Office of the Mayor

Proclamation

Whereas: Oxford has always embraced the many cultures and peoples that make our country so diverse and Hispanic/Latino Americans are the fastest growing minority population in the country; and

WHEREAS, as a result of their determination, intelligence, hard work and perseverance, Hispanic/Latino Americans have contributed immensely to the growth of our country, helping to shape the character and future of this state; and

WHEREAS, the cultural, educational, and political influences of Hispanic/Latino Americans can be seen and appreciated in all aspects of our life, from farm-worker struggles for housing and equal wages, to incredible and gifted artists, vibrant businesses, music and community festivals; and

WHEREAS, the Hispanic/Latino American community has a long and important history of commitment to our Nation's core values and the contributions of this community have helped make our country great. During National Hispanic Heritage Month we celebrate the many achievements of Hispanic/Latino Americans and recognize their contributions to our country; and

WHEREAS, National Hispanic Heritage Month is an opportunity to celebrate the spirit and accomplishments of Hispanic/Latino Americans everywhere. To honor those achievements, the Congress, by Public Law 100-402, as amended, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15 as 'National Hispanic Heritage Month'.

NOW, THEREFORE, I, Kevin D. McKeehan, Mayor of the City of Oxford, Ohio, do hereby proclaim September 15th thru October 15th, 2014 as:

'HISPANIC HERITAGE MONTH'

in the City of Oxford and urge all citizens to join me in celebrating the significant contributions of Hispanic/Latino Americans in our country by participating in the activities and events planned for this important occasion.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 2nd day of September, 2014.

KEVIN D. MCKEEHAN, MAYOR

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 2, 2014

Account Code No. #:

Jung-Han Chen
Prepared By:

Budgeted Amount:

August 22, 2014
Date Prepared:

PC-2014-07 ZONING MAP AMENDMENT - To establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

Recommendation: Approval

Discussion:

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. The enabling legislation for this was adopted by City Council in 2012. The legislation would allow a neighborhood to generate a petition to create an overlay district subject to meeting certain standards and a public hearing process.

The petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 with the City Clerk of Council. A resolution was adopted by the City Council accepting the petition and was forwarded to the Planning Commission on June 3, 2014. The Planning Commission reviewed the request on August 12, 2014.

The intent is a grass-roots effort which only alters one aspect of the permitted land uses (residential occupancy). Therefore, the base zoning district regulations are retained. Without the overlay, a single dwelling unit can have up to four unrelated persons. With the overlay, a single dwelling unit is limited to no more than two unrelated persons. Existing dwellings with more than two unrelated persons would be allowed to continue as legal conforming.

The Planning Commission inquired whether the boundary could be altered by the Planning Commission. Many residents in that neighborhood attended and voiced their support and opposition to this overlay district. After a lengthy discussion, the Planning Commission voted 6-1-0 to recommend this overlay district to the City Council for legislative action.

Approved By:

Department Head: JHC / 8/22/14
City Attorney: /
City Manager: DRE / 8/29/14

ORDINANCE NO.

AN ORDINANCE ACCEPTING THE PLANNING COMMISSION'S RECOMMENDATION AND GRANTING A ZONING MAP AMENDMENT TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT IN A R-1A SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT, FOR 17 PARCELS LOCATED IN THE VICINITY OF CEDAR DRIVE, IN THE CITY OF OXFORD, OHIO.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council finds in accordance with Section 1125.01 of the Codified Ordinances of the City of Oxford, the Oxford Planning Commission held a public hearing on August 12, 2014 on the City of Oxford's application for a Zoning Map Amendment to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A".

SECTION 2: The Oxford Planning Commission, after public hearing and deliberation, recommended granting the Zoning Map Amendment to establish a Neighborhood Conservation Overlay District, finding in accordance with Oxford Codified Ordinance Section 1146.03 that the proposed request is in keeping with the intended characteristics of the neighborhood and was an appropriate classification for the properties in question.

SECTION 3: Council hereby accepts the recommendation of the Oxford Planning Commission, and after deliberation, finds that the granting of the Zoning Map Amendment, to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A" achieves the objectives set forth in Oxford Codified Ordinance Section 1146.01.

SECTION 4: Council hereby grants the Zoning Map Amendment as requested, incorporating the application and documents submitted with the application as a term and condition of the granting of this Zoning Map Amendment and orders that the official zoning map be amended.

SECTION 5: This Ordinance shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED:
ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

Certification of Action
Oxford Planning Commission
Recommendation to City Council

Report Date	September 2, 2014
Case Number	PC-2014-07
Applicant Information	City of Oxford
Requested Action	Zoning Map Amendment
Summary of Request	**PC-2014-07 ZONING MAP AMENDMENT**, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant
Public Hearing Information	On August 12, 2014 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on July 11, 2014.
Commission Action	The Planning Commission voted 6-1-0 recommending approval to City Council.
Commission Findings and Conclusions	This application is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was approved by Council accepting the petition and forwarding this request to the Planning Commission for recommendation. The Planning Commission recommended this Zoning Map Amendment for approval after much discussion took place and listening to input from the Public.
Exhibits Submitted to the Commission	1. Staff Report dated July 31, 2014 2. Resolution No. 4836 3. Petition with Signatures 4. Petition Boundaries Map 5. Interoffice Reviews 6. Surrounding Property Owner Notification Map 7. Review and Comment Forms Received 8. Zoning Map Amendment Application Dated June 10, 2014

City of Oxford
Community Development Department
STAFF REPORT
Planning Commission

Case # PC-2014-07 **Date – August 12, 2014**

APPLICATION

Applicant:	City of Oxford
Action Request:	**ZONING MAP AMENDMENT** to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

DESCRIPTION

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District.

A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was adopted by the City Council accepting the petition and forwarding this request to the Planning Commission on June 3, 2014, via Resolution No. 4836. See attached.

ZONING CODE

The Oxford Zoning Ordinance Chapter 1146 governs the establishment of the Neighborhood Conversation Overlay District.

COMPREHENSIVE PLAN

In the Overview Section of Chapter 7, Housing, in the Comprehensive Plan, residents echoed the same sentiments that Oxford has a unique housing market involving a large rental population that limits opportunities for family housing options and changes the community character, specifically within the Mile Square. The public input sessions also pointed out the lack of housing opportunities for families and the hope to encourage owner-occupied housing and promote the return of full-time residents to the area. Even the Comprehensive Plan does not implicitly point to the establishment of an overlay district to encourage owner-occupied neighborhoods, but several objectives and strategies are relevant to this idea of maintaining traditional neighborhoods and owner-occupied residential dwellings.

Objective Expand Housing options

H2.1 Update development regulations to allow for a variety of housing types in new developments.

H2.4 Provide financial assistance to increase homeownership opportunities for low and moderate income residents.

Objective: Expand homeownership opportunities

H5.1 Encourage local employers to provide homeownership incentives.

H5.2 Encourage rehabilitation of owner-occupied structures within the Mile Square.

H5.3 Create an urban homeownership incentive program such as homeownership grants to help offset the cost of housing.

H5.4 Develop a revolving loan fund.

H5.5 Establish an Oxford Homeownership Office in partnership with Miami University.

H5.6 Support the University loan program to increase homeownership opportunities within the Mile Square.

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	Received with no comment
Fire:	Received with no comment
Engineering:	Received with no comment
Econ. Dev.	Received with no comment

DECISION CRITERIA

A copy of the Decision Criteria for Overlay District is attached.

ANALYSIS

The idea of a neighborhood conservation overlay district was to preserve neighborhoods from being turned into rental properties and to maintain the traditional owner-occupied character. The Planning Commission went through extensive discussion about this overlay district in 2012. It was designed to provide a mechanism for neighborhoods to initiate a grass roots movement to get neighbors together to petition City Council for consideration of placing more restrictions on the underlying district.

The overlay district is not uncommon in the land use arena to put in place as a specific set of regulations that are more stringent than the underlying district in order to accomplish specific objectives. The most commonly used overlay district is for the historic area. Others are used for specific design standards to promote some uniformity in certain specific subset areas.

The conversion of a single-family residential dwelling from owner-occupied to a rental property in a neighborhood likely creates a negative impact in a variety of forms, including property deterioration, congestion, noise and traffic. It also sets the pace for more properties in the neighborhood to be more susceptible to turning into rental properties.

This proposed overlay district contains a total of 17 parcels. Ten owners signed the Cedar Drive petition, representing 13 parcels. Therefore, over 76% of property owners signed the petition. Based upon the Neighborhood Conversation Overlay District requirements, City Council accepted the petition on June 3, 2014 and forwarded it to the Planning Commission for Zoning Map Amendment consideration.

In considering the Overlay District, there are specific Decision Standards that the Planning Commission shall reference and the Decision Standards are also attached for reference. The Planning Commission also shall consider the purpose and objective of such an overlay district to achieve the privacy of residents and to minimize noise, congestion and nuisance impacted by rental properties and to maintain an attractive community appearance and provide a desirable living environment, and finally prevent excessive traffic and parking problems in the neighborhood.

Please note that this process is a neighborhood driven process beginning with a petition to City Council and followed with a public hearing before the Planning Commission for a Map Amendment recommendation. The City Council may waive certain requirements after a positive recommendation from the Planning Commission. This process is far lengthier than the normal map amendment process and has additional decision standard thresholds to meet.

RECOMMENDATION

Staff recommends that the Planning Commission approve of this amendment and forward this request to City Council for legislative action.

SUBMITTED BY: Jung Han Chen

Jung-Han Chen
Community Development Director

DATE: July 31, 2014

ATTACHMENT

Chapter 1135 Zoning Map Amendment procedures and decision standards

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

(1) Decision Standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Map Amendments

A. There is an error on the Official Zoning Map or in the delineations between districts thereon.
B. The proposed amendment will make the map conform more closely with the Comprehensive Plan.
C. There has been a substantial change in area conditions that necessitates the amendment.
D. There is a legitimate need for additional land area in the zoning district that will be expanded.

Planning Commission must utilize Chapter 1146 Specific Decision Standards to consider the Neighborhood Conservation Overlay District and they are as follows:

1146.03(2)b Decision Standards for Considering an Overlay District:

1. The proposed Overlay District meets the boundary criteria.
2. The proposed Overlay District will preserve and enhance the neighborhood character.
3. The proposed Overlay District will promote the public health, safety and general welfare of the people of the neighborhood.
4. The proposed Overlay District will promote and implement the intent of the Comprehensive Plan.
5. The proposed Overlay District will satisfy a legitimate need.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

May 29, 2014
Date Prepared

Agenda Title:	**Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation**

Recommendation: Approval

Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. One such overlay district of 29 parcels went through the process and was approved in March 2014 by City Council. It is located on James, Dick and Joseph Drives and has since been added to the zoning map as on overlay zone.

This petition for acceptance was filed by residents in the neighborhood of Cedar Drive, off East Chestnut Street. There are a total of 17 parcels contained in the proposed overlay district boundary. The petition shows 10 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area. The 10 signatures represent 13 parcels, which is 76%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	jhc	5/29/14
City Attorney:		
City Manager:		5/30/14

RESOLUTION NO. 4836

RESOLUTION OF COUNCIL ACCEPTING THE PETITION TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director have determined that the Petition to establish a Neighbor Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms with the petition requirements and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED: June 3, 2014

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES ON CHESTNUT STREET, OXFORD, OHIO

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PETITIONERS TO INITIATE A ZONING MAP AMENDMENT PURSUANT TO CHAPTER 1146 OF THE CITY'S ZONING CODE TO RESTRICT ANY PROPERTY WITHN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVISUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

PLEASE SEE THE ATTACHED MAP FOR EXACT BOUNDARIES:

EAST BOUNDARY: THE PROPERTIES INCLUDING 409 EAST CHESTNUT.

NORTH BOUNDARY: THE PROPERTIES INCLUDING 331, 401, 405, and 409 EAST CHESTNUT.

WEST BOUNDARY: THE PROPERTIES INCLUDING 331 EAST CHESTNUT, AND 1029 AND 1033 CEDAR DRIVE.

SOUTH BOUNDARY: THE PROPERTIES INCLUDING 1029, 1025, 1015, AND 1007 CEDAR DRIVE.

DATE	NAME	SIGNATURE	ADDRESS
5/23/14	ALLAN M. WINKLER	Allan M Winkler	925 Cedar Dr.
5/23/14	ANN HINRICHS	Ann Hinrichs	1025 CEDAR DR
5/23/14	DEBORAH K. WEIGHT	Deborah K. Wright	1033 CEDAR DR.
5/20/14	David M Scotford	David M Scotford	1029 Cedar PL

RECEIVED
MAY 27 2014
CITY OF OXFORD

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES ON CHESTNUT STREET, OXFORD, OHIO.

