

A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, September 20, 2016 at 7:30 p.m. Those members present were Bob Blackburn, Steve Dana, Glenn Ellerbe, Mike Smith and Edna Southard. Kevin McKeehan was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. Ellerbe seconded. The motion passed 6-0-0.

PUBLIC PARTICIPATION

SWEARING-IN

PATROL OFFICERS

RICHARD BUTLER AND ANTHONY GILBERT

Chief Jones introduced officers Richard Butler and Anthony Gilbert noting they were both hired over the summer and were now completing their Field Training program. Chief Jones advised both had impressive resumes and he felt they would be fine additions to the OPD.

Chief Jones advised Officer Butler was an Army veteran and had served overseas. Chief Jones noted Officer Butler earned a psychology degree from the University of Cincinnati and had extensive training in social work. Chief Jones advised Officer Butler previously worked for the Hamilton County Sheriff's Corrections Department and he graduated from Scarlett Oaks Police Academy in August.

Chief Jones advised Officer Gilbert lived in Liberty Township and his wife Jill was here this evening with their children Brantley and Bentley. Chief Jones noted Officer Gilbert's parents Dan and Mary Gilbert were also here this evening. Chief Jones advised Officer Gilbert studied criminal justice at Eastern Kentucky University. Chief Jones noted Officer Gilbert left a well established position in sales to seek a career in law enforcement due to a family connection in law enforcement. Chief Jones advised Officer Gilbert's father was Chief of Police in New Miami and had served other in law enforcement agencies as well. Chief Jones noted Officer Gilbert worked part-time for the Mount Healthy Police Department until he was hired in Oxford.

Mr. McHugh performed the swearing in of Officer Butler and his fiancé Ashly pinned badge #49 on his uniform

Mr. McHugh performed the swearing in of Officer Gilbert and his wife Jill pinned badge #51 on his uniform.

A round of applause followed and Mayor Rousmaniere welcomed Officer Butler and Officer Gilbert noting Oxford was honored to have them.

PROCLAMATION
'CAROLINE SCOTT HARRISON DAY'

Mayor Rousmaniere read the Proclamation and presented it to Kathleen Fox and Bob Wicks.

Ms. Kathleen Fox, advised this was the 4th annual Caroline Scott Harrison Day in Oxford and Mr. Wicks would speak to it.

Mr. Bob Wicks, noted he along with Kathleen Fox and Marjorie Bowers made up the Caroline Scott Harrison Memorial Committee. Mr. Wicks asked members of the Board of the Oxford Community Arts Center to stand and be recognized for their support of the Caroline Scott Harrison Memorial Project. Mr. Wicks advised there was a historical marker in front of the Oxford Community Arts Center proclaiming the history of Caroline Scott Harrison and Marjorie Bowers wrote a biography on Caroline Scott Harrison titled 'Remembering Oxford's First Lady'. Mr. Wicks noted the committee received funding from the State of Ohio to have a life size bronze sculpture of Caroline Scott Harrison made and it would be dedicated on Caroline Scott Harrison Day in 2017. Mr. Wicks advised the committee was grateful for the support from the community and from the State of Ohio and noted they would make Oxford one of the centers for First Ladies within the United States.

Mayor Rousmaniere thanked Ms. Fox and Mr. Wicks for all of their work and persistent advocacy for Caroline Scott Harrison.

PROCLAMATION
'HISPANIC HERITAGE AWARENESS MONTH'

Mayor Rousmaniere read the Proclamation and presented it to Ms. Lucy Thomas.

Ms. Lucy Thomas, advised she was a Latin American, Spanish and International Studies major at Miami University and noted she would accept the Proclamation on behalf of the committee who created the UniDiversity Festival in Oxford. Ms. Thomas noted the UniDiversity Festival was this Friday from 5:30 to 9:30 p.m. in the Uptown Parks and everyone was invited to enjoy music, dance and experience Latin culture and cuisine. Ms. Thomas advised she felt it was very important for students to emphasize diversity and the festival was a great way for the community to come together.

