

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: August 16, 2011

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

August 4, 2011
Date Prepared

Agenda Title: Environmental Commission Meeting of August 3, 2011

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, August 3, 2011 meeting were: Chair, Mr. Charlie Ford; Vice-Chair, Mr. Wright Gwyn; City Council Representative, Mr. Greig Rutherford; Planning Commission Representative, Mr. Ted Wong, and Mr. Kevin Armitage. A quorum was present. Mr. Vince Hand and Ms. Kelly Church had previously notified the Commission that each would be unable to attend the August Environmental Commission meeting.

Minutes from the May 4 and July 6, 2011 Commission meetings were unanimously accepted as presented.

Councilor Rutherford updated the Commission on Storm Water Sub-Committee activities. An independent study project has been undertaken by two Miami University graduate students to model storm water runoff at the Western Knolls subdivision and the 47 acres of adjacent undeveloped land. The project is to determine existing storm water runoff volumes and project volumes if the undeveloped 47 acres were to incorporate conservation development aspects of the revised subdivision codes. Effects of various best management practices (BMPs), such as infiltration galleries, permeable pavement, rain gardens and swales, rain barrels and cisterns, etc., are to be projected by modeling, both as features incorporated into the development of the 47 vacant acres, and as retro-fit features at the existing Western Knolls subdivision. The Sub-Committee intends to utilize these analyses, models, and demonstrations to determine expected baseline conditions and BMPs effects. These conditions and effects will in turn assist in developing a conditions-specific storm water ordinance for the City of Oxford. The draft storm water ordinance is projected to be completed by mid-March 2012. Subsequently, the Sub-Committee intends to investigate storm water utility development and public education.

Mr. Wong provided the Municipal Energy Efficiency Sub-Committee's update regarding investigation of light service vehicles for use by the City. A draft matrix of various vehicles comparing fuel type, mileage and/or range, prices, and carbon foot print information has been prepared. The carbon foot print for electrical vehicles is difficult to ascertain as it depends upon the local nature of electrical generation. The comparison matrix, evaluation criteria, and supporting documentation/literature are intended to be provided to Oxford's Director of Service by September 19, 2011. The Commission requested that additional research into compressed natural gas be performed and included in the submittal.

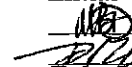
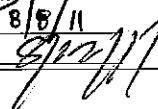
(Continued)

Approved By:

Department Head:
City Manager:

Initial

Date

 8/5/11


Commissioners discussed additional topics for upcoming research. These included: 1) agricultural zoning within Oxford's corporation limits; 2) development of a tree planting master plan; 3) improvements to energy efficiency of municipal buildings and facilities; and 4) grant and other funding opportunities for the energy efficiency improvements. The Commission requested that these items be included in the meeting's Staff Summary Report to allow City Council the opportunity to advise the Commission on its preference(s). The lack of local and regional regulations on sub-surface hydraulic fracturing (also known as hydro-fracturing or "hydrofracking") associated with natural gas exploration and/or extraction was mentioned as an investigation topic as well. The prevention of groundwater quality degradation, as apparently experienced in other portions of the nation allegedly due to hydraulic fracturing, would be the ultimate goal of any requested regulation(s).

The Commission adjourned at 8:30 p.m. The next regularly scheduled meeting of the Environmental Commission is on Wednesday, September 7, 2011 at 7:00 p.m. in the Municipal Building's Second Floor Conference Room.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: August 16, 2011

Kathryn A. Dale

Account Code No. #:

Prepared By

Budgeted Amount:

August 8, 2011

Date Prepared

HAPC MEETING REPORT – August 3, 2011

DISCUSSION

Requests for Review:

HAPC-05-2011 101 W. High Street, United Dairy Farmers, replacement of sign face with LED display, **Triumph Signs, Applicant, Agent.**

The Applicant sought a COA to change the existing manual-change gas price sign to an LED lit gas price sign. The casing and size will remain the same. In 2010 the BZA received an application for the Marathon LED sign. This was the first application for this type of sign. At that time all gas price signs were manual-change. The BZA established that LED gas price signs are permissible in the City; however, this sign required additional review because it is located in the Uptown Historic District.

The applicant indicated that the photocells within the sign are set so that the lighting adjusts to day and night automatically. He requested that the HAPC allow the “Regular” and “Plus” words to also remain lit so that consumers can differentiate the prices.

