Agenda

Oxford City Council

Court House

TUESDAY, DECEMBER 1, 2020

EXECUTIVE SESSION
None.
This meeting is being conducted in accordance with H.B. 404 and the guidelines set forth by the Ohio Dept. of Health

1. Roll Call. Mike Smith, Mayor; William Snavely, Vice-Mayor; David Prytherch; Jason Bracken; Chantel Raghu; Glenn Ellerbe; Edna Southard

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MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, proceed to the podium, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

REGULAR MEETING
7:30 P.M.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

This facility is wheelchair accessible. If you plan to attend this meeting and you have a disability that requires special arrangements, please notify the City Manager's office 48 hours in advance so that reasonable accommodations can be made.

3. Public Participation.

   A. Presentation – Oxford Farmers Market – Larry Slocum.

   B. Council Appointments to Boards & Commissions.

   C. Public Comments.

   The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

4. Consent Agenda.

   A. Minutes of the November 17, 2020 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

   Minutes

   B. Minutes of the November 17, 2020 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

   Minutes

   C. Report regarding the November 10, 2020 Planning Commission Meeting. (Sam Perry, Community Development Director)

   Report

   D. A Resolution authorizing the City Manager to enter into an agreement with Canon Solutions America, Inc. for a 60-month lease of a Canon Imagerunner Advance DX C37301 color copier for use by the Oxford Fire Department. (John Detherage, Fire Chief)

   Staff Report/Resolution

   E. A Resolution authorizing the City Manager to close Lot 52 each Saturday in 2021 from 5:30 a.m. to 1:00 p.m. to permit the operation of the Farmer's Market within Lot 52 during said time. (Doug Elliott, City Manager)

   Staff Report/Resolution

5. Resolutions.

1. A Resolution authorizing the City Manager to enter into a contract with Patriot Engineering and Environmental, Inc. for the removal of three (3) underground fuel storage tanks and associated contaminated soil located on City owned property under the sidewalk at 110 E. High Street at a cost of $27,658.00 plus a contingency in the amount of $5,942.00 for a total cost not to exceed $33,600.00. (Doug Elliott, City Manager)

   Staff Report/Resolution

2. A Resolution authorizing a feasibility study of electrical efficiencies at City facilities by PRO Lighting & Solar, LLC at no cost to the City. (Mike Dreisbach, Service Director)

   Staff Report/Resolution

6. Ordinances.

A. First Reading.

1.An Ordinance Levying Upon The Lots And Lands Enumerated In The List Of Estimated Assessments (Exhibit A) The Amounts Set Forth On Such List And Setting Forth Terms For Payment Of Assessments. (Mike Dreisbach, Service Director)

Staff Report/Ordinance

2.An Ordinance Amending Ordinance No. 3538. Supplemental Budget Ordinance Number 9 To Make Supplemental Appropriations For Fiscal Year 2020. (Joe Newlin, Finance Director)

Staff Report/Ordinance

B. Second Reading.

1.An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency. (Joe Newlin, Finance Director) (Tabled)

Staff Report/Ordinance

2.An Ordinance Outlining Budgeted Transfers For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2021 And Declaring An Emergency. (Joe Newlin, Finance Director) (Tabled)

Staff Report/Ordinance

7. A. Announcements & Communications.

1. Remarks from City Council and City staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Future Meetings.

WED – Dec 2 Environmental Commission Meeting 7:00 p.m.

THUR –Dec 3 Recreation Board Meeting 11:30 a.m.

TUES – Dec 8 Public Arts Commission of Oxford Meeting 4:30 p.m.

TUES – Dec 8 Planning Commission Meeting 7:00 p.m.

WED - Dec 9 Historic and Architectural Preservation Commission Meeting 6:15 p.m.

THUR –Dec 10 Climate Action Steering Committee Meeting 9:00 a.m.

MON - Dec 14 Oxford Parking & Transportation Advisory Board Meeting 9:30 a.m.

TUES – Dec 15 City Council Meeting 7:30 p.m.

WED - Dec 16 Board of Zoning Appeals Meeting 6:30 p.m.

MON – Dec 21 Housing Advisory Board Meeting 1:30 p.m.

THUR –Dec 24 Holiday – City Offices Closed

FRI - Dec 25 Holiday – City Offices Closed

8. Adjourn.

A virtual Work Session of the Oxford City Council was called to order by Mayor, Mike Smith on Tuesday, November 17, 2020 at 6:30 P.M. Council members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Bill Snavely and Edna Southard. Ms. Raghu joined a few minutes later.

Staff members participating were Doug Elliott, City Manager, Jessica Greene, Assistant City Manager, Sam Perry, Community Development Director; Zach Moore, Planner; Casey Wooddell, Parks and Recreation Director; Joe Newlin, Finance Director; John Jones, Police Chief, Chris Conard, Law Director and Mary Ann Eaton, Clerk of Council.

APPROVAL
OF AGENDA

Mr. Snavely moved to approve the agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Mr. Snavely, Ms. Southard, Mr. Bracken
Mayor Smith (6)

NAY: None (0)

ABS: None (0)

PURPOSE

The purpose of the Work Session was for Council and staff to discuss updating the City's Comprehensive Plan.

PRESENTATION

Ms. Greene advised she and Mr. Perry would share the presentation of a PowerPoint with Council regarding their thoughts on how to update the City's Comprehensive Plan. Ms. Greene thanked Mr. Moore for his time and effort assisting with the preparation of the PowerPoint. Ms. Greene advised staff's initial concept was that it should be a staff led initiative bringing in subject matter experts as needed to update certain chapters. Ms. Greene noted staff has allowed for completely hiring out the process with a consultant if Council would prefer that method.

Mr. Perry provided a PowerPoint and discussed the slides as follows:
"Two Decades of Change", which showed a map of the City and the substantially changed areas since the year 2000. "Current Plans", which included the Parks and Recreation Master Plan, Uptown Parks and Streetscape Master Plan, Comprehensive Plan, and the various Transportation Plans. Mr. Perry discussed the Design Charrettes held by the City in 2018 (Elm Street) and in 2019 (Western Knolls).

Ms. Greene discussed the slide titled "Looking Ahead" noting staff recognized the need for more citizen feedback and engagement using a variety of tools so multiple citizens could have a voice regardless of their situation. Ms. Greene advised staff recommended seeking input not only on land use but also on topics such as social justice, climate, housing, and multi-modal transportation with a goal of merging this input into a guiding document for the City. Ms. Greene discussed the slide titled "Put it to Work" noting staff felt the Comprehensive Plan needs to become a working document that guides budget making decisions and has more emphasis on specifics rather than generalities. Ms. Greene advised staff felt Council should receive regular reports updating them on the progress toward established goals. Ms. Greene recommended a citizen survey be conducted annually to obtain feedback and that every 5 years a larger targeted outreach takes place to ensure goals are still on point and match community goals. Ms. Greene shared an example slide from another city showing heavy use of visuals, graphics and light text which she would like to see incorporated in Oxford's plan to help residents and Councilors know what is going on. Ms. Greene discussed the "Who's in the Driver Seat" slide which shows pros and cons of a Staff-Led project and a Consultant-Led project noting staff recommended the Staff-Led approach. Ms. Greene discussed the "Format Choices" slide noting staff recommended a mixture of Static, Hybrid and Web-Based documents.

Mr. Perry discussed the "Stages" slide noting it was a three step process to inform, educate, inspire, plan and let citizens know what staff has heard and ask them if the information is accurate and then move forward with those steps in plan development. Mr. Perry provided the "Examples of Plan Visuals" slide noting staff would like to incorporate more graphics and less text in the document to help the community get a better understanding of what the vision was for the land use portion of the plan update. Mr. Perry provided the "Framework" slide noting he and Ms. Greene were calling the update a "Community Strategic Plan". Mr. Perry discussed the elements of the goals, objectives and strategies as they relate to Operations & Relations and Growth & Development. Mr. Perry discussed the "Current Elements" slide (such as Land Use, Cultural Resources, Housing, etc.) and provided an example of how they might be assigned, renamed or grouped as they pertain to Operations & Relations and Growth & Development.

Ms. Greene discussed the "Example Element – Timeline for Completion" slide showing what a new Chapter might look like called "Community Safety & Wellness" related to Police & Social Services. Ms. Greene suggested the first and second quarter of next year would include a Police Community Survey and partnering with the Coalition for a Healthy Community to obtain a resource needs assessment incorporating the recent Housing Assessment. Ms. Greene noted together with the Coalition for a Healthy Community she would like to form a lot of community member focus groups and work with contributors to obtain a lot of information. Ms. Greene advised the third quarter would involve refining the goals and drafting recommendations and then solicit feedback from stakeholders. Ms. Greene advised the goal by fourth quarter would be to come to Council with proposed changes and budget implications to implement in 2022.

Ms. Greene discussed the "Annual Reporting" slide called "Smart Goals" which stands for **S**pecific, **M**easureable, **A**chievable, **R**elevant, and **T**ime-Based as it relates to the City's Communications Department. Ms. Greene advised she felt reporting to Council and to the public was a good idea because it shows the new things the City is working on such as environmental efforts and social justice efforts as well as the ongoing intentionality behind the City's service excellence. Ms. Greene noted if Council was in favor of the process presented this evening staff will move forward with it in 2021 or modify it if Council so wished.

DISCUSSION

Mr. Prytherch thanked staff for the presentation noting he shared the vision they laid out. Mr. Prytherch noted if the City was going to invest the time and energy in updating the Comp Plan he wanted it to be broad-based and successful. Mr. Prytherch noted his hope members of boards and commissions would be engaged in the process.

Ms. Southard thanked staff for the presentation noting she thought it was well thought out and well presented. Ms. Southard advised she felt it was a good plan for a number of reasons. Ms. Southard asked for clarification as to when and how consultants might be brought into the process. Ms. Greene advised staff would co-lead the project and consultants would be brought on an as needed basis.

Mr. Ellerbe advised he felt the presentation was awesome noting he appreciated staff putting forth the effort. Mr. Ellerbe advised it was exactly what he envisioned the City to move towards. Mr. Ellerbe noted there will be a communications team that has to perform internal and external communications and inquired what type of resources would be needed to facilitate those feedback loops. Ms. Greene advised she intended to hire a graphic design assistant to help report the progress of the Comp Plan update. Ms. Greene referred to a Resolution on Council's agenda this evening and advised a new website design will allow for more flexibility in sharing the content of the update.

Ms. Raghu advised she felt the ability and desire to include as many people as possible in the overarching plan was awesome. Ms. Raghu referred to community outreach and inquired what that would look like so it does not discriminate against populations that are vital to the City. Ms. Greene advised an intentional outreach to all citizens would be done and diverse forms of feedback would be provided.

Mayor Smith advised he liked what staff presented and felt staff would have a lot more ownership of the plan with more input in it. Mayor Smith noted he liked the City controlling it as he was never keen on how much the consultants added to the process in previous updates.

Mr. Snavely advised he agreed with everyone noting he was excited about the project. Mr. Snavely advised he appreciated saving money on external consultants noting fortunately the City has an outstanding staff and he felt they would do a great job. Mr. Snavely cautioned staff that the project had to "keep moving".

Mr. Elliott advised staff wanted to focus on the big picture and have a plan that is workable and flexible. Mr. Elliott noted he felt the City was headed in the right direction.

Mayor Smith advised he felt there was consensus among Council to move forward with the proposed Comp Plan update.

Ms. Greene advised staff will develop an action plan, timeline and proposed next steps to present to Council.

ADJOURNMENT

Mr. Snavely moved to adjourn at 7:13 p.m. Ms. Raghu seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe Mayor Smith (7)

NAY: None (0)

ABS: None (0)

A virtual meeting of the Oxford City Council was called to order by Mayor Mike Smith on Tuesday, November 17, 2020 at 7:30 p.m. Members participating were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, William Snavely and Edna Southard.

Staff members participating were: Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Joe Newlin, Finance Director; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Mike Dreisbach, Service Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. John Detherage, Fire Chief; Mr. Chris Conard, Law Director; and Ms. Mary Ann Eaton, Clerk of Council.

APPROVAL OF AGENDA

Mr. Snavely moved to approve the agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu Mayor Smith (7)

NAY: None (0)

ABS: None (0)

PUBLIC PARTICIPATION

PUBLIC COMMENTS

The following e-comment was received prior to the Council Meeting:

Comments submitted on Tuesday, November 17, 2020 - 4:31pm:

- **Name**: Kate Kuvalanka
- **Address**: 18 JEFFREY DRIVE
- **Email Address**: kuvalaka@miamioh.edu
- **Meeting Date**: Tue, 11/17/2020
- **Agenda Item**: Proposal from BLM Oxford and the PCRRC
- **Comments**:

Hello,

My name is Kate Kuvalanka, and I am an Oxford resident and the Interim Chair of the Department of Family Science and Social Work at Miami University. Members of my faculty have been in conversation with members of BLM Oxford since this summer to discuss their ideas for making changes to policing in Oxford, namely increasing the involvement of mental health care professionals in response to 911 calls. Sharon Custer, our Social Work Field Director, attended a PCRRC meeting earlier this semester to share her knowledge about current programs already happening in Oxford that aim to bring more trauma-responsive services to our community, and also to share our department's willingness to help with any related research efforts that the City deems necessary.

The FSW Department is more than willing to help out with a community needs and strengths assessment, in addition to providing a review of similar programs (e.g., Cahoots) happening around the country where mental health providers are being utilized to address mental health- and substance use-related calls that come to police departments. The President's DEI Task Force recommended that our department pursue collaborative efforts with local police departments to explore ways to increase the presence of mental health professionals where their skills may be more appropriate for the emergencies at hand. We are more than willing to come to the table to have these conversations and to offer our services where they make the most sense. As social workers, our values compel us to first ask community stakeholders (including residents of Oxford) what they need before we make recommendations.

Thank you for your service to our community.