Mayor Rousmaniere thanked Ms. Thomas and the UniDiversity committee for all of their efforts.

**NOTICE TO
LEGISLATIVE AUTHORITY**

New permit for Miami University 500 E. Sycamore Street Oxford, Ohio 45056. (Alan Kyger, Economic Development Director)

Mr. Kyger advised this was a beer only permit for Miami University and it would be used for special events at Millett Hall. Mr. Kyger noted the permit was recycled from the former Stadium bar.

Mr. Southard moved to accept the notice without comment. Mr. Blackburn seconded. The motion passed 6-0-0.

**NOTICE TO
LEGISLATIVE AUTHORITY**

New permit for Ox Pizza LLC DBA Rapid Fired Pizza 7 W. High Street Oxford, Ohio 45056. (Alan Kyger, Economic Development Director)

Mr. Kyger advised this was a new beer only permit for Rapid Fired Pizza to be located at the former Orange Leaf site which was under renovation.

Ms. Southard asked for clarification of the various types of permits. Mr. Kyger advised a D1 was beer only, D2 was wine only, D3 was liquor only and a D5 was beer, wine and liquor.

Ms. Southard moved to accept the notice without comment. Mr. Blackburn seconded. The motion passed 6-0-0.

PUBLIC COMMENTS

Mr. Coe Potter, advised he had been in the real estate business all of his professional life and noted Councilor Dana informed him there was a possibility of studying affordable housing in the community and the possibility of a grant to hire a consultant to do so. Mr. Potter advised he felt affordable housing was for every economic level in the community, those at entry level jobs or people at top economic levels. Mr. Potter noted there were citizens who contributed daily to the fabric of the community who for one reason or another don't live in Oxford and it may be because they can't find affordable housing. Mr. Potter advised an affordability index indicated the average job in a community should create enough capital in that household to be able to afford the average house in that community. Mr. Potter noted he felt a consultant could identify the segments of the society that do not have affordable housing in Oxford and determine the short comings in the community and how to address it. Mr. Potter advised he would like to see people of all economic levels be able to afford housing in Oxford.

CONSENT AGENDA

Mr. Dana requested removal of item B. Environmental Commission report.

MINUTES

Minutes of the September 6, 2016 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

REPORT

Report regarding the September 7, 2016 Historic and Architectural Preservation Commission Meeting. (Jung-Han Chen, Community Development Director)

RESOLUTION **BRIDGE INSPECTION**

A Resolution No. 5011 authorizing the City Manager to sign preliminary consent legislation and other contracts with the Ohio Department of Transportation in connection with the Bridge Inspection Program inside the Oxford corporate limits (PID No. 102554) at no cost to the City. (Mike Dreisbach, Service Director)

Mr. Dana moved to approve the consent agenda. Ms. Southard seconded. The motion passed 6-0-0.

REPORT

Report regarding the August 31, 2016 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Mr. Dana referred to the report on page 24 of Council's packet and advised the Environmental Commission was working on crafting Sensitive Development Areas language for the Planned Development code. Mr. Dana noted presently there was no requirement to assess and investigate areas in a parcel potentially to be developed as a Planned Development. Mr. Dana advised this issue came up and was highlighted by Councilor Southard when Council considered the Red Brick development on Olde Farm and Contreras Roads. Mr. Dana noted Council was examining the property which was a Planned Development and there was no way to address the sensitive areas in the parcel. Mr. Dana advised he felt this was a proactive measure which would benefit everyone in Oxford because it establishes a protocol. Mr. Dana noted Mayor Rousmaniere volunteered to make suggested revisions to the Subdivision Regulations Sensitive Development Areas text. Mr. Dana advised this was a joint effort and it was a positive one.

Mayor Rousmaniere thanked Mr. Dana and Ms. Southard for bringing up the issue and noted she and Mr. Chen were working on language to present to the Environmental Commission on October 5, 2016.

