



Agenda

Oxford City Council

Court House

TUESDAY, AUGUST 4, 2020

EXECUTIVE SESSION

None.

This meeting is being conducted in accordance with Sub. H.B. 197 and the guidelines set forth by the Ohio Dept. of Health

1. Roll Call. Mike Smith, Mayor; William Snavelly, Vice-Mayor; David Prytherch; Jason Bracken; Chantel Raghu; Glenn Ellerbe; Edna Southard

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the July 14, 2020 City Council Special Meeting. (Mary Ann Eaton, Clerk of Council) pg4



Minutes

- B. Minutes of the July 21, 2020 City Council & HAC Joint Work Session. (Mary Ann Eaton, Clerk of Council) pg22



Minutes

- C. Minutes of the July 21, 2020 City Council Meeting. (Mary Ann Eaton, Clerk of Council) pg25



Minutes

5. Resolutions.

1. A Resolution of Council accepting the recommendation of the Housing Advisory Commission and authorizing the transfer of approximately \$5,825.00 from the Housing Trust Fund to the Family Resource Center to assist individuals and families with housing needs. (Sam Perry, Community Development Director) pg35



Staff Report/Resolution

6. Ordinances.

A. First Reading.

1. An Ordinance Repealing Oxford Codified Ordinance Chapter 137 Entitled Housing Advisory Commission, And Adopting New Oxford Codified Ordinance Chapter 137 Entitled Housing Advisory Commission. (Sam Perry, Community Development Director) pg37



Staff Report/Ordinance

2. An Ordinance Amending Ordinance No. 3538. Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2020. (Joe Newlin, Finance Director) pg41



Staff Report/Ordinance

B. Second Reading.

1. An Ordinance Repealing Oxford Codified Ordinance Chapter 139 Entitled Student/Community Relations Commission Section 139.02 Entitled Composition And Appointment, And Adopting New Oxford Codified Chapter 139 Entitled Student/Community Relations Commission, Section 139.02 Entitled Composition And Appointment. (Sam Perry, Community Development Director) pg46



Staff Report/Ordinance

7. A. Announcements & Communications.

Discussion - COVID-19 Response

1. Remarks from City Council and City Staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

2. Future Meetings.

WED - Aug 5 Environmental Commission Meeting 7:00 p.m.

THUR –Aug 6 Recreation Board Meeting 11:30 a.m.

MON - Aug 10 Oxford Parking & Transportation Advisory Board Meeting 9:30 a.m.

TUES - Aug 11 Public Arts Commission of Oxford Meeting 4:30 p.m.

TUES – Aug 11 Planning Commission Meeting 7:00 p.m.

WED - Aug 12 Historic & Architectural Preservation Commission Meeting 6:15 p.m.

MON - Aug 17 Housing Advisory Commission Meeting 1:30 p.m.

TUES – Aug 18 City Council Work Session 6:30 p.m.

TUES – Aug 18 City Council Meeting 7:30 p.m.

WED – Aug 19 Board of Zoning Appeals Meeting Cancelled

THUR –Aug 20 Police Community Relations & Review Commission Meeting 7:00 p.m.

8. Adjourn.

A virtual Special Meeting of the Oxford City Council was called to order by Mayor Mike Smith on Tuesday, July 14, 2020 at 7:30 p.m. The members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, William Snavelly and Edna Southard.

Staff members participating were: Mr. Doug Elliott, City Manager; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Chris Conard, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Snavelly moved to approve the agenda. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PUBLIC PARTICIPATION

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF MINUTES

Minutes of the June 16, 2020 City Council Virtual Meeting. (Mary Ann Eaton, Clerk of Council)
(Tabled)

Mr. Snavelly moved to remove the minutes from the table. Ms. Southard seconded The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Snavelly moved to approve the minutes of the June 16, 2020 City Council Meeting. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
FIRST READING
FACE COVERING MANDATE

An Ordinance No. 3573 Requiring Face Coverings In Any Public Space Within The City of Oxford, Ohio, To Limit The Spread Of COVID-19, And Declaring An Emergency. (Doug Elliott, City Manager)

The following electronic comments were received regarding the proposed Ordinance:

Comments submitted on Saturday, July 11, 2020 - 9:54am:

- **Name:** Mike Rains
- **Address:** 608 S Main St
- **Email Address:** mikearains@gmail.com
- **Meeting Date:** Tue, 07/14/2020
- **Agenda Item:** Virus
- **Comments:**

The virus reaction is well overdone. Out of 383,000 Butler County residents only 44 have died from this virus. Well over half of those were in nursing homes. Some of those died WITH Covid and not FROM Covid (ARDS). A bad flu year produces more deaths. The good news is, as a rule, the virus does not kill healthy people. A huge number of those who are positive are asymptomatic and the vast majority of the rest do not get very sick at all.

We need to restore normal life for those of us who are not at risk. Let us restore normal life so that we don't induce more of the real threats to our health like depression, heart disease, cancer, etc, etc. Thank you.

Comments submitted on Tuesday, July 14, 2020 - 1:06pm:

- **Name:** Lesley Hardy
- **Address:** 1450 Dana Dr
- **Email Address:** hardyle13@gmail.com
- **Meeting Date:** Tue, 07/14/2020
- **Agenda Item:** Face Mask Ordinance
- **Comments:**

This is to urge you to vote for the emergency face mask ordinance tonight, implement it before Miami starts up next month, and charge Oxford police with enforcement.

Though our police officers are already busy, and it's important for council and police to have a good relationship, incidences in Oxford and around the country show relying solely on merchants and their staff to enforce mask wearing among the public doesn't work well. Further, the Health Department is not equipped to carry out this charge. We need an ordinance that is enforceable, and that means police, at least until another agency can respond promptly and effectively.
Thank you for supporting our well being in Oxford.

- **Position:** Support

Comments submitted on Tuesday, July 14, 2020 - 3:47pm:

- **Name:** Anastasia (Stacey) Peterson
- **Address:** 6080 Joseph Dr
- **Email Address:** staceypeterson18@gmail.com
- **Meeting Date:** Tue, 07/14/2020
- **Agenda Item:** Ordinance requiring face coverings
- **Comments:**

Dear Oxford City Council,

I support the ordinance requiring face coverings to be worn in public spaces, especially the requirement that masks be worn in commercial establishments by both customers and employees. However, I'm concerned that enforcement will be an issue. There must be a process where businesses are held accountable for not serving unmasked people, and those businesses are fully backed by the Oxford Police. I see no other way to have adequate enforcement. And without enforcement, this will be one more pointless order that many ignore.

Yesterday at Kroger, I saw most people wearing masks, but I also witnessed a group of six possibly Miami students enter the store with no masks, no attention to the signs requiring masks, no concern for social distancing and no one at Kroger's door making the point that "no mask, no service." Without enforcement, we will soon be overrun by those who don't care or think the rules don't apply to them.

Thank you.

- **Position:** Support

Comments submitted on Tuesday, July 14, 2020 - 6:34pm:

- **Name:** Eric Marinich
- **Address:** 100 Randall Drive
- **Email Address:** emarinich@gmail.com
- **Meeting Date:** Tue, 07/14/2020
- **Agenda Item:** Ordinance requiring face masks
- **Comments:**

This is to urge you to vote for the emergency face mask ordinance tonight. This ordinance should be implemented before Miami University starts up next month. The Oxford police should be put in charge of the enforcement of the ordinance.

We know our police officers are already busy and it is important for Council and police to have a good relationship, incidences in Oxford and around the country show relying solely on merchants and their staff to enforce mask wearing among the public does not work well. Further, the Health Department is not equipped to carry out this charge. We need an ordinance that is enforceable and this means the police, at least until another agency can respond promptly and effectively, should be given this responsibility.

- **Position:** Support

Comments submitted on Tuesday, July 14, 2020 - 7:12pm:

- **Name:** Neil Danielson
- **Address:** 181 Ryan Drive
- **Email Address:** danielnd@miamioh.edu
- **Meeting Date:** Tue, 07/14/2020
- **Agenda Item:** Ordinance for face masks
- **Comments:** Please pass this ordinance for the sake of all our teachers and professors.
- **Position:** Support

Mr. Elliott advised the proposed Ordinance was fashioned after an Ordinance adopted by the City of Dayton noting it also follows the Governor's order. Mr. Elliott advised staff requests that Council suspend the second reading of the proposed Ordinance and adopt it as an emergency so it will be effective immediately. Mr. Elliott noted the City wanted to do everything possible to protect public health as the students return to Oxford in mid August.

Mr. Snavely inquired what it would take to rescind the mask order. Mr. Elliott referred to section 6 of the proposed Ordinance, which states, "shall remain in effect during the pendency of the State of Ohio Executive Order 2020-01D".

Ms. Southard noted citizens she has spoken with would like the order to stay in effect until a vaccine is available. Mr. Elliott advised it was Council's discretion noting he did not see the Governor lifting the state of emergency until there is a vaccine. Ms. Southard inquired who enforces the Ordinance once adopted. Mr. Elliott advised the Police Division would enforce the Ordinance among the most egregious offenders. Mr. Elliott encouraged people not to call 911 for facemask issues noting staff would do their best to educate the public on how important it is to wear a mask or face covering. Mr. Elliott referred to Section 5 of the proposed Ordinance and noted it referenced Section 503 of the Oxford Codified Ordinances with regard to enforcement and advised it should reference Section 507 for Police and Fire Administrative ticketing.

Mr. Snavely made a friendly amendment to reference Section 507.

Mr. Prytherch advised no one wanted to be the "mask Police" noting he felt it would be complaint driven. Chief Jones cautioned the public not to call the police due to people not wearing a mask noting the proposed Ordinance contained some exceptions. Chief Jones advised if there was a serious violation at a place of business he would like to know and would send an officer to speak to the employees of the business.

