



OXFORD CITY COUNCIL Meeting Minutes

Tuesday, November 15, 2022

[Link for website video here](#)

Full Transcript available upon request.

Roll Call [TIME 01:13](#)

William Snavelly Mayor	Chantel Raghu Vice Mayor
Jason Bracken	Amber Franklin
Alex French	Glenn Ellerbe
David Prytherch	

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, November 15, 2022, at 7:30 p.m. Members in attendance were David Prytherch, Jason Bracken, Amber Franklin, Alex French, and Glenn Ellerbe. Chantel Raghu was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Sam Perry, Community Development Director; Mr. Chris Conard, Law Director; Mr. Joe Newlin, Finance Director; Mr. John Detherage, Fire Chief; Mr. Geoffrey Robinson, Police Lieutenant and Ms. Heather Barbour, Clerk of Council.

Pledge of Allegiance [TIME 01:28](#)

Approval of the Agenda [TIME 01:50](#)

Motion – To Adopt

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #6

NAY #0

ABS #0

Public Participation [TIME 02:04](#)

Proclamation- “Native American Heritage Month” Page 5 of the Agenda Packet

Presentation- BCRTA Mr. Luis Rodriguez, Planning & Special Projects Manager Mr. Rodriguez, presented slides and asked everyone to take the survey to help guide the planning of new routes. (Slides included) Mr. Rodriguez encouraged everyone to go to bcrtatransitplan.com to drop pins and make comments on or before November 24, 2022. Mr. Rodriguez offered to answer any questions.

Notice of Legislative Authority – Transfer of permits D5 and D6 to Weisman Enterprises Holdings INC 151 W. High St. Oxford, OH 45056 Page 6 of the Agenda Packet

Motion – To Receive without Comment

(Voice Vote) 1st Mr. Ellerbe 2nd Mr. Prytherch

AYE #6

NAY #0

ABS #0

Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Resident Name Address/ Resident Comment / Request

Consent Agenda [TIME 12:48](#)

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the November 1, 2022, City Council Work Session Meeting (Heather Barbour, Clerk of Council) **Page 8 of the Agenda Packet**
- B. Minutes of the November 1, 2022, City Council Meeting (Heather Barbour, Clerk of Council) **Page 25 of the Agenda Packet**
- C. Report regarding the November 2, 2022, Environmental Commission Meeting (Mike Dreisbach, Service Director) **Page 53 of the Agenda Packet**
- D. A Resolution authorizing the City Manager to close Lot 52 each Saturday in 2023 from 5:30 A.M. until 1:00 P.M. to permit the operation of the Farmers Market within Lot 52 during said times. (Jessica Greene, Assistant City Manager) **Page 57 of the Agenda Packet**

Motion – To Adopt

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Resolutions

Resolution No. 7449 [TIME 13:10](#)

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1. A Resolution authorizing the City Manager to enter into an agreement with the Oxford Cemetery Association to assume the management and operations of the Oxford Cemetery. (Doug Elliott, City Manager)

Comments from the Public – None

Mayor Snively so moved to make the friendly amendment on item No. 9 of the Management Agreement. to read, Upon the expiration of this Agreement; the City shall take full possession and ownership of the Cemetery, it's assets, and records. Without objection, it's included.

Motion – To Adopt Resolution No. 7449

(Voice Vote) 1st Mr. Prytherch 2nd Ms. Franklin

AYE #6

NAY #0

ABS #0

Resolution No. 7450 [TIME 21:59](#)

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2. A Resolution authorizing the City Manager to enter into a contract with Montrose Auto Group for the purchase of three (3) Ford Interceptor Utility Vehicles with specified options at State Contract Pricing at a cost not to exceed \$132,049.17. (Geoffrey Robinson, Police Lieutenant)

Comments from the Public – None

Motion – To Adopt Resolution No. 7450

(Voice Vote) 1st Ms. Franklin 2nd Ms. French

AYE #6

NAY #0

ABS #0

Ordinances

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

First Reading

Ordinance No. 3696 [TIME 24:45](#)

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1. An Ordinance amending Ordinance No. 3654 Supplemental Budget Ordinance Number 9 to make supplemental appropriations for fiscal year 2022 and declaring an emergency.
(Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3696

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE #6

Mr. Prytherch, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, and Mayor Snavelly

NAY #0

Names Here

ABS #0

Names Here

Second Reading

Ordinance No. 3697 [TIME 26:56](#)

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1. An Ordinance to make appropriations for current expenses and other expenditures of the City of Oxford, State of Ohio, during the fiscal year ending December 31, 2023. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3697

(Roll Call Vote) 1st Ms. French 2nd Mr. Prytherch

AYE #6

Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snively

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3698 [TIME 27:50](#)

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2. An Ordinance outlining budgeted advances for the City of Oxford, State of Ohio, during the fiscal year ending December 31, 2023. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3698

(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE #6

Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snively

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3699 [TIME 28:49](#)

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3. An Ordinance outlining budgeted transfers for the City of Oxford, State of Ohio, during the fiscal year ending December 31, 2023. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3699

(Roll Call Vote) 1st Ms. French 2nd Ms. Franklin

AYE #6

Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Bracken, and Mayor Snavelly

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3700 [TIME 29:42](#)

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4. An Ordinance to adopt fees and charges for the fiscal year 2023. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3700

(Roll Call Vote) 1st Ms. French 2nd Mr. Ellerbe

AYE #6

Ms. Franklin, Ms. French, Mr. Prytherch, Mr. Bracken, Mr. Ellerbe, and Mayor Snavelly

NAY #0

Names Here

ABS #0

Ordinance No. 3701 [TIME 42:29](#)

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5. An Ordinance establishing salaries and certain benefits for salaried and hourly full-time and part-time employees within the service of the City of Oxford, Ohio, paid from January 1, 2023, through December 31, 2023. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Ordinance No. 3701

(Roll Call Vote) 1st Ms. French 2nd Ms. Franklin

AYE #6

Ms. French, Mr. Prytherch, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, and Mayor Snively

NAY #0

Names Here

ABS #0

Names Here

Ordinance No. 3693 [TIME 43:33](#)

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6. An Ordinance amending Chapter 935 trees, shrubs, and other plants by adding Section 935.191 Managed Natural Lawn Area. (Councilor Bracken)

Motion – To Postpone this Ordinance until the Environmental Commission discusses it and returns it to Council with a recommendation No. 3693

(Voice Vote) 1st Mr. Bracken 2nd Ms. French

AYE #6

NAY #0

ABS #0

Announcements & Communications

Remarks from City Council and City Staff [TIME 44:34](#)

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Adjournment

Motion to Adjourn Meeting at 8:22 p.m. [TIME 52:46](#)