Mr. Smith moved to accept the Environmental Commission report. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION **OVERLAY DISTRICT**

A Resolution No. 5012 of Council accepting the petition as required by Oxford Codified Ordinance Section 1146.03 to establish a neighborhood conservation overlay district for Quail Ridge Drive as set forth on Exhibit "A" attached hereto and referring the petition to the Oxford Planning Commission for recommendations to City Council. (Jung-Han Chen, Community Development Director)

Mayor Rousmaniere recused herself as a resident of Quail Ridge Drive.

Mr. Chen advised the Neighborhood Conservation Overlay District legislation was adopted by Council in 2012 and this was the 13th petition to come before Council. Mr. Chen noted residents initiated the petitioning process to be considered for a overlay district. Mr. Chen advised there were 19 properties in the proposed district and 17 signatures were secured. Mr. Chen noted the area satisfied the boundary requirements and staff recommended Council accept the petition and forward it to the Planning Commission for the zoning text amendment consideration. Mr. Chen advised two of the petitioners were in attendance if there were any questions for them.

Vice Mayor Smith inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Resolution No. 5012. Mr. Blackburn seconded. The motion passed 5-0-0.

RESOLUTION **ACCEPT GRANT**

A Resolution No. 5013 authorizing the City Manager to accept the Ohio Department of Public Safety OVI grant in the amount of \$224,917.00 on behalf of the Oxford Police Division as Lead Agency for the administration of the grant to fund the Butler County OVI Task Force operations for 2017. (John Jones, Police Chief)

Chief Jones advised Council previously authorized the Police Division to apply for this grant which was part of the role as lead agency of the Butler County OVI Task Force. Chief Jones noted the grant was awarded in the amount of \$224,917 to be distributed to participating agencies throughout Butler County. Chief Jones advised the grant was distributed on a reimbursement basis to help fund the agencies for paying over-time for extra patrols specifically for OVI enforcement and check points.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Smith noted Council authorized this previously and it was a successful program.

Mr. Dana moved to adopt Resolution No. 5013. Mr. Blackburn seconded. The motion passed 6-0-0.

RESOLUTION
OVI GRANT
AGREEMENT

A Resolution No. 5014 authorizing the City Manager to enter into an agreement with Peter M. Reising to perform consulting services and to function as the Butler County OVI Task Force Coordinator for the 2017 grant funded through the Ohio Department of Public Safety. (John Jones, Police Chief)

Chief Jones advised the proposed Resolution would allow the City to continue the agreement with Mr. Reising who had been the grant administrator even before OPD was the Lead Agency for the OVI Grant. Chief Jones noted OPD needed Mr. Reising's assistance and expertise regarding the grant.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Resolution No. 5014. Mr. Ellerbe seconded. The motion passed 6-0-0.

RESOLUTION
MUTUAL FACILITIES
AGREEMENT

A Resolution No. 5015 authorizing the City Manager to enter into an agreement with the Talawanda School District Board of Education for cooperative use of physical facilities to provide recreational and leisure time activities in the Oxford community. (Casey Wooddell, Parks and Recreation Director)

Mr. Wooddell advised the proposed agreement allows the City's sports teams to use Talawanda's facilities and Talawanda's sports teams to use City facilities at no charge to each other.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired if the agreement was entered into annually. Mr. Wooddell advised in the past it was a 5 year agreement and since Kramer School wasn't available this year due to construction the proposed agreement was for one year. Mayor Rousmaniere inquired if the agreement included Marshall and Bogan schools outside of the City limits and Mr. Wooddell advised yes.

Mr. Dana moved to adopt Resolution No. 5015. Mr. Blackburn seconded. The motion passed 6-0-0.

