CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: 08/19/08

Account Code No. #: see below

Budgeted Amount: ________________

Finance
Originating Department

Heidi Hill
Prepared By

08/13/08
Date Prepared

Agenda Title: **2008 SUPPLEMENTAL BUDGET #3**

Recommendation: Approve

Discussion:

Supplements to the 2008 Budget

General Fund

Community Assistance
Oxford Visitor's & Convention Bureau
15,000.00

Additional appropriation needed to assist the VCB in relocating their office and the additional leasing cost of the building they intend to lease. Attached are the year to date 2008, 2007, and 2006 spreadsheets of the receipts of the hotel tax and the calculation of the amount of hotel tax and budget subsidy that the City gives to the VCB monthly.

Advance to Capital Improvement **483,000.00**

A temporary advance is needed to the Capital Improvement Fund in order to be compliant with the budget appropriation for 2008. Once purchase orders are reversed out later this year, the money can be returned to the General fund at the beginning of 2009.

Parks & Recreation
Professional Services **13,050.00**
From additional revenue
Additional appropriation is needed to pay for professional services for the SAY Soccer League.
SAY Soccer decided to implement a new Spring League in January of this year, after the completion of the 2008 budget process. The Parks & Recreation department process the SAY soccer registrations and keep a 5% administration fee, therefore this request does not cost the City additional funds.

Approved By:

	Initial	Date
Department Head:	✓	8/14/08
City Manager:		

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 2990. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 2 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2008.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds;

SECTION 2: The following additional appropriations are hereby made:

GENERAL FUND From fund balance	498,000.00

SECTION 3: In all other respects, Ordinance No. 2990 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

____
MAYOR

ADOPTED: ________________

ATTEST:

____
DEPUTY CLERK OF CITY COUNCIL

INTRODUCED BY: PRUE DANA

PREPARED BY: LAW (STAFF)

HOTEL & CONVENTION TAX 2008

	Actual Monies Received	Hotel Tax	Convention Tax	One half Conv Tax due VCB	2008 Budget Subsidy	Total Amount DueVCB	Actual Payment Made	Monthly Difference
January	12,362.00	6,181.00	6,181.00	3,090.50	4,625.00	7,715.50	7,715.50	0.00
February	14,535.88	7,267.94	7,267.94	3,633.97	4,625.00	8,258.97	8,258.97	0.00
March	26,784.70	13,392.35	13,392.35	6,696.18	4,625.00	11,321.18	11,321.18	0.00
April	39,983.52	19,991.76	19,991.76	9,995.88	4,625.00	14,620.88	14,620.88	0.00
May	29,958.28	14,979.14	14,979.14	7,489.57	4,625.00	12,114.57	12,114.57	0.00
June	31,339.07	15,669.54	15,669.54	7,834.77	4,625.00	12,459.77	12,459.77	0.00
July	39,299.20	19,649.60	19,649.60	9,824.80	4,625.00	14,449.80	14,449.80	0.00
August		0.00	0.00	0.00	4,625.00	4,625.00		(4,625.00)
September		0.00	0.00	0.00	4,625.00	4,625.00		(4,625.00)
October		0.00	0.00	0.00	4,625.00	4,625.00		(4,625.00)
November		0.00	0.00	0.00	4,625.00	4,625.00		(4,625.00)
December		0.00	0.00	0.00	4,625.00	4,625.00		(4,625.00)
YTD				48,565.67	55,500.00	66,490.87	80,940.67	14,449.80
		Budget	81,000.00					
	194,262.65	97,131.33	97,131.33	48,565.67	55,500.00	66,490.87	80,940.67	
1st Quarter	53,682.58	26,841.29	26,841.29	13,420.65	13,875.00	27,295.65	27,295.65	
2nd Quarter	101,280.87	50,640.44	50,640.44	25,320.22	13,875.00	39,195.22	39,195.22	
3rd Quarter	39,299.20	19,649.60	19,649.60	9,824.80	13,875.00	23,699.80	14,449.80	
4th Quarter	0.00	0.00	0.00	0.00	13,875.00	13,875.00	0.00	
YTD	194,262.65	97,131.33	97,131.33	48,565.67	55,500.00	104,065.67	80,940.67	