Mr. Prytherch referred to Section 2 of the Ordinance, which states “All places of business shall require all employees that interact with the public to wear a face covering; and all places of business shall only sell or otherwise enter into any transaction of any kind for anything of value in exchange for goods, commodities, services, or provide temporary lodging to those who comply with this Ordinance” and noted the businesses owners are going to be gatekeepers for the proposed Ordinance. Mr. Prytherch advised if people refuse to wear a mask in a place of business they could be charged with criminal trespass. Mr. Prytherch noted this may be a burden for business owners however if Covid is not controlled there be no businesses to regulate. Mr. Prytherch advised he hoped business owners would be willing participants and noted from his conversations with small business owners they have masks ready for people and can help people at curbside or make a delivery. Mr. Prytherch thanked business owners in advance for their cooperation.

Ms. Raghu inquired if Mr. Elliott would be the point person if there was a violation at a business and Mr. Elliott advised yes, noting staff would do their best to educate the public and provide masks.

Mr. Ellerbe noted he did not want to pass the proposed Ordinance and advised he believed adults should be able to decide their own fate although as an elected official, he has to protect the town. Mr. Ellerbe advised the City invested quite a bit of money in the businesses and wants to ensure the businesses remain healthy and thrive. Mr. Ellerbe noted if Butler County makes it to level 4 we may not have that opportunity. Mr. Ellerbe advised the City was being proactive to make sure the town is contributing to the solution and not to the problem. Mr. Ellerbe noted we are empowering the businesses through the enforcement of the proposed Ordinance. Mr. Ellerbe advised when people are empowered they should also have some responsibility. Mr. Ellerbe noted he felt the way the ordinance is written is the most reasonable solution to an issue that will affect all of us. Mr. Ellerbe advised he hoped we can make it through this and continue to have a thriving economy and vibrant community.

Mr. Snavelly agreed with Mr. Ellerbe and noted he felt almost all Oxford citizens are good people and will comply with the laws without strict enforcement. Mr. Snavelly noted if people do not abide by the proposed Ordinance the pandemic would be extended which would be bad for everyone. Mr. Snavelly advised he felt it was the right thing to do and Council should vote in it.

Ms. Southard inquired if Councilors wanted to extend the end date of the regulation so it is not just when the Governor declares the end of the emergency. Ms. Southard noted she supported everything the other Councilors have stated.

Mr. Bracken agreed with Ms. Southard’s intention and noted he did not think it was necessary as he felt the emergency orders would be in line with Council’s desires.

Mr. Prytherch advised he felt the proposed Ordinance was tailored to local circumstances in close coordination with the City’s partner jurisdictions.

Mr. Elliott inquired if Council wanted to consider adding the following language as an exception based on the Executive Order from the Butler County Health Department Director “the individual is actively participating in athletic practice, scrimmage or competition that is permitted under a separate Department of Health order”.

Mr. Snavelly made a friendly amendment to add the language proposed by Mr. Elliott.

Mayor Smith advised the Director of the CDC said this afternoon if everyone in America would wear a mask we could stop the spread of the virus in 4-8 weeks.

Mr. Snavelly moved to adopt Ordinance No. 3573. Mr. Prytherch seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCES
SECOND READING

ORDINANCE
NEW SECTION PMC-108.2.5

An Ordinance No. 3574 Adopting New Section PMC-108.2.5 Entitled Securing of Vacant Properties Within The International Property Maintenance Code Section Of Part Thirteen Of The Oxford Codified Ordinances Entitled Building Code. (Sam Perry, Community Development Director) **(Tabled)**

Mr. Snavelly moved to remove the proposed Ordinance from the table. Ms. Southard seconded. The motion passed by the following roll call:

YEA: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Perry addressed his staff report as presented on page 25 of Council’s packet and offered to answer any questions.

There were no comments from the public or from Council.

Mr. Snavelly moved to adopt Ordinance No. 3574. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
REPEALING CHAPTER 1320

An Ordinance No. 3575 Repealing Oxford Codified Ordinance Part Thirteen Entitled Building Code, Title Three entitled Local Provisions, Chapter 1320 Entitled Fees. (Sam Perry, Community Development Director) **(Tabled)**

Mr. Snavelly moved to remove the proposed Ordinance from the table. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Perry advised the building permit fees were moved to the fee Ordinance several years ago and advised this Chapter of the codified ordinances was no longer needed.

There were no comments from the public or from Council.

Mr. Snavelly moved to adopt Ordinance No. 3575. Mr. Prytherch seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3576 Amending Ordinance No. 3538. Supplemental Budget Ordinance Number 4 To Make Supplemental Appropriations For Fiscal Year 2020. (Joe Newlin, Finance Director)

Mr. Newlin addressed his staff report as presented on page 32 of Council's packet noting the City would receive \$428,864 in CARES funding to reimburse the City for Covid-19 related expenditures.

There were no comments from the public.

Mr. Prytherch asked Mr. Newlin to clarify the kind of expenses the CARES money can be used for. Mr. Newlin advised it could be used for any supplies the City buys for personal protection and for certain economic development related expenditures. Mr. Newlin noted it could not be used to replace revenue. Mr. Prytherch inquired if the money could be used to purchase outdoor furniture for the Uptown area to expand outdoor dining and Mr. Newlin advised no because it was not related to Covid-19.

Mr. Bracken noted he felt it does directly relate to Covid-19 and advised the chance of infection indoors relative to outdoors is orders of magnitude different. Mr. Bracken noted if money could be put towards assisting businesses in operating outdoors, it would reduce infections and help the businesses. Mr. Newlin advised he would check with the auditors to see if it is a reasonable expense.

Mr. Prytherch moved to adopt Ordinance No. 3575. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
AMENDING SECTION 525.12

An Ordinance No. 3577 Amending Oxford Codified Ordinance Section 525.12 Entitled Dereliction Of Duty By Adding Subsection (e) 1 And 2 To Ban The Use Of Chokeholds By Police Officers And Requiring Officers To Take Reasonable Steps To Intervene When They See The Unauthorized Or Excessive Use Of Force By Other Police Officers. (Councilors: Snavelly, Raghu and Bracken)

Mr. Snavely moved to substitute the ordinance the Ordinance as presented on page 37 of Council's packet with the Ordinance as presented on page 35 of Council's packet. Ms. Raghu seconded.

Mr. Elliott referred to page 35 of Council's packet and advised the replacement Ordinance added language in sections II and III as recommended by Chief Jones.

Mr. Lee Fisher, 88 White Tail Run, read his letter to Council as follows:

Multiple states and municipalities have grappled with the excessive use of force issue for a number of years, and most, if not all, have incorporated in their code clear definitions of what is acceptable and what is not; but few have done this without the recognition that there are and should be exceptions to their policies.

If I read the ordinance as proposed correctly, it is offered with no exceptions. If this is the case, I would like responses from those who proposed it to the following questions:

Would an officer who applied a chokehold be guilty of dereliction of duty if he or she applied a chokehold to:

- Protect the life of themselves, another officer, or civilian?
- Subdue an armed suspect?
- Prevent a suspect from gaining control of an officer's weapon?
- Control a suspect who is resisting arrest?
- Control a suspect who has used or threatens to use deadly force in the Commission of a felony?

If the answer to the questions is Yes, then the ordinance as proposed would still apply, I urge you to reconsider and allow for exceptions when it comes to the use of force. I would urge you to consider all of the above scenarios to be exceptions to the proposed changes to the ordinance. Enacting the ordinance as proposed would be a disservice to both police officers and the community that they serve. Perhaps a more reasonable question would be to ask yourself what if it was 'me' involved in the questions outlined above. Would you object to the use of a choke hold then?

As I sat to write these comments to you, I played through in my own mind how I could be impacted by the ordinance as proposed. Consider this following scenario: Lee Fisher is walking on High Street when he is physically assaulted. An Oxford police officer witnesses this assault and comes to Fisher's aid. The person assaulting Fisher resists the police officer's attempt to arrest them, and they go to the ground. The officer recognizes that the struggle has to stop, and a chokehold is applied to subdue the suspect. Suspect is arrested, tried, and sentenced to a jail term. While in prison, the suspect sues the City of Oxford and the officer involved based on a violation of the ordinance. City decides to settle the case and pays the felon. Does this in effect mean that the City has paid someone else for an assault committed on me?

It is extremely easy for everyone to sit in the safety of their chair and dictate to law enforcement what they can or cannot do on the street in performance of their duties.

Again, I would urge you to thoughtfully consider the recommendations I have made before any changes to the ordinance are approved. It is simply not a wise or prudent thing to do to propose the ordinance as written to satisfy a national and local reaction to threatening circumstances that few have ever experienced and hopefully will never experience.

Mr. Fisher re-read the questions above and asked for comments from the Councilor's who proposed the ordinance.

Mr. Geoff Robinson, City of Oxford Police Lieutenant, noted he admired and applauded the intent behind the proposed Ordinance and urged Council to exercise caution in codifying their words in an Ordinance that is repetitive and possibly unenforceable. Mr. Robinson advised as a longtime criminal investigator and one of the division's internal affairs investigators he immediately has concerns with the Ordinance as written. Mr. Robinson addressed his concerns with Section (e) (1) and (2) as presented on page 36 of Council's packet and noted neck restraints are not permitted by Oxford Police Division members. Mr. Robinson discussed OPD's general order 26.1 which states "members knowing of other members violating laws, ordinance, rules of the division or disobeying orders shall report this in writing to the Chief of Police via the chain of command." Mr. Robinson inquired if the proposed Ordinance would be limited to OPD or if it will apply to the other 4 agencies that routinely patrol Oxford streets. Mr. Robinson noted concerns with the proposed Ordinance include confusion by the officers. Mr. Robinson advised at this time despite many attempts by state and circuit courts there is no concise definition of excessive force. Mr. Robinson noted the Ohio Revised Code has Sections within Chapters 2903 and 2921 that specifically deal with state prosecutable charges that would be enforceable should an officer exceed their legal authority or be found derelict in their duties. Mr. Robinson advised he appreciated Council's desire to make a statement against excessive force by law enforcement officers. Mr. Robinson asked Council to understand the Police Division has already made these statements by enacting policies and procedures that mandate Oxford officers to treat all persons with dignity and respect as well as protect the constitutional rights and well-being of all persons.

