



Agenda

Oxford City Council

Court House

TUESDAY, SEPTEMBER 16, 2014

EXECUTIVE SESSION

7:00 P.M.

1. Roll call. Kevin McKeehan, Mayor; Kate Rousmaniere, Vice-Mayor; Mike Smith; Bob Blackburn; Steve Snyder; Richard Keebler; Edna Southard

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING

7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

- A. Proclamation - 'Caroline Scott Harrison Day'.



Proclamation

- B. Presentation - Senior Housing Survey - Sherry Lind & Dr. Suzanne Kunkel.

- C. Notice to Legislative Authority - New permit for Wills Uptown Pizza & Carryout LLC DBA Wills Pizza 11 W. Church Street Oxford, Ohio 45056.



Notice

- D. Public Comments.

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

- A. Minutes of the September 2, 2014 City Council Meeting. (Mary Ann Eaton, Clerk of Council)



Minutes

- B. Report regarding the September 3, 2014 Environmental Commission Meeting. (Mike Dreisbach, Service Director)



Report

- C. A Resolution authorizing the City Manager to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor Utility vehicle at state contract pricing at a cost not to exceed \$30,806.00. (Bob Holzworth, Police Chief)



Staff Report/Resolution

- D. A Resolution authorizing the City Manager to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor sedan at state contract pricing at a cost not to exceed \$28,681.00. (Bob Holzworth, Police Chief)



Staff Report/Resolution

5. Resolutions.

1. A Resolution of Council accepting the petition as required by Oxford Codified Ordinance Section 1146.03 to establish a Neighborhood Conservation Overlay District for that area of Melissa Drive, Melinda Drive, and part of Dana and David Drives as set forth on Exhibit "A" attached hereto and referring the petition to the Oxford Planning

Commission for recommendations to City Council. (Jung-Han Chen, Community Development Director)



Staff Report/Resolution

6. Ordinances. Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading - None.

B. Second Reading.

1. An Ordinance Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation overlay District In A R-1A Single Family Low Density Residential District, For 17 Parcels Located In The Vicinity Of Cedar Drive, In The City Of Oxford, Ohio. (Jung-Han Chen, Community Development Director)



Staff Report/Ordinance

2. An Ordinance Amending Ordinance No. 3249. Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2014. (Joe Newlin, Finance Director)



Staff Report/Ordinance

7. A. Announcements & Communications. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

1. Remarks from City Council and City Staff.

- B. Future Meetings. (Note: Meetings will be held at the Court House unless otherwise indicated.)

WED - Sept 17 Board of Zoning Appeals Meeting 7:30 p.m.

TUES - Sept 23 Housing Advisory Board Meeting 7:00 p.m. LCNB

WED - Sept 24 Civil Service Commission Meeting 7:00 p.m.

THUR - Sept 25 Community Relations Commission Meeting 4:00 p.m. Municipal Building

FRI - Sept 26 Community Improvement Corporation Meeting 12:00 p.m. LCNB

WED - Oct 1 Historic and Architectural Preservation Commission Meeting 6:00 p.m.

WED - Oct 1 Environmental Commission Meeting 7:00 p.m. Municipal Building

TUES - Oct 7 City Council Meeting 7:30 p.m.

THUR - Oct 9 City Council Work Session 6:30 p.m.

TUES - Oct 14 Planning Commission Meeting 7:30 p.m.

WED - Oct 15 Board of Zoning Appeals Meeting 7:30 p.m.

THUR - Oct 16 Recreation Board Meeting 4:00 p.m. Senior Center

FRI - Oct 17 Student Community Relations Commission Meeting 1:00 p.m. LCNB

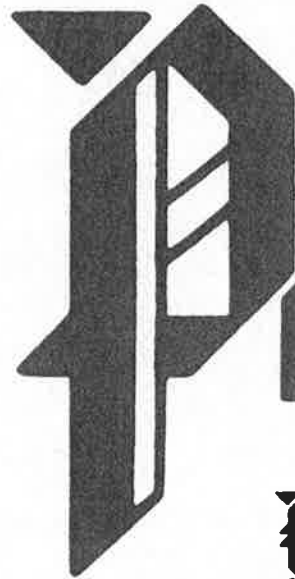
MON - Oct 20 Housing Advisory Commission Meeting 7:00 p.m. Municipal Building

TUES - Oct 21 City Council Meeting 7:30 p.m.

WED - Oct 22 Civil Service Commission Meeting 6:00 p.m.

FRI - Oct 24 Community Improvement Corporation Meeting 12:00 p.m. LCNB

8. Adjourn.



Office of the Mayor

Proclamation

Whereas:

Caroline Scott Harrison was born in Oxford, Ohio, at Two South Campus Avenue, on October 1, 1832; and

WHEREAS, her father, John Witherspoon Scott, was a professor at Miami University, and her mother was Mary Neal Scott; and

WHEREAS, Caroline learned to paint from her aunt Caroline Neal and to play piano from her mother. Thus, she became both an accomplished artist and musician; and

WHEREAS, Caroline met Benjamin Harrison in Cincinnati while her father taught at Farmer's College. In 1852, Benjamin graduated from Miami University, and Caroline graduated from the Oxford Female Institute. They married in Oxford on October 20, 1853, in her parents' home at 131 West High Street; and

WHEREAS, Benjamin won the U.S. presidential election in 1888, and Caroline and Benjamin left for Washington, D.C., in 1889. Benjamin Harrison became the 23rd President of the United States when he was inaugurated on March 4th of that year; and

WHEREAS, Caroline was the first in the White House to have a decorated Christmas tree, and she was also responsible for having electricity installed in the White House; and

WHEREAS, An advocate of education for women, Caroline agreed to raise funds for the Johns Hopkins Medical School in 1890 on the condition that women be admitted on the same basis as men; and

WHEREAS, Caroline became the first President General of the newly formed Daughters of the American Revolution (DAR) in 1890; and

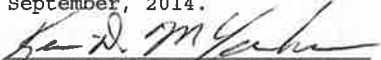
WHEREAS, Caroline Harrison's contributions as First Lady unfortunately are often overlooked, but she did much to further equality for women, and her plan for White House renovation contributed greatly to its future evolution.

WHEREAS, Caroline died in the White House on October 25, 1892, and she was mourned by the nation. Funerals were held both in Washington, D.C., and in Indianapolis, Indiana, where she is buried at Crown Hill Cemetery, beside her husband who died in 1901.

NOW, THEREFORE, I, Kevin D. McKeenan, Mayor of the City of Oxford, Ohio, do hereby proclaim October 5, 2014, as:
'Caroline Scott Harrison Day'

in the City of Oxford and urge all citizens to celebrate her importance here in Oxford and as First Lady.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 12th day of September, 2014.


KEVIN D. MCKEENAN, MAYOR



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: September 16, 2014

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

September 9, 2014

Date Prepared

Agenda Title: Notice to Legislative Authority - New permit for Wills Uptown Pizza & Carryout LLC DBA Wills Pizza 11 W. Church Street Oxford, Ohio 45056

Recommendation:

Discussion:

This is a new permit as indicated above. The permit is for:

D1 - Beer only for on premises consumption and in sealed containers for carry out.

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:
City Manager:

 9/11/14

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

9663805		N		WILLS UPTOWN PIZZA & CARRYOUT LLC DBA WILLS PIZZA 11 W CHURCH ST OXFORD OH 45056
PERMIT NUMBER		TYPE		
ISSUE DATE				
09 02 2014				
FILING DATE				
D1				
PERMIT CLASSES				
09	088	A	A55861	
TAX DISTRICT			RECEIPT NO.	

FROM 09/08/2014

PERMIT NUMBER		TYPE		RECEIVED City of Oxford
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 09/08/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/09/2014

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A N 9663805

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

LLC / PARTNERSHIP CROSS REFERENCE
DISPLAY

PGECC

9663805 PERMIT NBR
WILLS UPTOWN PIZZA & CARRYOUT LLC
DBA WILLS PIZZA
11 W CHURCH ST
OXFORD OH 45056

LEXS BAR AND GRILL LLC	06/16/2010	ACTIVE	5% MEMSHIP
WILLIAM WEISMAN	06/16/2010	ACTIVE	5% MEMSHIP
MARK WEISMAN	06/16/2010	ACTIVE	MAN-MBR5%M
LAWRENCE KOLINSKI	06/16/2010	ACTIVE	5% MEMSHIP
KIMBERLY WEISMAN	09/05/2014	ACTIVE	VICE PRES.

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

A Regular meeting of the Oxford City Council was called to order by Mayor Kevin McKeehan on Tuesday, September 2, 2014 at 7:00 p.m. Those members present were Bob Blackburn, Richard Keebler, Kate Rousmaniere, Mike Smith and Edna Southard. Steve Snyder was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. Bob Holzworth, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Kim Newton, Assistant to the City Manager.

ADJOURN TO EXECUTIVE SESSION

Ms. Rousmaniere moved to adjourn to Executive Session immediately in accordance with Ohio Revised Code Section 121.22 (G) 2 for the purpose of discussing the sale of property. Mr. Blackburn seconded. The motion passed by the following roll call:

AYE: Mr. Keebler, Ms. Rousmaniere, Mr. Smith, Ms. Southard, Mr. Blackburn
Mayor McKeehan (6)

NAY: None (0)

ABS: None (0)

RETURN FROM EXECUTIVE SESSION

Mr. Blackburn moved to adjourn from Executive Session at 7:37 p.m. Ms. Rousmaniere seconded. The motion passed 6-0-0.

PLEDGE OF ALLEGIANCE

Mayor McKeehan requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Southard moved to approve the agenda. Mr. Smith seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

PROCLAMATION **'HISPANIC HERITAGE MONTH'**

Mayor McKeehan read the Proclamation and presented it to Ms. Jacque Velarde.

Ms. Jacque Velarde, advised it was her pleasure to receive this Proclamation on behalf of Miami University every year. Ms. Velarde encouraged everyone to attend the Latin Festival in the Uptown Parks on September 12 noting it was a great community event.

PUBLIC COMMENTS

There were no public comments.

CONSENT AGENDA

MINUTES

Minutes of the August 19, 2014 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes of the August 19, 2014 City Council Meeting (Mary Ann Eaton, Clerk of Council)

REPORTS

Report regarding the August 12, 2014 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the August 20, 2014 Board of Zoning Appeals Meeting. (Jung-Han Chen, Community Development Director)

Report regarding the August 27, 2014 Civil Service Commission Meeting. (Donna Heck, Human Resources Director)

Mr. Keebler moved to approve the consent agenda. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION

OVERLAY PETITION

A Resolution No. 4850 of Council accepting the petition as required by Oxford Codified Ordinance Section 1146.03 to establish a Neighborhood Conservation Overlay District for that area of Christopher Drive between Kelly Drive and Jeffrey Circle as set forth on Exhibit "A" attached hereto and referring the petition to the Oxford Planning Commission for recommendations to City Council. (Jung-Han Chen, Community Development Director)

Mr. Chen advised this was a petition to create an overlay district on Christopher Drive between Kelly Drive and Jeffrey Circle and it included 17 parcels. Mr. Chen noted the residents obtained 12 signatures which was about 70% which met the 2/3 requirement. Mr. Chen advised the petition satisfied the general boundary criteria set forth in the Codified Ordinance. Mr. Chen noted this was the first step of the process and the petition would go to the Planning Commission for recommendations before coming back to Council for legislative action.

Ms. Carolyn Haynes, advised she and her partner had been residents at 38 Christopher Drive for 17 years. Ms. Haynes noted it was one block that the residents were asking for the overlay to be applied to. Ms. Haynes advised the majority of the homes on this street were single family homes and some residents had lived there for over 20 years. Ms. Haynes noted the residents enjoyed living on Christopher Drive because there were so many long time residents who were committed to each other, the neighborhood and to Oxford. Ms. Haynes advised the residents were enthused about this opportunity because it would allow them to continue the commitment to one another, the neighborhood and the community. Ms. Haynes noted she appreciated Council's careful consideration of the petition.