DATE	NAME	SIGNATURE	ADDRESS
5/23/14	Marie Teresa June	Marie Teresa June	1001 Cedar Dr
5/23/14	Christine House-Shumway	Christine House Shumway	1000 Cedar Dr.
5/23/14	Kyle Longcamp	Kyle Longcamp	405 E. Chestnut
5/23/14	Carol Mulvaul	Carol Mulvaul	409 E. Chestnut St.
5/23/14	Gene E. Willeke	Gene E. Willeke	1007 Cedar Drive
5/24/14	Wayne E Wright	WAYNE E. WRIGHT	1015 Cedar Drive

RECEIVED
MAY 27 2014
CITY OF OXFORD

9 signatures gathered by Allison M. Winkler
1 signature gathered by Christine House Shumway

CITY OF OXFORD
HOME OF MIAMI UNIVERSITY

Cedar Drive Neighborhood Conservation Overlay District

Petition Boundaries

Legend

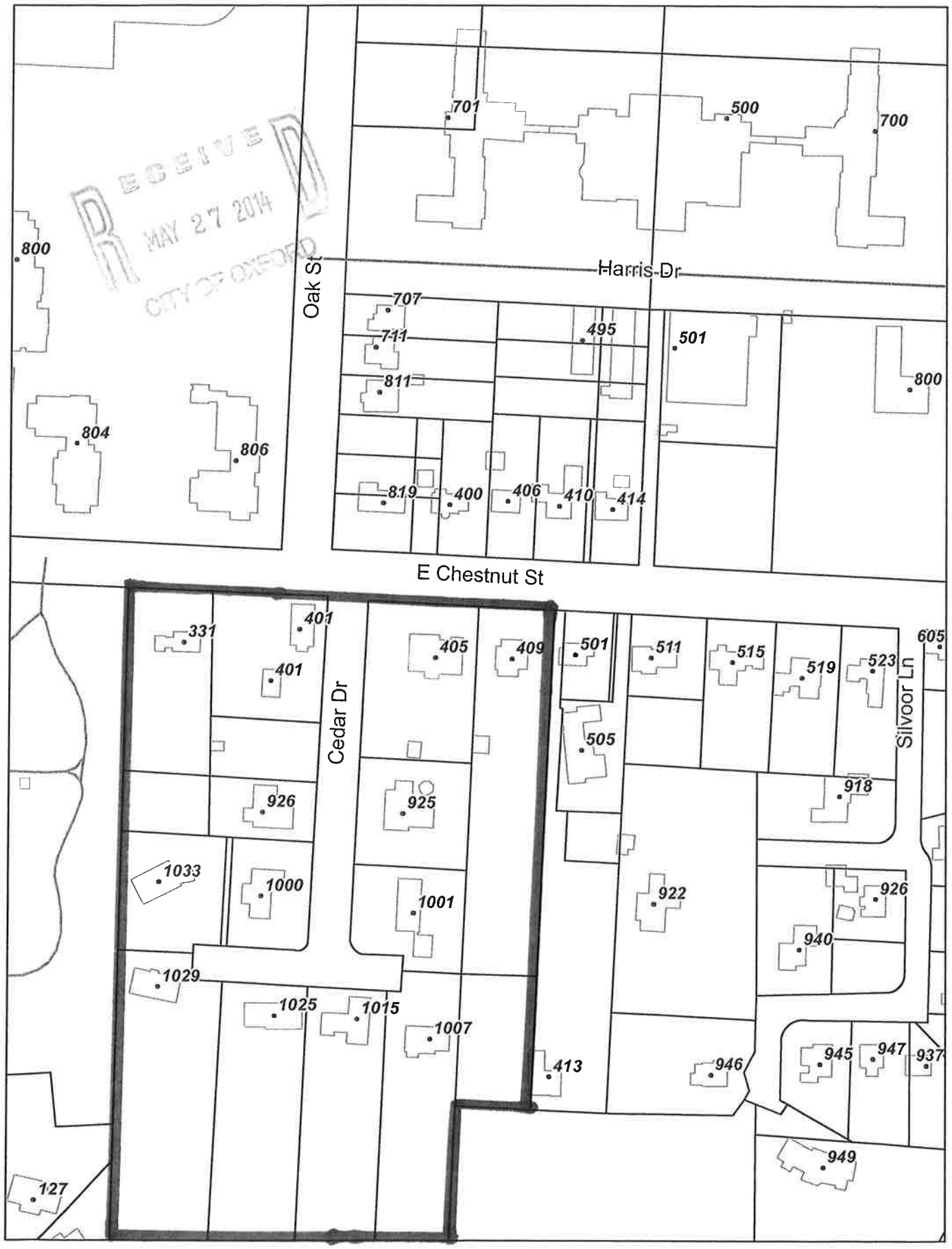
- Petition Area
- Petition Parcel: Signed
- Petition Parcel: Not Signed
- Address Point
- Parcel
- Building Footprint
- Paved Roadway

N

1 inch = 150 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

EXHIBIT "A"


RECEIVED
MAY 27 2014
CITY OF OXFORD
701
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Oak St
Harris Dr
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406
410
414
E Chestnut St
331
401
401
405
409
501
511
515
519
523
605
Cedar Dr
Silvoor Ln
505
926
925
918
1033
1000
1001
922
926
940
1029
1025
1015
1007
413
946
945
947
937
949
127

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

____X_____ Review _____ Revisions _____Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by: [signature] Date: 7-17-14

John Detherage
PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department (Engineering Division) Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

___X___ Review _____ Revisions _____Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments (without/comments) ✓

Drawings reviewed by: V. Popescu Date: 7-15-14

VICTOR POPESCU
PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

___X___ Review _____ Revisions _____ Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by: R. B. Holzworth Date: 7/16/2014

R. B. Holzworth
PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

___X___ Review _____ Revisions _____Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

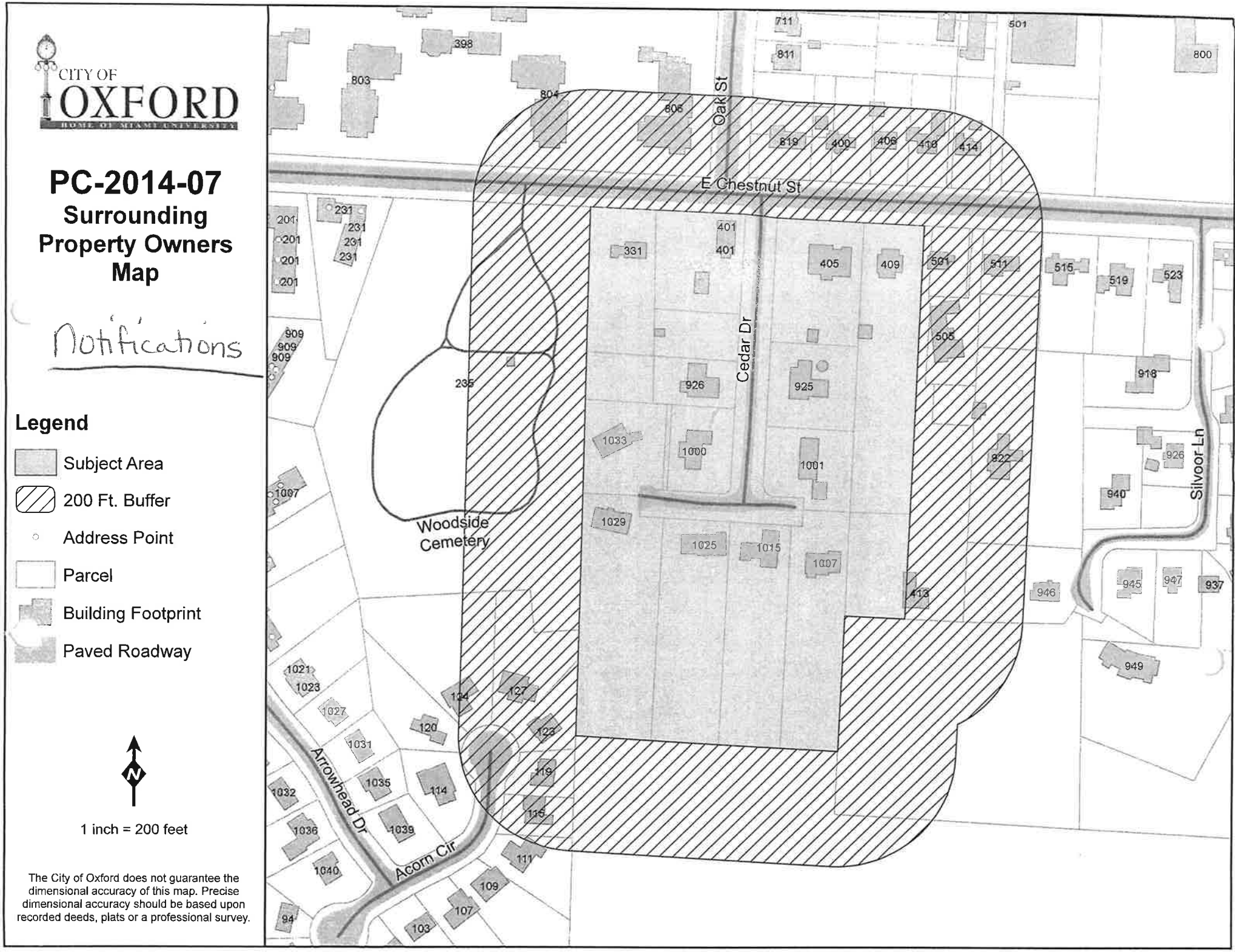
Drawings reviewed by: _____ Date: 7-23-14

G. ALAN KYGER
PRINTED NAME

CITY OF OXFORD
HOME OF MIAMI UNIVERSITY

PC-2014-07
Surrounding Property Owners Map

Notifications



The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

CITY OF
OXFORD
HOME OF MIAMI UNIVERSITY

CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM

Correction of Date for Form Completion

CASE NO.: PC-2014-07 **DATE OF HEARING: August 12, 2014**

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

If you cannot attend the public hearing on this Map Amendment being held before the City of Oxford Planning Commission, but would like to comment on this matter, please complete this form and return it by August 7, 2014 to Lynn Taylor, 101 East High Street, Oxford, OH 45056.

Name: Rhett + Amanda Brymer

Address: 946 Silvoor Lane
Oxford, OH 45056

Telephone: Home: 850-251-0314 Work: 513-529-43[illegible]20

COMMENTS: My wife and I are in full support of this Neighborhood Conservation District. We believe it will improve the future livability and value of this and adjacent neighborhoods. Having a family-friendly overlay area like proposed will be a great asset to Oxford, a "close in" option for those of us who prefer to be proximal to Miami + Uptown.

Signature

8/7/14
Date

CITY OF
OXFORD
HOME OF MIAMI UNIVERSITY

CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM

CASE NO.: PC-2014-07 **DATE OF HEARING: August 12, 2014**

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

If you cannot attend the public hearing on this Map Amendment being held before the City of Oxford Planning Commission, but would like to comment on this matter, please complete this form and return it by February 3, 2014 to Lynn Taylor, 101 East High Street, Oxford, OH 45056.

Name: *David A Kellems

Address: 8747 Mt. Hope Rd
Harrison, Ohio 45030

Telephone: Home: 513-367-6059 Work: 513-505-4918

COMMENTS: I own the property at 401 a Chestnut and do not wish to be part of the overlay!!! (see 2nd pg)

*David A. McCems
Signature

7/29/14
Date

David and Pamela Kellems
401 E. Chestnut St. owners
August 4, 2014

AGAINST OVERLAY

1. I was never asked.
2. It will affect my property value.
3. It will affect everyone's property value.
4. Most of the houses on Cedar are in need of repair.
5. In order to maintain a nice square piece of property, move the line for the overlay, back 200 feet.
6. No other districts in Oxford are square.
7. The owner of the recent purchased property will be allowed to build a house not much larger than my three car garage.
8. This overlay is unconstitutional; leave my wife and I out of it.
9. Concentrate on what you have left in your area and have 100% of those who wish to be involved doing so.
10. Did the previous owners, Mr. and Mrs. Sullivan, not inform you of their intentions? Were they not part of the cohesive neighborhood?
11. Our address is on Chestnut St. not Cedar.

CITY OF
OXFORD
HOME OF MIAMI UNIVERSITY

CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM

CASE NO.: PC-2014-07 **DATE OF HEARING: August 12, 2014**

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

If you cannot attend the public hearing on this Map Amendment being held before the City of Oxford Planning Commission, but would like to comment on this matter, please complete this form and return it by February 3, 2014 to Lynn Taylor, 101 East High Street, Oxford, OH 45056.

Name: Gene Willeke ★ See attached

Address: 1007 Cedar Drive
Oxford, OH 45056

Telephone: Home: 523-3721 Work: _____

COMMENTS: Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90s. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district and strongly oppose the issuance of the renter's permit.

Gene T. Willeke
Signature

Aug. 5, 2014
Date

See attached

Quote from: Mr. Gene Willeke, 1007 Cedar Drive

"Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90's. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district and strongly oppose the issuance of the renter's permit."

Dated August 5, 2014

Date Filed: 6/10/14

ning Map Amendment Application

City of Oxford, Ohio

REQUIRED INFORMATION

Name of Applicant: City of Oxford

(Attach a Letter of Agency if the applicant is not the property owner.)

Mailing Address: 101 E. High St

Telephone Number(s) _____ Email Address _____

Location of Property: Cedar Dr.

