



OXFORD CITY COUNCIL Meeting Minutes

Tuesday, January 3, 2023
[Link for website video here](#)
Full Transcript available upon request.

Roll Call

William Snavelly Mayor	Chantel Raghu Vice Mayor
Jason Bracken	Amber Franklin
Alex French	Glenn Ellerbe
David Prytherch	

A regular meeting of the Oxford City Council was called to order by Vice-Mayor Raghu on Tuesday, January 3, 2023, at 7:30 p.m. Members in attendance were Jason Bracken, David Prytherch, Alex French, and Glenn Ellerbe. Amber Franklin and Mayor Snavelly were excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Ben Mazer, Assistant Law Director; Mr. Joe Newlin, Finance Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; and Ms. Heather Barbour, Clerk of Council.

Due to technical difficulties, the video is audio only until TIME 18:51

Pledge of Allegiance [TIME 00:17](#)

Approval of the Agenda [TIME 00:35](#)

Motion – To Adopt

(Voice Vote) 1st Mr. Ellerbe 2nd Mr. Prytherch

AYE #5

NAY #0

ABS #0

Public Participation [TIME 00:48](#)

Proclamation- “Rev. Dr. Martin Luther King Jr. Day 2023” **Page 4 of the Agenda Packet**

Ann Fuehrer, recording secretary for the local branch of the NAACP was in attendance to accept the Proclamation. Ms. Fuehrer thanked the Council and welcomed all who would like to attend the local NAACP meetings on the first Monday of each Month at 7 pm. Ms. Fuehrer shared her appreciation for what the City has done to guarantee racial justice. Mr. Bracken noted that due to the holiday, this month's meeting would be on January 9, 2023, at 7 pm.

Public Comments

The purpose of the Public Comments Section is for members of the Public to speak to the City Council on any subject not scheduled on the Agenda, except Consent Agenda items. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff or other members of the public and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Resident Name Address/ Resident Comment / Request

Consent Agenda [TIME 04:17](#)

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes of the December 20, 2022, City Council Meeting (Heather Barbour, Clerk of Council) **Page 5 of the Agenda Packet**
- B. Right of Way Permit 00385 Girl Scout Cookie Sales for 2023 (Jessica Greene, Assistant City Manager) **Page 17 of the Agenda Packet**

Motion – To Adopt

(Voice Vote) 1st Mr. Prytherch 2nd Ms. French

AYE #5

NAY #0

ABS #0

Resolutions

Resolution No. 7462 [TIME 04:34](#)

Page 22 of the Agenda Packet

1. A Resolution authorizing the City Manager to enter into an agreement with Southeastern Equipment Company, Inc. for the purchase of specified equipment listed in the Sourcwell Contract #032119-CNH dated November 17, 2022, for an amount not to exceed \$237,005.98. (Mike Dreisbach, Service Director)

Comments from the Public – None

Comments from Council– Mr. Bracken noted his curiosity about the lifetime of the equipment. Mr. Dreisbach answered that depending on the usage, 10 -15 years is the average. Mr. Prytherch mentioned the importance of budgeting for equipment that will be used for multiple divisions in the City.

Motion – To Adopt Resolution No. 7462

(Voice Vote) 1st Mr. Ellerbe 2nd Mr. Prytherch

AYE #5

NAY #0

ABS #0

Ordinances

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

First Reading [TIME07:08](#)

Page 28 of the Agenda Packet

1. An Ordinance levying upon the lots and lands enumerated in the list of estimated assessments (Exhibit A) the amounts set forth on such list and setting forth terms for payment of assessments. (Mike Dreisbach, Service Director)

Comments from the Public – None

Comments from Council - None

Page 33 of the Agenda Packet [TIME08:41](#)

2. An Ordinance repealing the November 2008 Oxford Comprehensive Plan and all amendments thereto, and adopting a new Comprehensive Plan entitled Oxford Tomorrow. (Sam Perry, Community Development Director)

Ms. Sarah Lilly with MKSK presented slides (slides included in minutes) and offered to answer any questions.

Comments from the Public – None

Second Reading

Ordinance No. 3705 [TIME 31:30](#)

Page 42 of the Agenda Packet

1. An Ordinance by Oxford City Council authorizing the City Manager to take all action necessary, including but not limited to the negotiation and execution of a contract to purchase the real estate located at 100 South Elm Street (Parcel ID Nos/ H4100004000023, H4100004000024), and 102 South Elm Street (H4100004000025) at a cost of \$600,000.00 for all Parcels, and to utilize American Rescue Plan Act (APRA) funds in making the purchase. (Jessica Greene, Assistant City Manager)

Comments from the Public – None

Motion – To Adopt Ordinance No. 3705

(Roll Call Vote) 1st Mr. Ellerbe 2nd Ms. French

AYE #5

Mr. Ellerbe, Ms. French, Mr. Prytherch, Mr. Bracken, and Vice-Mayor Raghu

NAY #0

Names Here

ABS #0

Names Here

Announcements & Communications

Remarks from City Council and City Staff [TIME 37:35](#)

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Adjournment

Motion to Adjourn Meeting at 8:17 p.m. [TIME 47:21](#)

(Voice Vote) 1st Ms. French 2nd Mr. Prytherch

AYE #5

NAY #0

ABS #0

Public Comment to Council Form

Print

Submitted by: Paul T Reidy

Submitted On: 2022-12-28 10:29:48

Submission IP: (134.53.237.145)
proxy-IP (raw-IP)

Status: Open

Priority: Normal

Assigned To: Doug Elliott

Due Date: Open

Public Comment To Council



Please note: Comments must be received by 2:00 pm the day of the council meeting to be shared with City Council members. Comments will be included in the minutes under the public comment section.

* **First Name**

Paul T

Enter your First Name

* **Last Name**

Reidy

Enter your Last Name

* **Address**

618 David Drive

* **City**

Oxford

* **State**

OH

* **Email**

ptreidy@gmail.com

Phone

5137072825

* **I am a...**

- ☒ **Visitor**
- ☐ **Resident (i.e. must live within the corporate boundaries)**
- ☐ **Business Manager**
- ☐ **Business Owner**
- ☒ **Employee in Oxford**
- ☐ **Student**
- ☐ **Other**

*** Comment(s)**

Has there been talk or suggestions to put in a foot/bicycle bridge over Bull Run connecting Marilyn Dr. to Melissa Dr.? This would increase the walkability of Southern Knolls by connecting it to center city (Kroger, the Tri and the library).