Effective July 2006
Amount to be paid monthly is
One half Conv Tax due VCB
plus 2008 Subsidy

HOTEL & CONVENTION TAX 2007

	Actual Monies Received	Hotel Tax	Convention Tax	One half Conv Tax due VCB	2007 Budget Subsidy	Total Amount DueVCB	Actual Payment Made	Monthly Difference
January	13,711.97	6,855.99	6,855.99	3,427.99	4,395.83	7,823.82	7,823.82	(0.00)
February	17,280.98	8,640.49	8,640.49	4,320.25	4,395.83	8,716.08	8,716.08	(0.00)
March	25,370.11	12,685.05	12,685.06	6,342.53	4,395.83	10,738.36	10,738.36	(0.00)
April	33,826.90	16,913.45	16,913.45	8,456.73	4,395.83	12,852.56	12,852.56	(0.00)
May	29,751.17	14,875.59	14,875.59	7,437.79	4,395.83	11,833.62	11,833.62	(0.00)
June	29,940.73	14,970.38	14,970.37	7,485.17	4,395.83	11,881.00	11,881.00	(0.00)
July	40,658.23	20,329.12	20,329.12	10,164.56	4,395.83	14,560.39	14,560.39	(0.00)
August	29,965.20	14,982.60	14,982.60	7,491.30	4,395.83	11,887.13	11,887.13	(0.00)
September	32,940.58	16,470.29	16,470.29	8,235.15	4,395.83	12,630.98	12,630.98	(0.00)
October	28,297.43	14,148.72	14,148.72	7,074.36	4,395.83	11,470.19	11,470.19	(0.00)
November	43,321.27	21,660.64	21,660.64	10,830.32	4,395.83	15,226.15	15,226.15	(0.00)
December	26,763.24	13,381.62	13,381.62	6,690.81	4,395.87	11,086.68	11,086.68	0.00
YTD				87,956.96	52,750.00	140,706.96	140,706.96	(0.00)
	351,827.81	175,913.91	175,913.91	87,956.96	52,750.00	140,706.96	140,706.96	
Reduction	(11,766.15)							
in Revenue	340,061.66							
1st Quarter	56,363.06	28,181.52	28,181.53	14,090.77	13,187.50	27,278.26	27,278.26	
2nd Quarter	93,518.80	46,759.41	46,759.40	23,379.69	13,187.50	36,567.18	36,567.18	
3rd Quarter	103,564.01	51,782.01	51,782.01	25,891.01	13,187.50	39,078.51	39,078.50	
4th Quarter	98,381.94	49,190.97	49,190.98	24,595.49	13,187.50	37,783.02	37,783.02	
YTD	351,827.81	175,913.91	175,913.91	87,956.96	52,750.00	140,706.96	140,706.96	

Effective July 2006
Amount to be paid monthly is
One half Conv Tax due VCB
plus 2007 Subsidy

