



Agenda

Oxford City Council

Court House

TUESDAY, AUGUST 2, 2011

EXECUTIVE SESSION

7:00 P.M.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; John Harman; Bob Blackburn; Kevin McKeehan; Kate Currie; Greig Rutherford

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

- A. Proclamation - Oxford Swim and Dive Team. pg5



Proclamation

- B. Notice to Legislative Authority - New permit for Dolgen Midwest LLC DBA Dollar General Store 1241 5055 College Corner Pike Oxford, Ohio 45056. pg6



Notice

- C. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the July 19, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

- B. Report regarding the July 12, 2011 Planning Commission Meeting. (Jung-Han Chen, Community Development Director) pg18



Report

- C. Report regarding the July 27, 2011 Civil Service Commission Meeting. (Donna Heck, Human Resources Director)



Report

- D. A Resolution authorizing the City Manager to enter into an agreement with Pitney Bowes for a 60-month lease for postage equipment through state contract pricing. (Kim Newton, Assistant to the City Manager)



Staff Report/Resolution

- E. A Resolution authorizing the Police Chief and Finance Director to dispose of contraband no longer needed as evidence (Steve Schwein, Police Chief)



Staff Report/Resolution

5. Resolutions.

1. A Resolution by the Oxford City Council extending the moratorium for a period of six (6) months (180 days) on the granting of any permits allowing the operation of

sweepstakes/internet cafes within the City of Oxford (Steve McHugh, Law Director).



Staff Report/Resolution

2. A Resolution authorizing the City Manager and Director of Safety to implement no overnight parking at parking meters within the area bounded by the west side of College Avenue, the south side of Walnut Street, the east side of Campus Avenue, and the north side of Church Street from 4:00 a.m. to 5:30 a.m. pursuant to Section 353.03(a) of the Oxford Codified Ordinances. (Steve Schwein, Police Chief).pg47



Staff Report/Resolution

3. A Resolution No. 4621 authorizing the City Manager to open a joint escrow account with Mr. Gerald M. Miller to secure the revolving loan fund loan for Seaview Outfitters LLC. (Alan Kyger, Economic Development Director).

6. Ordinances.

A. First Reading - None.

B. Second Reading.

1. An Ordinance Amending Ordinance No. 3130. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2011. (Joe Newlin, Finance Director).



Staff Report/Ordinance

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, the Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

- B. Future Meetings. (Note: Meetings will be held at the Court House unless otherwise indicated.)

WED - Aug 3 Environmental Commission Meeting 7:00 p.m. Municipal Building

WED - Aug 3 Historic and Architectural Preservation Commission Meeting 7:30 p.m.

TUES - Aug 9 Planning Commission Meeting 7:30 p.m. Cancelled

MON - Aug 15 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Aug 16 City Council Meeting 7:30 p.m.

WED - Aug 17 Board of Zoning Appeals Meeting 7:30 p.m. Cancelled

WED - Aug 24 Civil Service Commission Meeting 7:00 p.m.

FRI - Aug 26 Community Improvement Corporation Meeting 12:00 p.m. LCNB

TUES - Sept 6 City Council Meeting 7:30 p.m.

WED - Sept 7 Environmental Commission Meeting 7:00 p.m. Municipal Building

WED - Sept 7 Historic and Architectural Preservation Commission Meeting 7:30 p.m.

THUR - Sept 8 Police Advisory Board Meeting 7:00 p.m. Senior Citizens Center

TUES - Sept 13 Planning Commission Meeting 7:30 p.m.

THUR - Sept 15 Recreation Board Meeting 4:00 p.m. Senior Citizens Center

MON - Sept 19 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

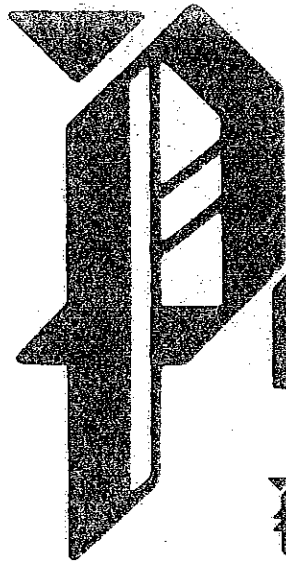
TUES - Sept 20 City Council Meeting 7:30 p.m.

WED - Sept 21 Board of Zoning Appeals Meeting 7:30 p.m.

FRI - Sept 23 Community Improvement Corporation Meeting 12:00 p.m. LCNB

WED - Sept 28 Civil Service Commission Meeting 7:00 p.m.

8. Adjourn.



Office of the Mayor

Proclamation

Whereas:

2011 marked the 42nd anniversary of the Oxford Swim and Dive Team in Oxford, Ohio; and

WHEREAS, Oxford and the Tri Recreation Center has hosted the Butler County Swim League championship three times, first in 1995, then in 2002 and again in 2011;

WHEREAS, the Oxford diving team won third place this year in the Butler County Diving Championship and first place in the swim league championship. The Oxford Swim and Dive Team has won the championship four times since 1995; and

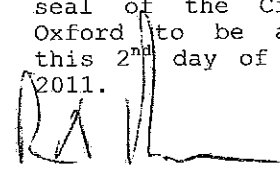
WHEREAS, in 2011, the swimming team consisted of 120 swimmers ranging in age from 4 years old to 18 years old from 70 Oxford families; and

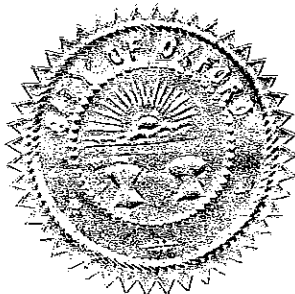
WHEREAS, over 55 Oxford businesses sponsored the team this year in addition to the City of Oxford Parks and Recreation Department and Division of Police; and

WHEREAS, Ms. Gail Brahier, Oxford Parks and Recreation Director and her staff strongly supported the team this year with their assistance, and with helping to organize the championship.

NOW, THEREFORE, I, Richard A. Keebler, Mayor of the City of Oxford, Ohio, do hereby recognize the Oxford Swim and Dive Team and congratulate them on their 2011 championship and accomplishments and wish them continued success in their future endeavors.

IN WITNESS WHEREOF, I
have hereunto set my
hand and caused the
seal of the City of
Oxford to be affixed
this 2nd day of August
2011.


RICHARD A. KEEBLER, MAYOR



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: August 2, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

July 25, 2011

Date Prepared

Agenda Title: Legislative Authority Notice - New Permit for Dolgen Midwest LLC DBA Dollar General Store 1241 5055 College Corner Pike Oxford Ohio 45056.

Recommendation: n/a

Discussion: This is a new permit for the Dollar General Store on College Corner Pike.

The permit is for:

C1 - Beer only in original sealed container for carry out.

C2 - Wine and mixed beverages in sealed containers for carry out.

This request will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 7/28/11

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott, Jr.

Police
Originating Department

Council Meeting Of: August 2, 2011

Steve Schwein
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A
N/A

July 27, 2011
Date Prepared

Agenda Title: Addendum to Notice to Legislative authority.

Recommendation: Council's choice.

Discussion: The Permit application by Dollar General, 5055 College Corner Pike, is in behalf of the corporation itself. The store is one of about 9000 in 35 states. It is corporate goal to have about half of those stores selling alcohol. I spoke personally to the store General Manager, Anna Summers. She, nor any of her employees have experience selling alcoholic beverages. OPD will train her and all of her employees as it nears the time that the permit becomes active. New permit, no prior history.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

_____\n_____\n_____

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)844-2360 FAX(614)844-3166

TO

22348151035		NEW		DOLGEN MIDWEST LLC DBA DOLLAR GENERAL STORE 1241 5055 COLLEGE CORNER PIKE OXFORD OH 45056
PERMIT NUMBER		TYPE		
ISSUE DATE				
07 19 2011				
FILING DATE				
C1 C2		PERMIT CLASSES		
09	088	A	243369	
TAX DISTRICT		RECEIPT NO.		

FROM 07/22/2011

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	

RECEIVED
JUL 25 2011
City of Oxford



MAILED 07/22/2011

RESPONSES MUST BE POSTMARKED NO LATER THAN.

08/22/2011

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 2234815-1035

{TRANSACTION & NUMBER}

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT #	

OHIO DEPARTMENT OF COMMERCE - DIVISION OF LIQUOR CONTROL
 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
 Telephone: (614) 644-2431 - http://www.com.ohio.gov/liqr

LIMITED LIABILITY COMPANY DISCLOSURE FORM

(This form must accompany all applications of an LLC business entity)

SECTION A.

Name of Limited Liability Company Dolgen Midwest, LLC	DBA Name Dollar General Store #10994	
Permit Premises Address 280 3 Rivers Pkwy	City, State North Bend, OH	Zip Code 45052-9003
Township, if in Unincorporated Area	Tax Identification No. (TIN) 26-4508134	

Limited Liability Company ("LLC") - Chapter 1705 Ohio Revised Code. Indicate below the managing members, LLC Officers, and all persons with a 5% or greater membership or voting interest, and attach a copy of the Articles of Organization filed with the Ohio Secretary of State.

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION B. List the top five (5) officers of the captioned business. If an office is NOT held, please indicate by writing NONE.

EACH OFFICER LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO William C. Bass		2/9/57
2) CFO John W. Feray		10/10/66
3) Vice-President [NONE]		
4) Secretary Christine Connolly		8/17/72
5) Treasurer Robert Stephenson		8/15/64

SECTION C. List the managing members and all persons with a 5% or greater membership or voting interest in the LLC.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191.

