Agenda

Oxford City Council

Court House

TUESDAY, AUGUST 15, 2017

EXECUTIVE SESSION
None.

1. Roll call. Kate Rousmaniere, Mayor; Mike Smith, Vice-Mayor; Glenn Ellerbe; Bob Blackburn; Kevin McKeehan; Steve Dana; Edna Southard

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MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING
7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

   A. Legislative Authority Notice - Change of Corporate Stock Ownership for El Burrito Loco, Inc. DBA El Burrito Loco 102 S. Locust Street Oxford, Ohio 45056.

      Notice

   B. Public Comments.

      The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

   A. Minutes of the August 1, 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

      Minutes

   B. Report regarding the August 2, 2017 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

      Report

   C. Report regarding the August 2, 2017 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

      Report

5. Resolutions.

   1. A Resolution authorizing the City Manager to waive the fees adopted in the Fee Ordinance for the street closures for the 2017 Annual Summer Music Festival through the month of September on Thursdays. (Doug Elliott, City Manager)

      Staff Report/Resolution

   2. A Resolution of Council accepting the petition as required by Oxford Codified Ordinance Section 1146.03 to establish a Neighborhood Conservation Overlay District for that area of E. Chestnut Street and Silvoor Lane as set forth on Exhibit "A" attached hereto and referring the petition to the Oxford Planning Commission for recommendations to City Council. (Jung-Han Chen, Community Development Director)

      Staff Report/Resolution

   3. A Resolution authorizing the City Manager to sign Amendment No. 1 of the agreement with Synagro-Central, LLC for the loading, hauling, and land application of biosolids,

extending the expiration date from May 14, 2017 to May 13, 2019 at a cost not to exceed $28,905.00 annually. (Mike Dreisbach, Service Director)

Staff Report/Resolution

4. A Resolution authorizing the City Manager to enter into a contract with Physio-Control, Inc. for the purchase of three (3) Lucas 3.0 Chest Compression Systems and associated accessories at State Contract pricing at a cost not to exceed $43,333.80. (John Detherage Fire Chief)

Staff Report/Resolution

6. Ordinances.

A. First Reading - None.

B. Second Reading.

1.An Ordinance Amending Ordinance Number 3386 Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio Paid From January 1, 2017 Through December 31, 2017 To Reflect An Additional Two Percent (2%) Wage Increase For Certain Nonunion Employees. (Doug Elliott, City Manager)

Staff Report/Ordinance

7. A. Announcements & Communications.

1. Remarks from City Council and City Staff.

B. Future Meetings.

WED - Aug 16 Board of Zoning Appeals Meeting 7:30 p.m.

THUR -Aug 17 Civil Service Commission Meeting 5:30 p.m. Municipal Building

THUR -Aug 17 Police Community Relations Commission Meeting 7:00 p.m.

MON - Aug 21 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

MON - Sept 4 Holiday - City Offices Closed

TUES - Sept 5 City Council Work Session 6:30 p.m.

TUES - Sept 5 City Council Meeting 7:30 p.m.

WED-Sept 6 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - Sept 6 Environmental Commission Meeting 7:00 p.m. Municipal Building

TUES - Sept 12 Planning Commission Meeting 7:30 p.m.

THUR- Sept 14 Civil Rights Commission Meeting 5:00 p.m. Municipal Building

MON - Sept 18 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Sept 19 City Council Meeting 7:30 p.m.

WED - Sept 20 Board of Zoning Appeals Meeting 7:30 p.m.

THUR - Sept 21 Recreation Board Meeting 4:00 p.m. Senior Center

WED - Sept 27 Civil Service Commission Meeting 5:30 p.m. Municipal Building

8. Adjourn.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: August 15, 2017

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 4, 2017
Date Prepared

Agenda Title: Legislative Authority Notice - Change of Corporate Stock Ownership for El Burrito Loco, Inc. DBA El Burrito Loco 102 S. Locust Street Oxford, Ohio 45056.

Recommendation: N/A

Discussion: This is a change of Corporate Stock Ownership as indicated above.

The permits are for:

D1 - Beer only for on premises consumption or in sealed containers for carry out.

D2 - Wine and mixed beverages for on premises consumption or in sealed containers for carry out.

D3 - Spirituous liquor for on premises consumption only until 1:00 a.m.

D6 - Sale of intoxicating liquor on Sunday between the hours of 10:00 a.m. and midnight.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	8/11/17

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

24640050010 PERMIT NUMBER	STCK TYPE	EL BURRITO LOCO INC DBA EL BURRITO LOCO 102 S LOCUST ST OXFORD OHIO 45056
ISSUE DATE		
05 17 2017 FILING DATE		
D1 D2 D3 D6 PERMIT CLASSES		
09 088 A TAX DISTRICT	F18923 RECEIPT NO.	

FROM 08/03/2017

PERMIT NUMBER	TYPE	
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT	RECEIPT NO.	

RECEIVED
8-4-17
City of Oxford

MAILED 08/03/2017 RESPONSES MUST BE POSTMARKED NO LATER THAN. 09/05/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 2464005-0010
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

For Questions call
(614) 644-3162
Office Hours -
8:00 a.m. - 5:00 p.m.

Ohio Department of Commerce - Division of Liquor Control
6606 Tussing Road, Reynoldsburg, Ohio 43068-9005
http://www.com.ohio.gov/liqr

CK 1092
$100

APPLICATION FOR CHANGE OF CORPORATE STOCK OWNERSHIP

PROCESSING FEE $100.00 CAUTION: ALLOW 10 TO 12 WEEKS FOR PROCESSING

STATE OF OHIO DEPARTMENT OF COMMERCE

PERMIT HOLDER REQUESTS APPROVAL OF THE DIVISION OF LIQUOR CONTROL OF THE FOLLOWING TRANSFER(S) OF STOCK

Permit Holder Name: El Burrito Loco, Inc.

Liquor Permit Number(s): 24640050010 P-018923

Permit Premises Address: 102 S.Locust St. Oxford,OH 45056

Email Address:

2017 AUG -1 AM 11:00
OH. DIV. LIQUOR CONTROL FRONT DESK

Attorney's Name, Address and Telephone Number (If represented)

Gina M. Dougherty 336 S. High St., Columbus,OH 43215 461-6300

Is Stock Traded on a National Exchange? ☐ YES ☒ NO

If YES, give Name of Exchange and Symbol

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement an enforcement action, or collect taxes.

SECTION A: PREVIOUS 5% OR MORE STOCKHOLDERS Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) Jesus Cuellar	[redacted]	[redacted]	316.66
2) Juan L. Mata	[redacted]	[redacted]	633.34
3) Cesareo Barajas	[redacted]	[redacted]	50
4)			
5)			

SECTION B: REVISED 5% OR MORE STOCKHOLDERS Name	BIRTHDATE	Social Security Number/FTI#	Number of Shares Issued For Stock Transfer Only (NOT Percentages)
1) Juan L. Mata	[redacted]	[redacted]	1000
2)			
3)			
4)			
5)			

NOTE: **If any Stockholder is a business entity, that entity must list it's federal tax identification number (FTI #) above.**

TOTAL NUMBER OF SHARES ISSUED 1000

LIST THE TOP FOUR OFFICERS OF THE CAPTIONED CORPORATION. IF AN OFFICE IS NOT HELD, PLEASE INDICATE BY WRITING "NONE"	Social Security Number	Birthdate
1) CEO/President Juan L. Mata	[redacted]	[redacted]
2) Vice-President none		
3) Secretary Juan L. Mata	"	"
4) Treasurer "	"	"

A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, August 1, 2017 at 6:40 p.m. Those members present were Steve Dana, Glenn Ellerbe, Kevin McKeehan and Mike Smith. Edna Southard arrived at 6:45 p.m. and Bob Blackburn was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Geoff Robinson, Police Lieutenant; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Casey Wooddell, Parks and Recreation Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22(G)(1) and (4) for the purpose of discussing Personnel Evaluations and Collective Bargaining. Mr. Ellerbe seconded. The motion passed by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Mayor Rousmaniere (5)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Dana moved to return from Executive Session at 7:30 p.m. Mr. McKeehan seconded. The motion passed 6-0-0.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. McKeehan seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

PUBLIC COMMENTS

Mayor Rousmaniere welcomed 25 high school students from China who were visiting Miami University and the City of Oxford for a week. Mayor Rousmaniere noted they were in attendance to observe how democracy works.

Ms. Wendy Richardson, 6135 Fairfield Road #2, addressed Council regarding what she considered a potentially dangerous situation at the Kroger's store in Oxford. Ms. Richardson noted she spoke to local Kroger employees twice, wrote a letter to the CEO of Kroger's and copied the local manager as well as Oxford's Fire Department.

Ms. Richardson advised the issue was the ability of customers to leave the Kroger's store safely in the event of a crisis. Ms. Richardson stated there were signs above each sliding door that read "This/These Doors To Remain Unlocked When The Building Is Occupied" and advised that was not happening. Ms. Richardson noted not only were the north doors locked in the morning, they were blocked by a grocery cart. Ms. Richardson advised she moved the cart and unlocked the door to exit the store and was told by the store manager to stop creating a problem. Ms. Richardson noted the store opens at 5:00 a.m. and the north doors remain locked until after 7:30 a.m. Ms. Richardson advised today she entered through the south doors and the six self check lanes were blocked by carts. Mayor Rousmaniere inquired if the issue was that the doors were locked in the morning when they should not be locked. Ms. Richardson advised absolutely, and having the doors locked so people could not exit was a disaster waiting to happen. Mayor Rousmaniere advised Chief Detherage would investigate the situation and report back to Council.

CONSENT AGENDA

MINUTES

Minutes of the July 18, 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the July 11, 2017 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the July 19, 2017 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the July 26, 2017 Civil Service Commission Meeting. (Candi Fyffe, Human Resources Director)

RESOLUTIONS

RESOLUTION
SALE OF SALVAGED VEHICLES

A Resolution No. 5080 authorizing the sale of salvaged, junk and/or abandoned motor vehicles. (John Jones, Police Chief)

RESOLUTION
CONTRACT WITH
DATA MANAGEMENT

A Resolution No. 5081 authorizing the City Manager to enter into a contract with Data Management, Inc. for the purchase of new timeclocks and software at a cost not to exceed $34,439.00. (Joe Newlin, Finance Director)

Mr. Dana moved to approve the consent agenda. Mr. McKeehan seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION
MEDICAL MARIJUANA

A Resolution No. 5082 authorizing the City Manager or his designee to provide local zoning information and facilitate potential application(s) for a cultivator, processor, testing laboratory and/or dispensary of medical marijuana pursuant to Ohio's Medical Marijuana Control Program. (Edna Southard, City Councilor)

Ms. Southard advised medical marijuana was not recreational marijuana and it was used entirely for medical purposes as prescribed by a physician. Ms. Southard noted cancer, diabetes and other debilitating diseases know no boundaries and she felt Council should do whatever they could to allow the City Manager to provide zoning information and facilitate the applications in accordance with the law to make it possible for a dispensary to be located in Oxford. Ms. Southard advised Oxford's population was aging which was another reason to vote in favor of the proposed Resolution. Ms. Southard noted people with certain diseases have said they would rather be able to take medical marijuana than to take an opioid or addictive medication to alleviate their pain and their symptoms. Ms. Southard urged Council to be compassionate to our neighbors by approving the proposed Resolution.

Ms. Charlene York, 809 Melinda Drive, advised her husband and daughter suffered from a rare neuromuscular disease for which there was no cure noting the only treatment was palliative. Ms. York noted they suffered a lot of muscular pain which over the counter medications did not help. Ms. York advised her husband and her daughter did not want to go down the opioid path. Ms. York noted her daughter spent a year at Washington State University where recreational marijuana was legal. Ms. York advised her daughter used marijuana while she was there and it helped her immensely. Ms. York pleaded with Council to approve the proposed Resolution as she did not want to see her husband and daughter in pain, she wanted to see them be able to function. Ms. York noted her first cousin's son who lived in Michigan suffered from a neuromuscular disease and medical marijuana kept him pain free for a very long time before his passing. Ms. York again said she was pleading with Council to adopt the proposed Resolution. Ms. York added the marijuana dispensaries in Pullman, Washington were very heavily zoned.

Mayor Rousmaniere asked Mr. Elliott to explain what the Resolution would accomplish. Mr. Elliott advised the State of Ohio was releasing rules for the Ohio Medical Marijuana Control Program and they accepted applications recently for cultivators. Mr. Elliott noted the City was approached by a couple of perspective companies that were interested in possibly locating a facility in Oxford. Mr. Elliott advised some of the communities in Butler County have passed moratoriums but the City of Oxford has not and has not had any public discussions regarding the issue. Mr. Elliott noted the purpose of the proposed Resolution was to determine if the City was interested in working with people who might be interested in locating a processor or dispensary in Oxford.

Mr. Elliott advised for cultivators a document had to be signed and notarized by the City regarding zoning and he did not feel comfortable directing the Community Development Department to meet with someone and provide the zoning information without Council's approval. Mr. Elliott noted the State would make the final decision regarding the location for dispensaries.

