84 of Council's packet 'Phase one shall be the south end of the property.' and advised the developer had no access to Grace Lane and it was her understanding the City had a contract to purchase that property from Mrs. Lawson and she did not know the status of that contract. Ms. Reed noted the developer had no access to the sanitary sewer to start the project at the south end of the property and they needed to start at the north end. Ms. Reed advised the sanitary sewer at the north end was deep enough that they could sewer most of the property in that area. Ms. Reed advised she and Mr. Price would answer any questions.

Mr. Dana referred to condition number 9 on page 85 of Council's packet 'The typical lot plan shall be revised to reflect compliance with 35% maximum lot coverage.' and inquired if the developer was fine with that and Ms. Reed advised yes.

Mr. Doug Brooks, 227 Country Club Drive, advised he lived at the north end of Country Club Drive and the neighbors had made a case about the fragile nature of the Heritage subdivision and all of the information brought to the Planning Commission was done in good faith. Mr. Brooks noted an episode occurred in the community last Friday with a power outage for 11 hours affecting 55 houses and people got water in their basements. Mr. Brooks advised water on that end of the street and in the woods is serious and it was going to be a construction problem. Mr. Brooks noted he believed starting at the north may be a little more expensive because of the cost of the street but they have no idea of the cost of the development at the north end as opposed to the south end. Mr. Brooks advised the neighbors always thought the south end would be constructed first. Mr. Brooks noted everyone knew the City didn't own Grace Lane yet because a woman signed off on the agreement without consent of the other property owner and the land was still in the trust of the original owners. Mr. Brooks advised the neighbors assumed the City would take the land through eminent domain. Mr. Brooks noted the neighbors heard a large ditch was going to separate Heritage subdivision from the new subdivision. Mr. Brooks reiterated that the ground at the north end of Country Club was soaking wet all of the time. Mr. Brooks noted he was not sure from the planning side that this project got done in a sequence in which it could have been done to eliminate some of the questions that have come up. Mr. Brooks advised the neighbors have acted in good faith to caution the developer about the water problems. Mr. Brooks noted houses near the north end of Country Club weren't selling because they are close to the railroad tracks. Mr. Brooks advised he was trying to be a good citizen to Council and to the developer and suggested the developer pay for the road and the sewer and start at the south end of the property and make mistakes there before getting to the north end of the property.

Mr. William Condict, 132 Country Club Drive, advised he spoke to the owner of the Grace Lane property which is a stub street and she hasn't heard anything from the developer or the City in close to a month. Mr. Condict noted if the City doesn't take the property by force the road was going to wrap around and exceed the distance for a City block.

Mr. Condict noted he felt the final plan was substantially different than the preliminary plan and advised he attended the original meeting held at the Oxford Country Club and the developer said they planned to start the project from the south.

Mr. Jim Chagdes, 209 Country Club Drive, noted the Planning Commission wanted this to be a two phase project and noted it should be divided so if it was never completed it would be able to be a stand alone development. Mr. Chagdes noted if the project started at the north and it wasn't completed a lot of traffic would flow from one street. Mr. Chagdes advised starting from the south would allow the use of Savannah Drive or Olde Farm Road. Mr. Chagdes noted he understood it might cost more money to start construction from the south end of the project and that was a risk the investor needed to make. Mr. Chagdes noted the zoning code needed to be followed and the neighbors needed to be thought about. Mr. Chagdes noted concern with people currently speeding on Country Club Drive. Mr. Chagdes referred to the Decision Standard 'The use of the site will satisfy the general intent of the zoning code' and noted he had a hard time seeing that. Mr. Chagdes advised the developer was asking for multiple waivers from the zoning code and he didn't understand why they were being granted. Mr. Chagdes noted he was glad the total lot coverage was settled at 35%. Mr. Chagdes noted concern with the backyards only being 25 feet which was below code for R-1A, R-1B and the Mile Square. Mr. Chagdes noted concern with trees being cut down to build trenches in certain areas.

