



OXFORD PARKING & TRANSPORTATION BOARD AGENDA:

February 13, 2026

Oxford Municipal Building - 15 South College Ave.

9:00 AM

Chair: Carla Blackmar, Council Rep: Jim Vinch, Environmental Rep: Ken Vincent, Planning Rep: Matt Arbuckle, Chamber Rep: Kathy Fawley, Member: Lee Fisher, Vacant Members: One
Staff Liaison: Community Development Director, Sam Perry

Approval of Agenda

Approval of Minutes

1. Approval of December 8, 2025 Draft Meeting Minutes

Old Business

New Business

1. Discussion and Vote on Board Chair, Vice-Chair, Secretary roles
2. 2026 Council Goals for Mobility
3. Setting of 2026 Quarterly meeting dates and times

Adjournment

MINUTES:

Date: 8 December 2025

Location: Oxford Municipal Building

Time of Meeting: 9.02 AM

Members present: Jim Vinch, Rick Bailey, Lee Fisher, Matt Arbuckle, Carla Blackmar, Kathy Fawley, Jon Ralinovsky

Staff present: Sam Perry

Visitor: Eric Anderson, KZF Design

Approval of Agenda

Motion: Rick

2nd: Kathy

Vote: motion passed

Approval of Minutes

Motion: Lee

2nd: Rick

Vote: motion passed

Old Business: The Bicycle/Pedestrian Safety Plan will be part of the Council work session before 16 December. The desire is to have Council approve the plan because there are infrastructure changes; KZF can complete schematic designs after Council approval. Eric gave an update on the plan. There have been two community bike rides and a virtual community meeting. There are no substantial changes to the plan. Discussion of safety and signage on side paths. Discussion of snow removal by the City where sidepaths will replace sidewalks. Discussion of path sharing and choice of design. Most users are not travelling long distances. The intent is to finish what is started with the on-road facilities. The City priority is sidewalks, so it is easier to implement vs. on-road, which has only happened with resurfacing so far. Discussion of 'selling' sidepaths. Motion to accept the schematics as presented - Lee. 2nd - Carla. Motion passed.

New Business:

Next Meeting: ~~9 February 2026, 9:00 AM~~ February 13, 2026, 9:00 AM

Adjournment:

Motion: Lee
2nd: Kathy
Vote: motion passed

Meeting adjourned at 10:14 AM.

DRRAFT

RESOLUTION NO. 7097

A RESOLUTION TO REESTABLISH THE OXFORD PARKING AND TRANSPORTATION ADVISORY BOARD.

WHEREAS, under the Charter of the City of Oxford the Council has the authority to create boards or commissions as it may deem necessary and determine their powers and duties; and

WHEREAS, the 2008 Oxford Comprehensive Plan states a transportation goal of "a quality, accessible transportation system with alternative forms of transportation for a diverse population, improved infrastructure, adequate parking, bikeways and efficient traffic management;" and

WHEREAS, because transportation is an integrated system - linking multiple modes of transportation, land use, and parking resources – policy-making and operation must be coordinated across relevant City departments and boards and with community partners; and

WHEREAS, Oxford City Council identified in its 2019 annual retreat the goal to “Promote Diverse Transportation Options and Accessibility” and tactic to “reinvigorate the Oxford Parking and Transportation Advisory Board.”

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: City Council reestablishes the City of Oxford Parking and Transportation Advisory Board to make recommendations to the City Manager and City Council regarding parking and transportation policies and improvements in the City of Oxford, promoting the goals of the comprehensive plan through:


- integrated planning and management of Oxford’s multi-modal transportation system
- capital improvements
- parking policies and rates
- roadway design and other transportation policies
- coordination with local and regional transportation planning and transit agencies

SECTION 2: The board shall be made up of seven (7) voting members representing the following:


1. City Council representative,
2. Planning Commission representative,
3. Environmental Commission representative,
4. Chamber of Commerce representative,
5. Three (3) Community representatives, appointed by City Council,
6. The City Manager or designee shall be an ex-officio member.