Mayor Rousmaniere recommended scheduling a Work Session to discuss the medical marijuana issue. Mayor Rousmaniere advised she had been approached by people in town particularly related to the school district and the Coalition for a Healthy Community who were concerned about medical marijuana and they would like to present their information on the matter. Mayor Rousmaniere noted at the Work Session Council could discuss making medical marijuana a conditional use in the General Business Districts. Mayor Rousmaniere advised she was interested in what the citizens had to say. Mayor Rousmaniere advised the rules for medical marijuana were coming out quickly, there were 194 applications for 24 spots and there were only going to be two dispensaries allocated by the State for Butler, Preble and Darke counties. Mayor Rousmaniere suggested tabling the Resolution and having a Work Session on September 5, 2017.

Mr. Ellerbe noted it was his understanding the Resolution would allow staff to sign and notarize the forms that go to the State of Ohio and Mr. Elliott advised that was correct. Mr. Ellerbe advised he was in favor of any new industry coming into Oxford. Mr. Ellerbe noted he was happy to have someone apply with the City and let the State decide where the medical marijuana facilities would be located. Mr. Ellerbe noted if the State approved a facility in Oxford then the planning, zoning and Work Sessions could take place.

Mayor Rousmaniere moved to table the proposed Resolution. There was no second.

Mr. McKeehan advised he supported the Resolution noting medical marijuana would help people suffering from many different diseases and disorders.

Mr. Dana noted he supported the Resolution.

Mayor Rousmaniere advised she supported medical marijuana but not the Resolution because she was concerned about the impact in the community. Mayor Rousmaniere noted she would like to have a full Work Session conversation.

Mr. Ellerbe noted he supported medical marijuana and Work Sessions to discuss the matter although the Work Session could take place after approving the Resolution allowing staff to assist individuals that are filling out a form for the State of Ohio.

Mr. Smith noted if the rules and regulations were released by the State on September 5 it did not give Council a lot of time to review those and organize a Work Session. Mr. Smith advised he supported the Resolution and the discussion and felt Council could adopt the Resolution and also have a Work Session at a later date in September.

Ms. Southard advised she supported the Resolution.

Mr. McKeehan moved to adopt Resolution No. 5082. Mr. Ellerbe seconded. The motion passed 5-1-0 with Mayor Rousmaniere voting nay.

RESOLUTION
AGREEMENT WITH
MANAGEMENT PARTNERS

A Resolution No. 5083 accepting the proposal and authorizing the City Manager to enter into an agreement with Management Partners to evaluate the options for the City of Oxford regarding the hearing of minor criminal cases in the City at a total cost not to exceed $23,990.00. (Doug Elliott, City Manager)

Mr. Elliott advised in 2015 Mr. Gmoser, the Butler County Prosecutor, provided a proposal to the City of Oxford for the abolishment of the three Butler County Area Court (part-time) judges and the establishment of an Oxford Municipal Court and two Butler County Municipal Courts with three full-time judges. Mr. Elliott noted his analysis of the proposal indicated additional costs to the City of Oxford of $200,000.00 per year. Mr. Elliott advised in April of 2017 the City received a letter from Mr. Gmoser stating he had overlooked for years a certain section of the State statute that does not give him authority to prosecute Municipal Ordinance cases in Area One court. Mr. Elliott noted over ten years ago studies were done regarding whether or not Oxford should have a Municipal Court and things have changed since then. Mr. Elliott recommended the City hire a consultant to study the issue, look at the City's options and meet with stakeholders. Mr. Elliott noted he had a proposal from Management Partners to complete an objective outside evaluation of the options for the City regarding minor criminal cases in the City. Mr. Elliott advised the proposal includes interviewing a number of stakeholders from Miami University, the City and local attorneys, reviewing background materials and conducting additional research regarding the City's options to consider. Mr. Elliott noted a comprehensive report would be provided to the City and a Work Session would take place to review it so Council could make an informed decision as to what option is best for the City.

Mr. Dana inquired what the timeframe was for the study and Mr. Elliott advised approximately two months once the contract was signed.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired if the study would look at establishing a local court verses an area court.

Mr. Elliott advised other options included establishing a Mayor's Court and having a Magistrate hear the cases. Mr. Elliott noted an Ordinance was on the agenda this evening to change some of the City's criminal violations to administrative/civil violations which included nuisance parties, noise and litter. Mr. Elliott advised he felt the City needed to thoroughly review the options so Council could make a very informed decision as to which way to go.

Mr. Ellerbe advised he was in favor of the Resolution and noted he was surprised no one from Miami University was in attendance.

Mr. Ellerbe noted Council was going to effect a social change and a majority of the City's issues stemmed from Miami students. Mr. Ellerbe advised the study would provide options to enforce various things and he felt this was a town/gown type issue. Mr. Elliott advised a lot of stakeholders from Miami University would be interviewed and Dean Curme provided input on the Administrative Citation Ordinance.

Mayor Rousmaniere advised a Municipal Court had been a topic in the community for over ten years.

Mr. Dana inquired what type of leeway Mr. Gmoser would give the City while the study was being done. Mr. Elliott and Mr. McHugh advised Mr. Gmoser was working with the City.

Mr. McKeehan moved to adopt Resolution No. 5083. Mr. Dana seconded. The motion passed 6-0-0.

RESOLUTION
PATROL OFFICER CONTRACT

A Resolution No. 5084 approving the contract between the City of Oxford, Ohio and the Oxford Police Officers, Fraternal Order of Police, Lodge 38 and authorizing the City Manager and the City Law Director to sign the contract on behalf of the City. (Doug Elliott, City Manager)

Mr. Elliott noted at the last meeting Council adopted a Resolution accepting the Fact Finders report regarding the City of Oxford and the Oxford Patrol Officers. Mr. Elliott advised the outstanding issue that was resolved by Fact Finding was wages. Mr. Elliott noted the wage increase for 2017 will be 4% and 3% in 2018 and 2019. Mr. Elliott advised this was a 3 year contract and discussed other issues that were resolved.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. McKeehan noted he was glad Mr. Elliott and Mr. McHugh worked so hard to resolve the issues for the officers and the City.

Mr. Dana advised it was a good agreement.

Mr. McHugh thanked the officers for working with the negotiating team to achieve this outcome noting he appreciated their assistance.

Mr. McKeehan moved to adopt Resolution No. 5084. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION
CONTRACT WITH VIEVU

A Resolution No. 5085 authorizing the City Manager to enter into a three (3) year contract with Safariland VIEVU for the purchase of twenty seven (27) body worn cameras and the associated docking equipment, data storage and support for the Police Division at a cost not to exceed $36,092.99 subject to the Law Director's approval of the contract. (John Jones, Police Chief)

Lt. Robinson advised in 2016 the Police Division had a Capital Improvement line item to move forward with the purchase of body cameras for the Police Officers. Lt. Robinson noted in 2016 the division studied and tested approximately 5 different cameras and during that year there was legislation moving through the Statehouse that concerned the Police Division with moving forward on the project. Lt. Robinson noted this spring the cameras were tested again and the division recommended the Safariland VIEVU LE5 Lite be purchased. Lt. Robinson advised the Miami University Police Department currently utilized the Safariland VIEVU 4 and were very happy with the product.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired if the funding included data storage for the next 3 years and Lt. Robinson advised yes.

Ms. Southard inquired if other Police Departments used this camera and Lt. Robinson advised yes. Ms. Southard noted it seemed the Police Division did a lot of work to assure that this is a good product.

Mr. Smith inquired what the timeline was to bring the cameras into service. Lt. Robinson advised the cameras would be delivered in approximately 30 days and training would take a month or two.

Mr. McKeehan inquired if their was a policy in place for the use of the cameras. Lt. Robinson advised a model policy was adopted while the testing took place and it included language used by several other agencies.

Mr. McKeehan moved to adopt Resolution No. 5085. Ms. Southard seconded. The motion passed 6-0-0.

ORDINANCES
FIRST READING
SALARY ORDINANCE AMENDMENT

An Ordinance Amending Ordinance Number 3386 Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio Paid From January 1, 2017 Through December 31, 2017 To Reflect An Additional Two Percent (2%) Wage Increase For Certain Nonunion Employees. (Doug Elliott, City Manager)

Mr. Elliott advised Council adopted a wage and salary Ordinance for the nonunion employees in December of last year before settlements were made with the Lieutenants and Sergeants and Patrol Officers. Mr. Elliott noted the nonunion employees received a 2% increase in January and he recommended another 2% be granted since the Police Department received a 4% increase for 2017.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

ORDINANCES
SECOND READING

Mr. Dana moved to reorder the Agenda so that item B.3. would be considered first. Mayor Rousmaniere seconded. The motion passed 5-1-0 with Mr. McKeehan voting nay.

ORDINANCE
FINAL PLAN APPROVAL

An Ordinance No. 3414 Accepting The Planning Commission's Recommendation For Final Plan Approval Of A Planned Development To Be Located On 23.28 Acres Of Land Between Olde Farm Road And Country Club Drive To Allow A Single Family Residential Development With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Smith recused himself from the discussion and the vote due to his geographical connection to the neighborhood.

Mr. Chen advised the proposed Planned Development would consist of 50 homes on approximately 23 acres. Mr. Chen noted the Preliminary Planned Development was approved by Council in 2016. Mr. Chen showed slides of the proposed development which he stated was consistent with what was approved in 2016. Mr. Chen advised the Planning Commission deliberated this development at two separate meetings and spent a lot of time hearing the proposal and hearing the concerns and comments from neighbors regarding stormwater, traffic and the layout. Mr. Chen noted the Planning Commission recommended approval by Council with 9 conditions as listed on pages 147-148 of Council's packet. Mr. Chen noted with Council's approval the developer can proceed with the construction and site development.

Ms. Etta Reed, Bayer Becker 110 S. College Avenue, advised the developer Bryan Price with Red Brick Estates was also in attendance. Ms. Reed referred to the nine conditions of approval and noted they were comfortable with all but one regarding the project beginning at the south end of the property. Ms. Reed noted she and the developer propose starting at the north end of the property due to cost and in order to serve the lots at the south end of the development the sanitary sewer needed to be accessed from Grace Lane. Ms. Reed advised at this time neither the developer or the City owned Grace lane. Ms. Reed noted the City was in the process of obtaining ownership of Grace Lane and until that occurs the lots south of Grace Lane could not be sewered. Ms. Reed noted the infrastructure at the south half because there are so many connections and streets without lots fronting them the developer would have to construct a lot more street to get the same 23 lots. Ms. Reed asked Council to reconsider the condition to begin Phase I from the south so they could develop sooner rather than later. Ms. Reed noted if they must start from the south they will have to wait until such time as the City acquires Grace Lane. Ms. Reed advised to construct 23 lots at the north end the developer would only have to construct 1,100 feet of street.

Mr. Bryan Price, Red Brick Development, noted because a connection needed to be made at Grace Lane which is what the City wanted, they could only get sewer at Grace Lane which would require the developer to come all the way to Grace Lane to make the connection which is 1,900 feet of sewer, street and infrastructure that can not be re-cooped.

Mr. Price advised starting at the south end does not work because twice the amount of infrastructure needed to be constructed to get the same amount of lots.

Mayor Rousmaniere inquired if the ownership of Grace Lane was the issue. Mr. Price advised yes.

Mr. McHugh advised the City hoped to have an appraisal of the property this week and no eminent domain action could happen until then. Mr. McHugh noted notification would have to be provided and an offer made to the property owner in the amount of the appraisal. Mr. McHugh advised if the offer is not accepted more legislation would be presented to Council to file a lawsuit. Mr. McHugh noted the money would be deposited with the court and the City would proceed with a quick take to take possession of the street. Mr. McHugh noted as soon as the money was deposited with the court, the City can have access to the property. Mr. McHugh advised this part of the process could take approximately 30 days.

Mr. Jim Chagdes, 209 Country Club Drive, advised he sent a letter to Council and to the developer about the phasing and he sees the phasing as a significant concern. Mr. Chagdes noted starting the project from the south was approved in the Preliminary Phase. Mr. Chagdes advised if it gets built from the north there was already a very long stretch of Country Club Drive which was well above what was expected in any subdivision (2,000 feet) and 900 more feet would be added to it. Mr. Chagdes noted concerns with traffic on Country Club Drive from houses in the Heritage Subdivision and the proposed new housing. Mr. Chagdes advised there would be a lot of capacity on a road not designed for that in this type of zoning. Mr. Chagdes noted there were 54 houses on Country Club Drive verses 17 houses on Olde Farm Road and adding 23 more houses would bottleneck everyone into one long stretch of road where they can pick up a lot of speed and safety was one concern. Mr. Chagdes noted there would only be one exit for all of the traffic and starting the project from the south would allow vehicles to exit at Olde Farm Road and at Savannah Drive. Mr. Chagdes advised some individuals could exit at Grace Lane to avoid construction traffic. Mr. Chagdes noted the developer asked for a 5 year extension of their approval because it will take some time to sell all of the houses and an extension was needed to approve the entire final plan. Mr. Chagdes advised the first phase might have to exist alone for 5-10 years and there was evidence in Oxford of subdivisions beginning and never finishing and he did not want to see that happen to all the families who have made an investment in the Heritage Subdivision. Mr. Chagdes noted he was well aware someone could easily build on the vacant property and he was not trying to shut down the development, he was trying to ensure code protects the investments made by those living in the Heritage Subdivision. Mr. Chagdes advised allowing the development to begin at the north end was a substantial change from the preliminary approval and the decision standards needed to be carefully considered. Mr. Chagdes referred to the open space requirements and noted there was a condition from the Planning Commission to provide a detailed plan of how the open space would be maintained and what would be there and he has not seen a detailed plan. Mr. Chagdes noted concern with trenches being built and trees being removed and asked that as many mature trees as possible be saved.