During deliberations the HAPC weighed whether or not the sign will have a character or historical effect and determined it was compatible to maintaining the Uptown Historic District. The HAPC voted 6-0-0 to **APPROVE** Case #HAPC-05-2011, for 101 W. High Street with the following condition:

1. That, only the gas price numbers and “Regular” and “Plus” are illuminated and the remainder of the panel is naturally lit.

HAPC-06-2011 22 S. Beech Street, Mesler Auto Body, installation of a wall sign, **Randy Adams, Applicant, Agent.**

The Applicant sought a COA for a 4’ x 8’ wall sign. The material was identified as “Signabond”, which includes plastic composite with an aluminum face covered by a vinyl graphic. The graphic is multi-colored and consists primarily of lettering with a small scroll design between words. The sign also includes the business phone number which is something that was highly discussed by the HAPC in another sign review.

HAPC members expressed that the phone number is not a necessity and there are other means to advertise the phone number. There was discussion on websites being on signage as well. The applicant indicated that they would like to keep the 4’ sign height, but in order to adjust the design on the sign without the phone number; the size would actually increase to approximately 10’ wide. The Applicant will have to pursue BZA approval due to the height of the proposed sign.

The HAPC voted 6-0-0 to **APPROVE** Case #HAPC-06-2011, for 22 S. Beech Street with the following conditions:

1. That, any modifications to the sign as a result of any other City Board or Commission; or permit review decisions are re-presented to the HAPC.

2. That, the sign will not include a phone number.
3. That, the sign will measure up to 4' x 10' and that the HAPC Chair shall review prior to the permit being issued.

HAPC-07-2011 21 E. High Street, The U Shop, removal of an existing awning and installation of new wall sign, Randy Adams, Applicant, Agent.

The Applicant sought a COA to remove the existing red awning and replace with T-11 siding panel to match the neighboring Starbucks sign board area. The illustrations show green, molded plastic lettering with a similar font style of the original U-Shop. No lighting fixtures are proposed at this time. The applicant indicated that the sign will be completed prior to the students return for the fall semester.

The HAPC voted 6-0-0 to **APPROVE** Case #HAPC-07-2011, for 21 E. High Street as presented, but with the following conditions:

1. That, any modifications to the sign as a result of any other City Board or Commission; or permit review decisions are re-presented to the HAPC.
2. That, any additional details such as lighting fixtures are reviewed by the HAPC.

HAPC-08-2011 29 E. High Street Collected Works, replacement of an existing wall sign, Rachel Pfeiffer, Applicant, Agent.

The Applicant sought a COA for a 2' x 13' sign replacement. The current sign is the same size but with metal and a vinyl graphic. The proposed sign will be made of wood with yellow, italicized lettering and blue bird and tree branch graphics; the branch will be copper metal. No lighting fixtures are proposed at this time.

Two slightly different versions of the sign were presented. The HAPC discussed spacing the lettering out as shown in one option and reversing the direction of the branch as shown on a second option. The applicant agreed to the modifications.

The HAPC voted 6-0-0 to **APPROVE** Case #HAPC-08-2011, for 29 E. High Street with the following condition:

1. That, the sign design will show the lettering slightly spread out and that the twig design will face away from the lettering.

HAPC-09-2011 303 W. High Street, partial demolition and rebuild with an addition to an existing structure, Scott Webb, Applicant, Agent.

The Applicant was seeking a COA for the demolition of miscellaneous additions to an original structure and the approval of a 24' x 42' uniform addition to the south side of the building. The Applicant is also proposing to reconstruct porches at the street facing entrances to the size and style they believe to have once existed on the building. The addition will continue the alignment of the windows, the roof pitch and decorative diamond window. The original building does have a stone foundation; according to the Applicant the exterior course of that foundation is actually a rusticated/split face block that has been painted. The Applicant's intent is to continue this rusticated base, construct the addition with brick but paint over it to match the original building with the same color scheme. Doors and windows, including their transoms & headers will be similar to the existing building in proportion, head height, etc. The roof deck will likely be a composite decking material over a single-ply membrane roof. Railings will be painted wood, not simply pressure treated deck rails.

There are a number of zoning items that need to be reviewed more closely to determine full compliance.