(Indicate address if there is an existing structure or subdivision name and lot number if subdivided.)

Legal Description: _____

Total Area: _____ Acres / Square Feet (circle one)

Existing Use of Property: R-1A

Current Zoning: _____

Proposed Zone(s): Residential Preservation Overlay Distric

Proposed Use: _____

SUBMISSION REQUIREMENTS

Please submit a vicinity map, at scale and a metes and bounds description of the property, the statement described below and the required fee of **$150.00 plus actual postage**, made payable to the City of Oxford. The entire submission must be prepared in accordance with Chapter 1135, Zoning Code Amendments, of the City of Oxford Zoning Code.

On a separate sheet of paper, provide the names and addresses of all adjoining property owners within 200 feet of the site, including those across streets, roads, alleys and highways. NOTE: The Butler County website (www.butlercountyohio.org/auditor) is very helpful when searching for the mailing address of adjoining property owners. Once the site is up, click on online searches, then click on real estate. It will allow you to search by owner, address or parcel number. *Property Owner names will not be provided in the agenda packet.

Attach a statement which responds to the following questions:

A. What is the relationship of the proposed zone change to the City of Oxford's Comprehensive Plan?
B. How will the zone change affect the neighborhood in which the property is located? Briefly describe any impacts of the change as proposed.
C. How will the zone change affect public facilities such as sewer and water service, drainage, schools and roads, if applicable?
D. What mitigating actions might be suggested to offset problems resulting from adverse impacts on private property and public facilities (e.g., landscape screening, drainage improvements, changes in traffic signalization, provision of additional turn lanes).
E. Why is the current zoning classification of the property no longer appropriate?

All materials and application fee must be delivered to the office of Community Development, Municipal Building, 101 East High Street, Oxford, Ohio 45056. Any questions should be directed to the Community Development Department at (513) 524-5204. Submit materials 45 days prior to the proposed meeting date.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT: _____ Date: 6/10/14

PRINTED NAME: Tulip Han Chen

FEE / RECEIPT

$150 Fee plus Actual Postage Paid / Receipt Number: NA

STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: September 2, 2014

Doug Elliott
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 25, 2014
Date Prepared

Agenda Title: A Resolution adopting a statement indicating the services the City of Oxford, Ohio will provide to the territory comprising 137.622 more or less acres of land along Bonham Road, proposed to be annexed to the City of Oxford, Ohio pursuant to a petition filed with the Board of County Commissioners of Butler County, Ohio by Douglas R. Elliott, Jr., Agent for petitioners as provided by Ohio Revised Code Section 709.023.

Recommendation: Adopt the Resolution

Discussion:
The Butler County Engineer plans to replace the Bonham Road Bridge in 2015 or 2016. The City was approached early in 2012 by the Butler County Engineer to see if the City would annex the bridge and road R-O-W. The speed limit may be lowered to 35 mph if the bridge and adjoining property is in the City limits. If the speed limit is lowered to 35 mph from 45 mph, the construction cost for the bridge replacement will be considerably lower. The new bridge will include a sidewalk.

A Type II process is being utilized for this annexation which requires signatures from all affected property owners.

The Beta Theta Pi Foundation land is included in the annexation petition since the organization signed an agreement with the City on March 14, 1994 for water service with the condition that Beta Theta Pi would annex its property to the City when requested by the City.

This Resolution is required by the Ohio Revised Code to begin the formal annexation process.

Approved By:

	Initial	Date
Department Head:	DRE	9/3/14
City Manager:		

RESOLUTION NO.

RESOLUTION ADOPTING A STATEMENT INDICATING THE SERVICES THE CITY OF OXFORD, OHIO WILL PROVIDE TO THE TERRITORY COMPRISING 137.622 MORE OR LESS ACRES OF LAND ALONG BONHAM ROAD, PROPOSED TO BE ANNEXED TO THE CITY OF OXFORD, OHIO PURSUANT TO A PETITION FILED WITH THE BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, OHIO BY DOUGLAS R. ELLIOTT, JR., AGENT FOR PETITIONERS, AS PROVIDED BY OHIO REVISED CODE SECTION 709.023.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council, having received the notification of a petition for annexation from the Ellen Buerk Trust, the President and Trustees of The Miami University of Oxford, Ohio Theodore O. Pickerill, Secretary to the Board of Trustees and Executive Assistant to the President, Beta Theta Pi Foundation, and Three Valley Conservation Trust Successor in Interest to, Four Mile Valley Conservation Trust Liz Woedl, Executive Director for 137.622 more or less acres of land in the Township of Oxford, Butler County, Ohio hereby accepts said petition.

SECTION 2: Council hereby adopts this resolution indicating what services the City will provide to the land to be annexed to the City in accordance with Ohio Revised Code Section 709.023(C).

SECTION 3: The City of Oxford, Ohio hereby states that it will provide, upon the finalization of the annexation, the following services to the Territory: law enforcement, recreation programming, maintenance of any and all public streets and alleyways, keeping same open, in repair and free from nuisance, and professional planning staff; which said services shall be available immediately or as required thereafter upon finalization of the annexation. In addition, the facilitation of public utility services which include potable water, sanitary and storm sewerage, solid waste collection and disposal, street lighting and fire inspection, fire protection, paramedic and ambulance services, and any and all other services provided to or made available to the citizens of the City of Oxford, Ohio, as appropriate shall be available as the Territory is developed and such services become appropriate. Extension of all public utility services shall be subject to such regulations, conditions and fees as the City deems appropriate.

SECTION 4: The Clerk is hereby directed to forward a certified copy of this resolution to the Board of County Commissioners of Butler County, Ohio.

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: 9/02/14

Joe Newlin

Account Code No. _____

Prepared By:

Budgeted Amount: _____

8/20/2014
Date Prepared

Agenda Title: 3.65 Mill Property Tax Resolution

Recommendation: Approve

Discussion:

This resolution is the annual standard resolution sent to us from the Butler County Auditor.

The purpose is to legally adopt the Oxford property tax rate for next year as approved by the Auditor's office.

Approved By:

Department Head: Initial Date 8/20/14
City Manager: Date 8/29/14

RESOLUTION NO.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION OF BUTLER COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council in accordance with Ohio Revised Code, and having previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2015.

SECTION 2: The Budget Commission of Butler County, Ohio has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation.

SECTION 3: The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

SECTION: 4: There is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation, as set forth on Schedule A attached hereto and incorporated herein by reference:

SECTION 5: This resolution shall take effect at the earliest date allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(VILLAGE COUNCIL)

Rev. Code, Secs. 5705.34, 5705.35

The Council of the CITY of **OXFORD** , Butler County, Ohio, met in

_____ session on the _____ day of _____, 20_____, at the
(regular or special)

office of _____ with the following members present:

_____

_____

_____

_____

_____

_____

_____

_____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing **January 1, 2015**; and

WHEREAS, the Budget Commission of Butler County, Ohio has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation; therefore be it

RESOLVED, By the Council of the **CITY OF OXFORD** Butler County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 MILL LIMITATION	AMOUNT TO BE DERIVED FROM LEVIES OUTSIDE 10 MILL LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
			INSIDE 10 MILL LIMIT	OUTSIDE 10 MILL LIMIT
GENERAL FUND	979,823.00		3.65	
GENERAL BOND RETIREMENT FUND				
PARK FUND				
RECREATION FUND				
FIRE LEVY				
POLICE LEVY				
TOTAL	979,823.00	0.00	3.65	0.00

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND		COUNTY AUDITOR'S ESTIMATE OF YIELD OF LEVY (Carry to Schedule A)		MAXIMUM RATE AUTHORIZED TO BE LEVIED
GENERAL FUND:				
Current expense levy authorized by voters on not to exceed years.	,20			
Current expense levy authorized by voters on not to exceed years.	,20			
Current expense levy authorized by voters on not to exceed years.	,20			
Current expense levy authorized by voters on not to exceed years.	,20			
TOTAL GENERAL FUND OUTSIDE 10 MILL LIMITATION		0.00		0.00
SPECIAL LEVY FUNDS:				
Levy authorized by voters on not to exceed years.	,20			0.00
Levy authorized by voters on not to exceed years.	,20			0.00
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			
Levy authorized by voters on not to exceed years.	,20			

and be it further

RESOLVED, That the Clerk of this Council be, and he/she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

_____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

_____,_____

_____,_____

_____,_____

_____,_____

_____,_____

_____,_____

_____,_____

Adopted the _____ day of _____, 20____.

_____ _____ _____

~~PRESIDENT OF COUNCIL~~
Mayor

_____
CLERK OF COUNCIL

========== ========== ========== ====== ==========

CERTIFICATE OF COPY

ORIGINAL ON FILE

The State of Ohio, Butler County, ss.

I,_____, Clerk of the Council of the Village of _____,

within and for said County, and in whose custody the Files and Records of said Council are required

by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and

copied from the original _____

_____

_____

now on file, that the foregoing has been compared by me with said original document, and that the

the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20_____

_____
CLERK OF COUNCIL

NOTE: A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Board of Tax appeals.

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (VILLAGE COUNCIL)

ADOPTED_____,20_____ FILED_____ __, 20____

_____
CLERK OF COUNCIL

_____
COUNTY AUDITOR

_____
DEPUTY AUDITOR

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Human Resources
Originating Department

Council Meeting Of: September 2, 2104

Kim Newton
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 28, 2104
Date Prepared

Agenda Title: Report regarding the August 27, 2014 Civil Service Commission Meeting.

Recommendation: Approve

Discussion: The Civil Service Commission held their regular meeting on Wednesday, August 27, 2014. Those members present were: Karen Martino, Chair; James Burchyett, Vice-Chair, Greg Smith, Bill Brewer and Brian Martin.

Donna Heck, Human Resources Director; Kim Newton, Recording Secretary; and Mike Dreisbach, Service Director were in attendance for the City. Dennis Malone, Human Resources Director, was in attendance for Talawanda Schools.

The Commission reviewed and approved the reassignment to the proper classification of the Educational Assistant to an Assistant Secretary to the School Athletic Director for Talawanda Schools.

The Commission also reviewed and approved the advancement of Eric Robinson from a Service Worker I in Wastewater Collection to a Service Worker II in Wastewater Collection, Service Department.

Approved By:	**Initial**	**Date**
Department Head:		8/28/14
City Attorney:		
City Manager:	DRE	8/29/14

STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: September 2, 2014

Doug Elliott
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 25, 2014
Date Prepared

Agenda Title: A Resolution accepting the annexation of 137.622 more or less acres of land located along Bonham Road to the City of Oxford, Ohio of certain territory proposed to be annexed to the City of Oxford, Ohio pursuant to a petition filed with the Board of County Commissioners of Butler County, Ohio by Douglas R. Elliott, Jr., Agent for petitioners, as provided by Ohio Revised Code Section 709.023.

Recommendation: Adopt the Resolution

Discussion:
The Butler County Engineer plans to replace the Bonham Road Bridge in 2015 or 2016. The City was approached early in 2012 by the Butler County Engineer to see if the City would annex the bridge and road R-O-W. The speed limit may be lowered to 35 mph if the bridge and adjoining property is in the City limits. If the speed limit is lowered to 35 mph from 45 mph, the construction cost for the bridge replacement will be considerably lower. The new bridge will include a sidewalk.

A Type II process is being utilized for this annexation which requires signatures from all affected property owners.

The Beta Theta Pi Foundation land is included in the annexation petition since the organization signed an agreement with the City on March 14, 1994 for water service with the condition that Beta Theta Pi would annex its property to the City when requested by the City.

This Resolution is required by the Ohio Revised Code to begin the formal annexation process.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	8/29/14

RESOLUTION NO.

A RESOLUTION ACCEPTING THE ANNEXATION OF 137.622 MORE OR LESS ACRES OF LAND LOCATED ALONG BONHAM ROAD TO THE CITY OF OXFORD, OHIO OF CERTAIN TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF OXFORD, OHIO PURSUANT TO A PETITION FILED WITH THE BOARD OF COUNTY COMMISSIONERS OF BUTLER COUNTY, OHIO BY DOUGLAS R. ELLIOTT, JR., AGENT FOR PETITIONERS, AS PROVIDED BY OHIO REVISED CODE SECTION 709.023.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council, having received the notification of a petition for annexation from the Ellen Buerk, Trust, the President and Trustees of The Miami University of Oxford, Ohio, Theodore O. Pickerill, Secretary to The Board of Trustees and Executive Assistant to the President, Beta Theta Pi Foundation, and Three Valley Conservation Trust Successor in Interest to, Four Mile Valley Conservation Trust Liz Woedl, Executive Director for 137.622 more or less acres of land along Bonham Road in the Township of Oxford, Butler County, Ohio hereby accepts said petition.

SECTION 2: Council hereby consents to the annexation petition from the Ellen Buerk, Trust, the President and Trustees of The Miami University of Oxford, Ohio Theodore O. Pickrell, Secretary to The Board of Trustees and Executive Assistant to the President, Beta Theta Pi Foundation, and Three Valley Conservation Trust Successor in Interest to, Four Mile Valley Conservation Trust Liz Woedl, Executive Director for 137.622 more or less acres of land in the Township of Oxford, Butler County, Ohio in accordance with Ohio Revised Code Section 709.023(D).