Make a public comment for review by City Council

OXFORD

tomorrow



City Council Meeting

January 3, 2023



1

Plan Overview

COMMUNITY ENGAGEMENT SUMMARY

800+

Community Members Engaged in the
Oxford Tomorrow process to-date

345

Public Input
Session Attendees

331

Online + Paper
Survey Respondents

35

Stakeholders
Interviewed

30

Steering
Committee Members

49

Participants in the
Online Activities

56

Interactive Map
Pins

62

Ideas Wall
Comments

13

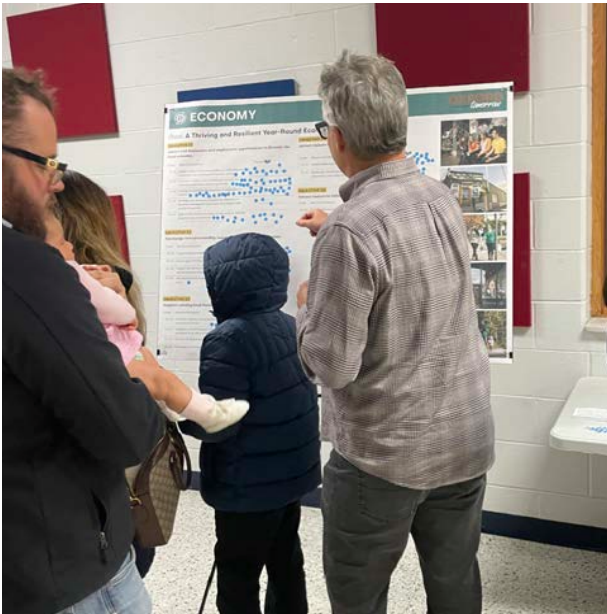
Postcards
Completed

COMMUNITY ENGAGEMENT SUMMARY

Public input Meetings



COMMUNITY ENGAGEMENT SUMMARY



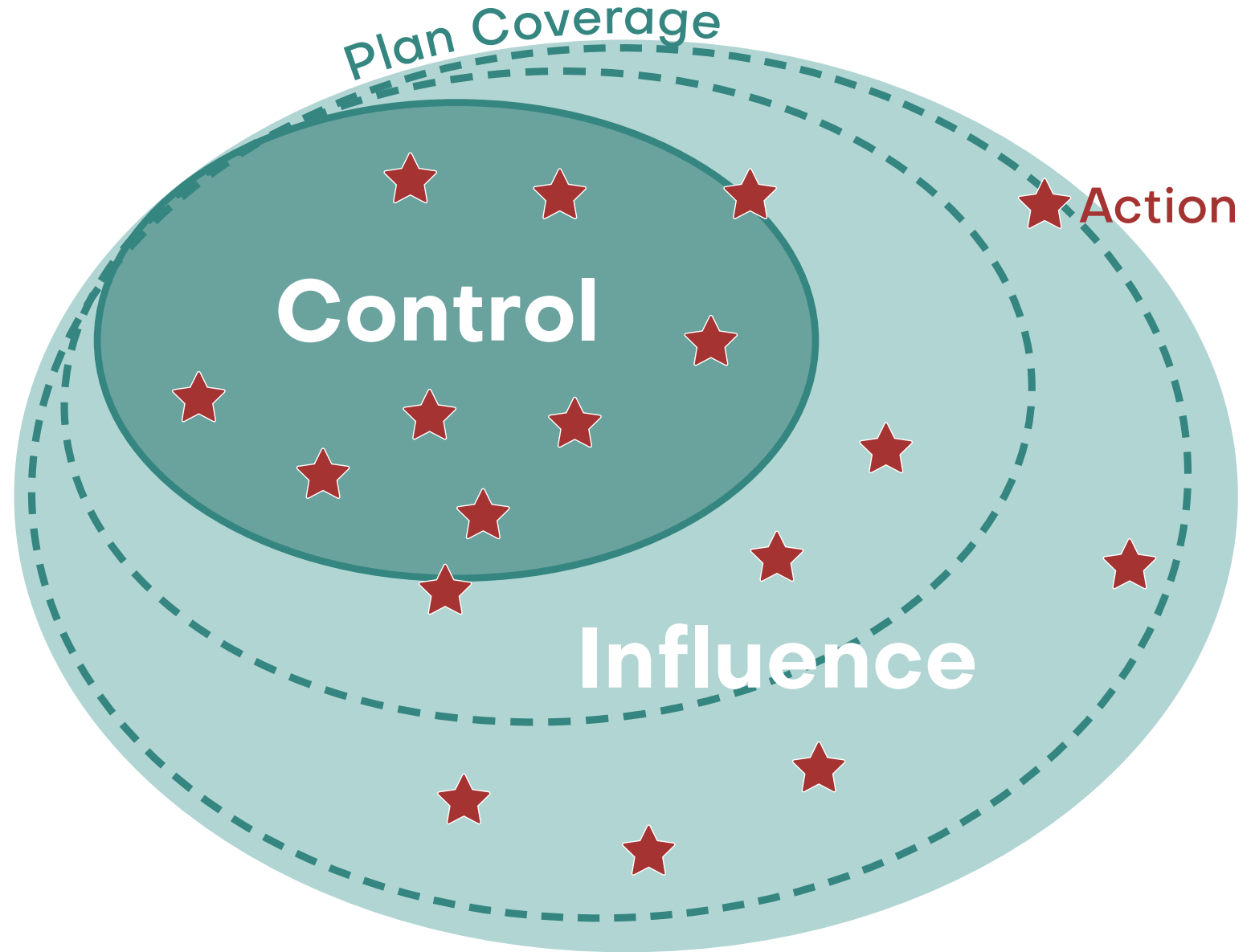
An aerial photograph of a park during autumn. A wooden boardwalk with railings winds through a dense forest of trees with yellow and orange leaves. In the background, a parking lot with several cars is visible. The scene is bathed in warm, golden light.

2 Plan Framework



PLAN FRAMEWORK

- Recommendations take the form of projects, policies, and programs
- Partners have varying levels of control over implementation and outcomes
- Actions vary in scale, complexity, impact, and cost
- Having a variety of actions results in a plan that is both realizable and visionary



VISION FOR OXFORD TOMORROW

Oxford, Ohio will be a **vibrant community that is welcoming to all**. Oxford will **value and exemplify** equity and inclusion, environmental sustainability, fiscal responsibility, local housing and job opportunities, community well-being, lifelong learning, and a symbiotic relationship with Miami University. Oxford will be a **year-round destination with a high quality of life for all**.

PLAN GOALS

p. 36-37



**Smart Growth and
Quality Places**



**Safe and Efficient
Travel for All Modes
of Transportation**



**Housing
Opportunities for
Everyone**



**A Thriving and
Resilient Year-Round
Economy**



**A Sustainable
Oxford**



**Celebration of the
People and Place that
Make Oxford Unique**



**A Connected, Livable,
and Equitable
Community for All**



**Accessible,
High-Quality
Infrastructure**

USING THE PLAN

Plan Organization

01

Introduction

- Background information
- Essential context
- Importance of a comprehensive plan
- Planning Process

02

Community Engagement

- Engagement methods
- Summary of findings
- Community themes

03

Recommendations

- Existing conditions and key findings
- Goal, objectives, and actions for each of the eight topics
- Descriptive text, imagery, and case studies to illustrate importance of recommendations

04

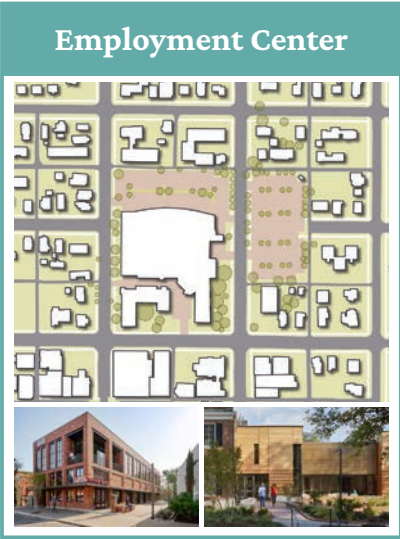
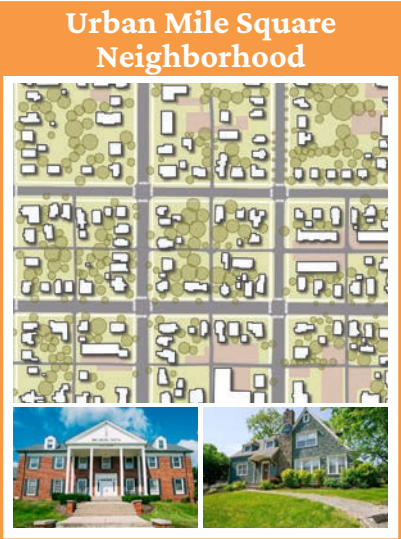
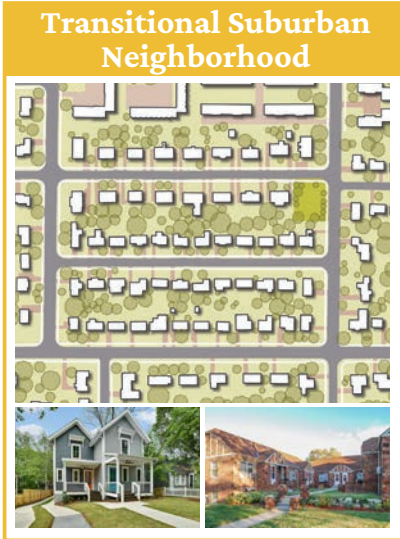
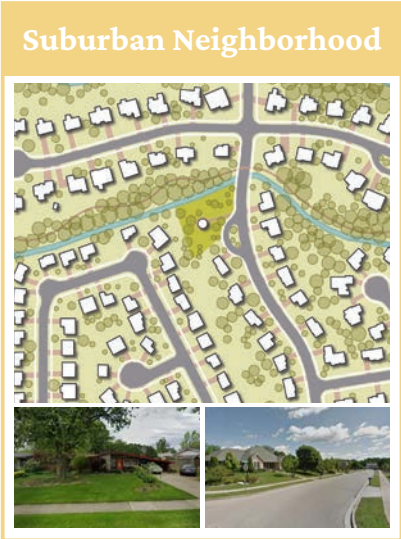
Implementation

- Stewardship of the plan
- Using, monitoring, and updating the plan
- Matrix summarizing plan recommendations and implementation logistics

