

A regular meeting of the Oxford City Council was called to order by Mayor, Kate Rousmaniere on Tuesday, November 20, 2018 at 7:00 p.m. Those members present were Steve Dana, Glenn Ellerbe, David Prytherch, Chantel Raghu, Mike Smith and Edna Southard.

Staff members present: Mr. Doug Elliott, City Manager; Mr. Mike Dreisbach, Service Director; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Mr. Alan Kyger, Economic Development Director; Ms. Amy Blankenship, Assistant Law Director and Ms. Mary Ann Eaton, Clerk of Council.

ADJOURN TO EXECUTIVE SESSION

Mr. Dana moved to adjourn to Executive Session Immediately in accordance with Ohio Revised Code Section 121.22(G)1 for the purpose of discussing the Law Director position and appointments to Boards and Commissions. Ms. Southard seconded. The motion was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Mr. Raghu, Mr. Smith, Ms. Southard
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ADJOURN FROM EXECUTIVE SESSION

Mr. Dana moved to adjourn from Executive Session at 7:38 p.m. Mr. Ellerbe seconded. The motion passed 7-0-0.

PLEDGE OF ALLEGIANCE

Mayor Rousmaniere requested the Pledge of Allegiance.

APPROVAL OF AGENDA

Ms. Southard moved to approve the agenda. Mr. Dana seconded. The motion passed 7-0-0.

APPOINTMENTS TO BOARDS AND COMMISSIONS

Mr. Dana moved to appoint the following members of Council to various Boards and Commissions: himself and Mr. Smith to the Planning Commission, Ms. Southard to the Recreation Board, Ms. Southard to the HAPC, Mr. Ellerbe and Mr. Prytherch to the Community Improvement Corporation, Mr. Ellerbe to the Student Community Relations Commission, Ms. Raghu to the Environmental Commission, Mr. Ellerbe and Mr. Prytherch to the Housing Advisory Commission, Mr. Smith and Mayor Rousmaniere to the Firefighters Dependents Board, Ms. Raghu and Mayor Rousmaniere to the Woodside Cemetery Board, himself as the OKI Representative, Mayor Rousmaniere to the Senior Citizens Board of Trustees, himself to the Butler County Land Use Coordinating Committee.

Ms. Southard to the Public Arts Commission of Oxford and Ms. Raghu to the Enjoy Oxford Board. Mr. Smith seconded. The motions passed 7-0-0.

PUBLIC COMMENTS

Mr. David Brown, Butler County Auditor's Office, updated Council with regard to the purchase of dog tags, gasoline station skimmers, fuel quality testing, and the Weights and Measures Department's activities.

Mayor Rousmaniere thanked Mr. Brown for the update.

CONSENT AGENDA

MINUTES

Minutes of the November 6, 2018 City Council Meeting (Mary Ann Eaton, Clerk of Council)

REPORT

Report regarding the November 7, 2018 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

RESOLUTIONS

A Resolution No. 7027 authorizing the City Manager to request advanced payment of property taxes to the City in 2019 from Butler County. (Joe Newlin, Finance Director)

A Resolution No. 7028 declaring certain City property no longer needed for any municipal purpose as surplus and authorizing its advertisement and sale to the highest bidder at public auction or internet auction. (John Jones, Police Chief)

Mr. Dana moved to approve the Consent Agenda. Mr. Smith seconded. The motion passed 7-0-0.

RESOLUTION **HOLIDAY PARKING**

A Resolution No. 7029 authorizing the City Manager to waive parking meter fees on High Street, East Park Place, West Park Place, Poplar Street, Main Street, and Beech Street between Walnut Street and Church Street, and in the southern (2-hr) section of Lot 52 from 9:00 a.m. on December 17, 2018 until 6:00 p.m. on December 31, 2018. The two hour restriction for meters in these locations shall remain in effect. (John Jones, Police Chief)

Chief Jones advised the proposed Resolution was for the annual waiver of parking meter fees in the Uptown District during the Holiday Season. Chief Jones noted there was low demand for parking at that time and he felt it was good for the businesses. Chief Jones reiterated that the two hour restriction will remain in effect and will be enforced. Chief Jones noted the City received complaints last year of people using the spaces for too many hours at a time.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mayor Rousmaniere inquired why the dates of December 17-31 were chosen and Chief Jones advised those were the dates most of the schools were on break.