HOTEL & CONVENTION TAX 2006

	Actual Monies Received	Hotel Tax	Convention Tax	One half Conv Tax due VCB	2006 Budget Subsidy	Total Amount DueVCB	Actual Payment Made	Monthly Difference
January	12,976.12	6,488.06	6,488.06	3,244.03	3,562.50	6,806.53	6,488.06	(318.47)
February	14,897.58	7,448.79	7,448.79	3,724.40	3,562.50	7,286.89	7,448.79	161.90
March	21,743.83	10,871.92	10,871.92	5,435.96	3,562.50	8,998.46	10,871.91	1,873.45
April	27,815.61	13,907.80	13,907.80	6,953.90	3,562.50	10,516.40	13,907.79	3,391.39
May	38,173.65	19,086.83	19,086.83	9,543.41	3,562.50	13,105.91	11,283.45	(1,822.46)
June	26,335.31	13,167.66	13,167.66	6,583.83	3,562.50	10,146.33	10,000.00	(146.33)
July	28,235.62	14,117.81	14,117.81	7,058.91	3,562.50	10,621.41	7,481.93	(3,139.48)
August	32,395.42	16,197.71	16,197.71	8,098.86	3,562.50	11,661.36	11,661.36	0.00
September	29,691.33	14,845.67	14,845.67	7,422.83	3,562.50	10,985.33	10,985.33	0.00
October	27,314.39	13,657.20	13,657.20	6,828.60	3,562.50	10,391.10	10,391.10	0.00
November	33,599.25	16,799.63	16,799.63	8,399.81	3,562.50	11,962.31	11,962.31	(0.00)
December	32,336.57	16,168.29	16,168.29	8,084.14	3,562.50	11,646.64	11,646.65	0.01
YTD				81,378.69	42,750.00	124,128.68	124,128.68	0.00
	325,514.68	162,757.33	162,757.34	81,378.69	42,750.00	124,128.68	124,128.68	
1st Quarter	49,617.53	24,808.77	24,808.77	12,404.39	10,687.50	23,091.88	24,808.76	
2nd Quarter	92,324.57	46,162.28	46,162.28	23,081.14	10,687.50	33,768.64	35,191.24	
3rd Quarter	90,322.37	45,161.19	45,161.19	22,580.60	10,687.50	33,268.10	30,128.62	
4th Quarter	93,250.21	46,625.11	46,625.11	23,312.56	10,687.50	34,000.06	34,000.06	
YTD	325,514.68	162,757.33	162,757.34	81,378.69	42,750.00	124,128.68	124,128.68	

Effective July 2006
Amount to be paid monthly is
One half Conv Tax due VCB
plus 2006 Subsidy

Oxford Chamber of Commerce

Stimulating Oxford area commerce by promoting existing business and attracting new enterprise within a vibrant business community

August 8, 2008

Dear Oxford City Council Members,

This past Tuesday, August 5, 2008, the Oxford Visitors and Convention Bureau came before council and requested additional funding. We, as a chamber, are writing to show our support for this proposal. They do a wonderful and successful job of bringing visitors to our beautiful city. With success also comes the need for expansion. The additional funds that they are requesting will help them stay in the uptown parks area as well as give them the space they need to foster their continued success.

Please be aware that due to the lease agreement (running through the 31st of March, 2011) between the Oxford Chamber and the Visitors & Convention Bureau we are asking that they facilitate finding a new tenant, as we are unable to incur that loss of income.

Thank you for your time and consideration. We hope that you grant the Oxford Visitors and Convention Bureau's request for additional funding.

Sincerely,
Oxford Chamber of Commerce

JoNell Rowan
President

30 W. Park Place, Second Floor • Oxford, Ohio 45056 • (513) 523-5200 • Fax: (513) 523-2308
email: jonell@oxfordchamber.org • www.oxfordchamber.org

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 19, 2008

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 15, 2008
Date Prepared

Agenda Title: A Resolution authorizing the City of Oxford to proceed with the study of the re-routing of US-27 within the City of Oxford.

Recommendation: N/A

Discussion:
A Council Work Session was held on Monday, August 11, 2008 at 7:00 p.m. At this Work Session information was provided regarding the usage of the Congressional Earmarks received for the Connector and options for expanding the Project Study Area. The re-routing of US 27 traffic over local roads in the City of Oxford was also discussed. According to officials from ODOT,this option would require completion of a Traffic Impact Study, as well as a public hearing. As a result of the Work Session, three resolutions have been placed on the Council meeting agenda. The first resolution authorizes the City of Oxford to proceed with the study of re-routing US 27 traffic through the City. The second resolution requests that the Ohio Department of Transportation (ODOT) amend the project study area for the US 27 to State Route 73 Connector ("Compressed Connector"). The third resolution states Council support for amending the Oxford Thoroughfare Plan to include a Connector between US 27 and State Route 73.

After the Council meeting, a second joint meeting with Oxford Township Trustees and representatives of Miami University will be held to develop a consensus on the Connector Project and report back to the Butler County Planning Commission.