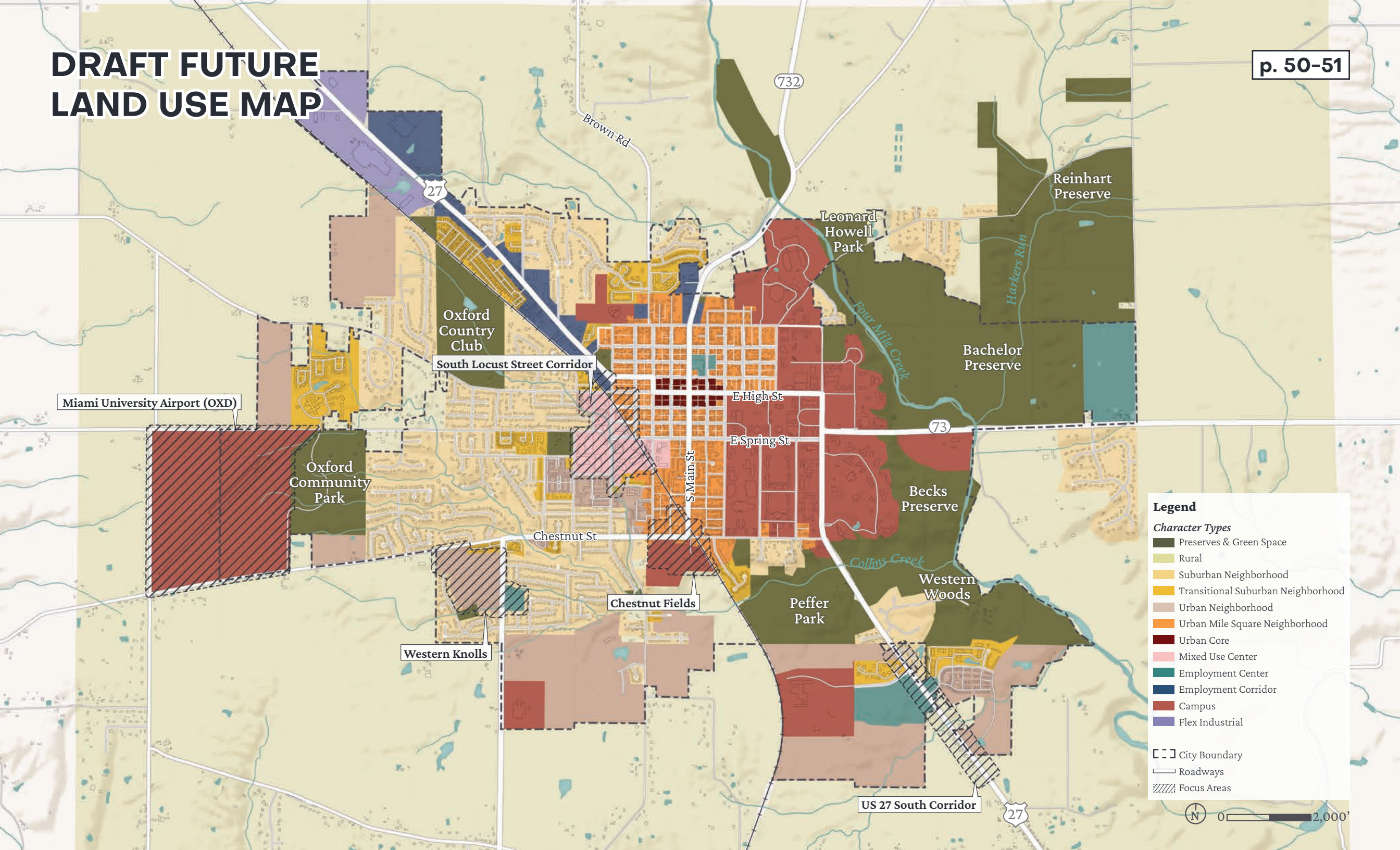
An aerial photograph of a suburban neighborhood. The scene is dominated by a dense canopy of green trees. Scattered throughout the landscape are several houses, mostly with light-colored roofs and walls. A network of paved roads winds through the area, including a prominent intersection in the center. In the upper left, a large, flat, brownish field is visible, contrasting with the greenery. The overall lighting suggests a late afternoon or early morning setting, with soft shadows and a warm, golden hue. In the bottom left corner, there is a white square containing the number '3', followed by the text 'Future Land Use' in a white serif font.

3 Future Land Use

LAND USE CHARACTER TYPES



DRAFT FUTURE LAND USE MAP



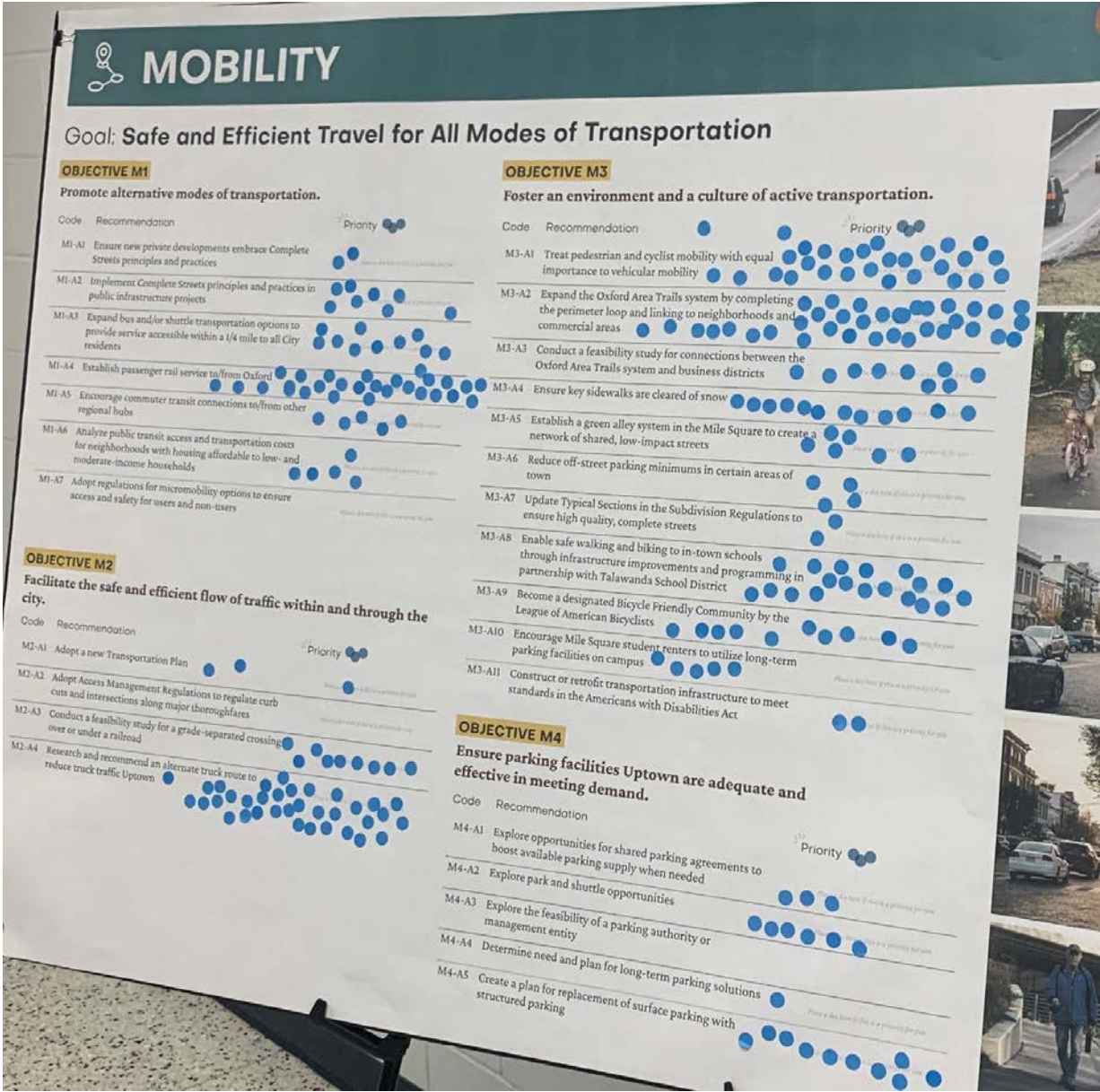


4

Priority Actions

PRIORITIZATION

Plan Open House Activity



LAND USE & DEVELOPMENT

Goal: Smart Growth and Quality Places

Community Priority Actions

L1-A1	Favor traditional, urban neighborhood qualities over conventional, auto-oriented designs
L2-A1	Ensure new developments include adequate green and open spaces
L2-A3	Explore opportunities for expanded outdoor dining
L3-A2	Encourage adaptive reuse in buildings of special architectural or historical value
L3-A3	Promote transit-oriented development (TOD) around key transit nodes and corridors



Starting on p.52



MOBILITY

Goal: Safe and Efficient Travel for All Modes of Transportation

Community Priority Actions

M1-A4 Establish passenger rail service to/from Oxford

M2-A4 Research and recommend an alternate truck route to reduce truck traffic Uptown

M3-A1 Treat pedestrian and cyclist mobility with equal importance to vehicular mobility

M3-A2 Expand the Oxford Area Trails system by completing the perimeter loop and linking to neighborhoods and commercial areas

M3-A8 Enable safe walking and biking to in-town schools through infrastructure improvements and programming in partnership with Talawanda School District

Starting on p.70



HOUSING

Goal: Housing Opportunities for Everyone

Community Priority Actions

H1-A1 Update zoning regulations to increase density and promote a diversity of residential housing types and living arrangements

