A Regular meeting of the Oxford City Council was called to order by Mayor Richard Keebler on Tuesday, August 20, 2013 at 7:00 p.m. Those members present were Ken Bogard, Bob Blackburn, John Harman, Kevin McKeehan and Steve Snyder. Kate Rousmaniere was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Ms. Gail Brahier, Parks and Recreation Director; Mr. Steve McHugh, Law Director, and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Blackburn moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22(G)(1) and (2) for the purpose of discussing appointments to Boards and Commissions and property acquisition. Mr. Snyder seconded. The motion passed by the following roll call:

AYE: Mr. Bogard, Mr. Harman, Mr. McKeehan, Mr. Snyder, Mr. Blackburn
Mayor Keebler (6)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Snyder moved to return from Executive Session at 7:30 p.m. Mr. Blackburn seconded. The motion passed 6-0-0.

PLEDGE OF ALLEGIANCE

Mayor Keebler requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Bogard moved to approve the agenda. Mr. Harman seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

PRESENTATION
COUNCIL ON AGING OF SOUTHWEST OHIO

Mr. Todd Dockum, CFO & Director of Operations, Council on Aging of Southwestern Ohio (COA), advised they were visiting various municipalities, townships, Kiwanis and Rotarians in the 5 southwest Ohio counties they served to build awareness of the Elderly Services Program which assisted approximately 20,000 residents in the region.

Mr. Dockum noted he would leave the Butler County Elderly Services 2012 Annual Report with the Clerk if anyone wanted additional information. Mr. Dockum advised for Butler County the COA was funded by the Butler County Elderly Services levy and the COA was contracted by the county commissioners to administer the Elderly Services Program. Mr. Dockum noted the COA served 4,000 residents in Butler County and approximately 100 of those clients resided in Oxford. Mr. Dockum advised the services utilized the most were home delivered meals, electronic monitoring devices, homemaker help and medical transportation. Mr. Dockum noted the COA's mission was to help seniors remain as independent as possible for as long as possible and to reduce the need for someone to go into a nursing facility until it was absolutely necessary. Mr. Dockum advised the program was compassionate and it was cost effective noting it cost taxpayers $322 per month to help those in the Elderly Services Program compared to $4,800 per month for someone receiving care in a nursing home via Medicaid. Mr. Dockum advised with an aging population the COA believed the Elderly Services Program was one of many solutions to help reduce medical care costs and help seniors remain in their homes as long as possible. Mr. Dockum noted without the Elderly Services Program many older adults would be forced into a nursing home before it was necessary losing their independency, privacy and connection to home and community. Mr. Dockum advised Lifespan had a contract with the COA to screen potential clients and to manage the care for clients in the program. Mr. Dockum noted to be eligible for the program clients must be a resident of Butler County aged 65 or older and be unable to perform certain daily activities without assistance. Mr. Dockum advised more than 90% of the COA's funding came from the Senior Services levy which voters first approved in 1996 and most recently approved in 2010. Mr. Dockum noted the COA's typical client was an eighty year old female living alone on approximately $20,000 per year of which $3,000 was paid for out of pocket medical expenses. Mr. Dockum advised the COA served Butler County seniors in many ways beyond the Elderly Services Program including an in home care program for very low income seniors which served 590 Butler County residents in 2012 and an assisted living program serving 340 Butler County residents. Mr. Dockum noted in 2012 the program delivered 465,000 meals to 2,400 homebound seniors and 128,000 hours of homemaker services was provided for nearly 1,800 clients.

Mr. Snyder inquired if Lifespan worked with Oxford Seniors or other organizations to help distribute meals. Mr. Dockum advised the COA provided federal money for congregate meals and transportation services and as far as he knew there was no contract between Lifespan and Oxford Seniors. Mr. Blackburn noted Oxford Seniors referred people to Lifespan to set them up with a case worker.

Mr. Bogard noted he and his wife delivered meals once a week and it was a very important program that assisted individuals and it covered areas beyond the Talawanda School District.

Mr. Dockum advised the Council on Aging of Southwest Ohio was considered one of the best in the country and it was aligned with Miami University's Scripps Center for Gerontology. Mr. Dockum noted citizens over the age of 65 made up 17-18% of the population in southwest Ohio and the Scripps Center for Gerontology projected that to be over 35% by 2040. Mr. Dockum advised by then 50% of the state's budget would be for Medicaid unless the rising costs for medical care were addressed.

**APPOINTMENTS TO
BOARDS AND COMMISSIONS**

Mayor Keebler announced there would be no appointments made this evening.

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

MINUTES

Minutes of the August 6, 2013 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

**RESOLUTION
CONTRACT WITH CANON
SOLUTIONS AMERICA**

A Resolution No. 4763 authorizing the City Manager to enter into an agreement with Canon Solutions America for a 60-month lease of a Canon ImageRunner Advance C5255 color copier. (Kim Newton, Assistant to the City Manager)

Mr. Bogard moved to approve the consent agenda. Mr. Blackburn seconded. The motion passed 6-0-0.