Ms. Rousmaniere inquired what the rationale was behind this process whereby the petition comes before Council, then the Planning Commission and then back to Council.

Mr. Chen advised the petition process allowed this to be a grass roots effort and all affected residents needed to be contacted and understand what was being asked for.

Ms. Rousmaniere moved to adopt Resolution No. 4850. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION **ANNEXATION PETITION**

A Resolution No. 4851 accepting the annexation of 137.622 more or less acres of land located along Bonham Road to the City of Oxford, Ohio of certain territory proposed to be annexed to the City of Oxford, Ohio pursuant to a petition filed with the Board of County Commissioners of Butler County , Ohio by Douglas R. Elliott, Jr., Agent for the petitioners, as provided by Ohio Revised Code Section 709.023. (Doug Elliott, City Manager)

Mr. Elliott advised this Resolution and the next two dealt with the Bonham Road annexation petition. Mr. Elliott noted the Butler County Engineer planned to replace the Bonham Road bridge in 2016 and he approached the City in 2012 to see if the City would annex certain properties so the speed limit could be lowered from 45 to 35 mph. Mr. Elliott advised by lowering the speed limit the construction costs for the replacement bridge would be considerably lower. Mr. Elliott noted plans for the new bridge included a sidewalk on the west side of the bridge. Mr. Elliott advised the City was utilizing the Type II process for this annexation which required signatures from all affected property owners. Mr. Elliott noted the Beta Theta Pi Foundation land was included in the petition since the organization signed an agreement with the City in 1994 for water service with the condition that they would annex their property into the City when requested by the City. Mr. Elliott advised this Resolution and the next two were required by statute and he recommended passage of all three.

Mayor McKeehan advised Council had discussed this annexation several times over the last two years.

Mr. Blackburn moved to adopt Resolution No. 4851. Mr. Smith seconded. The motion passed 6-0-0.

RESOLUTION
STATEMENT OF
SERVICES

A Resolution No. 4852 adopting a statement indicating the services the City of Oxford, Ohio will provide to the territory comprising 137.622 more or less acres of land along Bonham Road, proposed to be annexed to the City of Oxford, Ohio pursuant to a petition filed with the Board of County Commissioners of Butler County, Ohio by Douglas R. Elliott, Jr., Agent for the petitioners, as provided by Ohio Revised Code Section 709.023. (Doug Elliott, City Manager)

Mr. Elliott advised he had nothing to add and reiterated that the three Resolutions were required by state statute.

Mayor McKeehan inquired if there were any comments or questions from the public or from Council and there were none.

Mr. Keebler moved to adopt Resolution No. 4852. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTION
ZONING BUFFERS

A Resolution No. 4853 regarding zoning buffers in a proposed annexation of property containing 137.622 more or less acres of land along Bonham Road from Oxford Township, Butler County, Ohio to the City of Oxford, Butler County, Ohio pursuant to the requirement of Section 709.023 C of the Ohio Revised Code. (Doug Elliott, City Manager)

Mayor McKeehan inquired if there were any comments or questions from the public or from Council and there were none.

Mr. Keebler moved to adopt Resolution No. 4853. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTION
TAX LEVIES

A Resolution No. 4854 accepting the amounts and rates as determined by the Budget Commission of Butler County, Ohio and authorizing the necessary tax levies and certifying them to the County Auditor. (Joe Newlin, Finance Director)

Mr. Newlin advised this was an annual Resolution of Council approving the City's 3.65 inside millage rate to the County Auditors Office so all taxes next year would be at that rate.

Mayor McKeehan inquired if there were any comments or questions from the public or from Council and there were none.

Mr. Keebler moved to adopt Resolution No. 4854. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTION
INVESTMENT CONTRACT

A Resolution No. 4855 by City Council consenting to the assignment of Oxford's investment advisor contract from Baird Public Investment Advisors ("BPIA") to Redtree Investment Group. (Joe Newlin, Finance Director)

Mr. Newlin advised in March of 2013 Council approved a 5 year contract with Baird Public Investment Advisors (BPIA) and BPIA decided to get out of the public investment advisory business. Mr. Newlin noted a group spun off into their own LLC and all the investments changed over to the new group. Mr. Newlin noted the City's custodial bank (U.S. Bank) would remain the same, the management team would remain the same and the traders would remain the same. Mr. Newlin advised the proposed Resolution would give Mr. Elliott permission to do the assignment to the new group.

Mayor McKeehan inquired if there were any comments or questions from the public or from Council and there were none.

Ms. Rousmaniere moved to adopt Resolution No. 4855. Mr. Blackburn seconded. The motion passed 6-0-0.

ORDINANCES
FIRST READING

ORDINANCE
OVERLAY DISTRICT

An Ordinance Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R-1A Single Family Low Density Residential District, For 17 Parcels Located In The Vicinity Of Cedar Drive In The City Of Oxford, Ohio. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the Planning Commission held a public hearing on this Zoning Text Amendment to create an overlay district for the Cedar Drive neighborhood on August 12, 2014 and went through a lengthy discussion. Mr. Chen noted the Planning Commission heard from proponents and opponents regarding the matter and in the end they made a recommendation to Council to approve this overlay district as submitted by a vote of 6-1-0. Mr. Chen advised this was the final step of this process and the proposed Ordinance would have two readings.

Mr. Allan Winkler, 925 Cedar Drive, advised he was in attendance as one representative of the Cedar Drive neighborhood to plead with Council to approve the overlay petition. Mr. Winkler noted the neighbors were here on June 3rd at which time Council endorsed the petition and moved it forward to the Planning Commission. Mr. Winkler advised the neighbors came before the Planning Commission on August 12th and the Planning Commission recommended approval of the petition by a vote of 6-1. Mr. Winkler asked for Council's continued support to finally approve the petition.

Mr. Winkler advised the overlay district legislation was passed by Council two years ago and it was worth revisiting the goals and procedures it laid out as follows: to protect residential privacy, to minimize noise and congestion, to preserve the owner occupied character of a neighborhood and to minimize traffic and parking problems in that neighborhood. Mr. Winkler noted the overlay petition legislation laid out several clearly defined processes to be followed, it had to include a minimum of 10 adjacent parcels, it had to be clearly bounded in a geographically logical way and it had to have the signatures of 2/3 of the parcel owners. Mr. Winkler advised Council created clear and explicit decision standards to guide the process to be followed. Mr. Winkler noted the overlay district had to meet boundary criteria, it had to preserve and enhance the character of the neighborhood, it was intended to preserve public health, safety and general welfare, it should promote and implement the intent of the Comprehensive Plan and satisfy a legitimate need. Mr. Winkler advised the Cedar Drive neighborhood argued vigorously that they had met all of those requirements. Mr. Winkler asked Council to approve the petition without changing the boundaries which were clear and crisp and allowing absentee owners to voluntarily remove themselves from the district would undermine the very purpose of the district. Mr. Winkler noted this City and our nation operated on the basis of democratic theory and the majority in this case, the necessary 2/3 majority had spoken and according to the democratically passed laws of this City that was important. Mr. Winkler advised 4 other neighborhoods had petitions underway and asked Council to affirm for them and for Cedar Drive residents that the democratic processes of this City really worked.

Ms. Pat Willeke, 1007 Cedar Drive, advised she wanted to tell Council about the neighborhood she lived in and noted before she married Gene he invited her to lunch with 2 neighbors to make sure she would fit into the neighborhood. Ms. Willeke advised the 4 houses on the south side of the rectangle owned part of the ravine which made neighbors feel like they lived in a peaceful woods. Ms. Willeke noted several neighbors walked daily and talked with other neighbors and there were birders who walked and identified the many birds in the neighborhood. Ms. Willeke advised there were small children she could hear outside playing and talking to their neighbors Allan and Sara in their connecting yard. Ms. Willeke noted a widow with two teenagers enlarged her home so she could stay in the neighborhood. Ms. Willeke spoke of the block parties the neighborhood had each year. Ms. Willeke told several stories about how the neighbors helped each other during a crisis or emergency situation. Ms. Willeke asked Council to grant the overlay for the requested rectangle as it was a logical way for them to be a neighborhood and noted the overlay was specifically designed to protect neighborhoods like Cedar Drive.

Ms. Sara Penhale, 925 Cedar Drive, noted her remarks this evening related to two of the decision standards which were regarding filling a legitimate need and regarding the Comprehensive Plan. Ms. Penhale advised she met with Andrew Wilson, Technical Assistant for the City of Oxford who used the City's GIS program to illustrate something she was curious about. Ms. Penhale noted she asked Mr. Wilson to prepare a map showing a circle around the university and encompassing Cedar Drive. Ms. Penhale advised dark blue dots on the map represented units with rental permits and light blue dots represented units without rental permits. Ms. Penhale noted 1,594 dwellings were rental units as of June 30th and 78 dwellings were occupied by single families and the percentage of rentals in that area was 95% compared to the City wide percentage of 70% student rentals. Ms. Penhale referred to the map and noted this was an attractive area of the City for students, faculty, other adults and families which was almost exclusively rentals except for Cedar Drive and Silvoor Lane.

Ms. Penhale advised if the City did nothing to curb the shift of housing in the Cedar Drive neighborhood from single-family dwellings to rental properties there would be even less diversity in the types of desirable housing available in the 'Mile Circle' and possibly a decline in the condition of housing similar to what we had seen in the Mile Square. Ms. Penhale noted those factors were important because they showed how the Cedar Drive overlay met the decision standard to promote and implement the intent of the Comprehensive Plan which related to the need for Oxford to become a livable community that provided attractive and affordable housing options. Ms. Penhale advised the Comprehensive Plan continued by saying the conversion of single-family homes limited ownership opportunities and housing conditions had deteriorated in the presence of large rental housing. Ms. Penhale noted 95% of the homes in the vicinity of the university being student rentals indicated that there was a legitimate need for faculty housing in that area not student housing.

Mr. Gene Willeke, 1007 Cedar Drive, noted he was speaking in favor of the overlay. Mr. Willeke advised this neighborhood had already been damaged by the rental of one property in the area covered by the overlay in the form of reduced property values for the remaining single-family dwellings whose properties had been improved in recent years by a variety of improvements.

Mr. Tom Brinkman, 5720 Old Pfeiffer, advised he was representing the property at 331 E. Chestnut Street and he wanted to be very specific about that. Mr. Brinkman advised he purchased the property in 2010, he was a Miami graduate and he would love to see his kids and grandkids go to school here. Mr. Brinkman noted what he bought was a 6 acre lot and he did not see the inside of the house when he purchased it. Mr. Brinkman advised he and his wife wanted the flexibility to move here one day and bring their aging parents, send their kids to school here and turn the house over to the next generation. Mr. Brinkman noted there was no overlay when they purchased the house and they could only purchase what they knew and what they saw which was a property sitting next to a cemetery, a property that was already being rented and it sat next to another rental house. Mr. Brinkman advised he did this for his family and for a long time purpose and for his love of Miami. Mr. Brinkman noted the house did not belong to a known neighborhood and when he purchased it nobody told him he had Home Owner Association fees. Mr. Brinkman advised when the overlay process started they were not notified. Mr. Brinkman noted his parcel, the parcel next to him, and two others did not want to be in the boundary of the overlay district. Mr. Brinkman reiterated that he purchased the house for flexibility and no one asked him if he wanted to be part of the overlay which showed up without any due process. Mr. Brinkman inquired if there was a process for them to ask to have their property excluded from the overlay. Mr. Brinkman noted he felt there was no process for the owners of the 4 parcels to keep the flexibility they purchased. Mr. Brinkman advised there had been no dialog between the parties to come to a amicable solution that allowed each property owner to choose what they want to do with their property. Mr. Brinkman noted he was not opposed to Cedar Drive residents creating an overlay but he did not believe properties should be unwillingly included in that overlay. Mr. Brinkman respectfully requested Council to reach a middle ground, let the residents have their overlay but not include the 4 parcels.