H1-A3 Identify areas of town which are appropriate for increased density allowance, housing diversity, and accessory dwelling units (ADUs)

H1-A5 Support developments and programs addressing supportive and transitional housing

H1-A6 Reestablish a homeownership program to incentivize and assist University faculty and staff to secure housing in Oxford

H2-A1 Activate a non-profit entity devoted to expanding attainable housing opportunities



ECONOMY

Goal: A Thriving and Resilient Year-Round Economy

Community Priority Actions

E1-A1	Foster a culture of service excellence in attracting new businesses and assisting new business startups
E1-A3	Develop an economic development strategic plan for Oxford
E2-A1	Support business startups and local entrepreneurship
E4-A1	Create events and activities that drive economic impact
E5-A2	Encourage creative placemaking for a more engaging community and visitor experience



SUSTAINABILITY

Goal: A Sustainable Oxford

Community Priority Actions

- S1-A1

Develop an energy plan to meet Oxford’s demand with renewables generated locally/regionally
- S1-A2

Promote incentives for on-site solar, geothermal, and wind for residential and commercial properties
- S2-A2

Adopt climate responsive and resilient building and zoning codes
- S4-A2

Expand the city’s urban tree canopy by supporting tree planting and urban forestry programs
- S4-A5

Revise street design guidelines to incorporate green infrastructure for stormwater retention, filtration, and tree canopy goals



CULTURE & RECREATION

Goal: Celebration of the People and Places that Make Oxford Unique

Community Priority Actions

R1-A2	Develop a Community Center that offers programming, recreation, access to social services, and rentable community space
R1-A3	Develop a variety of arts and recreational programs for all ages
R2-A2	Coordinate with regional partners to connect local trails with the regional trail network
R2-A5	Improve access to Miami University parks, events, and programs for all residents
R3-A6	Include public art as part of the Capital Improvement Plan (CIP)



COMMUNITY WELL-BEING

Goal: A Connected, Livable, and Equitable Community for All

Community Priority Actions

C1-A2	Celebrate and build local food cultures through regular events and programs
C2-A1	Ensure adequate year-round childcare services
C2-A2	Ensure adequate elder care and in-home services for aging-in-place
C3-A1	Increase access for all Oxford residents to the full continuum of services for mental health and substance use disorder
C5-A3	Establish regular communication and consultation with staff and researchers at Miami University on key community issues



Starting on p.120



UTILITIES

Goal: Accessible, High-Quality Infrastructure

Community Priority Actions

- U1-A6

Work to expand broadband access in the region and ensure Oxford’s broadband technology infrastructure is future-ready for higher-speeds
- U1-A8

Implement water softening for the public potable water supply
- U1-A9

Replace lead water pipes for public health and safety
- U2-A1

Promote Low Impact Development (LID) techniques, such as rain barrels and bioswales, to reduce runoff at the source
- U2-A3

Adopt stream corridor protections and regulations





5

Using the Plan

USING THE PLAN

Plan Stewardship



Comprehensive Plan

Supplementary
Plans

Regulatory
Tools

Ongoing
Efforts

Climate Action Plan
Parks & Recreation
Master Plan
Transportation Plan
Focus Area Plans

Zoning Code
Subdivision
Regulations
Local Amendments
to Building Code
Property
Maintenance Code

Annual Budgeting
Capital Improvement
Plan (CIP)
Development Review
Process
Community Programs

**USING
THE PLAN**
Plan Stewardship

**Year-End
Comprehensive Plan
Progress Report**

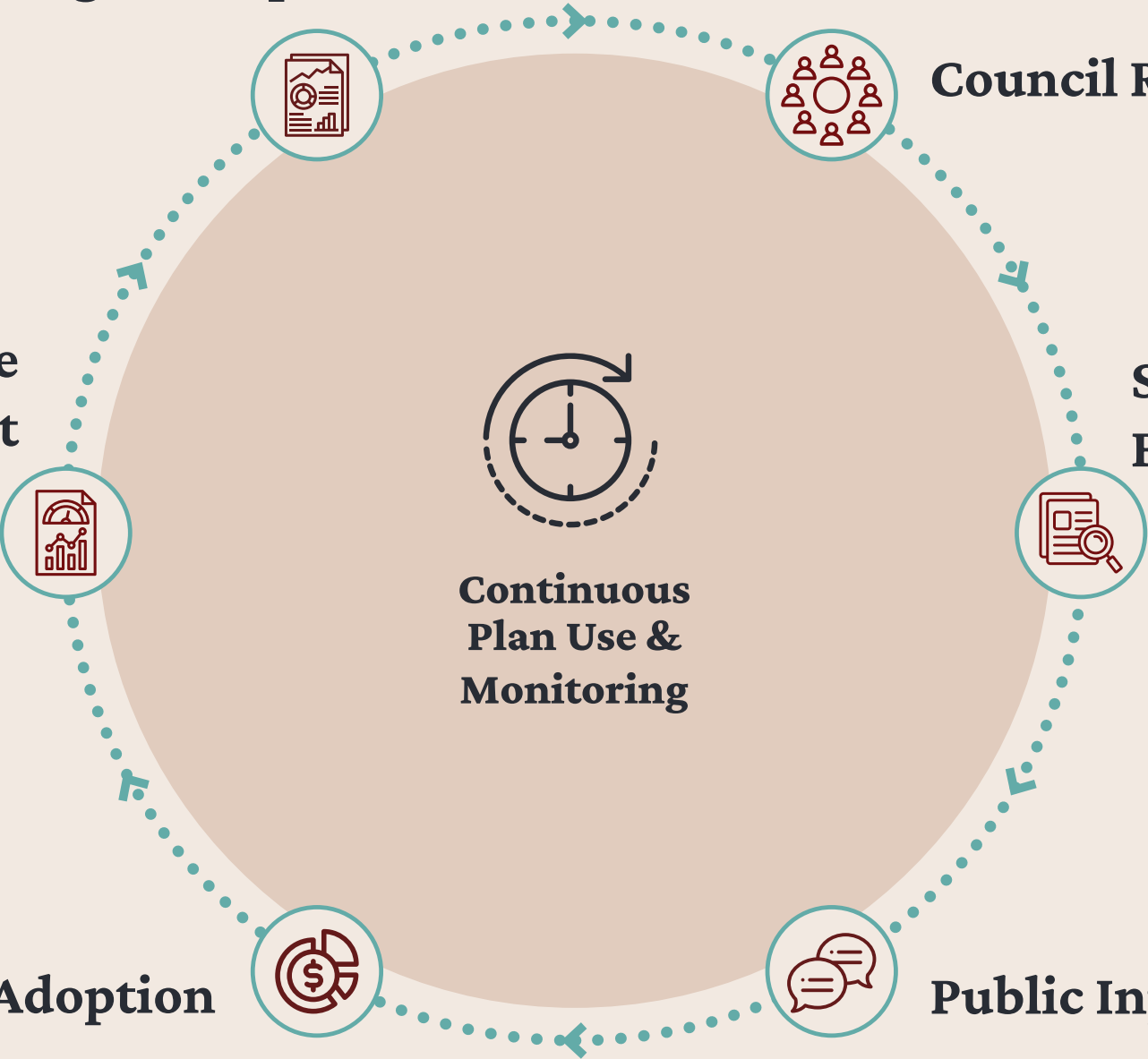
Council Retreat

**Staff Research &
Budget Design**

Public Input

Budget Adoption

**Mid-Year Comprehensive
Plan Progress Report**



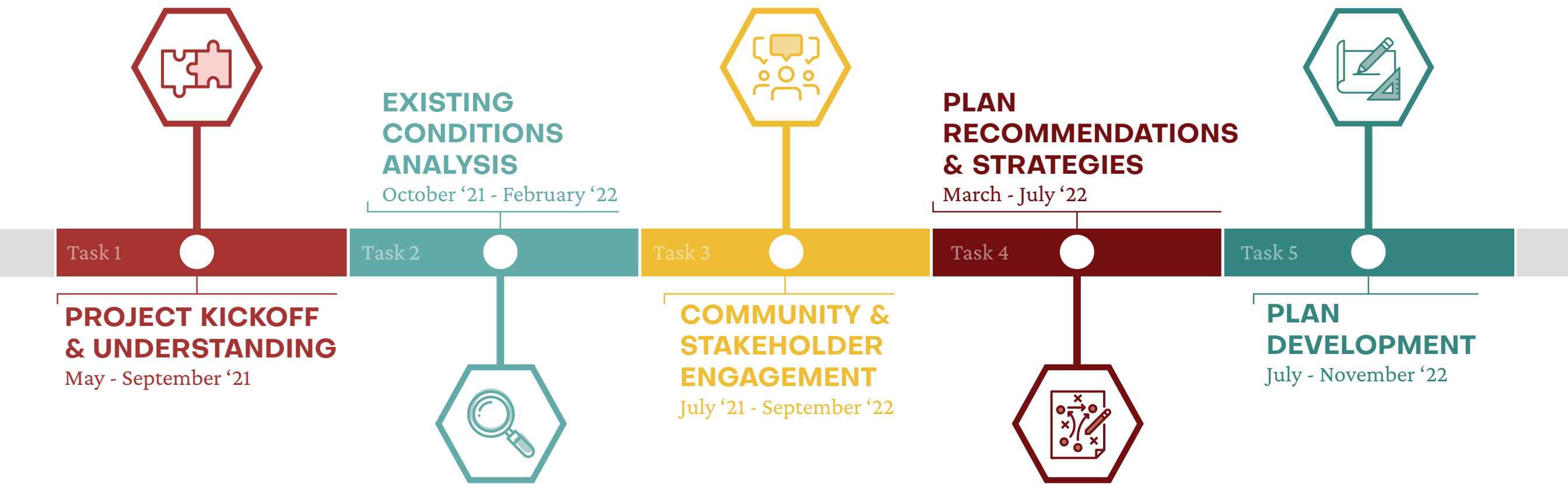
Questions?