(Voice Vote) 1st Ms. French 2nd Mr. Ellerbe

AYE #6

NAY #0

ABS #0



BCRTA TRANSIT PLAN



Transit Plan Presentation

November 2022



Agenda

- Introductions
- Transit Plan Overview
- BCRTA Existing Service
- Project Update
- Service Improvement Ideas
- Next Steps and Ways to Engage

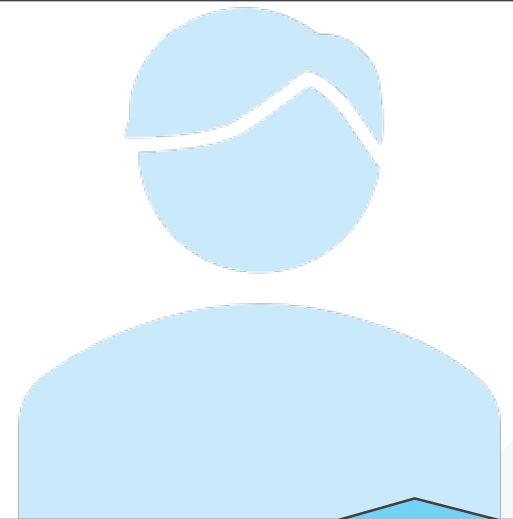
Introductions



Matthew Dutkevicz
Executive Director



Shawn Cowan
Communications & Outreach
Manager



Luis Rodriguez
Planning & Special Projects
Manager



BCRTA TRANSIT PLAN



Transit Plan Overview



Transit Plan Background

- BCRTA is developing its first transit plan
- The plan will outline recommendations to grow and improve the BCRTA system based on the changing demographics and transportation needs within Butler County



Plan Focus Areas



New or improved bus routes



Transit funding and financing strategies



Transit fleet and technology enhancements

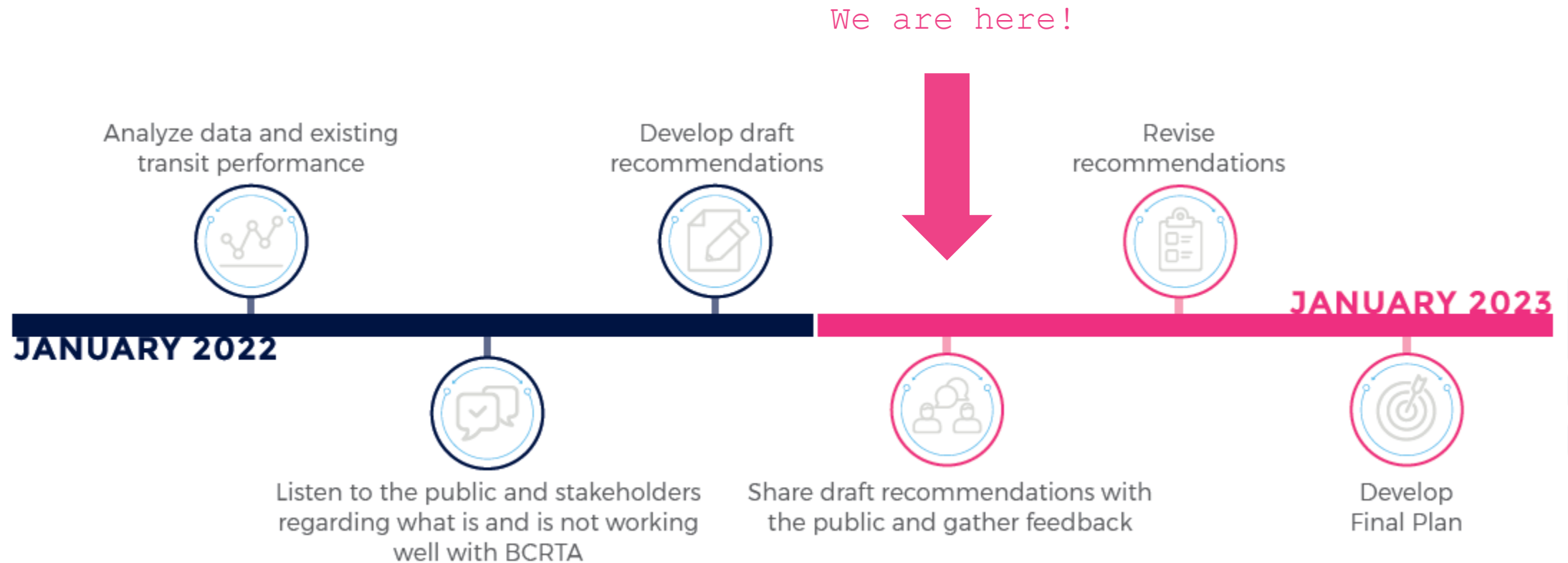


Identification of needed bus stop enhancements



Support for existing and future BCRTA operations at transit facilities

Process and Schedule





BCRTA TRANSIT PLAN



BCRTA Existing Service



Bus Routes

Regional Routes

- 3 Routes; Middletown to Hamilton (R1); Hamilton to Oxford (R3); and Tri-County Mall to Hamilton (Job Connector)
- Weekday service only
- Hours depend on the route, but ~5:00am-10:00pm
- R1 & R3 operate every 60 minutes and Job Connector operates every 2 hours
- 42X West Chester & Downtown Cincinnati (contracted with SORTA)

Oxford Routes

- 8 routes, primarily focused on the Miami University campus
- Mostly weekday service, some weekend service
- Hours depend on the route, but ~7:00am-10:00pm
- Frequency depends on the route, but ~every 10-30 minutes