Ms. Teresa June, 1001 Cedar Drive, noted two of the four properties Mr. Brinkman discussed were not owned by those owners when the overlay process was started. Ms. June indicated the Brinkmans knew before they closed on that property that the residents were going through the overlay process and that they were going to be a part of it.

Ms. Christine House Shumway, noted this was about timing and it was about preserving a neighborhood. Ms. House Shumway indicated the Brinkmans were aware when they purchased 926 Cedar Drive that the overlay was in process and they purchased the property knowing it was a gamble. Ms. House Shumway noted this process was not going to affect the houses with rental permits because they were grandfathered in and they would always be that way. Ms. House Shumway advised because the overlay did not go into effect in time 926 Cedar Drive would also be allowed to have 4 renters. Ms. House Shumway noted it would change the remaining properties if the Brinkman property was excluded. Ms. House Shumway indicated the Brinkmans wanted to build another house and would like the right to put 4 people in that house. Ms. House Shumway noted the neighbors would welcome the Brinkman family on Cedar Drive and they would show kindness if they wanted to retire their parents there. Ms. House Shumway advised what they had a problem with was having high traffic, noise and not having family homes and they were trying to preserve a neighborhood.

Ms. Melanie Brinkman, 5720 Old Pfeiffer, advised she was representing 926 and 920 Cedar Drive which she purchased in June of this year. Ms. Brinkman noted she entered into the purchase contract in May prior to the petition coming before Council and she did not know anything about the petition at the time. Ms. Brinkman advised she was not approached until after Council moved the petition forward to the Planning Commission. Ms. Brinkman noted she spoke to people about what this would mean for their future flexibility and what their options would be down the road and it was explained that they could get a rental permit for 926 Cedar Drive and that permit would potentially become a nonconforming use. Ms. Brinkman advised she was told to maintain a nonconforming use you had to actively maintain the use of the property. Ms. Brinkman noted that limited their ability to live there and make it residential and it limited the flexibility they had with that property. Ms. Brinkman advised if they lost the rental permit for 4 it would go down to 2 which would reduce their future income significantly. Ms. Brinkman noted in terms of the buildable lot, they confirmed it was a buildable lot before they purchased it and they thought it would be a home for 4 people and now they were looking at an occupancy of 2 unrelated people which had a significant financial impact on them as they were looking to make this a long term viable plan for their families for generations to come. Ms. Brinkman advised 2 more renters would not significantly impact the character of the neighborhood as it exists. Ms. Brinkman noted what was likely to be jeopardized was the part of the Comprehensive Plan that was seeking to build relationships between permanent residents and students. Ms. Brinkman advised she felt people were being intentionally anti-student and noted she had met wonderful students who would look forward to having a nice quiet place to study and interact with families. Ms. Brinkman advised she felt the overlay district intentionally discriminated against students.

Mr. Jay Bennett, 5995 Fairfield Road, advised he represented the Brinkmans and the Kellums whose properties were included in the proposed overlay district. Mr. Bennett noted at the Planning Commission meeting he spoke about the constitutional violations he found the Oxford Codified Ordinance Chapter 1146 including the denial of procedural due process and regulatory takings. Mr. Bennett noted tonight he was going to speak about the way the law was crafted and the flaws in it. Mr. Bennett advised he understood the neighborhood's position and that wanting to protect the area character was important and he understood the fear of change and noted what he did not understand was the reasoning behind the code that promoted secrecy. Mr. Bennett advised in this situation all you needed was signatures from 70% of the people in a potential overlay without consulting anyone else.

Mr. Bennett noted 70% of the people could decide to create an overlay and for some, now the property you owned was not what you bought and you were involuntarily part of the petition process. Mr. Bennett advised it was one thing to keep a petition quiet and it was another to leave people out of a process. Mr. Bennett noted properties would be restricted in their use without the owners having any input. Mr. Bennett advised 30% of the property owners in a neighborhood could have their property rezoned without their consent. Mr. Bennett inquired if the City was going to use the force of majority rule to rezone property without the owner's consent. Mr. Bennett advised the legislation was constitutionally flawed and it denied everyone being treated fairly and everyone acquiring fundamental fairness in the process. Mr. Bennett respectfully requested Council to allow his clients to remove their properties from an overlay they never consented to and were not informed of until it was too late to be excluded.

Mr. Vincent Hand, 511 E. Chestnut Street, advised he did not live in the neighborhood in question but he knew a number of the people who were kind enough to invite him to their neighborhood parties. Mr. Hand noted as an outsider, what they had said about the closeness of that neighborhood is something he had observed over many years. Mr. Hand advised it was clear that Council had specific criteria on which they needed to make a decision, one of which was the integrity of the neighborhood and he could vouch for the integrity of the Cedar Drive neighborhood.

Mr. Keebler advised Council was asked by the public to craft this legislation so it was a grass roots effort. Mr. Keebler noted he had trouble buying the argument Mr. Bennett suggested about excluding properties. Mr. Keebler advised there would always be someone who wanted to be excluded and inquired what would happen if they lived in the middle of a block. Mr. Keebler noted as far as public notice, Council had the right to change the overlay boundaries and this was the time for the property owners to make their case. Mr. Keebler advised the property owners had been listened to and whether or not Council agreed with them was yet to be decided. Mr. Keebler noted if all of the property owners were notified ahead of time the results would be identical. Mr. Keebler advised due process was occurring now at Council and it occurred at the Planning Commission meeting where a decision was made by that group and this group could make a different decision or make the same decision which would be done at the next meeting. Mr. Keebler noted this was the due process and he did not know how it could be done differently. Mr. Keebler advised there was still the opportunity for Council to exclude properties or leave them in the overlay boundary. Mr. Keebler noted the legislation might get tested and maybe that needed to happen.

Ms. Rousmaniere advised she was on the Housing Advisory Commission (HAC) when this idea was proposed and so was the Mayor. Ms. Rousmaniere noted there was a lot of discussion and it took a long time to get the legislation adopted. Mr. Rousmaniere advised the 'grandfathering in' that Ms. Shumway mentioned was a point that should be mentioned and noted 1146.04 (a) stated 'Any property in the overlay district that has an existing rental permit shall be allowed to continue its use'. Ms. Rousmaniere noted that language was there specifically because HAC and Council knew there was a 2/3 component where 2/3 of the neighborhood must approve a petition which in her world was called democracy. Ms. Rousmaniere advised HAC and Council did not want those not included in the 2/3 to be unduly punished so they were grandfathered in. Ms. Rousmaniere noted she had sat on the Planning Commission and Council for 3 years and the zoning code had been changed at least twice which was part of the job of legislative bodies.

Ms. Rousmaniere advised she liked this legislation because it came from the ground up and it was not unanimous and it was not intended to be. Ms. Rousmaniere noted there may be flaws in the legislation but right now the process was followed the way it was laid out to be.

Mr. Blackburn noted if a person had a rental permit it was a win-win, they could move their family in and continue with the rental permit and if they decided to sell, the rental permit was there and there was no change in the property. Mr. Blackburn advised the legislation was written that way so people with rental permits would not be penalized. Mr. Blackburn noted he felt the legislation was fair and it was good business.

Mr. Smith advised he was a lifelong area resident and over the past 20 years that he had lived in town he had seen neighborhood after neighborhood fall to the rental permit. Mr. Smith noted he was driven out of the mile square as a renter because he could not afford to buy a house due to rental properties driving the price of homes up so much. Mr. Smith advised he sympathized with protecting neighborhoods and Council had to try something. Mr. Smith agreed with Mr. Keebler that the legislation might get tested but he was in favor of the overlay.

Ms. Southard noted she felt neighborhoods needed to be preserved and we needed to get along with the people who had been our livelihood all of our careers. Ms. Southard advised we had all lived and benefitted from the students being here and we needed to get along with them. Ms. Southard noted she lived in a neighborhood that had some student rentals and she didn't even know they were student rentals until recently. Ms. Southard advised the occupants were very quiet people and well behaved. Ms. Southard noted she was in favor of the overlay and encouraged everyone to keep things in perspective. Ms. Southard advised a neighborhood being changed entirely to student rental was one thing and having 1 or 2 student rentals in a neighborhood was not worth getting so agitated over.

Mayor McKeehan advised Councilors had already expressed his similar concerns and they had a tough decision to make. Mayor McKeehan noted a lot of different forces were at play and Council had a lot of things to think about prior to the next meeting.

ORDINANCE **SUPPLEMENTAL BUDGET**

An Ordinance Amending Ordinance No. 3249. Supplemental Budget Ordinance Number 5 To Make Supplemental Appropriations For Fiscal Year 2014. (Joe Newlin, Finance Director)

Mr. Newlin advised this was an adjustment for the purchase of police vehicles this year noting an additional \$8,487 would come from the Law Enforcement Trust Fund to purchase the two vehicles. Mr. Newlin noted Chief Holzworth could answer any questions.

Mayor McKeehan inquired if there were any comments from the public or from Council and there were none.

ORDINANCE
SECOND READING

ORDINANCE
WATER AND SEWER SERVICE

An Ordinance No. 3279 Granting The Request Of Mark And Roseann Julian To Connect To An Existing City Water Line And Sanitary Line For A New Single-Family Residence To Be Located At 4821 Bonham Road Outside The Oxford Corporate Limits. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised since the first reading of the proposed Ordinance staff requested of the owners a copy of their deed and a legal description which they did provide so the water and sewer agreement could be recorded.

Mayor McKeehan inquired if there were any comments from the petitioner or from the public and there were none.

Ms. Rousmaniere inquired if this property was part of the Bonham Road annexation and Mayor McKeehan advised no.

Ms. Southard moved to adopt Ordinance No. 3279. Mr. Blackburn seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Rousmaniere, Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Keebler,
Mayor McKeehan (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised the City received a letter addressed to Councilors from Mike Rudolph, Chairman of the Board of the Oxford Chamber of Commerce expressing their concern about vandalism to businesses in the Uptown Business District. Mr. Elliott noted some statistics from January to August of this year were provided showing the Oxford Police Department received 3,900 calls for service of which 66 were due to fights and assaults, 86 for thefts and 40 were for property damage incidents. Mr. Elliott advised last year he received a request from the Police Department to purchase cameras and this year he received the same request to consider during the budgeting process for 2015. Mr. Elliott noted he would recommend 2 cameras for the 2015 budget at a cost of \$24,000 and the Chamber suggested that Council approve 4 cameras. Mr. Elliott advised he was willing to try 2 cameras in the Uptown District and noted he did some research and did not find any reports that suggested that cameras deterred crimes but he felt they would help solve crimes. Mr. Elliott advised he would respond to Mr. Rudolph's letter.

Mr. Elliott advised the City received a request some time ago from the Village of College Corner to obtain Oxford EMS service for the Preble County portion of College Corner. Mr. Elliott noted a draft contract was provided to them.

Mr. Elliott advised he signed the contract with JK Custom Homes for the Fire Station addition and they received their Notice to Proceed. Mr. Elliott noted they had 6 months to complete the work including the installation of a sprinkler system for the entire building.

Chief Holzworth advised the annual Pig Roast was a huge success and thanked Council for attending and cooking and for allowing this event to go forward.

Mr. Kyger noted in the weekly reports last week, Council received information about a property owner who wanted to redevelop his property at 801 S. Beech Street. Mr. Kyger advised this site had been Capitol Varsity Dry Cleaners, a body shop and currently there were offices in the building. Mr. Kyger noted the property owner wanted to create internal and external storage units on the site but in 2003 storage units were eliminated from the zoning code as a permitted use or as a conditional use. Mr. Kyger inquired if Council wanted to have the Planning Commission consider a zoning text amendment to include storage units as a conditional use in the General Business District. After discussion, Council agreed that the Planning Commission should consider the matter.

Mr. Kyger advised he received a communication from Bethany Yost who was the City's representative from Frontier about a grant being created by Frontier and Dish Network called Best Communities in America. Mr. Kyger noted grant applications could be submitted for projects to enhance a community in terms of economic development and quality of life. Mr. Kyger advised he would attend a kick-off in Troy, Ohio next week to learn more about the grant.