Best,
Kate Kuvalanka (kuvalanka@MiamiOH.edu)

- **Position**: Neutral

Mr. Brandon Humphrey, 609 Ogden Court, advised he was speaking this evening as a concerned community member. Mr. Humphrey noted he was concerned because he read in the Miami Student newspaper that OPD has issued zero Mask Ordinance citations even as Corona virus cases skyrocket in Butler County, across Ohio and across the nation. Mr. Humphrey discussed the article and inquired when OPD was going to start taking this threat to public safety seriously.

Mr. Snavely inquired if Council could discuss this topic before moving on from Public Comments and Mayor Smith advised yes.

Ms. Amy Shaiman, 11 Heather Ridge Court, thanked Mr. Humphrey for speaking to the Miami Student newspaper article. Ms. Shaiman noted she was one of the members of the community who spoke last summer about the importance of having a Mask Ordinance and having mask rules. Ms. Shaiman advised the ordinance needed to be enforced as it is a matter of life and death for so many people.

Ms. Shaiman spoke in favor of the work City Council, the PCRRC and the local Black Lives Matter chapter have been doing on the recommendation for an independent task force to look at crisis response. Ms. Shaiman spoke in favor of the PCRRC recommendation.

Mr. Snavely advised he was disgusted and outraged noting he sent the article Mr. Humphrey referenced to fellow Councilors. Mr. Snavely advised he has seen large groups of students gathering at the door of local drinking establishments, the door staff standing right there making no effort to have them use the lines on the pavement for social distancing and almost no one wearing a mask. Mr. Snavely noted he has called it in a number of times. Mr. Snavely inquired if there were not foot patrols or police to be able to at minimum remind people to distance and wear a mask. Mr. Snavely advised at some point there has to be enforcement. Mr. Snavely advised he would like to see the DORA area designated an area where masks are mandatory. Mr. Snavely noted if we want the businesses to be open we can not have the spread of disease.

Mr. Snavely advised he and is wife canceled their Thanksgiving celebration because they do not know if they are safe and not spreading the virus to their children and grandchildren and he was not sure they were safe not spreading it to him and his wife. Mr. Snavely noted masks were not a political issue it was a health issue and everyone needed to take it seriously.

Mr. Elliott read his prepared comments into the record as follows:

Corona Virus Cases surging in Ohio

John Hopkins University total cases and weekly trends by state shows Ohio increasing from an average of 2,372 new cases per day 3 weeks ago to 7,190 average new cases per day this week. This is a total of 305,364 total cases since January. Ohio is 7th in the nation in population and 10th in total COVID cases.
This clearly explains the Governor's recent orders and pronouncements including today's 10 PM curfew.
I think it is useful to look beyond Ohio's increasing numbers and focus on what is happening here in Oxford and at Miami University. First, let's examine Miami University's COVID cases utilizing their dashboard. We are all familiar with the surge in student cases when off campus students returned in August and on campus students (about 5,000 students or 60% capacity) returned in mid September. The cumulative cases since August 17th are 2,330 with 33,921 tests performed. The current seven day moving average of new positive cases is 10 demonstrating the effectiveness of Miami's testing and other policies to control the virus.
What about the rest of the population? How are we doing? If we utilize the Butler County Board of Health's recent report for the 45056 ZIP Code (which includes the city of Oxford plus Milford and Riley Townships), it gives a total of 238 cases or 2.1% of the total Butler County cases (excluding Miami University students). Eight other ZIP Codes in the county have a higher percentage of confirmed cases than our ZIP Code. For many reasons, I believe this demonstrates that Oxford is having greater success than these other areas in containing this disease. Also, if we further narrow our focus of concern and look at our local hospital, the situation was recently described by Mike Everett as stable. They currently have enough staff and equipment and have refined their surge plan if needed. As of Monday, five patients tested positive for COVID with one Oxford resident among those five. Also MHMH is utilizing internal transfers of these patients with the other Tri- Health hospitals in the system (6). So my purpose for providing this information is to provide some local perspective to the concern for the surge in COVID cases in the nation as a whole and the state of Ohio. It is not to suggest that we are out of the woods or should rest on our laurels-by no means! All of us must remain vigilante and stay the course. That means wearing face coverings, frequent hand washing, avoiding crowds, and family gatherings. There is help on the way with the prospect of a couple of promising vaccines by Moderna and Pfizer after the first of the year. This is welcome news for all of us suffering from COVID fatigue and lack of social interaction. Lastly, I want to comment on the recent Miami Student article regarding the "lack of enforcement" of the City's face covering ordinance which was adopted by Council 4 months ago. As I have stated several times- this is a new responsibility and requirement that we are imposing on businesses and residents. It required some time to learn of the requirement and to adjust. COVID concerns received on our website are reviewed with businesses receiving telephone calls and several notice of violations/order to comply letters mailed to repeat offenders. I still feel strongly that education and encouragement is the better way to go than issuing citations by OPD especially in this environment of consideration of excess policing and related police budgets. Let's face it -health literacy or the ability to read and understand healthcare information to make appropriate health decisions is still a formidable problem especially as it relates to face coverings. I would encourage the Miami student to print a series of CDC articles on the benefits of face coverings especially given the misinformation on social media and confusing messages from many of our national political leaders. I am reminded of President Nixon's War on Drugs where violators were cited, arrested, and imprisoned.

I think it is fair to say that it did not solve the drug problem but resulted in mass incarceration and destroyed lives and families. Like the War on Drugs, the City cannot cite its way out of this lack of compliance with our face covering requirement. But further education and information may make a big difference.

Mr. Elliott advised he knew council may not agree with him noting he feels very uncomfortable having OPD cite students by the hundreds. Mr. Elliott advised the citations may not necessarily hold up in court. Mr. Elliott noted 5 of 6 people cited for having mass gatherings were found not guilty.

After a lengthy discussion with all Council members concurring that the Mask Ordinance should be enforced Mr. Elliott advised he would meet with staff tomorrow to make a plan for issuing citations.

CONSENT AGENDA

Mr. Snavely requested the removal of item A. Minutes of the November 3, 2020 City Council Meeting.

Report regarding the November 4, 2020 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report regarding the November 5, 2020 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

A Resolution No. 7234 authorizing the City Manager to request advanced payment of property taxes to the City in 2021 from Butler County. (Joe Newlin, Finance Director)

Mr. Prytherch moved to approve the consent agenda with the exception of item A. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Minutes of the November 3, 2020 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Mr. Snavely referred to page 10 of the minutes regarding the Resolution for a Safe, Healthy and Equitable Oxford and advised what is not reflected in the minutes is a second for the motion to table the proposed Resolution. Mayor Smith advised his notes reflect Ms. Southard made the motion and Mr. Snavely requested that the minutes be corrected.

Mr. Snavely moved to approve the minutes as corrected. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTIONS

RESOLUTION
SAFE, HEALTHY, EQUITABLE OXFORD

A Resolution No. 7235 supporting collaboration between the Oxford Police Division and community partners to address social issues through both targeted recommendations for enhancing police response to social and behavioral health issues and more comprehensive planning for a safe, healthy, and equitable Oxford. (David Prytherch, City Councilor) **(Tabled)**

Mr. Prytherch moved to remove the proposed Resolution from the table. Mr. Ellerbe seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Ms. Southard, Mr. Bracken, Mayor Smith (6)

NAY: Mr. Snavely (1)

ABS: None (0)

Mr. Prytherch advised the proposed Resolution was in response to the PCRRC recommendation as well as police efforts to reform and improve its own performance. Mr. Prytherch noted the Resolution supports the continued improvement of how OPD responds to social and behavioral health issues within the framework of policing. Mr. Prytherch advised he felt the most productive way to have that conversation was within the framework of the Comprehensive Plan.

Mr. Snavely advised he would rather see a clean Resolution that reflects what the PCRRC recommended which was why he voted to keep the Resolution on the table. Mr. Snavely noted he appreciated Mr. Prytherch's efforts although he did not think wrapping it up in the Comprehensive Plan was the way to go.

Ms. Raghu noted she felt proposed Resolution was well intentioned but it ignores what the PCRRC recommended. Ms. Raghu advised the PCRRC recommended creating a task force and suggested remanding the proposed Resolution to the PCRRC to get their input.

Ms. Raghu moved to open the floor for public comments. Mr. Bracken seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Brandon Humphrey, advised he agreed with Vice Mayor Snavely's comments noting he appreciated Mr. Prytherch's proposed Resolution and he felt it was well intentioned. Mr. Humphrey advised when PCRRC recommended a task force be formed it seemed many Councilors agreed. Mr. Humphrey noted he did not see any harm in passing a Resolution to create a task force.

Mr. Landon Canupp, advised he was a student at Talawanda High School and President of the Diversity Club. Mr. Canupp stated he supported what the PCRRC and Black Lives Matter movement has presented.

Ms. Janis Dutton, advised she agreed with Mr. Snavely and some of the other speakers that Council should go back to the original intent of the task force and the recommendation of the commission. Ms. Dutton noted the task force was to be made up of affected community members and she felt the members of the Strategic Plan initiative would be a different group of people, as would the Coalition for a Healthy Community initiative be a different group of people. Ms. Dutton advised she saw this as an opportunity to collect more data and experiences from people. Ms. Dutton encouraged Council to go back to the original intent and noted the founding of the Police Community Relations and Review Commission started with a task force with the NAACP.

Ms. Taylor Callahan, advised she was a student at Talawanda High School and noted she supported the Oxford Black Lives Matter resolution.

Ms. Kathie Brinkman, 404 Emerald Woods Drive, advised she felt the Comprehensive Plan idea is good although too soon. Ms. Brinkman noted the task force will have important information to provide to the Comprehensive Plan. Ms. Brinkman suggested having the task force get the input through the study, identify the issues, understand what it is we are working with and then incorporate it into the Comprehensive Plan.

Ms. Lola Ryle, advised she was a student at Talawanda High School and noted she supported the Oxford Black Lives Matter resolution.

Ms. Izabelle Smith, advised she was a student at Talawanda High School and noted she supported the Oxford Black Lives Matter resolution.

Mr. Prytherch noted if we were talking about policing and how we best improve the way the Police Department responds to issues related to social behavior and health then the PCRRC is a good body because that is within the scope of its work.

Mr. Prytherch noted he understood they were uncomfortable looking at alternatives to policing because it is beyond the scope of their commission. Mr. Prytherch advised he supported the intent of what Black Lives Matter suggested although he felt the task force was widely defined with incredibly broad mandates. Mr. Prytherch referred to the Comprehensive Plan and noted he wanted our time to be spent in channeling it in ways that lead to an outcome like strategic goals. Mr. Prytherch noted instead of having conversations going on all over he felt the big tent of the Comprehensive Plan was a way to channel the energy in a way that is constructive.

Mr. Ellerbe advised he spoke to many people in between the last Council meeting and this one and noted he looked at both resolutions which he felt were mutually exclusive. Mr. Ellerbe advised both things can be done with a little overlap in regard to the acknowledgment that the PCRRC and OPD should work with each other regarding enforcement policies and other police related issues. Mr. Ellerbe noted the second part of the proposed Resolution is a high-level resolution that provides an acknowledgement from the City that we are going to integrate this as a major part of how the City moves forward. Mr. Ellerbe advised the task force as presented by the PCRRC is what he considers a tactical solution. Mr. Ellerbe advised a large grant was provided to the Coalition for a Healthy Community and suggested the two groups work in tandem. Mr. Ellerbe noted he would vote in favor of the proposed Resolution because they are both mutually exclusive and solve the same goal.

Ms. Raghu noted she respected recommendations from boards and commissions and advised she supports the PCRRC's initial proposal to create a task force. Ms. Raghu noted there was noting wrong with additional transparency. Ms. Raghu advised she was impressed by the high school students participating in the meeting and thanked them for their participation.

Mr. Snavely thanked the Talawanda students for their participation noting Council appreciates their input. Mr. Snavely agreed with Ms. Brinkman's comments noting it was a matter of sequential order. Mr. Snavely advised the task force would not cost anything monetarily noting it allows discussion and input, which is done for Comprehensive Plan updates. Mr. Snavely advised the task force can make a recommendation to the PCRRC and Council will get information to fold into the Comprehensive Plan.

Ms. Southard advised she felt it was a mistake to claim that voting for or against the proposed Resolution is somehow for or against Black Lives Matter. Ms. Southard noted the recommendations of Black Lives Matter and of the PCRRC have been taken very seriously. Ms. Southard advised the proposed resolution accepts those recommendations. Ms. Southard noted getting this into the Comprehensive Plan is going one-step further and advised Council can move forward with staff to actually fund this and make changes that will benefit the community. Ms. Southard noted she felt this was a logical and good plan that recognizes and honors the spirit of the recommendations of the PCRRC and of the Black Lives Matter group. Ms. Southard advised the proposed Resolution makes a lot of sense to her.

Mr. Bracken advised he would love to see this in the Comp Plan although he felt it was backwards. Mr. Bracken noted he felt it was good to get this first and incorporate it into the Comp Plan. Mr. Bracken advised he was in favor of the original proposal.

Mr. Prytherch advised this was his good faith effort to reconcile in what he feels is a logical way and a lasting way. Mr. Prytherch noted he has not expressed opposition to anything and he has tried to create a constructive path forward in conversations with PCRRC members listening to a lot of different voices. Mr. Prytherch welcomed anyone else to put the PCRRC's recommendation on the agenda to be voted on.

Mayor Smith advised all of Council wants the same thing, the best community police force we can have and Council was arguing about the path to get there. Mayor Smith noted the proposed Resolution distills the essence of what the PCRRC resolution is going to do. Mayor Smith advised he sees the task force as a huge task force and in the time of Covid it is going to have trouble getting together meeting and accomplishing anything on a deadline. Mayor Smith noted the proposed resolution channels the issues in a time when City resources are stretched thin.

After further discussion, Mr. Ellerbe called the question.

Mr. Prytherch moved to adopt Resolution No. 7235. Mr. Ellerbe seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Southard, Mr. Ellerbe, Mr. Prytherch, Mayor Smith (4)

NAY: Ms. Raghu, Mr. Snavely, Mr. Bracken (3)

ABS: None (0)

RESOLUTION
GRANT APPLICATION

A Resolution No. 7236 authorizing the City Manager to apply for a grant in the amount of two million dollars ($2,000,000.00) through the JobsOhio Vibrant Community Program for the renovation of the vacant Elm Street building to create a Technology, Entrepreneurship, Creativity Hub (Tec Hub) in partnership with Miami University. (Jessica Greene, Assistant Manager)

Ms. Greene addressed her staff report as presented on pages 30-31 of Council's packet noting if awarded this would only be a portion of the funds needed to complete the renovations.