1) Name DG Strategic I, LLC	Social Security No. (if individual)	☒ Managing Member ☒ 5% or greater voting interest ☒ 5% or greater membership interest
Residence Address 100 Mission Ridge	Tax Identification No. (if applicable) 26-4507991	
City and State Goodlettsville, TN	Zip Code 37072	
Telephone No.	Date of Birth	
2) Name	Social Security No. (if individual)	☐ Managing Member ☐ 5% or greater voting interest ☐ 5% or greater membership interest
Residence Address	Tax Identification No. (if applicable)	
City and State	Zip Code	
Telephone No.	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE)

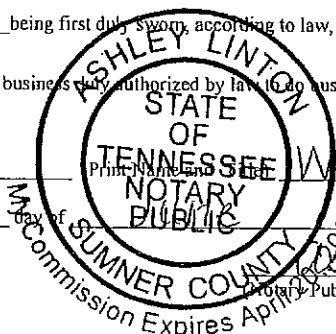
STATE OF OHIO, COUNTY ss,

I, **William C. Bass** being first duly sworn, according to law, deposes and says that he/she is (Title) **CEO**

of the **Dolgen Midwest, LLC**, a business duly authorized by law to do business in the State of Ohio, and that the statements made in the foregoing affidavit are true.

(Signature) **W.C. Bass** **William C. Bass**

Sworn to and subscribed in my presence this **3rd** day of **March**, **2011**



(Notary Expiration)

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, July 19, 2011 at 7:30 p.m. Those members present were Ken Bogard, Kate Currie, Greig Rutherford, Bob Blackburn, John Harman and Kevin McKeehan.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Steve Schwein, Police Chief; Mr. Jung-Han Chen, Community Development Director; Mr. Joe Newlin, Finance Director; Ms. Donna Heck, Human Resources Director; Mr. Steve McHugh, Law Director and Ms. Kim Newton, Assistant to the City Manager.

PLEDGE OF ALLEGIANCE

Mayor Keebler called for the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. McKeehan moved to approve the agenda. Mr. Bogard seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

PROCLAMATION **'PHI DELTA THETA WEEK'**

Mayor Keebler read the Proclamation and presented it to David Wyble.

Mr. David Wyble, advised he represented the Phi Delta Theta fraternity and thanked Council for the Proclamation. Mr. Wyble noted he attended the Emerging Leaders conference when he was an undergraduate at 18 years old and had been a member of the fraternity for six years where he currently worked. Mr. Wyble advised attending the conference changed his college experience and he loved the fact that the fraternity was able to bring 450 undergraduates to the conference each year.

Mr. Blackburn asked Mr. Wyble to point out to the fraternity members that the largest Porsche Show in the U.S. was being held in Oxford next weekend.

PUBLIC COMMENTS

None.

CONSENT AGENDA

MINUTES

Minutes of the June 21, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes of the July 5, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the July 6, 2011 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report regarding the July 6, 2011 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Mr. Bogard moved to approve the consent agenda. Ms. Currie seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION **CONTRACT WITH** **CAPITOL ELECTRONICS**

A Resolution No. 4615 authorizing the City Manager to enter into a contract with Capitol Electronics Inc. for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed \$49,839.00 in cost. (Steve Schwein, Police Chief)

Chief Schwein advised on April 7, 2009 a public hearing was held to discuss the use of automated license plate readers and Council adopted Resolution No. 4429 authorizing the City to apply for a grant to purchase the equipment. Chief Schwein noted the City received the grant in total and now staff was asking permission to purchase the equipment at state contract pricing and have it installed. Chief Schwein advised no matching funds were required and the funds were appropriated in the 2011 Law Enforcement Trust Fund. Chief Schwein noted this was an important piece of equipment which would tie into databases in Cincinnati and other areas of Southwest Ohio.

Mr. Bogard inquired how the technology worked. Chief Schwein advised the ALPR would read license plates and send them through the database and the Dispatch Center would be notified if any vehicle owned or operated by a wanted person was in the area. Chief Schwein noted examples of license plates in the database were of people who were on the terrorist watch list, registered sex offenders or people that had warrants out for their arrest.

Ms. Currie noted it was her understanding that the ALPR would be in a fixed location and would be very helpful with things such as Amber Alerts and Chief Schwein concurred.

Mr. McKeehan noted the technology had been beneficial for an incident that occurred at his place of business.

Mr. Rutherford inquired how far in the past information was stored on the database and Chief Schwein advised it depended on how much data an agency was willing to store.

Mayor Keebler advised the grant application for the equipment was approved by Council previously and noted a public hearing was held and the rationale for having the equipment was discussed.

Mr. Rutherford inquired if the City was storing the data and Chief Schwein advised yes. Mr. Elliott noted a record retention schedule would need to be established. Mr. Rutherford inquired how long the data was presently kept in the database and Chief Schwein noted he wasn't sure. Mr. Rutherford noted the City had this technology in place now without a record retention policy. Mr. McHugh advised Ms. Gabbard was working on updating the records retention schedules for the Police Department. Mr. Rutherford inquired how many ALPR units the Police Department would like to have and Chief Schwein noted if it was up to him he would like to have one at every major entrance to and exit from the City. Chief Schwein advised if the City didn't receive any more grant money there would be no more of the units purchased. Mr. Rutherford noted this was a record of movement for every citizen and Council should consider the purchase of the ALPR very seriously. Mr. Rutherford advised Chief Schwein had the obligation to serve and protect the citizens and part of that was protecting the civil liberties of every citizen as guaranteed by the constitution. Mr. Rutherford noted he felt that the ALPR technology without proper record retention policies left a lot of room for abuse.

Mr. Bogard called the question.

Mr. McKeehan moved to adopt Resolution No. 4615. Ms. Currie seconded. The motion passed 6-1-0 with Mr. Rutherford voting nay.

RESOLUTION
CONTRACT WITH
RE/MAX ALPHA COMMERCIAL GROUP

A Resolution No. 4616 authorizing the City Manager to extend the current contract with RE/Max Alpha Commercial Group to list for sale and market the City owned real estate at 4293 Oxford Reily Road for a period of twelve (12) months ending July 15, 2012. (Alan Kyger, Economic Development Director)

Mr. Elliott noted last July Council passed a Resolution authorizing the City Manager to enter into a 12 month contract with RE/Max Alpha Commercial Group to list for sale and market 47.5 acres of land owned by the City on Oxford Reily Road and Brookville Road. Mr. Elliott noted the current listing contract would expire in July and staff was recommending that the current contract with RE/Max Alpha Commercial Group be extended for another 12 months.

Mr. Rutherford inquired how much activity took place with regard to the real estate listing. Mr. Elliott noted not much activity had taken place with the economy being very slow as far as residential building. Mr. Elliott noted it was a very attractive piece of land but it may take several years to sell.

Ms. Currie moved to adopt Resolution No. 4616. Mr. Blackburn seconded the motion passed 7-0-0.

ORDINANCES
FIRST READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3130. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2011. (Joe Newlin, Finance Director)

Mr. Newlin addressed his staff report as presented on pages 32-34 of the agenda. Mr. Newlin noted this was the second supplemental budget of the year which would clean up issues that surfaced since the beginning of the fiscal year.

Mr. Rutherford thanked Miami parents for donating \$3,500 to assist with the smoke detector project.

Mr. Rutherford inquired if it was legal to require a deposit when someone signed up for City utilities. Mr. Newlin noted a lot of cities required a deposit and it would be up to Council to enact such a policy. Mr. Rutherford inquired if there were legal limits for deposits under the Ohio Revised Code. Mr. McHugh advised yes, and there was also case law. Mr. Rutherford inquired if it would behoove the City to require a utility deposit so it wouldn't be a total loss if someone left town without paying their bill. Mayor Keebler noted there was also an expense to return deposits.

ORDINANCES
SECOND READING

ORDINANCE
NEW SECTION 931.02

An Ordinance No. 3154 Repealing Oxford Codified Ordinance Section 931.02, Entitled Container Requirements, And Adopting New Oxford Codified Ordinance Section 931.02, Entitled Container Requirements And Declaring An Emergency. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised he had no new information since the first reading of the proposed Ordinance.

Mayor Keebler advised the proposed Ordinance was thoroughly discussed at the last meeting.

Ms. Currie moved to adopt Ordinance No. 3154 as an emergency. Mr. Bogard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Rutherford, Mr. McKeehan, Mr. Harman, Ms. Currie, Mr. Bogard, Mr. Blackburn
Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
REPEALING ORDINANCE NO. 3133
AND ADOPTING A NEW SALARY ORDINANCE

An Ordinance No. 3155 Repealing Ordinance No. 3133 And Adopting A New Ordinance Amending Section 3 Of The Salary Ordinance. Part-Time Positions Increasing Certain Pay Bands On Attachment "A" Of Ordinance No. 3133 By Two Percent (2%) And Adding The Position Of Senior Program Coordinator. (Donna Heck, Human Resources Director)

Ms. Heck offered to answer any questions.

Mayor Keebler advised the revisions to the Salary Ordinance would correct some oversights and increase the pay bands to reflect the recent 2% pay increase. Mayor Keebler noted the Salary Ordinance would be more thoroughly discussed during a Budget Work Session.

Mr. McKeehan moved to adopt Ordinance No. 3155. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. Harman, Mr. McKeehan, Mr. Rutherford
Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

DISCUSSION

Expansion of "No Parking 4:00 a.m. to 5:30 a.m." Zone.

Mayor Keebler advised this topic was discussed at a previous meeting and there was concern as to whether it should include all metered spaces or be limited to a more restricted area.

Mr. Bob Holzworth, Assistant to the Chief – Parking/Transportation, noted he was delighted to be back before Council. Mr. Holzworth advised at the April 19, 2011 Council Meeting this matter was referred to the Oxford Parking and Transportation Advisory Board (OPTAB) for further study. Mr. Holzworth noted the OPTAB conducted parking surveys on 6 nights for 3 consecutive weekends and those results were in the report to Council. Mr. Holzworth advised the OPTAB was asked to more clearly define the area of recommended expansion and after reevaluation they decided including all 794 metered spaces was not necessary.