Mr. Smith reminded everyone that the Historic Marker Program for the HAPC would take place Thursday at 5:00 p.m. at the Oxford Community Arts Center.

Ms. Rousmaniere reminded everyone that municipal aggregation would be on the ballot in November and the League of Women Voters was hosting a forum on the topic on September 24th at 7:30 p.m. at LCNB. Ms. Rousmaniere noted there would be more promotion on the forum soon.

Ms. Rousmaniere thanked her colleagues for dealing with a difficult issue on tonight's agenda in a sensitive manner.

Mr. Keebler mentioned Ms. Rousmaniere's article in the Oxford Press last week about bikes and the proper way to ride them and noted she should do her best to get it published in the Miami Student.

Mr. Keebler advised Chief Holzworth he heard from a citizen that during times of heavy traffic on Spring Street motorists were using the bike lane as a right turn lane and noted some enforcement might be needed for that issue.

Mr. Keebler thanked Mr. Elliott and Mr. Dreisbach for coming up with a way to fund a sprinkler system for the Fire Station and in a cost effective manner. Mr. Keebler advised over the last year between Canada and the U.S. 10 fire departments had burned down or had been heavily damaged. Mr. Keebler advised the Fire Station has had an alarm system since it was built in 1983 but this would go a long way to take care of the City's emergency services and he was glad it was being funded.

Ms. Southard noted it was a pleasure to do the Walk-About event with a Miami student who was on the University Senate and it was fun to hear his perspective about student government. Ms. Southard noted the Walk-About was a great success and thanked Mr. Elliott, Mr. Chen, Mr. Kyger and others who participated.

Ms. Southard noted the Pig Roast was also a great success and thanked John Buchholz, Chief Holzworth and City staff for hosting such a welcoming event which brought the community and the student community together. Ms. Southard noted her hope those types of events would continue as we were all dependent on the students and they were dependent on us.

Mr. Blackburn noted he was glad the bike lanes were installed and advised some people were still using the sidewalks and the ones using the bike lanes were not stopping at stop signs. Mr. Blackburn advised he felt some enforcement was needed.

Mayor McKeehan noted motorists had used the bike lane as a passing lane to go around him and advised there would be some 'bumps' to work out with the newly installed bike lanes.

Mayor McKeehan welcomed students back to Oxford and encouraged them to be good neighbors, good citizens and to become engaged in the community.

Mayor McKeehan thanked the Visitors Bureau, Chamber of Commerce, OPD, City staff, John Buchholz, Chief Holzworth and the many volunteers for making the Pig Roast a success. Mayor McKeehan noted it was a wonderful event.

ADJOURN

Mr. Smith moved to adjourn at 9:10 p.m. Mr. Blackburn seconded. The motion passed 6-0-0.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: September 16, 2014

Service Department
Originating Department

Account Code #: N/A

David Treleven
Prepared By

Budgeted Amount: N/A

September 10, 2014
Date Prepared

Agenda Title: Environmental Commission Meeting of September 3, 2014

Recommendation: For Review and Consideration

Discussion:

Environmental Commission members present at the Wednesday, September 3, 2014 meeting were: Chair, Mr. Wright Gwyn; Vice-Chair, Mr. Vince Hand; City Council Representative, Ms. Kate Rousmaniere; Planning Commission Representative, Mr. Robert Bell, and Mr. Ted Wong. A quorum was present. Mr. Kevin Armitage had previously notified the Commission that he would be unable to attend the September or October meetings due to a scheduling conflict with a sprint course he is instructing.

The minutes from the August 6, 2014 Environmental Commission meeting were unanimously accepted as presented.

Ms. Rousmaniere updated the Commissioners on the previous evening's City Council meeting. The proposed Residential Overlay District along Cedar Drive had its first reading. Potentially, two other locations (in the Jefferies Drive and the Melissa-Melinda Drives areas) are considering requesting the Residential Overlay District designation.

A broker has been retained by the City of Oxford to assist in the proposed electrical energy aggregation. A meeting regarding the energy aggregation issue on November's ballot is being hosted by the League of Women Voters and has been scheduled for the evening of Wednesday, September 24, 2014 at the Community Room at the Lebanon Citizens National Bank on West Park Place.

Mr. Bell stated that the Planning Commission had received a proposal for a residential development on Southpointe Parkway. The Collegiate at Oxford development proposes approximately 220 housing units for some 780 occupants on 8.5 acres. Mr. Bell noted that the proposed development was in a traditional mode, with no additional Open Space Residential Development components incorporated.

The Commission was updated on Oxford's upcoming refuse waste and recycling contract specifications (existing contract expires on December 31, 2014). Pricing request for the existing 10 container residential refuse service will be retained, with an additional request for pricing a four-tiered volume-based service, utilizing a single, 65-gallon wheeled tote, a single 90-gallon wheeled tote, two 90-gallon wheeled totes, or
(Continued)

Approved By:

Department Head:
City Manager:

Initial

Date

NTD 9/11/14
AK 9/11/14

three 90-gallon wheeled totes (roughly equivalent in volume to the existing 10 containers) for residential refuse service. Pricing to expand residential recycling was included, with a third size option (a 35-gallon wheeled tote) in addition to the existing 18-gallon red bins, or 65-gallon wheeled tote. Pricing options for two contract periods are to be included, one being a two-year contract, with up to three one-year extensions, each with a not-to-exceed rate percentage increase stipulated (as is the current contract), and the second being a single, five-year contract. Staff anticipates the contract document and specifications would be made available to contractors in mid- to late-September, with prices due in early October 2014.

Staff informed the Commission that two curbside recycling containers had been installed in the Uptown (in the Dr. Martin Luther King, Jr. Park and mid-block of East High Street's 10-block) in mid-August. Examples of the public information placards placed at the recycling containers were provided. Staff estimated that approximately 75% - 80% of the daily material placed in the recycling containers was trash, with several inches of liquids typically pooled in the bottom of the liners. Staff was expending 40 minutes to an hour daily segregating the recyclable materials (typically, no more than a dozen bottles and cans; the pooled liquids was rendering any paper materials as useless) from the trash, discarding the liquids into the sanitary sewer system, and washing out the liners. It was concluded that at present, the time demand for the small volume of recovered recyclables was not justified, and the containers were converted to refuse (by changing the lid and removing the educational placards). The recycling lids have been retained so that curbside container(s) can be converted for recycling in the future, if so desired.

The Spring Street Bikeway was discussed. Commissioners were informed that Miami University was preparing public education materials (a pamphlet and electronic format for Miami's and Oxford's websites) for the Bikeway's safe use, and responsibilities of bicyclists and motor vehicle operators. The Oxford Visitor's Bureau is reportedly investigating grant opportunities for funding to assist in the expansion of the alternative transportation and pedestrian safety program in Oxford.

Commissioners were informed that the 2014 Public Tree Maintenance and Ash Tree Removal Projects had been completed. Of the 52 Ash trees removed due to their infestation by the Emerald Ash Borer (EAB), all but nine were located in the Heritage Subdivision (Olde Farm Road and Country Club Drive). The responses received from the Heritage Subdivision residents were supportive of the removal of the dead and declining Ash trees along their streets.

Staff informed the Commission that Oxford resident, Mr. Mark Gilmore, had requested information pertaining to Oxford's inventory of treated and un-treated public Ash trees. Mr. Gilmore is undertaking EAB treatment of Ash trees in the Hueston Woods State Park utilizing grant funding, and was applying to extend to grant to assist Oxford's Ash trees. The Environmental Commission requested that Staff approach Mr. Gilmore regarding the possibility of him applying for the vacancy on the Commission.

The Commission adjourned at 8:30 p.m. The next scheduled meeting of the Environmental Commission is on Wednesday, October 1, 2014 at 7:00 p.m., in the Municipal Building's Second Floor Conference Room.

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: *Douglas R. Elliott, Jr.*

Police

Originating Department

Council Meeting Of: *September 16, 2014*

Chief Holzworth

Account Code No. #: *110.140.52340*
410.110.52520

Prepared By

Budgeted Amount: *\$59,487*

September 10, 2014

Date Prepared

Agenda Title: **Purchase of two vehicles for Division of Police**

Recommendation: **Approve**

The 2014 capital budget includes \$51,000 for the purchase of two (2) cruisers and equipment necessary to maintain the operating integrity of the Police Department. This request is part of our planned replacement schedule, a system that was created years ago by Matt Franke (currently a Captain at BCSO) and Steve Schwein (currently a PT deputy at BCSO).

This resolution will authorize the City Manager to enter into an agreement with Statewide Ford Lincoln in Van Wert, Ohio for an amount not to exceed \$59,487. This will be the first time that the division is requesting the Ford Interceptor Utility package. As a point of reference, Fire Chief Detherage currently operates a utility vehicle. Performance and cargo capacity make it **highly** desirable for police service and will enable police personnel to securely stow all the equipment that a police officer needs to have at his/her disposal. It is the first-ever Ford pursuit rated utility model available for police work. Area L.E. agencies have also recognized the suitability of the utility design switching over to this design. The second vehicle, a Ford Interceptor Sedan, compares favorably with the Crown Victoria PI and the Dodge Charger Pursuit. The Dodge has proven to be reliable thus far, but its cargo capacity disallows proper storage of all our equipment.

Since the total cost exceeds the amount in the capital budget, we are recommending that the difference (\$8,487) be funded from the Law Enforcement Trust Fund (410.110). Two vehicles that are no longer suitable for police work will be taken out of service. [Note: Unencumbered fund balance increased by \$8,487 in 2014 Supplemental Budget #5.]

Copies of the proposals from Statewide Ford are attached: 072414a and 072414b.

State Contract #RS901214-3

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

 **9/10/14**
 **9/11/14**


RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD LINCOLN FOR THE PURCHASE OF A 2015 FORD INTERCEPTOR UTILITY VEHICLE AT STATE CONTRACT PRICING AT A COST NOT TO EXCEED \$30,806.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes the Police Department to purchase a 2015 Ford Interceptor Utility vehicle at state contract pricing at a cost not to exceed \$30,806.00.

SECTION 2: The City Manager is hereby authorized to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor Utility vehicle at a cost not to exceed \$30,806.00.

SECTION 3: Council hereby finds that sufficient funds for the purchase of the 2015 Ford Interceptor Utility vehicle have been appropriated.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

Statewide Ford Lincoln

1108 W. Main St.
Van Wert, OH 45891
Tax ID # 34-1748921

Invoice No. 072414a

INVOICE**Customer**

Name City of Oxford
Address 101 East High Street
City Oxford State OH ZIP 45056
Phone

Misc

Date 7/24/2014
P.O. #
Terms n 30
FOB Statewide

Qty	Description	Unit Price	TOTAL
1	2015 Ford Interceptor Utility	\$ 24,965.00	\$ 24,965.00
1	MJ3 Marked car package	\$ 4,399.00	\$ 4,399.00
1	Partition 10 S	\$ 650.00	\$ 650.00
1	SWG window guards	\$ 245.00	\$ 245.00
1	Keyed Alike Code 59? TBD	\$ 75.00	\$ 75.00
1	43D Court lamps inop	\$ 50.00	\$ 50.00
1	18W Rear window switch delete	\$ 24.00	\$ 24.00
1	Rear Door Handles and locks inop	\$ 35.00	\$ 35.00
1	17T Rear r/c dome lamp	\$ 60.00	\$ 60.00
1	86P Front head lamp LED ready	\$ 135.00	\$ 135.00
1	549 Heated mirrors	\$ 69.00	\$ 69.00
1	64B Full wheel covers	\$ 99.00	\$ 99.00
SubTotal			\$ 30,806.00
Shipping			

Payment Check

Comments
Name
CC #
Expires

Tax Rate(s)

TOTAL \$ 30,806.00

Office Use Only

Thanks for your business!

