

Office of the Mayor

Proclamation

Whereas:

Caroline Scott Harrison was born in Oxford, Ohio, at Two South Campus Avenue, on October 1, 1832; and

WHEREAS, her father, John Witherspoon Scott, was a professor at Miami University, and her mother was Mary Neal Scott; and

WHEREAS, Caroline learned to paint from her aunt Caroline Neal and to play piano from her mother. Thus, she became both an accomplished artist and musician; and

WHEREAS, Caroline met Benjamin Harrison in Cincinnati while her father taught at Farmer's College. In 1852, Benjamin graduated from Miami University, and Caroline graduated from the Oxford Female Institute. They married in Oxford on October 20, 1853, in her parents' home at 131 West High Street; and

WHEREAS, Benjamin won the U.S. presidential election in 1888, and Caroline and Benjamin left for Washington, D.C., in 1889. Benjamin Harrison became the 23rd President of the United States when he was inaugurated on March 4th of that year; and

WHEREAS, Caroline was the first in the White House to have a decorated Christmas tree, and she was also responsible for having electricity installed in the White House; and

WHEREAS, An advocate of education for women, Caroline agreed to raise funds for the Johns Hopkins Medical School in 1890 on the condition that women be admitted on the same basis as men; and

WHEREAS, Caroline became the first President General of the newly formed Daughters of the American Revolution (DAR) in 1890; and

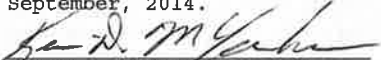
WHEREAS, Caroline Harrison's contributions as First Lady unfortunately are often overlooked, but she did much to further equality for women, and her plan for White House renovation contributed greatly to its future evolution.

WHEREAS, Caroline died in the White House on October 25, 1892, and she was mourned by the nation. Funerals were held both in Washington, D.C., and in Indianapolis, Indiana, where she is buried at Crown Hill Cemetery, beside her husband who died in 1901.

NOW, THEREFORE, I, Kevin D. McKeegan, Mayor of the City of Oxford, Ohio, do hereby proclaim October 5, 2014, as:
'Caroline Scott Harrison Day'

in the City of Oxford and urge all citizens to celebrate her importance here in Oxford and as First Lady.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Oxford to be affixed this 12th day of September, 2014.


KEVIN D. MCKEEGAN, MAYOR



CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: *Douglas R. Elliott, Jr.*

Police

Originating Department

Council Meeting Of: *September 16, 2014*

Chief Holzworth

Account Code No. #: *110.140.52340*
410.110.52520

Prepared By

Budgeted Amount: *\$59,487*

September 10, 2014

Date Prepared

Agenda Title: **Purchase of two vehicles for Division of Police**

Recommendation: **Approve**

The 2014 capital budget includes \$51,000 for the purchase of two (2) cruisers and equipment necessary to maintain the operating integrity of the Police Department. This request is part of our planned replacement schedule, a system that was created years ago by Matt Franke (currently a Captain at BCSO) and Steve Schwein (currently a PT deputy at BCSO).

This resolution will authorize the City Manager to enter into an agreement with Statewide Ford Lincoln in Van Wert, Ohio for an amount not to exceed \$59,487. This will be the first time that the division is requesting the Ford Interceptor Utility package. As a point of reference, Fire Chief Detherage currently operates a utility vehicle. Performance and cargo capacity make it highly desirable for police service and will enable police personnel to securely stow all the equipment that a police officer needs to have at his/her disposal. It is the first-ever Ford pursuit rated utility model available for police work. Area L.E. agencies have also recognized the suitability of the utility design switching over to this design. The second vehicle, a Ford Interceptor Sedan, compares favorably with the Crown Victoria PI and the Dodge Charger Pursuit. The Dodge has proven to be reliable thus far, but its cargo capacity disallows proper storage of all our equipment.

Since the total cost exceeds the amount in the capital budget, we are recommending that the difference (\$8,487) be funded from the Law Enforcement Trust Fund (410.110). Two vehicles that are no longer suitable for police work will be taken out of service. [Note: Unencumbered fund balance increased by \$8,487 in 2014 Supplemental Budget #5.]

Copies of the proposals from Statewide Ford are attached: 072414a and 072414b.

State Contract #RS901214-3

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

[Signature] *9/10/14*

[Signature] *9/11/14*

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD LINCOLN FOR THE PURCHASE OF A 2015 FORD INTERCEPTOR SEDAN AT STATE CONTRACT PRICING AT A COST NOT TO EXCEED \$28,681.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes the Police Department to purchase a 2015 Ford Interceptor sedan at state contract pricing at a cost not to exceed \$28,681.00.

SECTION 2: The City Manager is hereby authorized to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor sedan at a cost not to exceed \$28,681.00.

SECTION 3: Council hereby finds that sufficient funds for the purchase of the 2015 Ford Interceptor sedan have been appropriated.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

RSQ01214-3

Statewide Ford Lincoln

1108 W. Main St.
Van Wert, OH 45891
Tax ID # 34-1748921

Invoice No. 072414b

INVOICE

Customer

Name City of Oxford
Address 101 East High Street
City Oxford State OH ZIP 45056
Phone

Misc

Date 7/24/2014
P.O. #
Terms n 30
FOB Statewide

Qty	Description	Unit Price	TOTAL
1	2015 Ford Interceptor Sedan Front wheel drive	\$ 22,177.00	\$ 22,177.00
1	P2M All Wheel Drive	\$ 800.00	\$ 800.00
1	MJ3 Marked car package	\$ 4,399.00	\$ 4,399.00
1	Partition 10 S	\$ 650.00	\$ 650.00
1	SWG window guards	\$ 245.00	\$ 245.00
1	Keyed Alike 43? TBD	\$ 75.00	\$ 75.00
1	13C Court lamps inop	\$ 65.00	\$ 65.00
1	67D Rear window switch delete	\$ 25.00	\$ 25.00
1	186 Rear Door Handles and locks inop	\$ 35.00	\$ 35.00
1	13P Front head lamp LED ready	\$ 150.00	\$ 150.00
1	549 Heated mirrors inc.	\$ -	\$ -
1	64N Full wheel covers	\$ 60.00	\$ 60.00
		SubTotal	\$ 28,681.00
		Shipping	

Payment

Check

Comments

Name

CC #

Expires

Tax Rate(s)

TOTAL \$ 28,681.00

Office Use Only

Thanks for your business!

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Clerk of Council

Originating Department

Council Meeting Of: September 16, 2014

Mary Ann Eaton

Account Code No. #: N/A

Prepared By

Budgeted Amount: N/A

September 9, 2014

Date Prepared

Agenda Title: Notice to Legislative Authority - New permit for Wills Uptown Pizza & Carryout LLC DBA Wills Pizza 11 W. Church Street Oxford, Ohio 45056

Recommendation:

Discussion:

This is a new permit as indicated above. The permit is for:

D1 - Beer only for on premises consumption and in sealed containers for carry out.

This permit will go through the normal process with all required inspections being conducted by the Ohio Liquor Commission.

Approved By:

Initial Date

Department Head:
City Manager:

 9/11/14

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

9663805		N		WILLS UPTOWN PIZZA & CARRYOUT LLC DBA WILLS PIZZA 11 W CHURCH ST OXFORD OH 45056
PERMIT NUMBER		TYPE		
ISSUE DATE				
09 02 2014				
FILING DATE				
D1				
PERMIT CLASSES				
09	088	A	A55861	
TAX DISTRICT			RECEIPT NO.	

FROM 09/08/2014

PERMIT NUMBER		TYPE		RECEIVED City of Oxford
ISSUE DATE				
FILING DATE				
PERMIT CLASSES				
TAX DISTRICT			RECEIPT NO.	



MAILED 09/08/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/09/2014

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A N 9663805

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF OXFORD CITY COUNCIL
101 E HIGH ST
OXFORD OHIO 45056

LLC / PARTNERSHIP CROSS REFERENCE
DISPLAY

PGECC

9663805 PERMIT NBR
WILLS UPTOWN PIZZA & CARRYOUT LLC
DBA WILLS PIZZA
11 W CHURCH ST
OXFORD OH 45056

LEXS BAR AND GRILL LLC	06/16/2010	ACTIVE	5% MEMSHIP
WILLIAM WEISMAN	06/16/2010	ACTIVE	5% MEMSHIP
MARK WEISMAN	06/16/2010	ACTIVE	MAN-MBR5%M
LAWRENCE KOLINSKI	06/16/2010	ACTIVE	5% MEMSHIP
KIMBERLY WEISMAN	09/05/2014	ACTIVE	VICE PRES.

