City of Oxford OHIO
HOME OF MIAMI UNIVERSITY

Agenda

Oxford City Council

Court House

TUESDAY, AUGUST 16, 2011

EXECUTIVE SESSION
7:00 P.M.

1. Roll Call. Richard Keebler, Mayor; Ken Bogard, Vice-Mayor; John Harman; Bob Blackburn; Kevin McKeehan; Kate Currie; Greig Rutherford

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MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING
7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

A. Proclamation "Community Arts Centers Day".

Proclamation

B. Notice to Legislative Authority - Transfer permit from Oxford Recreation Inc DBA The Balcony116 ½ E. High St 2nd Floor Oxford Ohio 45056 to First Round Draft Inc DBA O Pub 10 W. Park Place Oxford Ohio 45056.

Notice

C. Appointments to Boards and Commissions.

D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

A. Minutes of the August 2, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes

B. Report regarding the August 3, 2011 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report

C. Report regarding the August 3, 2011 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

Report

5. Resolutions.

1. A Resolution authorizing the City Manager to extend the existing agreement between Oxford Township, Butler County, Ohio and the City of Oxford to provide fire protection and emergency medical services to Oxford Township pursuant to the agreement for one year. (Doug Elliott, City Manager)

Staff Report/Resolution

2. A Resolution authorizing the assessment of delinquent charges for the removal or destruction of noxious vegetation to be placed on the Butler County, Ohio property tax duplicate. (Jung-Han Chen, Community Development Director)

Staff Report/Resolution

3. A Resolution amending Resolution No. 4615 and authorizing the City Manager to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing no to exceed $49,839 in cost. (Steve Schwein, Police Chief)

Staff Report/Resolution

6. Ordinances.

   A. First Reading - None.

   B. Second Reading - None.

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, the Oxford City Council, or the City staff.

   1. Remarks from City Council and City Staff.

B. Future Meetings. (Note: Meetings will be held at the Court House unless otherwise indicated.)

WED - Aug 17 Board of Zoning Appeals Meeting 7:30 p.m. Cancelled

TUES - Aug 23 City Council Work Session (CIP) 7:00 p.m.

FRI - Aug 26 Community Improvement Corporation Meeting 12:00 p.m. LCNB

TUES - Aug 30 Civil Service Commission Meeting 7:00 p.m.

MON - Sept 5 Holiday - City Offices Closed

TUES - Sept 6 City Council Meeting 7:30 p.m.

WED - Sept 7 Environmental Commission Meeting 7:00 p.m. Municipal Building

WED - Sept 7 Historic and Architectural Preservation Commission Meeting 7:30 p.m.

THUR - Sept 8 Police Advisory Board Meeting 7:00 p.m. Senior Citizens Center

TUES - Sept 13 Planning Commission Meeting 7:30 p.m.

THUR - Sept 15 Recreation Board Meeting 4:00 p.m. Senior Citizens Center

MON - Sept 19 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Sept 20 City Council Meeting 7:30 p.m.

WED - Sept 21 Board of Zoning Appeals Meeting 7:30 p.m.

FRI - Sept 23 Community Improvement Corporation Meeting 12:00 p.m. LCNB

WED - Sept 28 Civil Service Commission Meeting 7:00 p.m.

8. Adjourn.

Office of the Mayor

Proclamation

Whereas: Community Arts Centers anchor and enliven neighborhoods throughout our region and are integral to the area's economic vitality and quality of life, making Oxford an outstanding place to live, work, play and visit; and

WHEREAS, Oxford is fortunate to have a thriving Community Arts Center in our own city and around the region, including Hamilton, Middletown, Fairfield, Evanston, Kennedy Heights, Madisonville, Over-the Rhine, the Uptown neighborhoods, and West Price Hill; and

WHEREAS, these Community Arts Centers provide access to a wide range of art opportunities which bring people together to share experiences and ideas; inspire children, adults, and families; and help to create vibrant and connected communities; and

WHEREAS, the Oxford Community Arts Center and an additional 26 community arts centers throughout the Greater Cincinnati region will be hosting fun, free Art Parades for their communities on August 27th and 28th 2011.

NOW, THEREFORE, I, Richard A. Keebler, Mayor of the City of Oxford do hereby proclaim August 28, 2011 as,

"Community Arts Centers Day"

in the City of Oxford and encourage all members of the community to participate in this special event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 16th day of of August 2011.

RICHARD A. KEEBLER, MAYOR

CITY OF OXFORD

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: August 16, 2011

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 8, 2011
Date Prepared

Agenda Title: Legislative Authority Notice - Transfer from Oxford Recreation Inc DBA The Balcony 116 ½ E. High St 2nd Floor Oxford, Ohio 45056 to First Round Draft Inc DBA O Pub 10 W. Park Place Oxford, Ohio 45056.

Recommendation: n/a

Discussion:

The permit is for:

D5 - Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until two thirty a.m.

D6 - Sale of intoxicating liquor on Sunday between the hours of 10:00 a.m. or 11:00 a.m. and midnight.

This transfer will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	[illegible]	8/12/11

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2739476 PERMIT NUMBER / TFOL TYPE	FIRST ROUND DRAFT INC DBA O PUB 10 W PARK PL OXFORD OHIO 45056
06 01 2010 ISSUE DATE	
07 25 2011 FILING DATE	
D5 D6 PERMIT CLASSES	
09 088 TAX DISTRICT / A / F06013 RECEIPT NO.	