Thank you!

OXFORD
tomorrow

PROJECT SCHEDULE



COMMUNITY ENGAGEMENT SUMMARY

p. 20

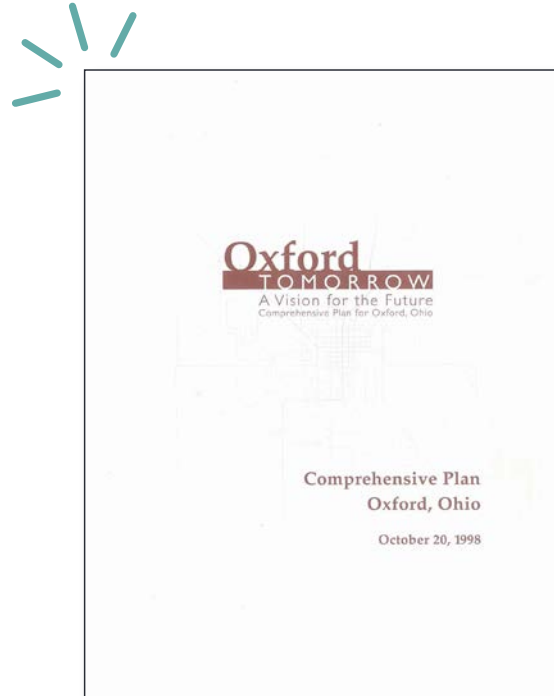
Major Themes

-  Focus on becoming a **complete, multi-generational, and multi-cultural community**.
-  Encourage **more restaurant, shopping, and entertainment options**.
-  Prioritize non-vehicular **transportation access and connectivity**.
-  Maintain a high quality of life through **continued investment in parks, recreation, and cultural amenities**.
-  Embrace ways to **bring the community together**.
-  Spur **housing options** that are affordable **for people at all incomes and life stages**.
-  Strengthen the local economy through **economic development and diversification**.
-  Foster a **strong relationship between Miami University and the greater community**.

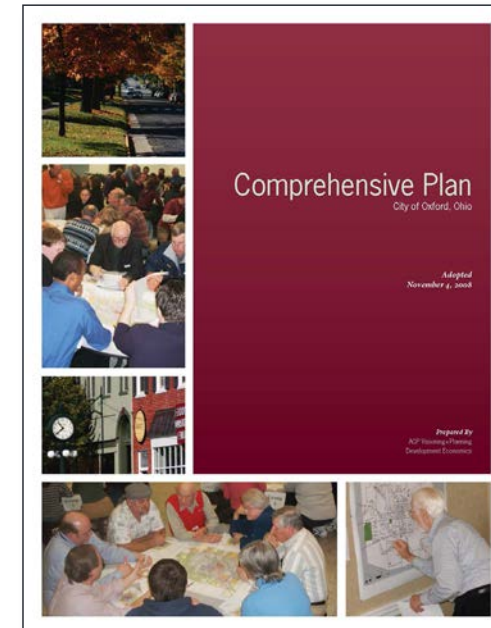
WHAT IS A COMPREHENSIVE PLAN?

Comprehensive plans....

- Start and **sustain a conversation** within the community
- Act as a **blueprint** for what kind of place a community wants to become
- **Guide a community** toward its goals
- Provide a **framework for future growth** and development



Oxford Tomorrow Comprehensive Plan (1998)



Oxford Comprehensive Plan (2008)

PUBLIC INPUT SESSION #2



“ **Centralize housing density Uptown** ”

“ **Involve Miami leadership** in all discussion and decision making regarding growth/land use etc. ”

“ **Incentives for increasing energy efficiency** in housing ”

“ **Keep and encourage green space** encourage more trees, and more greenery ”

“ **Curbside compost pick up for all** ”

“ **More technical career opportunities,** not simply minimum wage opportunities ”

“ **Homeless and transient people** need some options ”

“ **Encourage [infill development] and discourage in undeveloped areas [to] block suburban sprawl** ”

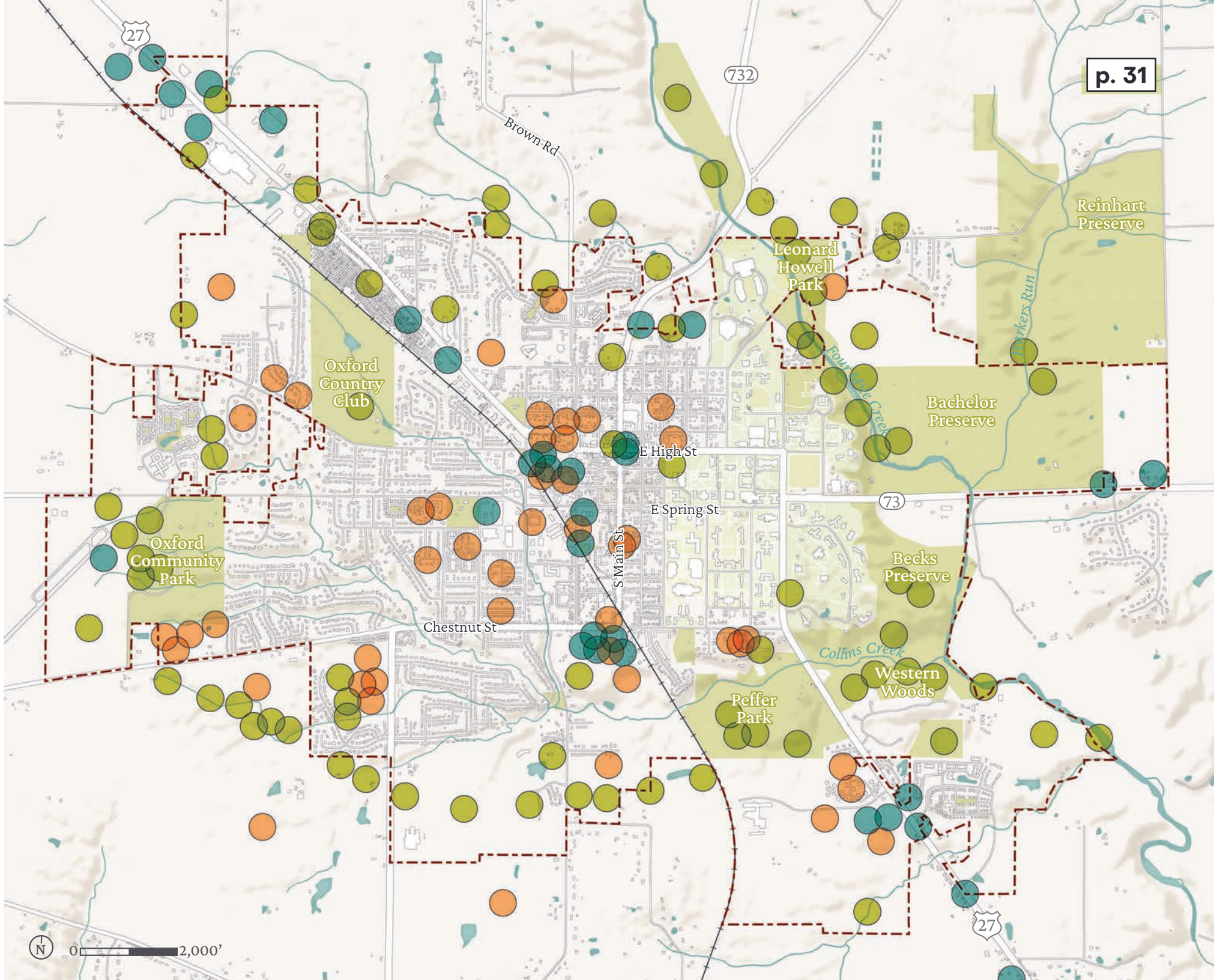
“ **More cultural understanding** through celebrations of all + individual cultures ”

“ **Invest in more street trees** ”