There were no comments from the public.

Mayor Smith referred to the building on Elm Street, which was the former Miami University food service building noting Miami University officials were vastly in favor of moving forward with the proposed project. Mayor Smith advised the grant would go in support of creating the Tec Hub, which would feed into the local area.

Mr. Prytherch noted he was excited that even in the midst of a pandemic Miami University and the City can move forward on something that could be transformative for Oxford for decades to come.

Mr. Prytherch inquired if there was a local match for the grant and Ms. Greene advised no.

Mr. Ellerbe thanked Council for the decision made regarding this property a couple of years ago and advised saying no is a good thing sometimes. Mr. Ellerbe noted that "no" resulted in Shademakers new location and now it is resulting in the proposed Tec Hub which will create jobs and economic opportunity in the City.

Ms. Southard noted she felt helping to make Oxford economically viable in this dangerous time is a very good thing. Ms. Southard advised staff worked hard to make this proposal possible and noted she was in favor of applying for the grant. Ms. Southard noted her hope the grant application would be successful.

Mr. Prytherch moved to adopt Resolution No. 7236. Mr. Ellerbe seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
AGREEMENT WITH REVIZE LLC

A Resolution No. 7237 authorizing the City Manager to enter into a four year agreement with Revize LLC, for redesigning the City's website at a cost of $14,700.00 plus $3,900.00 for the annual hosting and maintenance fee for a total cost not to exceed $18,600.00 for year one of the agreement and $3,900.00 each year thereafter. (Jessica Greene, Assistant City Manager)

Ms. Greene addressed her staff report as presented on page 34 of Council's packet and offered to answer any questions.

Ms. Janice Dutton, advised she was website savvy and found the City of Oxford's website to be difficult in many ways. Ms. Dutton noted her hope it becomes more consistent in how to find minutes and meetings for boards and commissions.

Ms. Dutton made a point of order by advising according to Robert's Rules of Order calling the question required a second and a 2/3 vote to end debate. Ms. Dutton noted she felt the vote on the previous resolution was invalid because Robert's Rules of Order were violated.

Mr. Snavely advised there were two ways to cut-off debate noting one can move the question which requires a vote and one can call the question. Mr. Snavely advised if there was no objection to calling the question it can move forward because it is assumed it is a unanimous vote. Mr. Snavely noted if anyone objects to calling the question it does requires a 2/3 vote.

Mayor Smith took responsibility for the motion not being made properly.

Mr. Prytherch referred to the website Resolution and advised it was an investment in the future noting communications has been a high priority of City Council.

Ms. Southard moved to adopt Resolution No. 7237. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
AGREEMENT WITH ZOLL

A Resolution No. 7238 authorizing the City Manager to enter into an agreement with Zoll Medical Corporation for the purchase of three (3) portable ventilators and associated accessories utilizing CARES Act Funds at a cost not to exceed $42,000.00. (John Detherage, Fire Chief)

Chief Detherage addressed his staff report as presented on page 41 of Council's packet and offered to answer any questions.

There were no comments from the public.

Mr. Snavely inquired how a portable ventilator would be used in an ambulance, which Chief Detherage addressed noting the patients would already be intubated.

Mr. Bracken moved to adopt Resolution No. 7238. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
HOLIDAY PARKING

A Resolution No. 7239 authorizing the City Manager to waive parking meter fees on High Street, East Park Place, West Park Place, Poplar Street, Main Street and Beech Street between Walnut Street and Church Street, and in the southern (2 HR) section of Lot 52 from 9:00 a.m. on December 14, 2020 until 6:00 p.m. on December 31, 2020. The two-hour restriction for meters in these areas shall remain in effect. (John Jones, Police Chief)

Chief Jones addressed his staff report as presented on page 44 of Council's packet. Chief Jones asked for a friendly amendment to strike the reference to the southern section of lot 52 which Mr. Snavely made.

There were no comments from the public or from Council.

Mr. Snavely moved to adopt Resolution No. 7239 as amended. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

RESOLUTION
E-MEETINGS

A Resolution No. 7240 to urge Governor DeWine and the Ohio Legislature to extend the deadline for operating pubic meetings electronically. (Chris Conard, Law Director)

Mr. Conard advised he supported the Resolution to urge action from the legislature with regard to conducting virtual meetings noting we were getting into the 11th hour.

Mr. Snavely inquired what the current ending date was and Mr. Conard advised December 1, 2020.

There were no comments from the public.

Ms. Raghu advised she strongly supported the proposed Resolution noting there is so much innovation with technology that is empowering and engaging people in ways we never would have imagined.

Mr. Bracken agreed with Ms. Raghu's comments and advised he supported the proposed Resolution.

Ms. Southard moved to adopt Resolution No. 7240. Mr. Snavely seconded. The Resolution was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None ())

ABS: None (0)

RESOLUTION
SUB-GRANT AGREEMENT

A Resolution No. 7241 authorizing the City Manager to enter into the sub-grant agreement between Butler County, Ohio and the City of Oxford for reimbursement of eligible costs for administration of the Butler County Small Business Relief CARES Grant Program. (Doug Elliott, City Manager)

Mr. Elliott addressed his staff report as presented on page 49 of Council's packet noting the allocation for the City of Oxford was $106,714. Mr. Elliott offered to answer any questions.

Mr. Landon Canupp, advised he supported the proposed Resolution because he knows how important Oxford's small businesses are especially in a college town as they offer a way for students to make money and pay for their tuition and for their dorms. Mr. Canupp noted he felt it was important to make sure the small businesses have the funding they need to get through this very tough and tragic time.

Mr. Snavely advised he felt a limit of 25 employees was arbitrary noting Oxford has small businesses with more than 25 employees. Ms. Greene advised it was fulltime equivalents not 25 employees which was set by Butler County.

Mr. Snavely moved to adopt Resolution No. 7241. Ms. Southard seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCES
SECOND READING

ORDINANCE
2021 APPROPRIATIONS

An Ordinance To Make Appropriations For Current Expenses And Other Expenditures Of The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2021. (Joe Newlin, Finance Director)

Mr. Newlin addressed his staff report as presented on pages 56-58 of Council's packet and offered to answer any questions.

There were no comments from the public.

Mr. Prytherch thanked staff for bringing forth a budget trying to balance different priorities and move the City forward including raises and new capital projects. Mr. Prytherch noted it was a staff generated budget that is presented to Council and the only time Council has the opportunity to interject things is during the first or second reading of the Ordinance. Mr. Prytherch advised he would like to make a motion that Council adds $100,000 to the budget for Climate Action to reduce greenhouse gas emissions and/or move towards renewable energy. Mr. Prytherch noted he was not proposing where exactly in the budget it goes and advised he wanted to maintain a balanced budget. Mr. Prytherch advised Climate Action was a priority stated by Council in multiple years during Council Retreats noting he felt it was a small down payment on the City's move towards neutrality.

Ms. Greene provided slides regarding funds already set-aside in for climate efforts including the food composting program, purchase of an electric vehicle, the urban forestry program, the new LED light improvements and the installation of electric charging stations for a total direct spend of $548,500 in next year's budget. Ms. Greene advised broader scale things that impact climate would be the City's continued work on an Amtrak station, the Oxford Area Trail, the west booster station electrical efficiency improvements, the high efficiency modem improvements for the disc aeration system, the City procurement of green energy for City use and the electric aggregation program. Ms. Greene noted staff wanted to explore the solar farm concept, which will take some staff time. Ms. Greene advised staff put that at a little over $3.2 million in climate investment. Ms. Greene noted staff has acknowledged that the work of the Climate Action Task Force, the Environmental Commission and Miami's Sustainability Commission are taking staff time. Ms. Greene advised an option for a new spend in the budget would be for a part-time Climate Sustainability staff person based on a similar position in the City of Hamilton. Ms. Greene noted another option would be to work with the Climate Action Task Force and/or the Environmental Commission to bring in an energy consultant to look at what is feasible to start decreasing emissions.

Mr. Elliott advised normally staff does not budget a non-specific item.

Ms. Raghu advised at the last Environmental Commission they voted unanimously in favor of putting a Resolution on Council's agenda for a feasibility study for City owned land and buildings at no cost to the City. Ms. Raghu inquired when that would be brought forward.

Mr. Elliott advised the Resolution would come forward for the next Council meeting.

Mr. Landon Canupp, commended Ms. Greene for her amazing presentation about all of the greenhouse emissions and green energy because he feels it is very important for the future of the world. Mr. Canupp noted there was debate that global warming was not real when it is scientifically proven to be real. Mr. Canupp advised he feels it is an important step for all of America and Oxford specifically to be as diligent as possible in reducing greenhouse gas emissions and using green energy noting it was a make or break for future generations of Americans and Oxford citizens. Mr. Canupp advised he supported the Talawanda High School Environmental and Natural Sciences Club noting he knows how important the environment is because the main goal of the club is to cleanup Oxford as a City and give back to the community in ways they can as high school students.

Mr. Snavely advised he appreciated the information presented noting he felt Council recognizes that the City has done a lot of good things. Mr. Snavely noted the proposed amendment would set-aside funds to have an opportunity to do some other projects.

Mr. Prytherch advised he would be happy to see increased staffing capacity to enable the City to pursue grants for example. Mr. Prytherch advised he looked forward to conversations about how to drive down emissions.

Ms. Southard inquired about the electric vehicle charging station and inquired if the electric vehicle companies were going to participate and fund part of it. Ms. Southard inquired if the City was going to charge for the charging stations noting that could offset some of the cost of installation. Ms. Southard noted she thought the cost could be offset by those two matters and the money saved could go into the climate fund. Mr. Elliott advised the City was looking to apply for grants for them for two locations, Lot 52 and the parking garage. Mr. Elliott advised fees for their use would be charged.

Mr. Prytherch moved to add $100,000 to the 2021 budget for Climate Action to reduce greenhouse gas emissions and/or move towards renewable energy. Mr. Snavely seconded. The motion passed by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Newlin asked Council to table both the Appropriation Ordinance and the Transfer Ordinance so he could make adjustments to them. Mr. Newlin advised the $100,000 would likely be spread across the General Fund, Water Fund and Wastewater Fund.

Mr. Snavely moved to table the Appropriation Ordinance. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
BUDGETED TRANSFERS

An Ordinance Outlining Budgeted Transfers For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2021. (Joe Newlin, Finance Director)

Mr. Snavely moved to table the Transfer Ordinance. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Mr. Newlin thanked Council for entertaining his request. Mr. Prytherch thanked Mr. Newlin for trying to find room in the budget for the Climate Action matter.

ORDINANCE
BUDGETED ADVANCES

An Ordinance No. 3596 Outlining Budgeted Advances For The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2021. (Joe Newlin, Finance Director)

Mr. Newlin advised there were no changes since the first reading of the proposed Advance Ordinance, which he addressed during the first reading.

There were no comments from the public or from Council.

Mr. Prytherch moved to adopt Ordinance No. 3596. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
2021 FEES

An Ordinance No. 3597 To Adopt Fees And Charges For The Fiscal Year 2021. (Joe Newlin, Finance Director)

Mr. Newlin advised there were no changes since the first reading of the proposed Fee Ordinance.

There were no comments from the public.

Mr. Prytherch noted his hope in 2021 to come back to the conservation of the curb and gutter repair program and the cost passed on to residents for repairs.

Mr. Snavely moved to adopt Ordinance No. 3597. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMMENTAL BUDGET

An Ordinance No. 3598 Amending Ordinance 3538. Supplemental Budget Ordinance Number 8 To Make Supplemental Appropriations For Fiscal Year 2020.

Mr. Newlin discussed adjustments he made to the proposed Supplemental Budget as presented on pages 89-90 of Council's packet and offered to answer any questions.

There were no comments from the public or from Council.

Mr. Snavely moved to adopt Ordinance No. 3598. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
2021 SALARIES

An Ordinance No. 3599 Establishing Salaries And Certain Benefits For Salaried And Hourly Full-Time And Part-Time Employees Within The Service Of The City Of Oxford, Ohio, Paid From January 1, 2021 Through December 31, 2021. (Jessica Greene, Assistant City Manager)

Ms. Greene advised there were no changes since the first reading of the proposed Salary Ordinance.

There were no comments from the public.

Mr. Prytherch noted he felt it was wonderful the City was able to provide cost of living raises to City employees and advised Miami University has not been able to do that.

Mr. Snavely moved to adopt Ordinance No. 3599. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

ANNOUNCEMENTS

Chief Jones cautioned Council about the amount of weight being put into the recent Miami Student article. Chief Jones noted as one who talks to reporters a lot many things can be out of context. Chief Jones discussed enforcement issues regarding the City's Mask Ordinance and how several businesses have changed their business models to keep everyone safe. Chief Jones advised Council has made it clear they want citations issued for Mask Ordinance violations and noted he would work with the City Manager to come up with a way to do that.

Chief Jones addressed the Governor's recent curfew order.

Chief Jones advised the Oxford Lion's Club will begin their annual Christmas Tree sale this Saturday in the Uptown Park.

Mr. Wooddell updated everyone on the efforts to make Uptown more vibrant during the holidays as a way to encourage people to support the Uptown businesses.

Ms. Greene thanked the Street Department for their efforts with the leaf pick-up program noting they were working hard on leaf collection.

Ms. Greene thanked Mr. Newlin for dealing with the CARES Act funding noting it was a blessing and an extreme challenge to follow all of the rules.

Ms. Greene advised she continues to work on providing public Wi-Fi noting there was a lot more information to be gathered before she can provide Council with a good cost estimate and quote.

Mr. Perry referred to the Work Session this evening and thanked Council for their feedback and support of the proposed Community Strategic Plan Update.