Mr. Dana asked Mr. Chagdes to address the statement 'this project will not work' from the south end. Mr. Chagdes noted the developer said it would not work because of infrastructure and because of no access to Grace Lane and it was his understanding the City was taking legal actions so Grace Lane can be accessed in 30-60 days.

Mayor Rousmaniere inquired if starting the project from the south end was part of the Preliminary Plan approval and Mr. Chen advised that condition was added during the Final Plan approval process. Mr. Dana referred to condition number 8 which states 'Phase I shall be the south end of the property'. Mayor Rousmaniere inquired what the Planning Commission's rational was for beginning the project from the south end of the property. Mr. Dana advised if the project was started and then abandoned the southern end would more closely resemble and act as a neighborhood.

Mr. Ellerbe advised he lived in a neighborhood that was part of a multi-phased development which failed and the developer chose not to pave Gardenia Drive because he expected additional phases to be built. Mr. Ellerbe noted that caused the City to purchase a tract of land in order to pave the street themselves and it ended up being a bad deal all around. Mr. Ellerbe noted he was leery of a development that starts on a particular end that is away from something that could look like a neighborhood once the first phase is or is not completed. Mr. Elliott clarified that the tract of land on Gardenia Drive was given to the City as part of reimbursing the City for paving.

Mr. McKeehan inquired if lots would be available for sale to other builders as long as they meet the HOA requirements and the building requirements. Mr. Price advised at first they would not.

Mayor Rousmaniere inquired if the City acquired Grace Lane within 60 days could the project start at the south end of the property. Mr. Price advised yes, and noted if the project started at the south end he was not going to pave all the way to Grace Lane in the first phase. Mr. Price advised he would take the sewer there but Savannah Drive would be the connector.

Ms. Southard inquired if the proposed Ordinance should be tabled until the Grace Lane issue was resolved. Mr. Ellerbe noted if the Ordinance passed it still took 30 days to become effective and he felt Grace Lane was a non issue. Mr. Price advised the matter was tabled once before and it cost him a lot of money.

Mr. McHugh referred to condition number 1 'Any revisions to the Homeowners Association or By-Laws information as requested by City staff shall be consistent with City codes' and recommended adding *and are subject to the Law Director's approval*. Mr. McHugh advised the Homeowners Association Declarations and By-Laws were still being developed.

Mr. McKeehan moved to add to condition number 1 'and are subject to the Law Director's approval'. Mr. Ellerbe seconded. The motion passed 6-0-0.

Mr. McKeehan advised the Grace Lane issue was no fault of the developer, no fault of the neighborhood, it happened 40 years ago. Mr. McKeehan noted he was reluctant to make the following motion out of respect for the Planning Commission.

Mr. McKeehan moved to remove condition number 8 'Phase One shall be the south end of the property'. Mayor Rousmaniere seconded.

Council discussed the motion and Ms. Southard advised the Planning Commission felt there were good reasons for the project to begin at the south end and she felt Council should abide by that.

Mr. Dana called the question.

The motion failed 2-3-0 with Mr. Dana, Mr. Ellerbe, and Ms. Southard and voting nay.

Mayor Rousmaniere inquired if there were anymore comments from Council. Mr. Ellerbe called the question.

Mr. McKeehan moved to adopt Ordinance No. 3414 as amended. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. McKeehan, Mr. Dana, Mayor Rousmaniere (4)

NAY: Ms. Southard (1)

ABS: None (0)

Mayor Rousmaniere noted her hope the City would keep Council and the developer apprised of the Grace Lane issue.

Mr. Smith returned to the dais.

ORDINANCE
CHARTER AMENDMENT

An Ordinance No. 3415 Repealing Ordinance No. 3388 Adopted December 20, 2016 And Adopting A New Ordinance Providing For The Submission To The Electorate Of Amendments To The Charter Of The City Of Oxford , Ohio, And To Place The Same On The Ballot At The General Election, November 7, 2017 And Declaring An Emergency. (Doug Elliott, City Manager) **(Tabled)**

Mr. McKeehan moved to remove the proposed Ordinance from the table. Mr. Dana seconded. The motion passed 6-0-0.

Mr. Elliott advised this item was on the agenda at the last meeting for second reading and a super majority of Council was not in attendance to adopt it as an emergency. Mr. Elliott noted the original Ordinance was adopted in December and submitted to the Board of Elections who advised the Ordinance was adopted too early to appear on the November 2017 ballot. Mr. Elliott advised the Ordinance was again before Council. Mr. Elliott noted the Charter Review Commission completed their review of the Charter at the end of last year and made a number of recommendations to improve it. Mr. Elliott advised assuming Council adopts the Ordinance this evening it will be submitted to the Board of Elections and it will be on the ballot this November.

Mayor Rousmaniere noted this was an emergency Ordinance because of timing.

Mr. McHugh advised the deadline for filing with the Board of Elections was next week and to meet the timeframe Council needed to adopt the Ordinance as an emergency.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3415. Mr. Ellerbe seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

Mayor Rousmaniere thanked the Charter Review Commission for their work on the Charter update.

ORDINANCE
PRELIMINARY
PLAN APPROVAL

An Ordinance No. 3416 Accepting The Planning Commission's Recommendation For Preliminary Plan Approval Of A Planned Development On Approximately 6.45 Acres Of Land Formerly Known As The Miami Valley Lumber Site And Associated Properties To Allow A Development For Residential Use With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen advised this was a Preliminary Plan application for developing 6.45 acres that currently contains 2 vacant warehouses into a residential development of 88 units. Mr. Chen noted the Planning Commission reviewed the plan based on the Zoning Code, Decision Standards and the intent of the Comprehensive Plan and recommended approval with 13 conditions.

Mr. Scott Webb, Agent, noted he presented the plan 2 weeks ago during the first reading of the proposed Ordinance. Mr. Webb advised the Planning Commission reviewed a preliminary concept plan and then the Preliminary Plan application for the proposed development which was discussed at two separate meetings. Mr. Webb noted he was pleased the Planning Commission unanimously recommended approval of the Preliminary Plan with conditions and in between the Planning Commission approval and presenting to City Council changes were made to the plan to reflect what the Planning Commission asked for. Mr. Webb provided slides showing what the Planning Commission asked for in terms of an alternate plan for parking and for setbacks and noted the plan was for 324 residents. Mr. Webb advised the lot coverage, open space and perimeter plan was corrected to reflect the Planning Commission's requests. Mr. Webb advised the Planning Commission was sympathetic to the notion that the open space being provided is active open space and not retention ponds. Mr. Webb advised public parks, finished open space and gazebos were being provided in the open space areas. Mr. Webb advised some land swap has been proposed between the City and the developers with regard to improving Rose Avenue and Heather Lane and allowing the City to have an easement for large utility lines that currently bisect the site without an easement. Mr. Webb noted that process has begun and will come to Council for approval because it involves the exchange of land.

Mr. Webb referred to the conditions regarding the engineering of the site and the traffic study and advised the developer was amenable to doing those. Mr. Webb noted the buildings would be built as presented in the renderings. Mr. Webb advised the Final Planned Development application will answer the question with regard to trash pick-up.

Mr. Dana inquired if bicycle appurtenances would be provided. Mr. Webb advised the Planning Commission expected to see those with the Final Planned Development application.

Ms. Southard referred to the Planning Commission's concern about the railroad track and inquired if Mr. Webb had a solution. Mr. Webb advised he was not sure a solution was required and it was not a condition from the Planning Commission. Mr. Webb noted it can be discussed with the Planning Commission when the Final Plan comes forward. Mr. Webb advised the railroad bisects the City diagonally and it is never protected by fencing or other screening and it would be a bit of a burden to this project when it is not required elsewhere.

Mr. Dana asked Mr. Webb to clarify why the plan does not meet the Planned Development open space requirements. Mr. Webb advised the Planning Commission has leeway in waiving dimensional requirements for setbacks, perimeter and lot coverage and the Planning Commission did that for this project. Mr. Webb noted the developer at great expense is taking the required water retention underground and under the streets in order to use the open space as active public space with parks, walking paths, gazebos and a fountain.

Mayor Rousmaniere inquired why the development was called Gaslight Avenue. Mr. Webb advised it has to do with the style of lighting intended for the project which is a continuation of the theme at Stewart Square.

Mayor Rousmaniere noted she was happy there was less than the allowed parking and occupants and that it is infill development which is in line with the Comprehensive Plan.

Mr. Tom Brinkmann, property owner, advised the proposal was an incredible improvement over the eyesore that currently sits there and noted he felt over time the property value will be immensely higher. Mr. Brinkmann advised the local school district will collect more revenue for their schools without having to educate more students in the Talawanda School District. Mr. Brinkmann noted he felt this type of development will attract college students to Miami University verses other universities. Mr. Brinkmann advised even before the buildings are built Council was considering the number of occupants residing there which was impressive to him. Mr. Brinkmann noted he was in favor of the development and what it will do for the town, the university and the economy.

Mr. Dana moved to adopt Ordinance No. 3416. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3417 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Expand An Existing Neighborhood Conservation Overlay District In A R-1A Single Family Low Density Residential District, For A Total Of 21 Parcels Located In The Vicinity Of Cedar Drive And Chestnut Street, In The City Of Oxford. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed Ordinance was a request to expand an existing Neighborhood Conservation Overlay District noting the original district was approved in 2014 consisting of 15 parcels. Mr. Chen advised the Planning Commission reviewed the request and unanimously recommended approving the expansion of the district to include 21 parcels.

Ms. Carol Michael, 409 E. Chestnut Street, noted her property was part of the original Cedar Drive overlay district and she collected the signatures for the additional 3 properties representing 6 parcels. Ms. Michael advised the neighborhood support of this request was overwhelming and they wanted to maintain the low density single family high quality neighborhood which was one of the last ones of its kind close to the Mile Square. Ms. Michael noted the neighbors also recommended keeping the integrity of the original parcels as well.

Ms. Pat Willeke, 1007 Cedar Drive, advised she completely supported the overlay extension request noting she believed single family communities are desirable places to live and to raise a family. Ms. Willeke noted she also thought single family communities provided a safer and more quite neighborhood. Ms. Willeke commended Council for creating the overlay plan to allow communities to continue to exist like that and stay alive and well in Oxford. Ms. Willeke advised if Council removed the parcels that have been requested to be removed she felt that would be breaking a promise to the neighbors. Ms. Willeke requested Council to approve the Cedar Drive expansion and to honor the original overlay for Cedar Drive.

Mayor Rousmaniere noted Council was only considering the expansion request at this time.

Ms. Melanie Brinkmann, property owner of 920 and 926 Cedar Drive, requested a motion be made to remove her two parcels from the Cedar Drive overlay or at least the 920 Cedar Drive parcel. Ms. Brinkmann noted according to the zoning code Council had multiple ways to address zoning changes and one is a motion of Council limiting themselves to only the petition process. Ms. Brinkmann advised she began the petition removal process and submitted it to the City. Ms. Brinkmann stated she felt Council limiting themselves to that process is not necessarily the democratic process in work and her perception of the Ordinance was that it further supported an unjust application of an unjust law that discriminates against students. Ms. Brinkmann noted tonight Council had the opportunity to make a motion to remove her properties from the overlay, they were not necessary to it and she did not consent to be included in the overlay in the first place. Ms. Brinkmann advised being included in the overlay caused economic harm to her and her husband. Ms. Brinkmann noted one of the intentions of the zoning code was that the benefits outweigh the harm done.

Mr. Allan Winkler, 925 Cedar Drive, advised he had lived there for 30 years. Mr. Winkler noted he lived across the street form the rental property owned by Mr. and Mrs. Brinkmann. Mr. Winkler advised due process was the basis of our democratic society at the Federal, State and local level. Mr. Winkler noted an Ordinance was adopted that spells out how overlays should be implemented and followed and his neighborhood went through that process several years ago. Mr. Winkler advised all of the people who are residents there supported the overlay and the notion that somebody can simply ask to be removed from something which is part and parcel of our democratic locality right now is something he can not accept. Mr. Winkler noted it was genuinely important to the neighbors to maintain the integrity of their neighborhood. Mr. Winkler advised he had gone through other neighborhoods in the City which were entirely student rentals and his neighborhood was an exception. Mr. Winkler noted it made a difference to everyone living in the Cedar Drive overlay that the integrity of that process be maintained. Mr. Winkler asked Council to support the expansion of the overlay and to prevent anything else from happening.