SECTION 3: The Clerk is hereby directed to forward a certified copy of this resolution to the Board of County Commissioners of Butler County, Ohio.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF BUTLER COUNTY, OHIO
PETITION BY OWNERS OF REAL ESTATE FOR ANNEXATION OF 137.622 ACRES OF LAND MORE OR LESS IN OXFORD TOWNSHIP, BUTLER COUNTY, OHIO TO CITY OF OXFORD, OHIO

(Expedited Type 2 Annexation- Sections 709.021 & 709.023 Ohio Revised Code)

The undersigned petitioners being 100% of the owners of land that are required to sign this petition herein respectfully petition that the real estate hereinafter described be annexed to the City of Oxford, Butler County, Ohio.

The territory proposed for annexation contains 137.622 acres, more or less, in Oxford Township, Butler County, and is contiguous and adjacent to the boundary of the City of Oxford, Ohio, for five percent (5%) or more of the perimeter of the territory proposed for annexation. The undersigned understand the property will not be excluded from the township.

The full description of the territory sought to be annexed is attached hereto and incorporated herein as Exhibit "A".

1. The number of owners of real estate in the territory sought to be annexed required to sign this petition is four (4), the Petitioners.

2. A map or plat of the above-described territory sought to be annexed is attached hereto and made a part hereof as Exhibit "B".

3. The annexation will not create an unincorporated area of the township that is completely surrounded by the territory proposed for annexation.

4. There is no annexation agreement between the municipality and township pursuant to R.C. § 709.192 applicable to this annexation nor an applicable Cooperative Economic Development Agreement (C.E.D.A.) pursuant to R.C. § 701.07.

The owners who sign this petition by their signature expressly waive their right to appeal in law or equity from the Board of County Commissioners' entry of any resolution passed under R.C. § 709.023 and waive any rights they may have to sue on any issue relating to a municipal corporation requiring a buffer as provided in R.C. § 709.023 and further waive any rights to seek a variance that would relieve or exempt them from the buffer requirement.

6. Douglas R. Elliott, Jr. is hereby appointed and authorized to act as agent for Petitioners in securing such annexation.

RECEIVED
14 AUG 27 AM 11:27
BUTLER COUNTY
COMMISSIONERS

Contact Information:

Owners/Petitioners:
Ellen Buerk, Trust
520 N. Patterson Ave.
Oxford, Ohio 45056
(513) 523-2156

Beta Theta Pi Foundation
5134 Bonham Road
PO Box 6277
Oxford, Ohio 45056
800.800.BETA

The President and Trustees of The
Miami University of Oxford, Ohio
Theodore O. Pickerill, Secretary to
The Board of Trustees and
Executive Assistant to the President
Miami University
501 East High Street
212 Roudebush
Oxford, Ohio 45056
(513) 529-6225

Three Valley Conservation Trust
Successor in Interest to, Four Mile
Valley Conservation Trust
Liz Woedl, Executive Director
5920 Morning Sun Road
Oxford, Ohio 45056
513.524.2150

Agent:
Douglas R. Elliott, Jr., City Manager
City of Oxford
101 E. High Street
Oxford, Ohio 45056
(513) 524-5279

7. Petitioners' agent is hereby authorized to make any amendments and/or deletions which in his absolute and complete discretion are proper under the circumstances then existing. In addition, the petitioners' agent is authorized to make such amendments and/or deletions in the petition, map, plat or description in order to correct any discrepancy or mistake noted by the County Engineer or others in their examination of the petition, map, plat or description. Amendments to correct the map, plat or description may be made by the presentation of an amended map or plat and description to the Board of County Commissioners on, before or after the date set for hearing of this petition unless otherwise specified by law.

8. "WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE."

OWNERS NAMES:

For: The President and Trustees of The Miami University of Oxford, Ohio

By: David K. Creamer

Date Signed: 5-14-14

For: Ellen Buerk, Trust

By: Ellen Buerk, Trustee

Date Signed: 6/26/14

For: Three Valley Conservation Trust
Successor in Interest to, Four Mile Valley Conservation Trust

By: Iris Woell
Executive Director, TVCT

Date Signed: 5/23/2014

For: Beta Theta Pi Foundation

By: _____

Date Signed: _____

7. Petitioners' agent is hereby authorized to make any amendments and/or deletions which in his absolute and complete discretion are proper under the circumstances then existing. In addition, the petitioners' agent is authorized to make such amendments and/or deletions in the petition, map, plat or description in order to correct any discrepancy or mistake noted by the County Engineer or others in their examination of the petition, map, plat or description. Amendments to correct the map, plat or description may be made by the presentation of an amended map or plat and description to the Board of County Commissioners on, before or after the date set for hearing of this petition unless otherwise specified by law.

8. "WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THIS SPECIAL ANNEXATION PROCEDURE, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR THIS SPECIAL ANNEXATION PROCEDURE."

OWNERS NAMES:

For: The President and Trustees of The Miami University of Oxford, Ohio

By: David K. Creamer

Date Signed: 5-14-14

For: Ellen Buerk, Trust

By: Ellen Buerk, Trustee

Date Signed: 6/26/14

For: Three Valley Conservation Trust
Successor in Interest to, Four Mile Valley Conservation Trust

By: Liz Woell
Executive Director, TVCT

Date Signed: 5/23/2014

For: Beta Theta Pi Foundation

By: _____

Date Signed: 8/18/2014

Date: January 29, 2014

Description: Bonham Road
137.622 Acres

Location: Oxford Township
Butler County, Ohio

Situated in the Sections 14, 23 and 24 Town 5, Range 1, Oxford Township, being parts of the lands of the President and Trustees of Miami University as recorded in Official Record 7332, Page 1032, the lands of the Village of Oxford as recorded in Deed Book 124, Page 351 and Deed Book 274, Page 371, the lands of Four Mile Conservation Trust as recorded in Official Record 6032, Page 2378 and Official Record 6319, Page 1211, part of the lands of Ellen Buerk Tr. as recorded in Official Record 6215, Page 405 and the lands of Beta Theta Phi Foundation as recorded in Deed Book 1802, Page 684 of the Butler County Ohio Recorder's Office and being more particularly described as follows:

Beginning at the southeast corner of Lot #2 of Coulter Subdivision as recorded in Plat Envelope 216, Pages C and D;

thence, South 00°15'18" East, 563.09 feet;

thence, South 72°51'31" East, 890.03 feet;

thence, South 01°36'47" West, 466.05 feet to the south line of the northwest quarter of said Section 24, being the City of Oxford corporation line;

thence, with south line of the northwest quarter of said Section 24 and said City of Oxford corporation line, South 89°53'36" West, 1321.06 feet to the southeast corner of the northeast quarter of said Section 23;

thence, with the south line of the northeast quarter of said Section 23 and continuing with said City of Oxford corporation line, North 88°47'33" West, 1790.81 feet to the southeast corner of Lot #4 of said Section 23;

thence, leaving said City of Oxford corporation line and with the east line of said Lot #4 of Section 23, North 03°25'39" East, 473.22 feet to the northeast corner of the lands of Michael W. and Patricia L. Dale as recorded in Official Record 5337, Page 616 of the Butler County Recorder's Office;

thence, leaving said east line of said Lot #4, of Section 23 and with the northerly line of said lands of Michael W. and Patricia L. Dale, North 32°35'47" West, 396.93 feet to the easterly line of said lands of Four Mile Valley Conservation Trust;

thence, leaving said northerly line of said lands of Michael W. and Patricia L. Dale and with said easterly line of Four Mile Valley Conservation Trust, for the following four courses: North 15°17'13" East, 205.15 feet;

thence, North 15°40'21" West, 424.06 feet;

thence, South 73°40'27" West, 105.00 feet;

thence, North 17°56'13" West, 235.57 feet to the southerly right of way of Bonham Road;

thence, with said southerly right of way of Bonham Road for the following three courses: South 50°58'19" West, 27.04 feet;

thence, South 70°39'43" East, 160.60 feet;

6900 Tylersville Road, Suite A
Mason, Ohio 45040
513-336-6600

209 Grandview Drive
Fort Mitchell, Kentucky 41017
859-261-1113

318 South College Avenue
Oxford, Ohio 45056
513-523-4270

P.O. Box 3706
Lawrenceburg, Indiana 47025
812-537-9064

Engineering – Surveying – Landscape Architecture – Planning
www.bayerbecker.com

thence, South 41° 39' 58" West, 750.56 feet to the City of Oxford corporation line;

thence, leaving said south right of way of Bonham Road and with said City of Oxford corporation line for the followings seven courses, North 64°10'32" West, 62.54 feet to the north right of way of said Bonham Road;

thence, with said north right of way of Bonham Road, North 41°40'14" East, 783.01 feet;

thence, continuing with said north right of way of Bonham Road, North 70°44'58" East, 102.15 feet to the east line of Lot #3793;

thence, leaving said north right of way of Bonham Road and with the east line of said Lot # 3793 for the following four courses: North 27°18'32" West, 658.42 feet;

thence, North 02°55'58" East, 165.00 feet;

thence, North 22°04'02" West, 198.00 feet;

thence, North 54 04'02" West, 231.00 feet to the north line of said Section 23 and the south line of said Section 14;

thence, leaving said City of Oxford corporation line and with said north line of Section 23 and the south line of said Section 14, South 88°07'08" East, 1475.21 feet;

thence, leaving said north line of Section 23 and the south line of said Section 14, North 01°59'42" East, 199.64 feet;

thence, South 88°13'34" East, 372.60 feet;

thence, South 87°17'47" East, 112.33 feet;

thence, South 08°48'20" West, 224.53 feet to the north line of said Section 23 and the south line of said Section 14;

thence, South 06°43'25" East, 380.06 feet to the centerline of said Bonham Road;

thence, with said centerline of Bonham Road, South 67°50'07" West, 341.03 feet;

thence, leaving said centerline of Bonham Road, South 00°26 35" East, 517.86 feet;

thence, North 89°46'24" East, 668.42 feet;

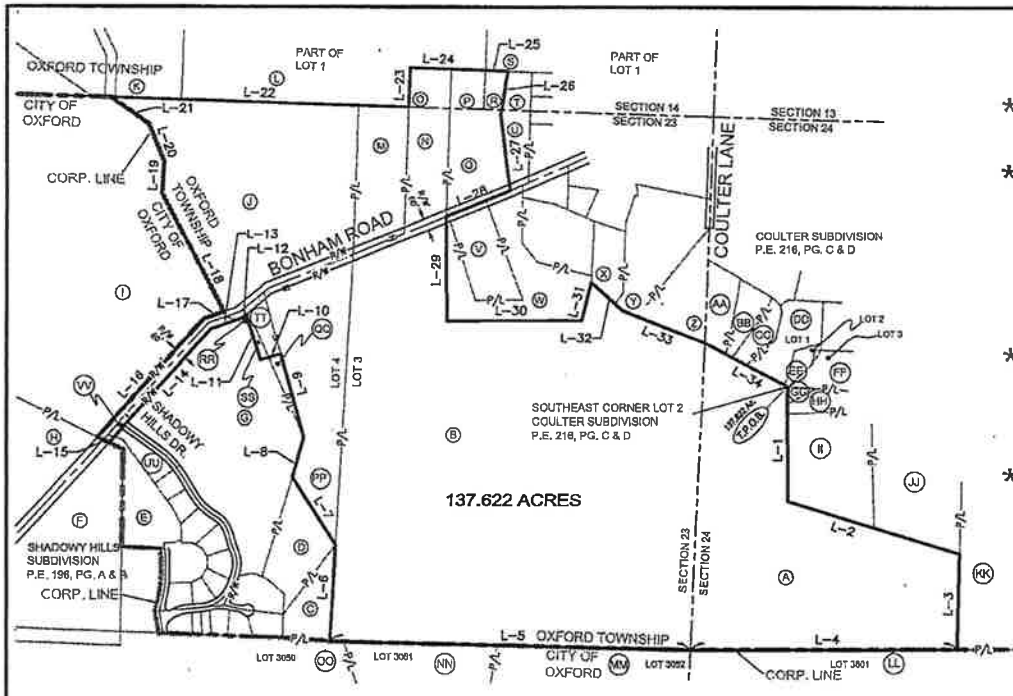
thence, North 14°31'49" East, 191.73 feet;

thence, South 48°34'00" East, 205.01 feet;

thence, South 68°30'28" East, 443.21 feet to the east line of said Section 23 and the west line of said Section 24;

thence, leaving said east line of said Section 23 and the west line of said Section 24, South 62°25'43" East, 462.36 feet to the **Point of Beginning** containing 137.622 acres of land of which 2.165 acres are located in Section 14, 109.388 acres are located in Section 23 and 26.069 acres are located in Section 24 of which 3.092 acres are located within the right of way of Bonham Road, more or less and being subject to all easements, legal highways, restrictions and agreements of record.