FROM 07/28/2011 SAFEKEEPING

6616824 PERMIT NUMBER / TYPE	OXFORD RECREATION INC DBA THE BALCONY 116 1/2 E HIGH ST 2ND FL OXFORD OHIO 45056
06 01 2010 ISSUE DATE	
07 25 2011 FILING DATE	
D5 D6 PERMIT CLASSES	
09 088 TAX DISTRICT / RECEIPT NO.	

RECEIVED
AUG 01 2011
City of Oxford

MAILED 07/28/2011 RESPONSES MUST BE POSTMARKED NO LATER THAN. 08/29/2011

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES A TFOL 2739476
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY
NEW TRANSFER
PERMIT # 2739476

OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr

OH. DIV. LIQUOR CONTROL
FRONT DESK-3
2011 JUL 22 PM 1:40

OFFICER/ SHAREHOLDERS DISCLOSURE FORM

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation First Round Draft Inc.	DBA Name O'Pub	
Permit Premises Address 10 W. Park Place	City, State Oxford, OH	Zip Code 45056
Township, if in Unincorporated Area	Tax Identification No. (TIN)	

SECTION B.

1. Is stock publicly traded? ☐ YES ☑ NO
   If "YES", indicate exchange ____________ & Do NOT complete SECTION D.
2. Does any stockholder own 5% or more shares? If YES, complete SECTION D. ☑ YES ☐ NO
3. Total Number of shares issued 100

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO Theodore Wood		8-28-61
2) President		
3) Vice-President		
4) Secretary		
5) Treasurer		

SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

		NUMBER OF SHARES HELD (NOT PERCENTAGE)
1) Stockholder's Name Theodore Wood	Social Security No. (if Individual)	100
Residence Address 20 Red Cedar Circle	Tax Identification No. (if applicable)	
City and State Oxford, Ohio	Zip Code 45056	
Telephone No. 513-461-9032	Date of Birth 8-28-61	
2) Stockholder's Name	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address	Tax Identification No. (if applicable)	
City and State	Zip Code	
Telephone No.	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO, COUNTYss

I, Leisa M. Douglass being first duly sworn, according to law, deposes and says that he/she is (Title) President of the First Round Draft, Inc, a corporation duly authorized by law to do business in the State of Ohio, and that the statements ~~made in the~~ foregoing affidavit are true.

(Signature) [signature] (Print Name and Corporate Title) Theodore L Wood President of First Round Draft

Sworn to and subscribed in my presence this 11th day of July, 2011

NOTARY PUBLIC STATE OF OHIO

LEISA M. DOUGLASS
Notary Public, State of Ohio
My Comm. Expires April 10, 2016

Leisa M. Douglass
(Notary Public) (Notary Expiration)

DLC4030 A SERVICE PROVIDER FOR TTY USERS DIAL 1-800-750-0750 Rev. 6-08

A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, August 2, 2011 at 7:00 p.m. Those members present were Ken Bogard, Kate Currie, Greig Rutherford, Bob Blackburn, John Harman and Kevin McKeehan.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Steve Schwein, Police Chief; Mr. Jung-Han Chen, Community Development Director; Mr. Joe Newlin, Finance Director; Ms. Gail Brahier, Parks and Recreation Director; Mr Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. McKeehan moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G)(4) for the purpose of discussing collective bargaining strategies. Mr. Blackburn seconded. The motion passed by the following roll call:

AYE: Mr. Blackburn, Mr. Bogard, Ms. Currie, Mr. Harman, Mr. McKeehan, Mr. Rutherford, Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Blackburn moved to return from Executive Session. Ms. Currie seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Keebler called for the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Keebler called for a motion to amend the agenda to add a third Resolution authorizing the establishment of an escrow account for the previously approved CIC loan to Seaview Outfitters.

Mr. Bogard moved to add a third Resolution to page 3 of the agenda. Mr. Rutherford seconded. The motion passed 7-0-0.

Ms. Currie moved to approve the agenda as amended. Mr. Blackburn seconded. The motion passed 7-0-0.

PUBLIC PARTICIPATION

PROCLAMATION
'OXFORD SWIM AND DIVE TEAM'

Mayor Keebler read the Proclamation and presented it to Mr. Mike Crowder.

Mr. Crowder asked the Head Swimming Coach to say a few words.

Mr. Steve Pasquale, thanked Council for recognizing the Swim Team and noted winning the championship was a great accomplishment. Mr. Pasquale noted there were 120 kids on the team and it was great to see such enthusiasm for the sport of swimming and for the Oxford team. Mr. Pasquale advised there were a lot of young swimmers on the team and noted his hope they would stick with swimming so the team would be successful for several years to come.

**NOTICE TO
LEGISLATIVE AUTHORITY**

New permit for Dolgen Midwest LLC DBA Dollar General Store 1241 5055 College Corner Pike Oxford, Ohio 45056.

Chief Schwein noted the Corporate Headquarters for Dollar General Stores were applying for liquor permits for about half of their stores nationwide. Chief Schwein advised the Oxford Police Department would train Dollar General Store's employees since they had no experience with selling alcohol.

