A regular meeting of the Oxford City Council was called to order by Mayor Kate Rousmaniere on Tuesday, October 3, 2017 at 7:15 p.m. Those members present were Steve Dana, Glenn Ellerbe, Kevin McKeehan, Mike Smith and Edna Southard. Bob Blackburn was excused.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Joe Newlin, Finance Director; Mr. Jung-Han Chen, Community Development Director; Mr. Alan Kyger, Economic Development Director; Mr. John Detherage, Fire Chief; Mr. Steve McHugh, Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session immediately pursuant to Ohio Revised Code Section 121.22 (G)(1) for the purpose of discussing appointments to Boards and Commissions. Mr. McKeehan seconded. The motion passed by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. McKeehan, Mr. Smith, Ms. Southard, Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ADJOURN FROM EXECUTIVE SESSION

Ms. Southard moved to adjourn from Executive Session at 7:30 p.m. Mr. Dana seconded. The motion passed 6-0-0.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Mr. Dana moved to approve the agenda. Mr. Ellerbe seconded. The motion passed 6-0-0.

Mayor Rousmaniere called for a moment of silence to reflect on the tragedy in the City of Los Vegas and the people involved in it.

PUBLIC PARTICIPATION

INTRODUCTION
CHAD SMITH - THREE VALLEY CONSERVATION TRUST

Mr. Chad Smith, Executive Director, Three Valley Conservation Trust, noted he appreciated the opportunity to be in attendance. Mr. Smith advised he was an Oxford resident and spent 15 years at ODNR in several different capacities.

Mr. Smith noted he was at Hueston Woods early in his career and was later a park manager at East Fork State Park in Clermont County. Mr. Smith advised he had the opportunity to come back to Oxford to serve as Executive Director of Three Valley Conservation Trust. Mr. Smith noted Three Valley had a great Board of Directors and a great group of members that work with the trust. Mr. Smith advised he was excited to continue to grow the organization and move it forward. Mr. Smith advised he was committed to communicating when the trust has a new easement coming into the City limits and he was readily available in their new office across from the Tri. Mr. Smith noted there were 191 easements to date and 22,000 acres were protected under the conservation easements of Three Valley. Mr. Smith advised Three Valley was a 22 year old organization and 3% of Butler County is under a Three Valley conservation easement. Mr. Smith provided Council and staff with a map of all easements within the City limits and Three Valley's newsletter and brochures regarding the trust.

Mr. Dana congratulated Mr. Smith on his new position noting he was a fan of Three Valley Conservation Trust. Mr. Dana asked Mr. Smith to discuss the monitoring of easements and why it was important. Mr. Smith advised as part of Three Valley's accreditation the easements were monitored annually. Mr. Smith noted the easements were surveyed by a staff member who was a drone pilot and he relied on the help of volunteers as well. Mr. Smith advised he hoped to grow the number of volunteers. Mayor Rousmaniere inquired how many staff members Three Valley had and Mr. Smith advised three.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Ms. Southard moved to appoint Jacob Bruggeman to the Housing Advisory Commission for a 4 year term and Prue Dana to the Student Community Relations Commission for a three year term. Mr. McKeehan seconded. The motion passed 6-0-0.

PUBLIC COMMENTS

Mr. Jake Gold, noted he was a political reporter for the Miami Student Newspaper. Mr. Gold invited everyone to attend the first ever City Council Candidate Debate hosted by the Miami Student on Wednesday, October 18th at Wilks Theater at 7:30 p.m. Mr. Gold advised the candidates would be asked questions about their vision for Oxford and their opinions on City relevant political matters. Mr. Gold thanked Council for their time and noted his hope to see everyone at the debate.

Mayor Rousmaniere inquired if the candidates would be given the questions in advance. Mr. Gold advised the general categories for the questions would be provided in advance.

CONSENT AGENDA

Ms. Southard requested removal of item A. – Minutes.