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: *Douglas R. Elliott, Jr.*

Police

Originating Department

Council Meeting Of: *September 16, 2014*

Chief Holzworth

Account Code No. #: *110.140.52340*
410.110.52520

Prepared By

Budgeted Amount: *\$59,487*

September 10, 2014

Date Prepared

Agenda Title: **Purchase of two vehicles for Division of Police**

Recommendation: **Approve**

The 2014 capital budget includes \$51,000 for the purchase of two (2) cruisers and equipment necessary to maintain the operating integrity of the Police Department. This request is part of our planned replacement schedule, a system that was created years ago by Matt Franke (currently a Captain at BCSO) and Steve Schwein (currently a PT deputy at BCSO).

This resolution will authorize the City Manager to enter into an agreement with Statewide Ford Lincoln in Van Wert, Ohio for an amount not to exceed \$59,487. This will be the first time that the division is requesting the Ford Interceptor Utility package. As a point of reference, Fire Chief Detherage currently operates a utility vehicle. Performance and cargo capacity make it **highly** desirable for police service and will enable police personnel to securely stow all the equipment that a police officer needs to have at his/her disposal. It is the first-ever Ford pursuit rated utility model available for police work. Area L.E. agencies have also recognized the suitability of the utility design switching over to this design. The second vehicle, a Ford Interceptor Sedan, compares favorably with the Crown Victoria PI and the Dodge Charger Pursuit. The Dodge has proven to be reliable thus far, but its cargo capacity disallows proper storage of all our equipment.

Since the total cost exceeds the amount in the capital budget, we are recommending that the difference (\$8,487) be funded from the Law Enforcement Trust Fund (410.110). Two vehicles that are no longer suitable for police work will be taken out of service. [Note: Unencumbered fund balance increased by \$8,487 in 2014 Supplemental Budget #5.]

Copies of the proposals from Statewide Ford are attached: 072414a and 072414b.

State Contract #RS901214-3

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

[Signature] *9/10/14*

[Signature] *9/11/14*

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD LINCOLN FOR THE PURCHASE OF A 2015 FORD INTERCEPTOR SEDAN AT STATE CONTRACT PRICING AT A COST NOT TO EXCEED \$28,681.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes the Police Department to purchase a 2015 Ford Interceptor sedan at state contract pricing at a cost not to exceed \$28,681.00.

SECTION 2: The City Manager is hereby authorized to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor sedan at a cost not to exceed \$28,681.00.

SECTION 3: Council hereby finds that sufficient funds for the purchase of the 2015 Ford Interceptor sedan have been appropriated.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

RSQ01214-3

Statewide Ford Lincoln

1108 W. Main St.
Van Wert, OH 45891
Tax ID # 34-1748921

Invoice No. 072414b

INVOICE

Customer

Name City of Oxford
Address 101 East High Street
City Oxford State OH ZIP 45056
Phone

Misc

Date 7/24/2014
P.O. #
Terms n 30
FOB Statewide

Qty	Description	Unit Price	TOTAL
1	2015 Ford Interceptor Sedan Front wheel drive	\$ 22,177.00	\$ 22,177.00
1	P2M All Wheel Drive	\$ 800.00	\$ 800.00
1	MJ3 Marked car package	\$ 4,399.00	\$ 4,399.00
1	Partition 10 S	\$ 650.00	\$ 650.00
1	SWG window guards	\$ 245.00	\$ 245.00
1	Keyed Alike 43? TBD	\$ 75.00	\$ 75.00
1	13C Court lamps inop	\$ 65.00	\$ 65.00
1	67D Rear window switch delete	\$ 25.00	\$ 25.00
1	186 Rear Door Handles and locks inop	\$ 35.00	\$ 35.00
1	13P Front head lamp LED ready	\$ 150.00	\$ 150.00
1	549 Heated mirrors inc.	\$ -	\$ -
1	64N Full wheel covers	\$ 60.00	\$ 60.00
		SubTotal	\$ 28,681.00
		Shipping	

Payment

Check

Comments

Name

CC #

Expires

Tax Rate(s)

TOTAL \$ 28,681.00

Office Use Only

Thanks for your business!

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 16, 2014

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

September 5, 2014
Date Prepared

Agenda Title:	Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation
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Recommendation: Approval
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Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. There have been two petitions to come before the City Council previously.

This petition for acceptance was filed by residents in the Southern Knolls area, specifically Melissa Drive, Melinda Drive, and part of Dana and David Drives on August 25, 2014. There are a total of 70 parcels contained in the proposed overlay district boundary. The petition shows 52 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceeds the two-thirds requirement of the parcel owners of this petitioned area. The signatures represent 52 parcels within the boundary, which is 74%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is only the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>9/8/14</u>
City Attorney:	<u>[Signature]</u>	<u>[Signature]</u>
City Manager:	<u>[Signature]</u>	<u>9/11/14</u>

RESOLUTION NO.

RESOLUTION OF COUNCIL ACCEPTING THE PETITION AS REQUIRED BY OXFORD CODIFIED ORDINANCE §1146.03 TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT FOR THAT AREA OF MELISSA DRIVE, MELINDA DRIVE, AND PART OF DANA AND DAVID DRIVES AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director having determined pursuant to Oxford Codified Ordinance §1146.03(b) that the Petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms to the petition requirements Oxford Codified Ordinance §1146.03 and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

Southern Knolls Melissa Melinda Dana David Neighborhood Conservation Overlay District Petition Boundaries

Legend

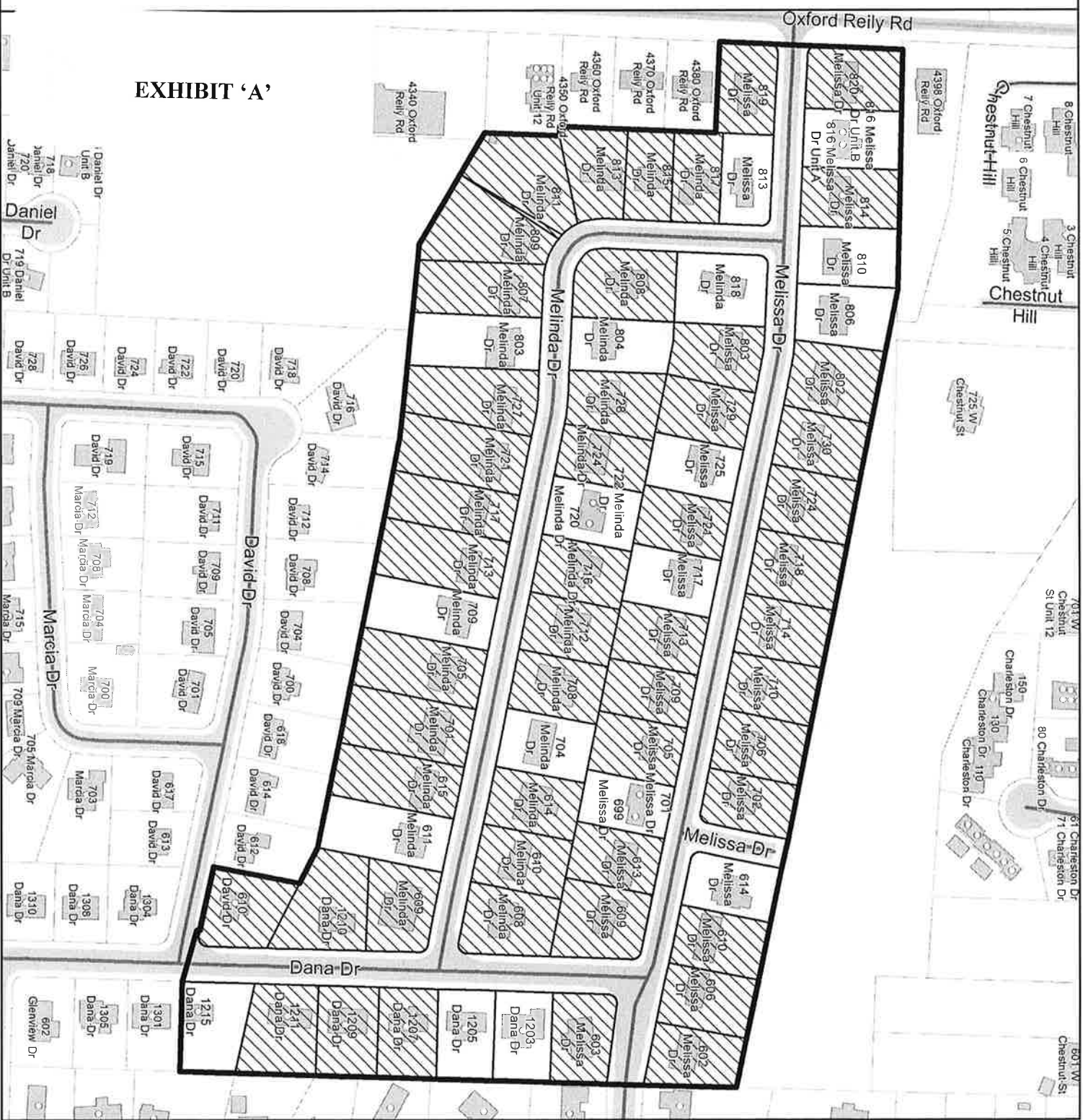
-  Petition Area
-  Petition Parcel: Signed
-  Petition Parcel: Not Signed
-  Oxford Corporation Limit
-  Address Point
-  Parcel
-  Building Footprint
-  Paved Roadway



1 inch = 225 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

EXHIBIT 'A'



Oxford Zoning Petition for Residential Conservation Overlay District

1 of 7

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

If adopted, this petition would allow the petitioner(s) to initiate a zoning map amendment to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see the attached map for exact boundaries:

East boundary: Rear lot lines of Dana/Melissa Drs. (from Melissa Dr. to David Dr.)

North boundary: Rear lot lines of Melissa Dr.

West boundary: Rear lot lines of Melinda/Melissa Drs. (to Oxford-Reily Rd.)

South boundary: Rear lot lines of Melinda/Dana Drs.



Circulator's Full Name: Charlene C. York

Circulator's Address: 809 Melinda Drive

Circulator's Signature: Charlene C. York Date submitted: 8/25/14

NAME	ADDRESS	DATE
Gerald M. Miller	609 Melinda Dr.	7/19/14
William J. Bowers	811 Melinda Dr.	7/19/14
LISA ARMITAGE Lisa Armitage	705 Melinda Dr.	7/20/14
Charlene C. York	Parcel between 809 and 811 Melinda Dr.	8/25/14
George J. Vascik	809 Melinda Dr.	7/21/14
RICHARD BRUDER Richard Bruder	721 Melinda Dr.	7/21/14
Judith P. Schiller	713 Melinda Dr.	7/21/14
Kerry O'Garty	701 Melinda Dr.	7/21/14
AMY BURKE Amy Burke	615 Melinda Dr.	7/21/14
Chana Carter Southard	807 Melinda Drive	7/21/14

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South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: Charlene C. York

Circulator's Address: 809 Melinda Drive

Circulator's Signature: Charlene C. York

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
Mike Malone		
<u>Mike Malone</u>	<u>813 Melinda Dr.</u>	<u>7-23-14</u>
Elissa Martin		
<u>Elissa Dupont</u>	<u>815 Melinda Dr</u>	<u>7-23-14</u>
Bob Hoover		
<u>Robert Hoover</u>	<u>727 Melinda</u>	<u>7-24-14</u>
Vicky M Shuller		
<u>Vicky m Shuller</u>	<u>817 Melinda</u>	<u>7-24-14</u>
JOHNSON		
<u>Bridget Johnson</u>	<u>717 Melinda Dr</u>	<u>7-24-14</u>
Barbara W. Reed		
	<u>704 Melissa Dr.</u>	<u>7/25/14</u>
Linda Muscarelli		
<u>Linda Muscarelli</u>	<u>724 Melinda Dr.</u>	<u>7-31-14</u>
SAFFRON HENCKS		
<u>Saffron Hencks</u>	<u>813 Melinda Dr.</u>	<u>8-3-14</u>
Carol Young		
<u>Carol Young</u>	<u>1210 Dana Dr</u>	<u>8-3-14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