Ms. Raghu thanked all of the people who are listening to the feedback and all of the people who contribute their voices noting she felt it was obvious who will accept feedback and adjust the way they are going. Ms. Raghu advised she knew it is a hard spot for Chief Jones to be in noting she appreciated his willingness to receive the feedback.

Ms. Raghu advised she was tested for Covid on Friday because she did not feel well and noted the process itself was very easy at the local urgent care. Ms. Raghu commended McCullough Hyde for making that possible.

Mr. Snavely thanked Chief Jones for his comments noting he was not sure how to cite every person for not wearing a mask although he felt attention needs to be placed on businesses that are not abiding by the rules.

Ms. Southard referred to the role of Miami University in enforcement of any sort. Ms. Southard noted Council cannot control anything on a national or state level they can only control their own actions and work on City Council. Ms. Southard advised everyone on Council and on staff were working very hard and thanked everyone for their efforts.

Ms. Southard wished everyone a good and safe Thanksgiving.

Ms. Southard advised Thursday was the ribbon cutting for the new headquarters of SELF (Supports for Encouraging Low-income Families) noting they are doing great work through the Covid crisis. Ms. Southard advised she was proud and happy to be on their Board noting they are doing great things in the county. Ms. Southard noted the new headquarters were located at 415 Monument in Hamilton.

Mr. Bracken suggested those going home for the holiday or having families come to Oxford get tested right before meeting with family as he felt it would help prevent spread.

Mr. Prytherch advised thanksgiving was his favorite holiday and expressed gratitude for the opportunity to be part of this Council and to work with such talented staff to tackle tough issues.

Mayor Smith thanked Mr. Wooddell and the Parks and Recreation Department for the very successful virtual Veterans Day Celebration noting it was very well done.

Mayor Smith congratulated the Finance Department for receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association.

Mayor Smith advised the auxiliary of the McCullough Hyde Memorial Hospital TRI/Health has honored the Oxford Police and Fire Departments on their Memory and Honor Tree Program noting this award honors a person or an organization for their steadfast commitment to the Oxford Community and to the hospital. Mayor Smith noted he felt the honor was well deserved.

Mayor Smith encouraged everyone to have a safe and happy Thanksgiving.

ADJOURN

Mr. Snavely moved to adjourn at 10:00 p.m. Mr. Prytherch seconded. The motion passed by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

City of Oxford OHIO
HOME OF MIAMI UNIVERSITY

The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Community Development
PREPARED BY:	Sam Perry
DATE PREPARED:	November 24, 2020
COUNCIL MEETING DATE:	December 1, 2020
AGENDA TITLE:	November 10, 2020 Planning Commission Summary (Virtual Meeting)
CITY MANAGER/DEPT HEAD APPROVAL:	DRE 11/25/20 Sam Perry

This meeting was conducted virtually using Zoom and Youtube in accordance with House Bill 197.

Board and Committee designees provided updates on ongoing work.

Staff presented draft text amendments under two categories: 1) Parking and Site Access Text amendments and 2) District and Supplemental Provisions Text amendments. Both of these packages of amendments had been previewed by the Chair and, in agreement with staff, advertised for public hearing for the December 8 regular meeting. This meeting discussion was for work session purposes to understand additional detail ahead of the public hearing.

The Parking/Site Access package was presented as primarily clarifications for code enforcement and interpretation. One new section was being proposed in partnership with the Service Department that would require new public sidewalk to be installed in front of any new nonresidential or multi-family project. The District/Supplemental package was presented as clarification items that have been challenging for applicants and staff. This included lot frontage, Mile Square design and improved distinctions between patios, decks and porches. Both packages were generally received well. Questions and comments were provided to staff, for additional review/revisions ahead of the December meeting. Staff was appreciative of the thorough review discussion.

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of : December 1, 2020

Account Code No. #: 418.152.52340

Budgeted Amount: $230.00 mo./60 month lease

Fire Department
Originating Department

John Detherage
Prepared By:

November 18, 2020
Date Prepared

Agenda Title: A resolution authorizing the City Manager to enter into a contract with Canon Solutions America, Inc. for a 60-month lease on a new Canon Image Runner Advance DX C37301 color copier, printer, scanner and fax machine.

Recommendation: Adopt the Resolution

Discussion:

The Canon Image Runner Advance DX C37301 Color Copier from Canon Solutions America, Inc. will replace our current Ricoh MP C2503 Color MFD copier from Woodhull, LLC. Our lease will expire in February 2021.

The current lease for the Ricoh MP C2503 is $293 per month, includes a 2,500 B&W allowance.

The Fire Department proposes to enter into a contract with Canon Solutions America, Inc. for a 60-month lease agreement paying $230 per month, *billed quarterly*, which includes 3,500 B&W and 1,500 Color copies per month. All maintenance and parts are included with this agreement.

Approved By:

	Initial Date
Department Head:	\
City Attorney:	\
City Manager:	DRE \ 11-25-20

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CANON SOLUTIONS AMERICA, INC. FOR A 60-MONTH LEASE OF A CANON IMAGERUNNER ADVANCE DX C37301 COLOR COPIER FOR USE BY THE OXFORD FIRE DEPARTMENT.

WHEREAS, the City Manager has reviewed information submitted for the replacement of the existing copier equipment at the Oxford Fire Department and has recommended that the current copier equipment be replaced with the Canon ImageRunner Advance DX C37301 color copier; and

WHEREAS, the City Manager recommends that the City enter into a 60-month lease agreement with Canon Solutions America, Inc. for leasing the Canon ImageRunner Advance DX C37301 color copier for use by the Oxford Fire Department at a monthly cost of $ 230.00.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council having reviewed the City Manager's recommendation hereby authorizes the City Manager to enter into an Agreement with Canon Solutions America, Inc. for a 60-month lease of the Canon ImageRunner Advance DX C37301 color copier for use by the Oxford Fire Department at a monthly cost of $230.00.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

Canon

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800) 613-2228

Master Sales & Services Agreement
Customer Information Face Page

MA6914

Salesperson: Jonathan James Gaffney Order Date: 11/18/2020

Customer ("you"):

Company: OXFORD, CITY OF	
Address: 15 S COLLEGE AVE	
City: OXFORD	County: BUTLER
State: OH Zip: 45056-1754	Phone #: 513.523.6324
Contact: TREVA PIERCE	Fax #:
Email: TPIERCE@CITYOFOXFORD.ORG	

Applicable Terms and Conditions	Customer Organizational Information
TERMS AND CONDITIONS ARE AVAILABLE AT: ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS The CSA customer terms and conditions located at the above website ("Terms") form part of this Agreement. The Terms include general terms, and terms for product and service purchase, maintenance, support and leasing (pursuant to the terms of Rider G); managed print services; and quotes. The Terms applicable to each of your transactions will be referenced in the Order Schedule. By your initials herein and signature below, you understand and acknowledge such Terms and agree to comply with those applicable to each Order Schedule. _______________ **Customer Initials**	**Federal Tax ID Number:** _______________ **Organization type:** State or Local Government **Address for Notices:** Attn: TREVA PIERCE Address: 217 SOUTH ELM STREET Address 2: City: OXFORD State: OH Zip: 45056 Email: TPIERCE@CITYOFOXFORD.ORG

BY YOUR SIGNATURE BELOW, YOU AGREE TO LEASE, PURSUANT TO THE TERMS OF RIDER G, OR PURCHASE, AS SPECIFIED IN THIS AGREEMENT, THE ITEMS LISTED IN ANY SCHEDULE, RIDER OR ADDENDA (AS APPROVED BY CSA) TO THIS AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS AGREEMENT, AND AGREE TO ABIDE BY ALL OF THE TERMS AND CONDITIONS OF THIS FACE PAGE, APPLICABLE SCHEDULE(S), RIDER(S) AND SUCH ADDENDA, THE QUOTE, AND THE APPLICABLE TERMS AND CONDITIONS IDENTIFIED ABOVE, ALL OF WHICH IS INCORPORATED HEREIN AND MADE PART OF THIS AGREEMENT.

Customer's Authorized Signature ____

Printed Name ______________________ Title ______________________ Date ____________

Canon

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Lease Schedule ("Schedule") - Blended (SER-800)

Customer: OXFORD, CITY OF
Agreement #: MA6914
CFS App #: 1676808
Transaction #: S1132623
Salesperson: Jonathan James Gaffney
Order Date: 11/18/20

Billing Information	Customer Account: 1567456
Company: OXFORD, CITY OF	
DBA: THE CITY OF OXFORD DIVISION OF FIRE	
Address: 217 SOUTH ELM STREET	
Address 2:	
City: OXFORD	County: BUTLER
State: OH Zip: 45056	Phone #: 513.523.6324
Contact: TREVA PIERCE	Fax #:
Email: TPIERCE@CITYOFOXFORD.ORG	
Covered Device - Rider A (Office Equip/Cut Sheet Production)	

Payment Information	
Listed Items Lease Term	# of Lease Payments
63 Months	20
Payment* (*Plus Applicable Taxes) Total	CFS Invoicing
$690.00	Lease Payment shall be invoiced Quarterly
Due at Signing	
# of Payments in Advance	Total Due at Signing
0	$0.00
Covered Images Included in Payment	
B&W: 10,500 Color: 4,500	

Equipment Maintenance Information
Maintenance Included for all Equipment
Excess Per Image Charge invoiced Quarterly by CFS
Per Unit Coverage Plan
Fixed Price Plan
Other Transaction Details
Purchase Option: Fair Market Value
Tax Exempt (Certificate Attached)
Excess Per Image Charge(s)
B&W: $0.006900 Color: $0.048000

Item Code	Listed Items Description	Qty
3856C002	IRADVDXC3730I	1
1537C002	CASSETTE FEEDING UNIT-AP1	1
1553C001	INNER FINISHER-K1	1
3284C001	SUPER G3 FAX BOARD-AZ1	1
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1
2368V119	LOW VOLUME CONNECTIVITY UP TO 30PPM	1
3754V837	IR ADV DX C3730/3725 INSTALL PAK	1
1618V190	IR ADVANCE IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ENGINEER	3
InlSupplies	Pre-Installed Supplies Installed in Machine	1

Ship To & Maintenance Billing Information

Shipping: 217 SOUTH ELM STREET		Delivery Date: 11/27/20
Address 2:		
City: OXFORD	County: BUTLER	State: OH Zip: 45056
Primary Customer Contact: TREVA PIERCE		
Phone #: 513.523.6324	Email: TPIERCE@CITYOFOXFORD.ORG	
Meter Contact:		
Phone #:	Email:	
IT Contact: KIM NEWTON		
Phone #: 513.524.5211	Email: KNEWTON@CITYOFOXFORD.ORG	
Billing:		
Address 2:		
City:	County:	State: Zip:
Billing Contact:		
Phone #:	Email:	
Elevator: No Loading Dock: No	# of Steps: 0	Hrs of Operation: 9-5
Consumables: Toner Only		Auto-Toner Fulfillment**
Meter Method: ImageWare Remote		Corporate Advantage
For CSA USE ONLY:		
Config: A | 55916400		

Additional Requirements:

OC: COUNTY OF DUPAGE CONTRACT FI-R-0251-18

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CSA AND LESSOR AS PROVIDED IN THE LEASE TERMS. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature: Printed Name: Title: Date:

ACCEPTANCE CERTIFICATE

To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement. Accordingly, Customer hereby authorizes billing under this Schedule.

Authorized Signature: Printed Name: Title: Date:

For Internal Purposes Only:
CFS Authorized Signature: Printed Name: Title: Date:

**Requires ImageWARE Remote

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Trade In, Upgrade, Return, Buyout Schedule ("Schedule") (SLS-900)

Return Schedule, Rider B of Agreement

Customer: OXFORD, CITY OF **Salesperson:** Jonathan James Gaffney

Agreement #: MA6914 **Transaction #:** S1132623

Order date: 11/18/20

Customer ("You")	Customer Account: 1567456	Service Requested:	
Company: OXFORD, CITY OF		Buyout Reimbursement	
Address: 217 SOUTH ELM STREET		**Lease Information (if applicable)**	
City: OXFORD	**County:** BUTLER	**Leasing company name**	**Lease Number**
State: OH **Zip:** 45056	**Phone:** 513.523.6324		
Contact name: TREVA PIERCE			
Email: TPIERCE@CITYOFOXFORD.ORG			
Alternate Contact:			
Alternate Phone:			

If "Buyout Reimbursement" is selected above, the following MUST be completed:

$ 1,000.00 **To be paid upon delivery / acceptance pursuant to Rider B, Section 1.**

Payable to: You **Reason for check issuance:** COMPETITIVE LEASE PAYOFF

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:

- ☐ Not Applicable: No Equipment pick up required
- ☐ CSA will pick up the Equipment
  - ☐ Return Equipment to CFS
  - ☐ Return Equipment to CSA Original Order Date ________
- ☐ You will return Equipment to leasing company according to the terms and conditions of your lease agreement
- ☐ You will retain the equipment.
  - Will retained equipment remain under a CSA Maintenance Agreement?
  - ☐ No
  - ☐ Yes: SELECT ONE: under an Existing Contract ☐ Or New Contract ☐

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Return code	Item Code	Description	Serial #	Equipment Location	Contact Name & Phone	Email	Alt pick up date

Pick Up /Return Information:

- ☐ Same Date as Delivery of Listed Items Specified on the Agreement
- ☐ Other Specified Date:____ / ____ / ____ (but no longer than 30 days after delivery of Listed Items under Agreement

Contact Name: TREVA PIERCE **Phone:** 513.523.6324 **Email:** TPIERCE@CITYOFOXFORD.ORG

Hours of Operation: 9-5 **Number of Steps:** 0 **Elevator:** No **Loading Dock:** No

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature ____________________

Printed Name Title Date

Canon

CANON SOLUTIONS AMERICA

SPECIAL LEASED EQUIPMENT REIMBURSEMENT & RETURN AGREEMENT

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800) 613-2228

Related to transaction # MA6914

Salesperson Jonathan Gaffney Order Date: 11 / 18 / 2020

Customer ("you"):	Customer #:
Company: OXFORD, CITY OF (OXFORD DIVISION OF FIRE)	
Address: 217 SOUTH ELM STREET	
City: OXFORD	County: BUTLER
State: OH	Zip: 45056

Customer Contact for Equipment Return Coordination

Primary Contact Name: TREVA PIERCE
Title: OFFICE MANAGER
Phone #: (513) 523-6324
Email Address: TPIERCE@CITYOFOXFORD.ORG
Alternative Contact Name:
Phone#
Email Address:

End of Lease Conditions and Lease Return Instructions:

Lease Term Status: ☑ Original Term ☐ In Renewal Term(s)

Lease End Date (or end of Renewal Term if applicable): *Complete in table below*

Lease non-renewal notification requirement: (Check one)

☐ 30 Days ☐ 60 Days ☐ 90 Days ☑ Other 90-150

Return Options: (Check one)

☐ CSA will Return the Equipment to the Leasing Company subject to the Terms and Conditions of this Agreement

☑ CSA will not pick up and return the Equipment to the Leasing Company

Leasing Company U.S. BANK EQUIPMENT FINANCE

Lease # 500-0460323-000

Customer Reimbursement:

Promotional Customer Reimbursement ..... $ 1,000.00

Other (describe) ____________ $ ________

Total Customer Reimbursement............... $ 1,000.00

Pick Up Location Information:

Hours of Operation 8:30am - 5pm # Steps ________

Elevator: Yes ☐ No ☐ Loading Dock: Yes ☐ No ☑

Other Requirements: ________

Required Documentation:

This executed form must be accompanied by the following Documents:

- A copy of the related executed Lease Agreement
- A copy of your most recent lease invoice

PLEASE PRINT EQUIPMENT LOCATION INFORMATION BELOW:

Brand	Model / Accessory Description	Serial #	Meter Reading	Lease End Date	Street	City	State	Zip
RICOH	MPC2503	E215MA60636	87,219	2/20/2021	217 SOUTH ELM STREET	OXFORD	OH	45056

CSA or its designee will issue a check to you for the Total Customer Reimbursement amount specified above for the sole purpose of reimbursement of early termination charges or fees and associated expenses for equipment being replaced by the listed items in the transaction number referenced above. You shall retain all payment obligations associated with your lease(s).