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager: *Douglas R. Elliott, Jr.*

Police

Originating Department

Council Meeting Of: *September 16, 2014*

Chief Holzworth

Account Code No. #: *110.140.52340*
410.110.52520

Prepared By

Budgeted Amount: *\$59,487*

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Copies of the proposals from Statewide Ford are attached: 072414a and 072414b.

State Contract #RS901214-3

Approved By:

Department Head:

City Attorney:

City Manager:

Initial Date

 **9/10/14**
 **9/11/14**


RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STATEWIDE FORD LINCOLN FOR THE PURCHASE OF A 2015 FORD INTERCEPTOR UTILITY VEHICLE AT STATE CONTRACT PRICING AT A COST NOT TO EXCEED \$30,806.00.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council hereby authorizes the Police Department to purchase a 2015 Ford Interceptor Utility vehicle at state contract pricing at a cost not to exceed \$30,806.00.

SECTION 2: The City Manager is hereby authorized to enter into a contract with Statewide Ford Lincoln for the purchase of a 2015 Ford Interceptor Utility vehicle at a cost not to exceed \$30,806.00.

SECTION 3: Council hereby finds that sufficient funds for the purchase of the 2015 Ford Interceptor Utility vehicle have been appropriated.

SECTION 4: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW(STAFF)

Statewide Ford Lincoln

1108 W. Main St.
Van Wert, OH 45891
Tax ID # 34-1748921

Invoice No. 072414a

INVOICE**Customer**

Name City of Oxford
Address 101 East High Street
City Oxford State OH ZIP 45056
Phone

Misc

Date 7/24/2014
P.O. #
Terms n 30
FOB Statewide

Qty	Description	Unit Price	TOTAL
1	2015 Ford Interceptor Utility	\$ 24,965.00	\$ 24,965.00
1	MJ3 Marked car package	\$ 4,399.00	\$ 4,399.00
1	Partition 10 S	\$ 650.00	\$ 650.00
1	SWG window guards	\$ 245.00	\$ 245.00
1	Keyed Alike Code 59? TBD	\$ 75.00	\$ 75.00
1	43D Court lamps inop	\$ 50.00	\$ 50.00
1	18W Rear window switch delete	\$ 24.00	\$ 24.00
1	Rear Door Handles and locks inop	\$ 35.00	\$ 35.00
1	17T Rear r/c dome lamp	\$ 60.00	\$ 60.00
1	86P Front head lamp LED ready	\$ 135.00	\$ 135.00
1	549 Heated mirrors	\$ 69.00	\$ 69.00
1	64B Full wheel covers	\$ 99.00	\$ 99.00
		SubTotal	\$ 30,806.00
		Shipping	

Payment Check

Comments
Name
CC #
Expires

Tax Rate(s)

TOTAL \$ 30,806.00

Office Use Only

Thanks for your business!

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 16, 2014

Account Code No. #:

Jung-Han Chen
Prepared By

Budgeted Amount:

September 5, 2014
Date Prepared

Agenda Title:	Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation
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Recommendation: Approval
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Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. There have been two petitions to come before the City Council previously.

This petition for acceptance was filed by residents in the Southern Knolls area, specifically Melissa Drive, Melinda Drive, and part of Dana and David Drives on August 25, 2014. There are a total of 70 parcels contained in the proposed overlay district boundary. The petition shows 52 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceeds the two-thirds requirement of the parcel owners of this petitioned area. The signatures represent 52 parcels within the boundary, which is 74%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is only the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>9/8/14</u>
City Attorney:	<u>[Signature]</u>	<u>[Signature]</u>
City Manager:	<u>[Signature]</u>	<u>9/11/14</u>

RESOLUTION NO.

RESOLUTION OF COUNCIL ACCEPTING THE PETITION AS REQUIRED BY OXFORD CODIFIED ORDINANCE §1146.03 TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT FOR THAT AREA OF MELISSA DRIVE, MELINDA DRIVE, AND PART OF DANA AND DAVID DRIVES AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director having determined pursuant to Oxford Codified Ordinance §1146.03(b) that the Petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms to the petition requirements Oxford Codified Ordinance §1146.03 and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

Southern Knolls Melissa Melinda Dana David Neighborhood Conservation Overlay District Petition Boundaries

Legend

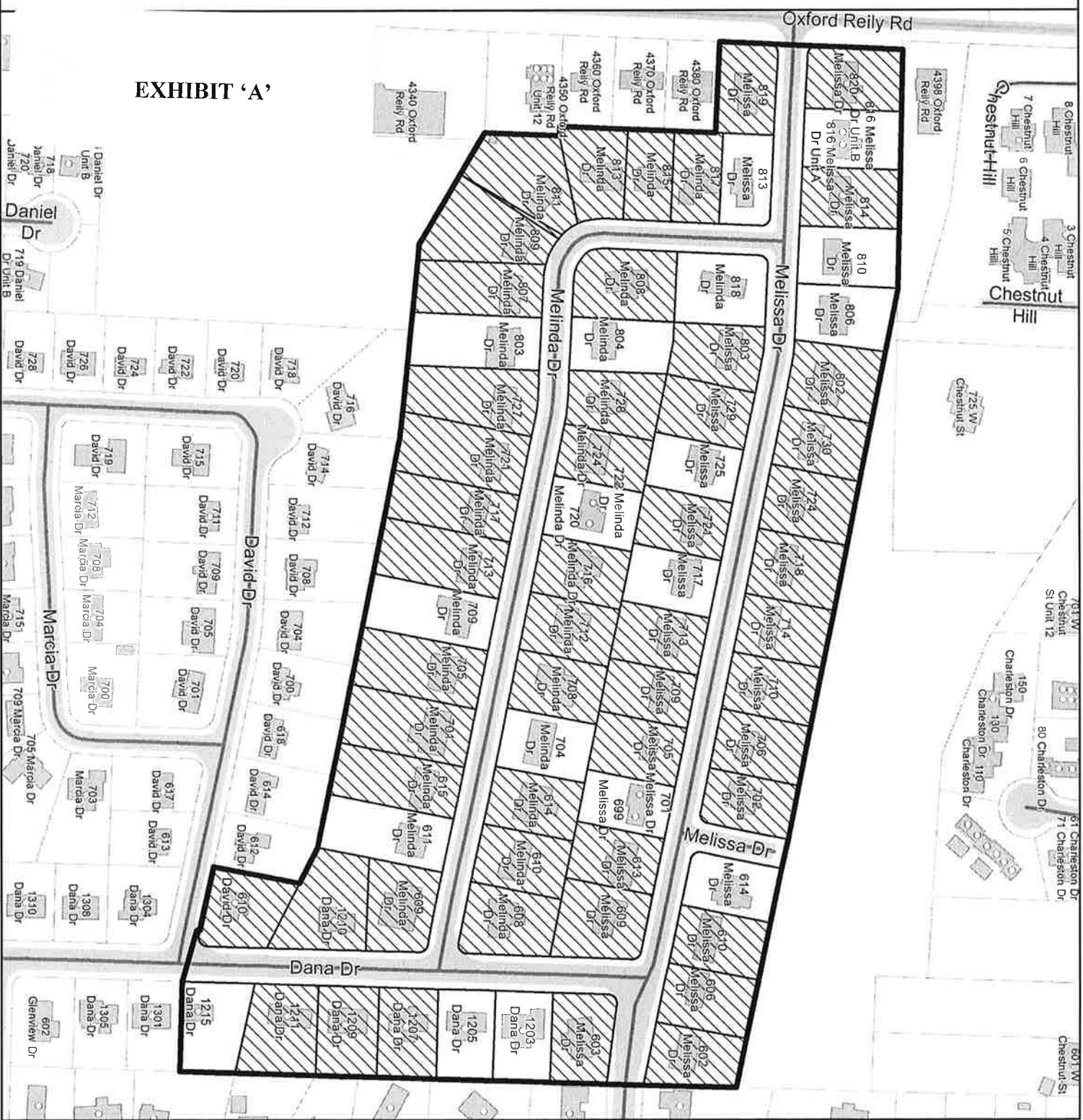
-  Petition Area
-  Petition Parcel: Signed
-  Petition Parcel: Not Signed
-  Oxford Corporation Limit
-  Address Point
-  Parcel
-  Building Footprint
-  Paved Roadway



1 inch = 225 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.

EXHIBIT 'A'



Oxford Zoning Petition for Residential Conservation Overlay District

1 of 7

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

If adopted, this petition would allow the petitioner(s) to initiate a zoning map amendment to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see the attached map for exact boundaries:

East boundary: Rear lot lines of Dana/Melissa Drs. (from Melissa Dr. to David Dr.)