Approved By:

	Initial Date
Department Head:	\
City Attorney:	\
City Manager:	\

RESOLUTION NO. ______

A RESOLUTION OF SUPPORT TO AMEND THE OXFORD THOROUGHFARE PLAN, FOR INCLUSION OF THE NORTHWEST BUTLER COUNTY TRANSPORTATION STUDY'S RECOMMENDATION OF A CONNECTOR ROAD BETWEEN US-27 AND STATE ROUTE 73.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

Section 1: Council recognizes the Northwest Butler County Transportation Study, completed in 2003, provided a recommendation of a preferred strategy for a long range transportation plan for Northwest Butler County, Ohio.

Section 2: Council is aware the study provided for a Connector Road between US-27 and State Route 73, and this Connector Road is currently not in the Oxford Thoroughfare Plan.

Section 3: Council continues to support the need of a Connector Road to improve traffic flow and reduce vehicle and pedestrian exposure.

Section 4: Council hereby amends the Oxford Thoroughfare Plan adopted in 2007 to include an eastside Connector Road from US-27 to State Route 73.

Section 5: This Resolution shall take effect at the earliest date allowed by law.

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MAYOR

ADOPTED: ____________________

ATTEST:

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DEPUTY CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEN BOGARD

PREPARED BY: LAW (STAFF)

RESOLUTION NO. ________

RESOLUTION APPROVING THE CITY OF OXFORD'S ASSISTANCE IN THE DEVELOPMENT OF THE OXFORD AREA TRAILS PROJECT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council recognizes the benefits of the Oxford Area Trails project, referred to as OATS, in providing a safe alternative mode of transportation for citizens of all ages.

SECTION 2: Council recognizes the proposed trails will connect schools, parks, and other City locations, with a long term goal of connecting Oxford via trail to Hueston Woods State Park and other regional trails.

SECTION 3: Council recognizes the OATS committee will continue to raise funds to match grants, promote the trail, and help monitor the trail once it is developed.

SECTION 4: Council hereby authorizes City Staff to be the lead resource in seeking grants and land acquisition to develop the OATS trail.

SECTION 5: Council hereby authorizes the inclusion of the OATS project in the future planning processes of the City.

SECTION 6: This resolution shall take effect at the earliest date allowed by law.

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MAYOR

ADOPTED: ______________

ATTEST:

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DEPUTY CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: PRUE DANA

PREPARED BY: LAW (STAFF)

RESOLUTION NO.

A RESOLUTION ESTABLISHING AN AD-HOC COMMITTEE OF CITY, COMMUNITY AND MIAMI UNIVERSITY REPRESENTATIVES TO DISCUSS THE LOCATION AND PRESENCE OF NEW AND/OR EXPANDED FRATERNITY HOUSES IN OXFORD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council herewith establishes an Ad-Hoc Committee of City, Community, and Miami University representatives to discuss the location and presence of new and/or expanded fraternity houses in Oxford. The Committee shall be made up of the following positions: (i) Coordinator of Off-Campus Affairs and Miami Tribe Relations; (ii) Interim Director of the Alexander Office of Fraternal Life; (iii) President, Associated Student Government; (iv) Director of Business Services; (v) President, Interfraternity Council; and (vi) a Student Community Relations Commission representative; (vii) Planning Commission member; (viii) City Council member; (ix) Community Development Department member.

SECTION 2: The purpose of the Ad-Hoc Committee of City, Community, and Miami University representatives shall be to (1) discuss the location and presence of new and/or expanded fraternity houses in Oxford; and (2) identify and address issues of all the interested parties and make recommendations to the Student Community Relations Commission, Planning Commission and City Council.

SECTION 3: Council shall fill the Committee by appointing the members by motion.

SECTION 4: This resolution shall take effect at the earliest time allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

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DEPUTY CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: PRUE DANA

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager	Community Development **Originating Department**
Council Meeting Of: August 19, 2008	
Account Code No. #:	Kathryn A. Dale **Prepared By**
Budgeted Amount:	August 7, 2008 **Date Prepared**

Agenda Title: HAPC Meeting Report – August 6, 2008

DISCUSSION:

Requests for Review:

HAPC-02-2007 44 Park Place (Former Pedro's) *demolish existing structure and construct a new mixed use building with commercial ground floor and residential 2nd, 3rd, and 4th floors.* ***Treadon & Associates*** *(Revision).*

The Applicant and owner requested approval to modify the HAPC July 2007approved exterior façade. Modifications included removal of the balconies, balcony doors to be replaced by standard windows, removal of the decorative brick work, the addition of rope molding, removal of decorative entrance pillars, first floor commercial window removed and modifications to some residential windows. Consensus by the Commission was that this was still an attractive building with the modifications and simplified many items that they initially were indifferent of. HAPC voted 6-0 to ***APPROVE*** the modifications as presented with the condition that lighting, signage and street furniture be brought back for review prior to purchasing.