The HAPC voted 6-0-0 to **APPROVE** Case # HAPC Case #09-2011, COA for partial demolition and rebuild/addition:

1. That, any modifications to the structure as a result of any other City Board or

- Commission; or permit review decisions are re-presented to the HAPC.
2. That, any new masonry should match and align, to the extent possible, the same American Bond pattern.

Administrative Findings/Approvals:

None.

Correspondence & Announcements:

Distribution of CHAPS newsletter and Webinar Material from Heritage Ohio regarding "*Economic Arguments for Preservation: Do the Math to Make the Case*".

Old Business:

Future Work Session Dates

To discuss Chapter 1331, Historic & Architectural Preservation

To learn about Historic Tax Credit Programs

Mr. Smith shared that he met a History Graduate Student who knows a lot about historic grant writing and asked if there was a possibility of her having an internship with the City.

Ms. Dale asked for her contact information and said she would discuss with Mr. Chen.

New Business:

None.

Other Business:

Ms. Dale shared the paint schematic submitted by Jack Corso for the Morning Sun Building. He is proposing to paint the trim more purple in color to match the awning instead of the blue that it is painted now. Based on what Mr. Corso provided he also intends to paint the cornice and the background of the building. Ms. Dale is to get clarification regarding the background color and Mr. Smith will sign off on.

The next HAPC meeting is scheduled for September 7, 2011.

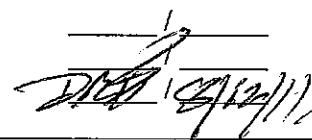
Approved By:

Department Head:

City Attorney:

City Manager:

Initials Date

The signature is written in dark ink and appears to be 'Dale'. The date is written as '9/12/11'.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council
Originating Department

Council Meeting Of: August 16, 2011

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 12, 2011
Date Prepared

Agenda Title: Resolution amending Resolution No. 4615 and authorizing the City Manger to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed \$49,839 in cost.

Recommendation: Adopt the Resolution

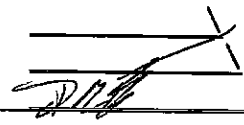
Discussion:

On July 19, 2011 Council adopted Resolution No. 4615 authorizing the City Manager to enter into a contract with Capitol Electronics Inc. for the engineering, purchase, and installation of a compact automated license plate reader. It came to staff's attention that Capitol Electronics Inc. is the manufacturer's representative and therefore the contract must be entered into the Pips Technology.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

 8/12/11

RESOLUTION NO.

A RESOLUTION AMENDING RESOLUTION NO. 4615 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PIPS TECHNOLOGY FOR THE ENGINEERING, PURCHASE, AND INSTALLATION OF A COMPACT AUTOMATED LICENSE PLATE READER (ALPR) AT STATE CONTRACT PRICING NOT TO EXCEED \$49,839.00 IN COST.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: On July 19, 2011 Council adopted Resolution No. 4615 authorizing the City Manager to enter into a contract with Capitol Electronics Inc. for the engineering, purchase, and installation of a compact automated license plate reader (ALPR). It has since been noted that Capitol Electronics Inc. is the manufacturer's representative and therefore the contract must be entered into with Pips Technology.

SECTION 2: The City Manager and Police Chief recommend that the City Manager be authorized to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed \$49,839.00 in cost.

SECTION 3: Council hereby authorizes the City Manager to enter into a contract with Pips Technology for the engineering, purchase, and installation of a compact automated license plate reader (ALPR) at state contract pricing not to exceed \$49,839.00 in cost.

SECTION 4: Justice Assistance Grant funds have been appropriated in the 2011 Law Enforcement Trust Fund budget for the entire ALPR project.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

MAYOR

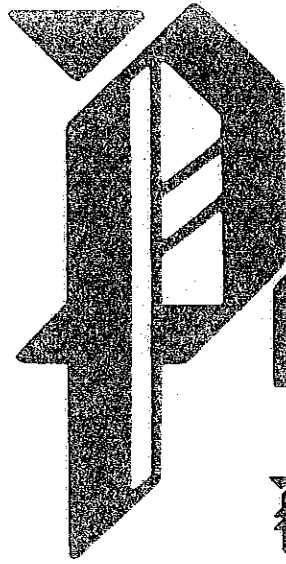
ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)