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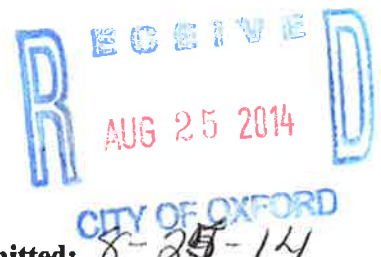
South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: LINDA MUSMECI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmeci Kimball

Date submitted: 8-25-14



NAME	ADDRESS	DATE
ALICE L. TUNG, JOHN S. TUNG ESTATE, Trustee of	814 MELISSA DR OXFORD, OH 45056	7/20/2014
Carl Trusty, CARL TRUSTY	730 Melissa Dr	7/20/14
Mina J. Treick, EDWARD F. NEWREN	724 Melissa Dr	7/20/14
Edward F. Newren	718 Melissa Dr.	07/20/14
Susan Fleisher, HELEN GRIFFIN	802 Melissa Dr	07/21/14
Helen M. Griffin	710 MELISSA DR.	7-21-14
Debbie H. Scott	1209 Dana Dr.	7/23/2014
James A. Robinson	606 Melissa Dr	7/23/2014
Vicki L. Eaton	610 Melissa Dr	7/23/2014

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South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: LINDA MUSMEGI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmegi Kimball

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
<u>Torip E. Franks</u>	<u>1211 Dana Dr.</u>	<u>7-24-14</u>
<u>ANN WENGLER</u>		
<u>Ann F. Wengler</u>	<u>610 David</u>	<u>7-25-14</u>
<u>JENNIFER McLAUGHLIN</u>		
<u>Jennifer McLaughlin</u>	<u>603 MELISSA DR.</u>	<u>7/26/2014</u>
<u>GERALDINE CARLETON</u>		
<u>Geraldine Carleton</u>	<u>602 Melissa</u>	<u>7/26/2014</u>
<u>MARGARET LEWIS</u>		
<u>Margaret A. Lewis</u>	<u>702 Melissa DR.</u>	<u>7/28/2014</u>
<u>Kellie Q. Killian</u>	<u>1207 Dana Drive</u>	<u>7/28/2014</u>
<u>Judith G. Doan</u>	<u>820 Melissa Dr.</u>	<u>7-29-14</u>
<u>Karen X DeFue</u>	<u>714 Melissa Drive</u>	<u>7-30-14</u>
<u>SUSAN E. THRASHER</u>		
<u>Susan E. Thrasher</u>	<u>728 Melinda Drive</u>	<u>7/31/14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

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South boundary: Rear lot lines of Melinda/Dana Drs.



Circulator's Full Name: LINDA MUISMECI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmeci Kimball Date submitted: 8-25-14

NAME	ADDRESS	DATE
WILLIAM G. SLOVER <u>Wm. G. Slover</u>	<u>712 Melinda Dr.</u>	<u>7-31-14</u>
David Robinson	<u>64 Melinda Dr.</u>	<u>7/31/14</u>
VIOLET SEIT <u>Violet Seit</u>	<u>608 melinda Dr.</u>	<u>7/31/14</u>
ASHLEY KEETON <u>Ash. Keeton</u>	<u>610 Melinda Dr.</u>	<u>8/1/14</u>
PHYLLIS MENDENHALL <u>Phyllis Mendenhall</u>	<u>208 Melinda Dr.</u>	<u>8/2/14</u>
<u>Raymond White</u>	<u>609 Melissa Dr.</u>	<u>8/21/14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

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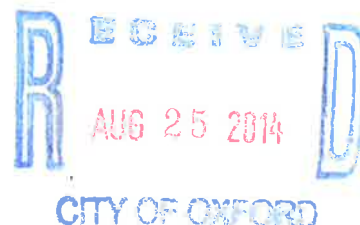
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South boundary: Rear lot lines of Melinda/Dana Drs.



Circulator's Full Name: JEFFREY P. KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Jeffrey P. Kimball Date submitted: 8-25-14

NAME	ADDRESS	DATE
VENUS SCHOFIELD <i>Venus Schofield</i>	725 MELISSA DR.	7/20/14
JANET HEDRIC <i>Janet Hedric</i>	713 Melissa Dr.	7/24/14
TAMMY SNYDER <i>Tammy Snyder</i>	709 MELISSA DR	7/20/14
JAMES SNYDER <i>James Snyder</i>	709 MELISSA DR	7/24/14
DONALD FERNEDING <i>Donald Ferneding</i>	819 Melissa Dr	7/23/14
WM. TROSTEL <i>William R. Trostel</i>	613 Melissa Dr	7/23/14
BEN MATTOX <i>Ben Mattox</i>	729 Melissa Dr	7/24/14
CHARLOTTE RUFFIN <i>Charlotte Ruffin</i>	705 Melissa Dr	7-25-14
VICKY TROSTEL <i>Vicky Trostel</i>	613 Melissa	7/25/14

Oxford Zoning Petition for Residential Conservation Overlay District

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Circulator's Full Name: JEFFREY P. KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Jeffrey P. Kimball

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
KENNETH BOGARD <u>Kenneth H. Bogard Jr.</u>	<u>716 Melinda Dr.</u>	<u>7/31/14</u>
BARRY ZASLOW <u>Barry J. Zaslou</u>	<u>808 Melinda Dr</u>	<u>8/6/14</u>
ELIZABETH BAKER <u>Beeth Baker</u>	<u>721 Melissa Dr</u>	<u>8-6-14</u>
JAMES BUCKLEY <u>James Buckley</u>	<u>803 MELISSA DR</u>	<u>8-6-14</u>

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 2, 2014

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

August 22, 2014

Date Prepared:

PC-2014-07 ZONING MAP AMENDMENT - To establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

Recommendation: Approval

Discussion:

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. The enabling legislation for this was adopted by City Council in 2012. The legislation would allow a neighborhood to generate a petition to create an overlay district subject to meeting certain standards and a public hearing process.

The petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 with the City Clerk of Council. A resolution was adopted by the City Council accepting the petition and was forwarded to the Planning Commission on June 3, 2014. The Planning Commission reviewed the request on August 12, 2014.

The intent is a grass-roots effort which only alters one aspect of the permitted land uses (residential occupancy). Therefore, the base zoning district regulations are retained. Without the overlay, a single dwelling unit can have up to four unrelated persons. With the overlay, a single dwelling unit is limited to no more than two unrelated persons. Existing dwellings with more than two unrelated persons would be allowed to continue as legal conforming.

The Planning Commission inquired whether the boundary could be altered by the Planning Commission. Many residents in that neighborhood attended and voiced their support and opposition to this overlay district. After a lengthy discussion, the Planning Commission voted 6-1-0 to recommend this overlay district to the City Council for legislative action.

Approved By:

Department Head:
City Attorney:
City Manager:

JHC / 8/22/14
DRE / 8/29/14

ORDINANCE NO.

AN ORDINANCE ACCEPTING THE PLANNING COMMISSION'S RECOMMENDATION AND GRANTING A ZONING MAP AMENDMENT TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT IN A R-1A SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT, FOR 17 PARCELS LOCATED IN THE VICINITY OF CEDAR DRIVE, IN THE CITY OF OXFORD, OHIO.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council finds in accordance with Section 1125.01 of the Codified Ordinances of the City of Oxford, the Oxford Planning Commission held a public hearing on August 12, 2014 on the City of Oxford's application for a Zoning Map Amendment to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A".

SECTION 2: The Oxford Planning Commission, after public hearing and deliberation, recommended granting the Zoning Map Amendment to establish a Neighborhood Conservation Overlay District, finding in accordance with Oxford Codified Ordinance Section 1146.03 that the proposed request is in keeping with the intended characteristics of the neighborhood and was an appropriate classification for the properties in question.

SECTION 3: Council hereby accepts the recommendation of the Oxford Planning Commission, and after deliberation, finds that the granting of the Zoning Map Amendment, to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A" achieves the objectives set forth in Oxford Codified Ordinance Section 1146.01.

SECTION 4: Council hereby grants the Zoning Map Amendment as requested, incorporating the application and documents submitted with the application as a term and condition of the granting of this Zoning Map Amendment and orders that the official zoning map be amended.

SECTION 5: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

**Certification of Action
Oxford Planning Commission
Recommendation to City Council**

<u>Report Date</u>	September 2, 2014
<u>Case Number</u>	PC-2014-07
<u>Applicant Information</u>	City of Oxford
<u>Requested Action</u>	Zoning Map Amendment
<u>Summary of Request</u>	PC-2014-07 ZONING MAP AMENDMENT , to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant
<u>Public Hearing Information</u>	On August 12, 2014 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on July 11, 2014.
<u>Commission Action</u>	The Planning Commission voted 6-1-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	This application is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was approved by Council accepting the petition and forwarding this request to the Planning Commission for recommendation. The Planning Commission recommended this Zoning Map Amendment for approval after much discussion took place and listening to input from the Public.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated July 31, 2014 2. Resolution No. 4836 3. Petition with Signatures 4. Petition Boundaries Map 5. Interoffice Reviews 6. Surrounding Property Owner Notification Map 7. Review and Comment Forms Received 8. Zoning Map Amendment Application Dated June 10, 2014

City of Oxford
Community Development Department
STAFF REPORT
Planning Commission

Case # PC-2014-07

Date – August 12, 2014

APPLICATION

Applicant:	City of Oxford
Action Request:	ZONING MAP AMENDMENT to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant

DESCRIPTION

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District.

A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was adopted by the City Council accepting the petition and forwarding this request to the Planning Commission on June 3, 2014, via Resolution No. 4836. See attached.

ZONING CODE

The Oxford Zoning Ordinance Chapter 1146 governs the establishment of the Neighborhood Conversation Overlay District.

COMPREHENSIVE PLAN

In the Overview Section of Chapter 7, Housing, in the Comprehensive Plan, residents echoed the same sentiments that Oxford has a unique housing market involving a large rental population that limits opportunities for family housing options and changes the community character, specifically within the Mile Square. The public input sessions also pointed out the lack of housing opportunities for families and the hope to encourage owner-occupied housing and promote the return of full-time residents to the area. Even the Comprehensive Plan does not implicitly point to the establishment of an overlay district to encourage owner-occupied neighborhoods, but several objectives and strategies are relevant to this idea of maintaining traditional neighborhoods and owner-occupied residential dwellings.

Objective Expand Housing options

- H2.1 Update development regulations to allow for a variety of housing types in new developments.*
- H2.4 Provide financial assistance to increase homeownership opportunities for low and moderate income residents.*

Objective: Expand homeownership opportunities

- H5.1 Encourage local employers to provide homeownership incentives.*
- H5.2 Encourage rehabilitation of owner-occupied structures within the Mile Square.*
- H5.3 Create an urban homeownership incentive program such as homeownership grants to help offset the cost of housing.*
- H5.4 Develop a revolving loan fund.*
- H5.5 Establish an Oxford Homeownership Office in partnership with Miami University.*
- H5.6 Support the University loan program to increase homeownership opportunities within the Mile Square.*

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	Received with no comment
Fire:	Received with no comment
Engineering:	Received with no comment
Econ. Dev.	Received with no comment

DECISION CRITERIA

A copy of the Decision Criteria for Overlay District is attached.

ANALYSIS

The idea of a neighborhood conservation overlay district was to preserve neighborhoods from being turned into rental properties and to maintain the traditional owner-occupied character. The Planning Commission went through extensive discussion about this overlay district in 2012. It was designed to provide a mechanism for neighborhoods to initiate a grass roots movement to get neighbors together to petition City Council for consideration of placing more restrictions on the underlying district.

The overlay district is not uncommon in the land use arena to put in place as a specific set of regulations that are more stringent than the underlying district in order to accomplish specific objectives. The most commonly used overlay district is for the historic area. Others are used for specific design standards to promote some uniformity in certain specific subset areas.

The conversion of a single-family residential dwelling from owner-occupied to a rental property in a neighborhood likely creates a negative impact in a variety of forms, including property deterioration, congestion, noise and traffic. It also sets the pace for more properties in the neighborhood to be more susceptible to turning into rental properties.