If you have elected to have CSA return Equipment to the Leasing Company listed above, you hereby authorize CSA to use commercially reasonable efforts to pick up the equipment listed above in its existing condition, store in a CSA designated location and transport such equipment to the Leasing Company's return location at CSA's expense. You acknowledge that CSA's obligations hereunder are limited to transportation and/or storage of equipment and that CSA or its designee does not inspect functionality prior to relocation and therefore makes no representation regarding functionality upon delivery. CSA shall only be responsible for obvious damage which occurs during relocation. If CSA is returning the equipment to a Leasing Company on your behalf, you agree to notify the Leasing Company of your intent to return the equipment within your contractual timeframe, which you have indicated above. In addition, you agree to obtain the required return authorization and return instructions ("Instructions") from the Leasing Company and provide the same to CSA promptly so CSA may return the equipment within 30 days of the earliest date permitted on the Instructions but not sooner than 30 days from CSA's receipt of the Instructions. If for any reason you do not provide CSA the Instructions within 60 days of the Lease End Date indicated above, CSA will attempt to contact you to obtain such Instructions. If CSA is unable to contact you or you fail to respond to CSA request for information, you authorize CSA to attempt to obtain such Instructions directly from the Leasing Company or otherwise dispose of the Equipment to avoid further storage costs. All Instructions must be sent by email to CSA at the following address: **ESSRelocationInstructions@csa.canon.com**

CSA SHALL NOT BE LIABLE FOR INJURY OR DAMAGE EXCEPT TO THE EXTENT CAUSED BY CSA'S NEGLIGENCE OR WILLFUL MISCONDUCT. CSA SHALL NOT BE LIABLE FOR LOSS OF REVENUE OR PROFIT, LOSS, CORRUPTION OR RELEASE OF DATA, FAILURE TO REALIZE SAVINGS OR OTHER BENEFITS, STORAGE CHARGES OR INCIDENTAL, SPECIAL, PUNITIVE OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT REGARDLESS OF THE LEGAL THEORY ON WHICH THE CLAIM IS BASED AND EVEN IF CSA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. This agreement and all claims, disputes and causes of action relating thereto, whether sounding in contract, tort or statute, shall be governed by and construed in accordance with the laws of the State of New York. You consent to the exclusive jurisdiction and venue of any State or Federal Court located within the City of New York upon service of process made in accordance with the applicable statutes and rules of the State of New York or the United States. Any and all suits you commence against CSA, whether or not arising under this agreement, shall be brought only in the State or Federal Courts located within the City of New York, you hereby waive objections as to venue and convenience of forum. Any suit, other than one seeking payment of amounts due hereunder, shall be commenced, if at all, within one (1) year of the date that the claim accrues. The parties irrevocably waive any right to a jury trial in any suit between them.

DATA. You acknowledge that the hard drive on the Equipment may retain images, content or other data that you may store for purposes of normal operation of the Equipment ("Data"). You acknowledge that CSA is not storing Data on behalf of you and that exposure or access to the Data by CSA, if any, is purely incidental to the services performed by CSA. Neither CSA nor any of their affiliates has an obligation to erase or overwrite Data upon Your return of the Equipment to CSA or any leasing company. You are solely responsible for: (i) Your compliance with applicable law and legal requirements pertaining to data privacy, storage, security, retention and protection; and (ii) all decisions related to erasing or overwriting Data. The terms of this section shall solely govern as to Data, notwithstanding that any provisions of this Agreement or any separate confidentiality or data security or other agreement now or hereafter entered into between you and CSA could be construed to apply to Data.

Customer's Authorized Signature ______________________

Printed Name ______________ Title ______________ Date ______________

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Council Meeting Of: December 1, 2020

Account Code No. #: N/A

Budgeted Amount: N/A

City Manager
Originating Department

Mary Ann Eaton
Prepared By

November 20, 2020
Date Prepared

Agenda Title: A Resolution authorizing the City Manager to close Lot 52 each Saturday in 2021 from 5:30 a.m. to 1:00 p.m. to permit the operation of the Farmer's Market within Lot 52 during said time.

Recommendation: N/A

Discussion:

The attached request is for the use of Lot 52 for the operation of the 2021 Farmer's Market, which will occur each Saturday throughout the season.

Approved By: **Initial Date**

Department Head:

City Manager: DRE 11-25-20

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO CLOSE LOT 52 EACH SATURDAY IN 2021 FROM 5:30 A.M. UNTIL 1:00 P.M TO PERMIT THE OPERATION OF THE FARMERS MARKET WITHIN LOT 52 DURING SAID TIME.

WHEREAS, the Oxford Farmers Market has operated in Uptown Oxford since 2004; and

WHEREAS, Council has determined that it is beneficial for the City to permit the Farmers Market to continue operating in Lot 52 on Saturdays in 2021 and that the closure of Lot 52 between the hours of 5:30 a.m. and 1:00 p.m. is required to permit this operation; and

WHEREAS, the City Manger recommends that Council authorize the City Manager to close Lot 52 on Saturdays in 2021 from 5:30 a.m. until 1:00 p.m. to permit the operation of the Farmers Market within Lot 52 during said time.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and hereby authorizes the City Manager to close Lot 52 on Saturdays in 2021 from 5:30 a.m. until 1:00 p.m. to permit the operation of the Farmer's Market within Lot 52 during said time.

SECTION 2: In all other respects the City of Oxford traffic code shall remain in full force and effect.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

Butler County Health Department notified

ROW #00044

Rev. 1/19

City of Oxford OHIO
HOME OF MIAMI UNIVERSITY

☐ REQUEST FOR PUBLIC PARK PERMIT

■ REQUEST FOR PUBLIC RIGHT-OF-WAY PERMIT

Date(s) of Event: 01 / 01 / 21 through 01 / 01 / 22 **From:** 05:30 AM **To:** 01:00 PM

Today's Date: 11 / 04 / 20 ☐ Emergency Utility Repair *(check box, if applicable)*

--- Applicant shall allow a minimum of 3 business days for processing ---

Responsible Adult:
(18 years of age or older)* Larry Slocum
Address: 803 Morman Road
Hamilton, Oh 45013
Telephone: 513-505-5238
Cellular:
Fax:
Email: info@oxfordfarmersmarket.com

** Person in charge - Primary contact*

Organization: Oxford Farmers Market Uptown Association
Advisor: Larry Slocum, Market Manager
Address: PO Box 691
Oxford, OH 45056
Telephone:
Cellular:
Fax:
Email: info@oxfordfarmersmarket.com
Non-Profit: ■ Yes ☐ No

PARK REQUESTED

- ☐ Merry Day Park (adjacent to the Miami Mobile Home Park, Reagh Way Drive)
- ☐ Leonard Howell Park (Bonham Road)
- ☐ Oxford Community Park (Fairfield Road) – *Contact 523-6314 to confirm date(s)*
- ☐ Memorial Park (E. Park Place & N. Main Street – has pavilion)
- ☐ Martin Luther King Jr. Park (W. Park Place & N. Main Street – animal sculptures & fountain)
- ■ Other: Lot 52 and surrounding sidewalk and East Park Place

TITLE OF EVENT (be specific and include projected attendance)

Oxford Farmers Market

Projected Attendance: 500-1,200 Has this event been held previously? ■ Yes ☐ No If "YES", when? since 2004

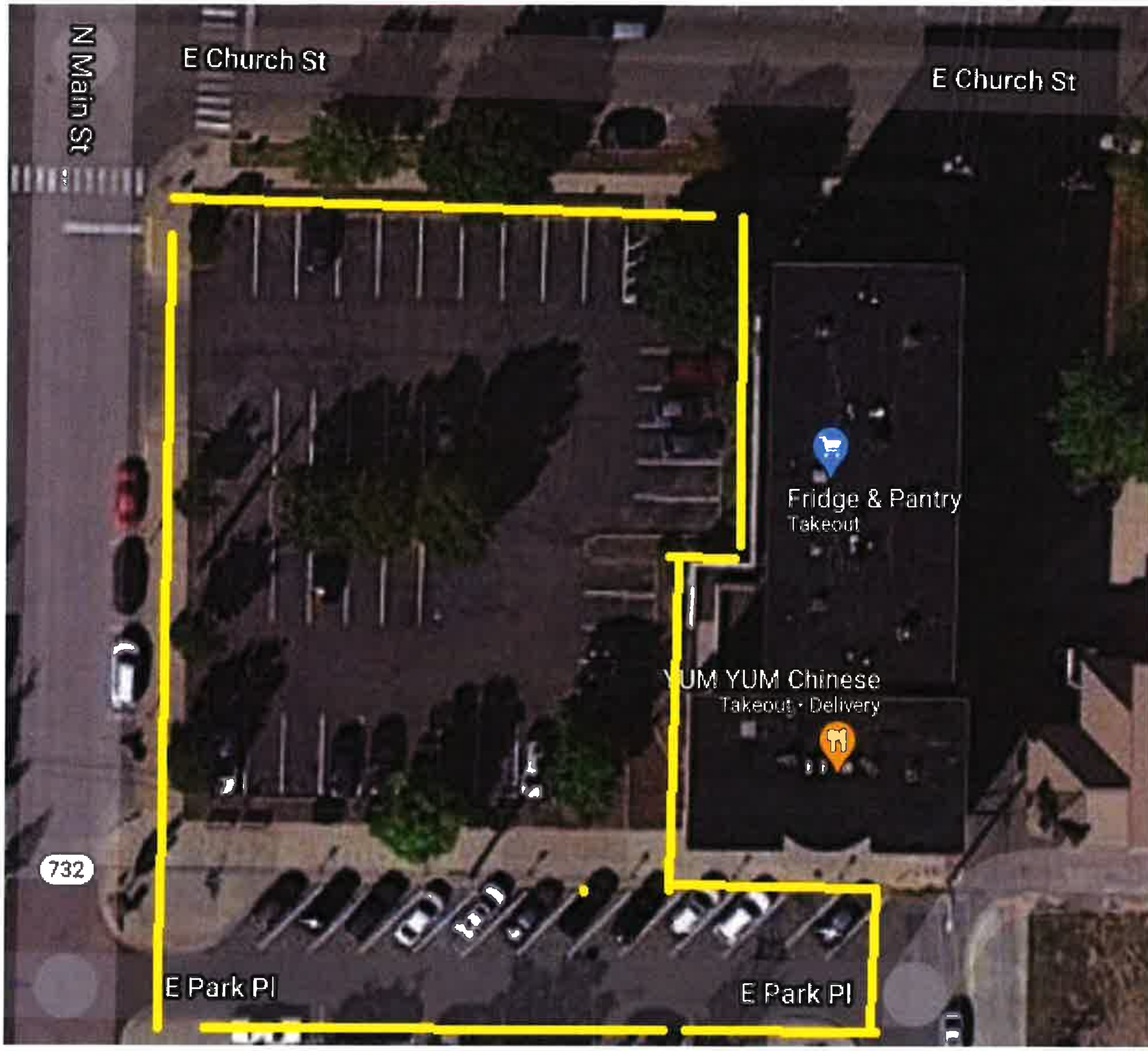
Will food, goods, services or merchandise be sold at the event? ■ Yes ☐ No
If "YES", please see Section 729.05, Sales on Certain Municipal Property Prohibited (attached to last page of application.)
Note: If you or your organization are handing out information on the public sidewalk, no permit is required.

DESCRIPTION OF EVENT

Place a description of the event, along with additional requests, on the appropriate attachment. If request is only for use of a right-of-way, use the attachment labeled City of Oxford / Right-of-Way Request Details.

Applicant's Signature: Larry J Slocum Date: 11 / 04 / 20

I have read and understand the rules, guidelines and conditions. Furthermore, I understand that acceptance of them is a condition of approval; and, if approval is granted, it is only for the event specified above. I also understand that the request will be reviewed by various City of Oxford officials and additional conditions may be required before final approval is granted. If additional conditions are required, I agree to meet with the appropriate officials.



Farmers Market will utilize all of Municipal Parking (Lot 52) and the northern portion of East Park Place. Sidewalks may be partially utilized but passible.