Mr. Tom Brinkmann, parcel owner of properties in the overlay, noted he agreed the law should be followed and process is very important especially when dealing with property rights of owners. Mr. Brinkmann advised he felt people were coming to Council to ask Council to do something to increase their property value. Mr. Brinkman noted he did not think anyone would come to Council to ask them to do something to decrease their property value. Mr. Brinkmann advised his property on Cedar Drive was purchased prior to any of the overlays being in place. Mr. Brinkmann noted when the property was purchased it had a 4 person permit by law. Mr. Brinkmann advised even though he and his wife have expressed multiple times that they do not consent to having the economic value of their property reduced a government agency is doing just that. Mr. Brinkmann noted he legally purchased the property as a rental and the Cedar Drive overlay was created in response to that. Mr. Brinkmann advised his properties were on the corner of the overlay district and were not necessary to it. Mr. Brinkmann advised this was an instance of government taking property rights away from property owners. Mr. Brinkmann noted Council had the ability to rectify this situation tonight.

Ms. Sara Penhale, 925 Cedar Drive, advised there was a range of values involved in making decisions for our City and all of that has been on display this evening. Ms. Penhale stated there had been discussions on very complicated issues in which one party might seem to be a loser and one might seem to be a winner but Council had to proceed anyway and many compromises have to be made. Ms. Penhale noted she was sorry all people could not have what they want. Ms. Penhale advised she lived across from the rental property and would prefer to have a family there to maintain the single family nature of the area but that wasn't to be and she had to accept it. Ms. Penhale noted her hope Council will keep in mind the original intent of the overlay was to provide a diversity of housing in the city including areas where single family units prevail. Ms. Penhale advised Cedar Drive was one of the few single family areas near the campus. Ms. Penhale noted just as students will benefit from having rental property in neighborhoods so will faculty and staff members. Ms. Penhale reiterated the original intent was to assure a mix of housing and to keep some single family neighborhoods intact.

Mr. Dana noted in the Planning Commission's report of June 13, 2017 Mr. Chen speaks of an overlay district as being complimentary to the values pointed out in the Comprehensive Plan. Mr. Dana advised the Comprehensive Plan lists at least 10 different items that speak to expanding housing options and they work together with the overlay district to establish sound neighborhoods.

Mr. McKeehan moved to remove 920 and 926 Cedar Drive from the overlay district. Mr. Ellerbe seconded. The motion failed 1-5-0 with Mr. Dana, Mr. McKeehan, Mr. Smith, Ms. Southard and Mayor Rousmaniere voting nay.

Mayor Rousmaniere inquired if this was the only expansion request the City has received for an overlay district and Mr. Chen advised yes. Mr. Ellerbe noted he voted in favor of the motion to remove 920 and 926 Cedar Drive because it was extraordinarily unusual.

Mr. Dana moved to adopt Ordinance No. 3417. Mr. Ellerbe seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Dana, Mr. McKeehan, Mr. Smith, Mayor Rousmaniere (5)

NAY: Mr. Ellerbe (1)

ABS: None (0)

ORDINANCE
CONDITIONAL USE PERMIT

An Ordinance No. 3418 Approving A Conditional Use Permit For A Day Care Center In An Existing Structure Located At 5500 College Corner Pike With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the Conditional Use application was to establish a day care facility at 5500 College Corner Pike. Mr. Chen noted the building is currently vacant and previously housed The Planning Forum and later, Bill's Art Store. Mr. Chen advised the Planning Commission recommended approval by Council subject to 3 conditions which the applicant has agreed to comply with.

Mr. Phil Young, Applicant, advised he had no issues complying with the Planning Commission's recommended conditions. Mr. Young offered to answer any questions.

Mayor Rousmaniere noted she was glad to see that safe pedestrian access was one of the conditions.

Mr. Dana note there was a need for this service in Oxford. Mr. Young advised 14 new jobs would be created within one year.

Mr. Dana moved to adopt Ordinance No. 3418. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Ms. Southard, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
STORMWATER MANAGEMENT
DESIGN MANUAL

An Ordinance No. 3419 Adopting A New City Of Oxford Stormwater Management Design Manual. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the revised manual would recognize the new national standards for the National Pollutant Discharge Elimination System as well as recognize the best management practices for development and finding ways for the beneficial reuse of stormwater. Mr. Dreisbach noted the Service Department has had no questions or comments regarding the new manual since the first reading of the proposed Ordinance.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere advised she was a member of the Environmental Commission and they worked on the manual for a very long time. Mayor Rousmaniere noted it also took a lot of staff time and she appreciated their support.

Mr. Dana noted he felt it was an excellent, forward looking, progressive document which he strongly supported. Mr. Dana congratulated the people who put it together.

Mr. Dana moved to adopt Ordinance No. 3419. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Dana, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 507.01

An Ordinance No. 3420 Repealing Oxford Codified Ordinance Section 507.01 Entitled Police Civil Citations And Adopting New Oxford Codified Ordinance Section 507.01 Entitled Police Civil Citations. (John Jones, Police Chief)

Lt. Robinson advised the proposed Ordinance was not changing any of the criminal laws OPD currently enforced it was expanding the mechanism to hold people accountable for those laws. Lt. Robinson noted it would allow OPD to cite in a different manner utilizing the civil process.

Mayor Rousmaniere noted the proposed Ordinance would allow quality of life issues such as litter and noise be cited as a civil offense rather than a criminal offense.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana moved to adopt Ordinance No. 3420. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Dana, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 507.02

An Ordinance No. 3421 Repealing Oxford Codified Ordinance Section 507.02 Entitled Police Civil Citation Fines And Adopting New Oxford Codified Ordinance Section 507.02 Entitled Police Civil Citation Fines. (John Jones, Police Chief)

Lt. Robinson advised the proposed Ordinance would increase the fine structure for civil citations. Lt. Robinson noted the increase for the majority of the fines was from $60 to $150 and for 3 sections specifically it would increase to $500. Lt. Robinson noted the $150 fine was in line with what is issued through the Area One Court for a criminal citation. Lt. Robinson advised the $500 fine came from the Off-Campus Work Groups and Task Forces of the university and the City who have worked together on the Nuisance Party Regulation Section of the Code.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted this was partially the result of some very good town/gown relations between OPD and Student Affairs at Miami University.

Mr. Dana moved to adopt Ordinance No. 3421. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3422 Amending Ordinance No. 3381. Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2017. (Joe Newlin, Finance Director)

Mr. Newlin advised there were no changes from the first reading of the Supplemental Budget and offered to answer any questions.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3422. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott noted the Second Annual Ohio Town/Gown conference was held last Thursday in Oxford which was well attended. Mr. Elliott stated he felt Oxford set the bar pretty high for Bowling Green State University who will host the conference next year. Mr. Elliott thanked staff members who participated on the Planning Committee.

Mr. Elliott advised staff was working on the five year Capital Improvement Plan focusing on 2018 in particular. Mr. Elliott noted the CIP Work Session would be held Monday, August 14 at 7:00 p.m. Mr. Elliott noted an Open House was being held the same evening at Kramer Elementary School at 6:00 p.m.

Mr. Dreisbach provided slides and updated Council and the public with regard to the construction on Spring Street and on Chestnut Street and advised the projects were on target to be complete by August 15 in advance of Fall Semester.

Mr. Wooddell reminded everyone of the Adult Dive-In movie night on Friday at the Municipal Pool.

Mr. Kyger noted his hope businesses that closed for the summer would reopen soon. Mr. Kyger advised the Verizon Store on College Corner Pike was having a Grand Opening on August 11. Mr. Kyger noted the new Daycare Center at 5500 College Corner Pike would be a nice addition to that site. Mr. Kyger referred to the Red Brick Estates project and advised the Oxford Country Club Board voted to accept the City's offer to purchase the necessary stub street.

Mr. McKeehan advised Councilor Blackburn was still recuperating at the Knolls of Oxford.

Mr. McKeehan noted the "Welcome to Oxford" sign on SR 732 had been obscured by native grasses and thanked Mr. Dreisbach and his staff for taking care of it.

Mr. Ellerbe noted on August 19 a "Street Survival" event would take place in the parking lot at Millett Hall. Mr. Ellerbe advised the event allows a new driver to reach the limits of their car and understand the dynamics that happen at the limit so they are not surprised when someone walks in front of them from between 2 parked cars or when other situations happen that are beyond the drivers control. Mr. Ellerbe noted the event teaches confidence in car control in a controlled environment which is very beneficial and he whole heartily recommended it especially for new drivers. Mr. Ellerbe advised for more information people could go to streetsurvival.org.

Mr. Dana complimented Mr. Newlin on his quarterly reports noting he found them to be very good and he found it interesting that income taxes were up 7.14% in the first quarter. Mr. Newlin advised it was due to new businesses, construction in the City and the fact that employers were starting to give raises to their employees since the economy has improved

Ms. Southard reiterated the Town/Gown conference was incredible and it was wonderful to see so many people in Oxford.

Ms. Southard noted with summer ending a series of free concerts have taken place at the Oxford Community Arts Center and the last one is Monday at 6:00 p.m. Ms. Southard advised the "Dog Days" event was this weekend which was an opportunity for people to enjoy the Uptown businesses. Ms. Southard noted in honor of Councilor Blackburn she wanted to announce the Porsche event would take place Saturday, August 12.

Mayor Rousmaniere noted during the Dog Days event on Saturday a Puppy Parade would take place at 10:00 a.m.

Mayor Rousmaniere advised on August 15 before the regular Council meeting a Work Session was scheduled at 6:30 p.m. with the Coalition for a Healthy Community.

Mr. McKeehan noted Miami University was going to sponsor a continuation of the Annual Summer Music Festival on Thursdays through the month of September.

ADJOURN

Mr. Dana moved to adjourn at 10:17 p.m. Mr. McKeehan seconded. The motion passed 6-0-0.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: August 15, 2017

Account Code No. #:

Budgeted Amount:

Community Development
Originating Department

Sam Perry
Prepared By

August 7, 2017
Date Prepared

HAPC MEETING REPORT – August 2, 2017

HAPC-2017-14, 19 East High Street, Starbucks, new backlit wall sign, **Tommy Reed, Atlantic Sign Company, Applicant**

The proposed new wall sign is part of a remodel of the existing Starbucks. Oxford Zoning Code only permits signs with flood lighting in the Uptown District. The Board of Zoning Appeals approved a variance for the backlit sign but an approval from HAPC was also needed. A representative of the sign company explained that the reverse lit signs are subtle and appropriate for the historic district context. The Oxford Lane Library uses this type of sign lighting. The Commission discussed the proposal using the Design Guidelines and approved the sign with a vote of 7-0; with the condition that the round logo portion be matte finish.

There were no administrative approvals to report.

Staff reported that a new wall sign for 117 East High Street (The Den) had recently been submitted for review, as follow-up to an enforcement effort. Nothing has been submitted at this time regarding the automatic teller machine in the door.

The regular meeting was followed by an open house to present the draft updated historic building inventory for the Uptown Historic District.

Department Head: jhc / 8/7/17
City Attorney:
City Manager: DRE / 8/11/17

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of:	August 15, 2017	Service Department **Originating Department**
Account Code #:	N/A	David Treleaven **Prepared By**
Budgeted Amount:	N/A	August 7, 2017 **Date Prepared**

Agenda Title: Environmental Commission Meeting of August 2, 2017

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, August 2, 2017 meeting were: Chair, Mr. Wright Gwyn; City Council Representative, Mayor Kate Rousmaniere; Planning Commission Representative, Mr. Bill Snavely; Mr. Vince Hand, Mr. Jon Ralinovsky, and Mr. Andor Kiss. A quorum was present. Vice-Chair, Ms. Madeline Maurer had previously alerted the Commission of her absence at this meeting. Ms. Suzanne Zazycki, Oxford resident and the Associate Director at Miami University's Institute for the Environment and Sustainability (IES), was also in attendance.

The Minutes from the June 7, 2017 Environmental Commission meeting were approved as presented, with five Commissioners voting for approval and one abstention.

The Commission welcomed Mr. Snavely to the Environmental Commission. Mr. Snavely replaces Mr. Robert Bell, who was recently elected as Chair to the Planning Commission.

Ms. Zazycki informed the Commissioners that she had been contacted by Ms. Michelle Boone. Ms. Boone, along with Ms. Sandra Woy-Hazelton and Mr. David Prytherch, were interested in encouraging the City of Oxford to participate in the Global Covenant of Mayors for Climate and Energy (formerly the Compact of Mayors, and earlier, the Mayor's Climate Protection Agreement). Ms. Zazycki was asked to consider utilizing research into participation in the Global Covenant of Mayors for Climate and Energy as an IES graduate student Profession Service Project (PSP) for the 2017-2018 academic year. Ms. Zazycki believes this would be a worthwhile PSP, and inquired if the Environmental Commission would be the client representative for the PSP and establish project goals. By joining the Global Covenant of Mayors for Climate and Energy, a city formally commits that within specified time periods, a greenhouse gas (GHG) emission inventory for the city will be compiled (within the first year), climate hazards that could potentially confront the city are identified (within the first year), reductions of GHG emissions are developed and enacted (within two years), and within three years, an action plan to address climate change mitigation is developed and formally adopted. Afterwards, annual reports of the city's progress on mitigation and the action plan would be required to maintain compliance. After discussion, the Environmental Commission voted on the following motion:

(Continued)

Approved By:

	Initial	Date
Department Head:	HBD	8/9/17
City Manager:	DRE	8/11/17

Motion:

That the Oxford Environmental Commission will act as a client to an IES graduate students PSP. The PSP will research various requirements of the Global Covenant of Mayors for Climate and Energy – a global coalition of mayors and city officials committed to reducing local GHG emissions. This research will include, but is not limited to, identifying and describing steps necessary for completing a GHG inventory and a matching GHG reduction action plan. Each step would include an estimated timeframe (hours) and the tools necessary for their completion. In addition, the PSP will investigate alternative environmental initiatives that could more easily be completed by smaller communities.