The above description was prepared from an annexation plat prepared by Bayer Becker, David Douglas Smith, Registered Surveyor #7121 in the State of Ohio, January 29, 2014.



OWNER INFORMATION

- * (A) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 7322, PG. 1032 PARCEL #H3610027000020
- * (B) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY D.B. 7322, PG. 1032 PARCEL #H3610026000054
- (C) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 8212, PG. 823 PARCEL #H3510026000025
- (D) MICHAEL W. & PATRICIA L. DALE O.R. 6337, PG. 816 PARCEL #H3610026000026
- * (E) ELLEN BUERK TR O.R. 6215, PG. 405 PARCEL #H3610026000027
- (F) LOT 1628 CITY OF OXFORD MIAMI UNIVERSITY D.B. 293, PG. 156 PARCEL #H4000009000002
- * (G) FOUR MILE VALLEY CONSERVATION TRUST O.R. 0032, PG. 2376 PARCEL #H3610026000028 (RIGHT OF WAY ONLY)
- (H) LOT 1627 CITY OF OXFORD THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY D.B. 324, PG. 202 PARCEL #H4000009000001
- (I) STATE OF OHIO FOR MIAMI UNIVERSITY D.B. 896, PG. 791 PARCEL #H4100009000004
- * (J) VILLAGE OF OXFORD D.B. 274, PG. 371 PARCEL #H3610026000030
- (K) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 7322, PG. 1032 PARCEL #H3610014000030
- (L) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 7322, PG. 1032 PARCEL #H3510014000029
- * (M) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 7322, PG. 1032 PARCEL #H3610026000054
- * (N) BETA THETA PI FOUNDATION D.B. 1802, PG. 684 PARCEL #H3510026000014
- * (O) BETA THETA PI FOUNDATION D.B. 1802, PG. 684 PARCEL #H3610014000004
- * (P) BETA THETA PI FOUNDATION D.B. 1802, PG. 684 PARCEL #H3610014000024
- * (Q) BETA THETA PI FOUNDATION D.B. 1802, PG. 684 PARCEL #H3510026000043
- * (R) BETA THETA PI FOUNDATION D.B. 1802, PG. 684 PARCEL #H3510014000003
- (S) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY O.R. 7322, PG. 1032 PARCEL #H3610014000005
- (T) TEDDI G. ROBESON O.R. 5096, PG. 248 PARCEL #H3610014000020
- (U) TEDDI G. ROBESON O.R. 5090, PG. 240 PARCEL #H3610026000044
- (V) JACK L & MARY JANE FRYMAN O.R. 7850, PG. 1691 PARCEL #H3610026000039
- (W) JACK L & MARY JANE FRYMAN O.R. 7898, PG. 1788 PARCEL #H3510026000015
- (X) MAREK & ANNA DOLLAR O.R. 6490, PG. 1626 PARCEL #H3610026000006
- (Y) CINDORELLA ABELL O.R. 7985, PG. 166 PARCEL #H3610026000004
- (Z) ALAN M & DONNA FRAGER O.R. 6583, PG. 736 PARCEL #H3610026000005
- (AA) RONALD L & KATHRYN Y WILEY D.B. 1410, PG. 376 PARCEL #H3610027000023
- (BB) STEVEN D & PATRICIA L ORMISTON D.B. 1467, PG. 618 PARCEL #H3610027000022
- (CC) STEPHEN C. GORDON O.R. 7924, PG. 1606 PARCEL #H3610027000021
- (DD) LOT 1 COULTER SUBDIVISION JANE L. FLUECKIGER TR. ETAL O.R. 8303, PG. 51 PARCEL #H3620048000001
- (EE) LOT 2 COULTER SUBDIVISION DAVID G SHRIDER & BETH A. LUEBBE O.R. 7379, PG. 746 PARCEL #H3620048000002
- (FF) WAYNE C. FALKE D.B. 1471, PG. 372 PARCEL #H3620048000004
- (GG) LOT 3 COULTER SUBDIVISION WAYNE C. FALKE D.B. 1471, PG.372 PARCEL #H3610027000018
- (HH) SARA & SAM MORRIS O.R. 6416, PG. 2084 PARCEL #H3610027000019
- (II) MILTON D & PHYLLIS L. COX O.R. 8322, PG. 672 PARCEL #H3610027000025
- (JJ) MILTON D & PHYLLIS L. COX O.R. 8322, PG. 672 PARCEL #H3610027000027
- (KK) THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY D.B. 514, PG. 634 PARCEL #I D0102700001G
- (LL) LOT 3501 CITY OF OXFORD STATE OF OHIO, FOR THE USE OF THE PRESIDENT AND TRUSTEES OF THE MIAMI UNIVERSITY D.B. 784, PG. 535 PARCEL #H4100408000002
- (MM) LOT 3052 CITY OF OXFORD STATE OF OHIO FOR THE MIAMI UNIVERSITY OF OXFORD, OHIO D.B. 784, PG. 535 PARCEL #H4000038000003
- (NN) LOT 3051 CITY OF OXFORD STATE OF OHIO FOR THE MIAMI UNIVERSITY OF OXFORD, OHIO D.B. 784, PG. 535 PARCEL #H4000038000002
- (OO) LOT 3050 CITY OF OXFORD STATE OF OHIO FOR THE MIAMI UNIVERSITY OF OXFORD, OHIO D.B. 703, PG. 244 PARCEL #H4000038000001
- * (PP) VILLAGE OF OXFORD D.B. 274, PG. 371 PARCEL #H3610026000030
- (QQ) FOUR MILE VALLEY CONSERVATION TRUST O.R. 6319, PG. 1211 PARCEL #H3610026000049
- * (RR) FOUR MILE VALLEY CONSERVATION TRUST O.R. 6319, PG. 1211 PARCEL #H3610026000051 (RIGHT OF WAY ONLY)
- * (SS) CITY OF OXFORD D.B. 274, PG. 371 PARCEL #H3610026000050
- * (TT) VILLAGE OF OXFORD D.B. 124, PG. 351 PARCEL #H3610026000029
- (UU) LOT 18 SHADOWY HILLS SUB. ELLEN BUEHK TR O.R. 6215, PG. 405 PARCEL #H3620048000001
- * (VV) OXFORD TOWNSHIP DEDICATED RIGHT OF WAY SHADOWY HILLS SUB. P.E. 196, PG. "B" PARCEL # NONE

LINE TABLE		
Line	Direction	Distance
L-1	S00°15'18"E	563.09'
L-2	S72°51'31"E	890.03'
L-3	S01°36'47"W	466.05'
L-4	S89°53'36"W	1321.06'
L-5	N88°47'33"W	1790.81'
L-6	N03°25'39"E	473.22'
L-7	N32°35'47"W	396.93'
L-8	N15°17'13"E	205.18'
L-9	N15°40'21"W	424.06'
L-10	S73°40'27"W	105.00'
L-11	N17°56'13"W	235.57'
L-12	S50°56'19"W	27.04'
L-13	S70°39'43"W	160.60'
L-14	S41°39'58"W	750.56'
L-15	N64°10'32"W	62.54'
L-16	N41°40'14"E	783.01'
L-17	N70°44'58"E	102.15'
L-18	N27°18'32"W	658.42'
L-19	N02°55'58"E	165.00'
L-20	N22°04'02"W	198.00'

LINE TABLE		
Line	Direction	Distance
L-21	N54°04'02"W	231.00'
L-22	S88°07'08"E	1475.21'
L-23	N01°59'42"E	199.64'
L-24	S88°13'34"E	372.60'
L-25	S87°17'47"E	112.33'
L-26	S06°48'20"W	224.53'
L-27	S06°43'25"E	380.06'
L-28	S67°50'07"W	341.03'
L-29	S00°26'35"E	517.86'
L-30	N89°46'24"E	668.42'
L-31	N14°31'49"E	191.73'
L-32	S48°34'00"E	205.01'
L-33	S68°30'28"E	443.21'
L-34	S62°25'43"E	452.36'

SECTION AREA SUMMARY

SECTION 14	2.185 ACRES
SECTION 23	109.368 ACRES
SECTION 24	26.069 ACRES

RIGHT OF WAY AREA SUMMARY

BONHAM ROAD	3.092 ACRES

AREA SUMMARY

(A)	PARCEL #H3610027000020	26.069 ACRES
(D)	PARCEL #H3510026000054 (SOUTHERN PART)	70.255 ACRES
(G)	PARCEL #H3610026000028 RIGHT OF WAY ONLY	0.503 ACRES
(E)	PARCEL #H3010026000027 RIGHT OF WAY ONLY	0.026 ACRES
(I)	PARCEL #H4100009000004 RIGHT OF WAY ONLY	0.596 ACRES
(J)	PARCEL #H3610026000030 (NORTHERN PART)	18.379 ACRES
(M)	PARCEL #H3510026000054	3.941 ACRES
(N)	PARCEL #H3510026000014	2.754 ACRES
(O)	PARCEL #H3510014000004	0.838 ACRES
(P)	PARCEL #H3610014000024	0.788 ACRES
(Q)	PARCEL #H3510026000043	3.077 ACRES
(R)	PARCEL #H3510014000003	0.481 ACRES
(FP)	PARCEL #H3610026000030 (SOUTHERN PART)	7.979 ACRES
(SS)	PARCEL #H3610026000050	0.131 ACRES
(TT)	PARCEL #H3610026000029	0.813 ACRES
(RR)	PARCEL #H3610026000051 RIGHT OF WAY ONLY	0.052 ACRES
(VV)	DEDICATED RIGHT OF WAY OF BONHAM ROAD IN SHADOWY HILLS SUBDIVISION P.E 196 PG. NO PARCEL #	0.085 ACRES

TOTAL TO BE ANNEXED = 137.622 ACRES
(ACREAGE PER PLAT)

SURVEY REFERENCES

PLAT OF SURVEY BY NELSON M. CLINTON DATED SEPTEMBER 1950
SHADOWY HILLS SUB. P.E. 196, PG. A & B
COULTER LANE SUB. P.E. 216, PG. C & D
DEEDS AS SHOWN.
B.C.E.R.S. VOL. 33, PG. 71
VOL. 45, PG. 153
VOL. 11 PG. 225
VOL. 15, PG. 1558

THIS PLAT IS BASED UPON DEEDS OF RECORD AND OTHER SOURCES AND IS NOT THE RESULT OF A FIELD SURVEY.

* OWNERS TO BE ANNEXED (INCLUDING PARTS OF)

Basis of Bearing: ASSUMED
0 400 800
SCALE: 1" = 400'

STATE OF OHIO
DAVID D. SMITH
S-7121
REGISTERED
PROFESSIONAL SURVEYOR

Item	Revision Description	Date	Drwn	Chkd
1				

BONHAM ROAD
137.622 ACRES
SECTIONS 14, 23 AND 24, TOWN 5, RANGE 1
OXFORD TOWNSHIP, BUTLER COUNTY, OHIO

ANNEXATION PLAT

bayer becker
www.bayerbecker.com
318 South College Avenue
Oxford, OH 45056 - 513.523.4210

Drawing: 11D082-000 AX
Drawn by: DDS
Checked by: BRJ
Issue Date: 03-18-14
Sheet: 1/1

Plot time: Mar 25, 2014 - 12:17pm
Drawing name: J:\2011\11D082-000\SVD\XS\11D082-000-AX.dwg - Layout Tab: ANNEXATION

RESOLUTION R2012-36

WHEREAS, Miami University is an Ohio state assisted-institution of higher education; and

WHEREAS, the Butler County Engineer is planning to replace the Bonham Road Bridge with a new bridge which can be accomplished at a much lower cost if the speed limit is lowered to 35 m.p.h.; and

WHEREAS, a reduced speed limit in this area will enhance safety and benefit students that frequently travel this area; and

WHEREAS, in order to accomplish these plans, the Bonham Road Bridge and adjoining properties need to be located within the City of Oxford; and

WHEREAS, three parcels of real property which are depicted on the attached *Exhibit A* as parcels "A" "B" and "T" (the "Miami Properties") are owned in the name of the President and Trustees of Miami University and located in Oxford Township; and

WHEREAS, the University supports the replacement of the Bonham Road Bridge and the lowering of the speed limit;