Ms. Currie noted Council was just a pass-through agency with regard to the permit and unless Council could show sufficient legal grounds why the permit should not be issued it would be issued. Chief Schwein advised by the time Council received the Notice to Legislative Authority the Liquor Commission would have already sent an agent to the area to speak to the manager and to to see how close schools and churches were to the proposed location for the liquor permit. Chief Schwein noted if Council had objections to a permit being issued they could request a hearing. Chief Schwein advised he knew of only one hearing ever being requested. Mr. McHugh advised legislation would need to be adopted to request a hearing based on evidence of complaints, problems with the location or a history of problems with a certain business.

Ms. Currie moved to accept the notice without comment. Mr. Bogard seconded. The motion passed 7-0-0.

PUBLIC COMMENTS

Ms. Prue Dana, 6314 Fairfield Road, noted the community benefited from the Swim Team and it was a real asset to the children and families and had been for forty years. Ms. Dana advised the pool was also forty years old and noted a feasibility study had been performed in 2006 regarding a new aquatic center. Ms. Dana encouraged Council to keep the proposal for an aquatic center in the budget line noting she and Mr. Bogard were hoping to move the project forward in 2006 but financial circumstances had pushed it back further and further. Ms. Dana congratulated the Oxford swim team for their 2011 accomplishments and noted her hope the young swimmers could be assisted by having a new aquatic center to make their future even better.

Ms. Bobbe Burke, 722 David Drive, advised two weeks ago a group of people from the Student Affairs Division at Miami and 4 people from the Oxford Police Department traveled to Champaign-Urbana to meet with their counterparts who dealt with alcohol issues at the University Of Illinois. Ms. Burke noted this was a very positive opportunity to learn what was happening at another campus first hand.

Ms. Burke advised there were 40,000 students at the University of Illinois and 30,000 were undergraduates and it was not surprising that their alcohol problems were very much like the ones in Oxford. Ms. Burke noted she felt more opportunities to discuss what was working or what other challenges university communities faced provided more chances to achieve positive results. Ms. Burke advised she was pleased that members of the OPD were able to participate in the discussion.

Ms. Burke advised things were up and running for the start of the new school year and noted several new international students had just arrived in town. Ms. Burke encouraged everyone to offer them assistance if they could. Ms. Burke noted the RAs would arrive on Friday, move into the residence halls and begin their training.

Ms. Burke reminded Council that the 'Walk-About' house visit project would take place on August 21st and 22nd and encouraged Council members to part of one of the teams. Ms. Burke noted she would bring the informational packet that would be distributed to the students to the next Council meeting so Council could see what was being included. Ms. Burke advised tornado safety was a high priority this year and noted the packet would include a brochure on tornado safety and she was asking property owners and landlords to discuss tornado safety with their tenants and advise them where they needed to go in the event of a tornado.

Mr. Coe Potter, 5108 Bonham Road, noted he was present on behalf of Oxford Township. Mr. Potter advised he and the other Oxford Township Trustees would like to invite City Council, City staff and the public to the Bicentennial celebration for the township on Sunday, August 7, 2011. Mr. Potter advised the township was founded on August 5, 1811. Mr. Potter noted an antique carriage parade would begin in the township and convene in the Uptown Park at 2:00 and at 3:00 the celebration would take place at Hueston Woods Pioneer Farm with live music and the Township House would be open with historic photos and informational documents on display. Mr. Potter noted there would also be dancers, activities for children and the children could tour the township's new rescue vehicle they received from the federal government at no cost. Mr. Potter advised free food would be available and the entire event was compliments of grants and local sponsors with no cost to the taxpayers. Mr. Potter noted his hope everyone would plan to attend the celebration.

Ms. Kathleen Zien, 6060 Joseph Drive, noted it was disappointing that Council reversed the appointment of Bob Benson to the Planning Commission. Ms. Zien noted her hope the appointment would soon be reinstated to a citizen who volunteered, was articulate and was next in line on the short-list for appointments to the Planning Commission. Ms. Zien advised Council always requested applications for Boards and Commissions noting it was an open ended invitation and Mr. Benson applied over a year ago. Ms. Zien advised in the July HAPC minutes Mr. Harman shared Council's concern with adding term limits to Boards and Commissions as it would complicate efforts to recruit citizens. Ms. Zien noted perhaps it was time to eliminate some groups and instead have qualified professionals that were competent and legally trained to make administrative decisions. Ms. Zien noted in the case of the BZA they are all lay citizens yet make legal decisions without any member having a legal background. Ms. Zien advised one BZA member had served for 13 years and as Chair for 11 of those years. Ms. Zien asked Council to rethink the benefits, values and disadvantages of Council appointments and noted Mr. Rutherford had said a changing of the guard applied to all Boards and Commissions.

Ms. Zien advised despite Council passing a waste wheeler requirement for multi-tenant rental properties to off-set trash overflow, rodents and provide a cleaner Oxford between pick-ups, Rumpke didn't always fulfill their contract for removal. Ms. Zien detailed a problem she had with Rumpke picking up her garbage and recycling on July 6, 2011 and noted this was her firsthand experience but probably not an isolated occurrence in Oxford.