FUTURE LAND USE

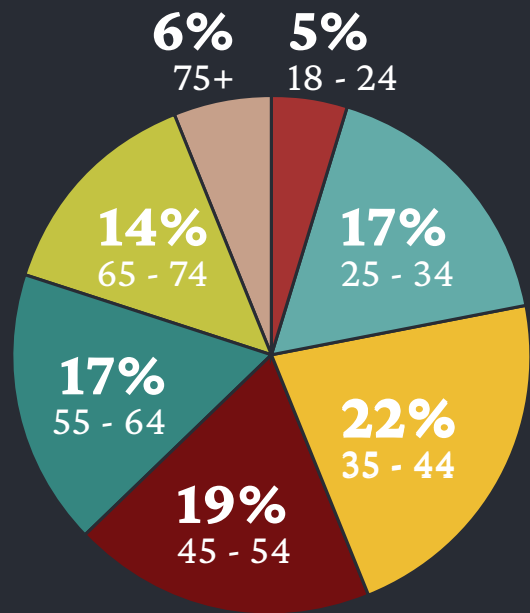
Map Activity Results

- Urban Neighborhood
- Parks & Open Space
- Employment Center
- City Boundary
- Parks & Green Space
- Streams & Ponds
- Buildings
- Roadways

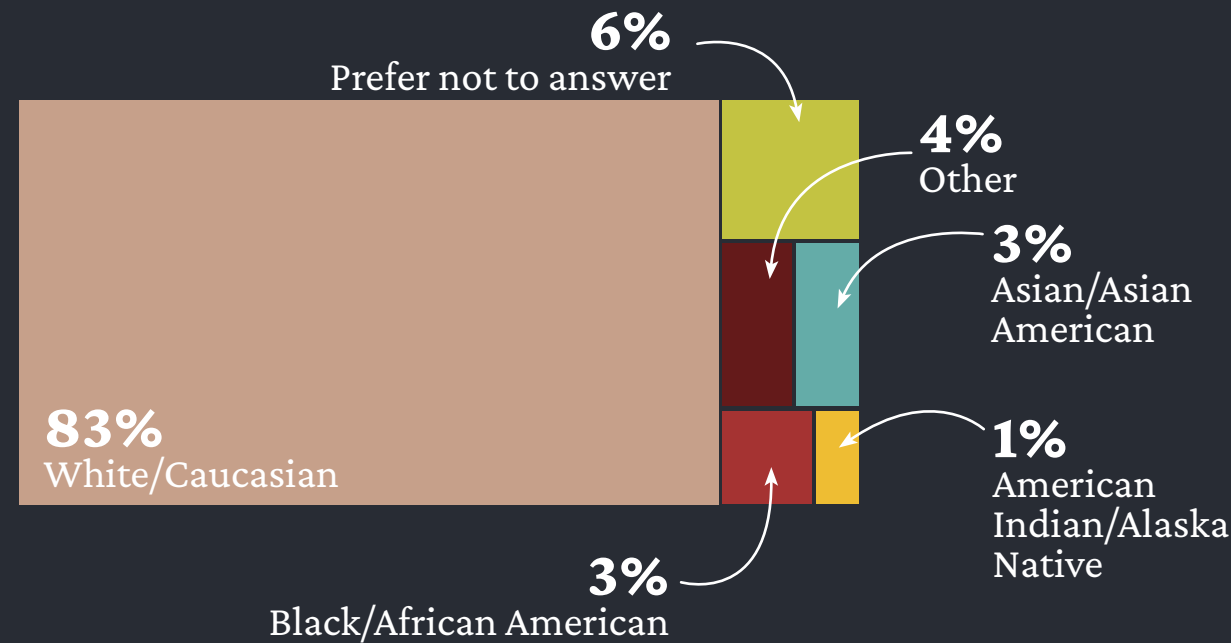


THE VOICES WE HEARD

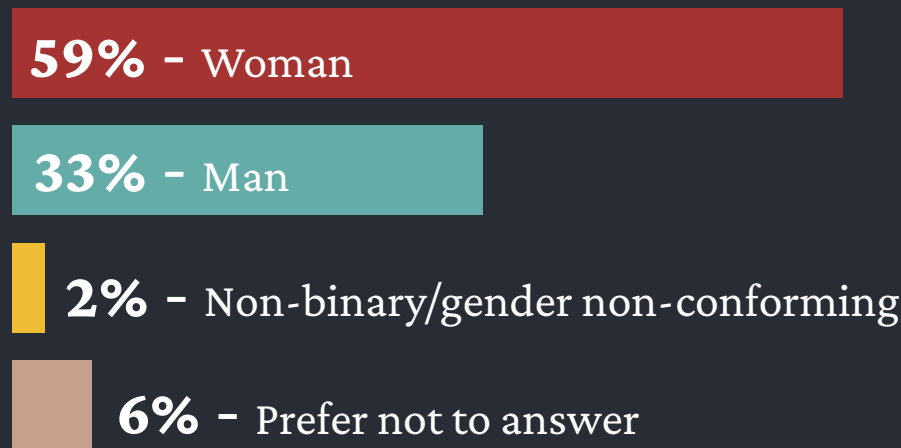
What is your age? (n = 231)



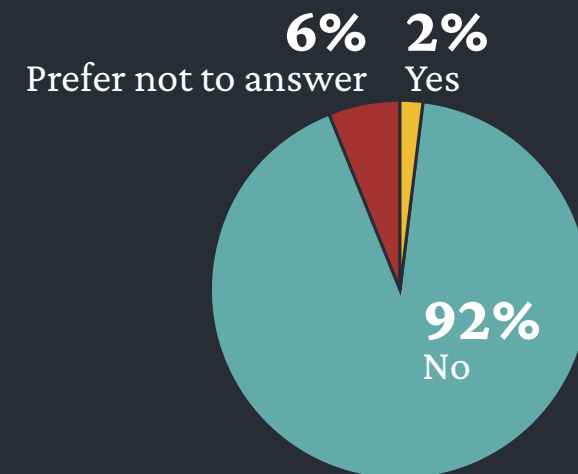
How would you describe your race? (n = 241)



How would you describe your gender? (n = 230)

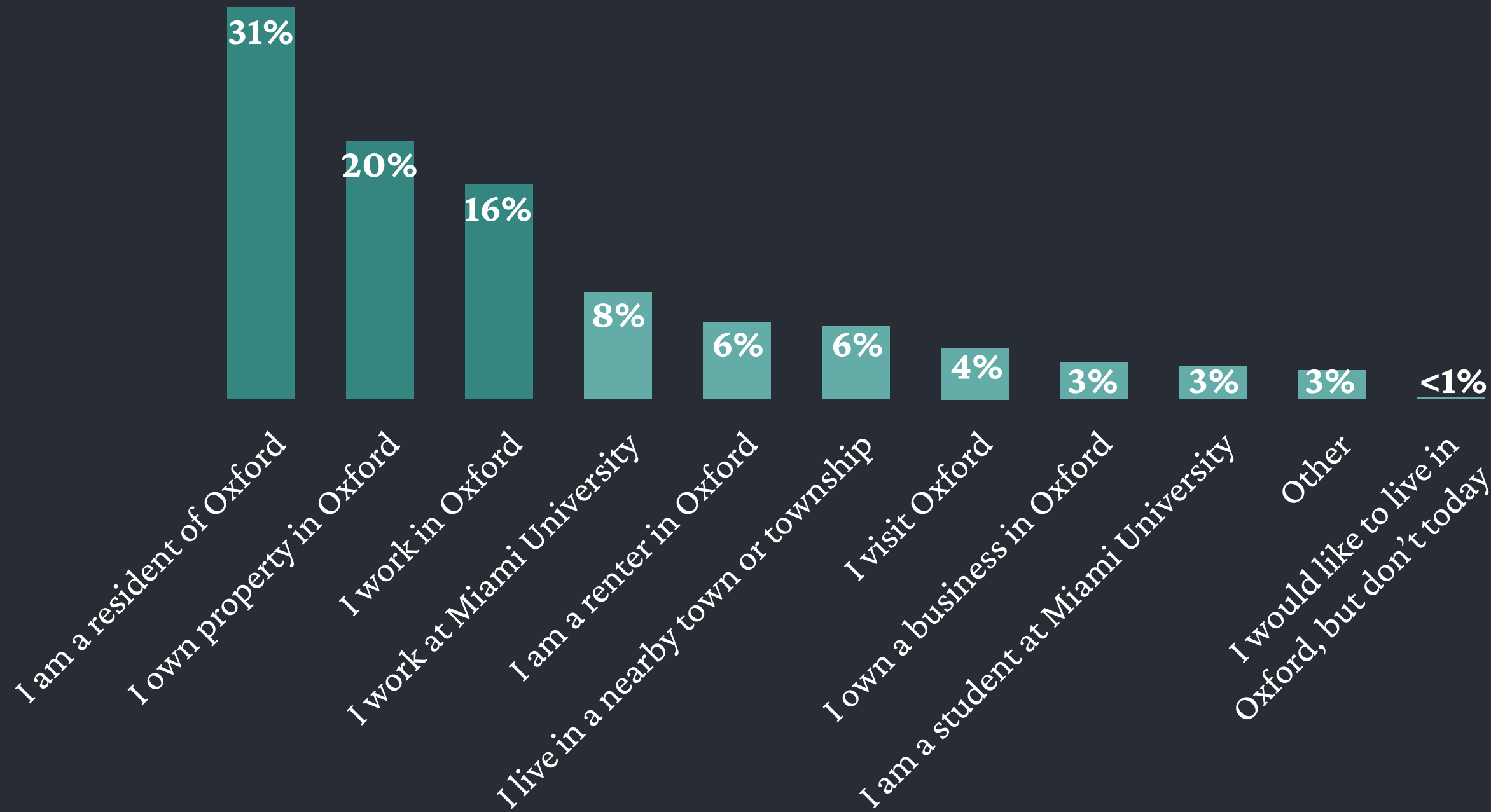


Do you identify as Hispanic or Latina/o? (n = 226)