SECTION 3: The board shall meet quarterly (and only more often when specifically needed) to best align with the annual decision-making cycle for capital improvements budgeting and street resurfacing. To reduce the burden on staff, a chair shall be appointed by voting members of the board to be responsible (in collaboration with staff) for scheduling meetings, setting agendas, and organizing meetings. A non-staff board secretary shall be appointed with responsibility to take minutes.

SECTION 4: This Resolution shall take effect at the earliest date allowed by law.


MAYOR

ADOPTED: August 20, 2019

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: DAVID PRYTHERCH

PREPARED BY: LAW (STAFF)

2026 Action Items Toward Comp Plan

Department	Comp Plan Goal	Comp Plan Action	Measure of Success	Notes
Community Development	1. L: Smart Growth and Quality Places	L2-A5: Inventory and recognize historic and contributing structures throughout the city	In July and December 2026 staff will provide a status update toward the progress of updating the historic preservation guidelines and recommendations on contributing historic structures or expansion of historic districts.	
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	M1-A2: Implement Complete Streets principles and practices in public infrastructure projects	By July 2026, install curb bump outs as part of mile square safety plan. Begin work on recently awarded Comp. Safety Action Plan (\$250k DOT grant)	Resolution of 20% of paving costs passed in 2025.
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	M1-A4: Establish passenger rail service to/from Oxford	By December 2026, finalize easements, gain ODOT/Amtrak/CSX approval and construct Amtrak platform.	Stage II plans submitted to ODOT for review Jan 2026
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	M2-A3: Conduct a feasibility study for a grade-separated crossing over or under a railroad	Continue efforts to find a grant to study the feasibility and cost of an overpass/underpass	NEW from retreat.
City Manager	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A1: Treat pedestrian and cyclist mobility with equal importance to vehicular mobility	By July 2026, launch a communications campaign for all property owners explaining the need to maintain and repair sidewalks within the ROW. Repeat 1x every 3 years. Should include a mailer and online content.	Per Work Session discussion January 2026
Community Development	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A1: Treat pedestrian and cyclist mobility with equal importance to vehicular mobility	By April 2026, add closing sidewalk gaps to the bike pedestrian plan. By June 2026, identify phase 1 of sidewalk gaps to be closed, establish cost and city/resident portions.	Retreat Action: Host a work session on this topic.

Community Development	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A1: Treat pedestrian and cyclist mobility with equal importance to vehicular mobility	By June 2026, identify where pedestrian lighting needs to be improved and obtain estimated costs to be included in the 2027 budget.	Request of ASG student feedback.
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A2: Expand the Oxford Area Trails System by completing the perimeter loop and linking to neighborhoods and commercial areas	By October 2026, finalize construction of the Oxford Area Trail Phase 5.	Asphalt placement well ahead of schedule. Completion dependent upon timely delivery of prefabricated steel pedestrian bridges.
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A2: Expand the Oxford Area Trails System by completing the perimeter loop and linking to neighborhoods and commercial areas	By March 2026 apply for a grant to construct phase 6, NW segment of the trail (finishing the loop).	Retreat Action: Host a work session on this topic.
Community Development	2. M: Safe and Efficient Travel for All Modes of Transportation	M3-A3: Conduct a feasibility study for connections between the Oxford Area Trail System (OATS) and business districts	By April 2026, adopt the bike-pedestrian improvement plan, identifying routes and action plans to connect neighborhoods, transit stops, and key business corridors.	
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	Other:	By November 2026, complete safety assessment of all roads and crossings within the city and list suggested improvements as part of the SS4A grant.	Scott Otto received a \$200K grant with \$50K match for total of \$250K to work with.
Service	2. M: Safe and Efficient Travel for All Modes of Transportation	Other:	Work with Miami to add flashing beacons at campus and walnut and campus and Collins with pedestrian crosswalks.	NEW from retreat.
Community Development	3. H: Housing Opportunities for Everyone	H1-A1: Update zoning regulations to increase density and promote a diversity of residential housing types and living arrangements	In July 2026 provide a draft report of Chapter 11, Planning & Zoning Code Re-write. By December 2026, adopt chapter 11 code rewrite.	
City Manager	3. H: Housing Opportunities for Everyone	H1-A4: Leverage land and other tangible assets to address housing supply gaps by boosting inventory	By June 2026, distribute County ARPA funds to Habitat for affordable housing infrastructure.	
City Manager	3. H: Housing Opportunities for Everyone	H1-A4: Leverage land and other tangible assets to address housing supply gaps by boosting inventory	By June 2026, distribute County ARPA funds to Inclusive Housing Resources for affordable housing infrastructure.	

