



Community Improvement Corporation Meeting Minutes

April 2, 2020

In accordance with HB 197 this was a virtual meeting that was open to the public to watch via Zoom.

CIC Board Members in attendance: David Prytherch, Glenn Ellerbe, JC Rupel, Joe Newlin, Kelly Umbstead, Kevin McKeehan, Norma Pennock, Randi Thomas, Richard Daniels

CIC Board Members excused: Mike Davis, Jim Clawson, Pam Collins, Ted Pickerill

City Staff Members in attendance: Doug Elliott, City Manager. Jessica Greene, Assistant City Manager

Call to Order at 2:04pm by JC Rupel

Approval of Minutes from January 16, 2020. Motion to approve, David Prytherch, seconded by Kevin McKeehan. Motion passed unanimously.

Old Business:

Reviewed the Strategic Plan 2020 goals and the April update. Most of the goals identified on are hold because of the COVID-19 crisis.

New Business:

Reviewed of Draft Economic Stimulus Program. See attached Power Point for full details.

- Gift Card Purchase Grant Program. Motion by Randi Thomas to recommend gift card grant program as presented to City Council. Seconded by Kevin McKeehan.
 - Discussion: Richard Daniels inquired where the money will come from. Doug Elliott responded, the City general fund. Discussion of creating a committee to create a scoring rubric and to determine how to later sell the gift cards.
 - Committee nominations:
 - JC Rupel
 - Kevin McKeehan
 - Glenn Ellerbe
 - Richard Daniels
 - Randi Thomas
 - David Prytherch
 - Kelly Umbstead
 - Motion passed unanimously.



- Revolving Loan Fund (RLF) Program: Reviewed recommended amendments to the Revolving Loan Fund application to allow the fund to be used for staff retention and 0% interest loans.
- Motion to recommend amendments to RLF to allow for staff retention and 0% interest loans made by Randi Thomas. Seconded by Kelly Umbstead.
- Motion passed unanimously.

Other discussion:

Reviewed how City Economic Development staff is working to keep all businesses informed of Small Business Administration grants and loans as well as the CARES Act. Any business that does not have an email listed will receive an informational flyer in the mail.

Reviewed how the City staff is exploring their policies and procedures to ensure that they are business friendly and supportive of business startup and retention.

Question was raised if Miami University can help in anyway with this fund or other community foundation COVID-19 funds. Staff promised to communicate with Miami University leadership and report back.

Motion to adjourn made by Norma Pennock. Seconded by Kevin McKeegan. Motion Passed.