Mayor Keebler advised complaints regarding trash/recycling pickup were taken by the City on a daily basis and noted his hope citizens would report concerns to the City immediately so proper actions could be taken to alleviate the problem.

CONSENT AGENDA

Ms. Currie requested removal of item D. (A Resolution)

MINUTES

Minutes of the July 19, 2011 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the July 12, 2011 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the July 27, 2011 Civil Service Commission Meeting. 9Donna Heck, Human Resources Director)

RESOLUTION
DISPOSING OF CONTRABAND

A Resolution No. 4617 authorizing the Police Chief and Finance Director to dispose of contraband no longer needed as evidence. (Steve Schwein, Police Chief)

Mr. Bogard moved to approve the consent agenda. Ms. Currie seconded. The motion passed 7-0-0.

RESOLUTION
CONTRACT WITH
PITNEY BOWES

A Resolution No. 4618 authorizing the City Manager to enter into an agreement with Pitney Bowes for a 60-month lease for postage equipment through state contract pricing. (Kim Newton, Assistant to the City Manager)

Ms. Currie requested an explanation for choosing Pitney Bowes over the lower bidder.

Mr. McHugh advised the lower bidder submitted a contract that included provisions that were not appropriate for the City such as paying their attorney fees in the event of a dispute, holding them harmless and paying interest if the City made a late payment.

Mr. McHugh advised Pitney Bowes was the current provider of postage equipment and were willing to work with the City to draft an appropriate contract. Mr. McHugh noted the cost was $36.00 more per month to lease the postage equipment through Pitney Bowes.

Ms. Currie moved to adopt Resolution No. 4618. Mr. Harman seconded. The motion passed 7-0-0.

RESOLUTIONS

RESOLUTION
EXTENDING THE MORATORIUM
ON SWEEPSTAKES/INTERNET CAFES

A Resolution No. 4619 by the Oxford City Council extending the moratorium for a period of six (6) months (180 days) on the granting of any permits allowing the operation of sweepstakes/internet cafes within the City of Oxford. (Steve McHugh, Law Director)

Mr. McHugh advised the State of Ohio indicated it wanted to regulate sweepstake/internet cafes but had not done so. Mr. McHugh noted he would bring forth regulations for Council to consider before the moratorium ended if the State did not set the regulations first.

Mr. McKeehan moved to adopt Resolution No. 4619. Mr. Blackburn seconded. The motion passed 7-0-0.

RESOLUTION
EXPANSION OF THE
'NO OVERNIGHT PARKING' ZONE

A Resolution No. 4620 authorizing the City Manager and Director of Safety to implement no overnight parking at parking meters within the area bounded by the west side of College Avenue, the south side of Walnut Street, the east side of Campus Avenue, and the north side of Church Street from 4:00 a.m. to 5:30 a.m. pursuant to section 353.03(a) of the Oxford Codified Ordinances. (Steve Schwein, Police Chief)

Chief Schwein advised he had nothing new to add since the previous discussions on the matter took place. Chief Schwein noted the Police Department and the Oxford Parking and Transportation Advisory Board felt expanding the 'No Overnight Parking' Zone was a good suggestion that originated from members of Council.

Mr. Blackburn noted there were management companies and real estate offices located within the proposed area and the business owners were concerned about getting a parking ticket if they had to go to their offices between 4:00 and 5:30 a.m.

Mr. Bogard noted during the 2-4 week fall adjustment period, warnings would be issued for the 1st violation in the new block faces.

Ms. Currie moved to adopt Resolution No. 4620. Mr. Rutherford seconded. The motion passed 7-0-0.

RESOLUTION
ESCROW ACCOUNT
SEAVIEW OUTFITTERS

A Resolution No. 4621 authorizing the City Manager to open a joint escrow account with Mr. Gerald M. Miller to secure the revolving loan fund loan for Seaview Outfitters LLC. (Alan Kyger, Economic Development Director)

Mr. McKeehan recused himself from the discussion and vote.

Mr. Kyger thanked Council for adding the proposed Resolution to the agenda this evening. Mr. Kyger noted the owners of Seaview Outfitters had everything in place to satisfy the conditions of the Revolving Loan Fund loan except for setting up the escrow account. Mr. Kyger advised it had been more of a challenge than he expected to get the escrow account established and noted some banks no longer opened joint accounts. Mr. Kyger noted currently he was working with Miami Savings Bank to establish the escrow account.

Mr. McHugh noted originally a third party escrow agent was going to be utilized but it was not cost effective and noted Mr. Kyger came up with a very good solution.

Mr. Blackburn moved to adopt Resolution No. 4621. Ms. Currie seconded. The motion passed 6-0-0.

ORDINANCES
FIRST READING

None.

ORDINANCES
SECOND READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3156 Amending Ordinance No. 3130. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2011. (Joe Newlin, Finance Director)

Mr. Newlin advised there were no changes to the proposed Supplemental Budget since the first reading. Mr. Newlin noted the Ordinance would enable staff to get a lot of things going in the City.

Mr. Bogard moved to adopt Ordinance No. 3156. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Currie, Mr. Harman, Mr. McKeehan, Mr. Rutherford, Mr. Blackburn, Mr. Bogard, Mr. Keebler (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott referred to Ms. Zien's complaint about trash/recycling pick-up and encouraged citizens to call the City as soon as possible if they had an issue with Rumpke so measures could be taken to rectify the problem.