HAPC-06-2008 6 N. Beech Street (You're Fired) *to allow for installation of a PNC Bank ATM,* ***George Simonds, Owner, Applicant.***

Ms. Dale shared that the Applicant submitted a written request to withdraw the application.

HAPC-10-2008 119 A West High Street, *to allow for the installation of signage, exterior light fixtures, and paint,* ***John Helfinstine, Applicant.***

Staff presented that the Applicant was requesting a COA for approximately a 3' x 10' marine grade plywood sign with a treated frame. Above the proposed sign, the Applicant wished to install 3 galvanized, goose neck light fixtures and paint the window, door and door trim, a dark gray/brown unified color. There was much discussion about clip art and the proposed sign. There was also discussion regarding the actual size of the proposed lights. HAPC voted 6-0 to ***APPROVE*** as presented.

HAPC-11-2008 45 East (Restaurant), *addition of an enclosed concrete patio with wrought iron fencing,* ***Mark Weisman, Applicant, Owner***

Staff presented that the Applicant was requesting a COA to remove existing stairs and install approximately a 15.5' x 15.5' elevated patio with a black aluminum, standard colonial handrail, similar in style as the outdoor eating area at 36 E. High Street (Brick Street). Most of the discussion focused on the elevation of the patio and possible alternatives to lowering the overall height of the patio. There was also discussion about moving the entrance to the Poplar Street side instead of High Street. The Applicant indicated they had looked at lowering the patio and Poplar Street as the entrance as possibilities. HAPC indicated they were not against the idea of this area being used for an outdoor patio, but expressed that they wished to see those alternatives. HAPC voted 6-0 to ***TABLE*** the request until September so the Applicant could prepare some alternative layouts.

HAPC-12-2008 4 N. College Avenue, *allow for a banner,* ***David Dennett, Vice President, Applicant.***

Staff presented that the Applicant was seeking a COA for the installation of a banner sign to face College Avenue in accordance with the zoning requirements for temporary signs. According to the application, the Applicant wished to hang a removable sign on the front of the building to advertise free banking for MU Students. Member's of the HAPC who were present at the 08.05.2008 City Council meeting shared Council's action which denied the proposed language prohibiting banners Uptown. HAPC members voiced that a banner should be considered allowable in this location because it is not a historic building, it does not generate foot traffic like other businesses along High Street and due to the street being shut down the request seemed reasonable. Concerns were raised by the audience and some members about setting precedence that others would be coming in expecting banners to be approved. HAPC voted 6-0 to ***APPROVE*** the banner for a period of 21 days and further stipulated that this is a unique situation for the reasons listed above.

Old Business:

Marker Update

Ms. Henderson had no update to report.

Township House Award

Ms. Henderson brought the award to share with the Commission and stated it would be available for viewing on the City website and will be located in the Community Development Department for a short time for public viewing.

Other Business:

Ms. Dana shared that the Hopewell Church recently made the Historic Registry. She also shared a book about Butler County history that was given to her at an event recently.

Ms. Zien shared comments shared by City Council on 08.05.2008 regarding neon signs. She also made a public records request for a document mentioned in the 09.16.2003 City Council minutes concerning the Stafford House. Staff took the request and has since fulfilled Ms. Zien's request.

The next regular HAPC meeting is scheduled for September 3, 2008.

Approved By:		**Initial**	**Date**
	Department Head:	JHC	8/11/08
	City Attorney:		
	City Manager:		

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager Parks and Recreation

Originating Department

Council Meeting Of: August 19, 2008

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 14, 2008
Date Prepared

Agenda Title: Resolution approving the City of Oxford's assistance in the development of the Oxford Area Trails Project.