City Manager	3. H: Housing Opportunities for Everyone	H1-A4: Leverage land and other tangible assets to address housing supply gaps by boosting inventory	By July 2026, release RFP for 47 acres for mixed income, mixed types housing and include some small neighborhood business.	
City Manager	3. H: Housing Opportunities for Everyone	H1-A5: Support developments and programs addressing supportive and transitional housing	By June 2026, HAC will recommend to Council approaches for assisting those who are unhoused- explore shelter models, partnerships, funding, scope and size. Will make reaccommodation to Council including operation models and budgetary needs.	
City Manager	3. H: Housing Opportunities for Everyone	H2-A8: Partner with nonprofit organization(s) to provide education, counseling, and financial assistance to homebuyers or renters	By May 2026, implement one round of community education on renters' rights with the Housing Stability Program in partnership with TOPSS and HOME Cincy	
Community Development	3. H: Housing Opportunities for Everyone	L1-A3: Modernize the Oxford Zoning Code to include a hybrid of use-based and form-based approaches to standards	In July 2026 provide a draft report of Chapter 11, Planning & Zoning Code Re-write. By December 2026, adopt chapter 11 code rewrite.	
City Manager	4. E: A Thriving and Resilient Year-Round Economy	E1-A5: Explore job creation as a result of Advanced Air Mobility programming and research.	By March 2026, seek funding for sanitary sewer expansion for site readiness for AAM.	As a matching effort to Miami/CVG ODOD site prep grant.
Community Development	4. E: A Thriving and Resilient Year-Round Economy	E2-A1: Support business startups and local entrepreneurship	By April 2026, coordinate with the County to create an Inter-jurisdictional airport protection ordinance – response to OXD Master plan.	
City Manager	4. E: A Thriving and Resilient Year-Round Economy	E2-A3: Support the development of the College@Elm Innovation and Entrepreneurship Center	By July 2026 have a draft to present to Council restructuring and empowering the Community Improvement Cooperation.	
Community Development	4. E: A Thriving and Resilient Year-Round Economy	E4-A1: Create events and activities that drive economic impact	By July 2026, construct new public restroom and adopt facility maintenance and operations plan.	
City Manager	4. E: A Thriving and Resilient Year-Round Economy	Other:	By July 2026 address blight in Oxford by using landbank funds to assist with demolitions and encourage redevelopment.	staff initiated