Mr. Brandon Humphrey, 609 Ogden Court, reminded Council of the values of the Oxford community that should unite us all, equity, diversity and inclusion. Mr. Humphrey advised there were members of the community especially people of color who do not feel equally protected, included or welcomed. Mr. Humphrey noted given this country's long history of racial injustice at the hands of police these feelings are justified and valid regardless of how good of a job Council thinks the OPD is doing. Mr. Humphrey advised the proposed Ordinance was not about punishing OPD and it does not impede any officer's ability to protect their own life or safety. Mr. Humphrey noted he felt the proposed Ordinance sends a signal to the Oxford community that the City is paying attention and deeply values the safety of the community.

Mr. Snavelly advised he has full confidence in OPD and felt the officers do an excellent job. Mr. Snavelly noted the comments by Geoff Robinson were on target and he understands they reflect the attitude of the officers. Mr. Snavelly advised Ordinances such as this have been passed across the country for the reason articulated by Mr. Humphrey noting he felt it does send a message. Mr. Snavelly referred to Mr. Fisher's comments and advised he felt the additional language as recommended by the Police Chief takes into consideration many of those issues. Mr. Snavelly thanked the City Manager, Law Director, Police Chief and the PCR&RC for their recommendations regarding the proposed Ordinance.

Mr. Ellerbe noted he felt the proposed Ordinance was strictly symbolic. Mr. Ellerbe advised as an individual who has had some significant experiences on both sides of law enforcement as well as close quarter combat and self-defense training he has some perspective on these things. Mr. Ellerbe noted a chokehold is one of the most humane unarmed techniques that can be employed when employed correctly to subdue someone. Mr. Ellerbe advised he was referring to a blood choke and not an air choke, which is where issues of police over-reach occur. Mr. Ellerbe noted there were discrepancies in the proposed Ordinance with regard to the air choke verses blood choke which he has issues with that have not been addressed. Mr. Ellerbe advised when tools are removed from an individuals toolbox that are meant to protect and preserve order, life and liberties an officer will have to move up the force continuum such as armed control tactics which can result in injuries. Mr. Ellerbe noted he felt a solution should be provided without hindering the officer's toolbox to do what they need to do to have a safe, efficient and effective stop even if things become confrontational. Mr. Ellerbe advised he felt Council should codify accountability in the use of force. Mr. Ellerbe noted if an officer has to use force they need to have that in the police report as well as have the evidence that supports the use of force. Mr. Ellerbe advised if other OPD officers were involved they also need to provide a report with supporting evidence. Mr. Ellerbe noted he would like to see OPD policies codified so they are not just subject to an investigation. Mr. Ellerbe advised he felt any use of force report should go the PCR&RC for review. Mr. Ellerbe noted he wanted to see the codification of accountability and the use of force reports reviewed by the PCR&RC. Mr. Ellerbe noted he did not think it was necessary to codify the banning of chokeholds if his suggested steps were followed.

Mr. Bracken noted his support of Mr. Ellerbe's comments and advised he would address Mr. Fisher's comments. Mr. Bracken advised the at the PCR&RC meeting regarding the verbiage and intent of the proposed Ordinance they discussed restraint as not simply the use of the chokehold but an ongoing restraining as everyone saw in the George Floyd case. Mr. Bracken noted he felt the new wording recommended by Chief Jones regarding authorized deadly force covers that. Mr. Bracken advised he felt police officers are generally given very wide latitude in the court system in terms of using force.

Ms. Southard noted she felt a person could be against chokeholds or excessive behavior by police and still think the proposed Ordinance is or is not good. Ms. Southard advised the legislation passed by Council should be thoughtful, enforceable and effective not simply symbolic. Ms. Southard noted police officers swear to a code of ethics, they have a use of force policy and a police manual of procedure and inquired if they are binding. Ms. Southard inquired if they were binding why there needed to be an ordinance at all noting if they were not binding we needed more than this proposed Ordinance. Ms. Southard noted concern with the definition of chokehold being similar in the proposed Ordinance but different from the use of force policy. Ms. Southard noted concern with the term "sworn police officer" in Section II of the proposed Ordinance and the term "all police officers" in Section III and inquired if it meant the same thing. Ms. Southard inquired if the proposed Ordinance addresses only police officers hired by the City of Oxford noting she was confused about who this covers and who it affects. Ms. Southard noted concern with whether the proposed Ordinance applies outside of the City of Oxford such as in Oxford Township. Ms. Southard advised she felt the proposed Ordinance was very ambiguous and unclear. Ms. Southard inquired if rubber bullets, pepper spray, no knock entries and other things that might possibly maim, torture or murder be banned.

Ms. Southard inquired if qualified immunity and the objective reasonableness standard should be addressed. Ms. Southard stated why not start with more real change that Council can all agree on and make change for the better to help all people to address racism and not just do a symbolic action. Ms. Southard advised she would be in favor of having a real discussion that results in legislation that might actually make a difference and protect everyone. Ms. Southard noted this was a national disgrace and advised she felt Council should lobby congress to change that. Ms. Southard advised she felt Council should have more collaborative discussions with OPD noting she was for legislation that was substantive and not symbolic.

Ms. Raghu noted it has been several weeks now that people have been protesting in the streets nearly every day and advised she felt it was Council's duty to listen to people and to advocates to see what they are calling for. Ms. Raghu advised she felt the proposed Ordinance was not enough although it is a first step. Ms. Raghu referred to the PCR&RC meeting noting they felt enforcement redundancy can be a good thing, that there is a place for it and that it can further emphasize the importance of something. Ms. Raghu noted she agreed with Mr. Ellerbe and Ms. Southard's comments. Ms. Raghu advised the proposed Ordinance is something citizens have been asking for which is a small baby step noting there is a lot more transformative change that needs to be done.

Mr. Bracken agreed with Ms. Raghu's comments and noted symbolism in itself is very important as well as redundancy.

Mr. Ellerbe addressed statements from the other Councilors. Mr. Ellerbe again suggested codifying accountability and allowing the PCR&RC to be empowered in that enforcement.

Mr. Prytherch noted he has wrestled with the proposed Ordinance and thanked fellow Councilors for wanting to address locally what is seen as a national issue. Mr. Prytherch advised he was reluctant to armchair through ordinances what a police officer can and can not do. Mr. Prytherch noted he appreciated the conversation at the PCR&RC meeting, which was very thoughtful and advised they wrestled with this for all of the same reasons Councilors have mentioned. Mr. Prytherch noted he felt the proposed Ordinance with the changes recommended by Chief Jones brings it in line with the National Consensus Policy. Mr. Prytherch advised if he did not feel like OPD could live with the proposed Ordinance he would not vote in favor of it. Mr. Prytherch asked Chief Jones if the proposed Ordinance would hinder OPD from doing the good work they have been doing and if it aligned with what OPD has been trained to do anyway. Chief Jones advised with his recommended amendments he felt it aligned with the use of force policy. Chief Jones noted he did not favor this being an Ordinance as he felt more meaningful changes are dealt with in the policy. Chief Jones advised he did not think the proposed Ordinance would hinder the OPD.

Ms. Raghu noted she felt it made sense to have a Work Session on what reforming police would look like and invite activists to the table. Ms. Raghu advised she felt that would follow-up on Mr. Ellerbe's and Ms. Southard's comments and be very useful. Ms. Raghu thanked everyone for their comments and noted she looked forward to a Work Session.

Mr. Ellerbe agreed with having a Work Session and inquired why one was not held before the proposed Ordinance was presented as he could have provided more input and insight on the issue.

Ms. Southard noted she felt a Work Session was a good idea although she was concerned about having a Council that passes Ordinances that are just a piece of paper that have no impact.

Mr. Prytherch extended thanks to all of the people who shared their thoughts with Council on this matter.

Mayor Smith advised a Joint Work Session would be scheduled with the PCR&RC as they would like to look at the use of force policy. Mayor Smith noted if the PCR&RC wants to make changes to the policy that may be more effective than the proposed Ordinance and advised Council could rescind it if the use of force policy proves to be a more effective place to have chokeholds addressed.

Mr. Snavelly called the question.

Mr. Snavelly moved to adopt Ordinance No. 3577. Mr. Prytherch seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavelly, Mr. Bracken, Mr. Prytherch, Mr. Ellerbe, Mayor Smith (6)

NAY: Ms. Southard (1)

ABS: None (0)

Discussion – Local COVID-19 Policy Responses. (David Prytherch) (Tabled)

Mr. Snavelly moved to remove the Local COVID-19 Policy Response discussion from the table. Ms. Southard seconded the motion passed by the following roll call:

AYE: Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Prytherch noted over the months since Covid-19 began he felt Council did not feel the need to take local action since the Governor was providing strong guidance that Oxford could follow. Mr. Prytherch advised recently we have seen there is going to be a much stronger role for communities. Mr. Prytherch noted knowledge of how much Miami University is investing in careful on-campus planning for a safe return to campus will only be as successful as what the City does off-campus. Mr. Prytherch advised he felt the City was as vulnerable as Miami University is should the semester not happen or go on-line.

Mr. Prytherch noted if Miami University does not have a semester absent more help from the federal government we have to imagine waves of lay-offs on campus and waves of business closures. Mr. Prytherch advised Council needed to look at the 2021 budget, which is already going to be impacted by the income tax, which will impact the services the City can provide. Mr. Prytherch noted Council has already adopted the facemask Ordinance and advised he hoped Council could address the bar scene Uptown, house parties and how to enable the businesses to succeed. Mr. Prytherch asked Mayor Smith to relate some of the information he has learned through attending Miami University's Safe Return to Campus meetings.