Recommendation:

Discussion:

As requested by Mayor Dana.

Approved By:

	Initial	Date
Department Head:	\	
City Attorney:	\	
City Manager:	\	

RESOLUTION NO. ________

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE INSTITUTE OF ENVIRONMENTAL SCIENCES (IES) AT MIAMI UNIVERSITY TO PERFORM AN ENERGY AUDIT OF THE CITY OF OXFORD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council recognizes the necessity to take steps to curb global warming and to protect the environment.

SECTION 2: Council hereby accepts the recommendation of the City Manager that the City of Oxford contract with the Institute of Environmental Sciences (IES) at Miami University to perform an Energy Audit of the City of Oxford, including City facilities and operations.

SECTION 3: Council hereby authorizes an Energy Audit be performed by the Institute of Environmental Sciences (IES) to evaluate the energy efficiency of the City of Oxford and to provide suggestions to the City on improvements the City can make toward the goal of protecting the environment.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED: ______________

ATTEST:

____
DEPUTY CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: GREIG RUTHERFORD

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 19, 2008

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 15, 2008
Date Prepared

Agenda Title: A Resolution requesting the Ohio Department of Transportation to amend the study area for the US-27 to State Route 73 Connector road as approved in the Northwest Butler County Transportation Study.

Recommendation: N/A

Discussion:
A Council Work Session was held on Monday, August 11, 2008 at 7:00 p.m. At this Work Session information was provided regarding the usage of the Congressional Earmarks received for the Connector and options for expanding the Project Study Area. The re-routing of US 27 traffic over local roads in the City of Oxford was also discussed. According to officials from ODOT,this option would require completion of a Traffic Impact Study, as well as a public hearing. As a result of the Work Session, three resolutions have been placed on the Council meeting agenda. The first resolution authorizes the City of Oxford to proceed with the study of re-routing US 27 traffic through the City. The second resolution requests that the Ohio Department of Transportation (ODOT) amend the project study area for the US 27 to State Route 73 Connector ("Compressed Connector"). The third resolution states Council support for amending the Oxford Thoroughfare Plan to include a Connector between US 27 and State Route 73.

After the Council meeting, a second joint meeting with Oxford Township Trustees and representatives of Miami University will be held to develop a consensus on the Connector Project and report back to the Butler County Planning Commission.

Approved By:

	Initial Date
Department Head:	\
City Attorney:	\
City Manager:	\

RESOLUTION NO. ______

A RESOLUTION AUTHORIZING THE CITY OF OXFORD TO PROCEED WITH THE STUDY OF THE RE-ROUTING OF US-27 WITHIN THE CITY OF OXFORD.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

Section 1: Council recognizes the Northwest Butler County Transportation Study (NBTS), completed in 2003, provided a recommendation of, “Consideration of re-routing US-27 over local roads”.

Section 3: After reviewing current Northwest Butler County Transportation Study funded projects, and receiving input from citizens, the Oxford City Council feels it is in the best interest of the community, for improved pedestrian safety and traffic flow, to explore the re-routing of US-27 within the City.

Section 4: As an identified “Recommended Project” in the Northwest Butler County Transportation Study, the City Council is directing staff to contact OKI and ODOT to integrate the US-27 re-route into the current funded NBTS projects.

Section 6: This Resolution shall take effect at the earliest date allowed by law.

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MAYOR

ADOPTED: ______________________

ATTEST:

____
DEPUTY CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: GREIG RUTHERFORD

PREPARED BY: LAW (STAFF)

RESOLUTION NO. ______

A RESOLUTION REQUESTING THE OHIO DEPARTMENT OF TRANSPORTATION TO AMEND THE STUDY AREA FOR THE US-27 TO STATE ROUTE 73 CONNECTOR ROAD, AS APPROVED IN THE NORTHWEST BUTLER COUNTY TRANSPORTATION STUDY.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

Section 1: Council recognizes the Northwest Butler County Transportation Study, completed in 2003, provided a recommendation of a Connector Road between US-27 and State Route 73.