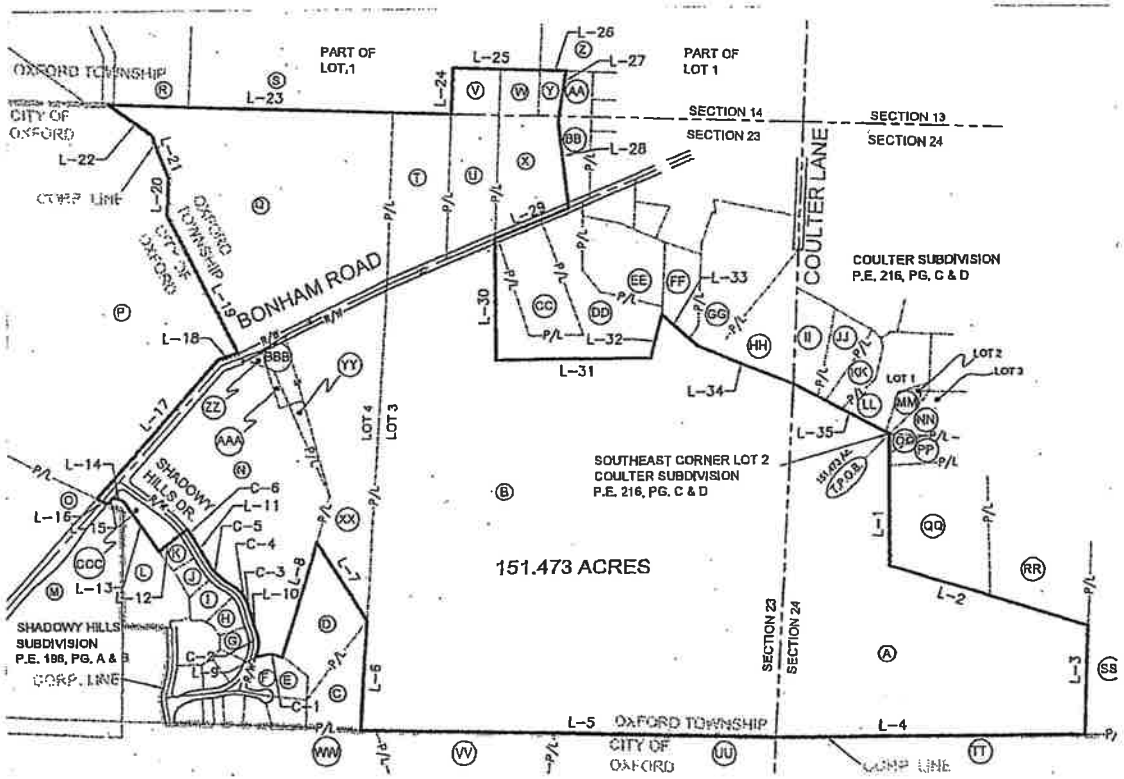
NOW, THEREFORE BE IT RESOLVED: that the Miami University Board of Trustees authorizes the annexation of the Miami Properties into the City of Oxford; and

BE IT FURTHER RESOLVED: that the Miami University Board of Trustees consents to the granting of the annexation of the Miami Properties by the Butler County Board of Commissioners; and

BE IT FURTHER RESOLVED: that the Vice President of Finance and Business Services is authorized and directed to take all such actions, which he determines to be reasonably appropriate, to effectuate the annexation of the Miami Properties.

T. O. Pickerill II
Secretary to the Board of Trustees

April 27, 2012


OXFORD TOWNSHIP
CITY OF OXFORD
CORP. LINE
PART OF LOT 1
PART OF LOT 1
SECTION 14
SECTION 23
SECTION 13
SECTION 24
COULTER LANE
BONHAM ROAD
COULTER SUBDIVISION P.E. 216, PG. C & D
SOUTHEAST CORNER LOT 2 COULTER SUBDIVISION P.E. 216, PG. C & D
151.473 ACRES
SHADOWY HILLS SUBDIVISION P.E. 196, PG. A & B
SHADOWY HILLS DR.
LOT 1
LOT 2
LOT 3
LOT 4
L-1
L-2
L-3
L-4
L-5
L-6
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L-31
L-32
L-33
L-34
L-35
C-1
C-2
C-3
C-4
C-5
C-6
P/L
R/W

STAFF SUMMARY REPORT

Report to the City Manager

City Manager
Originating Department

Council Meeting Of: September 2, 2014

Doug Elliott
Prepared By

Account Code No. #: N/A

Budgeted Amount: N/A

August 25, 2014
Date Prepared

Agenda Title: A Resolution regarding zoning buffers in a proposed annexation of property containing 137.622 more or less acres of land along Bonham Road from Oxford Township, Butler County, Ohio to the City of Oxford, Butler County, Ohio pursuant to the requirement of Section 709.023 C of the Ohio Revised Code.

Recommendation: Adopt the Resolution

Discussion:
The Butler County Engineer plans to replace the Bonham Road Bridge in 2015 or 2016. The City was approached early in 2012 by the Butler County Engineer to see if the City would annex the bridge and road R-O-W. The speed limit may be lowered to 35 mph if the bridge and adjoining property is in the City limits. If the speed limit is lowered to 35 mph from 45 mph, the construction cost for the bridge replacement will be considerably lower. The new bridge will include a sidewalk.

A Type II process is being utilized for this annexation which requires signatures from all affected property owners.

The Beta Theta Pi Foundation land is included in the annexation petition since the organization signed an agreement with the City on March 14, 1994 for water service with the condition that Beta Theta Pi would annex its property to the City when requested by the City.

This Resolutions is required by the Ohio Revised Code to begin the formal annexation process.

Approved By:

	Initial	Date
Department Head:		
City Manager:	DRE	8/29/14

RESOLUTION NO.

A RESOLUTION REGARDING ZONING BUFFERS IN A PROPOSED ANNEXATION OF PROPERTY CONTAINING 137.622 MORE OR LESS ACRES OF LAND ALONG BONHAM ROAD FROM OXFORD TOWNSHIP, BUTLER COUNTY, OHIO TO THE CITY OF OXFORD, BUTLER COUNTY, OHIO PURSUANT TO THE REQUIREMENT OF SECTION 709.023(C) OF THE OHIO REVISED CODE.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council, having received the notification of a petition for annexation from the Ellen Buerk, Trust, the President and Trustees of The Miami University of Oxford, Ohio Theodore O. Pickerill, Secretary to The Board of Trustees and Executive Assistant to the President, Beta Theta Pi Foundation, and Three Valley Conservation Trust Successor in Interest to, Four Mile Valley Conservation Trust Liz Woedl, Executive Director for 137.622 more or less acres of land along Bonham Road in the Township of Oxford, Butler County, Ohio ("the Territory"), hereby accepts said petition.

SECTION 2: If the Territory becomes subject to zoning by the City and the City permits uses in the annexed territory that the City determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the Territory was annexed, City Council will require, in the zoning ordinance permitting the incompatible uses, the Petitioner to provide a buffer separating the use of the Territory and the adjacent land remaining within the township.

SECTION 3: The Clerk is hereby directed to forward a certified copy of this resolution to the Board of County Commissioners of Butler County, Ohio.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 2, 2014

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

August 28, 2014
Date Prepared

PLANNING COMMISSION MEETING REPORT – August 12, 2014

Reports from Commissions, Boards, Committees and Staff

The Environmental Commission currently has been reviewing the refuse contract with Rumpke and the Request For Proposal to see if there were different ways to increase recycling efforts in apartment complexes. Additionally, the EC has been working with staff on the storm water management manual and looking to utilize social media to promote higher awareness of best practices.

The HAPC will be hosting the Annual Historic Marker Program on September 4, 2014 at the Community Arts Center from 5:00 – 7:00 p.m. Speaking will begin at 5:30 p.m. Hors d'oeuvres will be served.

Public Comments:

Ms. Nancy Martin, 6185 Fairfield Road, Unit 12, attended to speak to the Commission about her efforts to create a Neighborhood Conservation Overlay District for the Vereker Farm condominiums. This is a somewhat unique situation and she was hoping the Planning Commission and City Council could take exception as far as the requirements to set up this overlay district for her condominium.

Public Hearing

PC-2014-07 Zoning Map Amendment, to establish a Neighborhood Conservation Overlay District in a R1-A Single-Family Low Density residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

The application is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. A petition was filed on May 27, 2014 to the Clerk of City Council. A resolution was approved by City Council accepting the petition and forwarding this request to the Planning Commission for recommendation.

This proposed overlay district contains a total of 17 parcels. Ten owners signed the petition representing 13 parcels, which is over 76% of property owners of the petition area. Please note that this process is neighborhood driven with a public hearing before the Planning Commission for a map amendment recommendation. City Council may waive certain requirements after a positive recommendation from the Planning Commission. The process is far lengthier than the normal map amendment process and has additional Decision Standard thresholds to meet.

Many proponents and opponents of the proposed overlay district came to speak on this issue and the Planning Commission spent a significant amount of time allowing each presenter to address the Planning Commission about the Decision Standards. After the Public Hearing, the Planning Commission voted 6-1-0 to recommend approval of the proposed Overlay District to City Council for consideration.

New Business

Conceptual Review Presentation for a Potential Development Located at Southpointe Parkway, Trinitas Ventures, LLC, Damian VanMatre, Applicant

The applicant provided a brief presentation about the overall layout of this proposed development and asked for questions and comments from the Commission.

The general consensus from the Planning Commission was that this was not a project that City Council envisioned when approving the zoning re-classification and that an 800+ student housing density was just too much. Additionally, a large number of parking spaces nor any thought given about a 2nd egress from this site were troublesome. Lack of consideration of environmental conservation or a conservation development theme was also troubling to the Planning Commission. Overall, the Planning Commission felt this proposal, with the proposed design, required much in-depth reconsideration for the Planning Commission to comfortably consider the proposal.

Next Meeting

The next regularly scheduled Planning Commission meeting will take place September 9, 2014.

Approved by:	**Initial**	**Date**
Department Head:	JHC	8/28/14
City Attorney:		
City Manager:	DRE	8/29/14

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: **September 2, 2014**

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

August 22, 2014
Date Prepared

Agenda Title:	**Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation**

Recommendation: Approval

Discussion:
The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. There have been two petitions to come before the City Council previously.

This petition for acceptance was filed by residents in the neighborhood of Christopher Drive, between Kelly Drive and Jeffery Circle on August 18, 2014. There are a total of 17 parcels contained in the proposed overlay district boundary. The petition shows 12 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area. The signatures represent 12 parcels within the boundary, which is 70%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	jhc	8/25/14
City Attorney:		
City Manager:	DRE	8/29/14

RESOLUTION NO.

RESOLUTION OF COUNCIL ACCEPTING THE PETITION AS REQUIRED BY OXFORD CODIFIED ORDINANCE §1146.03 TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT FOR THAT AREA OF CHRISTOPHER DRIVE BETWEEN KELLY DRIVE AND JEFFREY CIRCLE AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director having determined pursuant to Oxford Codified Ordinance §1146.03(b) that the Petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms to the petition requirements Oxford Codified Ordinance §1146.03 and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT FOR CHRISTOPHER DRIVE, OXFORD, OHIO

Petition Initiators: Carolyn A. Haynes, 38 Christopher Dr.

Sheila L. Croucher, 38 Christopher Dr.

I, the undersigned, to hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PEITITONERS TO INITIATE A ZONING MAP AMENDMENT PURSUANT TO CHAPTER 1146 OF THE CITY'S ZONING CODE TO RESTRICT ANY PROPERTY WITHIN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVIDUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

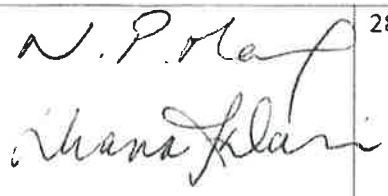
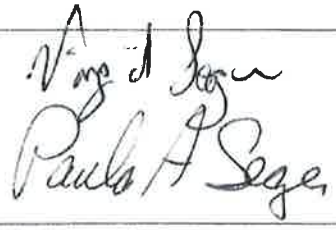
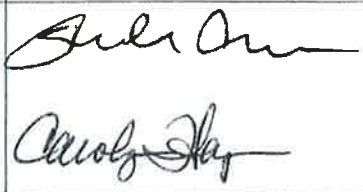
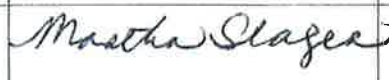
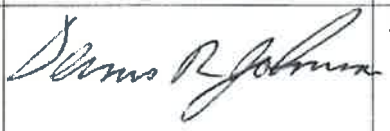
RECEIVED
AUG 18 2014
CITY OF OXFORD

PLEASE SEE ATTACHED MAP FOR EXACT BOUNDARIES.

SOUTH BOUNDARY: KELLY DRIVE

NORTH BOUNDARY: JEFFREY CIRCLE

DATE	NAME	SIGNATURE	ADDRESS	NOTES
	Andrew T. Marantos		5 Christopher Dr	sent letter; no response
	Sheldon D. White		8 Christopher Dr	sent letter; no response
	Andrew T. Marantos		15 Christopher Dr	sent letter; no response
8/17/14	Steve Brockelbank Heidi Brockelbank	Heidi Brockelbank	19 Christopher Dr	
8/15/14	Walt Vanderbush		21 Christopher Dr	
8/15/14	Bruce D'Arcus Jacqueline Rioja Velarde		25 Christopher Dr	

08/15/14	Nicholas Money Diana Davis		28 Christopher Dr	RECEIVED AUG 18 2014 CITY OF OXFORD
8/17/14	Stephen M McVey Catherine M McVey		30 Christopher Dr	
8/15/14	Virgil J Seger Paula A Seger		33 Christopher Dr.	
8/15/14	Sheila Croucher Carolyn Haynes		38 Christopher Dr	
8/15/14	Martha Slager James B. Slager		41 Christopher Dr	
	Altug Bayram Burcin Bayram		42 Christopher Dr.	sent email; declined to sign
8/15/14	Dennis R. Johnson Lucinda M. Johnson		53 Christopher Dr.	
	Manish Chaturvedi		54 Christopher Dr	sent letter; no response
8/15/14	Siok Lian Tan Tze Yean Lim		58 Christopher Dr.	
8/17/14	Carolyn Condit		60 Christopher Dr.	