This proposed overlay district contains a total of 17 parcels. Ten owners signed the Cedar Drive petition, representing 13 parcels. Therefore, over 76% of property owners signed the petition. Based upon the Neighborhood Conversation Overlay District requirements, City Council accepted the petition on June 3, 2014 and forwarded it to the Planning Commission for Zoning Map Amendment consideration.

In considering the Overlay District, there are specific Decision Standards that the Planning Commission shall reference and the Decision Standards are also attached for reference. The Planning Commission also shall consider the purpose and objective of such an overlay district to achieve the privacy of residents and to minimize noise, congestion and nuisance impacted by rental properties and to maintain an attractive community appearance and provide a desirable living environment, and finally prevent excessive traffic and parking problems in the neighborhood.

Please note that this process is a neighborhood driven process beginning with a petition to City Council and followed with a public hearing before the Planning Commission for a Map Amendment recommendation. The City Council may waive certain requirements after a positive recommendation from the Planning Commission. This process is far lengthier than the normal map amendment process and has additional decision standard thresholds to meet.

RECOMMENDATION

Staff recommends that the Planning Commission approve of this amendment and forward this request to City Council for legislative action.

SUBMITTED

BY: Jung-Han Chen
Jung-Han Chen
Community Development Director

DATE: July 31, 2014

ATTACHMENT

Chapter 1135 Zoning Map Amendment procedures and decision standards

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision Standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Map Amendments

- A. There is an error on the Official Zoning Map or in the delineations between districts thereon.
- B. The proposed amendment will make the map conform more closely with the Comprehensive Plan.
- C. There has been a substantial change in area conditions that necessitates the amendment.
- D. There is a legitimate need for additional land area in the zoning district that will be expanded.

Planning Commission must utilize Chapter 1146 Specific Decision Standards to consider the Neighborhood Conservation Overlay District and they are as follows:

1146.03(2)b Decision Standards for Considering an Overlay District:

- 1. The proposed Overlay District meets the boundary criteria.
- 2. The proposed Overlay District will preserve and enhance the neighborhood character.
- 3. The proposed Overlay District will promote the public health, safety and general welfare of the people of the neighborhood.
- 4. The proposed Overlay District will promote and implement the intent of the Comprehensive Plan.
- 5. The proposed Overlay District will satisfy a legitimate need.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

May 29, 2014
Date Prepared

Agenda Title:	Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation
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Recommendation: Approval

Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. One such overlay district of 29 parcels went through the process and was approved in March 2014 by City Council. It is located on James, Dick and Joseph Drives and has since been added to the zoning map as an overlay zone.

This petition for acceptance was filed by residents in the neighborhood of Cedar Drive, off East Chestnut Street. There are a total of 17 parcels contained in the proposed overlay district boundary. The petition shows 10 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area. The 10 signatures represent 13 parcels, which is 76%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>5/29/14</u>
City Attorney:	<u>[Signature]</u>	<u>5/30/14</u>
City Manager:	<u>[Signature]</u>	<u>5/30/14</u>

RESOLUTION NO. 4836

RESOLUTION OF COUNCIL ACCEPTING THE PETITION TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director have determined that the Petition to establish a Neighbor Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms with the petition requirements and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

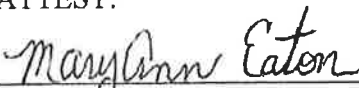
SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.


MAYOR

ADOPTED: June 3, 2014

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT
FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES
ON CHESTNUT STREET,
OXFORD, OHIO

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PETITIONERS TO INITIATE A ZONING MAP AMENDMENT PURSUANT TO CHAPTER 1146 OF THE CITY'S ZONING CODE TO RESTRICT ANY PROPERTY WITHIN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVISUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

PLEASE SEE THE ATTACHED MAP FOR EXACT BOUNDARIES:

EAST BOUNDARY: THE PROPERTIES INCLUDING 409 EAST CHESTNUT.

NORTH BOUNDARY: THE PROPERTIES INCLUDING 331, 401, 405, and 409 EAST CHESTNUT.

WEST BOUNDARY: THE PROPERTIES INCLUDING 331 EAST CHESTNUT, AND 1029 AND 1033 CEDAR DRIVE.

SOUTH BOUNDARY: THE PROPERTIES INCLUDING 1029, 1025, 1015, AND 1007 CEDAR DRIVE.

DATE	NAME	SIGNATURE	ADDRESS
5/23/14	ALLAN M. WINKLER	<i>Allan M. Winkler</i>	925 Cedar Dr.
5/23/14	ANDY HUBRICH	<i>Andy Hubrich</i>	1035 CEDAR DR
5/23/14	DEBORAH K. WRIGHT	<i>Deborah K. Wright</i>	1033 CEDAR DR.
5/20/14	David M. Scottard	<i>David M. Scottard</i>	1029 Cedar Dr



CITY OF OXFORD

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES ON CHESTNUT STREET, OXFORD, OHIO.

[illegible]

REC-113
MAY 27 2014

CITY OF OXFORD

9 signatures gathered by Alonzo Winkler
1 signature gathered by Christine Haver Shumway



Cedar Drive Neighborhood Conservation Overlay District Petition Boundaries

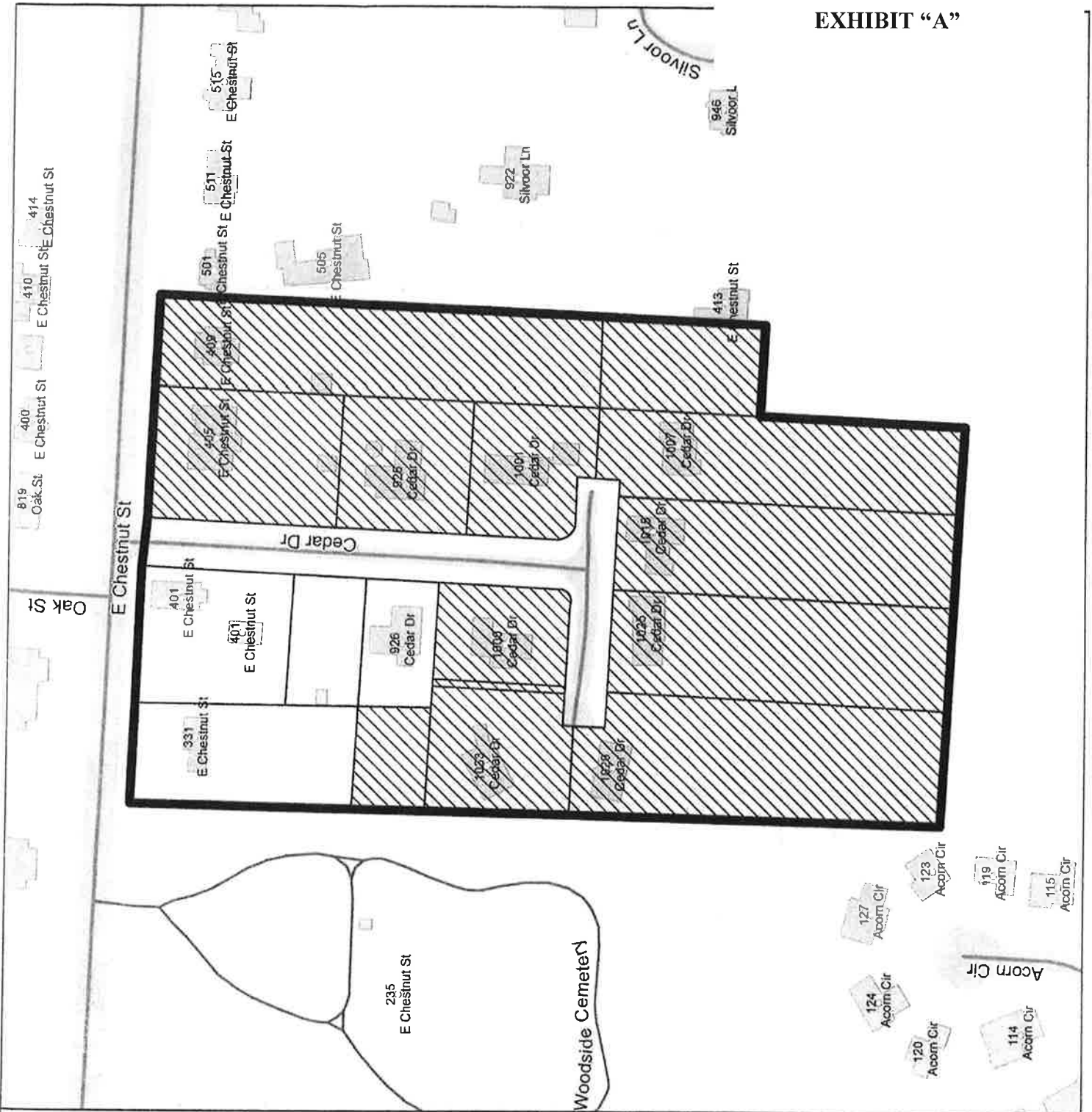
Legend

-  Petition Area
-  Petition Parcel: Signed
-  Petition Parcel: Not Signed
-  Address Point
-  Parcel
-  Building Footprint
-  Paved Roadway

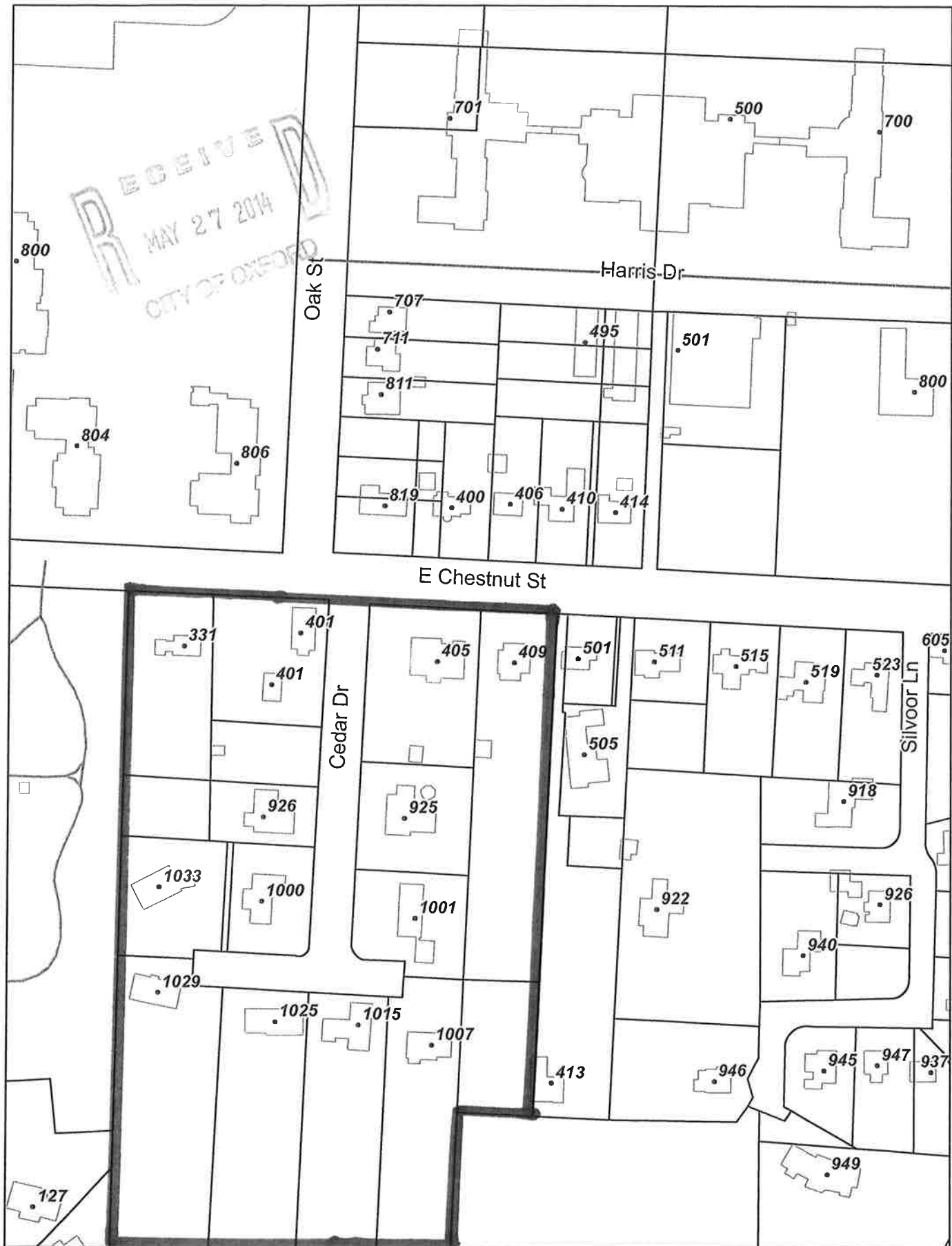


1 inch = 150 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.