Office of the Mayor

Proclamation

Whereas:

Community Arts Centers anchor and enliven neighborhoods throughout our region and are integral to the area's economic vitality and quality of life, making Oxford an outstanding place to live, work, play and visit; and

WHEREAS, Oxford is fortunate to have a thriving Community Arts Center in our own city and around the region, including Hamilton, Middletown, Fairfield, Evanston, Kennedy Heights, Madisonville, Over-the Rhine, the Uptown neighborhoods, and West Price Hill; and

WHEREAS, these Community Arts Centers provide access to a wide range of art opportunities which bring people together to share experiences and ideas; inspire children, adults, and families; and help to create vibrant and connected communities; and

WHEREAS, the Oxford Community Arts Center and an additional 26 community arts centers throughout the Greater Cincinnati region will be hosting fun, free Art Parades for their communities on August 27th and 28th 2011.

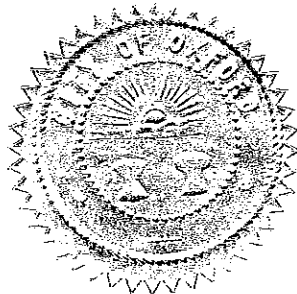
NOW, THEREFORE, I, Richard A. Keebler, Mayor of the City of Oxford do hereby proclaim August 28, 2011 as,

"Community Arts Centers Day"

in the City of Oxford and encourage all members of the community to participate in this special event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed, this 16th day of August 2011.

RICHARD A. KEEBLER, MAYOR



**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development Department
Originating Department

Council Meeting Of: August 16, 2011

Jung-Han Chen
Prepared By

Account Code No. #:

Budgeted Amount:

August 1, 2011
Date Prepared

Agenda Title:	A Resolution Authorizing the Assessment of Delinquent Charges for the Cutting and Removal of Weeds, Vegetation and/or Grass to be Placed on the Butler County, Ohio Property Tax Duplicate
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Recommendation:	Approval
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Discussion:

Certain properties in the City have failed to abate tall grass violations, causing the City to hire a private contractor to mow these properties with City funds. A list of properties is attached with this resolution for your information. The purpose of this resolution is to assess these properties for the cost of abating the violations. The City will eventually be reimbursed either when the property tax is due or when the property is transferred.

The Butler County Auditor's Office only places delinquent charges on property taxes once per year. The deadline is September 12, 2011.

Approved By:

Department Head:
City Attorney:
City Manager:

Initial Date

JHC 8/11/11
DHC 9/12/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE ASSESSMENT OF DELINQUENT CHARGES FOR THE REMOVAL OR DESTRUCTION OF NOXIOUS VEGETATION TO BE PLACED ON THE BUTLER COUNTY, OHIO PROPERTY TAX DUPLICATE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City of Oxford follows the procedure set forth in the Oxford Codified Ordinance Sections 935.19 to 935.22 for the removal of noxious vegetation.

SECTION 2: The owners of property located within the City of Oxford which are indexed on the list attached and incorporated hereto as Exhibit "A", had noxious vegetation on their property and they have been provided with written notice to cut and remove weeds, vegetation, and/or grass.

SECTION 3: The owners of property on Exhibit "A" have continued to fail to cut and remove weeds, vegetation, and/or grass and they are not in compliance with the notices.

SECTION 4: As a result of the owners referenced on Exhibit "A", continuing to fail to cut and remove weeds, vegetation, and/or grass on their properties, the City hired private contractors to cut and remove weeds, vegetation, and/or grass.

SECTION 5: All expenses and labor costs incurred by the City of Oxford, Ohio during the cutting and removal of weeds, vegetation, and/or grass were paid out of Municipal funds.

SECTION 6: The owners of the property indexed on Exhibit "A" were each provided with written notice to refund the labor costs incurred by the City of Oxford, Ohio within fifteen (15) days after the expenses were incurred. The owners were also notified that failure to remit the labor costs incurred by the City of Oxford, Ohio would result in an assessment to the property tax duplicate.

SECTION 7: The owners of the property on Exhibit "A" failed to refund the labor costs incurred by the City of Oxford, Ohio and this delinquent charge can be recovered by certification to the Butler County Auditor's Office for placement on the next property tax duplicate of the owner of said property pursuant to Oxford Code Section 935.22(B) and Ohio Revised Code Section 731.54.