North boundary: Rear lot lines of Melissa Dr.

West boundary: Rear lot lines of Melinda/Melissa Drs. (to Oxford-Reily Rd.)

South boundary: Rear lot lines of Melinda/Dana Drs.



Circulator's Full Name: Charlene C. York

Circulator's Address: 809 Melinda Drive

Circulator's Signature: Charlene C. York Date submitted: 8/25/14

NAME	ADDRESS	DATE
Gerald M. Miller	609 Melinda Dr.	7/19/14
William J. Bowers	811 Melinda Dr.	7/19/14
LISA ARMITAGE Lisa Armitage	705 Melinda Dr.	7/20/14
Charlene C. York	Parcel between 809 and 811 Melinda Dr.	8/25/14
George J. Vascik	809 Melinda Dr.	7/21/14
RICHARD BRUDER Richard Bruder	721 Melinda Dr.	7/21/14
Judith P. Schiller	713 Melinda Dr.	7/21/14
Kerry O'Garty	701 Melinda Dr.	7/21/14
AMY BURKE Amy Burke	615 Melinda Dr.	7/21/14
Chana Carter Southard	807 Melinda Drive	7/21/14

Oxford Zoning Petition for Residential Conservation Overlay District

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

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South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: Charlene C. York

Circulator's Address: 809 Melinda Drive

Circulator's Signature: Charlene C. York

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
Mike Malone		
<u>Mike Malone</u>	<u>813 Melinda Dr.</u>	<u>7-23-14</u>
Elissa Martin		
<u>Elissa Dupont</u>	<u>815 Melinda Dr</u>	<u>7-23-14</u>
Bob Hoover		
<u>Robert Hoover</u>	<u>727 Melinda</u>	<u>7-24-14</u>
Vicky M Shuller		
<u>Vicky m Shuller</u>	<u>817 Melinda</u>	<u>7-24-14</u>
JOHNSON		
<u>Bridget Johnson</u>	<u>717 Melinda Dr</u>	<u>7-24-14</u>
Barbara W. Reed		
	<u>704 Melissa Dr.</u>	<u>7/25/14</u>
Linda Muscarelli		
<u>Linda Muscarelli</u>	<u>724 Melinda Dr.</u>	<u>7-31-14</u>
SAFFRON HENCKS		
<u>Saffron Hencks</u>	<u>813 Melinda Dr.</u>	<u>8-3-14</u>
Carol Young		
<u>Carol Young</u>	<u>1210 Dana Dr</u>	<u>8-3-14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

If adopted, this petition would allow the petitioner(s) to initiate a zoning map amendment to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see the attached map for exact boundaries:

East boundary: Rear lot lines of Dana/Melissa Drs. (from Melissa Dr. to David Dr.)

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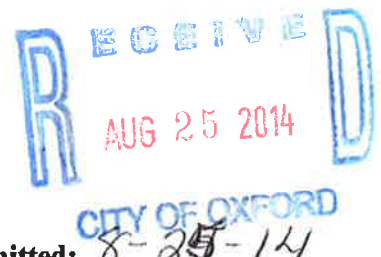
South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: LINDA MUSMECI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmeci Kimball

Date submitted: 8-25-14



NAME	ADDRESS	DATE
ALICE L. TUNG, JOHN S. TUNG ESTATE	814 MELISSA DR OXFORD, OH 45056	7/20/2014
Carl Trusty	730 Melissa Dr	7/20/14
Mina J. Treick	724 Melissa Dr	7/20/14
EDWARD F. NEWREN	718 Melissa Dr.	07/20/14
Susan Fleisher	802 Melissa Dr	07/21/14
HELEN GRIFFIN	710 MELISSA DR.	7-21-14
Olette H. Scott	1209 Dana Dr.	7/23/2014
James A. Robinson	606 Melissa Dr	7/23/2014
Vicki L. Eaton	610 Melissa Dr	7/23/2014

Oxford Zoning Petition for Residential Conservation Overlay District

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Circulator's Full Name: LINDA MUSMEGI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmegi Kimball

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
<u>Torip E. Franks</u>	<u>1211 Dana Dr.</u>	<u>7-24-14</u>
<u>ANN WENGLER</u>		
<u>Ann F. Wengler</u>	<u>610 David</u>	<u>7-25-14</u>
<u>JENNIFER McLAUGHLIN</u>		
<u>Jennifer McLaughlin</u>	<u>603 MELISSA DR.</u>	<u>7/26/2014</u>
<u>GERALDINE CARLETON</u>		
<u>Geraldine Carleton</u>	<u>602 Melissa</u>	<u>7/26/2014</u>
<u>MARGARET LEWIS</u>		
<u>Margaret A. Lewis</u>	<u>702 Melissa DR.</u>	<u>7/28/2014</u>
<u>Kellie Q. Killian</u>	<u>1207 Dana Drive</u>	<u>7/28/2014</u>
<u>Judith G. Doan</u>	<u>820 Melissa Dr.</u>	<u>7-29-14</u>
<u>Karen X DeLue</u>	<u>714 Melissa Drive</u>	<u>7-30-14</u>
<u>SUSAN E. THRASHER</u>		
<u>Susan E. Thrasher</u>	<u>728 Melinda Drive</u>	<u>7/31/14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

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Circulator's Full Name: LINDA MUISMECI KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Linda Musmeci Kimball Date submitted: 8-25-14

NAME	ADDRESS	DATE
WILLIAM G. SLOVER <u>Wm. G. Slover</u>	<u>712 Melinda Dr.</u>	<u>7-31-14</u>
David Robinson	<u>64 Melinda Dr.</u>	<u>7/31/14</u>
VIOLET SEIT <u>Violet Seit</u>	<u>608 melinda Dr.</u>	<u>7/31/14</u>
ASHLEY KEETON <u>Ash. Keeton</u>	<u>610 Melinda Dr.</u>	<u>8/1/14</u>
PHYLLIS MENDENHALL <u>Phyllis Mendenhall</u>	<u>208 Melinda Dr.</u>	<u>8/2/14</u>
<u>Raymond White</u>	<u>609 Melissa Dr.</u>	<u>8/21/14</u>

Oxford Zoning Petition for Residential Conservation Overlay District

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

If adopted, this petition would allow the petitioner(s) to initiate a zoning map amendment to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

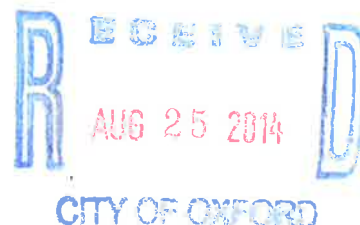
Please see the attached map for exact boundaries:

East boundary: Rear lot lines of Dana/Melissa Drs. (from Melissa Dr. to David Dr.)

North boundary: Rear lot lines of Melissa Dr.

West boundary: Rear lot lines of Melinda/Melissa Drs. (to Oxford-Reily Rd.)

South boundary: Rear lot lines of Melinda/Dana Drs.



Circulator's Full Name: JEFFREY P. KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Jeffrey P. Kimball Date submitted: 8-25-14

NAME	ADDRESS	DATE
VENUS SCHOFIELD <i>Venus Schofield</i>	725 MELISSA DR.	7/20/14
JANET HEDRIC <i>Janet Hedric</i>	713 Melissa Dr.	7/24/14
TAMMY SNYDER <i>Tammy Snyder</i>	709 MELISSA DR.	7/20/14
JAMES SNYDER <i>James Snyder</i>	709 MELISSA DR.	7/24/14
DONALD FERNEDING <i>Donald Ferneding</i>	819 Melissa Dr.	7/23/14
WM. TROSTEL <i>William R. Trostel</i>	613 Melissa Dr.	7/23/14
BEN MATTOX <i>Ben Mattox</i>	729 Melissa Dr.	7/24/14
CHARLOTTE RUFFIN <i>Charlotte Ruffin</i>	705 Melissa Dr.	7-25-14
VICKY TROSTEL <i>Vicky Trostel</i>	613 Melissa	7/25/14

Oxford Zoning Petition for Residential Conservation Overlay District

This petition is submitted pursuant to Oxford Zoning Code Chapter 1146 to request City Council to introduce an ordinance accepting a petition which would allow the initiation of a zoning map amendment to create a district within the described boundaries of 69 parcels in an R2A Zoning District that would restrict the ability of property owners to rent their property to more than two unrelated individuals.

If adopted, this petition would allow the petitioner(s) to initiate a zoning map amendment to restrict any property within the district to be rented to no more than two unrelated individuals. This petition will not affect properties already licensed.

Please see the attached map for exact boundaries:

East boundary: Rear lot lines of Dana/Melissa Drs. (from Melissa Dr. to David Dr.)