Mr. Holzworth noted the OPTAB recommended that the area between College and Campus and Walnut and Church Streets be included and all other meters be excluded from the expanded prohibition for parking at metered spaces between the hours of 4:00 a.m. to 5:30 a.m. Mr. Holzworth noted the OPTAB felt this was the logical next step. Mr. Holzworth advised the OPTAB also outlined a series of steps to communicate with the public regarding the expanded parking prohibition should it be approved by Council.

Mayor Keebler noted his original suggestion to include all meters was to make the prohibition simpler. Mayor Keebler advised he believed the report to Council from Mr. Holzworth was valid and he was willing to accept the recommendation of the OPTAB.

Ms. Currie noted she felt comfortable with the proposal, that it made good sense and the area defined for the prohibition was clear.

Mr. Bogard advised he appreciated the OPTAB doing the initial work and noted he raised concerns back in April. Mr. Bogard advised he was pleased to see that S. Campus was open to overnight parking since the survey showed some usage of overnight parking in the area.

Mr. Harman thanked Mr. Holzworth for the report. Mr. Harman inquired if there would be new signage on the affected meters and Mr. Holzworth advised yes.

Mr. Elliott noted he would work with Ms. Burke to get information regarding the matter out to the students.

Mayor Keebler requested legislation to initiate the expanded parking prohibition.

ANNOUNCEMENTS

Mr. Elliott advised he, Chief Detherage and Mr. Bogard met with officials from Milford Township last week to discuss the new contract for the provision of EMS services beginning next year. Mr. Elliott noted the township presently paid the City of Oxford \$6,200 per year and his goal was to increase the amount they paid the City. Mr. Elliott advised the township officials would like to wait on setting a new price until their replacement fire levy was voted on in November.

Mr. Elliott advised he had conversations with the City's gas regulatory attorney regarding Glenwood Energy's new fee of \$130.00 for reconnection which included a pipeline pressure test as a result of a pipeline safety audit by the PUCO. Mr. Elliott noted his position was that the fee was not authorized by the Gas Rate Ordinance which Council adopted in April of 2011. Mr. Elliott advised he wanted to be certain that Council concurred with his position and he would notify Glenwood Energy in writing that they were not authorized at this time to charge that fee. Mr. Elliott noted he looked for Glenwood Energy to refund a portion of fees that had already been paid less the \$50.00 reconnection fee that was incorporated in the Gas Rate Ordinance. Mr. Elliott advised he would recommend amending the Ordinance to include the new fee for the pressure test but also give property owners time to decide whether or not to disconnect service. Mr. Elliott advised the cost for leaving service on was \$7.00 per month.

Mayor Keebler advised Council would need to incorporate the fee into the Gas Rate Ordinance as soon as it was reasonable to do so and property owners were notified what their choices were.

Mr. Elliott noted Glenwood Energy officials met with the PUCO to seek a temporary waiver of the pressure test and had been un-successful. Mr. Elliott encouraged property owners to schedule gas reconnection early because of the pressure test that would have to be performed.

Mr. Rutherford inquired which line was being tested and Mr. Elliott advised the line from the meter to the residence.

Mr. Elliott updated Council with regard to the expansion of the City's Deer Management Program and new incentives for the hunters. Mr. Elliott noted this was the third year for the program.

Mr. Chen advised the Historic and Architectural Preservation reference manual had been updated recently with the assistance of a Miami student and asked Council to let him know if they wanted a copy.

Mr. Chen noted off street parking issues had been addressed over the last year and he received a lot of positive response from property owners and tenants and noted his hope to get some resolution to the issues before the students returned this fall.

Mr. McHugh referred to the parking issue discussed this evening and advised Section 353.03(a) of the Oxford Codified Ordinances would allow a Resolution to initiate the expansion of the no overnight parking zone rather than an Ordinance.

Mr. Bogard advised Oxford Parks and Recreation would host the Southwest Ohio Swim Championship July 20-21.

Mr. Bogard extended a Happy Birthday from Council to Lucy Eubank who celebrated her 105th birthday on July 9th.

Mr. Rutherford inquired if anything had changed with the City's domestic water treatment noting he was curious about a slight sulfur odor. Mr. Dreisbach advised there had been no changes and urged Mr. Rutherford to call his office if he had a water quality issue and it would be investigated right away.

Mr. Rutherford advised the quality of the work done on High Street with regard to brick replacement was great. Mr. Rutherford noted some brick work was done at Tallawanda and High Street and the road was failing at the intersection. Mr. Dreisbach advised that was a joint project between Miami University and the City and Miami's consultant provided the plans and specifications and the City performed the work. Mr. Dreisbach advised discussions with Miami were ongoing to try to remedy the problem.

Mr. Rutherford inquired where the expansion of the Deer Management Program would be and Mr. Elliott advised on Robin Court.

Mr. Rutherford advised he made the difficult decision not to seek reelection to City Council. Mr. Rutherford encouraged citizens of Oxford to step up and get petitions filed. Mr. McHugh advised petitions needed to be filed with the Butler County Board of Elections by 4:00 p.m. on August 10, 2011.

Mr. McKeehan encouraged citizens to run for Council noting there would be three vacancies and only two people had taken out petitions.

Mr. McKeehan noted he was glad to see the expansion of the Deer Management Program.

Mr. McKeehan encouraged everyone to attend the Porsche Show in Oxford July 29th and 30th.

Mr. Blackburn thanked Mr. Elliott for working with Glenwood Energy to resolve the issue with the pressure test noting he felt this was a win all around for the property owners and the students.

Mr. Harman advised Council received an economic impact report from Ms. Durr of the Visitors and Convention Bureau every quarter which showed the economic impact of events and activities in Oxford. Mr. Harman noted he was pleased to report the events and activities over the last quarter generated over \$3,000,000. Mr. Harman noted Alumni Weekend brought in over \$314,000.

Ms. Currie encouraged citizens to consider running for City Council noting she would like to see a hearty competition with regard to serving the community. Ms. Currie advised a 'Letter to the Editor' was one of the things that encouraged her to run for Council and suggested maybe some Council members could submit a letter to the Oxford Press.

ADJOURN

Ms. Currie moved to adjourn at 8:43 p.m. Mr. Blackburn seconded. The motion passed 7-0-0.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: August 2, 2011

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

July 22, 2011
Date Prepared

PLANNING COMMISSION MEETING REPORT – July 12, 2011

Election of Officers:

The election of Planning Commission officers took place following the resignation of Ms. Susan Kay, Chair. Mr. David Prytherch was elected Chair; Mr. Richard Keebler was elected Vice-Chair. Mr. Marvin Hurston will continue as Secretary.

Reports from Commissions, Boards, Committees and Staff:

Mr. Wong announced that Mr. Prytherch would be presenting to the Environmental Commission on alternative transportation, specifically bike lanes to help reduce congestion in the City. Mr. Wong noted that City Council would be hearing this presentation at a later date.

Mr. Prytherch thanked Ms. Susan Kay for her dedicated service on the Planning Commission.

Communications:

PC-ADM-03-2011 Minor Change to an Approved Planned Development, 6 Chestnut Hill, Derek Howard, Architect, Agent

Staff referred to the recent approval of a deck addition to the rear of a property located at 6 Chestnut Hill. Staff noted that the deck did not change the appearance of the residence and had been approved by the Chestnut Hill Homeowner's Association.

Next Meeting:

Due to there being no cases, the August 9, 2011 Planning Commission meeting has been cancelled. The next meeting will take place September 13, 2011 at 7:30 p.m.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

JHC 7/22/11
DHC 7/24/11

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Human Resources

Originating Department

Council Meeting Of: August 2, 2011

Kim Newton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

July 28, 2011

Date Prepared

Agenda Title: Report regarding the July 27, 2011 Civil Service Commission Meeting.

Recommendation:

Discussion: The Civil Service Commission held a regular meeting on Wednesday, July 27, 2011 at 5:00 p.m. Those members present were: Phil Russo, Chair; Susan Lipnickey, Karen Martino and Charles Crain. Mike Pavloff was excused.

Donna Heck, Human Resources Director; Kim Newton, Recording Secretary; Lt. Tom Horvath and Steve McHugh, Law Director were in attendance for the City.

The Commission accepted the Human Resources Summary Report for 2010.

The Commission reviewed and discussed the status and timeline for the Police Records Specialist position.

The Commission discussed and approved the promotional protocol for the Sergeant's test and interview process. The protocol for the promotion of Sergeant will be as follows:

- The test and interview will be weighted at 70/30 percent. The test result will account for 70% of the overall score and the interview will account for 30% of the overall score.

- Only those candidates that are mathematically eligible to make into the top three (3) positions will be interviewed.

- The interview questions or categories will be the same for all candidates.

- The interview panel will include three (3) members from the Oxford Police Advisory Board, with at least one member being a woman, two (2) Lieutenants, Chief of Police and the Human Resource Director.

- All members of the interview panel will provide equal weighted, individual percentage rankings of each candidate interviewed.

The Commission requested the Command staff to start preparing the interview questions.

The Commission approved the revised Police Records Specialist eligibility list.

The next meeting is scheduled for Tuesday, August 30, 2011.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

7/29/11

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Original Department

Council Meeting Of: August 2, 2011

Kim Newton

Account Code No. #: 370.510.52411

Prepared By

Budgeted Amount: \$38,819.00

June 30, 2011

Date Prepared

Agenda Title: Postage Equipment Lease

Recommendation: Approve

Discussion:

The attached Resolution authorizes the City Manager to enter into an agreement with Pitney Bowes for a 60-month lease at \$246.00 per month for new postage equipment and meter rental.

Two (2) proposals were received.