City Manager	4. E: A Thriving and Resilient Year-Round Economy	Other:	Starting May 2026 begin a 16 month program to encourage economic activation with an amnesty program to encourage compliance with code violations and improvements through a façade improvement grant program.	staff initiated
Service	4. E: A Thriving and Resilient Year-Round Economy	Other:	By April 2026, present to City Council options for the courthouse with associated cost estimates.	Dropped surface lot exploration from 2025. Area I Court vacating March 31, 2026
City Manager	5. S: A Sustainable Oxford	Other:	Explore dark sky standards for the city. Consider partnering with Hueston Woods to become a dark sky park and promote tourism.	NEW from retreat.
City Manager	5. S: A Sustainable Oxford	Other:	Fund a battery recycling program. Estimated \$2K	NEW from retreat.
Service	5. S: A Sustainable Oxford	Other:	By June 2026, install new methane flare at closed landfill	
City Manager	5. S: A Sustainable Oxford	S1-A1: Develop an energy plan to meet Oxford's demand with renewables generated locally/regionally	By December 2026, install solar array at WWTP for behind the meter utility usage.	
City Manager	5. S: A Sustainable Oxford	S1-A1: Develop an energy plan to meet Oxford's demand with renewables generated locally/regionally	By July 2026, develop an approach and RFP for solar on the closed municipal landfill	Recommendation of EC and CASC. Goal is for community aggregation or for municipal use. Possible \$ needed. Best guess up to \$15K in technical assistance.
City Manager	5. S: A Sustainable Oxford	S1-A1: Develop an energy plan to meet Oxford's demand with renewables generated locally/regionally	By November 2026, With receipt of ODOD Energy Efficiency Grant, install rooftop solar at Oxford Seniors Building and make efficiency upgrades in other city facilities	Awaiting grant award
Service	5. S: A Sustainable Oxford	S1-A6: Install EV charging stations in places available for public use	By December 2026, install 6 EV charging stations in places available for public use.	4 at Uptown Parks surface lot and 2 at Municipal Building parking lot
City Manager	5. S: A Sustainable Oxford	S3-A6: Increase community waste diversion through reuse, recycling, and composting	By September 2026, apply for a grant to establish a hazardous waste drop off day.	

City Manager	5. S: A Sustainable Oxford	S4-A2: Expand the city's urban tree canopy by supporting tree planting and urban forestry programs	By April 2026 a Student project will review approved street trees list and make recommendations for species based on sequestration potential, climate resilience, and natives.	
Service	5. S: A Sustainable Oxford	S4-A2: Expand the city's urban tree canopy by supporting tree planting and urban forestry programs	By November 2026, complete the replacement of Bradford Pear Trees in the Uptown District.	50% of Pears removed in Dec. 2025. New trees have been planted. Remaining 50% planned for removal and replanning in autumn 2026.
Parks & Recreation	6. R: Celebration of the People and Places that Make Oxford Unique	Other:	By May 2026, As part of fountain replacement and new restroom, research electric needs and determine if an electric upgrade is possible in the Uptown Parks to limit need for generators at events.	
Parks & Recreation	6. R: Celebration of the People and Places that Make Oxford Unique	Other:	Environmental/Naturalization plan created by Miami students and evaluate existing park areas necessary for future considerations	Working with volunteers such as; "Wild Ones" to evaluate and implement conservation projects.
Parks & Recreation	6. R: Celebration of the People and Places that Make Oxford Unique	Other:	By July 2026, explore parks& rec branding that better aligns with city branding.	
Service	6. R: Celebration of the People and Places that Make Oxford Unique	Other:	By May 2026 replace Uptown Splash Pad	Work will require State permit for replacement.
Parks & Recreation	6. R: Celebration of the People and Places that Make Oxford Unique	R1-A1: Create and implement a new Parks and Recreation Master Plan	By September 2026, complete a new parks master plan that includes plans for a new community center.	
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	R3-A2: Create incentives for private developments to include public art including murals	By May 2026, install mural on city parking garage.	
City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	R3-A2: Create incentives for private developments to include public art including murals	By May 2026, install mural with Duke grant on Duke substation in partnership with Miami Mural class.	Staff initiated. \$10K grant from Duke.