Mr. Elliott advised he had met with Ms. Dana and Mr. Bogard several times to discuss a new aquatic center for the City. Mr. Elliott noted staff continued to keep a placeholder in the CIP for the project noting it was an exciting one. Mr. Elliott advised he felt there would be enough revenue to pay for the operating cost of a new aquatic center but the debt service was the difficult issue for the City. Mr. Elliott noted his hope the project could be accomplished in the not too distant future.

Mr. Elliott advised the City Council CIP Work Session would take place at the end of August. Mr. Elliott noted he and Mr. Newlin had been meeting with the Department Heads to go over their requests and the Department Heads continued to do a good job of postponing some of the capital improvements during these difficult economic times. Mr. Elliott advised the budget passed at the state level and after 2012 the City would not receive inheritance tax and local government funding would be cut by 50%. Mr. Elliott noted together those cuts were 7% of the City's General Fund operating money.

Mr. Elliott advised all of the police contracts were in place except for the Sergeants and Lieutenants and he would keep Council posted on the progress with that contract.

Mr. Bogard thanked Duke Energy for keeping the electric grid up and running during the hot weather pattern.

Mr. Harman thanked those involved for a wonderful Porsches to Oxford event held over the weekend. Mr. Harman noted the turn-out was phenomenal and it couldn't have been done without all the volunteers.

Mr. Harman advised there was one more Stakeholder meeting regarding the proposed re-routing of US-27 and noted several citizens had asked him what the status of the proposal was. Mr. Harman asked Council to keep the issue on the backburner for the next month or two.

Mr. Rutherford noted Ms Zien brought up the issue of term limits for Boards and Commissions and noted he felt this was an important issue that Council should discuss at a Work Session prior to the upcoming election.

Mr. Blackburn thanked those involved for a great Porsches to Oxford event noting City staff had been very helpful. Mr. Blackburn advised the event was very successful for the City.

Mr. Blackburn thanked Scott Flanigan and his crew from the Water Distribution Division for the great job they did of fixing a water main break on Kehr Road Sunday morning.

Mr. McKeehan inquired if a private group of citizens would be permitted to start a capital campaign for the aquatic center. Mr. Elliott advised yes but they would need to work with the City on the initiative.

ADJOURN

Ms. Currie moved to adjourn at 8:14 p.m. Mr. Harman seconded. The motion passed 7-0-0.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: August 16, 2011 — Service Department **Originating Department**

Account Code #: N/A — David Treleaven **Prepared By**

Budgeted Amount: N/A — August 4, 2011 **Date Prepared**

Agenda Title:	Environmental Commission Meeting of August 3, 2011

Recommendation:	For Review and Consideration

Discussion:
Environmental Commission members present at the Wednesday, August 3, 2011 meeting were: Chair, Mr. Charlie Ford; Vice-Chair, Mr. Wright Gwyn; City Council Representative, Mr. Greig Rutherford; Planning Commission Representative, Mr. Ted Wong, and Mr. Kevin Armitage. A quorum was present. Mr. Vince Hand and Ms. Kelly Church had previously notified the Commission that each would be unable to attend the August Environmental Commission meeting.

Minutes from the May 4 and July 6, 2011 Commission meetings were unanimously accepted as presented.

Councilor Rutherford updated the Commission on Storm Water Sub-Committee activities. An independent study project has been undertaken by two Miami University graduate students to model storm water runoff at the Western Knolls subdivision and the 47 acres of adjacent undeveloped land. The project is to determine existing storm water runoff volumes and project volumes if the undeveloped 47 acres were to incorporate conservation development aspects of the revised subdivision codes. Effects of various best management practices (BMPs), such as infiltration galleries, permeable pavement, rain gardens and swales, rain barrels and cisterns, etc., are to be projected by modeling, both as features incorporated into the development of the 47 vacant acres, and as retro-fit features at the existing Western Knolls subdivision. The Sub-Committee intends to utilize these analyses, models, and demonstrations to determine expected baseline conditions and BMPs effects. These conditions and effects will in turn assist in developing a conditions-specific storm water ordinance for the City of Oxford. The draft storm water ordinance is projected to be completed by mid-March 2012. Subsequently, the Sub-Committee intends to investigate storm water utility development and public education.

Mr. Wong provided the Municipal Energy Efficiency Sub-Committee's update regarding investigation of light service vehicles for use by the City. A draft matrix of various vehicles comparing fuel type, mileage and/or range, prices, and carbon foot print information has been prepared. The carbon foot print for electrical vehicles is difficult to ascertain as it depends upon the local nature of electrical generation. The comparison matrix, evaluation criteria, and supporting documentation/literature are intended to be provided to Oxford's Director of Service by September 19, 2011. The Commission requested that additional research into compressed natural gas be performed and included in the submittal.