Mr. Bryan Price, Red Brick Development, LLC, noted his company presented a Preliminary Planned Development application to the Planning Commission and they recommended approval by City Council based on 9 conditions being met. Mr. Price advised City Council approved the Preliminary Planned Development based on those conditions. Mr. Price advised a Final Planned Development application was presented to the Planning Commission and it was the exact plan that came before Council for the Preliminary. Mr. Price noted all of the conditions were met and everything requested had been done. Mr. Price advised members of the community were creating confusion and clarified that no ditches were being dug. Mr. Price noted engineers for the project would handle the water situation and experienced contractors would be hired to do the work. Mr. Price reiterated this was the same exact plan that was presented to the Planning Commission and to City Council. Mr. Price advised the developer had noting to do with the Grace Lane situation. Mr. Price advised the City wanted 5 connections for a 25 acre development which was unheard of in any community. Mr. Price advised he was told the City purchased Grace Lane for one of the connections and they moved forward based on that direction. Mr. Price noted he was asking to start the project from the north end of the property because he doesn't know when the Grace Lane issue would be resolved.

Mr. William Condict, 132 Country Club Drive, noted the Planning Commission recommended approval of the Final Planned Development application with conditions and that didn't mean City Council had to rubber stamp it. Mr. Condict cautioned Council to be careful or they would end up with a street that wrapped half way around the development.

Mr. Dana asked for the status of the Grace Lane situation.

Mr. Elliott advised an agreement with Mrs. Lawson was reached and a short time later he learned her mother has interest in the land. Mr. Elliott noted the City's plan was to do a quick take and the City was in the process of getting an appraisal which would be filed along with other documents with the court.

Mr. Elliott advised the court would decide the fair price for the parcel. Mr. Elliott noted it was thought the land was a public stub street and through this process it was found to be privately owned.

Mr. McHugh advised he could only negotiate with Mrs. Lawson's attorney and he could not control what he may or may not be communicating to Mrs. Lawson. Mr. McHugh noted the negotiations began in the fall of 2016 and a contract was signed by Mrs. Lawson May 18, 2017. Mr. McHugh advised Mrs. Lawson's mother was a beneficial owner through a trust and that became an issue. Mr. McHugh advised he spoke to Mrs. Lawson's new attorney who also represents her mother and they are not going to comply with the contract for the City to buy the property. Mr. McHugh noted he told the attorney the City would have no choice but to appropriate the property and the City obtained an appraiser so a quick take process could begin. Mr. McHugh advised regardless of whether development occurs the City needs to acquire the property because the City should be plowing and maintaining the street.

Mr. Dana referred to Mr. Condict's comment regarding 'rubberstamping' and advised Council was examining every aspect of the Final Planned Development application and has no intention of rubberstamping it. Mr. Dana advised it was important to go to the facts and let the facts speak and to let everyone speak.

Ms. Southard noted the second reading would take place at the next meeting and thanked everyone for their comments.

Vice Mayor Smith returned to the dais.

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Expand An Existing Neighborhood Conservation Overlay District In A R-1A Single Family Low Density Residential District, For A Total Of 21 Parcels Located In The Vicinity Of Cedar Drive And Chestnut Street, In The City Of Oxford. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the original Overlay District was created in 2014 which contained 15 parcels and the extension request would add 6 more parcels. Mr. Chen noted a petition to expand the existing Overlay District was presented to City Council on April 4, 2017 and Council forwarded it to the Planning Commission for recommendations. Mr. Chen advised the Planning Commission voted to recommend approval of the request by City Council. Mr. Chen offered to answer any questions.

Ms. Carol Michael, 409 E. Chestnut Street, advised she proposed the addition to the Overlay District and it received strong support. Ms. Michael advised this was primarily a family area and one of the last remaining neighborhoods very close to the Mile Square. Ms. Michael advised the residents wanted to maintain the quality of the neighborhood.

Vice Mayor Smith inquired if the entire district was petitioned and Mr. Chen advised yes.

Ms. Melanie Brinkmann, advised she owned 920 and 926 Cedar Drive and did not respond to the petition. Ms. Brinkmann noted when the Overlay was originally created she asked that her properties not be included as they were on the edge of the district and it was not necessary for them to be included. Ms. Brinkmann encouraged Council as they adjusted the map to consider removing 920 and 926 Cedar Drive noting when the properties were purchased the Overlay District did not exist.