REPORT

Report regarding the September 12, 2017 Planning Commission Meeting. (Jung-Han Chen, Community Development Director)

RESOLUTION
SALVAGED VEHICLES

A Resolution No. 5097 authorizing the sale of salvaged, junk and/or abandoned motor vehicles. (John Jones, Police Chief)

Mr. Dana moved to approve the Consent Agenda. Mr. Ellerbe seconded. The motion passed 6-0-0.

MINUTES

Minutes of the September 19 2017 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Ms. Southard referred to page 23 of Council's packet and advised Ann Fuehrer attended the meeting not Ann Whelpton and asked for the minutes to be corrected.

Mr. Dana moved to approve the minutes as corrected. Mr. McKeehan seconded. The motion passed 6-0-0.

RESOLUTIONS

RESOLUTION
OXFORD SENIORS

A Resolution of Council authorizing alcoholic beverages to be served free of charge at private events held for "Members Only and Invited Guests" at Oxford Seniors 922 Tollgate Drive Oxford, Ohio 45056 provided an additional liquor liability insurance policy is obtained. (Doug Elliott, City Manager) **(Tabled)**

Mr. Dana moved to remove the Resolution from the table. Mr. Smith seconded. The motion passed 6-0-0.

RESOLUTION
OXFORD SENIORS

A Resolution No. 5098 of Council authorizing alcoholic beverages to be served free of charge at a private event on October 20, 2017 held for "Members Only and Invited Guests" at Oxford Seniors, 922 Tollgate Drive Oxford, Ohio 45056. (Doug Elliott, City Manager)

Mr. Dana moved to substitute the document labeled "Substitute Resolution" for the formerly tabled Resolution. Mr. Smith seconded. The motion passed 6-0-0.

Mr. Elliott noted the original Resolution was tabled because it allowed the Senior Center to serve alcoholic beverages free of charge at private events. Mr. Elliott advised after working with Mr. Schnabl the substitute Resolution will cover one event so the Senior Center would not have to purchase an additional liquor liability insurance policy.

Mayor Rousmaniere inquired if Mr. Schnabl would like to speak to the proposed Resolution.

Mr. Steve Schnabl , Executive Director, Oxford Seniors, had nothing to add and thanked Council for considering the substitute Resolution.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired what event was being held and Mr. Schnabl advised October Fest.

Mr. Dana moved to adopt Resolution No. 5098. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION
BUTLER COUNTY
PUBLIC DEFENDER

A Resolution No. 5099 of Council authorizing the City Manager to enter into a service agreement with the Butler County Public Defender Commission to provide legal counsel to indigent persons charged with violations of Municipal Ordinances for the year 2018, and thereafter under certain terms and conditions. (Doug Elliott, City Manager)

Mr. Elliott advised County Public Defenders are by law allowed to contract with municipalities for representation of indigent persons in the court system. Mr. Elliott noted the Butler County Public Defender Commission has contracts with the cities of Fairfield, Hamilton and the City of Oxford since 2015. Mr. Elliott advised the proposed Resolution would authorize the City Manager to enter into a renewal agreement with the Public Defender Commission to provide legal counsel to indigent persons appearing in Butler County Area One Court in 2018 at a cost of $3,438.55 annually.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana noted he felt providing this service was not only a required legal act but it was also good public policy.

Mr. Smith inquired if $3,438.55 was an increase from the previous agreement. Mr. Elliott advised it was a slight increase.

Mr. Dana moved to approve Resolution No. 5099. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION
OVI TASK FORCE

A Resolution No. 6000 authorizing the City Manager to enter into an agreement with Peter M. Reising to perform consulting services and to function as the Butler County OVI Task Force Coordinator for the 2018 granted funded through the Ohio Department of Pubic Safety. (John Jones, Police Chief)

Chief Jones noted the Oxford Division of Police was the lead agency for the grant that the Butler County OVI Task Force receives from the Ohio Department of Public Safety office.