North boundary: Rear lot lines of Melissa Dr.

West boundary: Rear lot lines of Melinda/Melissa Drs. (to Oxford-Reily Rd.)

South boundary: Rear lot lines of Melinda/Dana Drs.

Circulator's Full Name: JEFFREY P. KIMBALL

Circulator's Address: 724 MELINDA DR.

Circulator's Signature: Jeffrey P. Kimball

Date submitted: 8-25-14



<u>NAME</u>	<u>ADDRESS</u>	<u>DATE</u>
KENNETH BOGARD <u>Kenneth H. Bogard Jr.</u>	<u>716 Melinda Dr.</u>	<u>7/31/14</u>
BARRY ZASLOW <u>Barry J. Zaslou</u>	<u>808 Melinda Dr</u>	<u>8/6/14</u>
ELIZABETH BAKER <u>Beeth Baker</u>	<u>721 Melissa Dr</u>	<u>8-6-14</u>
JAMES BUCKLEY <u>James Buckley</u>	<u>803 MELISSA DR</u>	<u>8-6-14</u>

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to City Manager

Council Meeting Of :

9/2/2014

Account Code No. :

see below

Budgeted Amount :

Finance

Originating Department

Joe Newlin

Prepared By

8/27/2014

Date Prepared

Agenda Title: **2014 Supplemental Budget #5**

Recommendation: **Approve**

Issue 1

- Request by Police for increased funding for vehicles for 2014 purchase

Action Needed:

Revenue Side

N/A

Expense Side

Law Enforcement Trust Fund 8,487.00 Increase of unencumbered fund balance

Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Total Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Breakdown by Fund

Law Enforcement Trust Fund 410 (8,487.00)

Net Effect on Fund Balance/(s) (8,487.00)
Increase/(Decrease)

Approved By:

Department Head:

City Manager:

Initials

Date

/

/

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3249. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 5 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2014.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease) in appropriations from unencumbered balances be made:

Law Enforcement Trust Fund 410	8,487.00
--------------------------------	----------

SECTION 3: In all other respects, Ordinance No. 3249 shall remain in full force and effect.

SECTION 4: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: _____

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: September 2, 2014

Jung-Han Chen

Account Code No. #:

Prepared By:

Budgeted Amount:

August 22, 2014

Date Prepared:

PC-2014-07 ZONING MAP AMENDMENT - To establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

Recommendation: Approval

Discussion:

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. The enabling legislation for this was adopted by City Council in 2012. The legislation would allow a neighborhood to generate a petition to create an overlay district subject to meeting certain standards and a public hearing process.

The petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 with the City Clerk of Council. A resolution was adopted by the City Council accepting the petition and was forwarded to the Planning Commission on June 3, 2014. The Planning Commission reviewed the request on August 12, 2014.

The intent is a grass-roots effort which only alters one aspect of the permitted land uses (residential occupancy). Therefore, the base zoning district regulations are retained. Without the overlay, a single dwelling unit can have up to four unrelated persons. With the overlay, a single dwelling unit is limited to no more than two unrelated persons. Existing dwellings with more than two unrelated persons would be allowed to continue as legal conforming.

The Planning Commission inquired whether the boundary could be altered by the Planning Commission. Many residents in that neighborhood attended and voiced their support and opposition to this overlay district. After a lengthy discussion, the Planning Commission voted 6-1-0 to recommend this overlay district to the City Council for legislative action.

Approved By:

Department Head:
City Attorney:
City Manager:

JHC / 8/22/14
DRE / 8/29/14

ORDINANCE NO.

AN ORDINANCE ACCEPTING THE PLANNING COMMISSION'S RECOMMENDATION AND GRANTING A ZONING MAP AMENDMENT TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT IN A R-1A SINGLE FAMILY LOW DENSITY RESIDENTIAL DISTRICT, FOR 17 PARCELS LOCATED IN THE VICINITY OF CEDAR DRIVE, IN THE CITY OF OXFORD, OHIO.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council finds in accordance with Section 1125.01 of the Codified Ordinances of the City of Oxford, the Oxford Planning Commission held a public hearing on August 12, 2014 on the City of Oxford's application for a Zoning Map Amendment to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A".

SECTION 2: The Oxford Planning Commission, after public hearing and deliberation, recommended granting the Zoning Map Amendment to establish a Neighborhood Conservation Overlay District, finding in accordance with Oxford Codified Ordinance Section 1146.03 that the proposed request is in keeping with the intended characteristics of the neighborhood and was an appropriate classification for the properties in question.

SECTION 3: Council hereby accepts the recommendation of the Oxford Planning Commission, and after deliberation, finds that the granting of the Zoning Map Amendment, to establish a Neighborhood Conservation Overlay District in a R-1A Single Family Low Density Residential District, for 17 parcels located in the vicinity of Cedar Drive in the City of Oxford, Ohio, a map of which is attached hereto and incorporated herein as Exhibit "A" achieves the objectives set forth in Oxford Codified Ordinance Section 1146.01.

SECTION 4: Council hereby grants the Zoning Map Amendment as requested, incorporating the application and documents submitted with the application as a term and condition of the granting of this Zoning Map Amendment and orders that the official zoning map be amended.

SECTION 5: This Ordinance shall take effect at the earliest time allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

**Certification of Action
Oxford Planning Commission
Recommendation to City Council**

<u>Report Date</u>	September 2, 2014
<u>Case Number</u>	PC-2014-07
<u>Applicant Information</u>	City of Oxford
<u>Requested Action</u>	Zoning Map Amendment
<u>Summary of Request</u>	PC-2014-07 ZONING MAP AMENDMENT , to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant
<u>Public Hearing Information</u>	On August 12, 2014 a Public Hearing took place at 118 W. High Street. A Public Hearing notice was published in the Oxford Press on July 11, 2014.
<u>Commission Action</u>	The Planning Commission voted 6-1-0 recommending approval to City Council.
<u>Commission Findings and Conclusions</u>	This application is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District. A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was approved by Council accepting the petition and forwarding this request to the Planning Commission for recommendation. The Planning Commission recommended this Zoning Map Amendment for approval after much discussion took place and listening to input from the Public.
<u>Exhibits Submitted to the Commission</u>	1. Staff Report dated July 31, 2014 2. Resolution No. 4836 3. Petition with Signatures 4. Petition Boundaries Map 5. Interoffice Reviews 6. Surrounding Property Owner Notification Map 7. Review and Comment Forms Received 8. Zoning Map Amendment Application Dated June 10, 2014

City of Oxford
Community Development Department
STAFF REPORT
Planning Commission

Case # PC-2014-07

Date – August 12, 2014

APPLICATION

Applicant:	City of Oxford
Action Request:	ZONING MAP AMENDMENT to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant

DESCRIPTION

The proposed map amendment is to establish a Neighborhood Conservation Overlay District in a R1-A Single Family District.

A petition to establish a neighborhood conservation overlay district was filed on May 27, 2014 to the Clerk of City Council. A resolution was adopted by the City Council accepting the petition and forwarding this request to the Planning Commission on June 3, 2014, via Resolution No. 4836. See attached.

ZONING CODE

The Oxford Zoning Ordinance Chapter 1146 governs the establishment of the Neighborhood Conversation Overlay District.

COMPREHENSIVE PLAN

In the Overview Section of Chapter 7, Housing, in the Comprehensive Plan, residents echoed the same sentiments that Oxford has a unique housing market involving a large rental population that limits opportunities for family housing options and changes the community character, specifically within the Mile Square. The public input sessions also pointed out the lack of housing opportunities for families and the hope to encourage owner-occupied housing and promote the return of full-time residents to the area. Even the Comprehensive Plan does not implicitly point to the establishment of an overlay district to encourage owner-occupied neighborhoods, but several objectives and strategies are relevant to this idea of maintaining traditional neighborhoods and owner-occupied residential dwellings.

Objective Expand Housing options

- H2.1 Update development regulations to allow for a variety of housing types in new developments.*
- H2.4 Provide financial assistance to increase homeownership opportunities for low and moderate income residents.*

Objective: Expand homeownership opportunities

- H5.1 Encourage local employers to provide homeownership incentives.*
- H5.2 Encourage rehabilitation of owner-occupied structures within the Mile Square.*
- H5.3 Create an urban homeownership incentive program such as homeownership grants to help offset the cost of housing.*
- H5.4 Develop a revolving loan fund.*
- H5.5 Establish an Oxford Homeownership Office in partnership with Miami University.*
- H5.6 Support the University loan program to increase homeownership opportunities within the Mile Square.*

AGENCY REVIEWS

Requests for review were made to the Police, Fire, Engineering and Economic Development Departments. The following comments have been received:

Police:	Received with no comment
Fire:	Received with no comment
Engineering:	Received with no comment
Econ. Dev.	Received with no comment

DECISION CRITERIA

A copy of the Decision Criteria for Overlay District is attached.