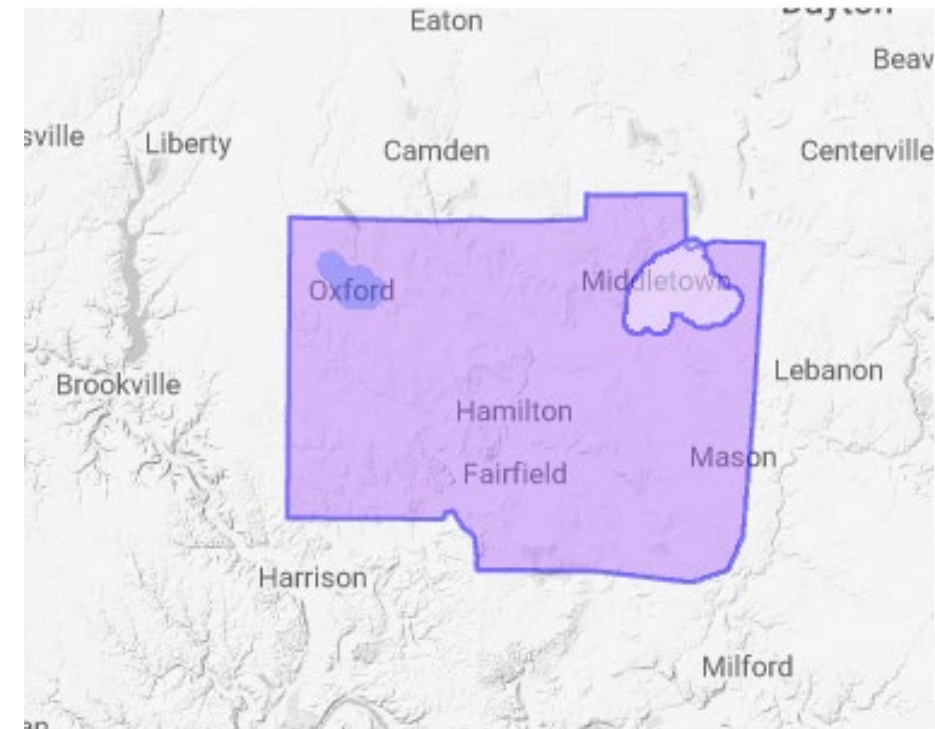
Middletown Routes

- 4 routes
- Weekdays and Saturdays
- 6:30am-6:30pm on weekdays and 8:30am-4:30pm on Saturday
- Every 60 minutes

On-Demand Service

- BGo Curb to Curb
 - Similar to Uber/Lyft
 - Miami University SafeRide: Free
 - BGo Service Area: \$5/trip
- BCARE Paratransit
 - Complementary paratransit service for persons who are not able to utilize the fixed route bus service due to a disability

BGo Service Area





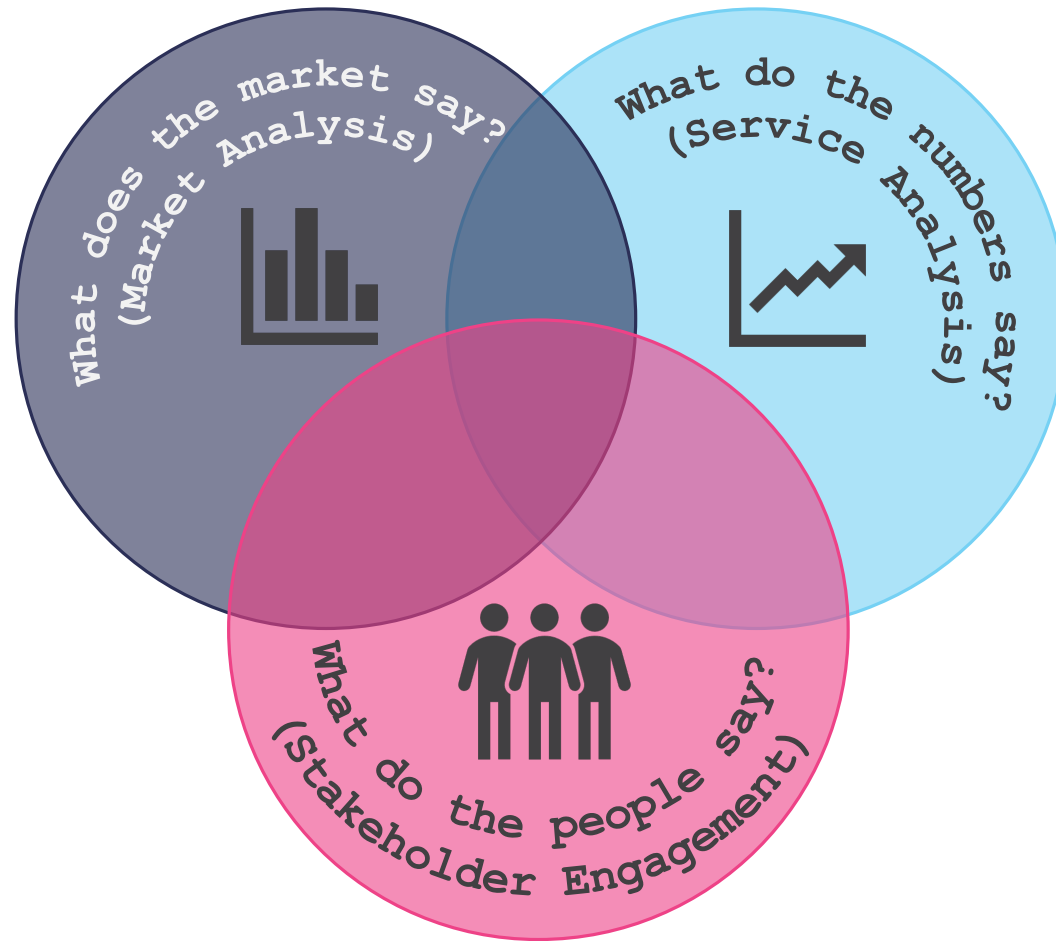
BCRTA TRANSIT PLAN



Project Update



Project Approach



What we heard from the community about BCRTA service

Strengths:

- Fare-free system.
- Generally reliable and on-time service.
- Bus operators' friendliness and knowledge of routes and riders.

Areas of improvements to BCRTA service:

- Expanding service to residents/neighborhoods and having the same level of service available during the school year available year-round.
- More service to cities across the county and to Cincinnati vs. within cities.
- More service outside of typical commute hours.
- Bi-directional routes.
- Increased capacity on certain routes/during certain times of day.
- Finding more drivers to limit service cuts.
- Matching schedules, rider app, and operator tablet programming.

What we heard from the community about BCRTA service

Areas of improvement to BCRTA facilities:

- Real-time transit information.
- More shelters and benches.