Chief Jones noted Oxford was the administrator for the grant and for the last few years retired Oxford Police Sergeant Pete Reising has administered the grant. Chief Jones advised the Police Division would like to continue that relationship. Chief Jones advised each year the Police Division was audited by the state and the auditors have always had very positive comments about working with the City's Finance Department on the work Mr. Reising does.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere noted Mr. Reising was doing a great job for the county and Chief Jones advised yes, noting Oxford was the lead agency. Chief Jones noted is was a $225,000 grant that Butler County receives and Mr. Reising administers it to the different agencies in Butler County. Mayor Rousmaniere asked Chief Jones to thank Mr. Reising for his good work.

Mr. McKeehan moved to adopt Resolution No. 6000. Mr. Dana seconded. The motion passed 6-0-0.

RESOLUTION
PURCHASE DUMP TRUCK

A Resolution No. 6001 authorizing the City Manager to enter into an agreement with FYDA Freightliner Cincinnati, LLC for the purchase of a 2018 M2 106 cab and chassis under State Contract Pricing at a cost not to exceed $79,492.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the next 3 Resolutions go hand in hand noting Resolution 4 was for the purchase of a cab and chassis, Resolution 5 recommended disposal of a old dump truck and Resolution 6 was for the associated equipment to outfit the new dump truck including a hoist, dump body and snow plow. Mr. Dreisbach referred to Resolution 4 and noted the City had an 11 year old 2 ton dump truck that is essential to the operation and it's time to replace it. Mr. Dreisbach advised another Freightliner was already in the City's fleet and staff was very pleased with it and happy that Freightliner was on the state contract.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Smith noted $150,000 was budgeted for the vehicle and equipment and the City's price was significantly under that amount.

Mr. Ellerbe inquired if the vehicle would be used for salting and Mr. Dreisbach advised yes.

Ms. Southard moved to adopt Resolution No. 6001. Mr. Ellerbe seconded. The motion passed 6-0-0.

RESOLUTION
DISPOSE OF DUMP TRUCK

A Resolution No. 6002 declaring an eleven year old International dump truck (vehicle #07-35) no longer needed for municipal purposes as surplus and authorizing its sale to the highest bidder by public or internet auction. (Mike Dreisbach, Service Director)

Mr. Dreisbach referred to his staff report on page 50 of Council's packet and asked Council to amend the title of the proposed Resolution to dispose of a twenty two year old Chevrolet Kodiak dump truck (vehicle #96-51).

Mr. McKeehan moved to amend the Resolution to read declaring a 22 year old Chevrolet Kodiak dump truck (vehicle #96-51) in all sections of the Resolution. Mr. Dana seconded. The motion passed 6-0-0.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana moved to adopt Resolution No. 6002. Ms. Southard seconded. The motion passed 6-0-0.

RESOLUTION
PURCHASE OF SPECIFIED
TRUCK EQUIPMENT

A Resolution No. 6003 authorizing the City Manager to enter into an agreement with Henderson Products – OH for the purchase of specified truck equipment through the National Joint Powers Alliance contract #080114 at a cost not to exceed $56,411.00. (Mike Dreisbach, Service Director)

Mr. Dreisbach noted Resolution 4 was for the purchase of a cab and chassis and this Resolution was for the associated equipment for the vehicle, a dump body, hoist, hydraulic system, electronics and lighting package and a salting pre-wet system.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. McKeehan inquired what the difference was between state contract pricing and the National Joint Powers Alliance contract. Mr. Dreisbach advised the City got a lower price than the state contract price for the equipment purchase through the National contract spearheaded by political subdivisions in MN that have taken their package nationally.

Mr. Ellerbe inquired what the life expectancy of the new vehicle was and Mr. Dreisbach advised the target was 10 years for the heavy dump trucks.

Mr. Dana moved to adopt Resolution No. 6003. Mr. McKeehan seconded. The motion passed 6-0-0.

