MINUTES
OXFORD RECREATION BOARD
LAROSA'S PIZZERIA, MEETING ROOM 21 LYNN STREET, OXFORD, OHIO 45056
MONDAY, FEBRUARY 9, 2026 AT 12:30 PM

Call to Order

The Oxford Recreation Board was called to order by Mr. Smith on Monday, February 9, 2026 at 12:30pm.

Roll Call

Members in attendance were: Adam Biessel: Sarah Meaney; Roxanne Ornelas and Jacob Young
Members Absent were: Jake Richardson
Staff members present were: Chad Smith and Deanna Barbour

Approval of Agenda

1. Approval of the Agenda for February 9, 2026, Oxford Recreation Board

Motion to Approve
(Voice Vote) 1st Sarah Meaney 2nd Roxanne Ornelas
AYE # 4
NAY # 0
ABS # 0

Approval of Minutes

1. Approval of Minutes from the January 12, 2026, Meeting of the Oxford Recreation Board

Motion to Approve
(Voice Vote) 1st Jacob Young 2nd Sarah Meaney
AYE # 4
NAY # 0
ABS # 0

Public Comment

No public comment.

Old Business

1. Capital Project Update

Mr. Smith stated a couple large capital projects are in motion. The playground by OCP concession stand is to be replaced by April -May 2026.
Mr. Smith advised the pickle ball courts are going to be ready for paving this spring. Will get some quotes and share with the TRI board, so the best option for repair is chosen.

2. Parks Master Plan Selection Update

Mr. Smith noted we've received 5 proposals for the Master Plan. There were some excellent ones to choose from. The selection committee comprised of Jessica Greene; Sam Perry, myself, along with the TRI board members. Mr. Smith stated he had put together a scoring matrix, and they were able to narrow it down to the top 3 to be interviewed. After the interview process, the winning factor was the proposal that included the next steps after the plan.

Mr. Smith stated the committee chose Pros Consulting, and he will be making a proposal for council. Mr. Young asked: are we looking at a 9 -10 month process? Mr. Smith said he will send the Rec Board members their proposal, so you can get a better idea of the process. Mr. Biessel noted the last one was completed in 1997. It's about time. Mr. Smith said he was pretty adamant from day one that a master plan is seriously needed to be able to plan and move into the future.

Mr. Smith said this is a parks master plan and feasibility of the TRI and TRI grounds. They will drill really deep into the TRI and securing funding for the TRI and the next steps. Ms. Meaney asked does this tie into Talawanda and/or Miami properties? Ms. Smith noted this will look at the TRI and city parks and recreation facilities only. We're really excited to look at Leonard Howell and what the potential will be for that location as well. Thinks it's long overdue and thinks it's a great first step.

Mr. Smith stated the consultants are really excited for this project. Two of them are Miami alums and one of their reps is a former parks and recreation director, so this looks like a really good team.

New Business

1. Oxford Recreation Board Rules of Order Update

Mr. Smith discussed the rules of order updates.

Report

1. Parks and Recreation Administrative Report

Mr. Smith stated no new admin report.

Ms. Meaney asked how did the Bows and Bowties dance go? She was wondering if the max number could be raised? Adding so many people are interested in going and could not because we maxxed out online. Ms. Barbour stated the dance was a huge success. In years past we've had the dance at different locations to accommodate the number of attendees, such as the middle school. The Kramer gym has been the most requested site because of the openness of the area in relation to the cafeteria portion. I will pass along this information to Tori Magner, our Program Supervisor.

Ms. Meaney asked hows the pool doing? Mr. Smith said we had the pool pumps professionally redone and they are ready for the season to begin. Ms. Meaney asked was the leak found? Mr. Smith advised the leak was found and all was repaired, and it is working well.

Mr. Smith noted all summer staff positions have been posted online and last years staff has been contacted. We have a lot of returning staff which is a huge benefit. Mr. Smith stated we're trying to work with Miami to use their pool since we have new lifeguards that need training before our pool opens. We will have them sign a contract if we get them certified with an agreement that they have to work for a certain amount of time to earn it, otherwise they will have to pay for the certification.
We also did change some levels of staff to hire, to make it more marketable, such as lifeguard manager, supervisor, guard 1 and 2, the same for concession and camp. Mr. Smith stated a lot of our returning are high school and college students.

Mr. Smith advised a future capital budget plan for the aquatic center is to have another shelter added. Then moving the fencing to open up for more space. Mr. Biessel said this is so needed and excited to see that happen.

Mr. Smith noted we've also made some changes to the opening and closing times to extend open hours for our patrons. Staff is also working on a better way for ease of entry by using a QR code for members with a pass to scan in to enter the pool.
Ms. Meaney asked about the age requirement being lowered for kids to come to the pool without an adult. Mr. Smith noted he would mention this request to Ms. Magner (Aquatic/Program Supervisor)and Mr. Rasmussen (Aquatic/Program Coordinator).

Mr. Smith advised we are also in the early stages to take a more active role in the city events. We should be very involved in place making and working toward over seeing our permits and doing that through our reservation system. Looking into doing right of ways in our current RecDesk registration system.

Ms. Ornelas asked about the dark sky event. Mr. Smith stated he would get a contact for her.

2. Recreation Board Member Administrative Reports

Mr. Smith asked if there were any board member administrative reports.

Mr. Young stated there's not a lot of outdoor recreation going on right now.
Ms. Meaney asked do we partnership with the maple fest? Mr. Smith said we do not, that is through Hueston Woods state park.

Adjournment

Motion to Adjourn - Mr. Smith adjourned the meeting at 1:06pm.
(Voice Vote) 1st Roxanne Ornelas 2nd Sarah Meaney
AYE # 4
NAY # 0
ABS # 0