Ms. Southard asked Mr. Chen to explain the perimeters of the proposed district. Mr. Chen advised the original district included properties on Cedar Drive only and parcels on Chestnut Street were being added.

Mr. Dana noted the proposal to add 6 more parcels was the result of a process and that process was established by City Council. Mr. Dana advised the process was to respect the will of the neighborhood by going to the neighbors with a petition to add 6 more parcels.

ORDINANCE
CONDITIONAL USE PERMIT

An Ordinance Approving A Conditional Use Permit For A Day Care Center In An Existing Structure Located At 5500 College Corner Pike With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed daycare business would be located in an existing vacant building in the General Business District. Mr. Chen noted the location was 5500 College Corner Pike, formerly The Planning Forum office. Mr. Chen advised a daycare center was a conditional use in the GB District. Mr. Chen noted the Planning Commission recommended approval by City Council with three conditions as presented on page 161 of Council's packet.

Ms. Southard referred to the City Engineer's memo on page 173 of Council's packet and inquired if a fence would be installed along the ditch on the property.

Mr. Chen advised the applicant would look into the matter.

Mr. Dana noted it was important that the applicant also address the lighting on the property.

Mr. Jim O'Shea, noted he was a consultant for the applicant proposing a Kid Camp Learning Center. Mr. O'Shea advised he and the applicant have reviewed the conditions for approval and have talked to the property owner about the lot consolidation. Mr. O'Shea advised Mr. Young has worked with the architect to show additional lighting for the property. Mr. O'Shea noted Mr. Young has also talked to the architect about the concern for safe pedestrian access.

Mr. Dana noted he felt the conditions proposed by the Planning Commission were being handled very well.

Mr. McKeehan and Vice Mayor Smith advised they felt this was a great use for the vacant site.

ORDINANCE
STORMWATER MANAGEMENT
DESIGN MANUAL

An Ordinance Adopting A New City Of Oxford Stormwater Management Design Manual. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the Service Department and the Environmental Commission completed a review of the Stormwater Management Design Manual and have made modifications to clarify various requirements of the manual and to simplify the language of the manual where possible. Mr. Dreisbach noted a new chapter has been added representing Best Management Practices (BMP's) in stormwater management. Mr. Dreisbach advised the new chapter describes methods that will prevent or minimize stormwater impact through comprehensive planning and development techniques. Mr. Dreisbach noted the most substantial changes in the Stormwater Management Design Manual include rules to reflect modern standards associated with the USEPA's National Pollutant Discharge Elimination System (NPDES) and incorporating the City's desire to not only manage stormwater flow, but to also encourage the appropriate reuse of stormwater for beneficial purposes including groundwater recharge. Mr. Dreisbach advised the manual, through the use of structural BMP's such as infiltration trenches, organic filters and rain gardens, and non-structural BMP's such as conservation development and setback limits for sensitive areas, offers engineers and designers flexibility in their plans to achieve City goals while recognizing a variety of different environmental factors.

Ms. Southard inquired when the new manual would go into effect. Mr. Dreisbach advised 30 days after the adoption of the Ordinance.

Mr. Dana advised he liked the new manual very much as it addresses planning as well as construction. Mr. Dana referred to page 6 of the manual and noted it had an interjurisdictional aspect which he felt was good. Mr. Dana referred to page 10 of the manual 'Any new tree plantings shall be at least ~~15~~ 10 feet from any stormwater facility.' and asked Mr. Dreisbach if he had any comments on that change. Mr. Dreisbach advised where possible the intent was to make the manual more customer friendly by simplifying the language and where possible simplifying inquiries. Mr. Dreisbach noted the City had a detailed street tree planting list which dictates the type of tree to be planted in the right-of-way in the stormwater areas. Mr. Dana referred to page 18 of the manual 'Readers are strongly encouraged to follow the progression of prevention first and mitigation second.' and noted that theme was woven throughout the document.