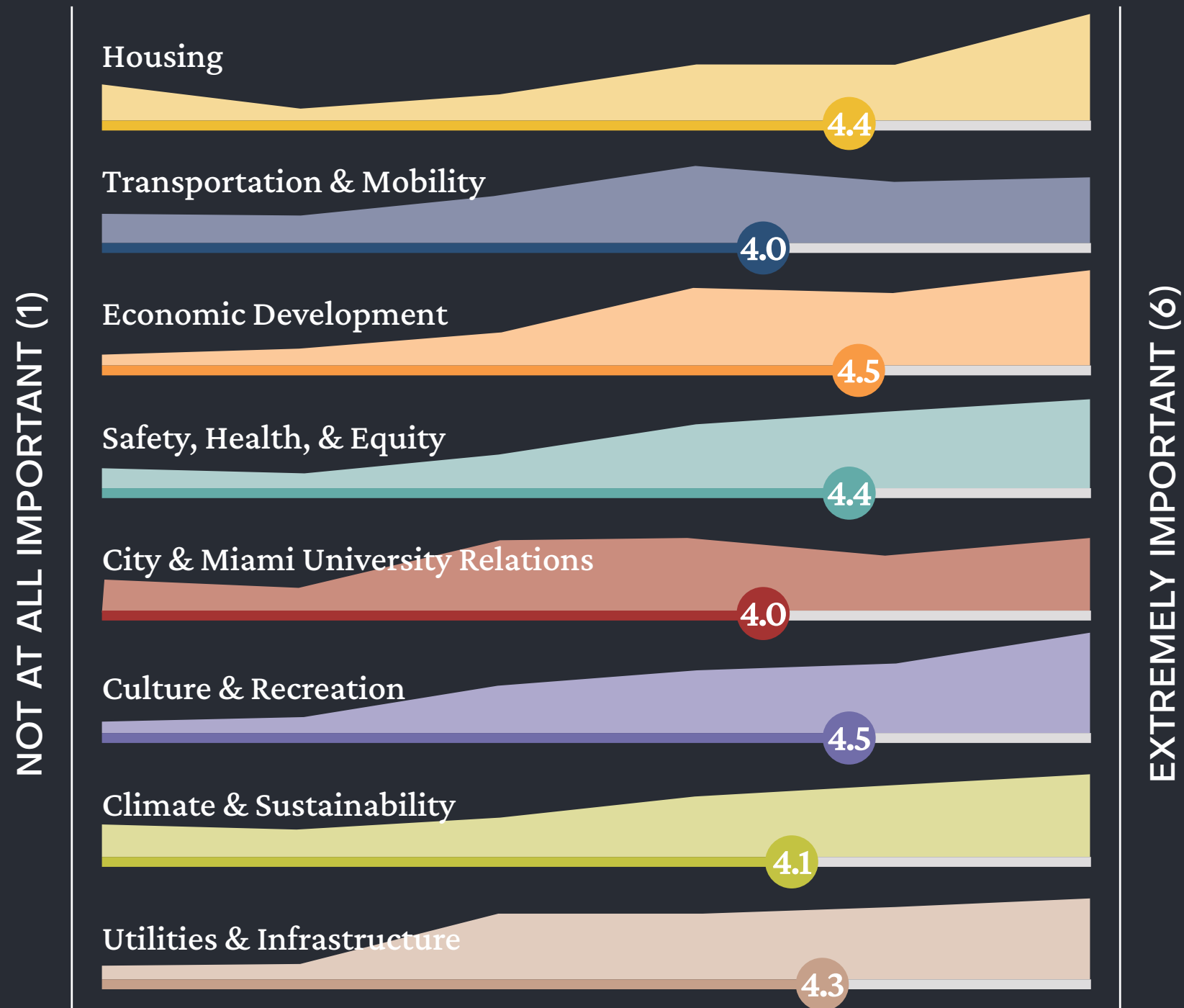


THE VOICES WE HEARD

► Please select all that describe you. (n = 363)



PLAN PRIORITIES



WHAT ARE YOUR FAVORITE THINGS ABOUT OXFORD?