ANALYSIS

The idea of a neighborhood conservation overlay district was to preserve neighborhoods from being turned into rental properties and to maintain the traditional owner-occupied character. The Planning Commission went through extensive discussion about this overlay district in 2012. It was designed to provide a mechanism for neighborhoods to initiate a grass roots movement to get neighbors together to petition City Council for consideration of placing more restrictions on the underlying district.

The overlay district is not uncommon in the land use arena to put in place as a specific set of regulations that are more stringent than the underlying district in order to accomplish specific objectives. The most commonly used overlay district is for the historic area. Others are used for specific design standards to promote some uniformity in certain specific subset areas.

The conversion of a single-family residential dwelling from owner-occupied to a rental property in a neighborhood likely creates a negative impact in a variety of forms, including property deterioration, congestion, noise and traffic. It also sets the pace for more properties in the neighborhood to be more susceptible to turning into rental properties.

This proposed overlay district contains a total of 17 parcels. Ten owners signed the Cedar Drive petition, representing 13 parcels. Therefore, over 76% of property owners signed the petition. Based upon the Neighborhood Conversation Overlay District requirements, City Council accepted the petition on June 3, 2014 and forwarded it to the Planning Commission for Zoning Map Amendment consideration.

In considering the Overlay District, there are specific Decision Standards that the Planning Commission shall reference and the Decision Standards are also attached for reference. The Planning Commission also shall consider the purpose and objective of such an overlay district to achieve the privacy of residents and to minimize noise, congestion and nuisance impacted by rental properties and to maintain an attractive community appearance and provide a desirable living environment, and finally prevent excessive traffic and parking problems in the neighborhood.

Please note that this process is a neighborhood driven process beginning with a petition to City Council and followed with a public hearing before the Planning Commission for a Map Amendment recommendation. The City Council may waive certain requirements after a positive recommendation from the Planning Commission. This process is far lengthier than the normal map amendment process and has additional decision standard thresholds to meet.

RECOMMENDATION

Staff recommends that the Planning Commission approve of this amendment and forward this request to City Council for legislative action.

SUBMITTED

BY: Jung-Han Chen
Jung-Han Chen
Community Development Director

DATE: July 31, 2014

ATTACHMENT

Chapter 1135 Zoning Map Amendment procedures and decision standards

(c) Planning Commission and Council Review. The Planning Commission shall base its recommendation on a proposed Zoning Code amendment upon the complete application, upon any staff report, and upon any relevant and credible public comment presented during the public hearing. Council shall base its decision on the same materials and shall also consider the Planning Commission recommendation.

If the Planning Commission or Council finds that the information provided is insufficient to make a determination, it may suspend its review until sufficient information has been provided.

- (1) Decision Standards. A proposed amendment shall be approved only if it meets at least one of the following criteria, and if its benefits will likely outweigh any potential pitfalls.

Map Amendments

- A. There is an error on the Official Zoning Map or in the delineations between districts thereon.
- B. The proposed amendment will make the map conform more closely with the Comprehensive Plan.
- C. There has been a substantial change in area conditions that necessitates the amendment.
- D. There is a legitimate need for additional land area in the zoning district that will be expanded.

Planning Commission must utilize Chapter 1146 Specific Decision Standards to consider the Neighborhood Conservation Overlay District and they are as follows:

1146.03(2)b Decision Standards for Considering an Overlay District:

- 1. The proposed Overlay District meets the boundary criteria.
- 2. The proposed Overlay District will preserve and enhance the neighborhood character.
- 3. The proposed Overlay District will promote the public health, safety and general welfare of the people of the neighborhood.
- 4. The proposed Overlay District will promote and implement the intent of the Comprehensive Plan.
- 5. The proposed Overlay District will satisfy a legitimate need.

**CITY OF OXFORD
STAFF SUMMARY REPORT**

Report to the City Manager

Community Development
Originating Department

Council Meeting Of: June 3, 2014

Account Code No. #:

Sam Perry
Prepared By

Budgeted Amount:

May 29, 2014
Date Prepared

Agenda Title:	Resolution Accepting a Petition to Establish a Neighborhood Conservation Overlay District and Referring the Petition to the Planning Commission for Recommendation
----------------------	---

Recommendation: Approval

Discussion:

The Residential Conservation Overlay District legislation was adopted by the City Council in 2012 to protect residential neighborhoods, maintain an attractive community appearance, and to provide a desirable living environment by restricting residential properties to be rented to no more than two unrelated individuals. The process to establish an overlay district begins with a petition with signatures of more than two-thirds of property owners within the proposed district. This petition goes before City Council for acceptance and the petition is then referred to the Planning Commission for review. One such overlay district of 29 parcels went through the process and was approved in March 2014 by City Council. It is located on James, Dick and Joseph Drives and has since been added to the zoning map as an overlay zone.

This petition for acceptance was filed by residents in the neighborhood of Cedar Drive, off East Chestnut Street. There are a total of 17 parcels contained in the proposed overlay district boundary. The petition shows 10 signatures obtained and the date when the owners signed the petition. A map of the proposed area is attached illustrating the area for consideration.

The signatures in this petition exceed the two-thirds requirement of the parcel owners of this petitioned area. The 10 signatures represent 13 parcels, which is 76%. Additionally, the boundary of the proposed overlay district also satisfies the general boundary requirements of Section 1146 of the Codified Ordinances.

This is the first step in creating a neighborhood conservation overlay district and requires City Council to formally accept the petition and forward this petition to the Planning Commission for review. Staff recommends approval of this resolution.

Approved by:

	Initial	Date
Department Head:	<u>JHC</u>	<u>5/29/14</u>
City Attorney:		
City Manager:	<u>AK</u>	<u>5/30/14</u>

RESOLUTION NO. 4836

RESOLUTION OF COUNCIL ACCEPTING THE PETITION TO ESTABLISH A NEIGHBORHOOD CONSERVATION OVERLAY DISTRICT AS SET FORTH ON EXHIBIT "A" ATTACHED HERETO AND REFERRING THE PETITION TO THE OXFORD PLANNING COMMISSION FOR RECOMMENDATIONS TO CITY COUNCIL.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: The Clerk of Council and the Community Development Director have determined that the Petition to establish a Neighbor Conservation Overlay District as set forth on Exhibit "A" attached hereto conforms with the petition requirements and recommends that the petition be referred to the Oxford Planning Commission to make recommendations to City Council.

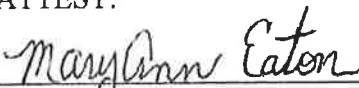
SECTION 2: City Council accepts the recommendation of the Clerk of Council and the Community Development Director and further refers the petition to establish a Neighborhood Conservation Overlay District as set forth on Exhibit "A" attached hereto to the Oxford Planning Commission to make recommendations to City Council.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.


MAYOR

ADOPTED: June 3, 2014

ATTEST:


CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: KEVIN MCKEEHAN

PREPARED BY: LAW (STAFF)

PETITION FOR RESIDENTIAL CONSERVATION OVERLAY DISTRICT
FOR CEDAR DRIVE AND CONTIGUOUS PROPERTIES
ON CHESTNUT STREET,
OXFORD, OHIO

I, the undersigned, do hereby state that I am an owner of a property within the boundaries designated by the petition and that my residence is truly stated in opposite by the signature below.

THIS PETITION, IF ADOPTED, WOULD ALLOW THE PETITIONERS TO INITIATE A ZONING MAP AMENDMENT PURSUANT TO CHAPTER 1146 OF THE CITY'S ZONING CODE TO RESTRICT ANY PROPERTY WITHIN THE DISTRICT TO BE RENTED TO NO MORE THAN TWO UNRELATED INDIVISUALS. THIS PETITION WILL NOT AFFECT PROPERTIES ALREADY LICENSED.

PLEASE SEE THE ATTACHED MAP FOR EXACT BOUNDARIES:

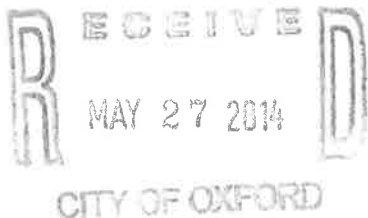
EAST BOUNDARY: THE PROPERTIES INCLUDING 409 EAST CHESTNUT.

NORTH BOUNDARY: THE PROPERTIES INCLUDING 331, 401, 405, and 409 EAST CHESTNUT.