RESOLUTION
AGREEMENT WITH
DUDLEY PRIME PROPERTIES, LLC

A Resolution No. 6004 authorizing the City Manager to enter into a property exchange agreement with Dudley Prime Properties LLC for the City of Oxford to accept a twenty foot wide utility easement in exchange for vacation of right-of-way in Oxford, Ohio. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised this Resolution relates to the Gaslight Avenue project and Council recently approved the Preliminary Planned Development application for the project. Mr. Dreisbach noted this area was to the south and east of the Stewart Square development and currently the site runs to the east of College Avenue and west of Main Street. Mr. Dreisbach showed a slide of the area in question and advised the City had a storm sewer and a sanitary sewer running through the private property and the facilities were not in an easement. Mr. Dreisbach showed where right-of-way vacation needed to be obtained from the City to move the project forward. Mr. Dreisbach showed a 20 foot wide proposed utility easement. Mr. Dreisbach noted the developer requires the right-of-way vacation from the City to move his project forward and the City needs the utilities in a protected utility easement so they can be served properly. Mr. Dreisbach advised the proposed Resolution authorizes the City Manager to sign a property exchange agreement with the developer granting the City a 20 foot wide utility easement in exchange for vacating the unused and undeveloped right-of-way. Mr. Dreisbach noted staff recommended Council's approval of the Resolution which is related to Ordinance No. 1 which vacates the right-of-way.

Mr. Steve Schnabl, 44 Autumn Drive, advised as he drove down Main Street recently he noticed what had been a wooded area for many years is now entirely cleared and noted he assumed it was part of the Gaslight Avenue project. Mayor Rousmaniere and Mr. Dreisbach advised it was.

Mr. Dreisbach and Mr. McHugh clarified an issue for Mr. Dana with regard to CSX right-of-way.

Mr. McKeehan moved to adopt Resolution No. 6004. Mr. Dana seconded. The motion passed 6-0-0.

**ORDINANCES
FIRST READING**

**ORDINANCE
RIGHT-OF-WAY
VACATION**

An Ordinance vacating 0.2824 Acres Of Right-Of-Way Off Of West Rose Avenue And Beech Street. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised the vacation of right-of-way was already discussed and he had nothing further to add.

Mayor Rousmaniere advised the Resolution authorized the City Manager to enter into the property exchange agreement and the Ordinance vacates the right-of-way.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

ORDINANCE
CONDITIONAL USE

An Ordinance Approving A Conditional Use Permit For A Fast-Food Restaurant with Drive-Through Window In the General Business District To Be Located At 5093 College Corner Pike Oxford, Ohio 45056 With Conditions. (Jung-Han Chen, Community Development Director)

Mr. Chen noted a restaurant in the General Business District was a permitted use and the Conditional Use application was for the drive through window. Mr. Chen showed a slide of the 2.7 acre lot on College Corner Pike for the new restaurant noting it was on the left side of College Corner Pike heading north and across from Westgate Drive. Mr. Chen advised the restaurant would be 2800 square feet and would seat 61 customers. Mr. Chen noted the Planning Commission recommended approval to City Council with 6 conditions as listed on page 84 of Council's packet. Mr. Chen offered to answer any questions and noted the architect was in attendance.

Mr. Dana referred to the 6 conditions on page 84 of Council's packet and the waivers requested by the architect on page 106 and inquired how they correlated. Mr. Chen advised they were fairly consistent.

Mr. Bill Snavely, Oxford Planning Commission, addressed signage at the proposed restaurant and noted the Planning Commission did their job with respect to it.

Mayor Rousmaniere inquired if 2800 square feet was typical for a Burger King and the Architect, Robert Blood, advised yes. Mayor Rousmaniere inquired what the bicycle space would contain and Mr. Blood advised a bike rack.

ORDINANCE
REPEALING ORDINANCE 3426

An Ordinance Repealing Oxford Ordinance 3426 Passed On September 19, 2017. (Jung-Han Chen, Community Development Director)

Mr. Chen advised Council adopted legislation at the last meeting for the R1 MS District and the Planning Commission had additional zoning text amendment recommendations for that district. Mr. Chen noted the cleanest way to adopt all of the amendments was to repeal what was adopted at the last meeting and adopt a new Ordinance that incorporates all the recommended changes.

Mayor Rousmaniere advised the Ordinance adopted on September 19, 2017 would be repealed regarding the R1 MS District and a new Ordinance would be considered to adopt all of the Planning Commission's recommendations.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana noted he was in favor of repealing Ordinance No. 3426 for the reasons Mr. Chen has suggested.