Mayor Smith advised Miami University was concerned about the same issues and noted house parties were number one on everyone's mind and the bar scene comes in a close second. Mayor Smith suggested imposing a large fine for violating the Governor's gathering order which could be used for contact tracing.

Mr. Ellerbe noted the City had a vehicle for that in the nuisance party regulations and it was his understanding Miami University gets reports of those types of parties. Mr. Ellerbe advised he felt the City needed to provide some deterrents in the form of nuisance party tickets. Mr. Ellerbe noted he felt if compliance is enhanced at the beginning the students will understand Council was serious about keeping the town safe.

Mr. Elliott referred to the presentation to Council last week from the Safe Return to Campus co-chairs and agreed the partnership between Miami University and the City needed to be elevated. Mr. Elliott advised he felt the university needed to have an accelerated disciplinary procedure for these violations.

Mr. Snavely agreed and advised Tulane University just passed new rules stating students that violate the gathering of too many people at a party would be sent home, suspended or expelled from school. Mr. Snavely noted his hope Miami University would do something similar. Mr. Snavely noted concern with students waiting in line to enter a bar and advised he was in favor of being strict about following the rules. Mr. Snavely advised he hoped OPD could work in a positive way to break up those kinds of things as quickly as possible. Mr. Snavely noted he appreciated Oxford's police force noting they work hard and do a good job under really trying circumstances and he felt this fall would be no exception.

Ms. Raghu agreed with Mr. Elliott noting her hope the partnership with Miami University moves forward. Ms. Raghu noted all of the attention should not be directed towards students and advised she knew a fair amount of older people that are not abiding by public health requirements.

Ms. Southard advised she was pleased Council was having this discussion soon after they heard a presentation from Miami University representatives as Council now has more information about the Safe Return to Campus efforts. Ms. Southard noted a lot of people are working on many issues that Covid-19 brings up in terms of health, economics and other ways people are suffering. Ms. Southard advised people are volunteering at the Family Resource Center and the food pantry. Ms. Southard noted she was on the Senior Center Board and advised the Meals on Wheels program needs more assistance right now.

Ms. Southard advised mental health was a huge problem noting people could be referred to the Uplift Program and to the Butler County Mental Health Board. Ms. Southard noted she felt MUPD needed to be more visibly involved in all of this and inquired if they will be.

Chief Jones advised he speaks to Chief McCandless regularly. Chief Jones noted he appreciated Council's support for OPD and for understanding that this situation is going to be difficult because Council was asking OPD to strictly enforce house parties. Chief Jones advised he felt there was going to be a lot of activism on campus and OPD would not arrest protesters for disorderly conduct, which puts police in a challenging situation.

Ms. Raghu advised she felt conflicted noting she does not want to put this on the police because she wants them to do good things that only they can do. Ms. Raghu noted if there was a way in partnership with Miami to send a clear message from a unified standpoint with repercussions that would involve their schooling; she felt that made the most sense without having to put police in a bad situation. Chief Jones asked Council to keep in mind in order for Miami to get information on who is attending the off-campus parties it involves a police officer responding, interviewing and requesting identification from people. Chief Jones noted when a person fails to produce an ID and becomes uncooperative that is when the use of force comes into play.

Mr. Bracken noted 98% of the people he has seen protesting locally have worn masks and there were attempts to social distance although that got difficult at times. Mr. Bracken advised before the end of the last semester there were no masks or social distancing efforts at parties. Mr. Bracken noted looking at the models and reading articles about the illness, he was very pessimistic in general, that Miami will be able to make it through a full semester under normal conditions. Mr. Bracken advised he agreed with the idea of treating this very strictly. Mr. Bracken suggested moving activities outdoors with the use of masks as well.

Mr. Snavely noted he felt this discussion crystalizes one issue, which is that Miami has to be actively and forcefully involved. Mr. Snavely advised he felt the Miami University Police Department (MUPD) need to be involved to do a lot of the work with house parties.

Mr. Prytherch suggested Council define their goals so staff can work internally and with Miami to figure out the most workable solution. Mr. Prytherch noted Council definitely wants to prevent large events that exceed the governor's guidelines and wants Miami to be involved for accountability purposes and so there are consequences for students. Mr. Prytherch suggested trying to keep parties small and as outdoors as they can be with real consequences for noncompliance.

Ms. Raghu noted looking at the models she felt it was going to be a bleak fall and winter in Oxford. Ms. Raghu advised this is where creativity comes into play within the confines of what we are given. Ms. Raghu noted she would love for Enjoy Oxford or the City of Oxford to be a hub for virtual events or safe distancing events so people have something to look forward to. Ms. Raghu advised everyone has a role to play, not just the police.

Mr. Elliott advised restaurant and bars owners were partners as well and noted if they consistently violate the governor's order the state agency can pull their liquor license.

Mr. Elliott noted everyone wants the economy to stay open and the students to return to Oxford and everyone has to do their very best to contain Covid-19.

Mr. Bracken noted he felt Council needed a decision tree, a sequence of “then what” statements with probabilities associated with them.

Mr. Snavelly advised some of the bars are doing everything they are supposed to be doing and struggling to get through and someone else lets a zillion people in which is not fair competition and it will ruin it for everyone. Mr. Snavelly noted his hope we do not rely on a \$100 fine for a party violation.

Mr. Ellerbe suggested having a Work Session with bar owners and representatives from Miami to talk about this and have a plan in place for next month.

Mr. Prytherch agreed and noted concern with the timeline. Mr. Prytherch agreed with moving activities outdoors noting if 20,000 people between the ages of 18 and 22 are coming to Oxford they will socialize. Mr. Prytherch advised they need to have a controlled environment in which to do that or it will go underground. Mr. Prytherch referred to the CARES funds and suggested using it to amp up outdoor public spaces.

Mr. Snavelly advised he was concerned about the “Red Brick Friday” event on August 28 because all of the students would be back and he did not know how that was controllable. Mr. Snavelly suggested moving the date.

Mr. Bracken suggested talking to people who do modeling to see what the difference would be if all of the bars went outdoor only for example. Mr. Snavelly advised not all of the bars have the ability to go outside as they have no outdoor space.

Mr. Ellerbe suggested leaving the DORA in place for a longer period of time.

Mr. Prytherch inquired how to move forward as quickly as possible on some of the suggestions noting he was willing to work with staff or board and commission members.

Mr. Elliott advised Mayor Smith was Council’s representative on the Safe Return to Campus committee. Mr. Elliott noted he liked Tulane University’s idea of suspending students for violations of the gathering order and advised he felt it would be helpful in Oxford.

Mayor Smith advised he and the City Manager will discuss these issues further.

ANNOUNCEMENTS

Mr. Newlin reminded everyone incomes taxes are due tomorrow (July 15, 2020).

Mr. Perry advised his department has had good experiences with building permit customers and during various inspections, noting people have been very understanding and patient about the separation requirement.

Ms. Raghu noted she felt the pandemic is showing us how important sustainability is. Ms. Raghu advised she was excited about a presentation scheduled for the next meeting with regard to a case study for the Village of Silverton. Ms. Raghu noted Silverton has a geothermal municipal building with solar panels and the Village Manager will discuss that project with Council.

Mr. Ellerbe thanked staff for Scheduling the Special Meeting to make sure Council could address some important issues.

Mr. Ellerbe advised he did not want to pass two of this evening's ordinances noting he had to for the greater good of the community. Mr. Ellerbe noted they were not perfect although in due time Council can attempt to make them perfect. Mr. Ellerbe offered to talk to constituents with questions or concerns regarding the ordinances.

Mr. Snavely reminded everyone of the Comprehensive Plan update that needs to be done and the follow-up goal setting session.

Ms. Southard thanked everyone for working together on some issues that are of great concern to the community. Ms. Southard thanked fellow Councilors for all of their thoughtful good work and comments.

Ms. Southard discussed CARES funding as it relates to the SELF-Board and the initiatives SELF is working on.

Ms. Southard offered two phone numbers she felt would be useful for people to know:
The Uplift Program – 868-5126
Butler County Mental Health Organization – 860-9240

Mr. Bracken advised the chokehold ban was intended to be a starting point of a conversation that is much bigger and more profound. Mr. Bracken noted his hope Council would hold itself to the support they espoused tonight for even more meaningful change.

Mr. Prytherch thanked staff for scheduling the Special Meeting. Mr. Prytherch advised he was proud Council took extra time to tackle the most important issues of the time.

Mr. Prytherch encouraged everyone to be creative in ways to deal with the issues brought about by the pandemic.

Mayor Smith advised he and the City Manager would schedule a date for the follow-up goal setting session.

ADJOURN

Mr. Prytherch moved to adjourn at 10:16 p.m. Mr. Ellerbe seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

A virtual Joint Work Session of the Oxford City Council and the Housing Advisory Commission was called to order by Mayor, Mike Smith on Tuesday, July 21, 2020 at 6:30 P.M. Council members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, Bill Snavely and Edna Southard.

Housing Advisory Commission members participating were Sherry Lind, Shana Rosenberg, Steve Schnabl, Scott Straker, Nicola Rodrigues, Glenn Ellerbe and Jason Bracken.

Staff members participating were Doug Elliott, City Manager, Sam Perry, Community Development Director, Ben Mazer, Assistant Law Director and Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Snavely moved to approve the agenda. Mr. Ellerbe seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PURPOSE

The purpose of the Work Session was for Council to review proposed amendments to Oxford Codified Ordinance Chapter 137 entitled Housing Advisory Commission.

