



OXFORD RECREATION BOARD AGENDA:

April 13, 2026

Municipal Building, 15 South College Ave, Oxford, Ohio 45056, Second Floor Conference Room

12:30 PM

Roll Call

Approval of Agenda

1. Approval of the Agenda for April 13, 2026, Oxford Recreation Board Meeting

Approval of Minutes

1. Approval of the Minutes from February 9, 2026, Meeting of the Oxford Recreation Board
2. Approval of the Minutes from March 9, 2026, Meeting of the Oxford Recreation Board
*Quorum was not met at previous meetings for the approval of minutes

Public Comment

Old Business

1. Parks Master Plan Process

New Business

1. 2026 Park Project Updates
2. 2026 Events Update

Report

1. Parks and Recreation Administrative Report
2. Recreation Board Member Administrative Reports

Adjournment



MINUTES
OXFORD RECREATION BOARD
LAROSA'S PIZZERIA, MEETING ROOM 21 LYNN STREET, OXFORD, OHIO
45056
MONDAY, FEBRUARY 9, 2026 AT 12:30 PM

Call to Order

The Oxford Recreation Board was called to order by Mr. Smith on Monday, February 9, 2026 at 12:30pm.

Roll Call

Members in attendance were: Adam Biessel: Sarah Meaney; Roxanne Ornelas and Jacob Young

Members Absent were: Jake Richardson

Staff members present were: Chad Smith and Deanna Barbour

Approval of Agenda

1. Approval of the Agenda for February 9, 2026, Oxford Recreation Board

Motion to Approve

(Voice Vote) 1st Sarah Meaney 2nd Roxanne Ornelas

AYE # 4

NAY # 0

ABS # 0

Approval of Minutes

1. Approval of Minutes from the January 12, 2026, Meeting of the Oxford Recreation Board

Motion to Approve

(Voice Vote) 1st Jacob Young 2nd Sarah Meaney

AYE # 4

NAY # 0

ABS # 0

Public Comment

No public comment.

Old Business

1. Capital Project Update

Mr. Smith stated a couple large capital projects are in motion. The playground by OCP concession stand is to be replaced by April -May 2026.

Mr. Smith advised the pickle ball courts are going to be ready for paving this spring. Will get some quotes and share with the TRI board, so the best option for repair is chosen.

2. Parks Master Plan Selection Update

Mr. Smith noted we've received 5 proposals for the Master Plan. There were some excellent ones to choose from. The selection committee comprised of Jessica Greene; Sam Perry, myself, along with the TRI board members. Mr. Smith stated he had put together a scoring matrix, and they were able to narrow it down to the top 3 to be interviewed. After the interview process, the winning factor was the proposal that included the next steps after the plan.

Mr. Smith stated the committee chose Pros Consulting, and he will be making a proposal for council. Mr. Young asked: are we looking at a 9 -10 month process? Mr. Smith said he will send the Rec Board members their proposal, so you can get a better idea of the process. Mr. Biessel noted the last one was completed in 1997. It's about time. Mr. Smith said he was pretty adamant from day one that a master plan is seriously needed to be able to plan and move into the future.

Mr. Smith said this is a parks master plan and feasibility of the TRI and TRI grounds. They will drill really deep into the TRI and securing funding for the TRI and the next steps. Ms. Meaney asked does this tie into Talawanda and/or Miami properties? Ms. Smith noted this will look at the TRI and city parks and recreation facilities only. We're really excited to look at Leonard Howell and what the potential will be for that location as well. Thinks it's long overdue and thinks it's a great first step.

Mr. Smith stated the consultants are really excited for this project. Two of them are Miami alums and one of their reps is a former parks and recreation director, so this looks like a really good team.

New Business

1. Oxford Recreation Board Rules of Order Update

Mr. Smith discussed the rules of order updates.

Report

1. Parks and Recreation Administrative Report

Mr. Smith stated no new admin report.

Ms. Meaney asked how did the Bows and Bowties dance go? She was wondering if the max number could be raised? Adding so many people are interested in going and could not because we maxxed out online. Ms. Barbour stated the dance was a huge success. In years past we've had the dance at different locations to accommodate the number of attendees, such as the middle school. The Kramer gym has been the most requested site because of the openness of the area in relation to the cafeteria portion. I will pass along this information to Tori Magner, our Program Supervisor.

Ms. Meaney asked hows the pool doing? Mr. Smith said we had the pool pumps professionally redone and they are ready for the season to begin. Ms. Meaney asked was the leak found? Mr. Smith advised the leak was found and all was repaired, and it is working well.