SECTION 8: The City Manager is hereby authorized to certify delinquent charges to the Butler County Auditor for placement on the property tax duplicate of the owners of the property located within the City of Oxford referenced on Exhibit "A".

SECTION 9: Should any of the owners of property listed on Exhibit "A" pay to the City of Oxford all of the costs incurred by the City in connection with their properties after the adoption of this Resolution, and prior to the filing of this resolution with the Butler County Auditor's office, the City Manager is hereby authorized to remove the owners name and parcel from Exhibit "A".

SECTION 10: The Clerk of Council shall immediately on adoption of this Resolution certify a copy of this Resolution and shall cause a copy to be filed at the Butler County Auditor's office.

SECTION 11: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including, but not limited to Section 121.22 of the Ohio Revised Code.

SECTION 12: This Resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW (STAFF)

EXHIBIT "A"

<u>Parcel ID#</u>	<u>Property Address:</u>	<u>Owner/Address:</u>	<u>Amount:</u>
H4100011000032 (Lot 1532 ENT)	5111 Morning Sun Road Oxford, OH 45056	Beechwood Commons LLC 7440 Duvall Dr. Bloomfield, MI 48301	\$360.00
H4100024000036 (Lot 1068 ENT)	6243 Timothy Lane Oxford, OH 45056	Marjorie Legg 3103 Patrick Henry Dr. Apt 125 Falls Church, VA 22044	\$420.00
H4100127000018 (Lot 2003 ENT)	446 Emerald Woods Dr. Oxford, OH 45056	David & Janet Keck 446 Emerald Woods Dr. Oxford, OH 45056	\$210.00
H4100016000065 (Lot 2561 ENT)	5987 Vereker Drive Oxford, OH 45056	Lixin Tian 5987 Vereker Dr. Oxford, OH 45056	\$420.00
H4100008000247 (Lot 409E90 & N PT VAC ST)	218 W. Vine St. Oxford, OH 45056	Robert Ziegler 836 DuFour Lane Oxford, OH 45056	\$160.00

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

City Manager

Originating Department

Council Meeting Of: August 16, 2011

Doug Elliott

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

August 11, 2011

Date Prepared

Agenda Title: A Resolution authorizing the City Manager to extend the existing agreement between Oxford Township, Butler County, Ohio and the City of Oxford to provide fire protection and emergency medical services to Oxford Township pursuant to the agreement for one year.

Recommendation: Adopt the Resolution.

Discussion:

The present contract for the provision of Fire and EMS Services to Oxford Township by the City of Oxford expires on 12/31/11. It was a two year contract. The Mayor, Vice Mayor, Fire Chief and I met on March 29, 2011 with the Oxford Township Trustees to discuss a new contract. As the result of the meeting, I am recommending that the City of Oxford extend the present contract for one additional year. Under the terms of the agreement, Oxford Township would continue to compensate the City of Oxford \$54,000 for the year. Payment for services would be as follows: 50% or \$27,000 on June 30th of the contract year and the remaining amount of \$27,000 on or before December 31st of the contract year.

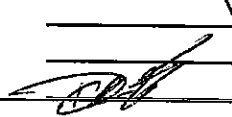
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 8/12/11

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXTEND THE EXISTING AGREEMENT BETWEEN OXFORD TOWNSHIP, BUTLER COUNTY, OHIO AND THE CITY OF OXFORD TO PROVIDE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES TO OXFORD TOWNSHIP PURSUANT TO THE AGREEMENT FOR ONE YEAR.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City Manager and Fire Chief recommend Council authorize the City Manager to extend the existing agreement with Oxford Township, Butler County Ohio and authorizing the City of Oxford to provide Fire Protection and Emergency Medical Services to Oxford Township for one additional year.

SECTION 2: Council accepts the recommendation of the City Manager and Fire Chief and hereby authorizes the City Manager to extend the existing agreement with Oxford Township, Butler County Ohio and authorizing the City of Oxford to provide Fire Protection and Emergency Medical Services to Oxford Township for one additional year.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: RICHARD KEEBLER

PREPARED BY: LAW(STAFF)

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: August 16, 2011

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

August 8, 2011

Date Prepared

Agenda Title: Legislative Authority Notice - Transfer from Oxford Recreation Inc DBA The Balcony 116 ½ E. High St 2nd Floor Oxford, Ohio 45056 to First Round Draft Inc DBA O Pub 10 W. Park Place Oxford, Ohio 45056.