Pitney Bowes: 60 months @ \$246.00/mo (State Contract)

Neopost: 12 months @ \$173.95/mo; 48 months @ \$228.95

Currently the City leases a postage machine from Pitney Bowes which expires in August 2011. Our current lease with Pitney Bowes is \$230.00 per month.

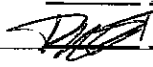
A resolution was approved to enter into an agreement with Neopost on June 21, 2011. After reviewing the Terms and Conditions presented to us by Neopost, including addendums, it has been recommended by the Law Director not to enter into an agreement with Neopost.

Approved By:

Initial Date

Department Head: /

City Attorney: /

City Manager  7/29/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PITNEY BOWES FOR A 60-MONTH LEASE FOR POSTAGE EQUIPMENT THROUGH STATE CONTRACT PRICING.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager having reviewed information submitted for replacement postage equipment hereby recommends the current postage equipment be replaced with the Pitney Bowes postage equipment.

SECTION 2: The City Manager recommends the City enter into a 60-month lease with Pitney Bowes through State Contract pricing at a cost of \$246.00 per month.

SECTION 3: Council having reviewed the City Manager's recommendation hereby authorizes the City Manager to enter into an agreement with Pitney Bowes for a 60-month lease of the postage equipment through State Contract pricing at a cost of \$246.00 per month.

SECTION 4: Funds have been appropriated in an amount in excess of the annual cost authorized.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott, Jr.

Police
Originating Department

Council Meeting Of: August 2, 2011

Steve Schwein
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A
N/A

July 27, 2011
Date Prepared

Agenda Title: Resolution to Destroy property.

Recommendation: Pass the Resolution.

Discussion: The property listed in the attachments have been ordered for destruction by Area I Judge Robert Lyons. None of the items are needed for purposes of evidence and the found property has not been claimed and has no value. We ask your permission to destroy them.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

SDS 7/27/11

MBS 7/27/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE POLICE CHIEF AND FINANCE DIRECTOR TO DISPOSE OF CONTRABAND NO LONGER NEEDED AS EVIDENCE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Police Chief in the presence of the Finance Director is hereby authorized to dispose of the contraband set forth on Exhibit "A" attached hereto and incorporated herein by reference, consisting of alcoholic beverages and other items confiscated as a result of usual and customary police activities and for which there is no value to the City in retaining the same.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD, BUTLER COUNTY, OHIO

IN THE MATTER OF THE
APPLICATION OF THE
CITY OF OXFORD
POLICE DEPARTMENT

: No _____
:
: APPLICATION FOR AND JUDGMENT
: ENTRY AUTHORIZING THE DISPOSITION
: OF UNCLAIMED OR FORFEITED PROPERTY

Now comes the State of Ohio, City of Oxford, by and through Area I Butler County Court Prosecutor, and moves that the following property be disposed of in accordance with the Ohio Revised Code Section 2981.12.

SEE ATTACHED SHEETS FOR PROPERTY...

Said property is now in the custody of the Oxford Police Department, Oxford, Ohio, and remains unclaimed or it is unlawful for persons to acquire or possess said property.

6/29/2011
Date

Mike O'Leary
Mike O'Leary
Property Technician, Oxford Police Department

Motion to forfeit to the Oxford Police Department and disposed of in a manner that the court considers proper (destroyed) is requested.

Respectfully submitted,

6/29/11
Date

Jessica M. Rodin
Prosecuting Attorney, Area I Butler County Court

ORDER

For good cause shown, it is hereby adjudged and ordered that the above listed property be disposed of as listed above.

07/07/2011
Date

Robert H. Lyons
Robert H. Lyons
Judge, Area I Butler County, Ohio

IN AREA I BUTLER COUNTY COURT

Exhibit "A"

14379	fake Ohio driver's license
13040	papers w/ graffiti, pencil & Krylon paint can
13040-001	pink lighter
13040-002	8 cans spray paint, blanket
13040-003	Armed Forces ID card (unclaimed)
13041	22 cans Natural Light/Busch beer
13041-001	rolling papers, marijuana pipe & stems
13041-002	orange pill in wrapper
13077	memory card
13754	3 pieces of paper
13754-001	plastic cap
14036	broken flash light
14036-001	red insulated bag with blood
14037-009	2 white masks
14037-018	black hooded sweatshirt
14037-019	brown hat with tape
14130-004	Wild Turkey bourbon
14130-005	damaged BB rifle
14175	2 packs of rolling papers
14176	mikrosil door impressions
14176-001	rear kitchen door assembly
14176-002	office door exterior laminate skin
14176-003	rear kitchen door doorknob assembly
14176-005	blood sample on swab
14208	(2) pieces broken drywall
14208-001	(4) pieces washing machine coin apparatus
14438	2 swabs
14438-001	2 swabs
14438-002	2 swabs
14438-003	2 swabs
14438-004	2 swabs
14438-005	2 swabs
14438-006	2 swabs
14438-007	2 swabs
14438-008	2 swabs
14438-009	2 swabs
14438-010	2 swabs
14438-011	2 swabs
14438-012	2 swabs
14438-013	2 swabs
14438-014	2 swabs
14438-015	2 swabs
14438-016	2 swabs
14438-017	2 swabs
14438-018	2 swabs
14438-019	2 swabs

14438-020	2 swabs
14439	2 swabs
14763	large soiled area rug
14763-001	wood beam from bed
14763-002	2 white pills
14763-003	4 white pills
15269	12 pack of Bud Light beer
15270	12 pack Bud Light bottles
15270-001	2 24oz. cans of "Twisted Tea"
15278	suspected Meth
15313	drug paraphernalia
15313-001	bag of marijuana with test kit
15313-002	stolen credit cards
15367	drug paraphernalia
15367-001	marijuana
15526-010	drug paraphernalia
15526-011	cigarette roller

Items that were from former officer Sarah Hass:

13601	RDI cup w/ sample and vodka bottle w/ sample
14101-002	black ball cap and gold pipe

Items that were from former officer Matt Chadwell:

12856	approx. 206 gms marijuana
12865-001	marijuana and digital scale
12865-004	approx. 16 gms marijuana and 70 gms marijuana
12865-005	approx. 120 gms marijuana
12865-006	pill bottle w/ marijuana
12865-007	mirror and 2 plates w/ marijuana residue
12865-008	white clump substance
12865-009	glass marijuana pipe
12865-010	prescription bottle w/ 10 yellow pills
12865-011	10 green pills
12865-012	17 orange pills
12865-013	1 white pill
12865-014	razor blade & dispenser
14314	clear plastic cup w/ alcohol sample
14351	unopened can of Natural Light beer
14423	fake South Dakota driver's license

14423-001	plastic cup with sample
14565	fake Ohio driver's license and a Miami ID card
14618	fake MI driver's license
14618-002	OH license and Miami ID card
15465	AZ driver's license
15633	5 bottles of Elephant beer
15763	can of Natural Light with sample
15184	PNC Bank Visa check card
15359	dorm key marked #20
16067	old prescription medications
16184	rusted revolver
12759-002	fake Washington and California driver's licenses
12759-004	drug paraphernalia
12759-008	drug paraphernalia
12759-009	6 Adderall pills
12759-010	paper with name on it
14029	Ohio driver's license (used illegally)
14312	Ohio driver's license (fake)
14305-001	4 open cans of Bud Light w/ sample
14425	Keystone Light bottle w/ sample
14427	beer pitcher with sample
14464	clear plastic cup w/ sample
14485	bottle Corona beer w/ sample
14487	fake CA driver's license
14498	Natural Light beer can w/ sample
14518	pink wristband from Brick Street
14518-001	Illinois driver's license
14522	3 baggies of marijuana
14522-001	digital scale
14572	clear plastic cup w/ sample
14633	3 unopened cans of Natural Light beer
14633-001	7 cans of Natural Light beer w/ sample
14669	21 cans of Natural Light beer in carton
14672	baggie of marijuana
14733	condom
14733-001	baggie of marijuana
14734	fake Permanent Resident card & fake Social Security card
14734-001	fake Permanent Resident card
14734-002	page from notepad
14735	Ohio driver's license (replaced)
14736	US Bank debit card (unclaimed)
14778	fake Wisconsin driver's license
14785	Ohio driver's license (replaced)
14794	Ohio driver's license (replaced)
14800	drug paraphernalia
14812	Holiday Inn key card

14854	2 Swisher Sweets Tip cigarillos
14854-001	3 Swisher Sweets peach mini cigarillos
14862	Ohio ID card
14945	closed can of Natural Light beer
14946	Natural Light beer can w/ sample
14947	plastic cup w/ beer sample
14948	unopened can of Natural Light beer
14949	bottle of Bud Light w/ sample
14949-001	fake Florida driver's license
14950	open can Natural Light beer with sample
14950-001	fake Connecticut driver's license
14950-002	can of Natural Light beer with sample
14962	MU Student Credit Union Visa
14963-002	marijuana joint
14966	Rolling Rock bottle w/ sample
15019	2 closed can of Natural Light beer
15045-001	unopened can of Four Loko malt liquor
15052	Natural Light beer can w/ sample
15052-001	fake California driver's license
15045	unopened Four Loko malt liquor
15045-001	unopened Four Loko malt liquor
15050	2 plastic cups with samples
15055	30 can case of Natural Light beer
15057	fake Ohio driver's license
15101	Natural Light beer can w/ sample
15101-001	Natural Light beer can w/ sample
15102	Natural Light beer can w/ sample
15102-001	Natural Light beer can w/ sample
15102-002	Natural Light beer can w/ sample
15193	Four Loko can w/ sample
15194	sample of beer
15346	drug paraphernalia
15355	4 pink pills
15433	small baggie of marijuana
15470	pipe with residue and bag of marijuana
15477	clear plastic cup with sample
15529-001	set of brass knuckles
15586	drug paraphernalia
15586-001	2 unknown capsules
15602	fake Indiana driver's license
15602-001	small baggie of marijuana
15632	open bottle of Guinness with sample
15634	Budweiser wristband
15636	purple and white bar wristband
15645-004	Miami ID card (replaced)
15767	Alabama driver's license