ORDINANCE
NEW SECTION 1143.03

An Ordinance Repealing Oxford Codified Ordinance Section 1143.03 Entitled R-1MS Single-Family Mile Square Residential District, And Adopting New Oxford Codified Ordinance Section 1143.03 Entitled R-1MS Single-Family Mike Square Residential District. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the repealed Ordinance dealt with the Purpose Statement for the R1 MS District and the Site Development Regulations. Mr. Chen noted the proposed Ordinance includes those changes as well as changes to the Mile Square Design Standards for the R1 MS District as shown on pages 130-136 of Council's packet.

Mr. Dana referred to page 129 of Council's packet Section 1143.03 "This district is designed to preserve and encourage a single-family residential environment in an urban environment while maintaining the historic form and character of development within the Mile Square District." Mr. Dana noted this Ordinance was especially significant because it addresses the issue of requiring developers to respect the historic character of the Mile Square. Mr. Dana advised he mentions this because of an exchange at the last meeting between Mr. Prytherch and Mr. Webb. Mr. Dana noted he felt the language goes far toward protecting the kind of development desired by respecting the historic forms in the Mile Square.

ORDINANCE
REPEALING ORDINANCE 3427

An Ordinance Repealing Oxford Ordinance 3427 Adopted September 19, 2017. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed Ordinance would repeal language for the R2 MS District for the same reasons as stated for the R1 MS District.

ORDINANCE
NEW SECTION 1143.05

An Ordinance Repealing Oxford Codified Ordinance Section 1143.05 Entitled R-2 MS Single And Two Family Mile Square Residential District, And Adopting New Oxford Codified Ordinance Section 1143.05 Entitled R-2 MS Single And Two Family Mile Square Residential District. (Jung-Han Chen, Community Development Director)

Mr. Chen advised the proposed Ordinance deals with all of the new regulations recommended by the Planning Commission. Mr. Chen noted due to a copying error (missing pages) he would ask Council to substitute the Ordinance in the packet with the one labeled "Substitute Ordinance".

Ms. Southard moved to substitute the Ordinance labeled "Substitute Ordinance" for the one appearing in Council's packet. Mr. Dana seconded. The motion passed 6-0-0.

Mayor Rousmaniere read the Purpose Statement for the R2 MS District as follows: "This district is designed to preserve and encourage a mix of single-family and two family dwellings within an urban environment at densities that reflect Oxford's historic development pattern within the Mile Square District". Mayor Rousmaniere noted the language was to preserve and encourage not require.

Mr. Smith noted R1, R2 and R3 would all have the same design standards.

Mayor Rousmaniere noted this was the result of an overall rezoning project of the Mile Square that the Planning Commission worked on for at least 18 months.

ORDINANCES
SECOND READING

ORDINANCE
APPROPRIATE PROPERTY

An Ordinance No. 3435 To Appropriate For Pubic Use, All Right Title And Interest In A Certain Parcel Of Property Located Along The West Side Of Country Club Drive For The Purpose Of Acquiring Fee Simple Interest For A Road Project In The City Of Oxford, Ohio And Declaring An Emergency. (Doug Elliott, City Manager)

Mr. Elliott advised in 1966 the Heritage Subdivision II was approved by the Village of Oxford and the approved plat included a stub street shown as Parcel "A". Mr. Elliott noted recently Council approved the subdivision plat for Red Brick Estates which includes a street entitled Grace Lane which connects to the parcel "A" stub street. Mr. Elliott advised the City attempted to negotiate the purchase of the stub street from the current owner and was unsuccessful. Mr. Elliott noted staff recommended to Council legislative action to acquire the stub street. Mr. Elliott noted at the last meeting Council adopted a Resolution of necessity and gave a first reading to this Ordinance. Mr. Elliott recommended that Council adopt the proposed Ordinance as an emergency this evening which would require 6 affirmative votes.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired if the proposed Ordinance would authorize the City Manager to begin the process of eminent domain. Mr. Elliott advised this Ordinance along with a check for the appraised amount of money will be filed with the Butler County Clerk of Courts and the City will take possession of the property. Mr. Elliott noted at a later date the court will determine if the appraised amount was the correct amount.