Additional Requests:
(Include details in narrative)

- ☐ No Parking Signs*
- ☐ Detour(s)
- ☐ Police Assistance

**Generally the responsibility of the applicant.*

Time Details

	Start	End
Setup		
Event		
Breakdown		

Rev. 1/19

CITY OF OXFORD

Stipulations and Fees

Note: FULL PAYMENT REQUIRED **BEFORE** THE EVENT

RIGHT-OF-WAY

Applicants should allow a minimum of **three (3) business days** for the request to be processed from the time it is submitted to city officials. *(Please provide the City with as much lead time as possible. Events requiring road closures and staffing will require additional processing time. Large event requests shall be submitted no less than fourteen (14) days in advance of the event.)*

Hand sanitizer must be available.

ith the Ohio Manual of

ces, will require a pre-event

pproval. *Note: Requests*

Masks required for all employees/volunteers.

Compliance will be required to any and all State of Ohio, City of Oxford and Health Dept Covid-19 guidelines in effect during this event.

s or into the ground within the

quent requests being denied

e applicant may be required

es may be assessed for

Area shall be cleaned at the end of each day

The City of Oxford reserves the right to modify, suspend, or revoke this permit at the sole discretion of the City of Oxford.

moved immediately after the

ne event and agrees to

et of the base of a tree or

shrub.

6. NO nails, spikes, tacks or adhesive material may be driven into or affixed to trees or into the ground within any park.
7. The applicant will be required to provide the City with a certificate of insurance naming the City as an additional insured for events with live animals or inflated play structures with a minimum of $1M coverage. Insurance for other events may be required and reviewed on a case by case basis.

FEE INFORMATION

No Parking Signs	$1.00/ea.
Metered Parking	$10.00/ea
Trash Boxes	$5.00/ea.
Personnel	
Police Officer(s)	Contact OPD
Street Dept. Personnel	$25.00/hr
Electrician	$100.00
Park & Rec Personnel	Contact OPRD
Road Closures	
Main Street	$135.00**
US 27 Detour	$135.00**
***Includes labor*	
Sports Fields/Gazebo	
Contact OPRD – 523-6314	

APPLICANT'S ASSURANCE

I have reviewed the estimated cost for the event and agree to compensate the City for services rendered as specified above. If the event runs past the stated end time, I understand that additional charges will accrue and agree to compensate the City accordingly.

[signature] Applicant's Signature   Date: 11 / 01 / 20

CITY USE ONLY

	Service	Hours	Rate	Estimate	Final
1			$	$	$
2			$	$	$
3			$	$	$
4			$	$	$
5			$	$	$
			Total	$	$

	Applicant's Initials	Review Date
Police Department		
1		
2		
3		
4		
Fire Department		
1		
2		
3		
4		
Service Department		
1		
2		
3		
4		
Recreation Department (if applicable)		
1		
2		
3		
4		
City Manager		
1		
2		
3		
4		

Pre-Meeting (if applicable): Reviewed with ____________________ on ______________.

Reviewer(s): ______________________________ ______________________________

APPROVAL SECTION (with conditions)

Police Chief:	☐ Approved	☐ Not Approved	_____/________
Fire Chief:	☐ Approved	☐ Not Approved	_____/________
Service Director:	☐ Approved	☐ Not Approved	_____/________
Recreation Director:	☐ Approved	☐ Not Approved	_____/________
City Manager:	☐ Approved	☐ Not Approved	

______________________________ Date: ____________________

City Manager's Signature

Reason(s) event not approved:

729.05 SALES ON CERTAIN MUNICIPAL PROPERTY PROHIBITED.

No person shall sell, offer to sell or solicit orders for goods, wares or merchandise for immediate or future delivery, or services to be furnished, performed or provided in the present or in the future, within parking meter zones or upon any municipally-owned or controlled property other than streets. This law shall not be applicable to nonprofit or charitable community organizations operating with the express consent of the Office of the City Manager and shall not apply to the lawful use of sidewalk space where such use is expressly authorized by the Codified Ordinances of Oxford, nor shall this section be applicable to the selling at a Farmers' Market of farm produce when such produce has been raised and grown by the vendors and provided that such selling has been specifically authorized and regulated by the Council. Any sale or use of alcohol upon any municipally-owned or controlled property shall be approved by City Council.

(Ord. 3211. Passed 3-19-13.)

Oxford Farmers Market Does Our Part to Flatten the Curve on Coronavirus

At South Carolina's Carrboro Farmers Market -- supporter and Clinical Microbiologist Dr. Peter Gilligan a retired Professor of Pathology says, "I actually think the farmers market is a safer place to shop – because it has sunlight and fresh air – but we have to have social distancing and that's something people aren't used to. So I've been going around and suggesting to people when they are waiting in line in particular that it's important to maintain social distancing: if you put your arm out and you can touch someone then you are too close."

Below is a list of strategies that the Oxford Farmers Market has implemented to help "flatten the curve" and do our part to slow the spread of the coronavirus.

1. The market will use our digital platforms (Website, email, facebook) to inform customers before each Saturday market of our guidelines and asking folks who are sick to stay home. We are setting up an order and delivery service. More details soon.
2. Customers are encouraged to practice *social distancing* – maintaining a space of about six feet from each other – and will be informed of this policy as they enter the market; signage and volunteers spread throughout the market reminded customers of the practice.
3. The space between vendors is increased to reduce crowding.
4. Upon the advice of Dr. Gilligan, vendors rounded their prices to the nearest dollar so they could stop accepting coins – he said that at least in the laboratory the virus has survived on coins.
5. Customers are asked not to handle any items on the vendors' tables but to just point at what they wanted and let vendors bag their purchases; vendors were provided signage by the market informing customers of this policy.
6. Vendors do not offer samples of their products to reduce opportunities for contamination.
7. Vendors were encouraged not to use tablecloths to make it easier to sanitize surfaces; some vendors laid a sheet of plastic over the top of their tablecloth which they could wipe down with sanitizer.
8. Many vendors chose to wear disposable gloves, mainly as a reminder to not touch their face.
9. Some vendors designate one person to handle money and another to handle product.
10. The market staff will stop by the vendor booths to relieve them so they could leave and wash their hands.
11. Hand sanitizer be throughout the market, at vendor tables and also in other locations.
12. Read more at: https://growingsmallfarms.ces.ncsu.edu/2020/03/local-farmers-markets-do-their-part-to-flatten-the-curve-on-coronavirus/

The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45215

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Doug Elliott, City Manager
DATE PREPARED:	November 16, 2020
COUNCIL MEETING DATE:	December 1, 2020
AGENDA TITLE:	Agreement with Patriot Engineering and Environmental, Inc.
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION: DRE 11/25/20	Approve the Resolution

DISCUSSION:

The former Follett's Bookstore and city owned property (sidewalk) requires environmental remediation, which includes the removal of any underground fuel storage tanks and contaminated soil. The site address is 110 East High Street and has received designation as a Bureau of Underground Storage Tank Regulations (BUSTR) Class C site. It is a state agency that classifies and regulates Underground Storage Tanks (UST) in Ohio. The City through our consultant (Patriot Engineering and Environmental, Inc.) applied for an Abandoned Gas Station Cleanup Grant from the Ohio Development Services Agency. It was recently denied due to the fact the site was commercially developed after it was a gas station. (A requirement that was not in the regulations as of July 2018 but which appeared in the December 2019 regulations.)

I have received an estimate from Patriot Engineering and Environmental, Inc. to complete the work utilizing City funding. The estimate is $27,658. I am recommending that City Council appropriate this amount plus a 20% contingency for a total of $33,600 so that the work can proceed on the City-owned property.

The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45215

Also, I'm recommending City Council adopt a resolution authorizing the City Manager to sign a contract with our consultant for this work. This will enable the City to remove three gas tanks under the public sidewalk on E. High Street and any contaminated soil found. The City will be responsible for the replacement of any of the sidewalk and curb removed.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH PATRIOT ENGINEERING AND ENVIRONMENTAL, INC. FOR THE REMOVAL OF THREE (3) UNDERGROUND FUEL STORAGE TANKS AND ASSOCIATED CONTAMINATED SOIL LOCATED ON CITY OWNED PROPERTY UNDER THE SIDEWALK AT 110 E. HIGH STREET AT A COST OF $27,658.00 PLUS A CONTINGENCY IN THE AMOUNT OF $5,942.00 FOR A TOTAL COST NOT TO EXCEED $33,600.00.

WHEREAS, the former Follett's Bookstore and City owned property (sidewalk) requires environmental remediation, which includes the removal of any underground fuel storage tanks and contaminated soil; and

WHEREAS, the City Manager recommends City Council accept the proposal of Patriot Engineering and Environmental, Inc. and authorize the City Manager to enter into a contract with Patriot Engineering and Environmental, Inc. for the removal of three (3) underground fuel storage tanks and associated contaminated soil located on City owned property under the sidewalk at 110 E. High Street at a cost of $27,568.00 plus a contingency in the amount of $5,942.00 for a total cost not to exceed $33,600.00.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: City Council hereby accepts the proposal of Patriot Engineering and Environmental, Inc. and the recommendation of the City Manager and further authorizes the City Manager to enter into a contract with Patriot Engineering and Environmental, Inc. for the removal of three (3) underground fuel storage tanks and associated contaminated soil located on City owned property under the sidewalk at 110 E. High Street at a cost of $27,568.00 plus a contingency in the amount of $5,942.00 for a total cost not to exceed $33,600.00.

SECTION 2: This resolution shall take effect at the earliest time allowed by law.

____

MAYOR

ADOPTED:

ATTEST:

____

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

City of Oxford OHIO
HOME OF MIAMI UNIVERSITY

The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service Department
PREPARED BY:	Michael Dreisbach
DATE PREPARED:	November 18, 2020
COUNCIL MEETING DATE:	**December 1, 2020**
AGENDA TITLE:	Resolution Authorizing a Feasibility Study of Electrical Efficiencies by PRO Lighting & Solar LLC
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	MBD/LHH DRE 11/25/20

Discussion:

At the October 7, 2020 meeting of the Environmental Commission, Mr. Matt Kolbinsky of PRO Lighting & Solar, LLC made a presentation to the Commission, and offered to perform a complimentary feasibility study of City facilities to improve electrical efficiency as well as options for solar panel installations. Mr. Jason Bracken made the following motion, seconded by Mr. Steven Elliott.

> *The Environmental Commission recommends that City Council permits PRO Lighting & Solar LLC to conduct a no-cost feasibility study of municipal-operated buildings and facilities to identify potential energy savings associated with lighting, and to evaluate suitable locations for the installation of solar panels for electrical generation.*

Should the City Council authorize Mr. Kolbinsky to proceed, the City will make it clear that improvement projects will need to follow the City's procurement policies, and no guarantees are made that the City will authorize any additional work.

RESOLUTION NO.

A RESOLUTION AUTHORIZING A FEASIBILITY STUDY OF ELECTRICAL EFFICIENCIES AT CITY FACILITIES BY PRO LIGHTING & SOLAR, LLC AT NO COST TO THE CITY.

WHEREAS, at the October 7, 2020 meeting of the Environmental Commission, Mr. Matt Kolbinsky of PRO Lighting & Solar, LLC made a presentation to the Commission, and offered to perform a complimentary feasibility study of City facilities to identify possible improvements in electrical efficiencies as well as options for solar panel installations; and

WHEREAS, the Environmental Commission was unanimously in favor of having the complimentary feasibility study performed.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF OXFORD, OHIO, THAT:

SECTION 1: Council hereby finds that it is in the best interest of the City of Oxford to authorize PRO Lighting & Solar, LLC to perform a complimentary feasibility study of City facilities to identify possible improvements in electrical efficiencies as well as options for solar panel installations.

SECTION 2: Council further authorizes PRO Lighting & Solar, LLC to perform a complimentary feasibility study of City facilities to identify possible improvements in electrical efficiencies as well as options for solar panel installations.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: COUNCILORS RAGHU & BRACKEN

PREPARED BY: LAW (STAFF)

City of Oxford OHIO
HOME OF MIAMI UNIVERSITY

The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service Department
PREPARED BY:	Michael Dreisbach
DATE PREPARED:	November 18, 2020
COUNCIL MEETING DATE:	**December 1, 2020**
AGENDA TITLE:	Ordinance Authorizing Curb, Gutter, & Sidewalk Special Assessments
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE 11/25/20 MBD 11/20/20

Discussion:

Through a series of Resolutions, the City has caused the repair of deficient curb, gutter, and sidewalk on parcels identified in the attached Exhibit "A" including:

Feb 2020 *Resolution No. 7158 – Declaring the necessity to make improvements*

March 2020 *Resolution No. 7167 – Authorizing a contract to perform the improvements*

July 2020 *Resolution No. 7201 – Determination of the total cost of assessment by lot*

The proposed assessment costs were advertised as required by Ohio Revised Code; no objections were received from parcel owners as detailed in Exhibit "A". Upon passage of this Ordinance, an owner may pay cash for the assessment within 30 days. Otherwise, the amount will be levied to the owner's property tax bill and must be paid in five (5) annual installments with City assessed interest on deferred payments at a rate of 5% (this percentage rate has been in place for several years; the City Council may change this rate if they desire to do so).

Staff recommends City Council approve this assessment Ordinance, and authorize the City Manager or his designee to take all steps necessary to cause the amounts listed in Exhibit "A" to be levied upon the lots and lands enumerated in the listing.

ORDINANCE NO.

AN ORDINANCE LEVYING UPON THE LOTS AND LANDS ENUMERATED IN THE LIST OF ESTIMATED ASSESSMENTS (EXHIBIT A) THE AMOUNTS SET FORTH ON SUCH LIST AND SETTING FORTH TERMS FOR PAYMENT OF ASSESSMENTS.

WHEREAS, in accordance with Section 729.07of the Ohio Revised Code, Council filed a list of estimated assessments (Exhibit A) with the Clerk of City Council and ordered it open for public inspection; and

WHEREAS, pursuant to Ohio Revised Code Section 729.08, Council published a notice in the *Journal News*, beginning July 26, 2020 and ending August 9, 2020 stating that the list of estimated assessments (Exhibit A) was on file with the Clerk of City Council and was available for public inspection; and

WHEREAS, the Clerk of City Council has received no written objections to the assessments.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Property owners shall be assessed the actual cost over five years as set forth on Exhibit "A" attached hereto.