8/15/14	Michael Todd Edwards Jennifer F. Edwards	Jennifer Edwards	61 Christopher Dr.	

RECEIVED
AUG 18 2014
CITY OF OXFORD

CITY OF OXFORD
HOME OF MIAMI UNIVERSITY

Christopher Drive Neighborhood Conservation Overlay District *Petition Boundaries*

Legend

- Petition Area
- Petition Parcel: Signed
- Petition Parcel: Not Signed
- Oxford Corporation Limit
- Address Point
- Parcel
- Building Footprint
- Paved Roadway

N

1 inch = 125 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

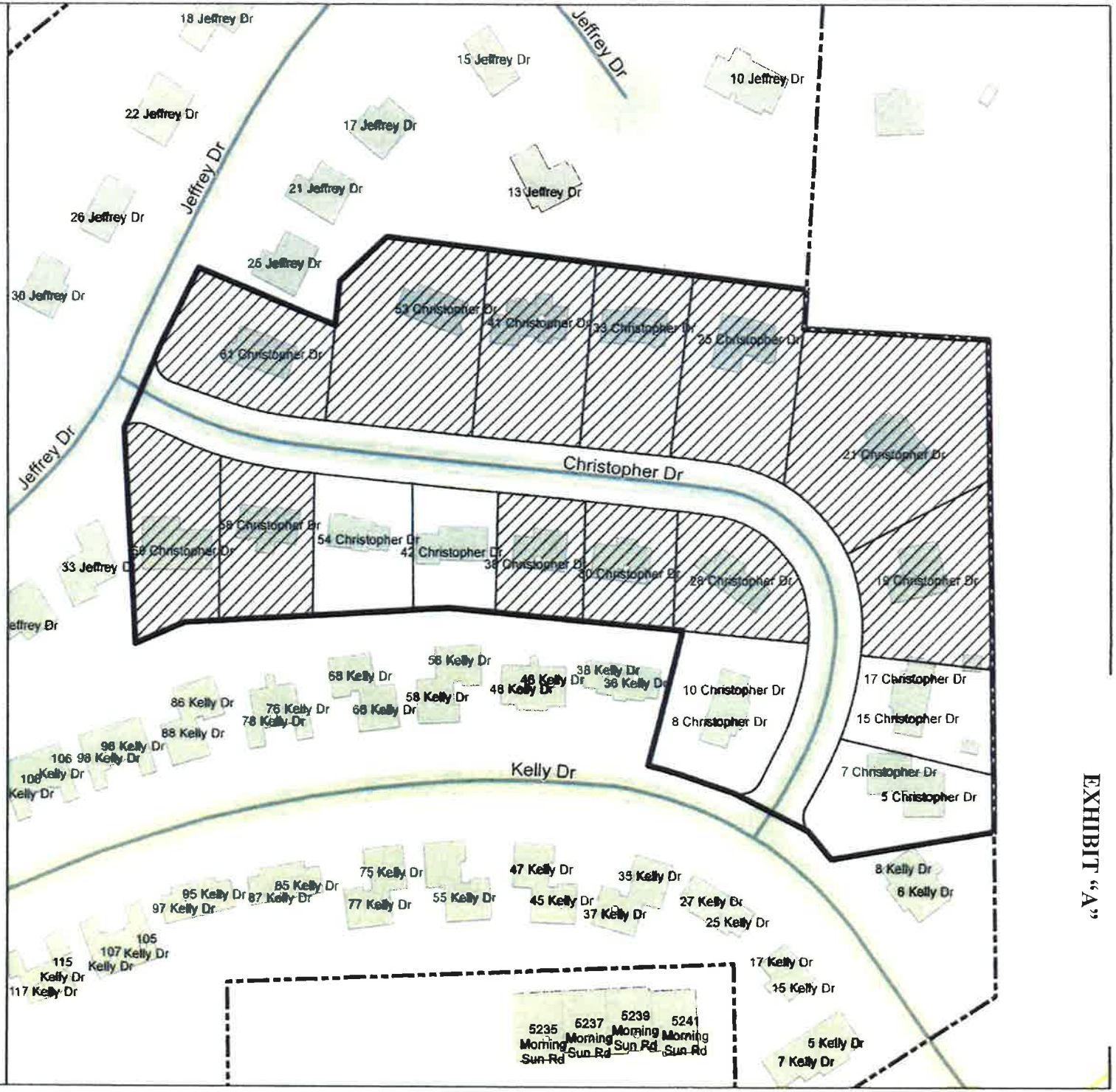
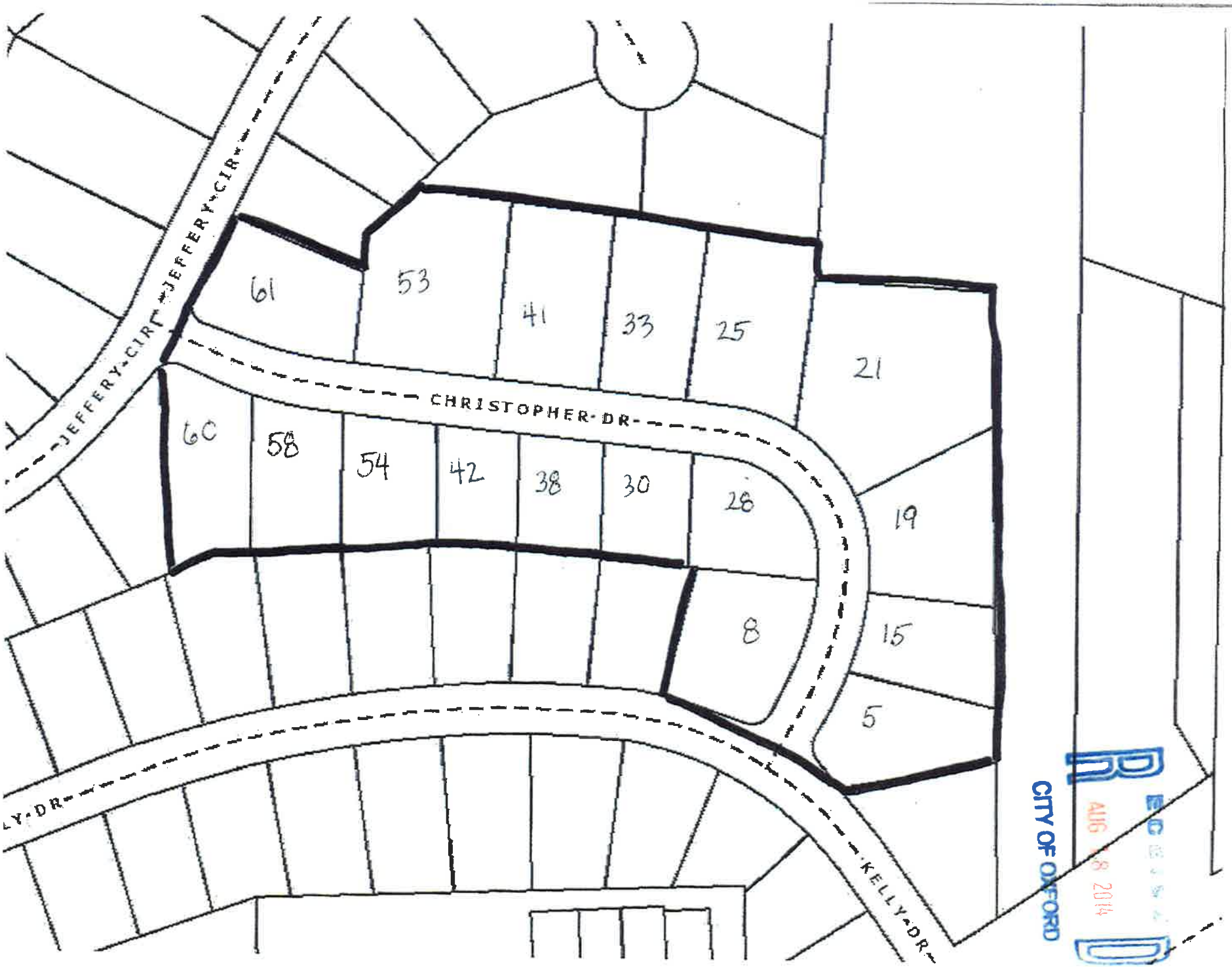


EXHIBIT "A"


JEFFERY CIR
JEFFERY CIR
CHRISTOPHER DR
KELLY DR
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CITY OF OXFORD
AUG 18 2014

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 2, 2014

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

August 28, 2014
Date Prepared

Agenda Title: **Board of Zoning Appeals Meeting Report – August 20, 2014**

Adjudication Hearing

BZA-2014-07 217 S. Elm Street, City of Oxford Fire Station, variance to Section 1143.12(c)(2)A front-yard setback, and Section 1143.12(d)(4) minimum ground floor glazing, **Scott Webb Applicant, Agent**

The City fire station building is located in the General Business Zoning District on the corner of Elm and Spring Streets. The minimum front yard setback distance for the GB District is 35 feet. The building is 20 feet. The proposed addition is 25 feet, which required a variance of 10 feet from the BZA. The GB District also requires a minimum 60 percent of glass on ground floor storefront facades, between 2.5 and 7 feet above grade. The building is not a storefront, so only 18% glass is proposed, which continues the look of the existing building. The BZA found that practical difficulties such as existing building design and current lot layout warranted the granting of both variances. The BZA voted 5-0-0 to approve both variances.

Appeals

BZA-2014-06 20-24 E. High Street and 48-56 E. Park Place Appeal of HAPC's Decision to Deny a Certificate of Appropriateness for an Application for an Addition and Demolition, HAPC-2014-08, **Jay C. Bennett, Applicant, Agent**

Property owner Sigma Chi Foundation desires to demolish/remove buildings addressed as 48-56 East Park Place and construct a new addition on the rear of its current archives building located at 20-24 East High Street, leaving the remainder a vacant grassed area for future development. After the May 7 and May 21, 2014 HAPC meetings, the HAPC voted to deny the request. The City Code provides for an applicant to appeal an HAPC denial to the BZA with the BZA only reviewing the official transcript of HAPC proceedings. The BZA had the option of upholding the decision, overturning the decision or remanding the case back to HAPC for procedural error. Part of the transcripts were not available due to a recorder failure at the May 21, 2014 HAPC meeting. Therefore, the BZA heard a substantial amount of testimony from City staff, HAPC members and the applicant. After consideration and deliberation about procedures, the BZA ultimately decided to remand it back to HAPC for re-review since there was not a complete transcript available. The vote was 3-2-0 to remand the case back to HAPC.

BZA-2014-08 115 E. Collins Street Appeal of Administrator's Decision, **Jay C. Bennett, Esq. Petitioner**

The applicant applied for a principal entrance location variance for a new structure to be built in an alley behind an existing structure at 115 East Collins Street. City staff determined that the case could not be placed on the agenda because of a prior agreement. This case was removed from the agenda by the BZA due to a request from the City Law Director and Appellant, Mr. Jay Bennett.

Next Meeting

The next BZA meeting is scheduled for September 17, 2014

Approved By:

	Initial	Date
Department Head:	JHC	8/28/14
City Attorney:		
City Manager:	DRE	8/29/14

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

City Council Meeting of: August 19, 2014

Account Code # NA

Budgeted Amount: NA

Service Department
Originating Department

Michael Dreisbach, Service Director
Prepared By

August 14, 2014
Date Prepared

Agenda Title: Request for Water and Sanitary Utility Services Outside the Corporate Limits of Oxford at 4821 Bonham Rd.

Recommendation: Approval with the following conditions: 1). Owner must sign an annexation agreement; 2) All City standards and fees for utility construction must be met.

Discussion: Staff received a request from Mark & Roseann Julian to connect to and/or extend the City water and sanitary utilities to serve a single family residence at 4821 Bonham Rd. The request for service includes a maximum of one domestic water tap and a maximum of one tap into the City's sanitary sewer system. The City's water and wastewater utilities serve this area, and the proposed demand will not have a noticeable effect on the City's utilities for reliability, acceptable flow, pressure and volume.

In reviewing the request, staff considered the following issues: 1) Extension Policy; 2) Location; 3) Owner's Obligation.

Extension Policy – Any extension of utility lines or service outside the City limits is reserved to the exclusive control and jurisdiction of City Council. City Council may also require the request for utility extension outside the City limits be referred to the Planning Commission for its recommendation to City Council. The Planning Commission has 90 days in which to consider the matter. The City may also grant such a request provided the City has a supply of surplus capacity sufficient to grant the request and that such a request be beneficial and in the interest of the City. City Council amended the policy for extension of water service outside the corporate limits in December 2013. This policy permitted the extension of water and sewer with a condition of the owner agreeing to annexation into the City.