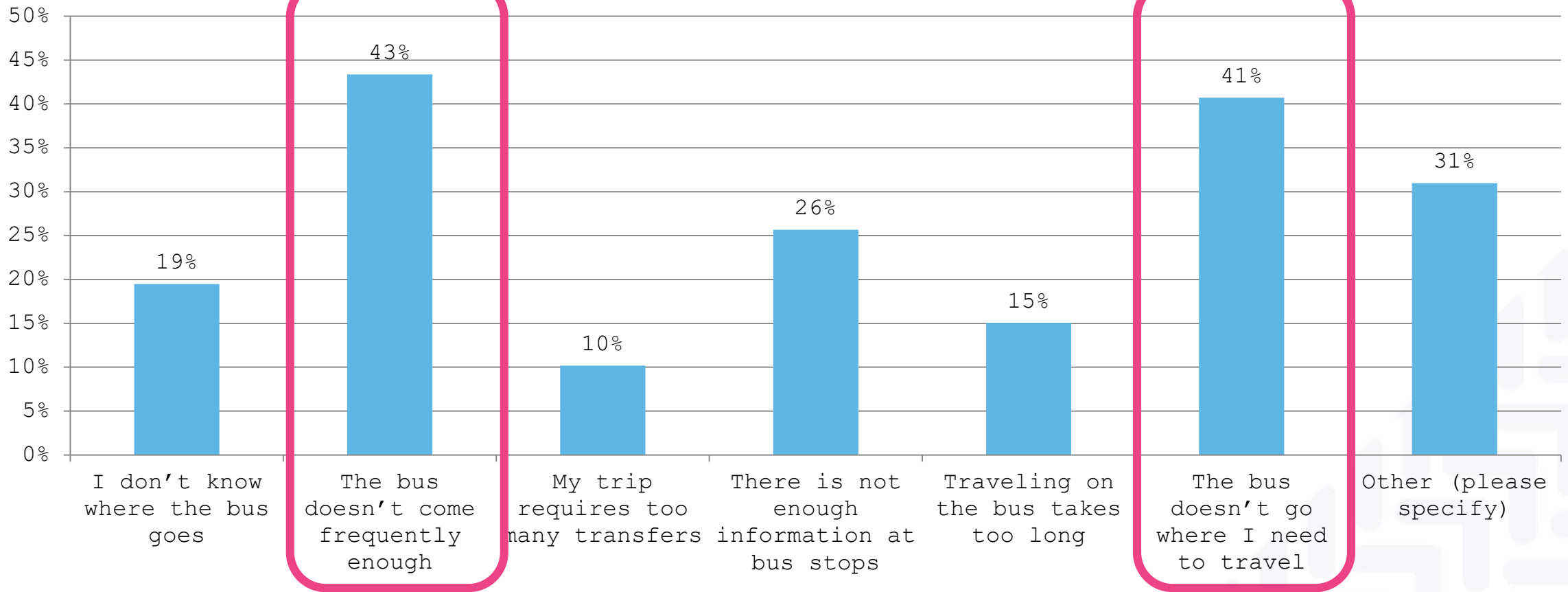
Areas of improvement for customer information and experience:

- More accessible/easy-to-understand transit information.
- Robust advertising around driver positions, routes, and services that BCRTA offers.