Mr. Dreisbach thanked David Treleaven, the City's Environmental Specialist, and members of the Environmental Commission noting they spent many hours helping define and refine the document.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

ORDINANCE
NEW SECTION 507.01

An Ordinance Repealing Oxford Codified Ordinance Section 507.01 Entitled Police Civil Citations And Adopting New Oxford Codified Ordinance Section 507.01 Entitled Police Civil Citations. (John Jones, Police Chief)

Chief Jones advised in 2009 legislation was adopted to enable the Police and Fire departments to write civil citations for certain violations of the City code as opposed to writing a criminal citation. Chief Jones noted a civil citation was a fine and any unpaid fines are sent to a collection agency. Chief Jones advised for certain violations he felt a civil citation was more appropriate. Chief Jones noted this process had worked effectively since 2009 and over the years staff discussed adding more violations to the enabling legislation. Chief Jones referred to page 193 of Council's packet which lists the violations included in the Police Civil Citations and the proposed additional violations which were also quality of life issues such as noise restrictions, nuisance party, Feeding of Wildlife, etc.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Mr. Dana noted he felt it was a wise decision to make some violations a civil offense.

Ms. Southard noted the ordinance was excellent and she hoped there was a way to let the public know about these violations because some people may not know certain things are illegal.

Chief Jones advised this topic had been discussed at Town/Gown meetings and would continue to be discussed with Miami staff.

ORDINANCE
NEW SECTION 507.02

An Ordinance Repealing Oxford Codified Ordinance Section 507.02 Entitled Police Civil Citation Fines And Adopting New Oxford Codified Ordinance Section 507.02 Entitled Police Civil Citation Fines. (John Jones, Police Chief)

Chief Jones referred to page 196 of Council's packet and discussed the proposed increase in the Civil Citation Fines noting they had not increased since 2009.

Vice Mayor Smith inquired if there were any comments from the public and there were none.

Councilor's noted they felt the proposed fines were appropriate.

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3381. Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2017. (Joe Newlin, Finance Director)

Mr. Newlin reviewed the Supplemental Budget as outlined on page 197 of Council's packet.

Vice Mayor Smith inquired if there were any comments from the public or from Council and there were none.

SECOND READING
ORDINANCE
CHARTER AMENDMENT

An Ordinance Repealing Ordinance No. 3388 Adopted December 20, 2016 And Adopting A New Ordinance Providing For The Submission To The Electorate Of Amendments To The Charter Of The City Of Oxford , Ohio, And To Place The Same On The Ballot At The General Election, November 7, 2017 And Declaring An Emergency. (Doug Elliott, City Manager)

Mr. Elliott advised a super majority of Council was needed to vote on the Charter Amendment Ordinance as an emergency and since only 4 members were present this evening he would ask Council to table the Ordinance until the August 1, 2017 meeting. Mr. Elliott noted if the motion to table passed, the proposed Ordinance becomes undebatable.

Mr. McKeehan moved to table the Ordinance. Ms. Southard seconded. The motion passed 4-0-0.

ANNOUNCEMENTS

Mr. Elliott updated the public regarding the City's rental inspection process and advised all rental properties were listed on the City's website under the Community Development Department's page.

Chief Jones reminded everyone to keep their vehicles locked and to remove any valuables noting there have been a lot of thefts from motor vehicles over the summer.

Mr. McKeehan advised Councilor Blackburn was back in the hospital and wished him well.

Mr. Dana congratulated Mr. Newlin on the City of Oxford, Ohio Independent Auditor's Report on Internal Controls and Compliance.

Mr. Dana reminded everyone the Town/Gown meeting would take place July 27 & 28th and noted it was a great opportunity to meet with people who are working on common issues.

Mr. McKeehan referred to the City Engineer's memo on page 50 of Council's packet regarding Ordinance 2617 and the partial vacation of Beech Street and requested staff to investigate why it did not come to fruition.

Ms. Southard advised the Porsche Car Show was Saturday, August 12th in Uptown Oxford.

Vice Mayor Smith thanked the Parks & Recreation Department and the Police and Fire Departments for all of their efforts in making the 4th of July weekend a great success.

Vice Mayor Smith reminded everyone to keep their vehicles locked.

ADJOURN

Mr. Dana moved to adjourn at 10:04 p.m. Mr. McKeehan seconded. The motion passed 4-0-0.