ORDINANCE
FIRST READING

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance Amending Ordinance No. 3335. Supplemental Budget Ordinance Number 8 To Make Supplemental Appropriations For Fiscal Year 2016. (Joe Newlin, Finance Director)

Mr. Newlin addressed his staff as presented on page 60 of Council's packet regarding building permits and the OVI Grant and offered to answer any questions.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

ORDINANCES
SECOND READING

ORDINANCE
NEW CHAPTER 729

An Ordinance No. 3367 Repealing Oxford Codified Ordinance Chapter 729, Entitled "Vendors And Solicitors" And Adopting New Oxford Codified Ordinance Chapter 729 "Vendors And Solicitors." (Douglas R. Elliott, Jr., City Manager)

Mr. Elliott advised the current vendors and solicitors ordinance was adopted in 1963 except for two sections. Mr. Elliott noted he and staff were proposing an update to the ordinance which includes a reasonable limitation on commercial and non-commercial solicitation from 9:00 a.m. to 9:00 p.m. Mr. Elliott advised it also required registration of credentials for commercial solicitation and a \$50 filing fee. Mr. Elliott advised there was a provision which prohibits solicitation of a residence if a no solicitation sign was posted near the entrance.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted Council's questions were answered at the first reading of the proposed Ordinance.

Mr. Dana noted the proposed language was court tested.

Ms. Southard moved to adopt Ordinance No. 3367. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. Smith, Ms. Southard, Mr. Blackburn,
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 303.08

An Ordinance No. 3368 Repealing Oxford Codified Ordinance Section 303.08 Entitled Impounding And Booting Of Vehicles; Redemption, And Adopting New Oxford Codified Ordinance Section 303.08 Entitled Impounding And Booting Of Vehicles; Redemption. (John Jones, Police Chief)

Chief Jones advised he had worked with the Law Director to clean up language contained in the next 4 proposed Ordinances. Chief Jones noted Ordinance No. 2 gave Public Safety Assistants the expressed permission to boot/impound vehicles which they had been doing for quite some time.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Ellerbe noted this was for Public Safety Assistants as well as Police Officers to have the ability to boot or impound vehicles.

Mr. Dana moved to adopt Ordinance No. 3368. Mr. Ellerbe seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Dana
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 127.13

An Ordinance No. 3369 Adopting New Oxford Codified Ordinance Section 127.13 Entitled Parking Enforcement Unit. (John Jones, Police Chief)

Chief Jones advised the proposed Ordinance formally establishes Oxford's Parking Enforcement Unit which was allowed by the Ohio Revised Code.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Ellerbe referred to page 76 of Council's packet and inquired why it was restrained to a classified position. Chief Jones advised the Public Safety Assistant position had always been a classified position. Mr. Elliott noted unclassified positions were typically for Department Heads, the City Manager, Council appointed positions, part-time positions and seasonal positions.

Ms. Southard asked for clarification as to whether this was something new or a revision. Chief Jones advised there was a gap in the existing Codified Ordinances. Mr. McHugh noted the City was adopting and restating what the Ohio Revised Code said to make it clear what the Public Safety Assistants role was.

Mr. Dana moved to adopt Ordinance No. 3369. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Blackburn, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW SECTION 351.16

An Ordinance No. 3370 Repealing Oxford Codified Ordinance Section 351.16 Entitled Snow Routes, And Adopting New Oxford Codified Ordinance Section 351.16 Entitled Snow Routes.
(John Jones, Police Chief)

Chief Jones advised the proposed Ordinance would change the penalties for parking in snow routes to be consistent with other parking violations within Chapter 351.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3370. Mr. Ellerbe seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Blackburn, Mr. Dana, Mr. Ellerbe, Mr. Smith
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE

NEW SECTIONS 355.02, 355.13 AND 355.99

An Ordinance No. 3371 Repealing Oxford Codified Ordinance Sections 355.02 Entitled Definitions, 355.13 Entitled Prohibitions, And 355.99 Entitled Penalties, And Adopting New Oxford Codified Ordinance Sections 355.02 Entitled Definitions, 355.13 Entitled Prohibitions, And 355.99 Entitled Penalties. (John Jones, Police Chief)

Chief Jones advised the proposed Ordinance dealt with the Residential Permitted Parking program and it clarified some ambiguous language. Chief Jones noted definitions were added, the prohibition language was clarified and penalties would now be consistent with other parking violations.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Ms. Southard inquired how an area was determined to be a Residential Permitted Parking area. Mr. McHugh advised residents petitioned to have an area declared a Residential Permitted Parking area and the matter was brought before Council for legislative action. Mr. Elliott advised it usually occurred where owner occupied property abutted university areas.