- Robust education around how to ride transit.



Public Survey

What barriers have you experienced to taking transit? Select all that apply.





BCRTA TRANSIT PLAN



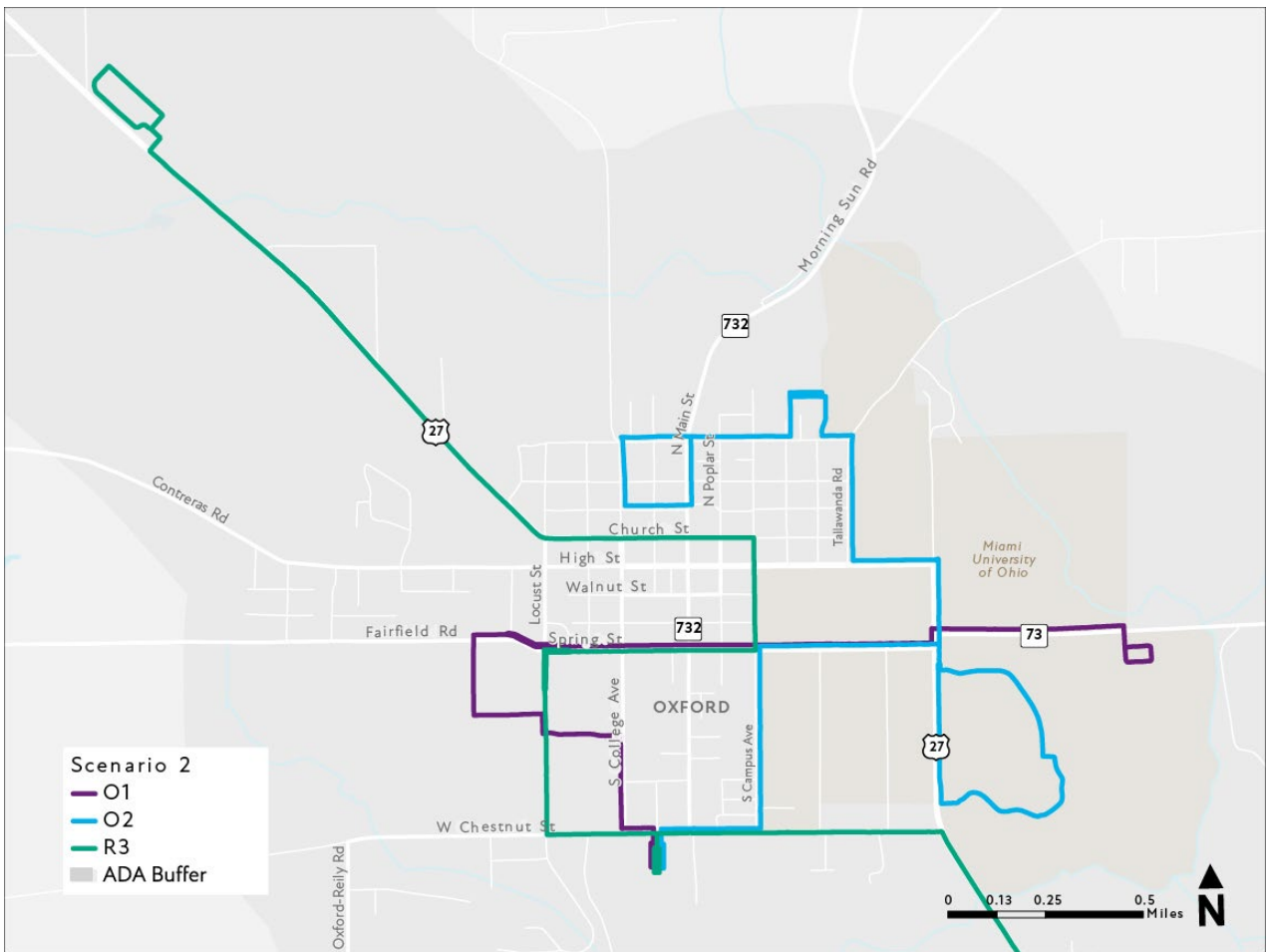
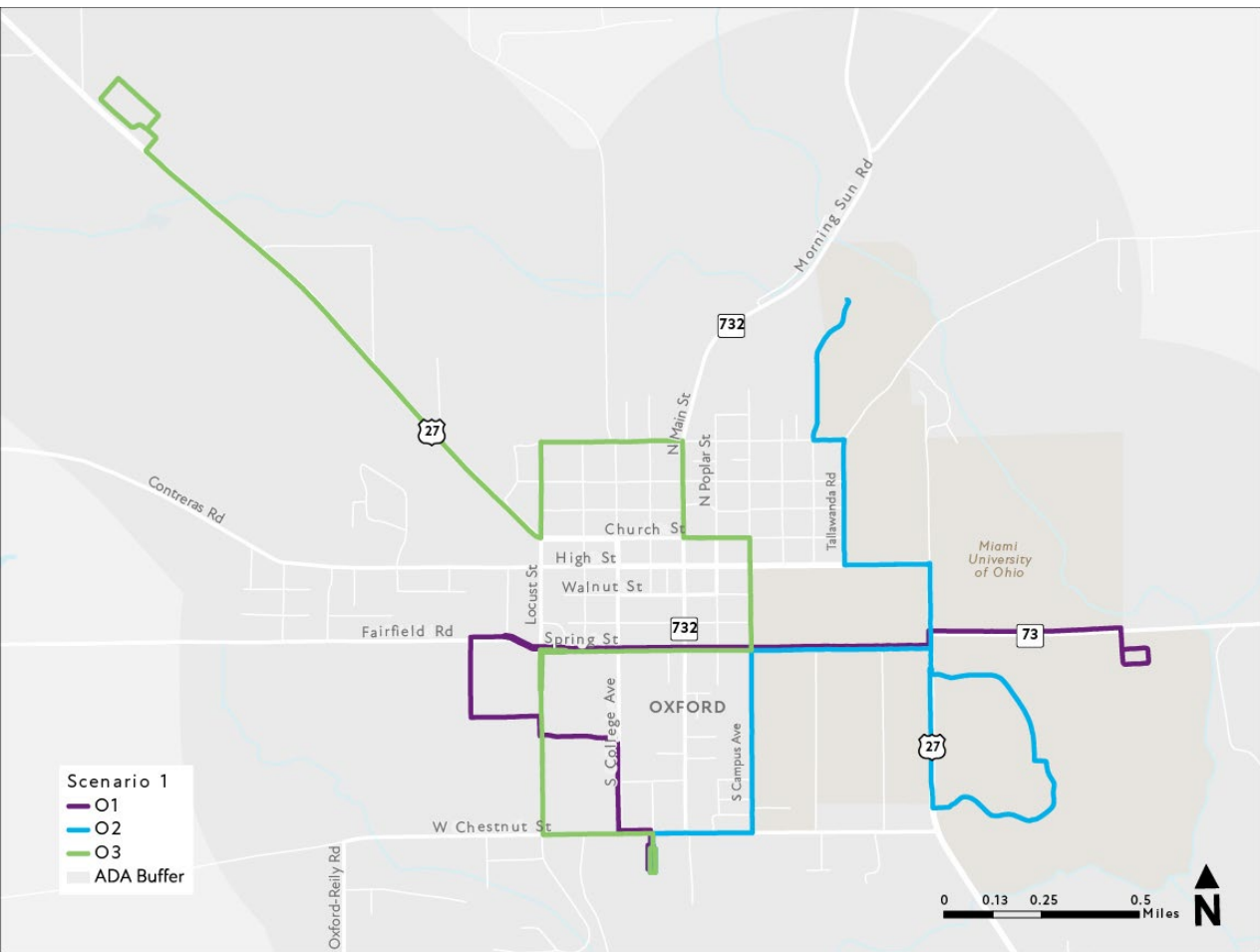
Service Improvement Ideas