**RESOLUTION
CONTRACT EXTENSION**

A Resolution No. 4764 authorizing the City Manager to extend the current contract with Re/Max Alpha Commercial Group to list for sale and market the City owned real estate at 4293 Oxford Reily Road for a twelve (12) month period ending July 14, 2014. (Alan Kyger, Economic Development Director)

Mr. Kyger advised the City listed the Western Knolls site with Re/Max as it was up for renewal in July and the City had done this for the last two years. Mr. Kyger noted someone was interested in purchasing part of the acreage. Mr. Kyger advised Dan Mawer with Re/Max was in attendance this evening.

Mr. Harman inquired if the agent had received any feedback on the quality of the site or the price. Mr. Kyger advised everyone liked the location and it was being marketed as land with no set price. Mr. Kyger noted the City would find out what the market would bear.

Mr. Blackburn moved to adopt Resolution No. 4764. Mr. Harman seconded. The motion passed 6-0-0.

RESOLUTION
REVOLVING LOAN FUND

A Resolution No. 4765 approving the Oxford Community Improvement Corporation's recommendation to loan $45,000.00 to Hush Intimate Apparel, LLC. (Alan Kyger, Economic Development Director)

Mr. Kyger advised he was representing the Community Improvement Corporation (CIC) Board as well as his office as Economic Development Director. Mr. Kyger noted the owner of Hush Intimate Apparel applied for a $45,000 Revolving Loan through the CIC to open an intimate apparel store in Oxford at 5 N. Beech Street. Mr. Kyger advised the CIC Loan Review Committee met twice to review the request and the full CIC Board reviewed the request last week. Mr. Kyger noted this was federal money which trickled down to the state and then to the local government and certain criteria had to be met in order to approve the loan request. Mr. Kyger advised the application met all of the criteria as outlined in the Executive Summary provided to Council. Mr. Kyger noted if approved by Council the loan would be for 5 years at 2% interest. Mr. Kyger advised the applicant (Anna-Marie Martinez) was in the audience this evening if Council had any questions for her.

Mr. Snyder noted the loan request was vetted thoroughly by the CIC. Mr. McKeehan advised the CIC Loan Review Committee spent a lot of time reviewing the request. Mr. Kyger referred to page 18 of the agenda and discussed the loan conditions which were customary for all RLF loans. Mr. Snyder advised another loan request went through the CIC process at the same time and it was turned down. Mr. Snyder noted the CIC Loan Review Committee did an outstanding job of educating the full board with regard to loan requests. Mr. Harman thanked the applicant for choosing to open her store in Oxford.

Mr. Snyder moved to adopt Resolution No. 4765. Mr. Blackburn seconded. The motion passed 6-0-0.

ORDINANCES
FIRST READING

None.

ORDINANCES
SECOND READING

ORDINANCE
NEW SECTION 1141.04

An Ordinance No. 3226 Repealing Oxford Codified Ordinance Section 1141.04 Entitled Environmental Regulations, And Adopting New Oxford Codified Ordinance Section1141.04 Entitled Environmental Regulations. (Jung-Han Chen, Community Development Director)

Mr. Chen advised he had no new information regarding the proposed Ordinance since the first reading. Mr. Chen noted the new language would replace the existing trash collection facility regulations and added regulations for recycling collection facilities.

Mr. Chen advised Design Guidelines were also developed to assist the applicant in understanding what the City's expectations were.

Mr. McKeehan noted the new language and the Design Guidelines would avoid inherited difficulties in the Uptown District.

Mr. Snyder moved to adopt Ordinance No. 3226. Mr. Harman seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Snyder, Mr. Blackburn, Mr. Bogard, Mr. Harman, Mr. McKeehan, Mayor Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3227 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment For Approximately Sixteen (16) Acres Of Land Generally Known As Indian Trace Apartments Located On The West Side Of U.S. 27 South Near The Intersection Of University Park Boulevard Oxford, Ohio, And Rezoning The Property From R-3 Multi-Family Residential District To R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director)

Mr. Chen noted this was a 'housekeeping' issue to change the zoning designation from R-3 to R-4. Mr. Chen advised the Planning Commission recommended approval of the proposed Ordinance.

Mayor Keebler advised the proposed Ordinance would rezone the property to the conditions under which it was built.

Mr. Snyder moved to adopt Ordinance No. 3227. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Blackburn, Mr. Bogard, Mr. Harman, Mr. McKeehan, Mr. Snyder, Mayor Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
ZONING MAP AMENDMENT

An Ordinance No. 3228 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment For Approximately Sixty Six (66) Acres Of Land Generally Known As Southpointe (Level 27) Apartments And The Surrounding Undeveloped Tract Of Land Located On The East Side Of U.S. 27 South Near The Intersection Of Southpointe Parkway Oxford, Ohio, And Rezoning The Property From R-3 Multi-Family Residential District To R-4 Multi-Family Residential District. (Jung-Han Chen, Community Development Director)

Mr. Chen noted the proposed Ordinance was also a 'housekeeping' issue.