(Continued)

Approved By:

	Initial	Date
Department Head:	[initials]	8/8/11
City Manager:	[initials]	8/12/11

Commissioners discussed additional topics for upcoming research. These included: 1) agricultural zoning within Oxford's corporation limits; 2) development of a tree planting master plan; 3) improvements to energy efficiency of municipal buildings and facilities; and 4) grant and other funding opportunities for the energy efficiency improvements. The Commission requested that these items be included in the meeting's Staff Summary Report to allow City Council the opportunity to advise the Commission on its preference(s). The lack of local and regional regulations on sub-surface hydraulic fracturing (also known as hydro-fracturing or "hydrofracking") associated with natural gas exploration and/or extraction was mentioned as an investigation topic as well. The prevention of groundwater quality degradation, as apparently experienced in other portions of the nation allegedly due to hydraulic fracturing, would be the ultimate goal of any requested regulation(s).

The Commission adjourned at 8:30 p.m. The next regularly scheduled meeting of the Environmental Commission is on Wednesday, September 7, 2011 at 7:00 p.m. in the Municipal Building's Second Floor Conference Room.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: August 16, 2011

Account Code No. #:

Budgeted Amount:

Community Development
Originating Department

Kathryn A. Dale
Prepared By

August 8, 2011
Date Prepared

HAPC MEETING REPORT – August 3, 2011

DISCUSSION
Requests for Review:

HAPC-05-2011 **101 W. High Street**, United Dairy Farmers, replacement of sign face with LED display, **Triumph Signs, Applicant, Agent.**

The Applicant sought a COA to change the existing manual-change gas price sign to an LED lit gas price sign. The casing and size will remain the same. In 2010 the BZA received an application for the Marathon LED sign. This was the first application for this type of sign. At that time all gas price signs were manual-change. The BZA established that LED gas price signs are permissible in the City; however, this sign required additional review because it is located in the Uptown Historic District.

The applicant indicated that the photocells within the sign are set so that the lighting adjusts to day and night automatically. He requested that the HAPC allow the "Regular" and "Plus" words to also remain lit so that consumers can differentiate the prices.

During deliberations the HAPC weighed whether or not the sign will have a character or historical effect and determined it was compatible to maintaining the Uptown Historic District. The HAPC voted 6-0-0 to ***APPROVE*** Case #HAPC-05-2011, for 101 W. High Street with the following condition:

1. That, only the gas price numbers and "Regular" and "Plus" are illuminated and the remainder of the panel is naturally lit.

HAPC-06-2011 **22 S. Beech Street**, Mesler Auto Body, installation of a wall sign, **Randy Adams, Applicant, Agent.**

The Applicant sought a COA for a 4' x 8' wall sign. The material was identified as "Signabond", which includes plastic composite with an aluminum face covered by a vinyl graphic. The graphic is multi-colored and consists primarily of lettering with a small scroll design between words. The sign also includes the business phone number which is something that was highly discussed by the HAPC in another sign review.

HAPC members expressed that the phone number is not a necessity and there are other means to advertise the phone number. There was discussion on websites being on signage as well. The applicant indicated that they would like to keep the 4' sign height, but in order to adjust the design on the sign without the phone number; the size would actually increase to approximately 10' wide. The Applicant will have to pursue BZA approval due to the height of the proposed sign.

The HAPC voted 6-0-0 to ***APPROVE*** Case #HAPC-06-2011, for 22 S. Beech Street with the following conditions:

1. That, any modifications to the sign as a result of any other City Board or Commission; or permit review decisions are re-presented to the HAPC.

2. That, the sign will not include a phone number.
3. That, the sign will measure up to 4' x 10' and that the HAPC Chair shall review prior to the permit being issued.

HAPC-07-2011 **21 E. High Street,** The U Shop, removal of an existing awning and installation of new wall sign, **Randy Adams, Applicant, Agent.**

The Applicant sought a COA to remove the existing red awning and replace with T-11 siding panel to match the neighboring Starbucks sign board area. The illustrations show green, molded plastic lettering with a similar font style of the original U-Shop. No lighting fixtures are proposed at this time. The applicant indicated that the sign will be completed prior to the students return for the fall semester.

The HAPC voted 6-0-0 to ***APPROVE*** Case #HAPC-07-2011, for 21 E. High Street as presented, but with the following conditions:

1. That, any modifications to the sign as a result of any other City Board or Commission; or permit review decisions are re-presented to the HAPC.
2. That, any additional details such as lighting fixtures are reviewed by the HAPC.

HAPC-08-2011 **29 E. High Street** Collected Works, replacement of an existing wall sign, **Rachel Pfeiffer, Applicant, Agent.**

The Applicant sought a COA for a 2' x 13' sign replacement. The current sign is the same size but with metal and a vinyl graphic. The proposed sign will be made of wood with yellow, italicized lettering and blue bird and tree branch graphics; the branch will be copper metal. No lighting fixtures are proposed at this time.

Two slightly different versions of the sign were presented. The HAPC discussed spacing the lettering out as shown in one option and reversing the direction of the branch as shown on a second option. The applicant agreed to the modifications.

The HAPC voted 6-0-0 to ***APPROVE*** Case #HAPC-08-2011, for 29 E. High Street with the following condition:

1. That, the sign design will show the lettering slightly spread out and that the twig design will face away from the lettering.