15767-001	Huntington ATM card
15779	clear plastic cup with sample
15779-001	fake Illinois driver's license
15825	expired Ohio ID card
15828	open can of natural Light beer with sample
15915	clear plastic cup with sample
15967	clear plastic cup with sample
16127	kitchen knife with blood on it
16130	3 baggies of marijuana
16144	pair of brass knuckles
14098	small baggie of marijuana
14186	Natural Light beer can
14540	baggie of marijuana and 2 hits of acid
14581	Ohio driver's license (unclaimed)
14610	pink wristband
14610-001	fake Florida driver's license
14610-002	Missouri driver's license
15004	open bottle of Miller Light
15075	fake Illinois driver's license
15185	clear plastic cup with sample
15466	piece of concrete
13417	VA driver's license (used illegally)
13720	prescription bottle w/ (2) Oxycontin pills
14553	one receipt for gift card
14871	fake Ohio driver's license
14912	marijuana and smoking pipe
14961	fake Tennessee driver's license
14981	clear plastic cup w/ beer sample
15089	Budweiser bottle w/ sample
15109	fake Ontario driver's license
15238	green bar wrist band
15238-001	Ohio driver's license and First Aid card
15914	fake Pennsylvania driver's license
13247	sexual assault exam kit
13247-002	clothing & toiletries
14493	black flasher module
14718	"Skittle" brand notepad
14779	Bud Light bottle with sample
14830	Illinois license plate
14885	spent bullet
14920	fake Arizona driver's license
14920-001	voided misdemeanor citation
14922	Natural Light beer can with sample
14933	Ohio driver's license (replaced)
14937	Natural Light beer can with sample

14938	can of Bud Light with sample
14943	Busch Light can with sample
15033	can of Natural Light beer with sample
15046	Natural Light beer can with sample
15076	Connecticut ID card
15103-001	2 unopened cans Four Loko Malt Liquor
15196	wooden "dugout" and small amount of marijuana
15196-001	bottle of Coors Light with sample
15372	surveillance DVD
15699	2 pieces of a plastic drinking straw
15819	clear plastic cup with sample
16015	2 syringes/needles
13431	one cigarette
14060	altered drug prescription
14265-003	National City book of checks
14265-004	Fifth Third book of checks
14265-005	folder with paperwork on "Gun Trades"
14370	bottle LaBatt Blue beer
14370-001	bottle Labatt Blue beer
14400	baggie of marijuana and sifter
14519	(2) 30-packs of natural Light beer
14567	plastic baggie of marijuana
15056	6 cans of Milwaukee's Best w/ sample
15425	baseball bat
15473	one spray paint can with 3 nozzles
15546	EMT drugs (dated)
15553-002	2 hypodermic syringes
15612	baggie of suspected marijuana
13381	empty Starbucks bottle
14363	drug paraphernalia
14575	red plastic cup w/ beer sample
14646	Natural Light beer can w/ sample
14665	straight blade knife w/ wooden handle
14715	marijuana joint
14764	small baggie marijuana
14810	airsoft pellet gun w/ container of pellets
14827	misc mail and paperwork
14833	Visa Debit card
14914	plastic cup w/ sample
14914-001	Ohio driver's license
14921	13 cans Natural Light beer in gym bag
14921-001	fake Montana driver's license
14929	Natural Light beer can with sample
14931	plastic cup w/ beer sample
14931-001	plastic cup w/ beer sample
14932	Ohio driver's license and bar wrist band

15028	Bud Light can with sample
15040	Natural Light beer can w/ sample
15041	can of Keystone Light w/ sample
15042	can of Natural Light beer with sample
15043	FourLoco can w/ sample
15135	Bud Light beer bottle w/ sample
15160	Natural Light beer can with sample
15182	fake Virginia driver's license
15182-001	fake Maryland driver's license
15189	Keystone Light beer can w/ sample
15234	clear plastic cup with sample
15277	plastic cup with sample
15468	Ohio driver's license
15468-001	2 wrist bar bands
15495	broken Ford Mustang left headlight
15560	small baggie of marijuana
15591	Ohio driver's license
15591-001	Miami ID card
15737-001	blue wristband from Brickstreet
15865	fake Ohio driver's license add 2 wristbands
15983	small baggie of marijuana
16053	cigarette box with marijuana
12770	Busch Light beer can w/ sample
14377	deactivated Bank of America Master card
14377-001	credit card transaction receipt
15068	Natural Light can
15094	Natural Light can unopened
15456	rolling papers
15456-001	glass pipe and baggie of marijuana
15523	glass pipe with marijuana residue
15673	receipts from food not paid for
13106	empty Magellan Maestro box
14033	baggie w/ marijuana
14033-001	baggie w/ marijuana
14033-002	baggie w/ 1 orange and 1 white oval pill
14033-003	baggie w/ blue pills
14033-004	baggie w/ blue pills
14033-005	baggie w/ 3 blue oval pills
14033-006	baggie w/ brownish powder
14033-007	baggie w/ white powder
14033-008	baggie w/ blue pills
14033-009	2 yellow pills
14033-010	Union Savings Bank
14152	Ohio driver's license (used illegally)
14300	6 white oval pills marked "M523"
14300-001	1 empty Marlboro box and 1 small piece of a pen

14331	drug paraphernalia
14331-001	green knitted hat
14332	jeans, belt, long johns, jacket & t-shirt
14335	TN driver's license (used illegally)
14335-001	drinking bracelet
14577	sample of alcohol
14815	wig, shoes and panty hose
14815-001	ball and collar
14815-002	black socks
14815-003	bells and leather straps
14815-004	chain and padlocks
14815-005	2 plastic chairs
14815-006	powder
14815-007	hair samples
14815-008	nail polish
14815-009	nail polish and lipstick
14815-010	chains and locks
14815-011	bag w/ black straps
14815-012	bra, belt, panty hose & gloves
14815-013	3 wigs
14815-014	panty hose
14815-015	shoe box
14815-016	lipstick and tissue
14815-017	misc photos and papers
14815-018	shoes, pamphlets and straps
14815-019	women's shoes
14815-020	chain container and white rope
14815-021	old clothing items
14815-022	chains, padlocks and handcuffs
14868	white powder substance
14869	bag of mushrooms
14979	clear plastic cup w/ sample
14982	plastic cup w/ beer sample
15012	can of Natural Light beer with sample
15014	plastic cup w/ sample
15017	cable mail w/ check inside
15049	plastic cup with sample
15154	broken Marlin .22 rifle
15154	wooden marijuana pipe
15235	can of Natural Light beer with sample
15286	plastic cup w/ beer sample
15287	Bud Light beer bottle w/ sample
15287-001	Corona beer bottle w/ sample
15489	cut bike lock
15513	casting of tool marks
15722	blue glass bowl and Tupperware with marijuana

15744	can of Budweiser beer
15747	4 16oz. cans of Budweiser with sample
15774	fake Ohio driver's license
15836	multi-colored glass pipe
15886	clear plastic cup with sample
15923	gold painted BB pistol
13616	sample box of blood swab
13616-001	broken light bulb base
13965	open bottle of Kamchatka Vodka
14381	prescription bottle with capsules
14684	marijuana and smoking pipe
14706	can of Valspar spray paint
14773	open container of Southern Comfort
15103	Four Loko can w/ sample
15259	fake Ohio driver's license
15260	fake Missouri driver's license
15261	open bottle of "337" wine
15262	baggie with marijuana and glass pipe
15474	empty bottle of Jack Daniels
15474-001	bottle of water, empty gallon jug, empty Mason jar with residue
15474-002	partially burnt notebook
15474-003	dry erase marker, empty ink well, broken razor and blade bag of dental rubber bands, empty package of rum shot, fork, pens, dry erase board w/message
14275	purple surgical glove
14907	set of keys
15018	Bud Light beer can w/ sample
15039	can of Natural Light beer with sample
15142	plastic cup w/ alcohol sample
15143	plastic cup w/ alcohol sample
15162	can of Natural Light beer with sample
15233	Kamchatka Vodka bottle w/ sample
15241	10 sealed Miller High Life beer can
15762	expired Ohio license plate
15766	fake Ohio driver's license and fake In. D/L
15846	baggie of green leafy substance
15885	Bud Light bottle with sample
16049	can of Natural light beer with sample
13556	3 syringes
13556-001	burnt spoon
13556-002	plastic wrapper & lotto ticket
13556-003	plastic baggies and napkin
13556-004	metal pipe wrapped in a paper towel
13556-006	Walmart receipt
13589	pills in cellophane with aluminum foil

13589-001	bottle of Motrin IB with 11 tablets
13589-002	Extra Strength Energy Action with 6 tablets
13589-003	8 2mg white Klonopin pills
13589-005	26 white Soma pills
13589-006	small amount of suspected marijuana
13589-007	rolling papers
13589-008	Ohio ID card
13948	Corona bottle w/ sample
13948-001	baggie of marijuana
14075-001	one white and brown drinking bracelet
14252	Natural Light beer can w/ sample
14295	Ohio license (expired)
14295-001	Lowes Commercial Credit card (cancelled)
14295-003	Ohio driver's (replaced)
14349	marijuana in a prescription bottle
14349-001	can of Natural Light beer
14349-002	Miami ID card
14359	drug paraphernalia
14359-001	red glass water bong
14359-002	grinder and marijuana cigarette
14359-003	drug paraphernalia
14359-004	unopened bottle of Bacardi Rum
14359-005	one quarter bottle of Bacardi 151 Rum with sample
14359-006	Wisconsin driver's license (fake)
14526	small amount of marijuana
14675	can of Sparks with sample
14694	baggie of marijuana
14805	45 cans Budweiser beer
14805-001	1 can Coca Cola
14805-002	old T-shirt
14805-005	Walmart receipt
14856	drug paraphernalia
14936	Bud Light beer bottler w/ sample
14974	clear plastic cup w/ sample
14974-001	clear plastic cup w/ sample
15006	can of Natural Light beer w/ sample
15037	Natural Light beer can w/ sample
15038	Four Loko can with sample
15059	Miami ID card (replaced)
15060	Miami ID card (replaced)
15096	bottle of Bud Light beer with sample
15106	plastic cup with sample
15106-001	fake Florida driver's license
15136	plastic cup w/ beer sample
15137	plastic cup w/ beer sample
15138	can of Natural Light beer with sample