Ms. Southard noted she felt enforcing the two hour limit was responsive to the complaints received.

Ms. Southard moved to adopt Resolution No. 7029. Mr. Dana seconded. The motion passed 7-0-0.

ORDINANCES **SECOND READING**

ORDINANCE **OVERLAY DISTRICT**

An Ordinance No. 3490 Accepting The Planning Commission's Recommendation And Granting A Zoning Map Amendment To Establish A Neighborhood Conservation Overlay District In A R1A (Single Family Low Density Residential) District For 77 Parcels Located On Fairfield Road, Tollgate Drive, Erickson Drive, Albert Circle, Robin Court And Bull Run Drive. (Sam Perry, Community Development Director)

Mr. Perry advised the petition was submitted by Mr. Jeff McDonald and noted he had no new information since the First Reading of the Ordinance.

Mr. Dana inquired if this was the 16th or 17th overlay district and Mr. Perry advised it was the 16th.

Mr. Jeff McDonald, thanked Council for ending this process.

Mayor Rousmaniere noted 94% of the residents signed the petition and inquired if there was a reason the other 6% did not sign it. Mr. McDonald indicated there may have been some language barriers.

Mr. Prytherch inquired if Council should go through the decision standards before voting on the proposed Ordinance. Ms. Blankenship advised she felt the record of the Planning Commission's deliberation was sufficient in this instance. Mr. Prytherch noted it appeared to him it met all of the decision standards as set forward by the Planning Commission.

Mr. Dana moved to adopt Ordinance No. 3490. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW CHAPTER 933

An Ordinance No. 3491 Repealing Oxford Codified Ordinance Chapter 933 Entitled Refuse For Compacting And Adopting New Oxford Codified Ordinance Chapter 933 Entitled Refuse For Compacting At City Transfer Station To Clarify The Intent Of Chapter 933 And The Associated Fees. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised this was a housekeeping issue which would clarify Chapter 933, and noted all fees should be located in the Fee Ordinance since they are subject to change.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Prytherch noted he appreciated staff's efforts to clean up the language.

Mr. Dana moved to adopt Ordinance No. 3491. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
HOTEL/MOTEL TAX

An Ordinance No. 3492 Modifying The Requirements For The Disposition Of Hotel/Motel Tax Receipts By Amending Section 183.03 Of The Oxford Codified Ordinances. (Doug Elliott, City Manager)

Mr. Elliott advised the Ordinance proposes to increase the percentage of the convention tax the City donates to Enjoy Oxford from 94% to 100%. Mr. Elliott noted the estimated payment to Enjoy Oxford for 2019 was \$265,000. Mr. Elliott recommended Council adopt the Ordinance and noted Ms. Greene was in attendance if Council had any questions for her.

Ms. Jessica Greene, thanked Council for their confidence in Enjoy Oxford's work and noted they looked forward to promoting the City of Oxford in 2019.

Mayor Rousmaniere advised the Oxford Visitors Bureau used to receive a flat amount of funding from the General Fund. Mr. Elliott noted it was changed from a set amount out of the General Fund to a percentage amount. Mr. Elliott noted at that time it was decided to give the Visitors Bureau 94% of the 3% convention tax.

Ms. Southard noted she was concerned with using percentages rather than dollar amounts for funding offices. Mr. Elliott advised it had been a percentage amount since 2009. Mr. Prytherch noted the Ordinance could be revisited if Council felt the need to. Ms. Southard advised she was not questioning the wonderful work done by Enjoy Oxford and noted she was questioning the use of a percentage when funding a particular project or a particular office.

Mr. Dana moved to adopt Ordinance No. 3492. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mayor Rousmaniere (6)

NAY: Ms. Southard (1)

ABS: None (0)

ORDINANCE **2019 APPROPRIATIONS**

An Ordinance No. 3493 To Make Appropriations For Current Expenses And Other Expenditures Of The City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2019. (Joe Newlin, Finance Director)

Mr. Newlin highlighted the City's budget for 2019 as shown on pages 76 through 81 of Council's Packet.

Mr. Prytherch thanked the Finance staff for the work that brings the City to this point. Mr. Prytherch advised he felt the budget was carefully crafted which he appreciated. Mr. Prytherch noted at the end of the process there were some things Council talked about which were included in the proposed budget which he also appreciated.