Section 2: Council on January 17, 2006 passed Resolution No. 4152, authorizing the Ohio Department of Transportation to begin preliminary design of this US-27 to State Route 73 Connector Road.

Section 3: After reviewing the current Connector Road Study Area and receiving input from citizens, the Oxford City Council feels it is in the best interest of the community to request an amendment to the Study Area.

Section 4: The citizens of the Oxford area shall be better served by focusing the Study Area inwards, from the current area in toward the City incorporation line. This Study Area shall include City and Miami University land as deemed necessary.

Section 5: The requested expanded Study Area is shown in Exhibit A.

Section 6: The Council herby requests that the Ohio Department of Transportation amend the Study Area of the US-27 to State Route 73 Connector Road.

Section 7: This Resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED: __________________

ATTEST:

____
DEPUTY CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: GREIG RUTHERFORD
PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: **August 19, 2008**

Account Code #: Not Applicable

Budgeted Amount: N/A

Service Department
Originating Department

Michael B. Dreisbach
Prepared By

August 13, 2008
Date Prepared

Agenda Title: Energy Audit for City of Oxford Facilities and Operations

Recommendation: Approval

Discussion:

At its regular meeting of August 5, 2008, the City Council requested legislation authorizing the City Manager to contract for an audit of energy use by City facilities and operations.

Staff has discussed the concept with the leadership of Miami University's Institute of Environmental Sciences (IES). IES reported they are very interested in assisting the City with this endeavor and would be able to begin work on the project this fall. They would expect a final report to be completed prior to May 2009.

Staff has worked with IES on several other projects and has been very pleased with the quality of their work. It is Staff's recommendation that City Council authorize the City Manager to enter into an agreement with the Institute of Environmental Sciences for an audit of energy use by City facilities and operations, and to receive recommendations from the group for possible means of improving efficiencies and reducing costs to the City.

Approved By:

	Initial	Date
Department Head:	MBD \	8/13/08
City Manager:	\	

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 19, 2008

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 7, 2008
Date Prepared

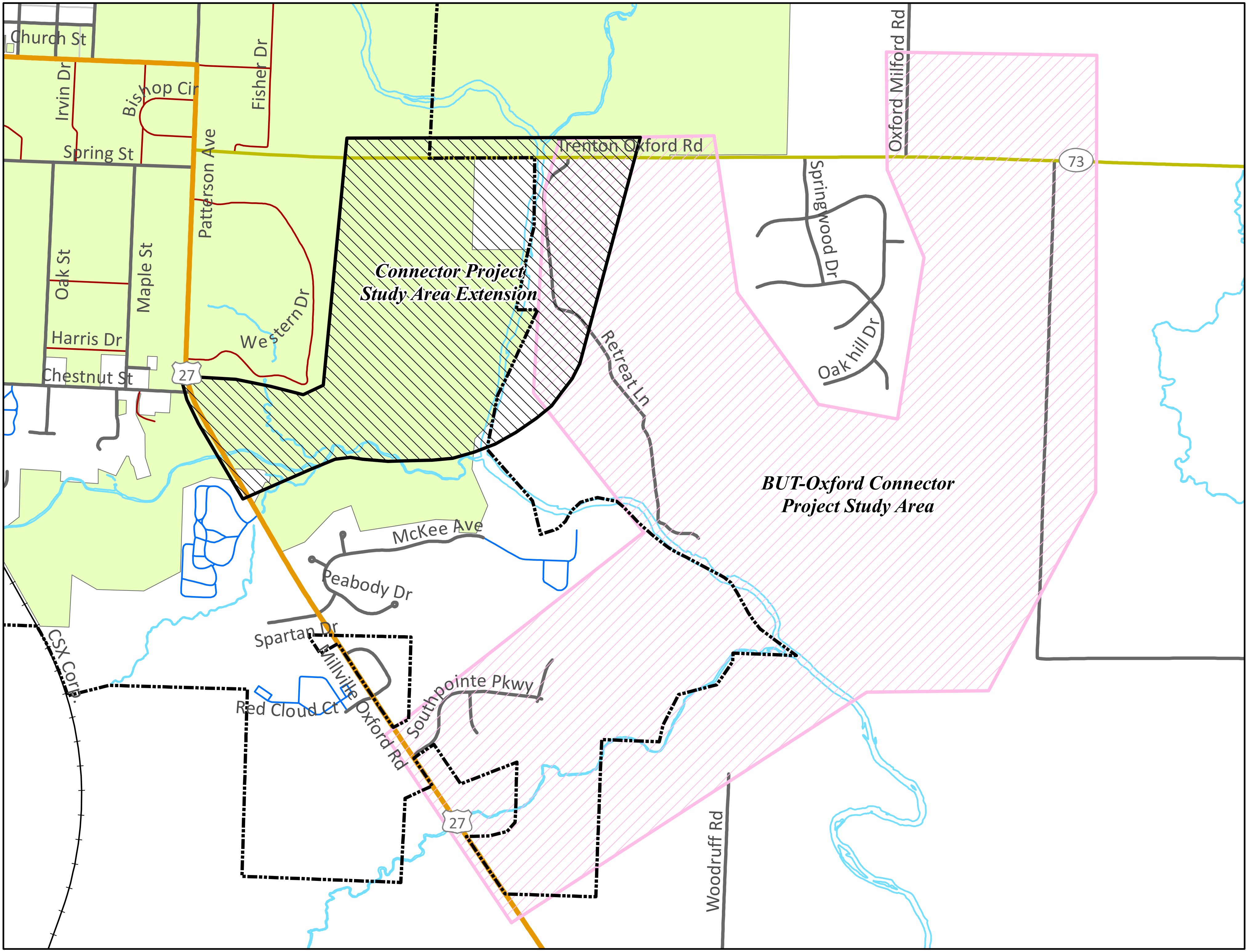
Agenda Title: Resolution establishing an Ad-Hoc Committee of City, Community and Miami University representatives to discuss the location and presence of new and/or expanded fraternity houses in Oxford.