15191	2 plastic cups with samples
15198	Miller beer bottle w/ sample
15199	clear plastic cup w/ alcohol sample
15239	shot glass with sample
15239-001	plastic cup with sample
15239-002	over 21 wrist band with receipt
15239-003	shot glass with sample
15242	shot glass with sample
15242-001	over 21 wrist band
15242-002	shot glass with sample
15242-003	shot glass with sample
15242-004	fake Wisconsin driver's license and over 21 wrist band
15255	small bag of marijuana
15256	red and silver marijuana pipe
15256-001	small bag of marijuana
15884	clear plastic cup with sample
13284	(5) 40oz Budweiser beer bottles and (6) 24oz Budweiser cans of beer
14359	drug paraphernalia
14359-001	glass water bong
14359-002	grinder & marijuana cigarette
14359-003	drug paraphernalia
14359-004	bottle of Bacardi rum
14359-005	open bottle of Bacardi rum
14359-006	WI driver's license
14541	2 express mail shipping envelopes
14578	Bud Light bottle w/ sample
14629	plastic cup w/ sample
14666	plastic cup w/ sample
14719	drug paraphernalia
14755-001	Budweiser bottle w/ sample
14755-002	3 empty Budweiser bottles & 1 unopened
14756	can of Natural Light w/ sample
14865	Ohio driver's license (replaced)
14867	pill bottle with 18 various pills
14867-001	2 pink pills in clear bag
14968	Miller High Life bottle w/ sample
14969	plastic cup with sample
14970	can of Natural Light beer with sample
14971	plastic cup w/ sample
14972	can of Natural Light beer with sample
14973	plastic cup with sample
15069	Genny Light beer can w/ sample
15092	Natural Light beer can w/ sample
15093	Natural Light beer can with sample
15112	plastic cup with sample

15113	fake Florida driver's license
15113-001	gray Brick Street wrist band
15114	Four Loco can w/ sample
15114-001	fake WI driver's license
15190	can of Natural Light beer with sample
15192	Natural Light beer can w/ sample
15246	fake Delaware driver's license
15282	Natural Light beer can with sample
15294	Illinois driver's license white and pink wrist band
15318	US Bank Visa card
15363-001	black toy pellet gun
15401	Connecticut driver's license
15402	fake California driver's license
15403	Ohio driver's license
15404	bottle containing marijuana
15404-001	cigarette case with marijuana
15459	2 house keys (replaced)
15599-001	fake Michigan driver's license
15631	Natural Light beer can with sample
15704	Natural light beer can with sample
15704-001	Natural Light beer can with sample
15749	Natural Light beer can with sample
15764	Four Loco with sample
15764-001	Jose Cuervo bottle with sample
15907	Bud Light beer can with sample
15942	Natural Light beer can with sample
16051	Natural Light beer can with sample
14468	can of WD-40
14580	Ontario driver's license (fake)
14580-001	Wisconsin driver's license (fake)
14582	American Express Gold Card (unclaimed)
14906	wig
15007	plastic cup w/ sample & wristband
15007-001	Ohio driver's license
15140	plastic cup w/ sample
15207-001	small amount of marijuana w/ rolling papers
15273	M-1911 pellet hand gun
15400	fake Ohio driver's license
15475	suspected cocaine
15516-001	20 St. Pauli Girl bottle caps
16131	baggie of marijuana and a pipe
13588	baggie w/ marijuana
13588-001	baggie w/ cocaine
13588-002	bottle w/ powder and pills
14372	2 paper bar wristbands

14491	damaged passenger side mirror
14569	Open bottle Woodchuck Draft Cider
14667	1 can of FourLoco can w/ sample
14696	rolling machine and 13 marijuana roaches
14738	2 cigarette butts
14739	1 temporary Ohio license plate (altered)
14765	kitchen knife
15010	Sparks Malt liquor can w/ sample
15023	bar wrist band from Brick Street
15148	3 bottles of vodka and loose tobacco
15160	plastic cup w/ beer sample
15211	Natural Light beer can with sample
15283	Natural Light beer can w/ sample
15309	2 glass pipes with residue
15309-001	bag of marijuana
15337	red plastic cup w/ alcohol sample
15373	open can Four Loko with sample
15392	fake ID card
15691	drug paraphernalia
15810	red plastic cup with sample
15899	painted over stop sign
16077	open can Busch Light with sample
13469	medical papers & photos
14077-001	Royal Crown Whiskey bottle w/ sample
14077-002	marijuana
14294	Mexican ID (unclaimed)
	Miami Univ ID card (unclaimed)
14463	clear plastic cup w/ alcohol sample
14465	Bud Light beer bottle w/ sample
14486	2 plastic cups with sample
14517	fake Ohio driver's license
14517-001	St, Louis University ID card
14542	Four Loko can w/ sample
14578-001	Natural Light beer can with sample
14612	1 car key (unclaimed)
14627	fake Ohio driver's license
14628	fake Ohio driver's license
14631	baggie of marijuana
14645	fake NY license
14695	Budweiser bottle w/ sample
14732	Bud Light beer in a bottle
14757	1 key ring with ACE house key (unclaimed)
14767	5 cans of Natural Light beer
14767-001	fake WV driver's license
14769	fake IN driver's license
14787	fake FL. Driver's license

14787-001	Bud Light bottle with sample
14788	baggie of marijuana and rolling papers
14791	small baggie of marijuana
14802	old mail
14802-002	old mail
14841	blue plastic cup w/ sample
14842	1 bottle of Mike's Hard Lemonade w/sample
	1 bottle of jack Daniel's Down Home Punch
	with sample
14846	wooden stick
14895	bag of Black Cat brand fireworks
14915	Miller Light bottle w/ sample
14916	clear plastic cup w/ sample
14917	clear plastic cup w/ sample
14918	partial case of Natural Light beer
14919	clear plastic cup with sample
14919-001	fake Indiana driver's license
14919-002	plastic cup with sample
14939	clear plastic cup w/ sample
14940	Miller Light bottle w/ sample
14940-001	Bud Light bottle w/ sample
14942	clear plastic cup w/ sample
14944	Natural Light beer can w/ sample
14957	fake IL. ID card
14999	Natural Light beer can w/ sample
15000	Natural Light beer can w/ sample
15001	Natural Light beer can w/ sample
15008	24 pack Bud Light beer
15008-001	Ohio driver's license
15008-002	bottle of Yellow Tail Pinot Grigio
15011	Busch Light beer can w/ sample
15015	2 cans Natural Light beer with sample
15016	4 cans Bud Light with sample
15051	clear plastic cup w/ sample
15051-001	clear plastic cup w/ sample
15053	3 cans of natural Light beer and 1 paper wristband
15054	1.75 liter bottle of Korski Vodka
15074	fake Michigan driver's license
15097	Andre Pink Champagne bottle
15141	Four Loco can w/ sample
15144	marijuana joint in plastic tube
15183	Natural Light can with sample
15183-001	pill bottle with marijuana
15183-002	fake Indiana driver's license
15186	plastic cup with sample
15187	can of Natural Light beer with sample

15237	brown metal flask with sample
15265	fake Ohio driver's license
15284	Natural Light beer can with sample
15285	bottle of Miller Light with sample
15431	plastic pitcher with sample
15432	plastic cup with sample
15432-001	plastic cup with sample
14771	drug paraphernalia
14771-003	drug paraphernalia
14771-004	ID card
14771-005	drug paraphernalia
14819	box of "Navy Seal" firecrackers
14850	generic Vicodin tablet
14850-001	3 antibiotic pills in container
14852	39 various large and white pills
14852-001	one empty pill bottle
14855	one pill bottle with 30 20-mg tablets
14913	4 cans Bud Light beer with sample
14987	plastic cup with sample
14988	28 baggies of marijuana
14988-003	multi-colored glass pipe with residue
14988-004	drug paraphernalia
14988-005	parking decal
15087	Busch Light beer can with sample
15095	Natural Light can with sample
15116	2 bar wrist bands
15139	Natural Light can with sample
15116-001	Ohio driver's license and Kent State card
15146-001	clear plastic cup with sample
15811	road sign
15811-001	construction danger sign
13804	baggie of marijuana
13968	Ohio driver's license fake
13968-001	Ohio driver's license fake
13968-002	Ohio driver's license fake
14276	marijuana pipe and small amount of marijuana
14421	plastic cup with sample
14421-001	fake Maryland ID card
14421-002	fluorescent green wristband
14257	JOB rolling papers
14444	white and orange wristband
14444-001	McDonald's receipt
14521	bottle of Ketel One Vodka
14573	plastic cup with sample
14574	clear plastic cup w/ sample
14587	glass pipe with marijuana residue