Mr. Dana inquired if construction of the new subdivision could begin once the court receives the proper documentation and Mr. Elliott advised yes.

Mr. McKeehan moved to adopt Ordinance No. 3435 as an emergency. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. McKeehan, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe,
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW INVESTMENT POLICY

An Ordinance No. 3436 Repealing Ordinance No. 2944 And Adopting A New Investment Policy. (Joe Newlin, Finance Director)

Mr. Newlin advised he had nothing new to add since the first reading and noted Ryan Nelson, the City's investment advisor, was in attendance at the last meeting to explain the reasons behind the changes being proposed. Mr. Newlin added that the City had a very good working relationship with Mr. Nelson.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Dana referred to page 153 of Council's packet and noted he agreed with removing item 3 under Maturity Guidelines since the language is gray and could have different interpretations. Mr. Newlin advised the language was not completely removed although it was modified.

Ms. Southard noted citizens looking at these efforts should feel that the City is doing a good job of taking care of investments. Ms. Southard advised she felt it was important for citizens to know about the City's Investment Policy.

Ms. Southard moved to adopt Ordinance No. 3436. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. McKeehan,
Mayor Rousmaniere (6)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Mr. Elliott reminded everyone about the Charter Amendments which will appear on the November 7, 2017 ballot as Issue #5. Mr. Elliott noted he made presentations regarding the Charter Amendments to the Kiwanis Club and the League of Women Voters and would make presentations tomorrow to the Rotary and Lions Clubs. Mr. Elliott advised the Voter Information Guide 2017 published by the League of Women Voters contains the proposed ballot language.

Mr. Elliott advised he and Mr. Dreisbach toured the Municipal Building renovation project at the former Lane Library building and it was moving along nicely. Mr. Elliott noted sometime after February 1, 2018 City offices will move to the renovated facility.

Mr. Elliott noted he, Chief Detherage and Medical Director Dr. Dustin Calhoun met with representatives of the McCullough Hyde Memorial Hospital recently and items of discussion included MHMH facilities update, clinical service expansions, new equipment and performance improvement data. Mr. Elliott advised the meetings are held quarterly.

Mr. Elliott reminded everyone of the Budget Work Session on Wednesday, October 11th at 6:30 p.m.

Mr. McKeehan advised Councilor Blackburn was at Woodland Country Manor and should be released this weekend. Mr. McKeehan noted Councilor Blackburn hopes to return to Council meetings soon.

Mr. Ellerbe noted he was looking forward to the candidate interactions this Thursday and next week.

Mr. Dana noted he still had a heavy heart regarding what has happened in our country and he hoped our national and state legislators will earnestly address the issue.

Mr. Smith reminded everyone of the Candidate Forum on Thursday from 7-9 p.m. at the Knolls of Oxford and encouraged all interested to attend.

Mayor Rousmaniere advised she received an email about members of the Miami University Varsity Baseball Team cleaning up alleys in Oxford every Saturday morning.

Mayor Rousmaniere noted as part of the Town/Gown initiative she will be sending to Councilors and City staff the 'Optimal Town/Gown Assessment Survey'. Mayor Rousmaniere advised the survey takes 5-7 minutes and asks about ones impression of Oxford's Town/Gown relations. Mayor Rousmaniere advised the survey was a widely used instrument that helps measure campus and community perceptions of each other. Mayor Rousmaniere noted the survey was expanded to include questions related to the impact of student alcohol and drug use on Town/Gown relations and the group believed the input received will help ongoing efforts to identify and promote mutually beneficial Town/Gown partnerships.

Mayor Rousmaniere reminded everyone of the Budget Work Session next Wednesday.

ADJOURN

Mr. Dana moved to adjourn at 8:44 p.m. Mr. Smith seconded. The motion passed 6-0-0.