DISCUSSION

Mr. Elliott welcomed members of the Housing Advisory Commission. Mr. Elliott referred to the edited version of Chapter 137 and noted concerns with increasing the number of members from 7 to 9 since at times it is difficult to fill board and commission positions. Mr. Elliott also noted concerns with appointing non-Oxford residents to the commission. Mr. Elliott advised Council would also discuss the role of HAC and their top 5 goals for 2020.

Sherry Lind, Chair of the Housing Advisory Commission, provided a PowerPoint and discussed the rationale for the proposed changes. Ms. Lind discussed the rationale for the Housing Advisory Commission's request to transfer the remaining funds in the Housing Trust Fund (approximately \$5,825) to the Family Resource Center. Ms. Lind addressed the HAC's top five goals for 2020.

After discussion, Mayor Smith summarized that Council was in favor adding additional members to the HAC with specific expertise although they would limit the voting powers to the members that reside in the City of Oxford or in Oxford Township. Mayor Smith noted Council was also in favor of transferring funds from the Housing Trust Fund to the Family Resource Center.

Mr. Ellerbe advised the HAC's goal was to move the money from the Housing Trust Fund to the Family Resource Center so it can be applied to disaster relief and then create a new special assessment fund to have more flexibility in how the account is funded and have more control over where the funds can go.

Ms. Rosenberg advised she was excited about the goals the HAC set for this year and addressed several funding sources.

Council and HAC members discussed the Family Resource Center's process for determining who is eligible for rental assistance. Mr. Bracken advised rental assistance and temporary housing was something the Family Resource Center has done for a long time and they have the process down well.

Mr. Snaveley inquired if the existing Housing Trust Fund would be eliminated which Mr. Elliott addressed noting the fund can be left open as Council discusses the creation of a new dedicated source of revenue, which could include grant money. Mr. Prytherch advised he felt the trust fund should be maintained as an active fund.

Ms. Southard reminded everyone there are organizations in addition to the Family Resource Center such as SELF through Butler County that provide financial and housing assistance.

Council further discussed a dedicated fund, funding sources and the role HAC could play in helping Council decide how to disperse the funds.

Mayor Smith inquired if Council had any questions or comments about the goals set by the HAC and there were none. Mayor Smith encouraged HAC members to proceed with their goals as presented.

Ms. Rodrigues advised the Family Resource Center works closely with the SELF organization and noted SELF mainly assists people with utility needs. Ms. Rodrigues advised the Family Resource Center was a one of a kind organization that provides rental assistance in Butler County.

Mayor Smith thanked HAC members for all of their efforts noting he felt they were doing a great job and moving in the right direction.

ADJOURNMENT

Mr. Snavely moved to adjourn at 7:24 p.m. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

A virtual meeting of the Oxford City Council was called to order by Mayor Mike Smith on Tuesday, July 21, 2020 at 7:30 p.m. The members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, William Snavelly and Edna Southard.

Staff members participating were: Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. John Jones, Police Chief; Mr. Mike Dreisbach, Service Director; Mr. Joe Newlin, Finance Director; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Ben Mazer, Assistant Law Director and Ms. Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Snavelly moved to approve the agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PUBLIC PARTICIPATION

PRESENTATION

SOLAR PROJECT **VILLAGE OF SILVERTON**

Mr. Tom Carroll, Village Manager, Silverton, Ohio, provided background information regarding the Village of Silverton's conversion to a solar and geothermal municipal building.

Mr. Matt Kolbinsky, PRO Lighting & Solar, LLC, provided a PowerPoint and detailed the 40.2 kw solar array project from start to finish.

Mr. Carroll and Mr. Kolbinsky addressed questions and comments from Council members.

Councilors thanked Mr. Carroll and Mr. Kolbinsky for their presentation.

PUBLIC HEARING **DISSOLUTION OF RPP** **ON E. CHESTNUT STREET**

Mr. Snavelly moved to open the public hearing at 8:13 p.m. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Dreisbach advised the City was finishing the street resurfacing program for this year noting base repairs and resurfacing were completed on E. Chestnut Street. Mr. Dreisbach advised in 2005 City Council established a Residential Permitted Parking zone on this street and staff needs guidance from Council on how to re-stripe the roadway. Mr. Dreisbach noted since 2005 Council enacted the complete streets policy and advised when resurfacing or constructing new infrastructure staff looks at how to best utilize the roadway for all modes of transportation. Mr. Dreisbach provided a PowerPoint and advised the Oxford Parking and Transportation Advisory Board (OPTAB) discussed at length how to best accommodate all users on E. Chestnut Street and make it as safe as possible for everyone. Mr. Dreisbach noted OPTAB recommended the removal of all parking on E. Chestnut Street from Oak Street to Patterson Avenue to allow for the installation of dedicated bike lanes both east and west bound. Mr. Dreisbach noted staff mailed letters to every property owner abutting E. Chestnut Street in the permitted parking zone and only received 2 written responses to staff's request for comments. Mr. Dreisbach advised owners were also invited to speak during tonight's hearing. Mr. Dreisbach asked Council if they were in favor of dissolving the residential permitted parking zone so the dedicated bike lanes can be installed.

Mr. Vince Hand, 511 E. Chestnut Street, advised he lived in the residential permitted parking zone and noted he was a longtime advocate for bicycling in the City. Mr. Hand advised he was also a member of OPTAB and had mixed feelings about this proposal. Mr. Hand asked Council to consider pedestrian safety crossing from the north side to the Silvoor Nature Preserve. Mr. Hand noted narrowing the motor vehicle lanes will reduce speed and encourage cycling on Chestnut Street. Mr. Hand advised speed and semi-trucks on E. Chestnut Street have been a cause of concern for the residents. Mr. Hand noted there was an ongoing need to reduce speeding on E. Chestnut Street. Mr. Hand advised he knew from experience it is difficult to make exceptions for parking in a bike lane. Mr. Hand inquired what effect Miami's new project on Chestnut Street will have on the City's plan for Chestnut Street.

Ms. Marlene Hoffman, 709 E. Chestnut Street, noted she was concerned about the Mile Square being family friendly and advised she felt the removal of parking on the street would make it less friendly for families. Ms. Hoffman inquired how to have guests if there is no parking. Ms. Hoffman advised she has used Miami's lot across the street, which has not been a problem although she does not know what the future will bring. Ms. Hoffman inquired what the solution was for entertaining. Ms. Hoffman noted concern with people parking in front yards.

Mr. Prytherch thanked everyone and discussed how the OPTAB came up with the recommendations for how best to balance the competing needs on this street.

Mr. Prytherch moved to close the public hearing at 8:29 p.m. Mr. Snavelly seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Minutes of the July 7, 2020 City Council Virtual Meeting. (Mary Ann Eaton, Clerk of Council)

Mr. Snavely moved to approve the consent agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTIONS

RESOLUTION **DISSOLVING THE RPP** **ON E. CHESTNUT STREET**

A Resolution No. 7200 of City Council dissolving the Residential Permitted Parking zone on East Chestnut Street from Oak Street to Patterson Avenue to allow for the installation of dedicated east bound and west bound bicycle lanes. (Mike Dreisbach, Service Director)

Chief Jones advised he did not attend the OPTAB meeting and noted not many people use the residential permitted parking zone on E. Chestnut Street. Chief Jones inquired if the group addressed church parking on Sunday mornings at Oxford Bible Fellowship and advised parking spills over onto Chestnut Street. Chief Jones agreed that speeding was an issue on Chestnut Street.

Mr. Prytherch discussed several scenarios the OPTAB addressed at their recent meeting with regard to changes on E. Chestnut Street noting they felt the bicycle lanes were the best and least expensive accommodation.

Mr. Prytherch advised the church has an agreement with Miami to share some of Miami's parking space. Mr. Prytherch noted the safety of the users had to be prioritized over the convenience of storing cars on the street and advised the bike lane would provide a route to the high school and to the Oxford Area Trail.

Councilors discussed the possibility of allowing parking on the north side of E. Chestnut Street which Mr. Dreisbach addressed noting it was not advisable to have a bike lane in one direction and not in the other as it encourages riders to ride the wrong way on the existing bike lane. Mr. Ellerbe suggested a dedicated bike lane on the south side and sharrows on the north side. Mr. Dreisbach advised the Ohio Manual of Uniform Traffic Control Devices does not encourage a dedicated bike lane in one direction and sharrows in the other noting it was a frowned upon practice.

Mr. Vince Hand, responded to some of the points mentioned by Councilors. Mr. Hand again mentioned the issue of people speeding on Chestnut Street and inquired if there had been discussion regarding the installation of traffic calming devices. Mr. Dreisbach advised he recommended to the City Manager that rapid flash beacons be installed similar to the ones on Locust Street, Patterson Avenue and SR 73 noting he felt it was warranted. Mr. Dreisbach also advised narrowing the traffic lanes to make room for the bicycle lanes will result in slower speeds.

Mr. Prytherch moved to adopt Resolution No. 7200. Mr. Snavelly seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
TOTAL COST
OF ASSESSMENTS

A Resolution No. 7201 determining the total cost of the assessment by lot, authorizing the list of assessments by lot to be filed with the Clerk of City Council and ordering the same be opened for public inspection and authorizing the Clerk of City Council to publish notice in a newspaper of general circulation that the list of assessments by lot is available for public inspection. (Mike Dreisbach, Service Director)

Mr. Dreisbach addressed his staff report as presented on page 83 of Council's packet noting this was the third out of four pieces of legislation required for the special assessment program for the repair of curb, gutter and sidewalks. Mr. Dreisbach advised this Resolution through the attached exhibit makes notice of the actual costs for each parcel involved in the program where the property owners did not repair their curb, gutter or sidewalk.

Mr. Dreisbach noted staff was going beyond the requirements of the Ohio Revised Code for this assessment procedure by sending a letter to each property owner informing them of the costs and what their options are. Mr. Dreisbach noted the interest rate of 5% which has been charged for nearly 20 years may need to be adjusted for this year's program. Mr. Dreisbach advised the assessment Ordinance would be presented to Council later in the year to finalize this year's program.