Location – Connections to the City's utilities shall be conditional upon final approval by the Service Department assuring that all technical aspects of the services meet City standards and specifications.

Owner's Obligation – The owner must pay for the total cost of any required utility extensions, all necessary water and sanitary taps, water and wastewater capacity benefit charges, and any surcharges for the use of the City utilities outside the corporate limits. The owner must also meet City of Oxford standards for utility construction and sign an Annexation Agreement with the City. Permits from Butler County, the Ohio Environmental Protection Agency, and the Ohio Dept. of Transportation may also be required.

Approved By:

	Initial	Date
Department Head:	MGD	8/14/14
City Manager:		8/15/14

ORDINANCE NO.

AN ORDINANCE GRANTING THE REQUEST OF MARK AND ROSEANN JULIAN TO CONNECT TO AN EXISTING CITY WATER LINE AND SANITARY LINE FOR A NEW SINGLE-FAMILY RESIDENCE TO BE LOCATED AT 4821 BONHAM ROAD OUTSIDE THE OXFORD CORPORATE LIMITS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Mark and Roseann Julian have requested connection to water and sanitary sewer services for their property located at 4821 Bonham Road more particularly described in Exhibit "A" attached hereto.

SECTION 2: Council has determined that the City has surplus water and that the grant of this request will not be detrimental to the City's water supply or its residents. Further the granting of such request will be beneficial to the City and is in the best interest of the City.

SECTION 3: Council has determined that the City has surplus capacity at the wastewater treatment plant and that the grant of this request will not be detrimental to the City's wastewater treatment plant or its residents. Further the granting of such request will be beneficial to the City and is in the best interest of the City.

SECTION 4: The applicant shall pay for the total cost of the connections, all necessary water and sanitary taps, water and wastewater capacity benefit charges, and any surcharges for the use of the City utilities outside the corporate limits. The owner shall also meet the Oxford standards for utility construction.

SECTION 5: The costs associated with any necessary permits and the acquisition of any easements shall be the sole responsibility of the applicant.

SECTION 6: No additional water taps into this water line shall be allowed without prior approval of Council.

SECTION 7: No additional sewer taps into this sanitary sewer line shall be allowed without prior approval of Council.

SECTION 8: This grant is further conditioned upon the applicants, Mark and Roseann Julian, signing an annexation agreement requiring the owners, successors and assigns, to annex the property into the City of Oxford at the City's sole request.

SECTION 9: This Ordinance shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

2741 Indian Creek Road
Oxford, Ohio 45056
513-523-8313
August 10, 2014

Dear Members of Oxford City Council:

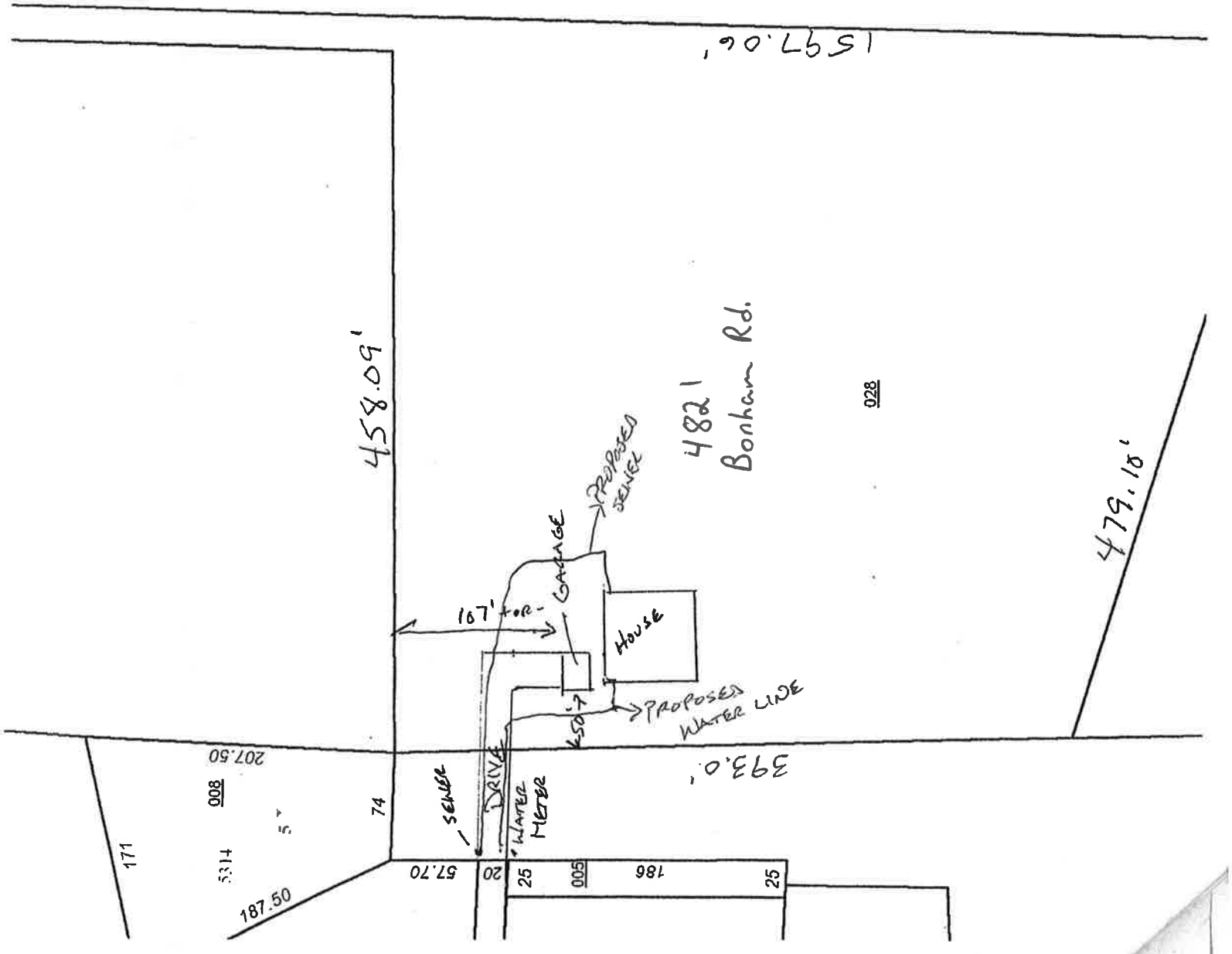
We purchased 6.008 acres of property in Section 24, Oxford Township, Butler County, Ohio on August 8, 2014. We request to tap onto the sewer and water line at the end of Hillcrest Drive. The easement is on record. The neighbors are all tapped into it. Thank you for your consideration.

Sincerely,

Mark + Roseann Julian

Mark and Roseann Julian

EXHIBIT "A"


1597.06'
458.09'
4821
Bonham Rd.
028
479.15'
PROPOSED SEWER
GARAGE
107' +or-
HOUSE
PROPOSED WATER LINE
45'
393.0'
207.50
008
74
DRIVE
SEWER
WATER METER
171
5314
187.50
57.70
20
25
005
186
25

Copyright ©2009 Pictometry International Corp.

921.39 EXTENSION OF WATER LINE OUTSIDE CITY LIMITS AND SALE OF WATER FOR USE OUTSIDE CITY LIMITS.

(a) Any extension of water lines outside the City limits subsequent to the effective date hereof, as well as the sale of water outside the City limits for any new or additional use, service, or purpose, not authorized prior to the effective date of this section, is reserved to the exclusive control and jurisdiction of City Council.

(b) Council shall refer any request for water line extension outside the City limits or new or additional sale of water outside the City limits as set forth in subsection (a) hereof to the Planning Commission for its recommendation, and the Planning Commission shall have a minimum of ninety days in which to consider the matter; however, the granting of individual requests for additional sale of water outside of the City limits, where such sale would require an additional water tap into an existing line, is reserved to the exclusive control and jurisdiction of Council. Such requests do not require submission to the Planning Commission for report or recommendation.

(c) (1) Ninety days subsequent to referral of the matter to Planning Commission, Council may consider such a request on its own individual merits, and Council in its discretion may grant or deny such a request provided that the granting of any such request shall be valid and effective only upon strict compliance with subsection (c)(3), as hereinafter set forth.

(2) If Council elects to grant such request, it may modify or alter the same and may impose such conditions, safeguards and terms as the merits of the specific request require.

(3) Council shall grant such a request only by ordinance and must determine that:

A. The City has a surplus of water sufficient to grant such request without any significant detriment to the City water supply; and

B. The granting of such request will be beneficial to the City and is in the best interest of the City;

C. Any subdivision or development resulting from the extension of a water line will be constructed in accordance with Chapter 1101 or the Oxford Codified Ordinances, Subdivision Regulations; and

D. The proposed improvements, including, but not limited to, streets, water and sewer lines, drainage facilities and sidewalks will be built in accordance with City of Oxford municipal construction standards.

E. The property or properties served by the extension of a municipal utility will be required to annex into the City limits upon the official request of the City. Appropriate language requiring such annexation must be placed upon the plat of the subdivision and within the language of the individual deeds, and must specifically state that the request of further annexation is binding on all future owners of the property.

(d) No such request shall be granted without full compliance with the foregoing provisions. (Ord. 3260. Passed 12-17-13.)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: 09/02/14

Account Code No. #: see below

Joe Newlin
Prepared By

Budgeted Amount:

08/26/14
Date Prepared

Agenda Title: A RESOLUTION BY CITY COUNCIL CONSENTING TO THE ASSIGNMENT OF OXFORD'S INVESTMENT ADVISOR CONTRACT FROM BAIRD PUBLIC INVESTMENT ADVISORS ("BPIA") TO REDTREE INVESTMENT GROUP.

Recommendation: Approve

Discussion:

The leadership and investment team at Baird Public Investment Advisors ("BPIA"), and Baird Advisors, the asset management division of Robert W. Baird & Co. ("Baird"), have reached a mutual agreement with Baird, whereby BPIA will become an independent firm.

Under the terms of the agreement, a newly-formed investment advisory firm called RedTree Investment Group ("RedTree"), will acquire the entire business currently known as BPIA. While there will be a change in name and ownership of the firm, we are pleased to provide you with the same investment team you know and trust, who will continue to manage all of the current BPIA client accounts. It is anticipated that the transaction will close and become effective at the end of business on September 12, 2014.

As part of the transaction, and in order for RedTree to manage your account(s) following the closing of the transaction, Baird will assign your investment management agreement (the "Agreement") to RedTree. Under the terms of the Agreement and pursuant to the requirements of the Investment Advisers Act of 1940, written consent to assignment of the Agreement is required.

The management team that has been managing the City of Oxford's investment portfolio remain intact and U.S. Bank will continue to be the custodian of the City of Oxford's investment portfolio. Staff recommends approval of this resolution.

Approved By:

	Initial	Date
Department Head:		8/26/14
City Manager:	DBE	8/29/14

RESOLUTION NO. _____

A RESOLUTION BY CITY COUNCIL CONSENTING TO THE ASSIGNMENT OF OXFORD'S INVESTMENT ADVISOR CONTRACT FROM BAIRD PUBLIC INVESTMENT ADVISORS ("BPIA") TO REDTREE INVESTMENT GROUP.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The City of Oxford currently contracts with BPIA as the City's investment advisor.

SECTION 2: BPIA has discontinued its practice as public investment advisors and is assigning its public contracts to a newly formed investment advisory firm called RedTree Investment Group which will provide the same investment team and management to the City of Oxford's accounts.

SECTION 3: The City Manager and the City Finance Director recommend City Council consent to the assignment of the investment advisor contract from BPIA to RedTree Investment Group.

SECTION 4: City Council hereby accepts the recommendation of the City Manager and the City Finance Director and hereby consents to the assignment of the investment advisor contract from BPIA to RedTree Investment Group.

SECTION 5: This resolution shall take effect at the earliest time allowed by law.

_____
MAYOR

ADOPTED:

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to City Manager

Finance
Originating Department

Council Meeting Of : 9/2/2014

Account Code No. : see below

Budgeted Amount :

Joe Newlin
Prepared By

8/27/2014
Date Prepared

Agenda Title: **2014 Supplemental Budget #5**

Recommendation: **Approve**

Issue 1
- Requst by Police for increased funding for vehicles for 2014 purchase

Action Needed:

Revenue Side

N/A

Expense Side

Law Enforcement Trust Fund	8,487.00	Increase of unencumbered fund balance
Net Effect on Fund Balance/(s) Increase/(Decrease)	(8,487.00)	
Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(8,487.00)	
Breakdown by Fund		
Law Enforcement Trust Fund 410	(8,487.00)	
Net Effect on Fund Balance/(s) Increase/(Decrease)	(8,487.00)	

Approved By:

Department Head: Initials / Date 8/27/14

City Manager: DRE / 8/29/14

F:\General Accounting\2014\Ordinances\Supplementals\Staff Report SB 5

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3249. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in appropriations from unencumbered balances be made:

Law Enforcement Trust Fund 410	8,487.00

SECTION 3: In all other respects, Ordinance No. 3249 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

_____
MAYOR

ADOPTED: _____

ATTEST:

_____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)