The vote to approve the Motion was unanimous.

Mayor Rousmaniere informed the Commission that City Council had approved the revised Stormwater Management Design Manual, effective August 31, 2017. Council also approved the Red Brick and the Gas Light residential planned developments.

Mr. Snavely informed the Commission that the Planning Commission's work on the Mile Square re-zoning to allow for higher densities nearer to Miami University's campus was being provided to City Council for their consideration. A developer had made a concept discussion presentation to the Planning Commission involving the re-development of the residential area in between East Sycamore Street and Homestead Avenue in the northeastern portion of the Mile Square. The Planning Commission expressed concerns of the proposed re-development's building heights and lack of sufficient parking.

Ms. Maurer had provided Staff with an update regarding her research into a 50/50 matching grant opportunity she had located from "PeopleforBikes" for up to $10,000 (each) towards projects for bike trails, racks, or lanes. The Commission had intended to utilize the South Locust Street improvements (including dedicated bicycle lanes and turn boxes in the West Spring Street – Fairfield Road to Foxfire Drive area) as the grant project. However, since the South Locust Street improvements are to be completed before the grant award's date of December 1, 2017, the project would not eligible to apply for the "PeopleforBikes" current grant funding. "PeopleforBikes" has a fall grant cycle that opens December 16, 2017. If there are any city projects relating to bikes taking place during the summer of 2018, they could serve as a project for potential grant funding.

Commissioners discussed potential topics for the Environmental Commission to investigate in the future, with Commissioners volunteering to conduct preliminary research. The future projects suggested included:

Bike share programs/electric bikes (Mr. Ralinovsky);
Electrical vehicle charging stations (Mr. Kiss);
Bicycle grant opportunities (Ms. Maurer);
Campus sidewalks "Bike Lanes" designations – painting/staining program (Mr. Snavely);
Aquatic Center "LEED" certification;
Improved publicity of the Environmental Commission and environmental efforts in Oxford;
Oxford Environmental Commission Mission Statement review; and
"Shifting Gears" pedestrian and bike lane proposal (adopted by City Council in 2014).

The Commissioners concluded discussion at 8:40 p.m. The Environmental Commission is next scheduled to meet at 7:00 p.m. on September 6, 2017, in the Municipal Building's Second Floor Conference Room.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 15, 2017

Account Code No. #: N/A

Mary Ann Eaton
Prepared By

Budgeted Amount: N/A

August 7, 2017
Date Prepared

Agenda Title: Resolution authorizing the City Manager to waive the fees adopted in the fee Ordinance for the street closures for the 2017 annual Summer Music Festival through the month of September on Thursdays.

Recommendation: n/a

Discussion:
Miami University would like to sponsor extending the summer concerts on Thursdays through the month of September. The university would like this to be a town/gown event that will offer extended opportunities for residents and Miami University students to interact.

The attached Resolution will extend the waiver of fees for the street closures for the 2017 summer concerts through the month of September on Thursdays.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	8/11/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO WAIVE THE FEES ADOPTED IN THE FEE ORDINANCE FOR THE STREET CLOSURES FOR THE 2017 ANNUAL SUMMER MUSIC FESTIVAL THROUGH THE MONTH OF SEPTEMBER ON THURSDAYS.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Visitors Bureau hereby requests Council's consideration of their request to extend the waiver of fees for the street closures for the 2017 Annual Summer Music Festival through the month of September on Thursdays.

SECTION 2: Council having considered the request determined that the Summer Music Festival is a benefit to the entire community and that waiving the fees for the street closures is in the best interest of the community, hereby authorizes the City Manager to waive the fees for the street closures for the 2017 Annual Summer Music Festival through the month of September on Thursdays.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager | Community Development — **Originating Department**

Council Meeting Of: August 15, 2017

Account Code No. #: | Jung-Han Chen — **Prepared By**

Budgeted Amount: | August 8, 2017 — **Date Prepared**

Agenda Title: **Resolution Accepting a Petition to Create a Neighborhood Conservation Overlay District for the area of Silvoor Lane and East Chestnut Street**

Recommendation: **Approval**

Discussion:

The legislation of creating the Residential Conservation Overlay District was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of parcel owners within the proposed district. The petition goes before City Council for acceptance and the petition is then referred to the Planning Commission as a zoning map amendment. There have been fourteen (14) petitions that have come before the City Council since 2014.

There are a total of 21 parcels contained in the proposed overlay. A map of the proposed area is attached. The overlay includes all of the households accessed by Silvoor Lane as well as four accessed by East Chestnut Street. The signatures represent 15 parcels within the boundary, which is 71%. The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area per Oxford Zoning Code Section 1146.03(a)(3). The proposed overlay is adjacent to the recent expanded Cedar Drive/East Chestnut Street.

This is the first step of public notice process in creating the neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review.

The petition meets the code requirements of Section 1146 therefore Staff recommends accepting the petition and forwarding the request to the Planning Commission for zoning map amendment.

Approved by:

	Initial	Date
Department Head:	JHC	8-9-17
City Manager:	DRE	8-11-17

RESOLUTION NO.

A RESOLUTION OF COUNCIL ACCEPTING THE PETITION AS REQUIRED BY OXFORD CODIFIED ORDINANCE §1146.03 TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT FOR THAT AREA OF E. CHESTNUT STREET AND SILVOOR LANE AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director having determined pursuant to Oxford Codified Ordinance §1146.03(b) that the Petition to Establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms to the petition requirements of Oxford Codified Ordinance §1146.03 and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and refers the Petition to Establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW (STAFF)

TO: SILVOOR LANE/EAST CHESTNUT ST. PROPERTY OWNERS
RE: PETITION FOR RESIDENTIAL CONSERVATION OVERLAY
DATE: LATE APRIL, 2017

PROPOSED: That Silvoor Lane/East Chestnut St. homeowners apply for a change of zoning to apply a neighborhood conservation overlay district. **This proposed zoning limits the number of persons in a rental residence to no more than two unrelated individuals.** If the zoning is approved, homeowners may rent property but **are limited to two unrelated persons who may live in the house.** This would still allow ownership or rental of the property to a large family, a couple, one person, or two unrelated persons.

The purpose of the Conservation Neighborhood Overlay Zoning:
The purposes outlines in the ordinance are:

1. To maintain an attractive community appearance and provide a desirable living environment for residents by preserving the owner-occupies character of the neighborhood.
2. To preserve the integrity of the Silvoor Biological Sanctuary, which is comprised entirely of properties in this proposed overlay and Miami University properties bordering this proposed overlay.
3. To protect the privacy of residents and to minimize noise congestion and nuisance impacts by regulating the types of rental properties occupied by unrelated persons.
4. To prevent excessive traffic and parking in the neighborhoods.
5. To ensure the safety of children living on the street (currently, there are 12 children living in the proposed overlay properties).

Current zoning in the proposed overlay zone (21 lots): The current zoning is as a "Single family residence" defined as no more than FOUR unrelated people may live in the dwelling. Three of these 21 lots are currently permitted as a rental property which allows four unrelated people to live in the dwelling. These properties will not be impacted by this petition unless the rental permit expires.

Process for a neighborhood to achieve expansion of the overlay zoning:

1. In order for the expansion of the current overlay district, we must have **2/3 of the property owners sign a petition within 60 days** (14 of 21 lots).
2. The petition is sent to Oxford City Council that refers it to the Planning Commission for its recommendation.
3. If the recommendation is approved it is returned to the City Council for second reading and approval. The process takes about three months.

Rhett and Amanda Brymer and/or Chris and Teresa Sutter, who own properties in the proposed overlay, will be contacting you soon with the opportunity to sign the petition. The signer of the petition must be the homeowner (if jointly owned, only one needs to sign). You may contact any of the overlay petitioners for further information.

Rhett and Amanda Brymer
946 Silvoor Lane
850-251-0314 (Rhett)
281-910-3010 (Amanda)
rhett.brymer@gmail.com
abentley.brymer@gmail.com

Chris and Teresa Sutter
933 Silvoor Lane
513-461-2563 (Chris)
513-461-4870 (Teresa)
chris.j.sutter@gmail.com
teresa.d.sutter@gmail.com

OXFORD ZONING PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT

THE PETITION IS SUBMITTED PURSUANT TO OXFORD ZONING CODE CHAPTER 1146 TO REQUEST CITY COUNCIL TO INTRODUCE AN ORDINANCE ACCEPTING A PETITION WHICH WOULD ALLOW THE INITIATION OF A ZONING MAP AMENDMENT TO CREATE A DISTRICT WITHIN THE DESCRIBED BOUNDARIES WHICH WOULD RESTRICT THE ABILITY OF PROPERTY OWNERS TO RENT THEIR PROPERTY TO MORE THAN TWO UNRELATED INDIVIDUALS.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PETITIONER TO INITIATE A ZONING MAP AMENDMENT TO RESTRICT ANY PROPERTY WITHIN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVIDUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

PLEASE SEE THE ATTACHED MAP FOR EXACT BOUNDARIES:

EAST BOUNDARY: Proposed Cedar Expansion Overlav

NORTH BOUNDARY: E. Chestnut Street

WEST BOUNDARY: Western propertv lines of homes with Silvoor Lane addresses

SOUTH BOUNDARY: Southern propertv lines of homes with Silvoor Lane addresses

CIRCULATOR'S FULL NAME: Rhett Brvmer

CIRCULATOR'S ADDRESS: 946 Silvoor Lane

CIRCULATOR'S SIGNATURE: [signature] **DATE SUBMITTED:** 7/14/17

(THE PETITION MUST CONTAIN THE SIGNATURE OF AN OWNER OR RECORD OF AT LEAST TWO-THIRDS OF THE PARCELS WITHIN THE PROPOSED DISTRICT. SIGNATURES OVER SIX MONTHS OLD ARE VOID.)

EXHIBIT 'A'

CITY OF OXFORD
HOME OF MIAMI UNIVERSITY

Silvoor Chestnut Expanded Neighborhood Conservation Overlay District Petition Boundaries

Legend

- Petition Area
- Petition Parcel: Signed
- Petition Parcel: Not Signed
- Oxford Corporation Limit
- Address Point
- Parcel
- Building Footprint
- Paved Roadway

1 inch = 150 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

This petition, if adopted, would allow the petitioners to initiate a zoning map amendment pursuant to Chapter 1146 of the city's zoning code to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see attached map for boundaries.

Date	Address	Name(s)	Signature	Notes
	511 E CHESTNUT ST/ H4100113000039	ANN HAGERMAN HAND TR		
	515 E CHESTNUT ST/ H4100113000041	RONALD H & JUDITH K SPIELBAUER		
	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
Vacant 4 Acres	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR	Fulen B. Grosscup	co. owner
	915 SILVOOR LN/ H4100113000020	MARK B FALKE		
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		
	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW		
	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN		
	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN		
	926 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN		

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	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
Vacant 4 Acres	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR	George Charles Grosscup III	
	915 SILVOOR LN/ H4100113000020	MARK B FALKE		
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		
	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW		
	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN		
	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN		
	928 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN		

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

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Please see attached map for boundaries.

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	515 E CHESTNUT ST/ H4100113000041	RONALD H & JUDITH K SPIELBAUER		
	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR		
7/11/2017	915 SILVOOR LN/ H4100113000020	~~MARK B FALKE~~ Steven Tuck	[signature]	closed on the house 5/19/17
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		
	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW		
	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN		
	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN		
	926 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN		

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

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	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR		
	915 SILVOOR LN/ H4100113000020	MARK B FALKE		
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		
	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW		
	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN		
4-20-17 4/20/17	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN Vacant Lot	Terry Perlin Roberta Perlin	
4-20-17 4/20/17	926 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN	Roberta Perlin	

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

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This petition, if adopted, would allow the petitioners to initiate a zoning map amendment pursuant to Chapter 1146 of the city's zoning code to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

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	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR		· Sent mail on 4/21 · left Fred VM on 4/21 · call Fred 3/5 4/21
	915 SILVOOR LN/ H4100113000020	MARK B FALKE		Sent mail on 4/21 Sent email on 4/24 Sent email to new owners via broker on 4/23, Emailed on 4/25
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		Dropped off paper work on 4/21 to office. [illegible]
4/21/2017	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW	David McGrew	
4/25/17	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN	Meredith Puff Hofmann	
	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN		
	926 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN		

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

This petition, if adopted, would allow the petitioners to initiate a zoning map amendment pursuant to Chapter 1146 of the city's zoning code to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see attached map for boundaries.