14587-001	baggie of marijuana
14587-002	digital scale
14592	Virginia driver's license (unclaimed)
14593	dorm key (unclaimed)
14599	fake New York driver's license
14630	Miller Lite beer bottle w/ sample
14777	bar wrist band
14777-001	Ohio driver's license
14863-001	fake Texas driver's license
14863-002	Illinois driver's license
14863-003	2 bar wrist bands
14930	Four Loko can with sample
15002	Natural Light beer can w/ sample
15003	Natural Light beer can w/ sample
15034	plastic cup with sample
15035	Keystone beer can with sample
15091	Natural Light beer can w/ sample
15236	2 cans of natural Light beer
15245	glass water bong
15245-001	3 glass pipes with residue
15245-002	2 glass slides with residue
15245-003	2 baggies of marijuana
15245-004	marijuana grinder with residue
15248	soiled clothes
15248-003	open bottle of Sour Melon Powerade and chips
15281	Bud Light bottle w/ sample
15288	plastic cup w/ sample
15288-001	fake Ohio driver's license
15289	Visa debit card
15293-001	glass slide with marijuana and rolling papers
15293-002	baggie of marijuana
15344	fake Ohio driver's license
15399	2 cans of Natural Light beer with sample
15405-001	fake Ohio driver's license
15405-002	red wrist bar band
15509	fake Texas driver's license
15590	stolen IPOD
15590-001	stolen Snickers bar
15590-002	baggie of marijuana
15590-003	17 Vicodin pills
15629	clear plastic cup with sample
15630	clear plastic cup with sample
15635	30 pack of Natural Light beer
15635-001	fake Florida driver's license
15696	fake Ohio driver's license
15794	plastic cup with sample

15817	open bottle of Bud Light with sample
15818	bottle of Jim Beam Black
15818-001	bottle of Yellow Tail wine
13776	3 cans Sparks, 1 bottle Bud Light and 1 bottle Heineken
14422	Natural Light beer can w/ sample
14520	2 cans of natural Light w/ sample
14532	Ohio driver's license (suspended)
14673	2 glass pipes and wooden box of marijuana
14673-001	baggie of marijuana
14673-002	baggie with 8 burnt marijuana cigarettes
14710	2 burnt marijuana cigarettes
14877	Ohio driver's license (replaced)
15145	small metal "camel" with unknown substance
15243	plastic bag of marijuana
15244	drug paraphernalia
15279	baggie of marijuana
15279-001	marijuana pipe with residue
15497	wooden container with marijuana and metal pipe
15569	2 syringes and 1 spoon
15667-001	open bottle of "Kamchatka" vodka
15745	blue glass marijuana pipe with residue
15809	2 marijuana joints and 2 unused rolling papers
15809-001	vial of unknown substance
15809-002	home made marijuana pipe
15844	suspended Ohio driver's license
15922	plastic air soft rifle
16048	Revlon powder case
14117-001	Ohio driver's license (unclaimed)
14172	one condom
14315	Camel cigarette butt
14333	Ohio driver's license (unclaimed)
14339	USA Mobility pager
14340	3 keys on a Bengal lanyard
14345	set of keys on key ring
14346	Parkvale Bank Visa card (unclaimed)
14367	US Bank debit card (unclaimed)
14369	fake Virginia ID card
14410	house key on ring
14451	2 keys on key ring
14452	3 keys on car remote
14479	moldey brown wallet
14497	keyless remote with 2 keys
14588	box of marijuana
14597	Pontiac car key with remote

14617	Platinum Fifth Third card (unclaimed)
14651	AAA membership card (unclaimed)
14685	Mastercard / Captial One card (unclaimed)
14701	2 keys
14741	4 keys on key ring
14743	car key with Lane Library card (unclaimed)
14784	Ohio driver's license (replaced)
14786	Missouri driver's license (replaced)
14864	General Electric credit card
14874	Indiana Flex Pass card
14879	Ohio handicap placard
14880	battered men's brown wallet
14880-001	Ohio driver's license and Miami ID
14888	2 silver keys
14911	Visa credit card
14967	Infinity car key with fob
14998	Ontario driver's license
15066	silver house key on key ring
15117	2 keys
15131	Key bank ATM card
15132	Bank of America Visa card and MA driver's license both of them replaced
15134	red leather Miami ID wallet
15153	3 keys with remote
15158	Chase Visa debit card
15170	AAA card
15252	4 fake driver's license's
15329	Master lock key
15406	box of .38 bullets
15491	broken cell phone
15520	various salvage license plates
15638	5/3 rd Master Card (replaced)
15734	Ohio driver's license (replaced)
15737	Wilmington College ID card
15743	various old prescription drugs
15833	Ohio University ID card
15923	Huntington Visa card (replaced)
15962	Massachusetts driver's license (replaced)
16110	6 sets of salvage car license plates

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Law

Originating Department

Council Meeting Of: August 2, 2011

Steve McHugh

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

July 25, 2011

Date Prepared

Agenda Title: A Resolution by the Oxford City Council extending the moratorium for a period of six months (180) days on the granting of any permits allowing the operation of Sweepstakes/Internet Cafés within the City of Oxford.

Recommendation: Adopt the Resolution.

Discussion:

Attached is a resolution extending the six month moratorium on Sweepstakes/Internet Cafés for an additional 6 months. The proposed legislation is not intended to hinder the operation of a café which provides computers or Wi-Fi for its customers. This legislation is directed towards a business at which customers can play sweepstakes-type games at computer terminals. The sweepstakes contests may result in the customer receiving cash prizes or winnings.

As explained by the Columbus Dispatch on November 15, 2009; "Las Vegas-style gambling is illegal in Ohio. A growing number of operators have found a way around the law: Instead of slot machines, they have Internet-equipped computers that run "Sweepstakes" games whose payouts are determined in advance, before the player even spins the reels of the virtual slot machine."

Therefore, a coffee house or restaurant which provides computers or Wi-Fi for the use of its customers would not be affected by this moratorium. Only those establishments that provide sweepstakes games on computers are prohibited during the moratorium. The resolution also defines "Computerized Sweepstakes Device." Extending the moratorium will allow the City Manager and his staff additional time to research the issue and make recommendations to City Council.

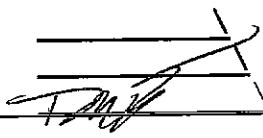
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 7/29/11

RESOLUTION NO.

A RESOLUTION BY THE OXFORD CITY COUNCIL EXTENDING THE MORATORIUM FOR A PERIOD OF SIX (6) MONTHS (180 DAYS) ON THE GRANTING OF ANY PERMITS ALLOWING THE OPERATION OF SWEEPSTAKES/INTERNET CAFES WITHIN THE CITY OF OXFORD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION I. On March 15, 2011 Council adopted Resolution No. 4597 imposing a six (6) month (180 days) moratorium on the granting of any permits allowing the operation of sweepstakes/internet cafes within the City of Oxford. Council recognizes the acute nature of the problem faced by the City in the operation of Sweepstakes/Internet Cafés which may disrupt the orderly growth and development of the City, and seeks to extend the moratorium on permits for the operation of Sweepstakes/Internet Cafés to preserve the public peace, health, safety, and welfare of the citizens of Oxford. "Sweepstakes/Internet Café" is defined as any premises upon which any "Computerized Sweepstakes Device" is located for the use or entertainment of the public, whether or not such premises has other business purposes of any nature whatsoever. "Computerized Sweepstakes Device" is defined as any computer, machine, game or apparatus which, upon the insertion of a coin, token, access number, magnetic card, or similar object, or upon the payment of anything of value, and which may be operated by the public generally for use as a contest of skill, entertainment or amusement, whether or not registering a score, and which provides the user with a chance to win anything of value. Machines designated for use by the State Lottery Commission are not Computerized Sweepstakes Devices for purposes of this Resolution.

SECTION II. The City Manager has recommended extending within the City for a period of six (6) months (180 days) the moratorium on the processing of new applications for permits for the operation of Sweepstakes/Internet Cafés. The purpose of this recommendation is so the City may prepare new regulations, if necessary, which will guide the location and operation of Sweepstakes/Internet Cafés.

SECTION III. Council hereby instructs the Oxford Planning Commission, City Manager, and Community Development Director to immediately investigate, review and recommend comprehensive regulations for the location and operation of Sweepstakes/Internet Cafés within the six (6) month (180 days) extension of the moratorium.

SECTION IV. Council hereby accepts the recommendation of the City Manager and hereby extends the moratorium on permits for the operation of Sweepstakes/Internet Cafés for a period of six (6) months (180 days).

SECTION V. Council further finds that the extension of the moratorium for six (6) months (180 days) is reasonable and will allow the Oxford Planning Commission, City Manager, and Community Development Director time to propose and initiate actions to address the issues outlined herein.

SECTION VI. Council hereby directs and orders that no permits for the operation of Sweepstakes/Internet Cafés be accepted or allowed during the six (6) month (180 days) extension of this moratorium.

SECTION VII. This Resolution shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEN BOGARD

PREPARED BY: LAW (STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: **Douglas Elliott**

Police

Originating Department

Council Meeting Of: **August 2, 2011**

Bob Holzworth

Account Code No. #: **N/A**

Prepared By

Budgeted Amount: **N/A**

July 28, 2011

Date Prepared

Agenda Title: A Resolution authorizing the City Manager and Director of Safety to implement no overnight parking at parking meters within the area bounded by the west side of College Avenue, the south side of Walnut Street, the east side of Campus Avenue, and the north side of Church Street from 4:00 a.m. to 5:30 a.m.

Recommendation: Adopt the Resolution

Discussion:

The proposed legislation was requested by Council at their July 19, 2011 meeting. The proposed Resolution will enable better removal of ice and snow in the winter and leaves in the fall in the core of the City on streets that are heavily traveled and used daily for public parking, both during the 'business day' and into the evening hours. It will also prevent the 'storage' of vehicles on the affected streets.