RECEIVED
MAY 27 2014
CITY OF OXFORD



City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

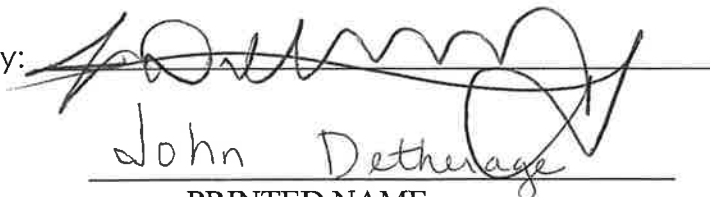
 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by:


John Detherage

PRINTED NAME

Date: 7-17-14

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

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From: Community Development

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 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments ✓

Drawings reviewed by: _____

V. Popescu

Date: 7-15-14

VICTOR POPESCU

PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

✓

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

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.....

Drawings are returned: w/comments without/comments

Drawings reviewed by:

R.B. Holzworth

Date: 7/16/2014

R. B. Holzworth

PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

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 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

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.....
Drawings are returned: w/comments without/comments

Drawings reviewed by: _____

Date: 7-23-14

G. Alan Kyrle

PRINTED NAME

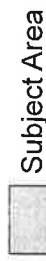


PC-2014-07

Surrounding Property Owners Map

Notifications

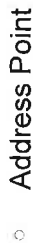
Legend



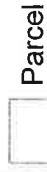
Subject Area



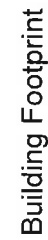
200 Ft. Buffer



Address Point



Parcel



Building Footprint

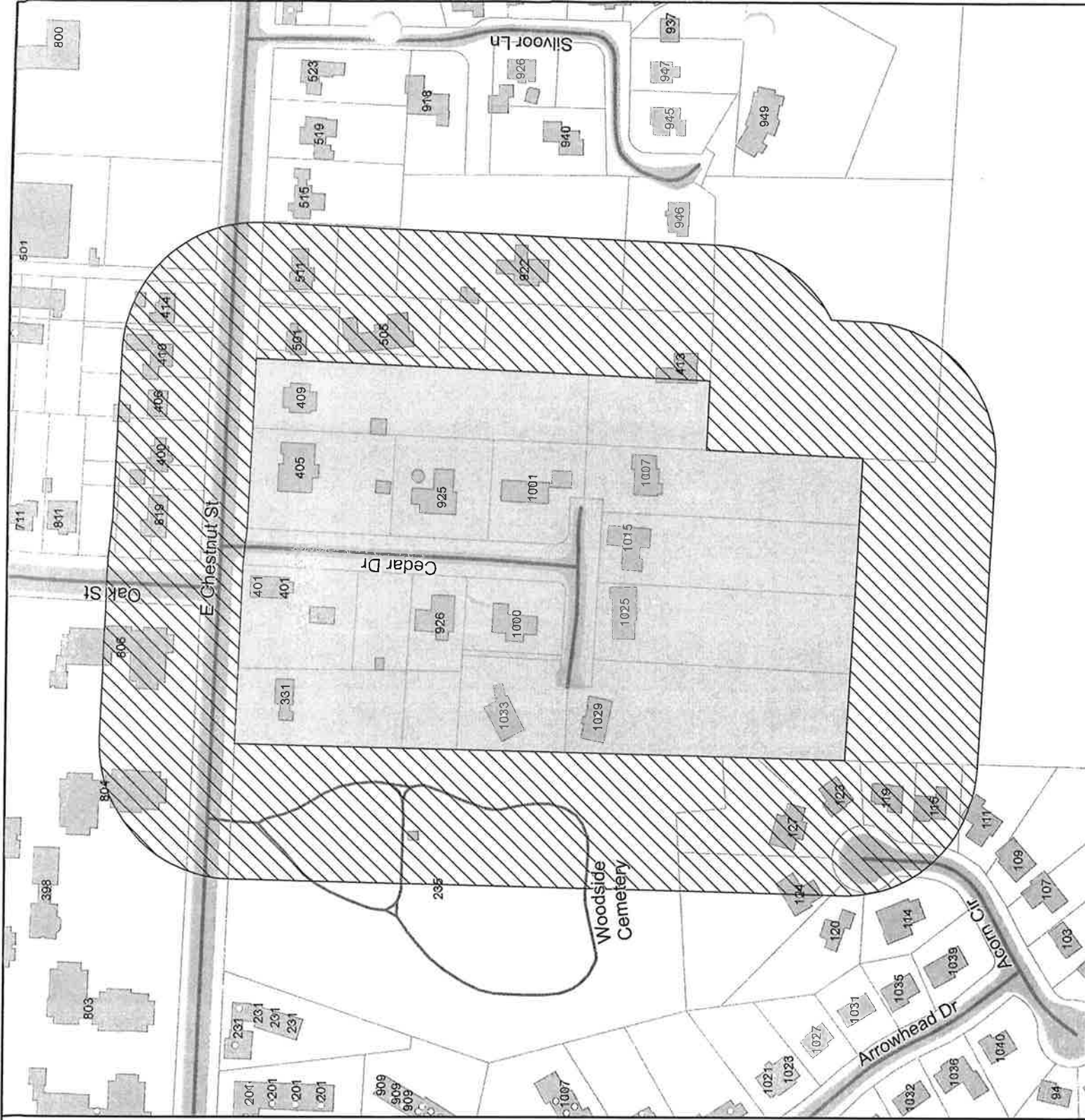


Paved Roadway



1 inch = 200 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.





**CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM**

****Correction of Date for Form Completion****

CASE NO.: PC-2014-07

DATE OF HEARING:

August 12, 2014

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

If you cannot attend the public hearing on this Map Amendment being held before the City of Oxford Planning Commission, but would like to comment on this matter, please complete this form and return it by August 7, 2014 to Lynn Taylor, 101 East High Street, Oxford, OH 45056.

Name:

Rhett + Amanda Brymer

Address:

946 Silver Lane

Oxford, OH 45056

Telephone:

Home: 850-251-0314

Work:

513-529-4320

COMMENTS:

My wife and I are in full support of this Neighborhood Conservation District. We believe it will improve the future livability and value of this and adjacent neighborhoods. Having a family-friendly overlay area like proposed will be a great asset to Oxford, a "close in" option for those of us who prefer to be proximal to Miami + Uptown.

Signature

Rhett Brymer

Date

8/7/14



**CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM**

CASE NO.: PC-2014-07

DATE OF HEARING: August 12, 2014

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Name:

David A. Kellens

Address:

8747 Mt. Hope Rd

Harrison, Ohio

45030

Telephone: Home: 513-327-6039

Work: 513-505-4918

COMMENTS:

I own the property at 401
e Chestnut and do not wish to be
part of the overlay !!! (see 2nd
pg)

David A. Kellens

Signature

Date

7/29/14

David and Pamela Kellems
401 E. Chestnut St. owners
August 4, 2014

AGAINST OVERLAY

1. I was never asked.
2. It will affect my property value.
3. It will affect everyone's property value.
4. Most of the houses on Cedar are in need of repair.
5. In order to maintain a nice square piece of property, move the line for the overlay, back 200 feet.
6. No other districts in Oxford are square.
7. The owner of the recent purchased property will be allowed to build a house not much larger than my three car garage.
8. This overlay is unconstitutional; leave my wife and I out of it.
9. Concentrate on what you have left in your area and have 100% of those who wish to be involved doing so.
10. Did the previous owners, Mr. and Mrs. Sullivan, not inform you of their intentions? Were they not part of the cohesive neighborhood?
11. Our address is on Chestnut St. not Cedar.



**CITY OF OXFORD
PLANNING COMMISSION
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Name:

Gene Wilke

★ See attached

Address:

1007 Cedar Drive

Oxford OH 45056

Telephone:

Home:

522-3321

Work:

COMMENTS:

Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90s. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district.

Signature

Gene E. Wilke

Date

Aug. 5, 2014

and strongly oppose the issuance of the renter's permit.

See attached

Quote from: Mr. Gene Willeke, 1007 Cedar Drive

"Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90's. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district and strongly oppose the issuance of the renter's permit."

Dated August 5, 2014

Zoning Map Amendment Application
City of Oxford, Ohio

Date Filed: 6/10/14

REQUIRED INFORMATION

Name of Applicant: _____

(Attach a Letter of Agency if the applicant is not the property owner.)

Mailing Address: _____

Telephone Number(s): _____

Email Address: _____

Location of Property: _____

(Indicate address if there is an existing structure or subdivision name and lot number if subdivided.)

Legal Description: _____

Total Area: _____

Acres / Square Feet (circle one)

Existing Use of Property: _____

Current Zoning: _____

Proposed Zone(s): _____

Proposed Use: _____

SUBMISSION REQUIREMENTS

Please submit a vicinity map, at scale and a metes and bounds description of the property, the statement described below and the required fee of **\$150.00 plus actual postage**, made payable to the City of Oxford. The entire submission must be prepared in accordance with Chapter 1135, Zoning Code Amendments, of the City of Oxford Zoning Code.

On a separate sheet of paper, provide the names and addresses of all adjoining property owners within 200 feet of the site, including those across streets, roads, alleys and highways. NOTE: The Butler County website (www.butlercountyohio.org/auditor) is very helpful when searching for the mailing address of adjoining property owners. Once the site is up, click on online searches, then click on real estate. It will allow you to search by owner, address or parcel number. *Property Owner names will not be provided in the agenda packet.

Attach a statement which responds to the following questions:

- A. What is the relationship of the proposed zone change to the City of Oxford's Comprehensive Plan?
- B. How will the zone change affect the neighborhood in which the property is located? Briefly describe any impacts of the change as proposed.
- C. How will the zone change affect public facilities such as sewer and water service, drainage, schools and roads, if applicable?
- D. What mitigating actions might be suggested to offset problems resulting from adverse impacts on private property and public facilities (e.g., landscape screening, drainage improvements, changes in traffic signalization, provision of additional turn lanes).
- E. Why is the current zoning classification of the property no longer appropriate?

All materials and application fee must be delivered to the office of Community Development, Municipal Building, 101 East High Street, Oxford, Ohio 45056. Any questions should be directed to the Community Development Department at (513) 524-5204. Submit materials 45 days prior to the proposed meeting date.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT: _____

Date: _____

PRINTED NAME: _____

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number: _____

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Council Meeting Of :

9/2/2014

Account Code No. :

see below

Budgeted Amount :

Finance

Originating Department

Joe Newlin

Prepared By

8/27/2014

Date Prepared

Agenda Title: **2014 Supplemental Budget #5**

Recommendation: **Approve**

Issue 1

- Request by Police for increased funding for vehicles for 2014 purchase

Action Needed:

Revenue Side

N/A

Expense Side

Law Enforcement Trust Fund 8,487.00 Increase of unencumbered fund balance

Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Total Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Breakdown by Fund

Law Enforcement Trust Fund 410 (8,487.00)

Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Approved By:

Department Head:

City Manager:

Initials

Date

/

/

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3249. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in appropriations from unencumbered balances be made:

Law Enforcement Trust Fund 410	8,487.00
--------------------------------	----------

SECTION 3: In all other respects, Ordinance No. 3249 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)