Date	Address	Name(s)	Signature	Notes
4/23/2017	511 E CHESTNUT ST/ H4100113000039	ANN HAGERMAN HAND TR	Ann Hagerman Hand Ttee	
4/23/2017	515 E CHESTNUT ST/ H4100113000041	RONALD H & JUDITH K SPIELBAUER	Judith Spielbauer	
	519 E CHESTNUT ST/ H4100113000042	SUZETTE & NEVERT SHAHIN		
	523 E CHESTNUT ST/ H4000113000026	DWAYNE C AND REBECCA REYNOLDS		
	SILVOOR LN/ H4100113000032	GEORGE CHARLES GROSSCUP III TR		
	915 SILVOOR LN/ H4100113000020	MARK B FALKE		
	918 SILVOOR LN/ H4100113000027	NORDJYLLAND INVESTMENT GROUP LLC		
	922 SILVOOR LN/ H4000113000031	DAVID C & KATHRYN MCGREW		
	925 SILVOOR LN/ H4100113000019	JANELLE W WERBIL MEREDITH PUFF HOFMANN		
	926 SILVOOR LN/ H4000113000029	TERRY & ROBERTA PERLIN		
	926 SILVOOR LN/ H4000113000028	TERRY & ROBERTA PERLIN		

Petition for Chestnut Silvoor Neighborhood Conservation Overlay District, Oxford, Ohio

Petition Initiator: Rhett Brymer, 946 Silvoor Ln

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

This petition, if adopted, would allow the petitioners to initiate a zoning map amendment pursuant to Chapter 1146 of the city's zoning code to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see attached map for boundaries.

Date	Address	Name(s)	Signature	Notes
	927 SILVOOR LN/ H4100113000018	DIANE W SMITH		
4/23/17	933 SILVOOR LN/ H4100113000017	CHRISTOPHER J & TERESA D SUTTER	[illegible]	
4/23/17	SILVOOR LN/ H4100113000013	CHRISTOPHER J & TERESA D SUTTER Vacant Lot	[illegible]	
	937 SILVOOR LN/ H4000113000047	SUZETTE & NEVERT SHAHIN		
	940 SILVOOR LN/ H4100113000030	NED C HOELZER		Dropped off paperwork to Tom @ PO Office 4/21. Sent Ned materials 4/24, Spoke w/ Heather on 4/24 @ Park Place
4/21/17	945 SILVOOR LN/ H4100113000045	MARY LEVERING EVANS TR ETAL	[illegible]	
4/21/17	946 SILVOOR LN/ H4100113000044	RHETT BRYMER	[illegible]	
22APR17	947 SILVOOR LN/ H4100113000016	GERARDO BROWN-MANRIQUE	[illegible]	
23 APR 17	949 SILVOOR LN/ H4100113000015	TODD F HOLLENBAUGH Vacant Lot	[illegible]	
23 APR 17	949 SILVOOR LN/ H4100113000014	TODD F HOLLENBAUGH TR	[illegible]	

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: Aug 15, 2017

Account Code #: 331.830.52340

Budgeted Amount: $82,000.00

Service Department
Originating Department

Michael B. Dreisbach
Prepared By

July 19, 2017
Date Prepared

Agenda Title: Land Application of Biosolids from the Wastewater Treatment Plant

Recommendation: Approve

Discussion:

The 2017 Operating Budget includes $82,000 for various contracted services including the beneficial land application of biosolids from the City's wastewater treatment plant (WWTP).

The City contracted with Synagro Central, LLC. (Synagro) for the removal, transportation, and land application of anaerobically digested biosolids from the WWTP for a two year contract at a rate of $19.02 per wet ton. This contract allows for two-year extensions of the contract with pricing to be adjusted based on the Consumer Price Index (CPI) for the nearest metro area, in this case, Cincinnati. The CPI has increased 1.013% for this period, therefore a new rate for this contract extension would be $19.27 per wet ton. The WWTP expects to produce approximately 1500 wet tons of biosolids this year; therefore our expense for this agreement would be approximately $28,905 annually.

Staff has evaluated other disposal options available to the City including "alternate daily cover" at the Rumpke Sanitary Landfill and thermal oxidation in conjunction with Butler County Department of Environmental Services. At this time, beneficial land application is by far the most economical option for permitted disposal.

This Resolution will authorize the City Manager to extend the City's agreement with Synagro-Central, LLC for the loading, hauling, and land application of biosolids for an amount not to exceed $28,905 annually. This contract extension would be for a two year period, expiring on May 13, 2019. Staff is not requesting a contingency amount at this time for this contract.

Approved By:

	Initial	Date
Department Head:	MBD	7/28/17
City Manager:	DRE	8/11/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN AMENDMENT NO. 1 OF THE AGREEMENT WITH SYNAGRO-CENTRAL, LLC FOR THE LOADING, HAULING, AND LAND APPLICATION OF BIOSOLIDS, EXTENDING THE EXPIRATION DATE FROM MAY 14, 2017 TO MAY 13, 2019 AT A COST NOT TO EXCEED $28,905.00 ANNUALLY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and the Service Director recommend Council authorize the City Manager to sign Amendment No. 1 as set forth on Exhibit "A" attached hereto of the agreement with Synagro-Central, LLC for the loading, hauling, and land application of biosolids, extending the expiration date from May 14, 2017 to May 13, 2019 at a cost not to exceed $28,905.00 annually.

SECTION 2: Council accepts the recommendation of the City Manager and the Service Director and authorizes the City Manager to sign Amendment No. 1 as set forth on Exhibit "A" attached hereto of the agreement with Synagro-Central, LLC for the loading, hauling, and land application of biosolids, extending the expiration date from May 14, 2017 to May 13, 2019 at a cost not to exceed $28,905.00 annually.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

SYNAGRO

EXHIBIT 'A'

Amendment #1 to Agreement

Agreement for the Removal, Transportation and Land Application of Anaerobically Digested Cake Biosolids from the City of Oxford, OH Wastewater Treatment Plant

On May 14th, 2015 the Removal, Transportation and Land Application of Anaerobically Digested Cake Biosolids from the City of Oxford, OH Wastewater Treatment Plant (the Contract) was entered into between Synagro Central, LLC (Synagro) and The City of Oxford (Customer).

WHEREAS, Synagro and the Customer desire to further amend the Contract for good and valuable consideration, the receipt of which is hereby acknowledged and parties hereby agree to amend the contract as follows:

1. The term of the contract shall be extended for a period of two (2) years commencing on May 14, 2017 and continuing through May 13, 2019 The Contractor and the Customer further agree that at the end of this term, this Contract may be extended for additional periods as mutually agreed in writing by both parties. Except as modified herein by previous Amendments, and this Amendment, the contract shall remain in effect in full force in accordance with all of the original terms and conditions.

2. Section 2 Contract Price and Payments- Items 2.3 shall be inserted as follows:
   2.3 The unit price of $19.27 per wet ton shall remain in effect for the period of May 14, 2017 through May 13, 2019. The contractor may no more than once per year adjust the price to reflect changes in the consumer price index for the nearest Metro Area (Cincinnati, OH), with no year to exceed five percent in inflation adjustments.

   Pricing as of May 14, 2017 will be $19.27 per wet ton which reflects a 1.013%
   CPI Calculation Spreadsheet

   Current Index - Base Index) * 100
   (Base Index) or + 1

Current Index	222.849	2.879	(Current Index - Base Index)
Base Index	219.97	0.013088148	(Sum / Base Index)
		0.013088148	(Sum x 100)
		1.0131	(Sum + 1)(MULTIPLIER BELOW)

	Current		New	
Cost Item 1	$	19.0200	$	19.2689

3. Either party may terminate this Agreement upon 30 day prior written notice to the other party.

SYNAGRO

4. Except as modified herein by and this Amendment, the contract shall remain in effect in full force in accordance with all of the original terms and conditions.

Synagro Central, LLC	**City of Oxford,OH**
By:________________________	By:________________________
Signature	Signature
________________________	________________________
Print Name	Print Name
________________________	________________________
Title	Title

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager: Douglas Elliott, Jr.

Fire
Originating Department

Council Meeting Of: **August 15, 2017**

John Detherage
Prepared By

Account Code No. #: **418.152.73111**

Budgeted Amount: **$72,000.00**

August 7, 2017
Date Prepared

Agenda Title: A Resolution authorizing the purchase three (3) LUCAS Chest Compression Systems

Recommendation: Adopt the Resolution.

Discussion: The 2017 capital equipment budget includes $72,000.00 for the replacement/upgrade purchase of cardiac monitor/defibrillators for the fire department. Due to the generosity of McCullough-Hyde/Tri-Health and their purchase of four new monitors for the OFD, we would like to repurpose these funds for the purchase of three (3) automated CPR devices. These devices provide quality, consistent CPR to patients suffering from cardiac arrest. Once these units are applied they provide the perfect depth, rate, and chest recoil throughout the event in the field, when transporting the patient, and at the hospital which is impossible with manual CPR due to movement and fatigue of the caregiver.

This project to purchase three LUCAS units and associated accessories from Physio Control has a state contract cost of $43,333.80.

State of Ohio Contract #800252-2017

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	DRE	8/11/17

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PHYSIO-CONTROL, INC. FOR THE PURCHASE OF THREE (3) LUCAS 3.0 CHEST COMPRESSION SYSTEMS AND ASSOCIATED ACCESSORIES AT STATE CONTRACT PRICING AT A COST NOT TO EXCEED $43,333.80.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes the Fire Department to purchase three (3) Lucas 3.0 Chest Compression Systems and associated accessories at State Contract pricing at a cost not to exceed $43,333.80.

SECTION 2: The City Manager is hereby authorized to enter into a contract with Physio-Control, Inc. for the purchase of three (3) Lucas 3.0 Chest Compression Systems and associated accessories at State Contract pricing at a cost not to exceed $43,333.80.

SECTION 3: Funds have been appropriated for the purchase price authorized.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KATE ROUSMANIERE

PREPARED BY: LAW(STAFF)

PHYSIO CONTROL

Physio-Control, Inc
11811 Willows Road NE
P.O. Box 97006
Redmond, WA 98073-9706 U.S.A.
www.physio-control.com
tel 800.442.1142
Sales Order fax 800.732.0956
Service Plan fax 800.772.3340

To	CITY OF OXFORD FD Attn: Jay Fields 217 S ELM ST OXFORD,OH 45056 (513) 523-6324 jfields@cityofoxford.org	Quote Number	00089568
		Revision #	1
		Created Date	8/1/2017
		Sales Consultant	Peter Landry (614) 701-8678
		FOB	Destination
		Terms	All quotes subject to credit approval and the following terms and conditions
		NET Terms	NET 30
Contract	State of OH #800252 - 2017	Expiration Date	10/30/2017

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99576-000043	LUCAS 3.0 Chest Compression System INCLUDES HARD SHELL CASE, SLIM BACK PLATE, TWO (2) PATIENT STRAPS, (1) STABILIZATION STRAP, 2 SUCTION CUPS, 1 RECHARGEABLE BATTERY, AND INSTRUCTIONS FOR USE WITH EACH DEVICE.	3.00	15,950.00	-2,871.00	13,079.00	39,237.00
11576-000060	LUCAS Battery Desk-Top Charger	1.00	1,170.00	-234.00	936.00	936.00
11576-000071	LUCAS Power Supply	3.00	371.00	-74.20	296.80	890.40
11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	3.00	712.00	-142.40	569.60	1,708.80
11576-000090	Grip Tape (3-pack), LUCAS Slim Back Plate	3.00	68.00	-13.60	54.40	163.20
11576-000047	LUCAS Disposable Suction Cup (12 pack)	1.00	498.00	-99.60	398.40	398.40

Subtotal	USD 43,333.80
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00

Tax will be calculated at time of invoice and is based on the Ship To location where product will be shipped.

Grand Total	USD 43,333.80

	Pricing Summary Totals
List Price Total	USD 52,971.00
Total Contract Discounts Amount	USD -9,637.20
Total Discount	USD 0.00
Trade In Discounts	USD 0.00
Tax + S&H	USD 0.00

PHYSIO CONTROL

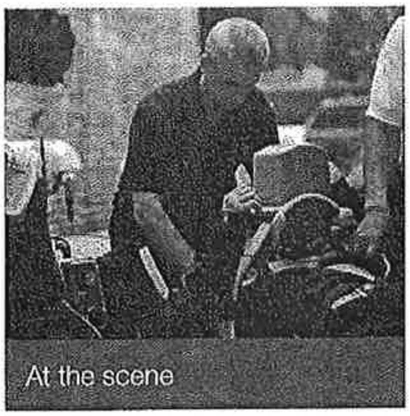
Why choose LUCAS?

Clinical Overview

LUCAS® 2 CHEST COMPRESSION SYSTEM

1

LUCAS delivers effective and consistent chest compressions with a minimum of interruptions.



Better than manual CPR...