City Manager	6. R: Celebration of the People and Places that Make Oxford Unique	R3-A2: Create incentives for private developments to include public art including murals	By May 2026, release call for art for mural installation in conjunction with Amtrak platform located on Nelson Morrow building.	Staff initiated.
Parks & Recreation	6. R: Celebration of the People and Places that Make Oxford Unique	R3-A7: Support partnerships to create new education, recreation, and cultural opportunities for the community	By July 2026 install new pickleball courts at the TRI	
City Manager	7. C: A Connected, Livable, and Equitable Community for All	C2-A1: Ensure adequate year-round childcare services	By May 2025, promote childcare \$30K forgivable loan program through CIC Revolving Loan Fund program.	Retreat Decision. Have a work session on the child care topic.
City Manager	7. C: A Connected, Livable, and Equitable Community for All	C4-A6: Review public facility needs and plan for repair, replacement, or expansion	By June 2026 Council will adopt and updated ADA Transition Plan for public improvements in line with Americans with Disabilities Act.	(Goal update every 3 years, last done in 2023)
Fire	7. C: A Connected, Livable, and Equitable Community for All	Other:	By March 2026 decide on fire staffing structure, including administrative leadership roles	
Fire	7. C: A Connected, Livable, and Equitable Community for All	Other:	By September 2026, order new ambulance	
Service	7. C: A Connected, Livable, and Equitable Community for All	Other:	By February 2026, purchase first round of event security barricades.	
Service	8. U: Accessible, High-Quality Infrastructure	Other:	By July 2026, Conduct study of need for additional traffic signal on CCP near Westgate.	Must be done while Miami is in full session.
Service	8. U: Accessible, High-Quality Infrastructure	Implement water softening for the public potable water	By March 2026, obtain Permit to Install from Ohio EPA for new water softening plant and begin procurement process.	
Service	8. U: Accessible, High-Quality Infrastructure	U1-A9: Replace lead water pipes for public health and safety	By December 2026, begin implementation of a multi-year program to replace Lead Service Lines, on both public and private property, by Agreement with, and at the cost to, the Utility.	Project is funded and continues in 2026.
City Manager	9. Essential Services	Other:	By August 2026, conduct a cyber security training scenario to test emergency preparedness.	Staff initiated.

City Manager	9. Essential Services	Other:	By June 2026, update the city website to be in compliance with web content accessibility guidelines (WCAG) international standard.	staff initiated, but required.
City Manager	9. Essential Services	Other:	By March 2026 research the use of e-signatures on legislation for easier filing and tablets for Councilors for agenda and presentation viewing.	Would make it easier to add all exhibits and file with legislation.
City Manager	9. Essential Services	Other:	By July 2026, have a structure and model of a Mayor's Court to replace Area 1 court locally.	Staff initiated.
City Manager	9. Essential Services	Other:	When progress toward goals is updated with Council, post these on the city website and promote on enews and social channels.	NEW from retreat.
City Manager	9. Essential Services	Other:	By November 2026, go through negotiations and develop a new contract between the city and the fire union.	
Finance	9. Essential Services	Other:	By December update the Payroll and AP manuals	
Finance	9. Essential Services	Other:	Finance staff will research an automated budgeting process in 2026 and implement it in 2027. Using the budgeting tool in our current software will improve the accuracy and efficiency of the budget process.	
Finance	9. Essential Services	Other:	Beginning in 2026, financial policies will undergo review and revision to align with established policies and procedures and to ensure adherence to state law.	
Finance	9. Essential Services	Other:	Finance staff will continue to broaden their knowledge and technical capabilities through additional Excel training.	
Police	9. Essential Services	Other:	By May 2026 implement new parking structure on 4 blocks- N/S Beech. N/S Poplar - increase allowable time to 4 hours.	

Police	9. Essential Services	Other:	By December 2026, purchase police K-9 and complete training for both the dog & handler	
Police	9. Essential Services	Other:	By December 2026, obtain certification from the Ohio Collaborative in Groups 4-8.	
Police	9. Essential Services	Other:	By August 2026, obtain re-certification of all sworn staff and select non-sworn in Mental Health First Aid training to maintain our IACP One Mind Pledge	