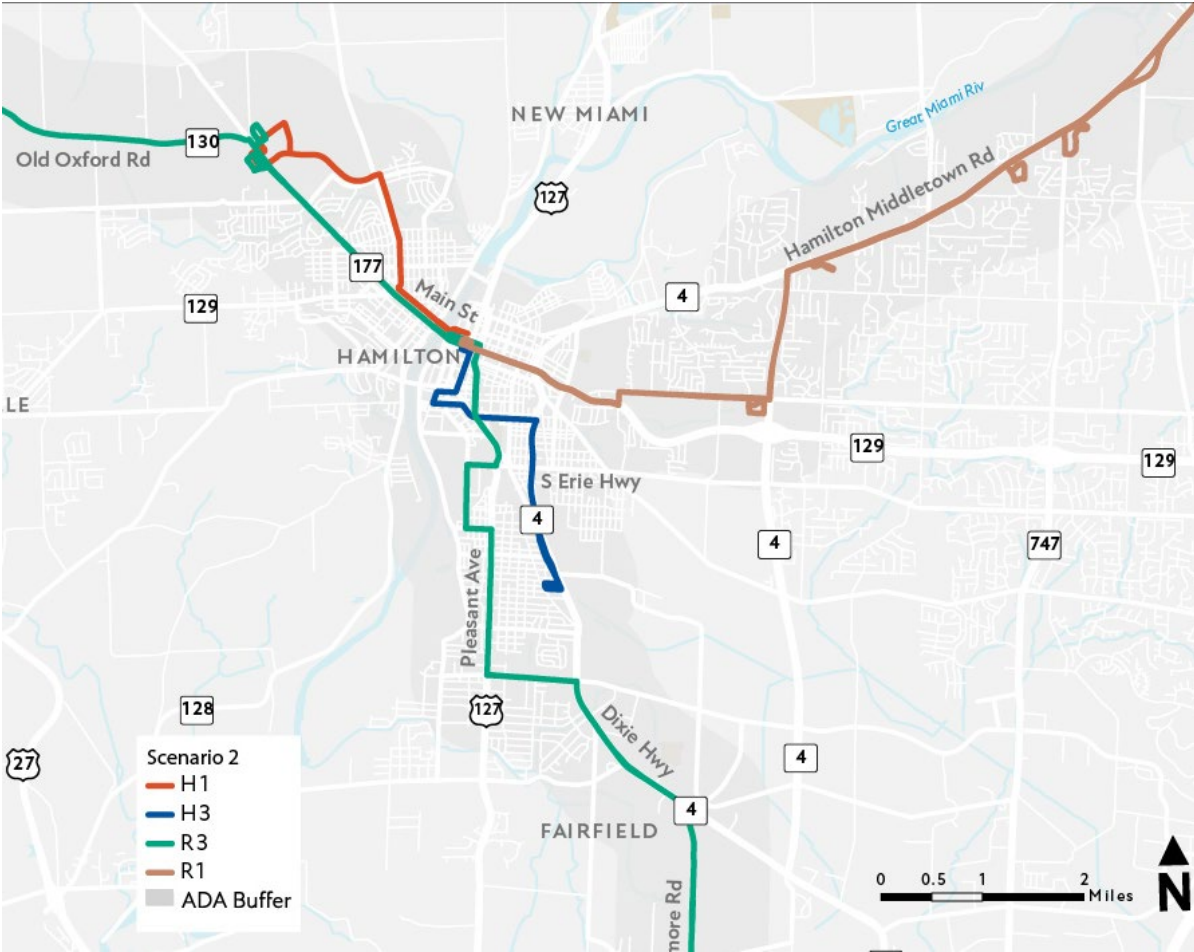
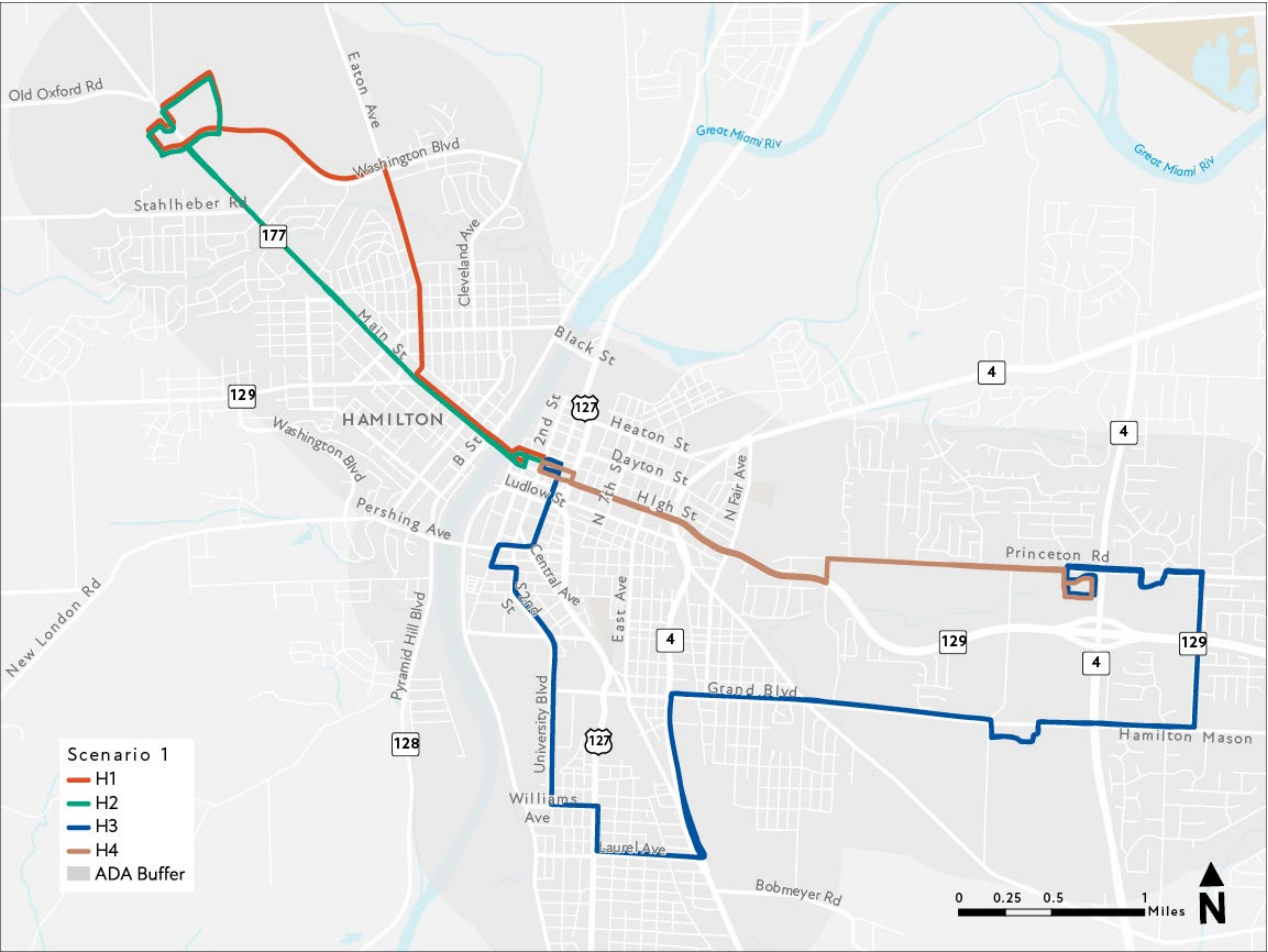
BCRTA TRANSIT PLAN