WEST BOUNDARY: THE PROPERTIES INCLUDING 331 EAST CHESTNUT, AND 1029 AND 1033 CEDAR DRIVE.

SOUTH BOUNDARY: THE PROPERTIES INCLUDING 1029, 1025, 1015, AND 1007 CEDAR DRIVE.

DATE	NAME	SIGNATURE	ADDRESS
5/23/14	ALLAN M. WINKLER	<i>Allan M. Winkler</i>	925 Cedar Dr.
5/23/14	ANDY HUBRICH	<i>Andy Hubrich</i>	1035 CEDAR DR
5/23/14	DEBORAH K. WRIGHT	<i>Deborah K. Wright</i>	1033 CEDAR DR.
5/20/14	David M. Scottard	<i>David M. Scottard</i>	1029 Cedar Dr



DATE NAME SIGNATURE / ADDRESS

REC-113
MAY 27 2014

9 signatures gathered by Alasm. Winkler
1 signature gathered by Christine Haver Shumway



Cedar Drive Neighborhood Conservation Overlay District Petition Boundaries

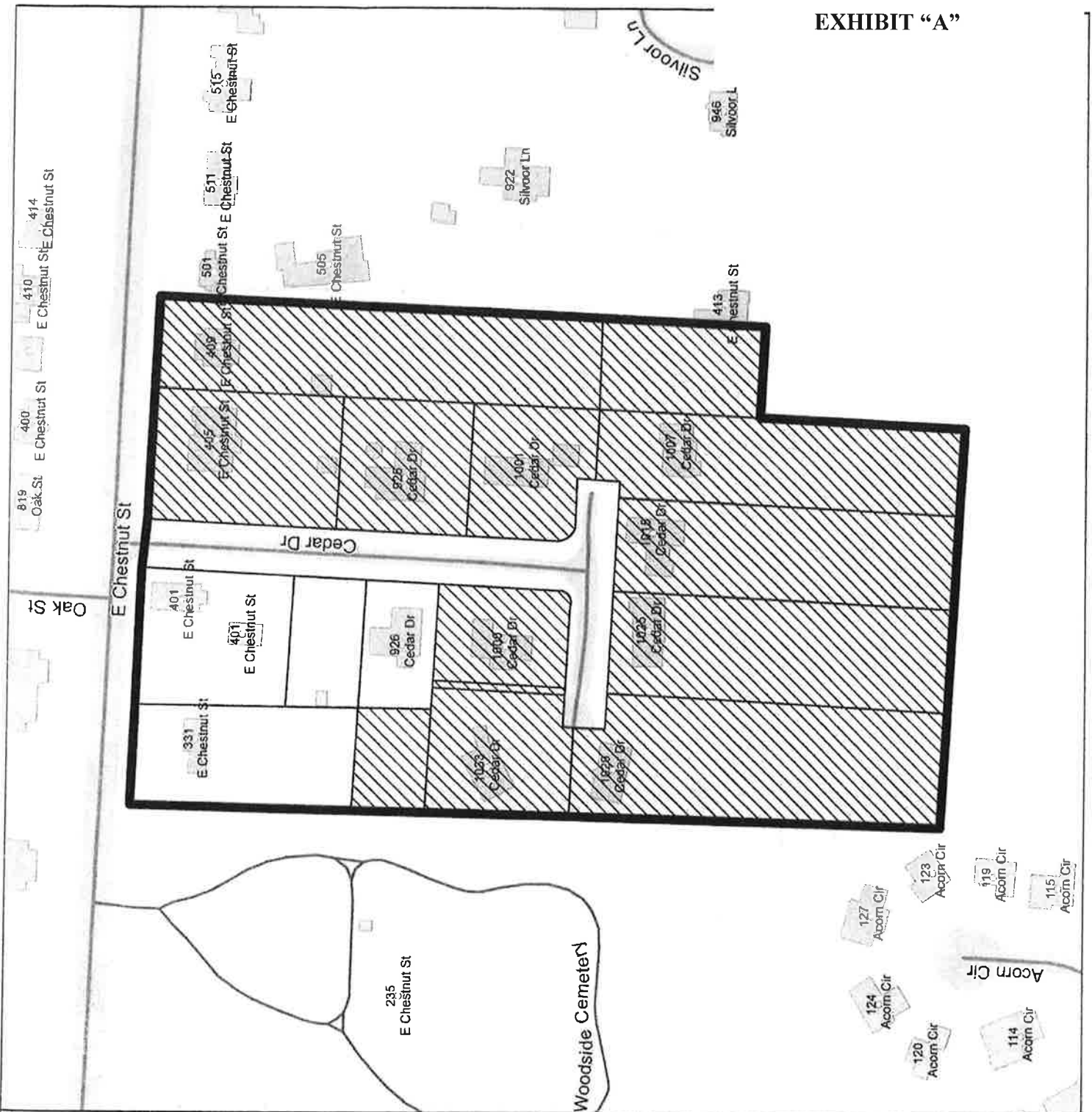
Legend

-  Petition Area
-  Petition Parcel: Signed
-  Petition Parcel: Not Signed
-  Address Point
-  Parcel
-  Building Footprint
-  Paved Roadway

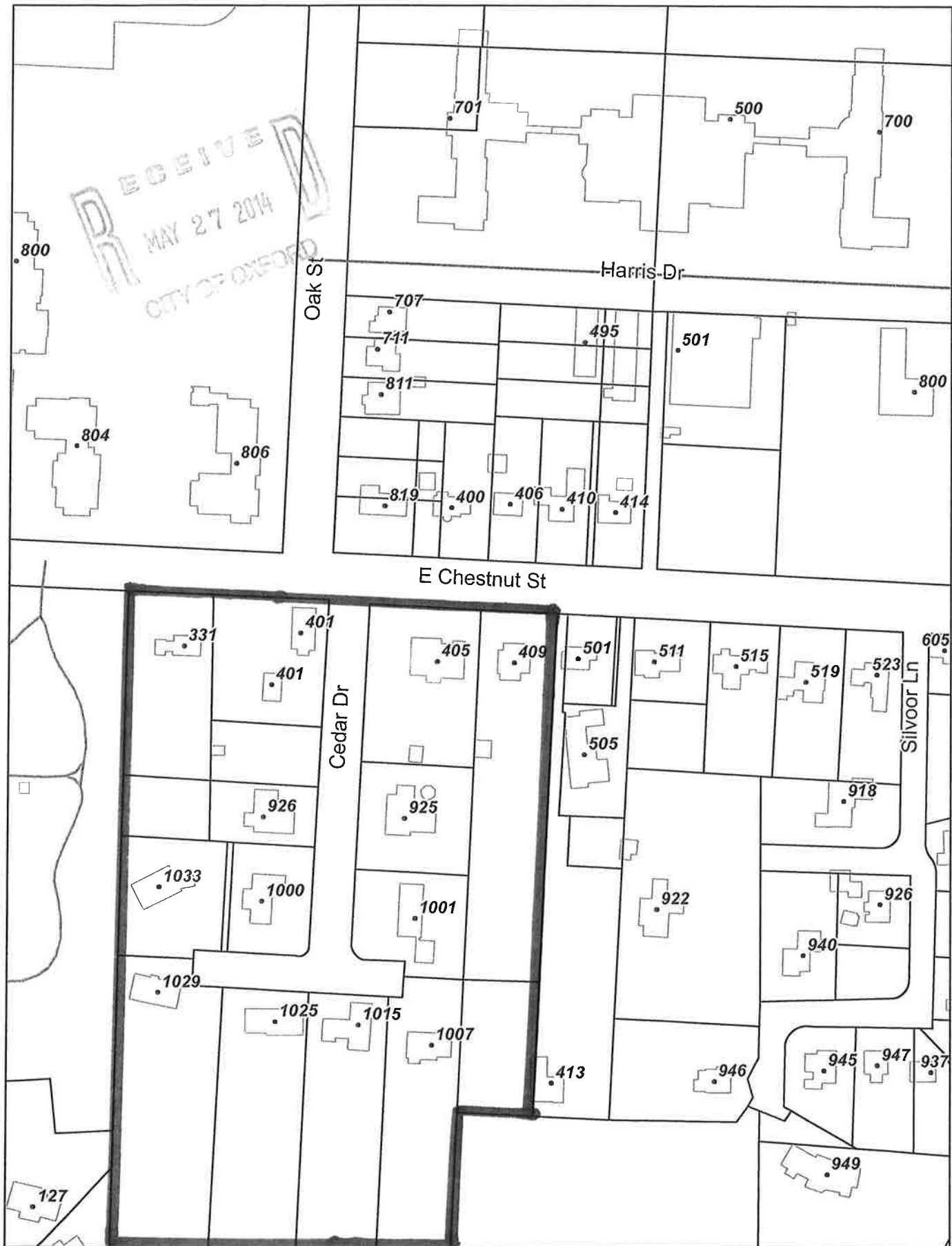


1 inch = 150 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.