There were no comments from the public.

Mr. Snavelly thanked Mr. Dreisbach for taking the extra step of informing each property owner by mail of their actual costs.

Mr. Prytherch agreed and noted being transparent with people upfront enables them to better weigh their options.

Mayor Smith clarified that curbs, gutters and sidewalks need to be repaired prior to the City's annual paving program noting if owners choose to have the City do the work the costs can be assessed to the property or the owner can choose to pay the costs prior to the assessment being sent to the county.

Mr. Snavelly moved to adopt Resolution No. 7201. Ms. Southard seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
SCHOOL RESOURCE OFFICER
PROGRAM

A Resolution No. 7202 authorizing the School Resource Officer program memorandum of understanding between the Talawanda City School District and the City of Oxford and authorizing the City Manager to sign the memorandum of understanding on behalf of the City. (John Jones, Police Chief)

Chief Jones advised the Resolution would continue the contract and relationship with the Talawanda School District. Chief Jones noted OPD provides a School Resource Officer for Kramer Elementary School, the Middle School and the High School. Chief Jones advised the two schools outside of City limits are covered by Butler County Deputies. Chief Jones noted this arrangement could be delayed depending on the possibility of students doing remote learning although it was approved at the School Board Meeting on July 9, 2020. Chief Jones discussed the duties of the School Resource Officers and offered to answer any questions.

There were no comments from the public.

Chief Jones addressed questions and comments from Councilors regarding the program noting OPD has had a good relationship with the school district.

Mr. Snavelly moved to adopt Resolution No. 7202. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Snavelly, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
CONTRACT WITH NIC

A Resolution No. 7203 authorizing the City Manager to enter into a new agreement with National Inspection Corporation for their services as Chief Building Official/Plans Examiner, inspection and property maintenance and zoning compliance inspection services for the City of Oxford. (Sam Perry, Community Development Director)

Mr. Perry addressed his staff report as presented on page 98 of Council's packet noting NIC has served the City for many years providing a wide array of inspection services. Mr. Perry referred to page 99 of Council's packet and provided an overview of the changes from the existing contract. Mr. Perry noted the City was pleased with the services provided by NIC and offered to answer any questions.

There were no comments from the public.

Mr. Perry addressed questions and comments from Council.

Mr. Snavelly moved to adopt Resolution No. 7203. Ms. Southard seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavelly
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
FIRST READING
NEW CHAPTER 139

An Ordinance Repealing Oxford Codified Ordinance Chapter 139 Entitled Student/Community Relations Commission Section 139.02 Entitled Composition And Appointment, And Adopting New Oxford Codified Chapter 139 Entitled Student/Community Relations Commission, Section 139.02 Entitled Composition And Appointment. (Sam Perry, Community Development Director)

Mr. Perry referred to pages 107-108 of Council's packet and advised the proposed changes were discussed at the Student Community Relations Commission Meeting in May. Mr. Perry advised the proposed changes would provide some flexibility in the membership and noted there have been department name changes at the university. Mr. Perry advised Andrew Wilson, the staff designee to the commission supported the proposed changes, as did the commission members.

There were no public comments.

Mr. Ellerbe as the Council representative on the SCRC advised the commission wanted to obtain the best composition of individuals noting a minor restructuring would allow the commission to accomplish that goal.

Mayor Smith advised Council would consider the proposed Ordinance at the second reading on August 4, 2020.

ANNOUNCEMENTS

Mr. Elliott noted he appreciated Councilors getting back to him promptly on a date for another goal setting session, which would take place on August 3, 2020.

Mr. Elliott shared the Butler County Board of Health released their numbers on Covid-19 cases noting the updated figure for the 45056 zip code was 67 noting it was 59 the week before.

Mr. Elliott advised the total number of cases in Butler County increased from 1,635 to 1,973.

Mr. Elliott noted gift cards through the City's program were available for most small businesses in Oxford and encouraged everyone to purchase gift cards through the City. Mr. Elliott advised the City has sold \$10,000 in gift cards so far and was off to a good start.

Chief Jones advised before the Council meeting this evening he had the privilege and honor of swearing-in OPD's newest Police Sergeant, Matt Hatfield. Chief Jones noted Matt has worked for OPD since 2011 in a variety of roles. Chief Jones advised Sergeant Hatfield is replacing Sergeant Jon Varley who recently retired.

Chief Jones advised OPD has been busy working on developing procedures to educate and methods for recording the facemask and Covid-19 issues and how staff responds. Chief Jones noted officers attended racial intelligence training today in Middletown.

Chief Jones advised he and members of OPD attended a lecture by Dr. Rodney Coates today with the Miami University Police Department on diversity issues, policing in the current environment and the history of institutional racism. Chief Jones noted OPD was also looking at their complaint process and taking all the feedback they are receiving at Council and PCR&RC meetings to be able to respond to the concerns.

Mr. Dreisbach advised staff does as many projects as possible between mid May and mid August when the students are gone. Mr. Dreisbach noted the City was nearing completion of the new water main under the railroad at Contreras Road and High Street. Mr. Dreisbach congratulated the engineering staff for being successful in obtaining a Public Works grant to pay for 70% of the project. Mr. Dreisbach advised the street construction and resurfacing projects were wrapping up and thanked the Service Department Divisions for working hand in hand on those projects. Mr. Dreisbach noted the new traffic signal installation at Chestnut Street and College Avenue was nearing completion which is a pedestrian and safety improvement. Mr. Dreisbach advised the OATS Phase II multi-use trail project is on budget and on schedule for an early October opening. Mr. Dreisbach thanked Ms. Greene for doing the groundwork to make the OATS project possible.

Mr. Newlin referred to the Work Session this evening and inquired if Council wanted him to prepare a supplemental Budget to transfer funds from the Housing Trust Fund to the Family Resource Center and Mayor Smith advised yes.

Ms. Greene noted the next step with the face covering Ordinance is educating both the public and the businesses. Ms. Greene advised a mailer would be sent to all businesses along with the Ordinance. Ms. Greene noted staff was working with Enjoy Oxford to get signage for all businesses to display on their doors regarding the requirement for facemasks and social distancing. Ms. Greene advised she was working with Mr. Dreisbach and his team on signage to install at the entrances into town. Ms. Greene noted she was also working with Andrew Wilson on Phase II of the City's Covid-19 response webpage so the public knows how the City will be responding, how the mask ordinance will be enforced, how the City will handle mass gathering concerns and concerns with bars and restaurants. Ms. Greene advised the City would also share resource information for people such as where to find rental assistance or small business loans. Ms. Greene noted she was still working with Miami University on their Safe Return to Campus initiative, which includes how to handle house parties and what the discipline might be for infractions.

Ms. Greene advised she was working with the NAACP and the Diversity Inclusion Task Force noting they will announce a date for a Community Forum in the very near future.

Ms. Greene noted the City would proceed with the Red Brick Friday event on July 31st and on August 7th.

Ms. Greene advised she, Mr. Dreisbach and Mr. Perry were working with the Butler County Regional Transit Authority on a joint RFP for Amtrak and the bus platform so they can be separate but coordinated projects.

Mr. Perry shared information about the Black History Tour in Oxford noting there were a lot of good resources in town and he led a tour recently.

Mr. Perry advised he expected the RFP for the Western Knolls property to be released next week.

Mr. Perry noted he planned to provide an update for Council this week on approved projects that have not been constructed as of yet.

Ms. Raghu read a quote from John Lewis noting he was always a beacon of hope. "Do not get lost in a sea of despair. Be hopeful, be optimistic. Our struggle is not the struggle of a day, a week, a month or a year, it is the struggle of a lifetime. Never, ever be afraid to make some noise and get in good trouble, necessary trouble."

Mr. Ellerbe advised he has had good conversations with constituents in the City of Oxford over the past couple of weeks. Mr. Ellerbe reiterated that citizens could let him know if they have any questions they would like to ask a Councilor, as he would be happy to talk with them. Mr. Ellerbe noted he continued to work on certain things he believes people will be happy to see the results of in the future.

Mr. Snavely congratulated Sergeant Hatfield on his promotion noting he felt Sergeant Hatfield will do a great job.

Mr. Snavely noted he was glad to hear the Red Brick Friday event was moved from August 28 to August 7.

Mr. Snavely advised he would like a Work Session to be organized with merchants and restaurant and bar owners before the students return to Oxford.

Ms. Southard thanked everyone for working hard and encouraging people to wear masks noting she appreciates the work City staff has done to make that happen. Ms. Southard noted in addition to everything staff does they are very responsive to citizen comments, which she appreciates. Ms. Southard thanked Mr. Elliott and Mr. Dreisbach for facilitating the repainting of the Jim McWilliams sculpture in the community park noting she was there today and it looks beautiful.

Ms. Southard advised she enjoyed Phase I of the OATS trail and looked forward to Phase II being completed.

Ms. Southard encouraged everyone to be safe as we continue to deal with the rest of this very difficult summer.

Mr. Prytherch advised he felt Council needed to put every ounce of energy possible into making this semester successful. Mr. Prytherch noted as a parent of an incoming student, a professor and a City Councilor he was in a state of high anxiety about how things are going to go. Mr. Prytherch advised there was still a lot of uncertainty about how the semester will proceed. Mr. Prytherch noted he felt the facemask Ordinance was an incredible first step and advised he hoped people get on board so it is not so difficult for the police.

Mr. Prytherch advised he appreciated the City Manager communicating to Miami University City Council's desire that there be academic penalties for house parties.

Mr. Prytherch noted he felt Council needed to define the number upon which OPD would enforce house parties, under what circumstances and by what mechanism because he feels there will be mixed compliance.