LUCAS delivers compressions according to guidelines:

- > 5cm/2" depth
- > 100 compressions per minute
- equal time for compression / decompression
- full chest recoil

LUCAS has shown to **significantly improve quality and increase consistency of compressions** compared to manual CPR, both at the scene, during ambulance or helicopter transportation, as well as in the cath lab setting.[1-3]

...with less interruptions

In prehospital use, at the scene and during transportation,[4, 5] LUCAS has shown to **significantly increase chest compression fractions** to around 90% compared to manual CPR.

EFFECTIVE CONSISTENT UNINTERRUPTED SAFE

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 1, 2017

Doug Elliott
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

July 21, 2017
Date Prepared

Agenda Title: An Ordinance Amending Ordinance Number 3386 Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio Paid From January 1, 2017 Through December 31, 2017 To Reflect An Additional Two Percent (2%) Wage Increase For Certain Nonunion Employees.

Recommendation: Approve.

Discussion:

The City's nonunion employees received an across-the-board increase of 2% effective January 1, 2017. This ordinance was adopted December 6, 2016. Since the City's police union employees have settled for a 4% increase in wages for 2017, I am recommending to City Council that the nonunion employees receive an additional 2% wage increase retroactive to January 1, 2017.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	7-28-17

ORDINANCE NO._____

AN ORDINANCE AMENDING ORDINANCE NUMBER 3386 ESTABLISHING SALARIES AND CERTAIN BENEFITS FOR SALARIED AND HOURLY FULL-TIME AND PART-TIME EMPLOYEES WITHIN THE SERVICE OF THE CITY OF OXFORD, OHIO, PAID FROM JANUARY 1, 2017 THROUGH DECEMBER 31, 2017 TO REFLECT AN ADDITIONAL TWO PERCENT (2%) WAGE INCREASE FOR CERTAIN NONUNION EMPLOYEES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT THE SALARIES, WAGES AND CERTAIN BENEFITS FOR A NUMBER OF OFFICIALS AND EMPLOYEES OF THE CITY OF OXFORD BE FIXED AS FOLLOWS:

SECTION 1: The following full-time positions are hereby established with respect to position title, authorized number and pay range:

Position		**Authorization**	
	Type	**# of Employees**	**Pay Band**
Office of the City Manager			
City Manager	NC	1	By Contract
Assistant to the City Manager	NC	1	5
Human Resources Director	NC	1	7
Clerk of Council/AAII	NC	1	4
Economic Development Department			
Economic Development Director	NC	1	7
Finance Department			
Finance Director	NC	1	By Contract
Assistant Finance Director	NC	1	6
Payroll & Benefits Specialist	C	1	5
Finance Specialist	C	1	5
Accounting Specialist	C	1	4
Utility Collections Specialist	C	2	4
Law Department			
Law Director	NC	1	By Contract
Parks & Recreation Department			
Parks & Recreation Director	NC	1	7
Recreation Programs Supervisor	C	1	5
Sports Activities Supervisor	C	1	5
Office Manager	NC	1	5
Receptionist	C	1	1
Sports Coordinator	C	1	3

Community Development Department			
Community Development Director	NC	1	7
Planner	C	1	6
Admin Asst to Director (Tech)	NC	1	5
Administrative Assistant II	NC	2	3
Safety Department – Fire Division			
Fire Chief/Inspector	NC	1	7
Fire Captains *See Attachment B	C	3	6
Firefighter/Paramedic~~s~~s *See Attachment B	C	3	5
Administrative Assistant II	NC	1	3
Safety Department – Police Division			
Police Chief	NC	1	7
Police Lieutenant	C	2	By Contract
Police Sergeant	C	6	By Contract
Police Officer	C	16	By Contract
Public Safety Assistant	C	3	By Contract
Police Records Specialist	C	1	By Contract
Dispatcher/Clerk	C	6	By Contract
Office Manager	NC	1	5
Service Department			
Service Director	NC	1	7
Environmental Specialist	C	1	5
Administrative Assistant III	NC	1	4
Custodian	NC	1	1
Engineering Division			
City Engineer	C	1	6
Engineer-In-Training (EIT)	C	1	5
Engineering Aide	C	1	4
Streets and Maintenance Division			
Streets and Maintenance Manager	C	1	6
Equipment Mechanic	C	1	5
Parks Maintenance Supervisor	C	1	5
Street Operations Specialist	C	1	4
Service Workers		9	
Wastewater Division			
Collection			
Wastewater Collection Manager	C	1	6
Service Workers		4	

Plant			
Wastewater Plant Manager	C	1	6
WWTP Laboratory Technician	C	1	3
Plant Mechanic II	C	1	4
Plant Mechanic I	C	1	3
Service Worker I	NC	1	1
WWTP Operators		3	
Water Division			
Distribution			
Water Distribution Manager	C	1	6
Service Workers		4	
Plant			
Water Plant Manager	C	1	6
Utility Maintenance Technician	C	1	2
Utility Meter Reader	NC	1	1
Water Plant Operators		2	
TOTAL Full-Time Budgeted:		**111**	

NC = Non-Classified Employee
C = Classified Employee

SECTION 2: The compensation plan setting forth the range of base pay bands for each position title, being pay bands 1 through 7, is attached hereto (Attachment A) and incorporated herein as the Base Pay Band Provisions.

A. Adoption of this ordinance reflects an ~~2%(COLA)~~ additional 2% increase (for a total of 4% for 2017) increase rounded up to the nearest penny of all employees not covered by a collective bargaining agreement. The Finance Director, Law Director and City Manager shall also receive the same increase to their current base salaries.

B. The City Manager, except as otherwise provided in the charter, is authorized to establish the starting salary not to exceed the position's market midpoint.

C. The City Manager is hereby authorized to increase an employee's salary not to exceed 5.0% within the same position per calendar year.

D. The City Manager is hereby authorized to increase an employee's salary not to exceed the market midpoint of the new position when a promotion occurs where an employee moves to a higher job classification.

SECTION 3: The following part-time positions are hereby established with respect to position title, authorized number and maximum compensation (rate per hour except as otherwise indicated):

Position	**Authorization # of Employees**	**Maximum Pay Rate**
Finance Department		
Accounting Assistant	1	$15.00/hr
Parks & Recreation Department		
Park/Recreation Technician	5	$ 12.00/hr
Program Coordinator	4	$ 15.00/hr
Senior Program Coordinator	1	$16.25/hr
Custodian	3	$ 14.00/hr
Service Department		
Deputy Director	1	$ ~~$39.84~~40.64/hr
Laborers	4	$ 13.00/hr
Streets & Maintenance Division		
Wastewater Collection		
Water Plant Operators	2	$ 21.00/hr
Safety Department – Fire Division		
Part-Time Firefighters/EMTs	30	$17.00/hr
Firefighters and/or EMTs	64	$17.00/hr
Fire Division Captains	3	$18.00/hr
Fire Division Lieutenants	1	$17.00 per hour
Safety Department – Police Division		
Assistant To the Chief – Parking & Transportation	1	$~~26.84~~27.38/hr
Assistant to Chief – Business Liasion	1	$~~26.84~~27.38/hr
Police Officer	6	Contract base pay
Public Safety Assistant	4	Contract base pay
Dispatcher/Clerk	4	Contract base pay
TOTAL Part-Time Authorized Strength:	**136**	
City-Wide		
Intern/Temporary Part-Time		$14.00/hr

SECTION 4: The following seasonal part-time positions are hereby established with respect to position title, authorized number and maximum compensation (rate per hour except as otherwise indicated):

Position	Authorization	
	# of Employees	**Pay Rate**
Safety Department – Fire Division		
Fire/EMS for Miami University Coverage		$45.00 per hour
Parks & Recreation Department		
Park/Recreation Technician	36	$11.50/hr
Program Coordinator	3	$14.50/hr
Service Department		
Street Department		
Laborer	7	$ 13.00/hr
Wastewater Division		
Plant		
Laborer	1	$ 13.00/hr
Collections		
Laborer	1	$ 13.00/hr
Water Division		
Plant		
Laborer	1	$13.00/hr
TOTAL Seasonal Part-Time Authorized Strength:	**49**	

SECTION 5: Department Heads and Supervisory Employees.

A. **Defined.** The positions of City Manager, Finance Director, Law Director, Police Chief, Community Development Director, Service Director, Parks and Recreation Director, Fire Chief, Human Resource Director and Economic Development Director are department heads. These employees in addition to Assistant Finance Director, Deputy Service Director, Streets and Maintenance Manager, Wastewater Collection Manager, Water Distribution Manager, Water Plant Manager and Wastewater Plant Manager for the purposes of group life and accidental death and dismemberment, are considered supervisory employees.

B. **Overtime.** Department heads are salaried employees and are not entitled to overtime.

C. **Vacation.** Department heads shall accrue vacation leave monthly at the following rates (except a first year department head who shall receive vacation accrual after the completion of the twelfth month):

After 12 months (1 year) - 120 hours
After 84 months (7 years) - 160 hours
After 156 months(13 years) - 200 hours

The City Manager is authorized to grant up to 80 hours of vacation leave during the first year of employment of a department head on the basis of extenuating circumstances.

The City Manager's vacation benefit shall be in accordance with the City Manager's contract.

D. **Other Benefits and Provisions.** Except as superseded by the provisions of this section, department heads and supervisory employees shall be entitled to all other benefits and provisions of this ordinance applicable to full-time employees of the City of Oxford.

E. **Sick Leave.** The Police Chief shall receive a bonus of $310 per calendar quarter if he uses no sick leave during that quarter. If the Police Chief uses no sick leave for the calendar year, he shall receive an additional $360. The bonus payment shall be issued at the end of each calendar quarter.

SECTION 6: General Provisions

A. **Pay Periods.** Employees shall be paid bi-weekly. Pay days shall be on Friday, except when City offices are closed for a holiday on Friday, in which case payday shall be the last workday preceding the holiday.

B. **Hours of Work.** Full-time, non-salaried employees' work week shall be forty hours. When directed by their supervisor to work overtime, such employees shall be compensated at the rate of one and one-half (1-1/2) times their base rate of pay for all hours actually worked in excess of forty hours per week. An employee who is called to work following the completion of their normal work day and one-half (1/2) or more hours prior to the commencement of their next normal work day shall receive a minimum of two (2) hours compensation for such call-in at one and one-half (1-1/2) times their normal rate.

C. **Emergency Appointments.** In case of civil unrest or other like emergency, the City Manager may appoint emergency police officers or other volunteer citizens as may be necessary for temporary service during the emergency and shall report this action to the City Council at its next meeting. Such emergency appointees shall be compensated for all time actually worked on behalf of the City.

D. **Firefighters** (excluding full-time Fire Captains and Firefighter/Paramedic~~s~~s. See Appendix B). Firefighters are paid according to the schedule in Section 3 hereof of part-time employees. A firefighter may receive a supplement equal to one-half their ordinary job wage if their employer does not continue pay while they are away from work attending to a fire.

No Paid-on-Call or Part-time firefighter may work in excess of fifteen hundred (1500) hours in any given Calendar year or in excess of one hundred-six (106) hours in any pay period.

Any hours worked in the employee's hired capacity or similar function to their hired capacity shall be calculated as total hours worked for that pay period and year. Performing other department sanctioned duties other than those for which the employee was hired shall not be included in total hours.

E. **Shift Differential Pay.** The applicable rate of shift differential for the entire shift worked will be determined by the applicable rate for the *majority* of the hours in an assigned shift. If an assigned shift is evenly divided between two rates, the higher rate shall be applicable to all hours of the shift worked. A full-time employee who is assigned by their supervisor to work a shift after 4:00 p.m. and before 8:00 a.m. shall receive shift differential pay for all hours worked. The differential shall be twenty-five cents ($0.25) per hour for all hours of a shift actually worked after 4:00 p.m. and before 12:00 midnight. The differential shall be forty-five cents ($0.45) per hour for all hours of a shift actually worked after 12:00 midnight and before 8:00 a.m. Shift differential will be paid at its normal rate for scheduled hours worked on a holiday in addition to holiday pay. Overtime may be incurred for the work week (over 40 hours) attributable to working during a shift differential period (defined above). For purposes of calculating overtime pay, the base pay rate shall include the hourly shift differential amount. The shift differential rate used for overtime calculation will be the same rate used for shift differential as determined per the guidelines above.

SECTION 7: Employee Benefits

A. **Uniforms**. The Police Chief shall receive credit in the same manner as the Detective Sergeant as specified in the Police Sergeants and Lieutenants contract.

The City shall provide full-time employees in the Service Department and the Parks & Recreation Department, who wear a uniform in the performance of their duties, with a uniform rental service.

B. **Sick leave.** Sick leave shall be earned by all full-time employees at the rate of ten (10) hours per month and may be accumulated without maximum. Previously accumulated sick leave may be transferred as allowed by law. Under extraordinary circumstances, the City Manager may approve the transfer of sick leave credits from one City employee to another.

C. **Sick Leave Incentive.** A full-time, non-contract employee shall receive an incentive of two hundred dollars ($200.00) per calendar quarter if the employee uses no sick leave during that quarter. Use of any hours, including partial hours, of sick leave will result in the employee receiving no payment for that quarter. Any employee who uses no sick leave for a calendar year shall receive an additional two hundred dollar ($200.00) incentive. The employee shall receive all such incentive payments at the end of each calendar quarter. Any payment shall reflect applicable federal, state, and local withholdings. Sick leave used for Worker's Compensation leave as defined in the Employee Handbook shall not be considered sick leave used for purposes of this paragraph.