Mayor Rousmaniere pointed out that the composting trial which Ms. Raghu proposed was included in the budget. Mayor Rousmaniere noted Council was receiving praise for that initiative.

Mr. Smith moved to adopt Ordinance No. 3493. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
BUDGETED TRANSFERS

An Ordinance No. 3494 Outlining Budgeted Transfers For the City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2019. (Joe Newlin, Finance Director)

Mr. Newlin addressed the transfer Ordinance as shown on pages 86-87 of Council's Packet and advised when the transfers would be made throughout the year. Mr. Newlin answered several questions from Council.

Mr. Dana moved to adopt Ordinance No. 3494. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
BUDGETED ADVANCES

An Ordinance No. 3495 Outlining Budgeted Advances For the City Of Oxford, State Of Ohio, During The Fiscal Year Ending December 31, 2019. (Joe Newlin, Finance Director)

Mr. Newlin addressed the Advance Ordinance as shown on pages 90-91 of Council's Packet.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Newlin and Mr. Elliott addressed questions from Council.

Mr. Dana moved to adopt Ordinance No. 3495. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
2019 FEES

An Ordinance No. 3496 Adopting Fees And Charges For Fiscal Year 2019. (Joe Newlin, Finance Director)

Mr. Newlin addressed three changes to the fee Ordinance since the first reading.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3496. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
SUPPLEMENTAL BUDGET

An Ordinance No. 3497 Amending Ordinance No. 3449. Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2018. (Joe Newlin, Finance Director)

Mr. Newlin addressed the Supplemental Budget Ordinance as shown on pages 112-113 of Council's Packet.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Smith moved to adopt Ordinance No. 3497. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3498 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF Debt Service. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance creates a new fund to account for the Southpointe TIF debt service in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of the Southpointe TIF issuance and debt service payments.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Smith moved to adopt Ordinance No. 3498. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3499 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF District 1 Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Southpointe TIF District 1 receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of Southpointe TIF District receipts and transfers to the Southpointe TIF District debt service fund. Mr. Newlin advised the State Auditor ask the City to create 5 TIF Districts to record all of the receipts properly.

Mr. Elliott advised the TIF Districts represented separate parcels that could be sold at some point in time.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3499. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3500 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF District 2 Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Southpointe TIF District 2 receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of Southpointe TIF District receipts and transfers to the Southpointe TIF District debt service fund.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3500. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3501 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF District 3 Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Southpointe TIF District 3 receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of Southpointe TIF District receipts and transfers to the Southpointe TIF District debt service fund.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Smith moved to adopt Ordinance No. 3501. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3502 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF District 4 Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Southpointe TIF District 4 receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of Southpointe TIF District receipts and transfers to the Southpointe TIF District debt service fund.

Mayor Rousmaniere inquired if there were any comments from the public or from Council and there were none.

Mr. Dana moved to adopt Ordinance No. 3502. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Prytherch, Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3503 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Southpointe TIF District 5 Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Southpointe TIF District 4 receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all of Southpointe TIF District receipts and transfers to the Southpointe TIF District debt service fund.

Mayor Rousmaniere inquired if there were any comments from the public and there were none.

Mr. Prytherch advised he felt what is being done with the TIF Districts requires a lot of staff labor and noted there was a learning curve involved. Mr. Prytherch advised he felt this was being done because Council's arm is twisted behind its back. Mr. Prytherch noted he would like Council to proactively say, lets do something big, and this shows the capacity to do it. Mr. Prytherch noted TIF's were a tool Council could use and advised he appreciated all of the labor that went into it. Mr. Prytherch noted his hope Council could muster the energy for things they choose more often in the future.

Mr. Elliott advised as City Manager he did not like to criticize previous Council members or their decisions. Mr. Elliott noted the City was honoring an agreement that was signed many years ago.

Mr. Kyger advised there was a lot of history involved with this project and Council was seeing the very end of an agreement that was entered into in 2006. Mr. Kyger provided a PowerPoint regarding TIF's and explained they do a lot of good things.