Mr. Ellerbe moved to adopt Ordinance No.3371. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Blackburn, Mr. Dana, Mr. Ellerbe, Mr. Smith, Ms. Southard
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott advised he, the Mayor, Mr. Kyger, the Police Chief and the Fire Chief met with officials from Miami University and officials from the Buckeye Boys State program this morning. Mr. Elliott noted 1,200 high school junior men will descend upon Miami University and the City of Oxford from June 11, 2017 through June 18, 2017 and will be housed on campus. Mr. Elliott advised Buckeye Boys State participants had not visited Oxford since 1946 and he welcomed them back noting it was a great program which focused on Federal, State and Local government. Mr. Elliott advised he would provide additional information as he received it.

Mr. Elliott noted staff members and Councilors toured the new Kramer Elementary School this evening noting Oxford was fortunate to have this new facility in the community. Mr. Elliott advised everyone enjoyed the tour provided by the Talawanda School District Treasurer, Mike Davis.

Mr. Elliott advised he was invited to sit on a panel with the Oxford League of Women Voters on Wednesday and the topic was 'Communication in our town – How do we find out what is happening.'

Mr. Chen advised last year Council agreed to appropriate money for a zoning study and the Planning Commission spent a lot of time with the consultant looking at zoning issues around Miami's campus. Mr. Chen noted the Planning Commission and the consultant looked at ways to increase rental density and ways to encourage redevelopment. Mr. Chen advised the consultant would provide a very specific proposal in October regarding those issues and an open forum would be held with property owners who could benefit from the proposal so they could provide their input. Mr. Chen advised the Planning Commission would then make recommendations to Council with regard to zoning code and zoning map amendments.

Mr. Kyger advised the Amtrak Team from Oxford would attend an all day conference in Cincinnati on Friday looking at ways to move the Amtrak Cardinal Line from a 3 day per week train to a 5-7 day a week train. Mr. Kyger noted if that could happen it would benefit community members who wanted to use the train as it would be much easier to get somewhere and get back to Oxford if it ran more often.

Mr. Ellerbe congratulated Oxford's new Police Officers.

Mr. Dana referred to the panel discussion with the Oxford League of Women Voters tomorrow evening at Holy Trinity Church and noted it was meant to provide insight on ways to improve communication in the community and it was important for everyone.

Ms. Southard advised the Chinese Festival Uptown was rained out last Friday and noted her hope for better weather this weekend. Ms. Southard advised the UniDiversity Festival was this Friday in the Uptown Parks and the Hike-A-Thon was Saturday from 9:00 a.m. to 3:00 p.m. in Miami University's Natural Areas. Ms. Southard noted the Farmers Market would be Uptown on Saturday and on Sunday the Harvest Moon Festival would take place Uptown from 12-4.

Mayor Rousmaniere advised she toured the new Kramer school today with a Special Education teacher who was incredibly excited to move into the new building. Mayor Rousmaniere noted she was looking forward to the path connecting Kramer School to the Northridge residential community.

Mayor Rousmaniere advised the Transportation Sub-Committee of the Planning Commission met today to review information from a walking audit of Locust Street that a number of community members participated in in July. Mayor Rousmaniere noted the sub-committee reviewed data and talked about what their strategy would be for Locust Street which is an increasingly important corridor in the middle of the City. Mayor Rousmaniere advised she would talk to Council members soon about proposing that staff develop a short, medium and long term strategic plan for how to deal with the Locust Street corridor.

ADJOURN

Mr. Dana moved to adjourn at 8:34 p.m. Mr. Blackburn seconded. The motion passed 6-0-0.