Mr. Prytherch reiterated from the last meeting he felt we needed to optimize Uptown space so people could be outdoors as much as possible.

Mr. Prytherch referred to the Chestnut Street discussion earlier and noted as the City enters into its budgetary cycle he felt Council needs to prioritize projects for 2021 and draw upon the boards and commissions to help with that.

Mr. Bracken agreed with Mr. Prytherch's comments and noted he felt Council needed to address what they can do about Covid-19, do it soon, and explore options especially for outdoor space Uptown.

Mayor Smith noted Councilors received evaluation paperwork for the City Manager, Finance Director and Law Director and asked Councilors to return those to the Clerk in a sealed envelope by August 14.

Mayor Smith advised he received a couple of phone complaints from people who have verifiable medical conditions, which prohibit them from wearing masks, who were verbally assaulted at businesses in town. Mayor Smith asked everyone to be civil.

ADJOURN

Mr. Snavely moved to adjourn at 9:51 p.m. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	July 24, 2020
COUNCIL MEETING DATE:	August 4, 2020
AGENDA TITLE:	Housing Trust Fund
ACCOUNT CODE NO:	212.310.52494
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE 7-28-20 Sam Perry</i>

Background: In 2008, City Council placed \$10,000 into a fund as seed money intended for affordable housing purposes. In 2009, \$5,000 was used in partnership with the Community Foundation to purchase a home. The remaining funds have sat dormant. In December 2019, City Council opted not to transfer the remaining balance to the Oxford Community Foundation. Following the impacts of COVID-19, and the recent July 21 work session, the HAC is recommending that the remaining balance of approximately \$5,825.00 be transferred to the Family Resource Center to assist individuals and families with housing needs.

Staff recommends transfer of the fund balance to the Family Resource Center as soon as feasible.

RESOLUTION NO.

A RESOLUTION OF COUNCIL ACCEPTING THE RECOMMENDATION OF THE HOUSING ADVISORY COMMISSION AND AUTHORIZING THE TRANSFER OF APPROXIMATELY \$5,825.00 FROM THE HOUSING TRUST FUND TO THE FAMILY RESOURCE CENTER TO ASSIST INDIVIDUALS AND FAMILIES WITH HOUSING NEEDS.

WHEREAS, in 2008, City Council placed \$10,000.00 into a fund as seed money intended for affordable housing purposes; and

WHEREAS, in 2009, \$5,000.00 was used in partnership with the Oxford Community Foundation to purchase a home and the remaining funds have sat dormant; and

WHEREAS, following the impacts of COVID-19, the Housing Advisory Commission recommends that City Council approve the transfer of approximately \$5,825.00 from the Housing Trust Fund to the Family Resource Center to assist individuals and families with housing needs.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council, having determined the transfer of funds to be beneficial to the citizens of the City of Oxford hereby accepts the recommendation of the Housing Advisory Commission to transfer approximately \$5,825.00 from the Housing Trust Fund to the Family Resource Center to assist individuals and families with housing needs.

SECTION 2: Council further authorizes the transfer of approximately \$5,825.00 from the Housing Trust Fund to the Family Resource Center to assist individuals and families with housing needs.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: GLENN ELLERBE/JASON BRACKEN

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	July 24, 2020
COUNCIL MEETING DATE:	August 4, 2020
AGENDA TITLE:	Amendments to Chapter 137
ACCOUNT CODE NO:	
CITY MANAGER/DEPT HEAD APPROVAL:	<i>DRE 7-28-20 Sam Perry</i>

Background:

For several months, the Oxford Housing Advisory Commission (HAC) discussed the need to reevaluate its role and scope within the City government for addressing housing concerns and policies. The following proposed amendments to Chapter 137 of the Oxford Codified Ordinances are the result of the ongoing discussion among HAC members as well as reflects the recent work session on July 21.

The HAC Chair Sherry Lind and staff recommend approval of the amendments.

ORDINANCE NO.

AN ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE CHAPTER 137 ENTITLED HOUSING ADVISORY COMMISSION, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE CHAPTER 137 ENTITLED HOUSING ADVISORY COMMISSION.

WHEREAS, Council finds in accordance with Section 137.04 of the Codified Ordinances of the City of Oxford, the City of Oxford Housing Advisory Commission held public meetings on January 20, 2020 and on February 18, 2020 and that during the public meetings did discuss the need to reevaluate its role and scope within the City government for addressing housing concerns and policies and as a result of those discussions, the Housing Advisory Commission recommended repealing Oxford Codified Ordinance Chapter 137 entitled Housing Advisory Commission and adopting new Oxford Codified Ordinance Chapter 137 entitled Housing Advisory Commission.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION I: Council accepts the recommendation of the Housing Advisory Commission and hereby repeals Oxford Codified Ordinance Chapter 137 entitled Housing Advisory Commission and adopts new Oxford Codified Ordinance Chapter 1367 entitled Housing Advisory Commission as follows: (additions are bolded and deletions are struck through)

137.01 PURPOSE.

(a) The purpose of the Housing Advisory Commission shall be to foster an environment, through education, research and advocacy, in which all **people desiring residency** in residents of Oxford will have an opportunity to own or rent a home; **further:**

(1) To promote safe and decent shelter for anyone desiring to live in Oxford.

~~(1) (2)~~ To encourage and promote the development and maintenance of moderate to low cost **income** housing that will provide affordable home ownership and rentals in the Oxford community.

~~— (2) To promote a positive living environment that is not set apart from the rest of the community, but is interspersed within various neighborhoods throughout the City. This will dissolve the negative stigma associated with affordable housing and create public awareness.~~

(3) To promote a variation of housing density within neighborhoods to dissolve the negative stigma associated with isolated affordable housing.

~~(3) (4)~~ To assist people in buying first time homes ~~and assist long-term residents. Also as well as~~ provide education to home buyers and the community about the need for moderate to low cost **income** housing.

~~(4) (5)~~ To make recommendations to Council that are thoroughly investigated and supported through appropriate documentation.

~~(5) To monitor and provide assistance to affordable housing developers and providers.~~

137.02 DUTIES.

(a) Take an active role in the administration and updating of ~~the Community Housing Improvement Strategy.~~ **a Comprehensive Housing Plan following each decennial census and every 5 years thereafter.**

(b) Make recommendations to Council for the disbursement of the Affordable Housing Funds and other funds designed for moderate to low cost housing and development.

(c) Work with organization(s) to seek funds for the development, refurbishing, weatherization, and maintenance of moderate and lower cost housing and rentals.

(1) Funds may be sought from State, Federal and other sources.

(2) Funds should be available to provide rental assistance, payment assistance, home improvements, development infrastructure, tax credits and other assistance with affordable housing.

(d) To work with or assist organizations such as Habitat for Humanity, People United for Self-Help, ~~Oxford Advisory Welfare Service~~ **Family Resource Center** and other organizations whose missions are to assist families with **finding**, owning or maintaining adequate housing.

(e) To arrange education programs and financial counseling for families who want to rent or purchases moderate to low cost housing.

(1) This may be provided by community resources that provide financial planning.

(2) Resources may also provide low interest loans to home buyers.

(3) Establish guidelines for families to qualify for moderate to low cost housing assistance and aid in the development of a procedure for families to receive assistance.

(4) Investigate and make recommendations to Council regarding existing planning and development policies and ordinances that pose possible impediments to moderate to low cost housing opportunities.

(5) Investigate the need or value of ~~establishing an Oxford Housing Authority to assist in implementing the programs stated in this chapter.~~ **identifying or establishing a non-governmental entity to assist in implementing the policies stated in this chapter.**

(f) The Commission shall report to Council annually **each January** the status of housing issues in the City of Oxford.

137.03 COMPOSITION AND TERM OF OFFICE.

(a) The Housing Advisory Commission shall be composed of **at least seven and up to nine** members appointed by Council ~~from among Oxford residents.~~ All ~~residents~~ **members** shall have, to the greatest extent practical, interest and proficiency in housing issues.

(1) Two members shall be City Council members. At least one member shall be a member of the ~~Community Improvement Corporation~~ **Planning Commission**. That member may be one of the two City Council members.

(2) At least two members shall be moderate to low income persons.

~~(3) A majority of the members shall reside in the City of Oxford.~~

(3) At least five members shall reside in Oxford or Oxford Township. These members shall be voting members.

(4) Any members not residing in Oxford or Oxford Township shall be ex-officio, non-voting members.

~~(4) The remaining members shall **may** be chosen from the following:~~

(5) Members may be chosen from the following:

A. A member of a housing advocacy group;

B. A member of a minority organization;

C. A **banker or** member of an institution that lends money for housing;

D. A builder, and developer **or property manager** of non-profit housing;

E. A ~~for-profit~~ builder, and developer **or property manager** of **for-profit** housing;

- F. An architect;
- G. A member of a social welfare organization; and
- H. Other groups or individuals that are necessary to provide balanced advice.

~~Upon passage of this chapter, appointments, with the exception of Council members, shall initially be staggered as to length of term with two members for two years, two members for three years, and three members for four years. All Commission members shall thereafter serve for a term of four years without compensation. Council members shall serve per the rules of Council.~~

(5) The City Manager shall serve as an ex-officio member of the Commission.

(6) The City Manager shall appoint administrative staff as a liaison to the Commission. The function will be to support and assist the Commission to the extent resources allow.

(b) Upon passage of this chapter, appointments, with the exception of Council members, shall initially be staggered as to length of term with two members for two years, two members for three years, and three members for four years. All Commission members shall thereafter serve for a term of four years without compensation. Council members shall serve per the rules of Council.

137.04 MEETINGS.

- (a) The Commission shall meet monthly to conduct its business or as requested by Council.
- (b) The Commission shall designate the time and place of the meetings and shall notify the Clerk of Council, City Manager, and staff liaison at least twenty-four hours in advance.
- (c) Five members shall constitute a quorum for the transaction of business.
- (d) All meetings shall comply with the letter and spirit of Ohio R.C. 121.22.