Mr. Kyger noted the Development Agreement in question did a lot of good things too. Mr. Kyger advised a TIF was a way to create financing for projects. Mr. Kyger showed a film from 1997 in which former Mayor Snavelly talked about transportation and the amount of semi-trucks coming through the City causing damage to the brick streets. Mr. Kyger advised the film was produced in conjunction with Miami University with the mission being transportation in the community and developing some remedies. Mr. Kyger noted in 1998 the City got on board with a transportation project that was to build a 4 lane highway from I-75 to the Miller Brewery Plant and the City wanted to try to get the same highway to come all the way to Oxford. Mr. Kyger advised obviously that did not happen. Mr. Kyger noted with the Butler County Engineer's Office and OKI a new study was created called the Northwestern Butler County Transportation Study Area which was a highly controversial study. Mr. Kyger advised it was voted on with an almost 50-50 tie and noted the result of that came up with a plan which called for a connector road that would take 27 over to 73 and also to 725. Mr. Kyger advised once that was passed by OKI and the City of Oxford it was a great plan although there was no money for it. Mr. Kyger noted a collaboration of Miami University and City of Oxford representatives went to Washington D.C. on repeated attempts and secured \$19,000,000 in Federal earmarked money from Senator DeWine to try to implement the plan. Mr. Kyger showed a slide of the Southpointe site noting it was in Oxford Township at the time and the Butler County Commissioners approved it as a development. Mr. Kyger noted the developer wanted to annex into the City to obtain City water and sanitary services and the City wanted access through the property for the connector road. Mr. Kyger advised the City also wanted a potential economic development and noted the property was zoned to be a Tech Park. Mr. Kyger noted the connector road did not happen and the Tech Park did not happen. Mr. Kyger noted the Butler County Emergency Management Agency was in the process of selecting a new location and wanted to locate in the Tech Park area and advised McCullough Hyde was looking at expanding to the Tech Park as well. Mr. Kyger noted the connector road changed politically and got voted out. Mr. Kyger advised the Southpointe developer was going to donate to the City a 100 foot right-of-way which was reduced to a 60 foot right-of-way. Mr. Kyger noted the agreement was if the \$19,000,000 that was secured did not pay for the road there would be another funding mechanism in place to help pay for the road. Mr. Kyger advised the funding mechanism was the TIF. Mr. Kyger noted as the value of a piece of property increases the funds are diverted to a public improvement. Mr. Kyger showed a slide and discussed how a TIF works and how they can be beneficial. Mr. Kyger advised the development agreement was entered into by both parties fully expecting to get a reward out of it. Mr. Kyger noted economic development and transportation were the two drivers on the City's side of the agreement.

Mr. Dana advised he felt the history was very instructive and noted he was glad Mr. Kyger presented it.

Mr. Prytherch noted he felt a TIF was a good tool and advised he felt the City entered into most of the development agreement as a good faith partner.

Mayor Rousmaniere thanked Mr. Kyger for providing the presentation noting it was very helpful.

Ms. Southard noted she felt it was important for the information provided by Mr. Kyger to be in the record.

Mr. Smith moved to adopt Ordinance No. 3503. Mr. Dana seconded. The Ordinance was adopted by the following roll call:

AYE: Ms. Raghu, Mr. Smith, Ms. Southard, Mr. Dana, Mr. Prytherch, Mayor Rousmaniere (6)

NAY: Mr. Ellerbe (1)

ABS: None (0)

ORDINANCE
NEW FUND

An Ordinance No. 3504 Approving The Creation Of A New Fund For The 2019 Operating Budget To Provide For Oxford Area Trail Property Tax Receipts. (Joe Newlin, Finance Director)

Mr. Newlin advised the proposed Ordinance would create a new fund to account for Oxford Area Trail property tax receipts in the 2019 operating budget. Mr. Newlin noted this was an accounting method to record all Oxford Area Trail property tax receipts and the transfers associated with the project.

Mayor Rousmaniere inquired if there any comments from the public and there were none.

Mayor Rousmaniere inquired when the property tax receipts would start arriving and Mr. Newlin advised in February of 2019.

Mr. Dana moved to adopt Ordinance No. 3504. Mr. Smith seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Smith, Ms. Southard, Mr. Dana, Mr. Ellerbe, Mr. Prytherch, Ms. Raghu
Mayor Rousmaniere (7)

NAY: None (0)

ABS: None (0)

DISCUSSION
SHORT TERM RENTAL PROPERTY

Mr. Elliott advised staff was trying to provide some direction with respect to Short Term Rental legislation. Mr. Elliott noted staff has drafted the following recommendations:

Require registration for all short term rentals regardless of permit or inspection requirement to maximize the potential for education prior to the need for enforcement.