Recommendation: n/a

Discussion:

The permit is for:

D5 - Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers, until two thirty a.m.

D6 - Sale of intoxicating liquor on Sunday between the hours of 10:00 a.m. or 11:00 a.m. and midnight.

This transfer will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

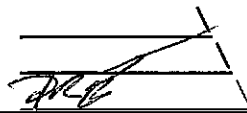
Approved By:

Initial Date

Department Head:

City Attorney:

City Manager:

 8/12/11

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)844-2380 FAX(614)644-3166

TO

2739476		TFOL		FIRST ROUND DRAFT INC DBA O PUB 10 W PARK PL OXFORD OHIO 45056
PERMIT NUMBER		TYPE		
06	01	2010		
ISSUE DATE				
07	25	2011		
FILING DATE				
D5		D6		
PERMIT CLASSES				
09	088	A	F06013	
TAX DISTRICT		RECEIPT NO.		

FROM 07/28/2011 SAFEKEEPING

6616824				OXFORD RECREATION INC DBA THE BALCONY 116 1/2 E HIGH ST 2ND FL OXFORD OHIO 45056
PERMIT NUMBER		TYPE		
06	01	2010		
ISSUE DATE				
07	25	2011		
FILING DATE				
D5		D6		
PERMIT CLASSES				
09	088			
TAX DISTRICT		RECEIPT NO.		



RECEIVED

AUG 01 2011

City of Oxford

MAILED 07/28/2011

RESPONSES MUST BE POSTMARKED NO LATER THAN. 08/29/2011

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TFOL 2739476

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT # <u>273476</u>	

**OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL**
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-0005
Telephone: (614) 644-2431 <http://www.com.ohio.gov/nlr>

OFFICER/ SHAREHOLDERS DISCLOSURE FORM

**OH. DIV. LIQUOR CONTROL
FRONT DESK-3**
2011 JUL 22 PM 1:40

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation <u>First Round Draft Inc.</u>	DBA Name <u>O'Pub</u>	
Permit Premises Address <u>10 W. Park Place</u>	City, State <u>Oxford, OH</u>	Zip Code <u>45056</u>
Township, if in Unincorporated Area	Tax Identification No. (TIN)	

SECTION B.

1. Is stock publicly traded? If "YES", indicate exchange _____ & Do NOT complete SECTION D.	☐ YES	☒ NO
2. Does any stockholder own 5% or more shares? If YES, complete SECTION D.	☒ YES	☐ NO
3. Total Number of shares issued <u>100</u>		

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation. If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BC&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO <u>Theodore Wood</u>		<u>8-28-61</u>
2) President		
3) Vice-President		
4) Secretary		
5) Treasurer		

SECTION D. Stockholders holding 5% or more outstanding shares. Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BC&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLC4191. If none, please indicate by writing "NONE".

1) Stockholder's Name	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
<u>Theodore Wood</u>		<u>100</u>
Residence Address <u>20 Red Cedar Circle</u>	Tax Identification No. (if applicable)	
City and State <u>Oxford, Ohio</u>	Zip Code <u>45056</u>	
Telephone No. <u>513-461-9032</u>	Date of Birth <u>8-28-61</u>	
2) Stockholder's Name	Social Security No. (if Individual)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Residence Address	Tax Identification No. (if applicable)	
City and State	Zip Code	
Telephone No.	Date of Birth	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO,

COUNTY's

I, Leisa M. Douglass being first duly sworn, according to law, deposes and says that he/she is (Title) President of the First Round Draft, Inc. a corporation duly authorized by law to do business in the State of Ohio, and that the

statements made in the foregoing affidavit are true.

(Signature) [Signature]

(Print Name and Corporate Title) Theodore L Wood President of First Round Draft

Sworn to and subscribed in my presence this 11th day of

July

2011



LEISA M. DOUGLASS
Notary Public, State of Ohio
My Comm. Expires April 10, 2016

[Signature]
(Notary Public)

(Notary Expiration)

DLC4030

FOR TTY USERS DIAL 1-800-750-0750

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