HAPC-09-2011 **303 W. High Street,** partial demolition and rebuild with an addition to an existing structure, **Scott Webb, Applicant, Agent.**

The Applicant was seeking a COA for the demolition of miscellaneous additions to an original structure and the approval of a 24' x 42' uniform addition to the south side of the building. The Applicant is also proposing to reconstruct porches at the street facing entrances to the size and style they believe to have once existed on the building. The addition will continue the alignment of the windows, the roof pitch and decorative diamond window. The original building does have a stone foundation; according to the Applicant the exterior course of that foundation is actually a rusticated/split face block that has been painted. The Applicant's intent is to continue this rusticated base, construct the addition with brick but paint over it to match the original building with the same color scheme. Doors and windows, including their transoms & headers will be similar to the existing building in proportion, head height, etc. The roof deck will likely be a composite decking material over a single-ply membrane roof. Railings will be painted wood, not simply pressure treated deck rails.

There are a number of zoning items that need to be reviewed more closely to determine full compliance.

The HAPC voted 6-0-0 to ***APPROVE*** Case # HAPC Case #09-2011, COA for partial demolition and rebuild/addition:

1. That, any modifications to the structure as a result of any other City Board or

Commission; or permit review decisions are re-presented to the HAPC.

2. That, any new masonry should match and align, to the extent possible, the same American Bond pattern.

Administrative Findings/Approvals:

None.

Correspondence & Announcements:

Distribution of CHAPS newsletter and Webinar Material from Heritage Ohio regarding *"Economic Arguments for Preservation: Do the Math to Make the Case".*

Old Business:

Future Work Session Dates

To discuss Chapter 1331, Historic & Architectural Preservation

To learn about Historic Tax Credit Programs

Mr. Smith shared that he met a History Graduate Student who knows a lot about historic grant writing and asked if there was a possibility of her having an internship with the City. Ms. Dale asked for her contact information and said she would discuss with Mr. Chen.

New Business:

None.

Other Business:

Ms. Dale shared the paint schematic submitted by Jack Corso for the Morning Sun Building. He is proposing to paint the trim more purple in color to match the awning instead of the blue that it is painted now. Based on what Mr. Corso provided he also intends to paint the cornice and the background of the building. Ms. Dale is to get clarification regarding the background color and Mr. Smith will sign off on.

The next HAPC meeting is scheduled for September 7, 2011.

Approved By:		**Initials**	**Date**
	Department Head:	/	
	City Attorney:	/	
	City Manager:	DM	9/12/11

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 16, 2011

Doug Elliott
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 11, 2011
Date Prepared

Agenda Title: A Resolution authorizing the City Manager to extend the existing agreement between Oxford Township, Butler County, Ohio and the City of Oxford to provide fire protection and emergency medical services to Oxford Township pursuant to the agreement for one year.

Recommendation: Adopt the Resolution.

Discussion:

The present contract for the provision of Fire and EMS Services to Oxford Township by the City of Oxford expires on 12/31/11. It was a two year contract. The Mayor, Vice Mayor, Fire Chief and I met on March 29, 2011 with the Oxford Township Trustees to discuss a new contract. As the result of the meeting, I am recommending that the City of Oxford extend the present contract for one additional year. Under the terms of the agreement, Oxford Township would continue to compensate the City of Oxford $54,000 for the year. Payment for services would be as follows: 50% or $27,000 on June 30th of the contract year and the remaining amount of $27,000 on or before December 31st of the contract year.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	DE	8/12/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXTEND THE EXISTING AGREEMENT BETWEEN OXFORD TOWNSHIP, BUTLER COUNTY, OHIO AND THE CITY OF OXFORD TO PROVIDE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES TO OXFORD TOWNSHIP PURSUANT TO THE AGREEMENT FOR ONE YEAR.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Fire Chief recommend Council authorize the City Manager to extend the existing agreement with Oxford Township, Butler County Ohio and authorizing the City of Oxford to provide Fire Protection and Emergency Medical Services to Oxford Township for one additional year.

SECTION 2: Council accepts the recommendation of the City Manager and Fire Chief and hereby authorizes the City Manager to extend the existing agreement with Oxford Township, Butler County Ohio and authorizing the City of Oxford to provide Fire Protection and Emergency Medical Services to Oxford Township for one additional year.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: August 16, 2011

Account Code No. #:

Budgeted Amount:

Community Development Department
Originating Department

Jung-Han Chen
Prepared By

August 1, 2011
Date Prepared

Agenda Title:	**A Resolution Authorizing the Assessment of Delinquent Charges for the Cutting and Removal of Weeds, Vegetation and/or Grass to be Placed on the Butler County, Ohio Property Tax Duplicate**

Recommendation:	**Approval**

Discussion:
Certain properties in the City have failed to abate tall grass violations, causing the City to hire a private contractor to mow these properties with City funds. A list of properties is attached with this resolution for your information. The purpose of this resolution is to assess these properties for the cost of abating the violations. The City will eventually be reimbursed either when the property tax is due or when the property is transferred.

The Butler County Auditor's Office only places delinquent charges on property taxes once per year. The deadline is September 12, 2011.

Approved By:

	Initial	Date
Department Head:	JC	8/1/11
City Attorney:		
City Manager:	DH	8/12/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE ASSESSMENT OF DELINQUENT CHARGES FOR THE REMOVAL OR DESTRUCTION OF NOXIOUS VEGETATION TO BE PLACED ON THE BUTLER COUNTY, OHIO PROPERTY TAX DUPLICATE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City of Oxford follows the procedure set forth in the Oxford Codified Ordinance Sections 935.19 to 935.22 for the removal of noxious vegetation.