Prohibit stand alone short term rentals (non owner occupied) rather than have a process to allow them, a conditional use process could be added later if deemed necessary.

Remove references to Neighborhood Conservation Overlay Districts because staff would like to propose the 'no more than two unrelated' limit for part of the R1A and R1B Districts next year.

Limit the total annual number of days to 30 for any one STR.

Reduce the days per stay limit from 14 to 5 (adaption or creation of a new transient lodging definition)
Require a permit and inspection if over a certain number of stays (probably 5 per year)

Mr. Perry noted another benefit of the registration was to have a relationship with the operators so staff can educate them about some of the public safety issues. Mr. Perry advised that would also be done for landlords operating apartments and noted they would be informed that after 5 stays per year they would need an inspection and a permit. Mr. Perry advised he felt that was a proactive measure rather than trying to track down the violators.

Mr. Ellerbe inquired if this would apply to the R1 District and Mr. Perry advised it would be based on the type of dwelling unit.

Mr. Elliott inquired if Council wanted another Work Session on Short Term Rentals or have another discussion. Mr. Elliott suggested a Council member could propose legislation that incorporates the above recommendations to move the process forward.

Mr. Dana and Mr. Prytherch recused themselves from the discussion.

Mayor Rousmaniere advised she would like to see new legislation with the above changes included. Mr. Ellerbe noted he felt a Work Session would be appropriate. Mayor Rousmaniere advised Council could have a Work Session at their next meeting to look at newly drafted legislation. Mayor Rousmaniere noted the issue was whether to have a Work Session before the next Council meeting or a discussion afterwards. Mayor Rousmaniere also suggested having a Work Session on December 18th since an Executive Session was already scheduled for December 4th. Mr. Elliott noted the legislation would not be in place by the first of the year and advised he would rather Council take their time and make sure they were all in agreement. Mayor Rousmaniere suggested staff prepare a draft proposal incorporating the above language and have a Work Session on December 4th or December 18th.

ANNOUNCEMENTS

Mr. Elliott referred to the “earmarked” funds that Mr. Kyger mentioned earlier and advised part of the earmark went towards the US27 South improvement project. Mr. Elliott noted the total project cost was 11.2 million dollars. Mr. Elliott advised the local share was \$181,000 which amounts to 1.6% for the local share. Mr. Elliott noted this was made possible through the federal earmark and advised the City was also able to utilize toll revenue credits from the State of Ohio for most of the local share. Mr. Elliott noted he felt this represents an outstanding investment on the part of the City which will serve the City for many years to come.

Mr. Elliott updated Council and the public on the proposed new contract between the City of Oxford and Milford Township for the provision of EMS services in the western portion of Milford Township. Mr. Elliott advised this will be an agenda item for the next Council Meeting.

Mr. Elliott noted City offices will be closed Thanksgiving Day and the day after and wished everyone a Happy Thanksgiving.

Mr. Dreisbach updated everyone on the clean-up work following the ice storm of last week noting there was significant damage in town with downed tree limbs. Mr. Dreisbach updated everyone on the City's leaf pick-up program.

Mr. Dreisbach noted City staff was almost done with the holiday lighting project and advised the lights will be activated the Friday after Thanksgiving.

Mr. Dreisbach updated everyone on the new traffic pattern on SR73 noting new cross walks were installed with rapid flash beacons and green bike boxes at SR73 and Patterson Avenue.

Mr. Dreisbach updated everyone on the new aquatic center project noting it was going very well and it was on schedule for opening in May.

Mr. Dreisbach advised the new Police Station project at the former Municipal Building was 50% complete.

Ms. Southard inquired what happens when cars are parked on the streets and the Service Department can not get to the curbs where the leaves are. Mr. Dreisbach advised the Service Department uses the period of Thanksgiving when a lot of the students are gone to focus leaf collection efforts in the Mile Square.

Chief Jones referred to the "No Shave November" campaign and advised OPD was participating in the program again this year with the proceeds going towards "Team Quintin". Chief Jones advised Quintin was suffering from a leukemia relapse and was scheduled to undergo a bone marrow transplant. Chief Jones noted he was proud of his staff for stepping up whether or not they participated in the "No Shave November" campaign.