Recommendation:

Discussion: As requested by Mayor Dana

Approved By:

	Initial Date
Department Head:	________\
City Attorney:	________\
City Manager:	________\



Church St
Irvin Dr
Bishop Cir
Fisher Dr
Spring St
Patterson Ave
Trenton Oxford Rd
Oxford Milford Rd
73
Springwood Dr
Oak St
Maple St
Connector Project
Study Area Extension
Western Dr
Harris Dr
Chestnut St
27
Oakhill Dr
Retreat Ln
BUT-Oxford Connector
Project Study Area
McKee Ave
Peabody Dr
CSX Corp.
Spartan Dr
Millville Oxford Rd
Southpointe Pkwy
Red Cloud Ct
27
Woodruff Rd

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: August 19, 2008

Mary Ann Eaton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 15, 2008
Date Prepared

Agenda Title: A Resolution of support to amend the Oxford Thoroughfare Plan for inclusion of the Northwest Butler County Transportation Study's recommendation of a Connector road between US-27 and State Route 73.

Recommendation: N/A

Discussion:
A Council Work Session was held on Monday, August 11, 2008 at 7:00 p.m. At this Work Session information was provided regarding the usage of the Congressional Earmarks received for the Connector and options for expanding the Project Study Area. The re-routing of US 27 traffic over local roads in the City of Oxford was also discussed. According to officials from ODOT,this option would require completion of a Traffic Impact Study, as well as a public hearing. As a result of the Work Session, three resolutions have been placed on the Council meeting agenda. The first resolution authorizes the City of Oxford to proceed with the study of re-routing US 27 traffic through the City. The second resolution requests that the Ohio Department of Transportation (ODOT) amend the project study area for the US 27 to State Route 73 Connector ("Compressed Connector"). The third resolution states Council support for amending the Oxford Thoroughfare Plan to include a Connector between US 27 and State Route 73.

After the Council meeting, a second joint meeting with Oxford Township Trustees and representatives of Miami University will be held to develop a consensus on the Connector Project and report back to the Butler County Planning Commission.

Approved By:

	Initial Date
Department Head:	________\
City Attorney:	________\
City Manager:	________\