Mr. Smith noted all summer staff positions have been posted online and last years staff has been contacted. We have a lot of returning staff which is a huge benefit. Mr. Smith stated we're trying to work with Miami to use their pool since we have new lifeguards that need training before our pool opens. We will have them sign a contract if we get them certified with an agreement that they have to work for a certain amount of time to earn it, otherwise they will have to pay for the certification.

We also did change some levels of staff to hire, to make it more marketable, such as lifeguard manager, supervisor, guard 1 and 2, the same for concession and camp. Mr. Smith stated a lot of our returning are high school and college students.

Mr. Smith advised a future capital budget plan for the aquatic center is to have another shelter added. Then moving the fencing to open up for more space. Mr. Biessel said this is so needed and excited to see that happen.

Mr. Smith noted we've also made some changes to the opening and closing times to extend open hours for our patrons. Staff is also working on a better way for ease of entry by using a QR code for members with a pass to scan in to enter the pool.

Ms. Meaney asked about the age requirement being lowered for kids to come to the pool without an adult. Mr. Smith noted he would mention this request to Ms. Magner (Aquatic/Program Supervisor) and Mr. Rasmussen (Aquatic/Program Coordinator).

Mr. Smith advised we are also in the early stages to take a more active role in the city events. We should be very involved in place making and working toward over seeing our permits and doing that through our reservation system. Looking into doing right of ways in our current RecDesk registration system.

Ms. Ornelas asked about the dark sky event. Mr. Smith stated he would get a contact for her.

2. Recreation Board Member Administrative Reports

Mr. Smith asked if there were any board member administrative reports.

Mr. Young stated there's not a lot of outdoor recreation going on right now.

Ms. Meaney asked do we partnership with the maple fest? Mr. Smith said we do not, that is through Hueston Woods state park.

Adjournment

Motion to Adjourn - Mr. Smith adjourned the meeting at 1:06pm.

(Voice Vote) 1st Roxanne Ornelas 2nd Sarah Meaney

AYE # 4

NAY # 0

ABS # 0



MINUTES
OXFORD RECREATION BOARD
MUNICIPAL BUILDING 15 SOUTH COLLEGE AVE. OXFORD, OHIO 45056,
SECOND FLOOR CONFERENCE ROOM
MONDAY, MARCH 9, 2026 AT 12:30 PM

Roll Call

Call to Order

The Oxford Recreation Board was called to order by Mr. Smith on Monday, March 9, 2026 @ 12:06pm.

Members in attendance: Adam Biessel and Jacob Young.

Members Absent: Sarah Meaney; Roxanne Ornelas and Jake Richardson

Staff members present were: Chad Smith and Deanna Barbour

Approval of Agenda

1. Approval of the Agenda for March 9, 2026, Oxford Recreation Board Meeting

Motion to Approve - No approval due to quorum not met.

(Voice Vote) 1st 2nd

AYE #

NAY #

ABS #

Approval of Minutes

1. Approval of the Minutes from February 9, 2026, Meeting of the Oxford Recreation Board

Motion to Approve - No approval due to quorum not met.

(Voice Vote) 1st 2nd

AYE #

NAY #

ABS #

Public Comment

No public comment.

Old Business

1. Oxford Recreation Board Rules of Order, 2026 scheduling

New Business

1. Spring Events 2026

Mr. Smith advised of the upcoming spring events. Noting there will be two dates for egg scrambles. The nighttime teen egg scramble will be held on Thursday, April 2, 2026 at 8:30pm, field 6 in the Oxford Community Park. The daytime egg scramble for ages 0 - 3rd grade will be held on Saturday, April 4th, 2026 at 11:00am on fields 2 & 3 in Oxford Community Park.

Mr. Smith stated the Oxford Bee Fest will be held on Saturday, April 18th, 2026 located uptown Oxford at main and high street. The Oats and Honey Race will be held that morning. Details to come.

Mr. Smith said April 24th is Arbor Day. On that day we also have our memorial tree ceremony that is held at Oxford Community Park at 12:00 noon. Our memorial trees are purchased by community members who want to honor a family member, friend or organization.

2. Project Updates

Mr. Smith advised the new playground equipment for the small playground between the ballfields at the Oxford Community Park has been delivered. He will be meeting with the contractor tomorrow and should have a new playground by the end of the month. Mr. Smith stated the design is really cool and thinks this will be a nice addition right before soccer and baseball kicks off.

Mr. Smith noted the pickle ball courts are due for a redo. Currently getting one other quote, there's \$60,000 in the budget, 50,000 in the City budget and 10,000 from the TRI. The court needs a whole new asphalt topping and will probably source the nets from a preferred vendor. Mr. Smith thinks we'll come in right on budget and would like to have new pickleball courts installed by May.