Chief Jones asked citizens to be vigilant about reporting suspicious activity over the Thanksgiving Holiday when a lot of people are out of town. Chief Jones encouraged everyone to check OPD's website for crime prevention tips for burglary protection. Chief Jones advised OPD also did vacant house checks for those who request it over the holidays.

Chief Jones encouraged anyone interested in purchasing a Christmas Tree to visit the Lion's Club Christmas Tree sale in the Uptown Park.

Mr. Perry advised the HAPC was working on a code update that a consultant assisted with. Mr. Perry noted 300 letters were being sent tomorrow to Historic District property owners and business owners to get public feedback. Mr. Perry advised 2 Open Houses were scheduled for December 5th to get additional feedback before going through the Planning Commission and Council for Zoning Text Amendments.

Mr. Perry referred to Mr. Prytherch's comment about Decision Standards and noted he would like to work with Ms. Blankenship to devise a way to better reflect what the Planning Commission's discussion was on a given issue.

Mr. Perry provided an update on the recent Planning Charrette.

Mr. Kyger relayed all of the pertinent information regarding the holiday events taking place in town.

Ms. Eaton wished everyone a happy and safe Thanksgiving.

Ms. Raghu noted by the nature of where she lives in the Mile Square she has the opportunity to talk to members of the Police Division often. Ms. Raghu advised recently a drunk driver hit two parked cars and drove off and noted within 30 minutes OPD found him in a bar and arrested him. Ms. Raghu advised OPD traced the bleeding coolant from the car to a local bar. Ms. Raghu recounted another incident where she saw a couple sneaking around her backyard and they ended up breaking into someone's house. Ms. Raghu advised OPD arrested the couple which she was shocked about. Ms. Raghu noted one of the couple arrested went to school with her husband here in Oxford and had a disadvantaged background. Ms. Raghu stated when Council looks at the budget for 2020 she would like to see how to make sure the children in elementary, middle and high school end up being functional adults who pay taxes and work instead of people the City pays money to arrest and incarcerate. Ms. Raghu suggested looking at innovative ways to educate new parents or look at after school programs and noted she felt that would be advantageous for everyone. Ms. Raghu advised she felt through children was the place to try to break a cycle.

Mr. Ellerbe wished everyone a safe and healthy Thanksgiving and noted he would like to talk about food safety. Mr. Ellerbe noted he had seen some reports in the news about produce that individuals get from grocery stores that is not exactly healthy. Mr. Ellerbe advised families to make sure they inspect their food, vegetables and livestock to make sure it is safe to eat and to cook all food to a temperature that will kill things that may reside in it.

Mr. Dana thanked the Service Department for their efforts in cleaning up downed tree limbs and debris after the recent ice storm and noted they were very thorough.

Mr. Dana congratulated Jessica Greene for her organizing and fundraising on behalf of the OATs project which he felt was an outstanding amenity for the Oxford area.

Mr. Smith noted the Veteran's Day Celebration was great and thanked the Parks and Recreation Department for organizing the event.

Mr. Smith noted his hope everyone would have a nice Thanksgiving.

Ms. Southard advised the Empty Bowls event was a tremendous success and noted veterans were given free meals which was made possible by the Rotary Club.

Ms. Southard advised the final Uptown Farmers Market for this season took place on Saturday and noted a Winter Farmers Market will be held once a month.

Mr. Prytherch agreed that the Street Department did an awesome job after the recent ice storm noting they were on it right away.

Mr. Prytherch advised a year ago Council discussed snow removal on sidewalks and noted each Councilor had tasks to work on. Mr. Prytherch advised the idea was to obtain a pro-active approach and avoid thinking about enforcement. Mr. Prytherch noted there were also conversations about how the Business Improvement District might deal with it. Mr. Prytherch asked Council to put this topic on the radar so they could work on continuous improvement of sidewalk clearance.

Mr. Prytherch wished everyone a Happy Thanksgiving.

Mayor Rousmaniere thanked Mr. Dreisbach for responding to her email on a Sunday about what to do with all of the downed tree limbs.

Mayor Rousmaniere thanked everyone for staying for a late meeting.

Mr. Dana moved to adjourn at 9:38 p.m. Mr. Smith seconded. The motion passed 7-0-0.