Communication with the Public: The Parking Unit envisions at least a six step implementation process, to include the following: Oxford Press article(s), Miami Student article(s), city website article(s) and webpage modification(s), insertion into the next printing of the "Parking in Oxford" tri-fold brochure, announcement of 2-4 week transitional period when MU students return to Oxford, and application of informational labels to all meter housings in the expanded zone.

Note: During the 2-4 week fall adjustment period, warnings will be issued for the 1st violation in the new block faces.

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER AND DIRECTOR OF SAFETY TO IMPLEMENT NO OVERNIGHT PARKING AT PARKING METERS WITHIN THE AREA BOUNDED BY THE WEST SIDE OF COLLEGE AVENUE, THE SOUTH SIDE OF WALNUT STREET, THE EAST SIDE OF CAMPUS AVENUE, AND THE NORTH SIDE OF CHURCH STREET FROM 4:00 A.M. TO 5:30 A.M PURSUANT TO SECTION 353.03 (a) OF THE OXFORD CODIFIED ORDINANCES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council having discussed the needs of the uptown area streets and businesses has determined it to be in the best interest of the citizens and businesses of the City of Oxford to designate no overnight parking at parking meters within the area bounded by the west side of College Avenue, the south side of Walnut Street, the east side of Campus Avenue, and the north side of Church Street from 4:00 a.m. to 5:30 a.m. pursuant to Section 353.03(a) of the Oxford Codified Ordinances.

SECTION 2: Council therefore authorizes the City Manager and Director of Safety to implement no overnight parking at parking meters within the area bounded by the west side of College Avenue, the south side of Walnut Street, the east side of Campus Avenue, and the north side of Church Street from 4:00 a.m. to 5:30 a.m. pursuant to Section 353.03(a) of the Oxford Codified Ordinances.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD STAFF SUMMARY REPORT

Report to City Manager

Finance
Originating Department

Council Meeting Of :

Account Code No. :

see below

Joe Newlin

Prepared By

Budgeted Amount :

Date Prepared

Agenda Title:	2011 Supplemental Budget #2
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Recommendation:	Approve
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Issue 1

Adjust budget for excess funds \$6,470.63 deposited in Water Bond Debt Service Fund from refinancing

Action Needed:

Revenue Side

Water Bond Debt Service 312	(4,520.63)	Decrease revenue of budgeted transfer from Water Fund
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Expense Side

Water 321	(4,520.63)	Decrease budgeted transfer to Water Bond Debt Service
Water Bond Debt Service 312	(25,000.00)	Decrease budgeted Principal Payment
Water Bond Debt Service 312	26,950.00	Increase budgeted Interest Payment
Water Bond Debt Service 312	(6,470.63)	Decrease budgeted Debt issuance cost

Net Effect on Fund Balance/(s)	4,520.63	
Increase/(Decrease)		

Issue 2

Distribution of Estate Tax to Oxford Township per agreement received by the City in May of 2011.

Action Needed:

Revenue Side

General 110	250,675.24	Estate Tax Revenue
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Expense Side

General 110	21,067.46	Payment to Oxford Township Estate Tax (unencumbered balance)
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Net Effect on Fund Balance/(s)	229,607.78	
Increase/(Decrease)		

Issue 3

Unemployment Compensation Due to the State (20 week extension 376 x 20 = \$7,520) + \$1,000
 Currently \$710 over budget

Action Needed:

Revenue Side

- N/A

Expense Side

General 110	8,520.00	Reimbursement to State for Unemployment benefits (unencumbered balance)
Net Effect on Fund Balance/(s) Increase/(Decrease)	(8,520.00)	

Issue 4

FEMA Grant awarded to Fire Department for smoke detectors
 \$63,360 Grant with a \$7,040 match

Action Needed:

Revenue Side

FEMA 416	63,360.00	FEMA Grant
FEMA 416	3,500.00	Donation Miami's Parent Fund
FEMA 416	3,540.00	Transfer from Fire/EMS Fund
FEMA 416	66,860.00	Advance from Fire/EMS Fund
Fire/EMS 418	66,860.00	Repayment of Advance from FEMA Fund

Expense Side

Fire/EMS 418	(3,540.00)	Decrease in budgeted expenses
Fire/EMS 418	3,540.00	Increase for transfer to FEMA fund for City Match
FEMA 416	70,400.00	Increase for purchase of smoke detectors (unencumbered balance)
Fire/EMS 418	66,860.00	Increase for Advance to FEMA Fund (unencumbered balance)
FEMA 416	66,860.00	Increase for repayment of Advance to Fire/EMS Fund (unencumbered balance)
Net Effect on Fund Balance/(s) Increase/(Decrease)	-	

Issue 5

OPWC Grant for High Street Improvements - Main to Poplar
 \$400,000 Grant with a \$170,000 match

Action Needed:

Revenue Side

Capital Improvement Fund 141	400,000.00	Advance from General Fund
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Expense Side

General 110	400,000.00	Increase for Advance to Capital Improvement Fund (unencumbered balance)
Capital Improvement Fund 141	(170,000.00)	Decrease for prior years encumbrance
Capital Improvement Fund 141	570,000.00	Increase for total awarded contract (unencumbered balance)
Net Effect on Fund Balance/(s) Increase/(Decrease)	(400,000.00)	

Issue 6

Fixed Asset Software Upgrade

Upgrade for current software \$12,100 (\$1,675 annual support fee), FAS 100 \$6,210 (\$1,525 annual support fee) and Bassets Workgroup \$4,299 (\$819 annual support fee) - Appropriate \$6,500

Action Needed:

Revenue Side

N/A

Expense Side

Capital Equipment Fund 140	2,166.00	Increase from unencumbered balance
Water Capital Equipment Fund 320	2,167.00	Increase from unencumbered balance
Sewer Capital Equipment Fund 330	2,167.00	Increase from unencumbered balance
Net Effect on Fund Balance/(s) Increase/(Decrease)	(6,500.00)	

Issue 7

Outsourcing Printing of utility bills

Waiting on third quote average of the two \$11,000 first year start-up costs (\$5,451 annual fees)

Action Needed:

Revenue Side

N/A

Expense Side

Water Fund 321	3,667.00	Increase from unencumbered balance
Sewer Fund 331	3,667.00	Increase from unencumbered balance
Refuse Fund 341	3,666.00	Increase from unencumbered balance
Net Effect on Fund Balance/(s) Increase/(Decrease)	(11,000.00)	

Issue 8

Outsourcing past due utility bills

In original budget we had not signed our agreement with vendor, doubling 6 months worth of charges

Action Needed:

Revenue Side

N/A

Expense Side

Water Fund 321	1,170.00	Increase from unencumbered balance
Sewer Fund 331	1,135.00	Increase from unencumbered balance
Refuse Fund 341	1,135.00	Increase from unencumbered balance

Net Effect on Fund Balance/(s) Increase/(Decrease)	(3,440.00)
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Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(195,331.59)
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Breakdown by Fund

General 110	(178,912.22)
Capital Equipment Fund 140	(2,166.00)
Capital Improvement Fund 141	-
Water Bond Debt Service 312	-
Water Capital Equipment Fund 320	(2,167.00)
Water 321	(316.37)
Sewer Capital Equipment Fund 330	(2,167.00)
Sewer Fund 331	(4,802.00)
Refuse Fund 341	(4,801.00)
FEMA 416	-
Fire/EMS 418	-

Net Effect on Fund Balance/(s) Increase/(Decrease)	(195,331.59)
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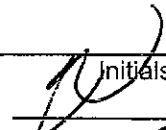
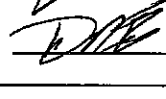
Approved By:

Department Head:

City Manager:

Initials

Date

	7/14/11
	7/15/11

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3130. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 2 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2011.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in revenues be made:

General Fund 110	250,675.24
FEMA Fund 416	63,360.00
FEMA Fund 416	3,500.00

SECTION 3: The following increase/(decrease) in appropriations from unencumbered balances be made:

Water Fund 321	(4,520.63)
Water Bond Debt Service Fund 312	(25,000.00)
Water Bond Debt Service Fund 312	26,950.00
Water Bond Debt Service Fund 312	(6,470.63)
General Fund 110	21,067.46
General Fund 110	8,520.00
Fire/EMS Fund 418	(3,540.00)
Fire/EMS Fund 418	3,540.00
Fire/EMS Fund 418	66,860.00
General Fund 110	400,000.00
Capital Improvement Fund 141	(170,000.00)
Capital Equipment Fund 140	2,166.00
Water Capital Equipment Fund 320	2,167.00
Sewer Capital Equipment Fund 330	2,167.00
Water Fund 321	3,667.00
Sewer Fund 331	3,667.00
Refuse Fund 341	3,666.00
Water Fund 321	1,170.00
Sewer Fund 331	1,135.00
Refuse Fund 341	1,135.00

SECTION 4: The following transfer(s) be executed:

Transfer from:	
Water Fund 321	(4,520.63)
Fire/EMS Fund 418	3,540.00

Transfer to:	
Water Bond Debt Service Fund 312	(4,520.63)
FEMA Fund 416	3,540.00

SECTION 5: The following advance(s) be executed:

Advance from:	
Fire/EMS Fund 418	66,860.00
General Fund	400,000.00

Advance to:	
FEMA Fund 416	66,860.00
Capital Improvement Fund 141	400,000.00

SECTION 6: The following increase/(decrease) in revenues be made:

Water Bond Debt Service Fund 312	(4,520.63)
FEMA Fund 416	3,540.00
FEMA Fund 416	66,860.00
Fire/EMS Fund 418	66,860.00
Capital Improvement Fund 141	400,000.00

SECTION 7: The following increase/(decrease) in appropriations from unencumbered balances be made:

FEMA Fund 416	70,400.00
FEMA Fund 416	66,860.00
Capital Improvement Fund 141	570,000.00

SECTION 8: In all other respects, Ordinance No. 3130 shall remain in full force and effect.

SECTION 9: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)