

OXFORD PLANNING COMMISSION
Meeting Minutes
Tuesday, January 10, 2012
7:30 p.m.

Call to Order

Those members present: David Prytherch, Richard Keebler, Ted Wong, Richard Daniels, Marvin Hurston, Kate Rousmaniere, and Robert Benson.

Those members excused: None.

Staff members present: Jung-Han Chen and Stephen McHugh.

Staff members excused: None.

Mr. Prytherch called the Planning Commission meeting to order at 7:30 p.m., after the 6:00 p.m. Planning Commission work session.

Adjourn to Executive Session (Election of Officers, Appointments to Boards and Commissions)

Mr. Prytherch announced that an Executive Session would not take place.

Mr. Keebler made a motion to elect Mr. David Prytherch as Chairman of the Planning Commission, Mr. Richard Keebler as Vice-Chair, and Mr. Marvin Hurston as Executive Secretary. Mr. Keebler made a motion to appoint Mr. Ted Wong to the Environmental Commission, Mr. Richard Daniels to CIC, and Mr. Robert Benson and Ms. Kate Rousmaniere to HAPC.

Richard Keebler moved to approve the election of Mr. David Prytherch, Chairman, Mr. Richard Keebler as Vice-Chair, Mr. Marvin Hurston as Executive Secretary; and appoint Mr. Ted Wong to the Environmental Commission, Mr. Richard Daniels to CIC, and Mr. Robert Benson and Ms. Kate Rousmaniere to HAPC. Marvin Hurston seconded. The motion passed with the following roll call:

AYE: David Prytherch, Richard Keebler, Ted Wong, Richard Daniels, Marvin Hurston, Kate Rousmaniere, Robert Benson (7)

NAY: None (0)

ABS: None (0)

Approval of Minutes of the December 13, 2011 Planning Commission Meeting

Mr. Prytherch referenced page 4 of the agenda and asked that the last paragraph, second to last sentence be reworded to state he hoped the Knolls of Oxford and National Energy Control would receive an expeditious process during their application review.

Mr. Hurston moved to approve the December 13, 2011 Planning Commission minutes with the minor revision. Mr. Benson seconded the motion. All were in favor.

Public Comments Related to Items Not on the Agenda

Ms. Prue Dana, 6314 Fairfield Road, announced that even though she had officially retired she still planned to attend as many City Council and Commission meetings as possible.

Communications

Mr. Wong announced that the Environmental Commission met on January 4, 2012 to discuss Oxford's storm water management. Mr. Wong added that the Commission would be interviewing stakeholders in the area for their input and then meet with City Council on January 17, 2012 to report on their findings.

New Business **- 2011 Year End Summary Report**

The Planning Commission thanked staff for the year-end report.

Mr. Prytherch referred to the accomplishment of the subdivision regulations in 2011 and recognized Staff for their hard work. Mr. Chen thanked the Commission for making the subdivision regulations a reality.

Other Business

There was none.

Items Under Consideration for Future Discussion - Short Term:

- GB Commercial District Site Development, Supplementary Regulations
- Delineation of Flood Plain Overlay District
- MU Alternate Transportation Master Plan and Its Implementation in Relation to City's Thoroughfare Plan
- Neighborhood Conservation Rental Restriction Overlay District

Discussion was brief as the items for future review had been discussed at the earlier work session. Mr. Prytherch noted that goals and priorities were determined at that time.

Mr. Keebler announced that the Environmental Commission would be presenting on stormwater management, subdivision run-off and impervious driveways, among other items at the January 16, 2012 City Council meeting. Their presentation should take place at approximately 7:40 p.m. Mr. Keebler extended an invitation to the Planning Commission.

Adjournment

Mr. Hurston moved to adjourn the meeting. Mr. Daniels seconded the motion. All were in favor. The meeting was adjourned at 7:41 p.m.