RECEIVED
MAY 27 2014
CITY OF OXFORD



City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

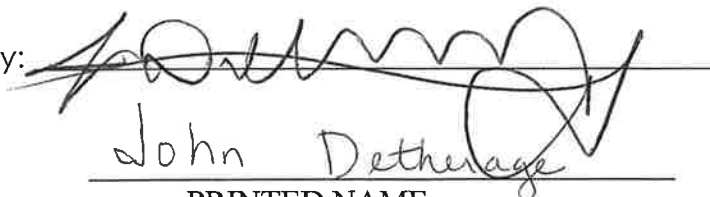
 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments

Drawings reviewed by:


John Detherage

PRINTED NAME

Date: 7-17-14

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

.....
Drawings are returned: w/comments without/comments ✓

Drawings reviewed by: _____

V. Popescu

Date: 7-15-14

VICTOR POPESCU

PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

.....

Drawings are returned: w/comments without/comments

Drawings reviewed by:

R.B. Holzworth

Date: 7/16/2014

R. B. Holzworth

PRINTED NAME

City of Oxford
Inter-Office Review Transmittal Sheet

Date: July 15, 2014

To: Fire Department Engineering Division Police Department Economic Development

From: Community Development

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, **City of Oxford, Applicant**

 X Review Revisions Other

Comments or status update requested by: Lynn Taylor

Please return no later than: **8/1/14** Note: If no comments are received, we will assume the project meets your department's standards.

Drawings are returned: w/comments without/comments

Drawings reviewed by: _____

Date: 7-23-14

G. Alan Kyger

PRINTED NAME

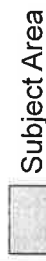


PC-2014-07

Surrounding Property Owners Map

Notifications

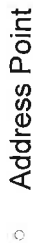
Legend



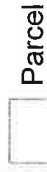
Subject Area



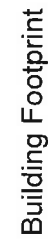
200 Ft. Buffer



Address Point



Parcel



Building Footprint

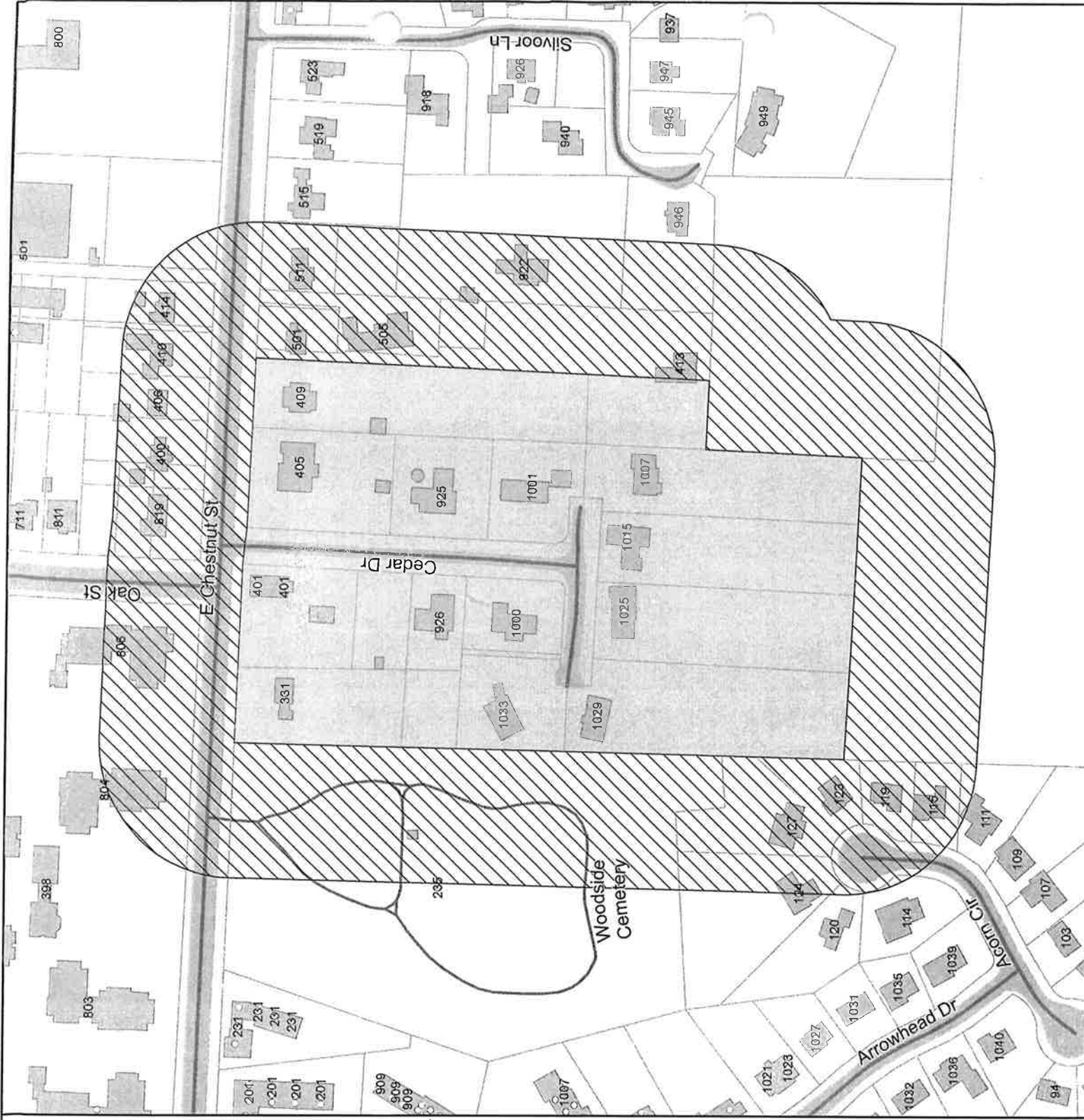


Paved Roadway



1 inch = 200 feet

The City of Oxford does not guarantee the dimensional accuracy of this map. Precise dimensional accuracy should be based upon recorded deeds, plats or a professional survey.





**CITY OF OXFORD
PLANNING COMMISSION
REVIEW AND COMMENT FORM**

****Correction of Date for Form Completion****

CASE NO.: PC-2014-07

DATE OF HEARING:

August 12, 2014

PC-2014-07 ZONING MAP AMENDMENT, to establish a Neighborhood Conservation Overlay District in a R-1A Single-Family Low Density Residential District, for 17 parcels in the vicinity of Cedar Drive, City of Oxford, Applicant.

If you cannot attend the public hearing on this Map Amendment being held before the City of Oxford Planning Commission, but would like to comment on this matter, please complete this form and return it by August 7, 2014 to Lynn Taylor, 101 East High Street, Oxford, OH 45056.

Name:

Rhett + Amanda Brymer

Address:

946 Silver Lane

Oxford, OH 45056

Telephone:

Home: 850-251-0314

Work:

513-529-4320

COMMENTS:

My wife and I are in full support of this Neighborhood Conservation District. We believe it will improve the future livability and value of this and adjacent neighborhoods. Having a family-friendly overlay area like proposed will be a great asset to Oxford, a "close in" option for those of us who prefer to be proximal to Miami + Uptown.

Signature

Rhett Brymer

Date

8/7/14



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Name:

David A. Kellens

Address:

8747 Mt. Hope Rd

Harrison, Ohio

45030

Telephone:

Home: 513-327-6039

Work: 513-505-4918

COMMENTS:

I own the property at 401
e Chestnut and do not wish to be
part of the overlay !!! (see 2nd
pg)

David A. Kellens

Signature

Date

7/29/14

David and Pamela Kellems
401 E. Chestnut St. owners
August 4, 2014

AGAINST OVERLAY

1. I was never asked.
2. It will affect my property value.
3. It will affect everyone's property value.
4. Most of the houses on Cedar are in need of repair.
5. In order to maintain a nice square piece of property, move the line for the overlay, back 200 feet.
6. No other districts in Oxford are square.
7. The owner of the recent purchased property will be allowed to build a house not much larger than my three car garage.
8. This overlay is unconstitutional; leave my wife and I out of it.
9. Concentrate on what you have left in your area and have 100% of those who wish to be involved doing so.
10. Did the previous owners, Mr. and Mrs. Sullivan, not inform you of their intentions? Were they not part of the cohesive neighborhood?
11. Our address is on Chestnut St. not Cedar.