As a part of the sick leave incentive, as of December 31, 2007, those employees having a sick leave balance will have those hours banked. Future accruals will not be added to the hours banked, however, all banked hours and any accruals will continue to show on the individuals pay stub to be used should the hours be needed for illness. The banked hours will be held until retirement, death or lay-off, at which time not more than 1200 banked hours may be converted to vacation time at the ratio of one-to-one for the first three hundred hours and three-to-one for the remaining nine hundred hours.

D. **Sick leave conversion**. Prior to retirement, an employee with a banked sick leave balance of 280 hours up to a maximum of 1200 hours may convert the balance to vacation or pay at a rate of 5:1. However, there must be 240 hours remaining, and such conversion may only be made by written application to the Finance Department during the month of April, and pay, when requested, will be made on or before May 20th. Should an employee on lay-off (who has converted sick leave to vacation) return to City employment, they may within one year of reinstatement repurchase their accumulated sick leave by repaying at the same rate as the pay-off. Such repayment may be in cash, by payroll deduction or use of newly accumulated vacation time.

E. **Payment of Health Insurance Premiums.** For each full-time employee and Law Director who participates in the City group medical insurance programs, the City will make a per month per employee contribution as determined by the budget during the effective period of this Ordinance for health/medical insurance, major medical, prescription insurance, dental insurance and vision care insurance. The Employee will pay a contribution for single coverage or for family coverage, each pay period, with deductions being made from gross pay before taxes resulting in the cost being reduced.

F. Holiday Schedule. There shall be fourteen (14) paid holidays for full-time employees as follows: (10 holidays/4 personal days)

New Year's Day (January 1)
Martin Luther King, Jr. Day (third Monday in January)
Washington/Lincoln Day (third Monday in February)
Memorial Day (last Monday in May)
Independence Day (July 4)
Labor Day (first Monday in September)
Thanksgiving Day (fourth Thursday in November)
Day after Thanksgiving
Christmas Eve Day (The day preceding or following
Christmas Day holiday as designated by the City Manager)
Christmas Day (December 25)
Four (4) Personal Days - 32 Hours

New employees hired during the year shall have their Personal Hours pro-rated based on initial hire date. With the exception of employees who work a continuous schedule, holidays falling on a Saturday shall be observed on the preceding Friday and holidays falling on a Sunday shall be observed on the following Monday.

G. Pay for Work on Certain Holidays. Any full-time employee, department heads excluded, who is required by the employee's supervisor to work on a designated holiday as a part of the employee's regularly scheduled duty and within the employee's normal hours of work shall receive pay in an amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked by the employee between the hours of 12:01 a.m. and 12:00 midnight, inclusive, on the designated holiday. When such an employee works on a holiday, the employee shall be entitled to an additional day off in lieu of the holiday.

Employees called to work on a designated holiday (to perform a special project or emergency repair) may receive pay in the amount equal to one and one-half (1-1/2) times the employee's base hourly rate of pay for all hours actually worked on the holiday in addition to the eight hours straight time pay for the holiday at the discretion of the City Manager. (Employees working less than eight (8) hours on a holiday have two options: 1) the employee can claim the eight (8) hour holiday and overtime for the actual number of hours worked; <u>or</u> 2) the employee can claim overtime for the number of hours worked, and use personal, vacation or comp time to make up the remaining hours and receive the holiday off at another time.)

When a calendar holiday falls on either weekend day(s) (including Christmas Eve and Christmas), the following rules apply:

a) If an employee works the designated holiday, the employee is entitled to:
   1) One and one-half (1-1/2) times their base hourly rate for the hours worked, and
   2) a paid day to be taken at another time.

b)If an employee works a true calendar holiday(s) that falls on Saturday or Sunday, the employee is entitled to pay at one and one-half (1-1/2) times the base hourly rate for the hours worked.

H. Group Life and Accidental Death and Dismemberment Insurance.
The City will pay 100% of the premium for these fringe benefits for coverage in an amount equal to the employee's annual base salary, except that the amount of the insurance coverage provided will be subject to a reduction schedule included in the group policy. Such reductions generally begin at age 65 and are subject to ADEA regulations. These fringe benefits apply only to full-time employees working at least forty (40) hours per week and the Law Director. The City will pay 100% of the premium group life insurance coverage on the Police Chief in an amount equal to one and one-half(1-1/2)times the Police Chief's annual salary.

For each firefighter, the City will pay 100% of the premium for a Firefighter's Accident Policy, not to exceed $10,000 in insurance coverage.

I. Longevity Bonus Pay. Longevity Bonus Pay will only be paid to eligible employees who accrue the required years of service on or before December 31, ~~6~~2017and are full-time employees of the City on or before December 31, ~~6~~2017. To be eligible for Longevity Bonus Pay an employee must meet both requirements.

No partial or proportionate Longevity Bonus Pay will be paid. An employee shall accrue one year of service for twelve consecutive months of full-time employment. Part-time employees who become full-time employees may use hours worked as a part-time employee towards years of credit. Credit will not be given for partial years of service.

Full-time employees who leave the City's employment and are eligible to receive longevity pay based on the anniversary date in ~~6~~2017 shall be given the appropriate longevity payment with final pay. All other eligible employees will receive Longevity Bonus pay in November ~~6~~2017. All eligible full-time employees shall be paid in accordance with the following schedule. Contract employees shall be paid according to the appropriate contracts. The Chief of Police shall be paid longevity according to the current schedule in the Police Supervisors' contract.

After 5 years - $450	After 18 years - $775
After 6 years - $475	After 19 years - $800
After 7 years - $500	After 20 years - $825
After 8 years - $525	After 21 years - $850
After 9 years - $550	After 22 years - $875
After 10 years - $575	After 23 years - $900
After 11 years - $600	After 24 years - $925
After 12 years - $625	After 25 years - $950
After 13 years - $650	After 26 years - $975
After 14 years - $675	After 27 years - $1000
After 15 years - $700	After 28 years - $1025
After 16 years - $725	After 29 years - $1050
After 17 years - $750	After 30 years - $1075

J. Vacation. An employee shall accrue vacation monthly at the following rate unless otherwise covered by a collective bargaining unit. At the end of the first year (after 12 months) a non-contract employee will be credited with eighty (80) hours of vacation. At that time the employee will start accruing monthly vacation according to the following schedule:

After 12 months (1 year) - 80 hours
After 24 months (2 years) - 88 hours
After 48 months (4 years) - 96 hours
After 60 months (5 years) - 104 hours
After 72 months (6 years) - 112 hours
After 84 months (7 years) - 120 hours
After 96 months (8 years) - 128 hours
After 108 months (9 years) - 136 hours
After 120 months (10 years)- 144 hours
After 132 months (11 years)- 152 hours
After 144 months (12 years)- 160 hours
After 156 months (13 years)- 168 hours
After 168 months (14 years)- 176 hours
After 180 months (15 years)- 184 hours
After 192 months (16 years)- 192 hours
After 204 months (17 years)- 200 hours

The City Manager is authorized to grant up to 40 hours of the employee's vacation leave to be used in advance of their first year anniversary on the basis of extenuating circumstances.

K. Reimbursement. Employees authorized and required by the assigned supervisor to drive personal vehicles on official City business shall be reimbursed for actual miles driven at the IRS standard mileage rate in effect. Employees who are out of the City on official business or at authorized training functions shall be reimbursed for meals at the actual meal cost not to exceed IRS recognized per diem rate including those rates for high cost cities (receipts are required). The City Manager is authorized to adopt specific procedures regarding travel reimbursement.

L. Continuing Education/Tuition Reimbursement. For ~~6~~ 2017, $1,000 will be budgeted. Depending upon the availability of funds, an employee may be reimbursed for the cost of tuition and required course books for any job-related course, provided that the employee submits a written request for reimbursement on the appropriate form, with a copy of the course description, before taking the class. If only one employee submits a request for a class and receives at least a "B" average in the class, the employee will receive 50% of the amount budgeted. An employee who receives a final grade of "A" will receive 100% of the amount budgeted as reimbursement. Should there be more than one employee requesting tuition reimbursement, the funds will be distributed equally among those employees who have completed their classes and received their final grades as noted above. For example, if three (3) employees submit requests and all three receive a final grade of "A" for their classes, the amount budgeted will be divided among the three and the funds will be distributed equally at the end of the year. Requests for reimbursement should be submitted to the Human Resources Director.

SECTION 8: Applicability

Irrespective of any language or wording herein above, this ordinance shall not be, and no provision or portion hereof shall be, applicable to any employee of the City of Oxford employed pursuant to a written contract relative to wages and working conditions. This entire ordinance is effective and applicable only as to employees whose employment is not covered pursuant to the terms and conditions of a written contract with the City.

SECTION 9: Repeal of Conflicting Ordinances

All other ordinances and resolutions or parts of ordinances and resolutions in conflict with the provisions of this ordinance be and the same are hereby repealed.

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MAYOR

ADOPTED: ________________________

ATTEST:

____

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: Kate Rousmaniere

ATTACHMENT A

CITY OF OXFORD OHIO

PAY BANDS (2017)

	MINIMUM	MAXIMUM
PAY BAND 7		
Annual	$~~63,605~~64,877	~~$114,333~~$116,626
Hourly	~~$30.58~~$31.19	~~$54.97~~$56.07
PAY BAND 6		
Annual	~~$49,476~~$50,466	~~$87,834~~$89,591
Hourly	~~$23.79~~$24.26	~~$42.23~~$43.07
PAY BAND 5		
Annual	~~$42,369~~$43,216	~~$71,412~~$72,840
Hourly	~~$20.37~~$20.78	~~$34.34~~$35.02
PAY BAND 4		
Annual	~~$37,234~~$37,979	~~$60,381~~$61,589
Hourly	~~$17.91~~$18.26	~~$29.03~~$29.61
PAY BAND 3		
Annual	~~$33,755~~$34,430	~~$56,902~~$58,040
Hourly	~~$16.23~~$16.55	~~$27.36~~$27.90
PAY BAND 2		
Annual	~~$31,569~~$32,200	~~$51,237~~$52,262
Hourly	~~$15.18~~$15.48	~~$24.64~~$25.13
PAY BAND 1		
Annual	~~$28,536~~$29,107	~~$46,294~~$47,220
Hourly	~~$13.72~~$13.99	~~$22.26~~$22.70

ATTACHMENT B

CITY OF OXFORD OHIO

Full-Time Fire Captains' and Firefighter's Policies and Wage Rates

Holidays
Full time Fire Captains and Firefighters working a 24/48 schedule will be paid a holiday check on December 1 of each year. This check will consist of eight (8) hours pay for each of the 10 holidays. If a fire captain or Firefighter is called in to work on an unscheduled Holiday, hours worked will be paid at a double-time rate.

Personal Days
Full time Fire Captains and Firefighters working a 24/48 schedule will be entitled to take two (2) 24 hour personal days per calendar year. These hours must be taken each year and may not be accrued.

Sick Leave
Full time Fire Captains and Firefighters working a 24/48 schedule shall accrue sick leave hours at a rate of 13 hours per calendar month. Sick leave may be accumulated without maximum.

Sick Leave Incentive
Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible to receive a sick leave incentive which is the same as other city employees.

Vacation
Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible for vacation after one year of employment and as follows: on the first anniversary date 72 hours; on the second through ninth anniversary date 120 hours; on the 10th anniversary date and thereafter 168 hours.

Funeral Leave
Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible to take up to two (2) 24 hour days per calendar year for the purpose of attending the funeral of a member of the employee's immediate family. The definition of immediate family is outlined in the Employee Handbook.

Kelly Days
Full time Fire Captains and Firefighters working a 24/48 schedule will be entitled to a Kelly day (day off on the 10th scheduled day) when the employee is scheduled to work 10 24 hour days in a 28 day cycle. This will amount to three or four Kelly days per year depending on each employee's schedule.

Life Insurance
Full time Fire Captains and Firefighters working a 24/48 schedule will be eligible for premium group life insurance (term) coverage in an amount equal to 1.5 times the employee's annual base salary paid for by the City.

Compensatory Time
Full time Fire Captains and Firefighters working a 24/48 schedule are not eligible to receive compensatory time (hours) for overtime hours worked.

All other employee benefits are outlined in the salary ordinance and employee handbook.

Fire Captain Salary Schedule

The following salary schedule shall take effect 1/1/2017 for all full-time Fire Captains. Fire Captains who are employed on January 1 of 2017 will receive the amount listed below plus any additional overall adjustment granted by Council.

2017	~~$65,258~~ $67932.80

2017 Holiday pay check will equal (80 hours total) at ~~$31.37~~ $32.66 per hour or ~~$2509.60~~ $2612.80total.

Firefighter Salary Schedule

Any newly hired firefighter in 2017 will be paid the following rate.

2017	~~$53,125~~ $54,204.80

2017 Holiday pay check will equal (80 hours total) at ~~$25.54~~ $26.06per hour or ~~$2043.20~~ $2084.80 total.