Mr. Smith stated Mr. Van Winkle (Sports Supervisor) is getting quotes for lights at the TRI. We're having looking at additional concrete pads for bleachers.

Mr. Smith said the Oxford Aquatic Center is in good shape. We need to get some deck work done and we've had 6 of the 8 pumps worked on and are ready to go for the season.

3. Master Planning Process Update

Mr. Smith announced we are officially under contract with Pros Consulting. Mr. Smith advised he's anticipating some meetings with designated groups and hopes to have some tighter dates as we get closer to the time.

Mr. Biessel noted there are groups at Miami that would be interested and also look at inviting the boy scouts and girl scouts. Mr. Biessel said all those types of groups that need to use community rooms would be interested in giving feedback. Then you can see about getting funding to help with the cost for these groups to use these rooms for meeting space. Mr. Biessel added it may cost a few dollars more to put those additional rooms in there, but if you can get additional funding to provide these rooms, that would be a good way to go. Mr. Smith agreed, adding he's into various connections, not only scouting groups but also senior center and other groups. Mr. Smith noted he's exciting adding it's been a long time coming.

Report

1. Parks and Recreation Administrative Report

chad state capital grant, from the ohio legislature - they earmark money for municipalities, infrastructure, water and sewer. however he did through in there in lieu of not putting in a request for a new building, he put in a request for synthetic athletic field at the ocp. at voa, they were around \$850,000 a piece, so he put in a request for a 1million. the return on investment is that they are playable on a synthetic field.

Jacob - we have one of the best parks around and thinks this will be a good addition. chad our submittal is due in march and the state senate and local area votes on it and then you know if you got it in June. then you have a year till June 2027 to have it built, installed. Adam thinks the area by the aquatic center would be the best place for it. and also had spoken to Casey about getting lights on those fields as well. previous quotes had been around 650,000 for lights.

chad - robot training is going on this morning at the OCP with dustin and alec.

wild ones group - has targeted a natural trail at the community park, bridges needs attention and the natural area needs some mowing and some honey suckle needs removed and make that area more natural and designated conservation area.

try to track grants a little closer

Jacob - can you have a couple different forms to be requested other than the athletic field like some shade structure at the Leonard howell. chad we do have a oxford community foundation fund for the dog park and see what the fund is at to do the shade structure out of that. chad duke energy is one he's worked with and that is a rolling grant that he's worked with before. \$5,000

Adam - that can be priority 1000, maybe what comes out of that lets meet some of these smaller needs by using some of these smaller pockets of money with those grants and sometimes those make a big difference. chad yes, the master plan will really help us see these things better and then it's easier to articulate how this will benefit more people in the long run.

chad staff training - carter is now a playground certified inspector, really a difficult certificate to get and he was able to get it first time.

we are now going to be a recross cpr training facility. 4 of our staff will be trained to be cpr instructors and so they can recert themselves and new staff coming in each year. this will carry

with them for life and they can be an instructor. we also coordinator with the rec and we will work with them to get our people certified inside before our pool opens. Adam asked if we could open on the Saturday before Memorial day instead of Monday, on memorial day.

Adam - one day a week in the community where he grew up we had moonlight swims, chad has heard we haven't done that since the new pool opened in 2019. but it's something we've discussed to do for the July 2nd . so it's something he will discuss with Tori, if we can staff it. maybe pilot it during the freedom festival and see how that would work. chad we have the fireworks scheduled, \$20,000 this year. Jacob asked did we go up, always like to see them go up. chad yes, this is America 250 and it's also the Thursday which is normally the uptown festival so we're going to have the band at the park this year. once we get the rest of

Adam - there's a potential the basketball group could be playing on a Thursday and it would be cool to have an event uptown and have a viewing party at the stage and it could be a lot of fun. chad working with Miami athletics is something we do and it's something we could look into there;s definitely some benefits to it. .

2. Recreation Board Member Administrative Reports

adam miami university - the construction is going forward, current plan is split facilities into 2 areas. conversation about one unit going in there. temporary putting fields in front of millet and they are working on what everything will look like. all the information is public and is out there for people to see. chad we are definitely looking at working together with miami chad this is considered a work session since we did not have a quorum.

will send out information

adam has some grad students that are looking for projects to do over the summer and if we need manpower we could have some students from the class that may be able to assist the consultant with this project.

chad regarding students, we are currently hiring for summer staff, and tori and dusting are set up in miami in handshake

Adjournment

Motion to Adjourn - chad meeting adjourned at 1:13pm

(Voice Vote) 1st 2nd

AYE #

NAY #

ABS #