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Name:

Gene Wilke

★ See attached

Address:

1007 Cedar Drive

Oxford OH 45056

Telephone: Home:

522-3321

Work:

COMMENTS:

Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90s. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district.

Signature

Gene E. Wilke

Date

Aug. 5, 2014

and strongly oppose the issuance of the renter's permit.

See attached

Quote from: Mr. Gene Willeke, 1007 Cedar Drive

"Cedar Drive is one of a few owner-occupied homes. It is a street with residents from the age of 1 to the mid-90's. It has 2 or more block parties a year. The neighborhood has already been damaged by the issuance of a renter's permit for 926 Cedar. This permit was issued despite the ongoing process of establishing an overlay district. I strongly support the overlay district and strongly oppose the issuance of the renter's permit."

Dated August 5, 2014

Zoning Map Amendment Application
City of Oxford, Ohio

Date Filed: 6/10/14

REQUIRED INFORMATION

Name of Applicant: City of Oxford

(Attach a Letter of Agency if the applicant is not the property owner.)

Mailing Address: 101 E. High St

Telephone Number(s): _____

Email Address: _____

Location of Property: Cedar Dr.

(Indicate address if there is an existing structure or subdivision name and lot number if subdivided.)

Legal Description: _____

Total Area: _____

Acres / Square Feet (circle one)

Existing Use of Property: R-1A

Current Zoning: _____

Proposed Zone(s): Residential Preservation Overlay District

Proposed Use: _____

SUBMISSION REQUIREMENTS

Please submit a vicinity map, at scale and a metes and bounds description of the property, the statement described below and the required fee of **\$150.00 plus actual postage**, made payable to the City of Oxford. The entire submission must be prepared in accordance with Chapter 1135, Zoning Code Amendments, of the City of Oxford Zoning Code.

On a separate sheet of paper, provide the names and addresses of all adjoining property owners within 200 feet of the site, including those across streets, roads, alleys and highways. NOTE: The Butler County website (www.butlercountyohio.org/auditor) is very helpful when searching for the mailing address of adjoining property owners. Once the site is up, click on online searches, then click on real estate. It will allow you to search by owner, address or parcel number. *Property Owner names will not be provided in the agenda packet.

Attach a statement which responds to the following questions:

- What is the relationship of the proposed zone change to the City of Oxford's Comprehensive Plan?
- How will the zone change affect the neighborhood in which the property is located? Briefly describe any impacts of the change as proposed.
- How will the zone change affect public facilities such as sewer and water service, drainage, schools and roads, if applicable?
- What mitigating actions might be suggested to offset problems resulting from adverse impacts on private property and public facilities (e.g., landscape screening, drainage improvements, changes in traffic signalization, provision of additional turn lanes).
- Why is the current zoning classification of the property no longer appropriate?

All materials and application fee must be delivered to the office of Community Development, Municipal Building, 101 East High Street, Oxford, Ohio 45056. Any questions should be directed to the Community Development Department at (513) 524-5204. Submit materials 45 days prior to the proposed meeting date.

NOTE: Incomplete applications will not be processed. City Staff will erect a public hearing sign on the subject property. It is the Applicant's responsibility to remove the signage once the hearing(s) are completed.

SIGNATURE OF APPLICANT: [Signature]

Date: 6/10/14

PRINTED NAME: Jerry-Han Chen

FEE / RECEIPT

\$150 Fee plus Actual Postage Paid / Receipt Number: NA

CITY OF OXFORD

STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting of: September 16, 2014

Service Department
Originating Department

Account Code #: N/A

David Treleaven
Prepared By

Budgeted Amount: N/A

September 10, 2014
Date Prepared

Agenda Title:	Environmental Commission Meeting of September 3, 2014
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Recommendation:	For Review and Consideration
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Discussion:

Environmental Commission members present at the Wednesday, September 3, 2014 meeting were: Chair, Mr. Wright Gwyn; Vice-Chair, Mr. Vince Hand; City Council Representative, Ms. Kate Rousmaniere; Planning Commission Representative, Mr. Robert Bell, and Mr. Ted Wong. A quorum was present. Mr. Kevin Armitage had previously notified the Commission that he would be unable to attend the September or October meetings due to a scheduling conflict with a sprint course he is instructing.

The minutes from the August 6, 2014 Environmental Commission meeting were unanimously accepted as presented.

Ms. Rousmaniere updated the Commissioners on the previous evening's City Council meeting. The proposed Residential Overlay District along Cedar Drive had its first reading. Potentially, two other locations (in the Jefferies Drive and the Melissa-Melinda Drives areas) are considering requesting the Residential Overlay District designation.

A broker has been retained by the City of Oxford to assist in the proposed electrical energy aggregation. A meeting regarding the energy aggregation issue on November's ballot is being hosted by the League of Women Voters and has been scheduled for the evening of Wednesday, September 24, 2014 at the Community Room at the Lebanon Citizens National Bank on West Park Place.

Mr. Bell stated that the Planning Commission had received a proposal for a residential development on Southpointe Parkway. The Collegiate at Oxford development proposes approximately 220 housing units for some 780 occupants on 8.5 acres. Mr. Bell noted that the proposed development was in a traditional mode, with no additional Open Space Residential Development components incorporated.

The Commission was updated on Oxford's upcoming refuse waste and recycling contract specifications (existing contract expires on December 31, 2014). Pricing request for the existing 10 container residential refuse service will be retained, with an additional request for pricing a four-tiered volume-based service, utilizing a single, 65-gallon wheeled tote, a single 90-gallon wheeled tote, two 90-gallon wheeled totes, or
(Continued)

Approved By:	Department Head:	Initial	Date
	City Manager:		<u>9/11/14</u>

three 90-gallon wheeled totes (roughly equivalent in volume to the existing 10 containers) for residential refuse service. Pricing to expand residential recycling was included, with a third size option (a 35-gallon wheeled tote) in addition to the existing 18-gallon red bins, or 65-gallon wheeled tote. Pricing options for two contract periods are to be included, one being a two-year contract, with up to three one-year extensions, each with a not-to-exceed rate percentage increase stipulated (as is the current contract), and the second being a single, five-year contract. Staff anticipates the contract document and specifications would be made available to contractors in mid- to late-September, with prices due in early October 2014.

Staff informed the Commission that two curbside recycling containers had been installed in the Uptown (in the Dr. Martin Luther King, Jr. Park and mid-block of East High Street's 10-block) in mid-August. Examples of the public information placards placed at the recycling containers were provided. Staff estimated that approximately 75% - 80% of the daily material placed in the recycling containers was trash, with several inches of liquids typically pooled in the bottom of the liners. Staff was expending 40 minutes to an hour daily segregating the recyclable materials (typically, no more than a dozen bottles and cans; the pooled liquids was rendering any paper materials as useless) from the trash, discarding the liquids into the sanitary sewer system, and washing out the liners. It was concluded that at present, the time demand for the small volume of recovered recyclables was not justified, and the containers were converted to refuse (by changing the lid and removing the educational placards). The recycling lids have been retained so that curbside container(s) can be converted for recycling in the future, if so desired.

The Spring Street Bikeway was discussed. Commissioners were informed that Miami University was preparing public education materials (a pamphlet and electronic format for Miami's and Oxford's websites) for the Bikeway's safe use, and responsibilities of bicyclists and motor vehicle operators. The Oxford Visitor's Bureau is reportedly investigating grant opportunities for funding to assist in the expansion of the alternative transportation and pedestrian safety program in Oxford.

Commissioners were informed that the 2014 Public Tree Maintenance and Ash Tree Removal Projects had been completed. Of the 52 Ash trees removed due to their infestation by the Emerald Ash Borer (EAB), all but nine were located in the Heritage Subdivision (Olde Farm Road and Country Club Drive). The responses received from the Heritage Subdivision residents were supportive of the removal of the dead and declining Ash trees along their streets.

Staff informed the Commission that Oxford resident, Mr. Mark Gilmore, had requested information pertaining to Oxford's inventory of treated and un-treated public Ash trees. Mr. Gilmore is undertaking EAB treatment of Ash trees in the Hueston Woods State Park utilizing grant funding, and was applying to extend to grant to assist Oxford's Ash trees. The Environmental Commission requested that Staff approach Mr. Gilmore regarding the possibility of him applying for the vacancy on the Commission.

The Commission adjourned at 8:30 p.m. The next scheduled meeting of the Environmental Commission is on Wednesday, October 1, 2014 at 7:00 p.m., in the Municipal Building's Second Floor Conference Room.