67%



#1

Small town feel, engaged community and college town atmosphere

31%



#2

Walkability & easy access to amenities

27%



#3

Natural areas, parks & recreation

23%

#4

Miami University campus & amenities

21%

#5

OATS & hiking trails

20%

#6

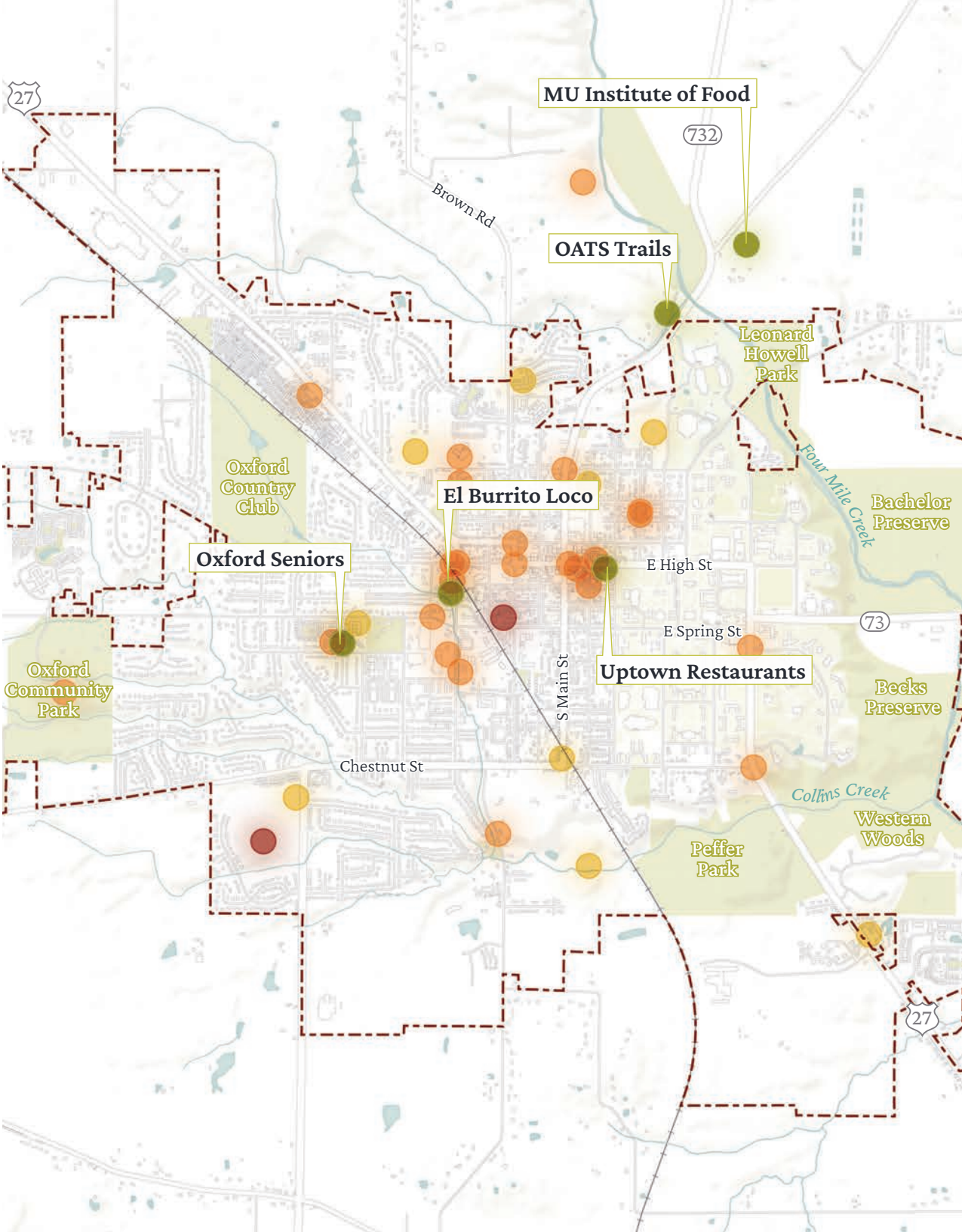
Events & festivals

15%

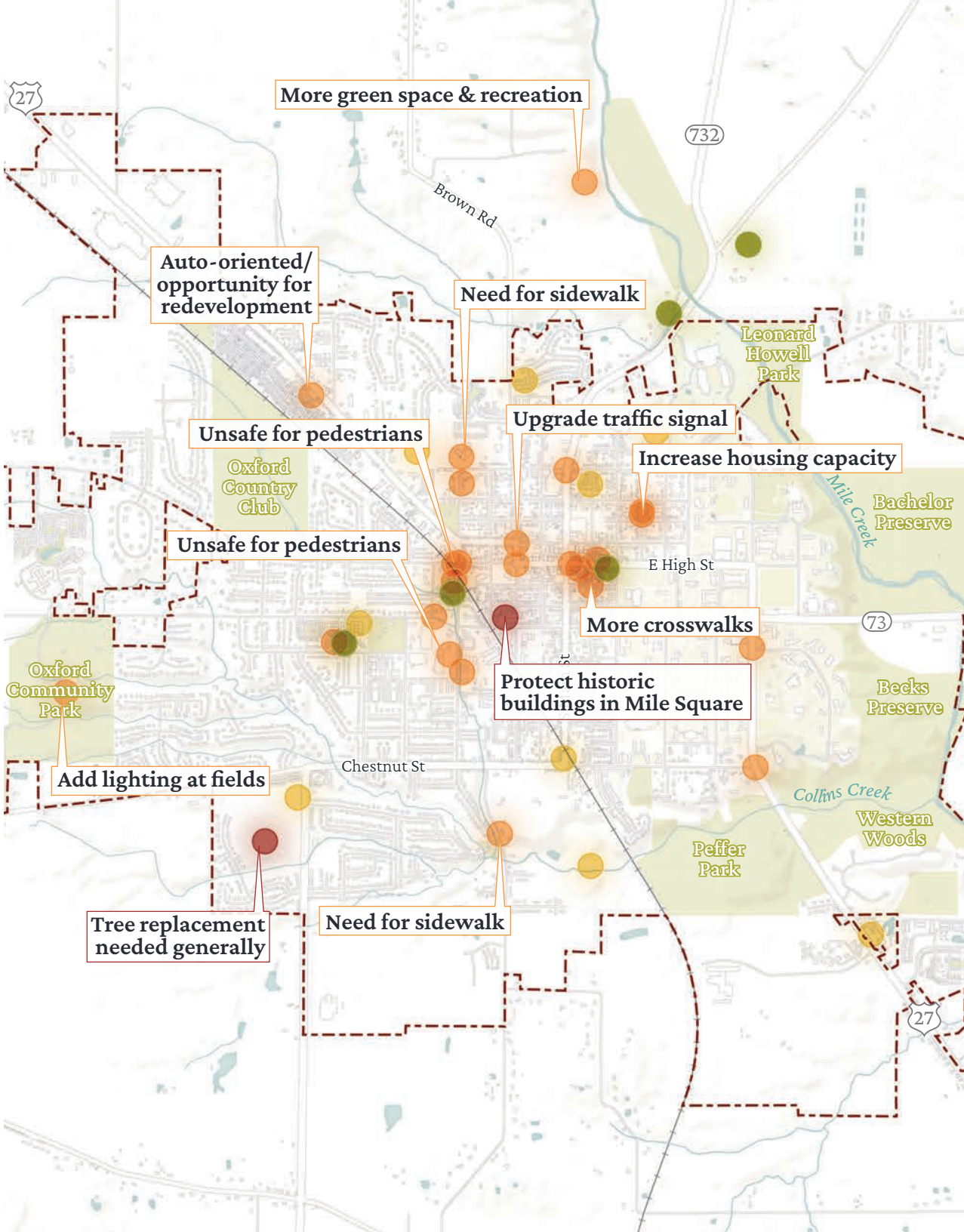
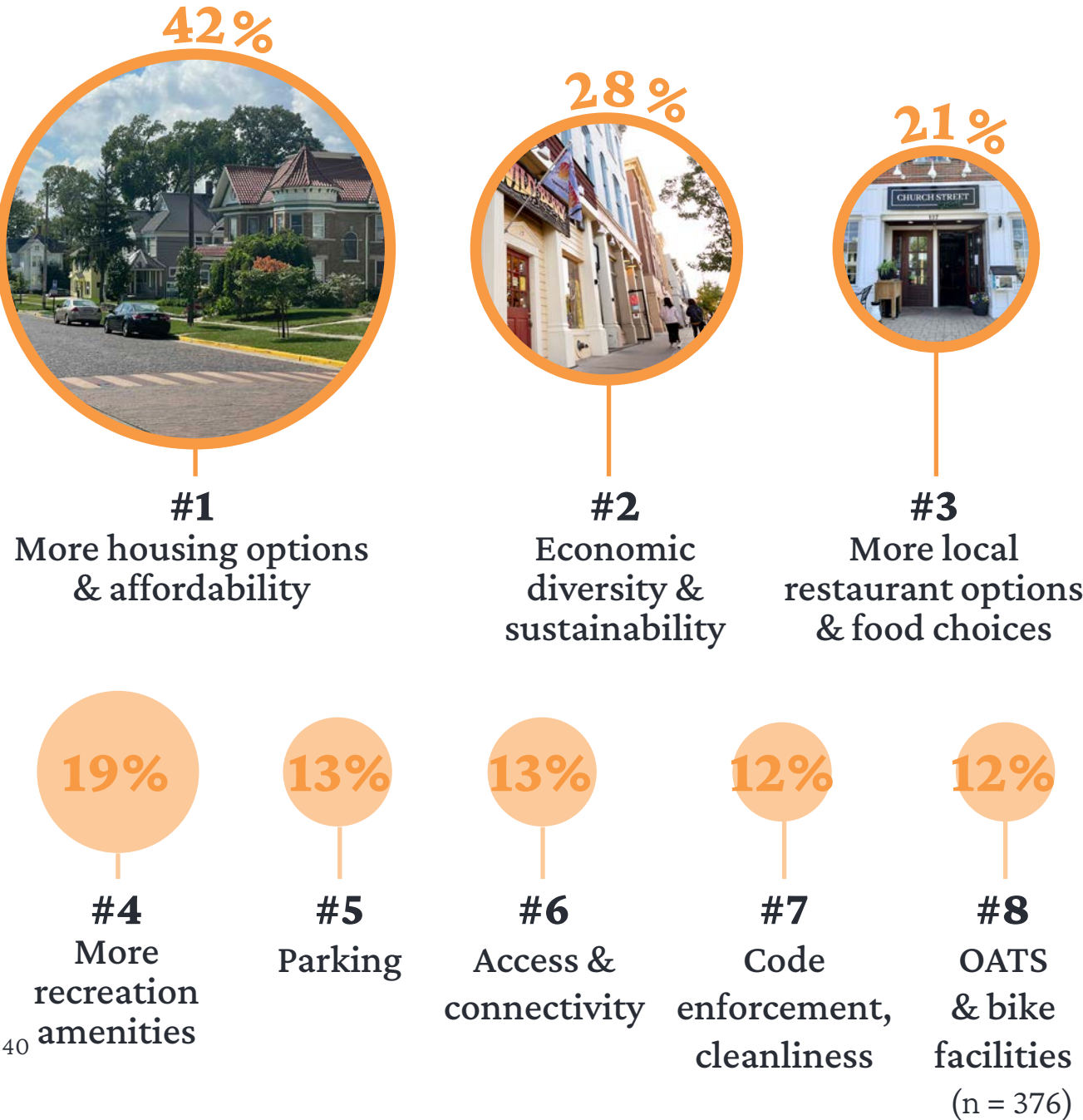
#7

Uptown

(n = 363)



WHAT WOULD YOU CHANGE OR IMPROVE ABOUT OXFORD?



WHAT IS MISSING IN OXFORD?

- 14%

#1 - More restaurant options & food choices
- 13%

#2 - Housing affordability
- 13%

#3 - More housing options
- 12%

#4 - More retail businesses
- 10%

#5 - Improved economic development
- 9%

#6 - More family friendly environment

“ I wish Oxford could be more **feasible and welcoming to small businesses.** ”

“ I would love to see **more activities for families with young kids**, especially through the winter, like an **indoor play space.** ”

“ I hope the **trail project can move forward and be completed!** This will be an incredible improvement for our community. ”

“ More amenities and programming that **promote diverse cultures.** ”