SECTION 2: Property owners may pay the assessment in five (5) annual installments with interest on deferred payments at 5%. Conversely, property owners may pay the assessment in cash within 30 days after passage of this Ordinance.

SECTION 3: This ordinance shall take effect at the earliest time allowed by law.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

Exhibit "A"

Curb, Gutter, Sidewalk, for 2020 Resurfacing
Assessment Property List of Final Costs

Address	Direction	Street Name	Property Owner	Parcel #	Lineal Ft Curb (Final Quantities)	Square Feet Sidewalk	Square Feet Sidewalk thru driveway	Square Ft Drive Apron	Square Ft Apron Remove Only	Permit Fees	Final Cost
704		David	JONATHAN L AND KARLA M PRICE	H4100120000015	51	25	0	0	0	$ 188.20	$ 2,497.81
617		David	RICHARD B THOMAS	H4100120000022	92	0	0	0	0	$ 319.40	$ 4,101.52
700		Marcia	ALEXANDER RALPH W JR & KATHLEEN R	H4100120000024	157	135	0	0	0	$ 527.40	$ 8,131.87
708		Marcia	MARGARET T SACCO TR	H4000120000026	46	50	0	80	0	$ 172.20	$ 3,382.86
405	E	CHESTNUT	KYLE V & AMY R LONGCAMP	H4000114000034	6	0	0	0	0	$ 153.00	$ 399.66
713	E	CHESTNUT	JEFFREY YEN CHENG	H4000113000005	14	25	0	0	0	$ 153.00	$ 941.54
231	W	COLLINS	DOLLAR INVESTMENT LLC	H4100004000054	39	0	0	0	0	$ 153.00	$ 1,756.29
230	W	COLLINS	DAVID M & STEPHANIE S MORTON	H4000004000058	38	0	0	0	0	$ 153.00	$ 1,715.18
11	N	ELM	ROGER PERRY	H4000004000078 & H4000004000079	50	0	25	72	0	$ 185.00	$ 3,301.49
15	N	ELM	JASON A & STEPHANIE G REYNOLDS	H4000008000098	5	0	0	0	0	$ 153.00	$ 358.55
22	N	ELM	HOELZER/HOELZER RENTALS INC	H4100008000096		25	0	0	0	$ 25.00	$ 238.00
4890		DICK	NED C HOELZER TR	H4100017000017	110	0	0	0	0	$ 377.00	$ 4,899.10
6033		JOSEPH	WILLIAM I & DOROTHY A WOLKE	H4100017000036	75	0	0	0	0	$ 265.00	$ 3,348.25
6025		JOSEPH	ELIZABETH M BERGMAN	H4100017000035	65	0	0	0	0	$ 233.00	$ 2,905.15
111	W	WITHROW	REDHAWK RENTAL PROPERTIES LLC	H4100008000231	45	0	0	96	0	$ 169.00	$ 3,091.27
114	W	WITHROW	HARRY L & JOYCE DAVIS	H4100008000229	0	118	0	0	0	$ 25.00	$ 1,030.36
201	N	COLLEGE	TIMOTHY P & JENNIFER D ROGERS	H4100008000193	0	75	0	0	0	$ 25.00	$ 664.00
10	W	WITHROW	SUSAN E & ROY D & SAUNDRA S ACRES	H4100007000055	0	50	0	0	0	$ 25.00	$ 451.00
12	W	WITHROW	DANIEL J & STEPHANIE M LAUDERBACK	H4100007000054	0	95	0	0	0	$ 25.00	$ 834.40
20	W	WITHROW	CHRISTOPHER ADRYAN & ANN L LARSON ETAL	H4000007000018	10	25	0	0	0	$ 153.00	$ 777.10

Complaint Properties

Address	Direction	Street Name	Property Owner	Parcel #	Lineal Ft Curb	Square Feet Sidewalk	Square Feet Sidewalk thru driveway	Square Ft Drive Apron	Square Ft Apron Remove Only	Permit Fees	Final Cost
115	N	Beech	Dollar Investments LLC	H4100007000021		125				$ 25.00	$ 1,090.00
117	W	Church	David L & Kristine M Winkler	H4100008000182	10	360				$ 153.00	$ 3,631.30
127	W	Church	Robert L Blackburn Tr	H4100008000183	0	70		32.5		$ 25.00	$ 984.43
20	W	High	JP Morgan Chase Bank NA	H4100003000266		25				$ 25.00	$ 238.00
28	W	High	Dollar Investments LLC	H4100003000017		24				$ 25.00	$ 229.48
325	W	Vine	Irene Pierce	H4100008000051	60	65		150		$ 217.00	$ 4,912.90

TOTAL OF RESURFACING AND COMPLAINT PROPERTIES $ 55,911.51

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to City Manager — Finance (Originating Department)

Council Meeting Of : 12/1/2020

Account Code No. : see below — Joe Newlin (Prepared By)

Budgeted Amount : — 11/24/2020 (Date Prepared)

Agenda Title:	**2020 Supplemental Budget #9**
Recommendation:	**Approve**

Issue 1
To make adjustment to budget appropriations for the removal of underground storage tanks in the right-a-way in front of old Follets location

Action Needed:

Revenue Side

NA

Expense Side

Capital Improvement Fund (141)	33,600.00	Removal of underground storage tanks
Net Effect on Fund Balance/(s) Increase/(Decrease)	(33,600.00)	

Issue 2
To make adjustment to budget appropriations for the removal of underground storage tanks in the right-a-way in front of old Follets location

Action Needed:

Revenue Side

Local Coronavirus Relief Fund (428)	106,714.00	
General Fund (110)	106,714.00	

Expense Side

General Fund (110)	106,714.00	
Local Coronavirus Relief Fund (428)	106,714.00	Removal of underground storage tanks
Net Effect on Fund Balance/(s) Increase/(Decrease)	-	
Total Net Effect on Fund Balance/(s) Increase/(Decrease)	(33,600.00)	

Breakdown by Fund

General Fund (110)	-
Capital Improvement Fund (141)	(33,600.00)
Local Coronavirus Relief Fund (428)	-
Net Effect on Fund Balance/(s) Increase/(Decrease)	(33,600.00)

Approved By:		Initials	Date
	Department Head:		11/24/20
	City Manager:	DRE	11/25/20

F:\General Accounting\2020\Ordinances\Supplementals\Staff Report SB 9.xlsx

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO.3538. SUPPLEMENTAL BUDGET ORDINANCE NUMBER 9 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2020.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds, and changes to estimated revenues;

SECTION 2: The following increase/(decrease)in appropriations from unencumbered balances be made:

Capital Improvement Fund 141	33,600.00
General Fund 110	106,714.00
Local Coronavirus Relief Fund 428	106,714.00

SECTION 3: The following advance(s) be executed:

Advance from:

General Fund 110	106,714.00
Local Coronavirus Relief Fund 428	106,714.00

Advance to:

Local Coronavirus Relief Fund 428	106,714.00
General Fund 110	106,714.00

SECTION 4: The following increase/(decrease)in revenues be made:

Local Coronavirus Relief Fund 428	106,714.00
General Fund 110	106,714.00

SECTION 5: In all other respects, Ordinance No. 3538 shall remain in full force and effect.

SECTION 6: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED: ____________________

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MIKE SMITH

PREPARED BY: LAW (STAFF)

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: 11/03/2020

Joe Newlin
Prepared by

Account Code No. #: N/A

Budgeted Amount: ____________

11/24/2020
Date Prepared

Agenda Title:	**2021 ANNUAL BUDGET ORDINANCE**

Recommendation:	**Approve**

Discussion:

Description of 2021 Budget

The current piece of legislation is a reflection of the information presented to Council at its October 15th work session.

Highlights:

3% COLA for all non-contractual fulltime employees, contracted employees received their respective increases, no increases for full-time Firefighter/Paramedics due to the fact they are unionizing and will then receive their contractual increases

17.50% increase Workers Compensation payment for Fire & EMS Fund
5.16% increase Workers Compensation payment for all other Funds

5.3% decrease in income tax receipts

48.9% decrease in hotel tax receipts

45.6% decrease in interest income receipts

5% increase in General Liability Insurance rates compared to 2020 actual

An approximate 1.3% increase in refuse rates for residential customers (0.20 cents per month) & 1.3% average increase for commercial customers

$11,000 appropriation in Refuse Fund for curb side composing trial

Capital Improvement Fund Spending $1,521,000

Capital Equipment Fund Spending $187,450

OATS Trail Improvements Fund Spending $390,214 engineering costs, Black Bridge repairs and $31,214 personnel costs for maintenance of trail

Water Capital Improvement Fund Spending $680,000

Water Capital Equipment Spending $104,450

Wastewater Capital Improvement Fund Spending $834,000

Wastewater Capital Equipment Fund Spending $31,050

Adjustments made to budget after the October 15th work session:

Additional $1,000 in both revenue and expenditures in the CBDG Fund

Increased High St. Pedestrian Safety (MU) Construction expenditures by $2,084,503, Miami's contribution to $1,084,503 match Mike's estimate in our CIP, decrease repayment of advance to the General Fund by $630,000

Additional appropriation to Legislative Department of $36,000 to contractual Services for Wi-Fi payments

An additional $21,000 was added to the Human Resources - Communications - Assistant City Manager Department budget to Police Education Reimbursement

Decreased appropriation to Finance Department of Auditor & Treasurer Fees by $13,980 and increased appropriation in the OAT Property Tax Fund for Auditor & Treasurer Fees by $13,980 in order to match revenue with expenditure associated with it

Decreased appropriation to advance to High St. Pedestrian Safety MU Fund by $630,000

Increased appropriation to Advance to Parking Fund to $100,000 in the General Fund as well as increased appropriation to Repayment of Advance to General Fund to $100,000 in the Parking Fund

Decreased appropriation to transfer to Capital Improvement Fund by $43,020 in order to balance the General Fund budget

Finally included the transfer of $$196,416.90 from the Small Business Loan Fund to the General Fund as well as the increased in appropriation of $74,160 to the Family Resource Center in the projected 2020 numbers in Budget

Decreased appropriation Legislative Department in the General Fund to $31,200 in Contractual Services for Wi-Fi payments to match contractual payment adopted at the last meeting

Increased appropriation for transfer to Aquatic Center Debt Service Fund From the General Fund to $304,718 due to the fact less was available to transfer from the Aquatic Center Capital Improvement Fund in 2020

Increased the appropriations in the Fire & EMS Fund by $4,450 to include the Server Infrastructure Upgrades spread across various Funds

Increased the appropriations in the Water Capital Equipment Fund and the Waste Water Capital Equipment Fund to include the Server Infrastructure Upgrades, Technology Replacements and replacing the 2007 Honda to an all-electric vehicle if the City installs planned chargers spread across various Funds

Decrease the appropriations in the in the OATS Capital Improvement Fund to match Mike's estimated spending presented in the CIP Work Shop

Increased appropriations in General Fund by $10,000 in the Engineering Department budget for Energy Efficiency Initiatives

Decreased appropriations in General Fund by $10,000 for transfer to the Capital Improvement Fund

Increased appropriations in Fire & EMS Fund by $10,000 in the Fire & EMS Department budget for Energy Efficiency Initiatives

Increased appropriations in Water Fund by $40,000 in the Engineering Department budget for Energy Efficiency Initiatives

Decreased appropriations in Water Fund by $40,000 for transfer to the Water Capital Improvement Fund

Increased appropriations in Wastewater Fund by $40,000 in the Engineering Department budget for Energy Efficiency Initiatives

Decreased appropriations in Wastewater Fund by $40,000 for transfer to the Wastewater Capital Improvement Fund

Approved By:		Initial	Date
	Department Head:	[illegible]	11/24/20
	City Manager:	DRE	11/25/20

ORDINANCE NO. :

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2021 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: To provide for the current expenses and expenditures of the City of Oxford during the fiscal year ending December 31, 2021, the following sums be and they are hereby set aside and appropriated as follows:

GENERAL FUND 110

SECURITY OF PERSONS & PROPERTY	
Personnel Services	4,811,116
Other Services & Charges	1,046,766
Total Appropriation	5,857,882
PUBLIC HEALTH AND WELFARE	
Other Services & Charges	135,574
Total Appropriation	135,574
LEISURE TIME ACTIVITIES	
Personnel Services	1,299,566
Other Services & Charges	503,689
Total Appropriation	1,803,255
COMMUNITY ENVIRONMENT	
Personnel Services	658,592
Other Services & Charges	530,088
Total Appropriation	1,188,680
GENERAL GOVERNMENT	
Personnel Services	935,252
Other Services & Charges	1,155,025
Total Appropriation	2,090,277
TRANSFERS TO OTHER FUNDS	
Other Services & Charges	1,209,036
Total Appropriation	1,209,036
ADVANCES TO OTHER FUNDS	
Other Services & Charges	2,133,250
Total Appropriation	2,133,250
TOTAL GENERAL FUND APPROPRIATIONS	14,417,954

FIRE/EMS FUND 418	
Personnel Services	1,834,804
Other Services & Charges	619,477
TOTAL FIRE/EMS FUND APPROPRIATIONS	2,454,281
STREET FUND 122	
Personnel Services	794,827
Other Services & Charges	424,517
TOTAL STREET FUND APPROPRIATIONS	1,219,344
STATE HIGHWAY IMPROVEMENT FUND 123	
Other Services & Charges	20,200
TOTAL STATE HIGWAY IMPROVEMENT FUND APPROPRIATIONS	20,200
PARKING FUND 130	
Personnel Services	455,868
Other Services & Charges	109,476
Transfer to Other Funds	72,711
Advance to Other Funds	100,000
TOTAL PARKING FUND APPROPRIATIONS	738,055
PARKING IMPROVEMENT FUND 142	
Other Services & Charges	100,000
TOTAL PARKING IMPROVEMENT FUND APPROPRIATIONS	100,000
CAPITAL IMPROVEMENT FUNDS	
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 126	
Other Services & Charges	221,450
Total Appropriations	221,450
COMMUNITY DEVELOPMENT BLOCK GRANT LOAN FUND 128	
Other Services & Charges	160,000
Total Appropriations	160,000
CAPITAL EQUIPMENT FUND 140	
Other Services & Charges	187,450
Total Appropriations	187,450
CAPITAL IMPROVEMENT FUND 141	
Other Services & Charges	1,521,000
Advance to Other Funds	103,250
Total Appropriations	1,624,250
OAT CAPITAL IMPROVEMENT FUND 144	
Personnel Services	31,214
Other Services & Charges	359,000
Advance to Other Funds	550,000