SECTION 2: The owners of property located within the City of Oxford which are indexed on the list attached and incorporated hereto as Exhibit "A", had noxious vegetation on their property and they have been provided with written notice to cut and remove weeds, vegetation, and/or grass.

SECTION 3: The owners of property on Exhibit "A" have continued to fail to cut and remove weeds, vegetation, and/or grass and they are not in compliance with the notices.

SECTION 4: As a result of the owners referenced on Exhibit "A". continuing to fail to cut and remove weeds, vegetation, and/or grass on their properties, the City hired private contractors to cut and remove weeds, vegetation, and/or grass.

SECTION 5: All expenses and labor costs incurred by the City of Oxford, Ohio during the cutting and removal of weeds, vegetation, and/or grass were paid out of Municipal funds.

SECTION 6: The owners of the property indexed on Exhibit "A" were each provided with written notice to refund the labor costs incurred by the City of Oxford, Ohio within fifteen (15) days after the expenses were incurred. The owners were also notified that failure to remit the labor costs incurred by the City of Oxford, Ohio would result in an assessment to the property tax duplicate.

SECTION 7: The owners of the property on Exhibit "A" failed to refund the labor costs incurred by the City of Oxford, Ohio and this delinquent charge can be recovered by certification to the Butler County Auditor's Office for placement on the next property tax duplicate of the owner of said property pursuant to Oxford Code Section 935.22(B) and Ohio Revised Code Section 731.54.

SECTION 8: The City Manager is hereby authorized to certify delinquent charges to the Butler County Auditor for placement on the property tax duplicate of the owners of the property located within the City of Oxford referenced on Exhibit "A".

SECTION 9: Should any of the owners of property listed on Exhibit "A" pay to the City of Oxford all of the costs incurred by the City in connection with their properties after the adoption of this Resolution, and prior to the filing of this resolution with the Butler County Auditor's office, the City Manager is hereby authorized to remove the owners name and parcel from Exhibit "A".

SECTION 10: The Clerk of Council shall immediately on adoption of this Resolution certify a copy of this Resolution and shall cause a copy to be filed at the Butler County Auditor's office.

SECTION 11: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including, but not limited to Section 121.22 of the Ohio Revised Code.

SECTION 12: This Resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

EXHIBIT "A"

Parcel ID#	Property Address:	Owner/Address:	Amount:
H4100011000032 (Lot 1532 ENT)	5111 Morning Sun Road Oxford, OH 45056	Beechwood Commons LLC 7440 Duvall Dr. Bloomfield, MI 48301	$360.00
H4100024000036 (Lot 1068 ENT)	6243 Timothy Lane Oxford, OH 45056	Marjorie Legg 3103 Patrick Henry Dr. Apt 125 Falls Church, VA 22044	$420.00
H4100127000018 (Lot 2003 ENT)	446 Emerald Woods Dr. Oxford, OH 45056	David & Janet Keck 446 Emerald Woods Dr. Oxford, OH 45056	$210.00
H4100016000065 (Lot 2561 ENT)	5987 Vereker Drive Oxford, OH 45056	Lixin Tian 5987 Vereker Dr. Oxford, OH 45056	$420.00
H4100008000247 (Lot 409E90 & N PT VAC ST)	218 W. Vine St. Oxford, OH 45056	Robert Ziegler 836 DuFour Lane Oxford, OH 45056	$160.00

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: August 16, 2011

Account Code No. #: N/A

Budgeted Amount: N/A

Clerk of Council
Originating Department

Mary Ann Eaton
Prepared By

August 12, 2011
Date Prepared

Agenda Title: Resolution amending Resolution No. 4615 and authorizing the City Manger to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed $49,839 in cost.

Recommendation: Adopt the Resolution

Discussion:

On July 19, 2011 Council adopted Resolution No. 4615 authorizing the City Manager to enter into a contract with Capitol Electronics Inc. for the engineering, purchase, and installation of a compact automated license plate reader. It came to staff's attention that Capitol Electronics Inc. is the manufacturer's representative and therefore the contract must be entered into the Pips Technology.

Approved By:

	Initial	Date
Department Head:		
City Attorney:		
City Manager:	DDB	8/12/11

RESOLUTION NO.

A RESOLUTION AMENDING RESOLUTION NO. 4615 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PIPS TECHNOLOGY FOR THE ENGINEERING, PURCHASE, AND INSTALLATION OF A COMPACT AUTOMATED LICENSE PLATE READER (ALPR) AT STATE CONTRACT PRICING NOT TO EXCEED $49,839.00 IN COST.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: On July 19, 2011 Council adopted Resolution No. 4615 authorizing the City Manager to enter into a contract with Capitol Electronics Inc. for the engineering, purchase, and installation of a compact automated license plate reader (ALPR). It has since been noted that Capitol Electronics Inc. is the manufacturer's representative and therefore the contract must be entered into with Pips Technology.

SECTION 2: The City Manager and Police Chief recommend that the City Manager be authorized to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed $49,839.00 in cost.

SECTION 3: Council hereby authorizes the City Manager to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed $49,839.00 in cost.

SECTION 4: Justice Assistance Grant funds have been appropriated in the 2011 Law Enforcement Trust Fund budget for the entire ALPR project.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)