137.05 RULES AND PROCEDURES.

Notwithstanding the requirements established in this chapter, the Commission may establish its own rules and procedures subject to the majority approval of Council.

SECTION II: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY COUNCILORS BRACKEN & ELLERBE

PREPARED BY: LAW (STAFF)

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Council Meeting Of :

Account Code No. :

Budgeted Amount :

8/4/2020

see below

Finance
Originating Department

Joe Newlin
Prepared By

7/28/2020
Date Prepared

Agenda Title:	2020 Supplemental Budget #5
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Recommendation:	Approve
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Issue 1

To make adjustment to budget for the disbursement of the remaining funds in the Housing Trust Fund to the Family Resource Center for rental assistance for their customers as suggested by the Housing Advisory Commission at the July 21st work session with Council.

Action Needed:

Revenue Side

N/A

Expense Side

Housing Trust Fund (212)	5,898.05	Disbursement of the remaining funds to the Family Resource Center
Net Effect on Fund Balance/(s) Increase/(Decrease)	(5,898.05)	

Issue 2

To make adjustment to budgeted transfer from the General Fund to the Aquatic Center Debt Service Fund due to excess funds being available in the Aquatic Center Capital Improvement Fund available to transfer for debt service.

Action Needed:

Revenue Side

Aquatic Center Debt Service Fund (150)	(308,500.00)	Transfer from General Fund
Aquatic Center Debt Service Fund (150)	102,819.84	Transfer from Aquatic Center Capital Improvement Fund

Expense Side

General Fund (110)	(308,500.00)	Transfer to Aquatic Center Debt Service Fund
Aquatic Center Capital Improvement Fund (145)	102,819.84	Transfer to Aquatic Center Debt Service Fund

Net Effect on Fund Balance/(s) Increase/(Decrease)	-	
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Issue 3

To make adjustment to budgeted personnel services in the General Fund for unbudgeted retirement

Action Needed:

Revenue Side

N/A

Expense Side

General Fund (110)	44,590.00	Unbudgeted retirement
Net Effect on Fund Balance/(s) Increase/(Decrease)	(44,590.00)	

Issue 4

To make adjustment to budget for unbudgeted purchase of mobile electronic message boards, to be used for messaging of the City's face mask ordinance to students & visitors (see Exhibit "A" for more details)

Action Needed:

Revenue Side

Capital Equipment Fund (140)	31,570.00	Reimbursement from Local Coronavirus Relief Fund
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Expense Side

Capital Equipment Fund (140)	31,570.00	Purchase of mobile electronic message boards
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Net Effect on Fund Balance/(s) Increase/(Decrease)	-
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Issue 5

To make adjustment to budget for insurance reimbursement and subsequent repair expenditure for squad

Action Needed:

Revenue Side

Fire & EMS Fund (418)	16,766.33	Reimbursement from Insurance company
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Expense Side

Fire & EMS Fund (418)	16,766.33	Repair of vehicle
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Net Effect on Fund Balance/(s) Increase/(Decrease)	-
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Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(50,488.05)
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Breakdown by Fund

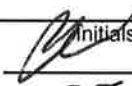
General Fund (110)	263,910.00
Capital Equipment Fund (140)	-
Aquatic Center Capital Improvement Fund (145)	(102,819.84)
Aquatic Center Debt Service Fund (150)	(205,680.16)
Housing Trust Fund (212)	(5,898.05)
Fire & EMS Fund (418)	-

Net Effect on Fund Balance/(s) Increase/(Decrease)	(50,488.05)
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Approved By:

Department Head:

City Manager:

	Initials	Date
		7/28/20
	Initials	Date
		7/31/20



The City of Oxford
Department of Service
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

“Exhibit” A”

MEMO

TO: Joe Newlin, Finance Director
CC: Doug Elliott, City Manager
FROM: Michael Dreisbach, Service Director
DATE: July 27, 2020
SUBJECT: SUPPLEMENTAL BUDGET – MOBILE ELECTRONIC MESSAGE BOARDS

Joe,

As part of the City’s effort to fight the coronavirus, we will be placing programmable mobile message boards on all state and federal routes entering the City. These boards will inform the influx of students and visitors of the City’s facial covering ordinance. We will have a need for 5 message boards.

We are requesting funding to purchase two of these boards at a total cost of \$31,570. We will need to rent or borrow (from Miami or Butler Co. EMA) additional boards so all state route entrances into the City promote our message. It is my understanding that the purchase of these boards is an allowable expense for CARES ACT funding reimbursement.

Rental companies have limited numbers of these types of boards available, and they are distributed on a first come – first served basis. We are concerned there will not be a sufficient supply of boards available when we will need them with the influx of new students and visitors to Oxford.

Please let me know if you have questions or need additional information.

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO.3538. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2020.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in revenues be made:

Capital Equipment Fund 140	31,570.00
Fire & EMS Fund 418	16,766.33

SECTION 3: The following increase/(decrease)in appropriations from unencumbered balances be made:

Housing Trust Fund 212	5,898.05
General Fund 110	(308,500.00)
Aquatic Center Capital Improvement Fund 145	102,819.84
General Fund 110	44,590.00
Capital Equipment Fund 140	31,570.00
Fire & EMS Fund 418	16,766.33

SECTION 4: The following transfer(s) be executed:

Transfer from:

General Fund 110	(308,500.00)
Aquatic Center Capital Improvement Fund 145	102,819.84

Transfer to:

Aquatic Center Debt Service Fund 150	(308,500.00)
Aquatic Center Debt Service Fund 150	102,819.84

SECTION 5: The following increase/(decrease)in revenues be made:

Aquatic Center Debt Service Fund 150	(308,500.00)
Aquatic Center Debt Service Fund 150	102,819.84

SECTION 6: In all other respects, Ordinance No. 3493 shall remain in full force and effect.

SECTION 7: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45215

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Andrew Wilson
DATE PREPARED:	Thursday, July 9, 2020
COUNCIL MEETING DATE:	Tuesday, July 21, 2020
AGENDA TITLE:	Changes to SCRC Composition
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approve <i>DRE</i> <i>7/14/20</i>

DISCUSSION:

On Friday, May 22, 2020, the Student/Community Relations Commission (SCRC) held a special meeting to discuss improving the composition of the commission in order to reflect staff changes at Miami University and a more diverse student body, as well as adding flexibility for filling vacant ex-officio seats.

1. Miami University has more than a dozen international student organizations but the SCRC composition requires an ex-officio representative from the International Student Association and the seat has been unfilled for many years. Associated Student Government (ASG) has committed to filling one of the voting, student seats with an international student. The commission recommends eliminating the International Student Association seat.
2. The university requests the "Dean of Students or the Dean's designee" be changed to "Vice President for Student Life or designee" to add flexibility for representation.
3. Miami University eliminated the Coordinator of Off-Campus Affairs position. The commission recommends replacing this seat with "Health and Wellness Administrator or designee."
4. The commission recommends combining the Interfraternity Council and PanHellenic Association members into one seat, then alternating between the organizations each year.
5. Finally, the commission recommends adding ex-officio representatives from Commuters of Miami and National Pan-Hellenic Council (NPHC). NPHC encompasses historically black fraternities and sororities.

ORDINANCE NO.

AN ORDINANCE REPEALING OXFORD CODIFIED ORDINANCE CHAPTER 139 ENTITLED STUDENT/COMMUNITY RELATIONS COMMISSION SECTION 139.02 ENTITLED COMPOSITION AND APPOINTMENT, AND ADOPTING NEW OXFORD CODIFIED ORDINANCE CHAPTER 139 ENTITLED STUDENT/COMMUNITY RELATIONS COMMISSION, SECTION 139.02 ENTITLED COMPOSITION AND APPOINTMENT.

WHEREAS, Council finds the Student Community Relation Commission met on Friday, May 22, 2020 to deliberate and make recommendations regarding the composition of the commission to make the body reflective of a more diverse community while making it more flexible in terms of filling seats.

SECTION 1: Council hereby repeals Chapter 139 Section 139.02 of the Oxford Codified Ordinances entitled Composition and Appointment to amend the composition of the Student/Community Relations Commission and adopts new Chapter 139 Section 139.02 as follows:

139.02 COMPOSITION AND APPOINTMENT.

(a) The composition of the Commission and method of appointment thereto shall be as follows:

- (1) Six residents of the City of Oxford, at least one of whom shall reside in the Mile Square to be appointed by the Oxford City Council. Appointments shall initially be staggered as to length of term with two (2) members for one (1) year, two (2) members for two (2) years, and two (2) members for three (3) years. Commission members shall thereafter serve for a term of three (3) years without compensation.
- (2) Five Miami University students, appointed by the Associated Student Government. One of whom shall be the Secretary for Off Campus Affairs and one **of whom shall be an international student** serving two (2) year terms without compensation.

(b) The Commission shall also have twelve (12) ex-officio members as follows:

- (1) The City Manager or the City Manager's designee;
- (2) The Miami University ~~Dean of Students or the Dean's designee;~~ **Vice President for Student Life or designee;**
- (3) The Miami University ~~Coordinator of Off-Campus Affairs;~~ **Health and Wellness Administrator or designee;**
- (4) One representative of the Oxford Chamber of Commerce;
- (5) One member of the Oxford Police Department and one member of the Miami University Police Department;
- (6) One representative of the Talawanda School District;
- (7) One member of the Oxford City Council

- (8) One representative from each of the following Miami University recognized organizations: Interfraternity Council, **or** PanHellenic Association (**alternate each year**); Graduate Student Association and ~~International Student Association~~, **Commuters of Miami, and National Pan-Hellenic Council (NPHC)**

Each of the above ex-officio members shall be appointed to serve a one (1) year term.

SECTION 2: This ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: LAW (STAFF)