Total Appropriations	940,214
HIGH ST. PEDESTRIAN SAFETY (MU) CAPITAL IMPROVEMENT FUND 147	
Other Services & Charges	3,714,503
Advance to Other Funds	1,000,000
Total Appropriations	4,714,503
TOTAL CAPITAL IMPROVEMENT FUND APPROPRIATIONS	7,847,867
WATER FUNDS	
WATER (OPERATING) FUND 321	
Personal Services	1,463,210
Other Services & Charges	713,337
Transfers to Other Funds	543,132
Total Appropriations	2,719,679
WATER IMPROVEMENT FUND 322	
Other Services & Charges	680,000
Total Appropriations	680,000
WATER CAPITAL EQUIPMENT FUND 320	
Other Services & Charges	104,450
Total Appropriations	104,450
TOTAL WATER FUNDS APPROPRIATIONS	3,504,129
WASTEWATER FUNDS	
WASTEWATER (OPERATING) FUND 331	
Personal Services	1,738,662
Other Services & Charges	881,350
Transfers to Other Funds	361,039
Total Appropriations	2,981,051
WASTEWATER IMPROVEMENT FUND 332	
Other Services & Charges	834,000
Total Appropriations	834,000
WASTEWATER CAPITAL EQUIPMENT FUND 330	
Other Services & Charges	31,050
Total Appropriations	31,050
WASTEWATER CAPACITY BENEFIT SW QUADRANT FUND 394	
Transfers to Other Funds	75,000
Total Appropriations	75,000
TOTAL WASTEWATER FUNDS APPROPRIATIONS	3,921,101

STORM WATER FUND 351	
Other Services & Charges	30,000
TOTAL STORM WATER FUND APPROPRIATIONS	30,000
SOLID WASTE FUNDS	
SOLID WASTE (OPERATING) FUND 341	
Personal Services	227,466
Other Services & Charges	1,630,277
Transfer to Other Funds	27,784
Total Appropriations	1,885,527
LANDFILL POST-CLOSURE INVESTMENT FUND 353	
Other Services & Charges	1,200
Total Appropriations	1,200
TOTAL SOLID WASTE FUNDS APPROPRIATIONS	1,886,727
HOTEL & CONVENTION TAX FUND 120	
Other Services & Charges	135,400
TOTAL HOTEL & CONVENTION TAX FUND APPROPRIATIONS	135,400
EMPLOYEE BENEFITS FUND 230	
Other Services & Charges	2,365,792
Advance to Other Funds	5,000
TOTAL EMPLOYEE BENEFITS FUND APPROPRIATIONS	2,370,792
INTERNAL SERVICE FUND 370	
Other Services & Charges	256,729
TOTAL INTERNAL SERVICE FUND APPROPRIATIONS	256,729
LAW ENFORCEMENT TRUST FUND 410	
Other Services & Charges	22,460
TOTAL LAW ENFORCEMENT TRUST FUND APPROPRIATIONS	22,460
ENFORCEMENT & EDUCATION FUND 412	
Other Services & Charges	16,000
TOTAL ENFORCEMENT & EDUCATION FUND APPROPRIATIONS	16,000
BOARD OF BUILDING STANDARDS FUND 414	
Other Services & Charges	6,900
TOTAL BOARD OF BLD STANDARDS FUND APPROPRIATIONS	6,900
SPECIAL ASSESSMENT FUND 417	
Other Services & Charges	150,000
Advance to Other Funds	150,000
TOTAL SPECIAL ASSESSMENT FUND APPROPRIATIONS	300,000

OVI TASK FORCE FUND 419	
Personnel Services	59,355
Other Services & Charges	165,645
Advance to Other Funds	225,000
TOTAL OVI TASK FORCE FUND APPROPRIATIONS	450,000
SOUTHPOINTE TIF DISTRICT 1 FUND 420	
Transfers to Other Funds	270,161
Total Appropriations	270,161
SOUTHPOINTE TIF DISTRICT 2 FUND 421	
Transfers to Other Funds	6,864
Total Appropriations	6,864
SOUTHPOINTE TIF DISTRICT 3 FUND 422	
Transfers to Other Funds	10,301
Total Appropriations	10,301
SOUTHPOINTE TIF DISTRICT 4 FUND 423	
Transfers to Other Funds	10,276
Total Appropriations	10,276
SOUTHPOINTE TIF DISTRICT 5 FUND 424	
Transfers to Other Funds	10,223
Total Appropriations	10,223
OXFORD AREA TRAIL PROPERTY TAX FUND 425	
Other Services & Charges	13,980
Transfers to Other Funds	1,036,020
Total Appropriations	1,050,000
TOTAL MISCELLANEOUS FUNDS APPROPRIATIONS	4,916,106
DEBT SERVICE FUNDS	
AQUATIC CENTER IMPROVEMENT DEBT SERVICE FUND 150	
Other Services & Charges	309,450
Total Appropriations	309,450
SOUTHPOINTE TIF IMPROVEMENT DEBT SERVICE FUND 151	
Other Services & Charges	307,825
Total Appropriations	307,825
TOTAL DEBT SERVICE FUND APPROPRIATIONS	617,275
TOTAL 2021 BUDGET APPROPRIATIONS	41,673,039

SECTION 2: The Finance Director is here by authorized to draw warrants upon the Treasury from the amounts appropriated in this ordinance whenever claims are made, with the approval of the City Manager, where appropriate, and are legally contracted for in accordance with the law.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the citizens of Oxford, the reason for such emergency being to insure the appropriation Ordinance is in effect upon its adoption.

____
MAYOR

ADOPTED:

ATTEST:

____
CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: STAFF

CITY OF OXFORD
STAFF SUMMARY REPORT

Report to the City Manager

Finance
Originating Department

Council Meeting Of: **11/03/2020**

Joe Newlin
Prepared by

Account Code No. #: **N/A**

Budgeted Amount: ______

11/20/2020
Date Prepared

Agenda Title: **2021 ANNUAL TRANSFER ORDINANCE**

Recommendation: **Approve**

Discussion:

Description of Budgeted Transfers for the 2021 Budget

Transfer from GENERAL FUND 110
Transfer to STREET FUND 122 — 447,665.00

Annual General Fund Financial Support (quarterly)

Transfer from GENERAL FUND 110
Transfer to CAPITAL EQUIPMENT FUND 140 — 187,450.00

Annual General Fund Financial Support (quarterly)

Transfer from GENERAL FUND 110
Transfer to CAPITAL IMPROVEMENT FUND 141 — 199,203.00

Annual General Fund Financial Support (quarterly)

Transfer from GENERAL FUND 110
Transfer to AQUATIC CENTER DEBT SERVICE FUND 150 — 304,718.00

Annual General Fund Debt Service Payment (bi-annual to match debt payment)

Transfer from GENERAL FUND 110
Transfer to SPECIAL ASSESSMENT FUND 417 — 50,000.00

General Fund Financial Support (1st quarter)

Transfer from GENERAL FUND 110
Transfer to FIRE/EMS FUND 418 — 20,000.00

Annual General Fund Financial Support (quarterly)

Transfer from PARKING FUND 130 Transfer to GENERAL FUND 110	33,302.00

Annual Parking Fund Payment for Service department support (quarterly)

Transfer from PARKING FUND 130 Transfer to STREET FUND 122	29,409.00

Annual Parking Fund Financial Support for work performed (quarterly)

Transfer from PARKING FUND 130 Transfer to PARKING IMPROVEMENT FUND 142	10,000.00

Annual Parking Fund Financial Support (1st quarter)

Transfer from WATER FUND 321 Transfer to GENERAL FUND 110	37,784.00

Annual Water Fund Financial Support – Mowing & Muni-Building Expenses (quarterly)

Transfer from WATER FUND 321 Transfer to WATER CAPITAL EQUIPMENT FUND 320	86,000.00

Annual Water Fund Financial Support (1st quarter)

Transfer from WATER FUND 321 **Transfer to WATER CAPITAL IMPROVEMENT FUND 322**	**419,348.00**

Annual Water Fund Financial Support (1st quarter)

Transfer from WASTEWATER FUND 331 Transfer to GENERAL FUND 110	37,784.00

Annual Wastewater Fund Financial Support – Mowing & Muni-Building Expenses (quarterly)

Transfer from WASTEWATER FUND 331 Transfer to WASTEWATER CAPITAL EQUIPMENT FUND 330	12,600.00

Annual Wastewater Fund Financial Support (1st quarter)

Transfer from WASTEWATER FUND 331 **Transfer to WASTEWATER CAPITAL IMPROVEMENT FUND 332**	**310,655.00**

Annual Wastewater Fund Financial Support (1st quarter)

Transfer from WASTEWATER CAPACITY BENEFIT SW-QUADRANT FUND 394 Transfer to WASTEWATER CAPITAL IMPROVEMENT FUND 332	75,000.00

Annual Wastewater Fund Financial Support (1st quarter)

Transfer from REFUSE FUND 341 Transfer to GENERAL FUND 110	27,784.00

Annual Refuse Fund Financial Support – Muni-Building Expenses (quarterly)

Transfer from SOUTHPOINTE TIF DISTRICT 1 FUND 420 Transfer to SOUTHPOINTE TIF DEBT SERVICE FUND 151	270,161.00
Annual Southpointe TIF Fund Debt Service Payment (bi-annual to match debt payment)	
Transfer from SOUTHPOINTE TIF DISTRICT 2 FUND 421 Transfer to SOUTHPOINTE TIF DEBT SERVICE FUND 151	6,864.00
Annual Southpointe TIF Fund Debt Service Payment (bi-annual to match debt payment)	
Transfer from SOUTHPOINTE TIF DISTRICT 3 FUND 422 Transfer to SOUTHPOINTE TIF DEBT SERVICE FUND 151	10,301.00
Annual Southpointe TIF Fund Debt Service Payment (bi-annual to match debt payment)	
Transfer from SOUTHPOINTE TIF DISTRICT 4 FUND 423 Transfer to SOUTHPOINTE TIF DEBT SERVICE FUND 151	10,276.00
Annual Southpointe TIF Fund Debt Service Payment (bi-annual to match debt payment)	
Transfer from SOUTHPOINTE TIF DISTRICT 5 FUND 424 Transfer to SOUTHPOINTE TIF DEBT SERVICE FUND 151	10,223.00
Annual Southpointe TIF Fund Debt Service Payment (bi-annual to match debt payment)	
Transfer from OXFORD AREA TRAIL PROPERTY TAX FUND 425 Transfer to OXFORD AREA TRAIL CAP. IMPROVEMENT FUND 144	1,036,020.00
Annual Property Tax Transfer (bi-annual to match receipt of property taxes)	

Approved By:

	Initial	Date
Department Head:	CV	11/20/20
City Manager:	DCE	11/25/20

ORDINANCE NO.

AN ORDINANCE OUTLINING BUDGETED TRANSFERS FOR THE CITY OF OXFORD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021 AND DECLARING AN EMERGENCY.

WHEREAS, appropriations are needed for the fiscal year ending December 31, 2021 and monies will be available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: The following transfers are to be executed for the City of Oxford during the fiscal year ending December 31, 2021, as follows:

Transfer from:

General Fund 110	447,665.00
General Fund 110	187,450.00
General Fund 110	199,203.00
General Fund 110	304,718.00
General Fund 110	50,000.00
General Fund 110	20,000.00
Parking Fund 130	33,302.00
Parking Fund 130	29,409.00
Parking Fund 130	10,000.00
Water Fund 321	37,784.00
Water Fund 321	86,000.00
Water Fund 321	419,348.00
Wastewater Fund 331	37,784.00
Wastewater Fund 331	12,600.00
Wastewater Fund 331	310,655.00
Wastewater Capacity Benefit-SW Quadrant Fund 394	75,000.00
Refuse Fund 341	27,784.00
Southpointe TIF District 1 Fund 420	270,161.00
Southpointe TIF District 2 Fund 421	6,864.00
Southpointe TIF District 3 Fund 422	10,301.00
Southpointe TIF District 4 Fund 423	10,276.00
Southpointe TIF District 5 Fund 424	10,223.00
Oxford Area Trail Property Tax Fund 425	1,036,020.00

Transfer to:

Street Fund 122	447,665.00
Capital Equipment Fund 140	187,450.00
Capital Improvement Fund 141	199,203.00
Aquatic Center Debt Service Fund 150	304,718.00
Special Assessment Fund 417	50,000.00
Fire/EMS Fund 418	20,000.00
General Fund 110	33,302.00
Street Fund 122	29,409.00
Parking Improvement Fund 142	10,000.00

General Fund 110	37,784.00
Water Capital Equipment Fund 320	86,000.00
Water Capital Improvement Fund 322	419,348.00
General Fund 110	37,784.00
Wastewater Capital Equipment Fund 330	12,600.00
Wastewater Capital Improvement Fund 332	310,655.00
Wastewater Capital Improvement Fund 332	75,000.00
General Fund 110	27,784.00
Southpointe TIF Debt Service Fund 151	270,161.00
Southpointe TIF Debt Service Fund 151	6,864.00
Southpointe TIF Debt Service Fund 151	10,301.00
Southpointe TIF Debt Service Fund 151	10,276.00
Southpointe TIF Debt Service Fund 151	10,223.00
Oxford Area Trail Capital Improvement Fund 144	1,036,020.00

SECTION 2: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the citizens of Oxford, the reason for such emergency being to insure the Transfer Ordinance is in effect upon its adoption.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: STAFF