Mr. Bogard moved to adopt Ordinance No. 3228. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Bogard, Mr. Harman, Mr. McKeehan, Mr. Snyder, Mr. Blackburn, Mayor Keebler (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3229 Amending Ordinance No. 3190. Supplemental Budget Ordinance Number 3 To Make Supplemental Appropriations For Fiscal Year 2013. (Joe Newlin, Finance Director)

Mr. Newlin addressed the budget adjustments as presented on pages 72 and 73 of the agenda.

Mr. Snyder moved to adopt Ordinance No. 3229. Mr. McKeehan seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Harman, Mr. McKeehan, Mr. Snyder, Mr. Blackburn, Mr. Bogard, Mayor Keebler (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised the parking garage repairs were complete and it was now open to the public. Mr. Elliott noted the repairs were needed to protect the City's investment and extend the useful life of the garage. Mr. Elliott advised $600,000 was spent on the repairs over the last two years.

Mr. Elliott advised S. Poplar Street was open from Spring Street to Central Avenue and noted this was part of the Campus Commons Phase II project.

Mr. Elliott noted he and Mr. Chen held their annual meeting with the owners of the Oxford and Miami Mobile Home Park which they had been doing since 2007. Mr. Elliott advised the owners were continuing to remove abandoned and/or dilapidated manufactured homes by dismantling them and recycling the materials. Mr. Elliott noted the condition of the mobile home park was much improved over what it was in 2007.

Mr. Elliott advised he and some staff and Council members met with officials from Bowling Green, Ohio today noting it was a wonderful experience. Mr. Elliott advised he met his counterpart from Bowling Green and they discussed issues that both college towns had in common. Mr. Elliott noted his hope that officials from Oxford could visit Bowling Green in the near future.

Mr. Chen noted that Ms. Dana asked him to announce the dedication of a Habitat for Humanity house on August 24, 2013 at 1:00 p.m. on Coulter Court.

Mr. Chen thanked staff members Mary Ann Eaton and Lynn Taylor for helping to coordinate the visit with the Bowling Green officials noting they did a lot of the 'behind the scene' preparation.

Mr. Elliott thanked Mr. Chen for his efforts in coordinating the visit with Bowling Green's Planning Department. Mr. Elliott also thanked Mayor Keebler for making a presentation and Mr. Kyger for presenting a 'virtual tour' of the City.

Mr. Kyger noted Blink Boutique moved to 29 W. High Street last Thursday and would be adding new products to their store. Mr. Kyger advised Baked Sweets was now open at 32 W. High Street and the former KFC on College Corner Pike would become a new Asian restaurant. Mr. Kyger noted renovations to the apartments at 11 ½ and 11 1/3 W. High Street were complete after a year. Mr. Kyger commended the owners of Brick Street for their upgrades to the building and patio area. Mr. Kyger noted pavers were also installed between the sidewalk and curb along the Poplar Street side of the building.

Mayor Keebler noted there were 17-19 visitors from Bowling Green in Oxford today including staff members, Planning Commission members, and members of their Joint Economic Development group. Mayor Keebler advised the visitors were most interested in the City's Uptown revitalization and they loved the Uptown Park and the look of the Uptown. Mayor Keebler noted the visitors were impressed with the amount of redevelopment and reinvestment in the Uptown District. Mayor Keebler advised his small group after discussing some planning issues rode the new trolley from the Uptown Park to Lynn Avenue, past Kroger to Spring Street, the Shriver Center, Cole Service Building, Farmers School of Business and back to the Uptown Park.

Mayor Keebler advised it was an interesting ride and noted his hope citizens would take advantage of the service. Mayor Keebler advised a group of Council and staff would visit Bowling Green in the future to learn how they did some things. Mayor Keebler thanked Mr. Chen and staff members who participated in the event today noting Mr. Kyger provided a PowerPoint of the before and after on High Street as well as the new High School and the Community Park. Mayor Keebler advised he felt the City was in relatively good shape for the new school year and noted without the students the City would not survive economically.

Mr. Bogard welcomed the students to Oxford and wished them well in their studies.

Mr. Snyder thanked staff for coordinating the visit with Bowling Green officials noting it was good to hear comments from the Bowling Green staff.

Mr. McKeehan noted the meeting and time spent with the Bowling Green officials was very informative and noted they were impressed with the accomplishments in Oxford's Uptown in a down-turned economy. Mr. McKeehan advised he looked forward to more informational exchanges with the Bowling Green officials.

Mr. Blackburn advised he enjoyed the Bowling Green visit noting it was a good meeting.

Mr. Blackburn advised 'Shakespeare in the Park' would take place next Tuesday with a presentation of A Mid Summer's Night Dream and the annual Pig Roast would take place Thursday, August 29th.

ADJOURN

Mr. Bogard moved to adjourn at 8:07 p.m. Mr. Blackburn seconded. The motion passed 6-0-0.