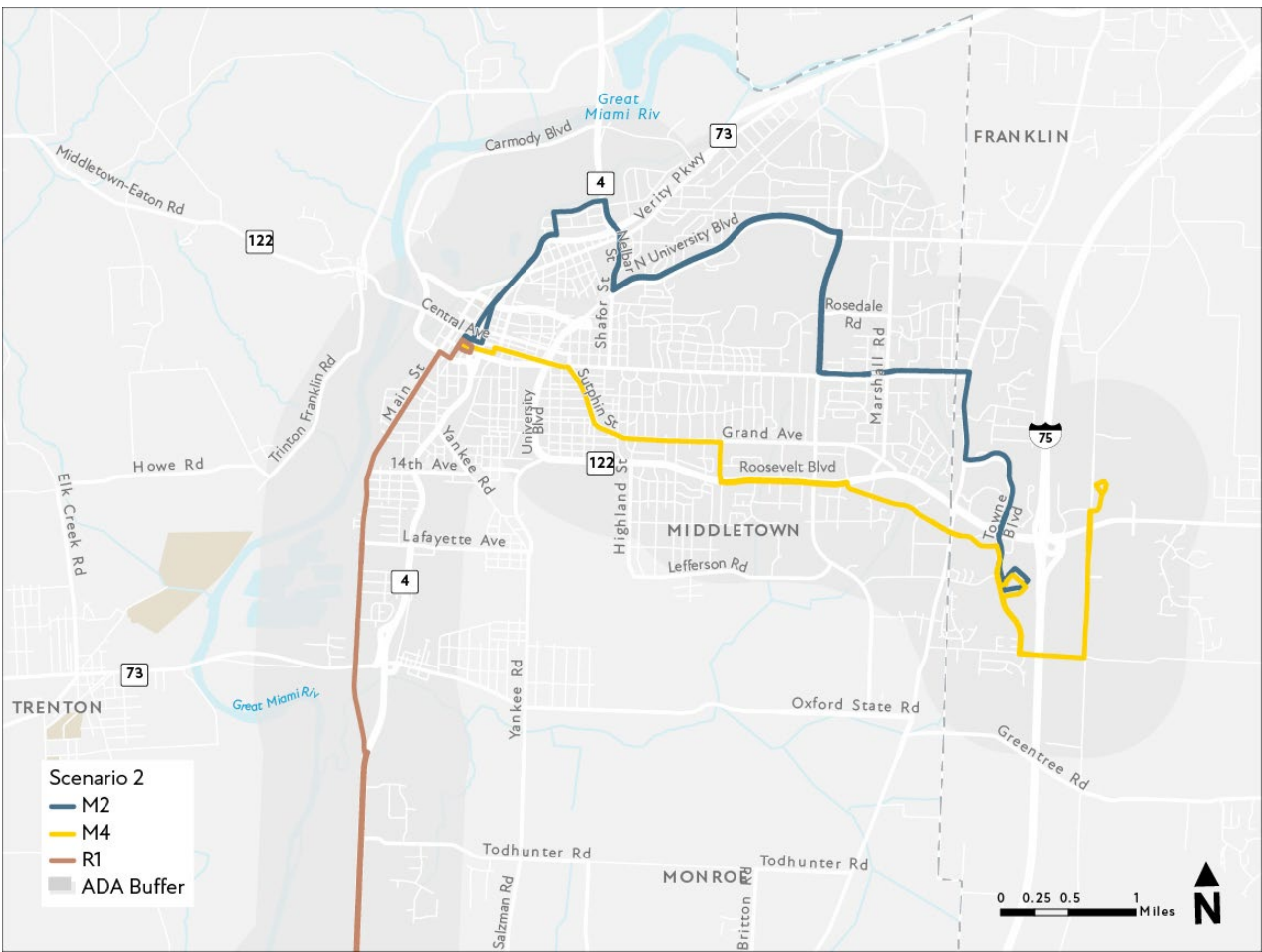
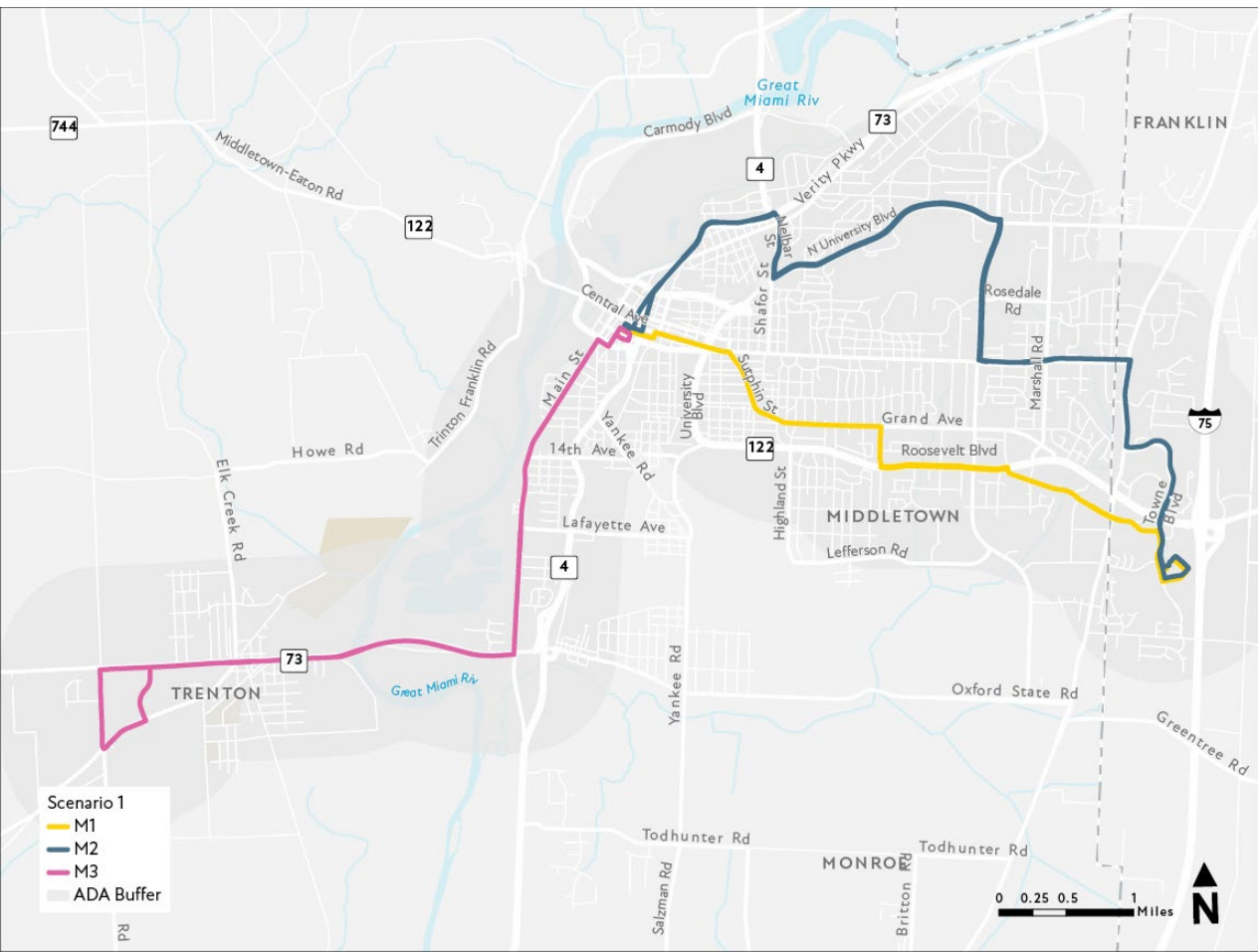
Oxford Route Ideas



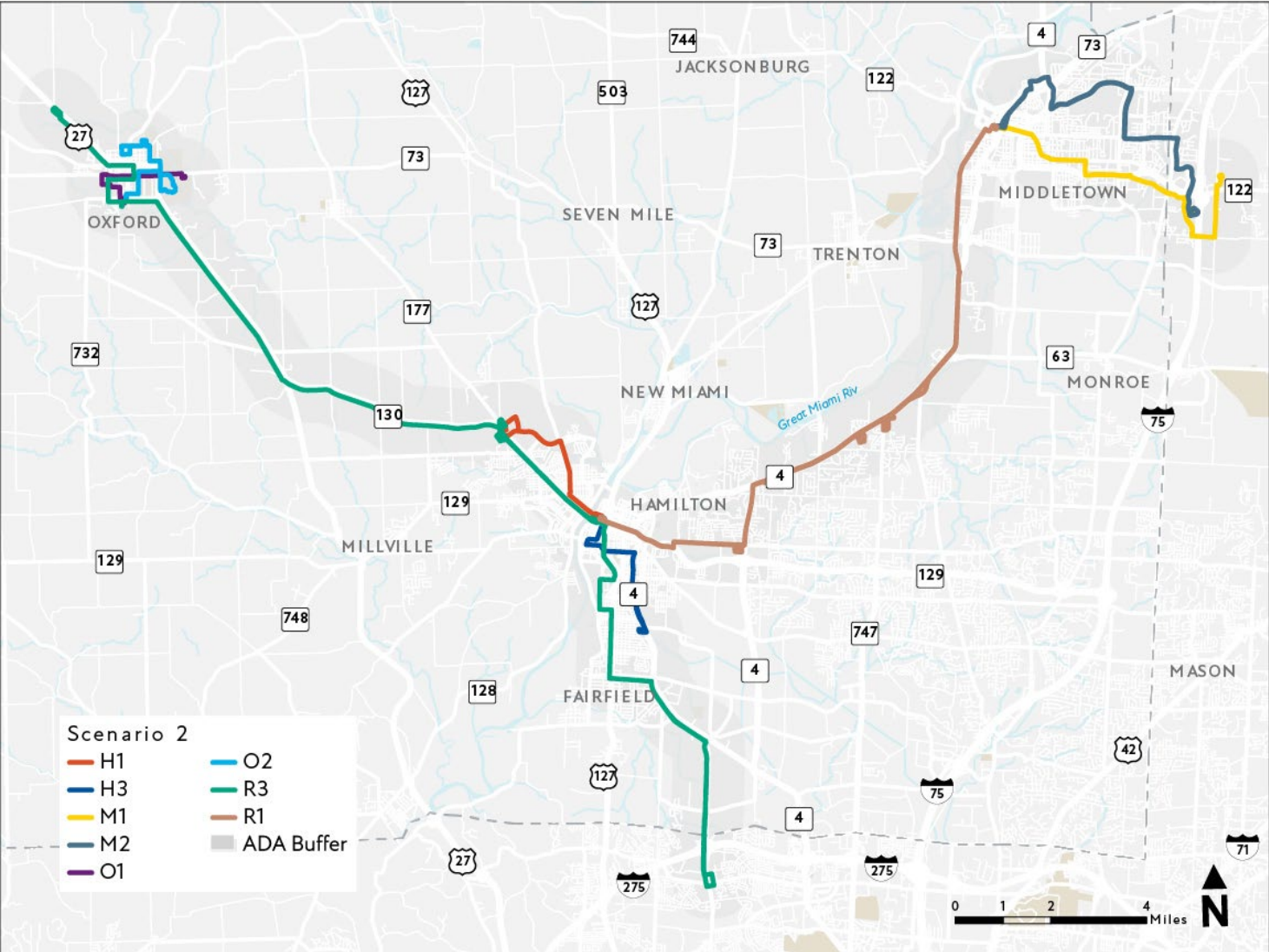
Hamilton Route ideas



Middletown Route ideas



Regional Route Idea





BCRTA TRANSIT PLAN



Next Steps and Ways to Engage



Next Steps and Ways to Engage

- Gathering feedback on the draft service improvement ideas to inform the recommendations included in the Final Plan
- Comment period: Oct. 24 – Nov. 24
- Ways to Share Feedback
 - Virtual focus group meetings
 - Nov. 8 at 6pm, Nov. 9 at noon, Nov. 10 at 9am, Nov. 16 at noon
 - Register on the project website to participate
 - Interactive map and survey
 - Available on the project website
bcrtatransitplan.com

Interactive Map

The screenshot displays a web browser window with the URL `app.publiccoordinate.com/#/projects/bcrtatransitplan/map`. The page title is "PublicCoordinate" and the subtitle is "Butler County Regional Transit Authority (BCRTA) Transit Plan". The map shows Butler County with various roads and transit routes. A central overlay box contains the following text:

WELCOME TO THE FEEDBACK MAP FOR THE BCRTA TRANSIT PLAN!

BCRTA has developed ideas to improve transit service in Butler County. Use this interactive map to tell us the things you like and dislike about these ideas.

The commenting period will end November 24, 2022.

TOGGLE BETWEEN MAPS

Currently Viewing
BCRTA Bus Routes

The interactive map platform features four maps: one with existing BCRTA bus routes, two with the new service ideas for the BCRTA system (Scenario 1 and Scenario 2), and one with a new idea for the Cincinnati express service. You can toggle between these three maps by using the dropdown menu titled "Currently Viewing" in the upper left corner of the map interface.

ADD COMMENT

Add Comment

OK

The map interface includes a legend on the left with color-coded routes: H1 (red), H2 (green), H3 (blue), H4 (brown), M1 (yellow), and M2 (dark blue). A "Currently Viewing" dropdown menu is set to "Service Ideas Scenario 1". A "Basemap" dropdown menu is set to "Default". A "Filter Comments" button is visible on the right side of the map.

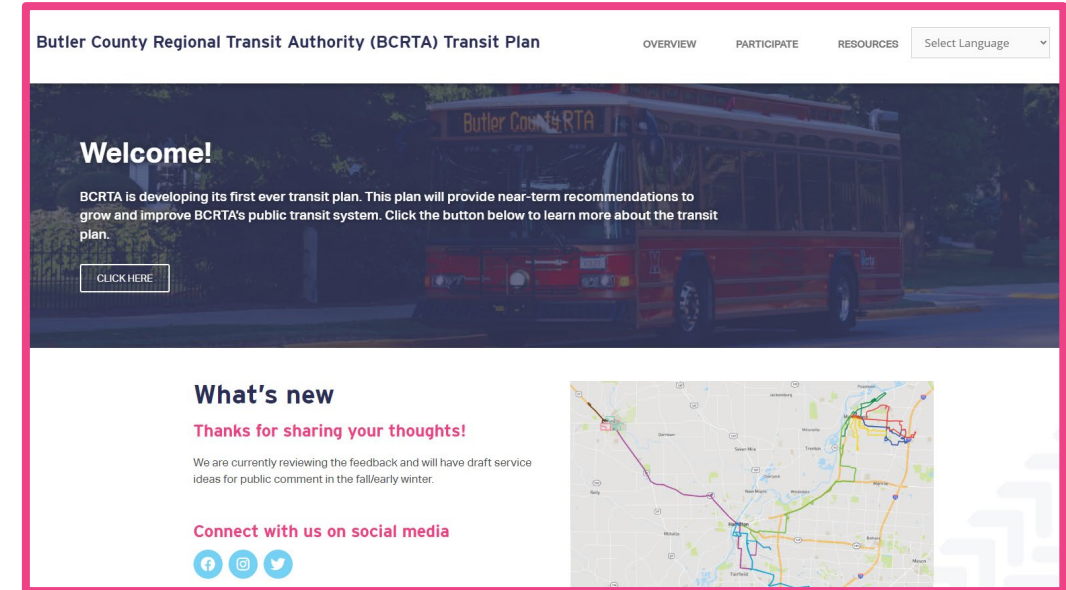
Thank you

Visit bcrtatransitplan.com to:

- Review the draft service improvement ideas
- Share your feedback through our interactive map and survey
- Find details about events and meetings we are holding
- Comment period closes November 24, 2022.

Questions or comments?

- Contact Shawn Cowan at cowans@butlercountyrta.com



Visit bcrtatransitplan.com to share feedback and learn more.