



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, JUNE 2, 2026 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor Smith on Tuesday, June 2, 2026, at 7:30 p.m. Members in attendance were Amber Franklin, Alex French, Roxanne Ornelas, Jason Bracken, William Snavelly, and Jim Vinch.

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Ms. Heidi Ridenour, Finance Director; Mr. Sam Perry, Community Development Director; Mr. TJ Scanlon, Assistant Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Mr. Snavelly 2nd Ms. French
AYE # 0
NAY # 0
ABS # 0

Motion – To Replace Pages 50 & 84 in the Council Packet with the Pages in Hand. (Pages 50 &

84 are included in the minutes)
(Voice Vote) 1st Ms. French 2nd Mr. Snavelly
AYE # 7
NAY # 0
ABS # 0

Motion – To Approve the Agenda as Amended.
(Voice Vote) 1st Ms. French 2nd Mr. Snavelly
AYE # 7
NAY # 0
ABS # 0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer speaking as a member of the [OASH](#) Board. Ms. Fuehrer wished to highlight an upcoming event that was included in the City Newsletter. Ms. Fuehrer shared that all OASH meetings are open to the public and that the June 15th meeting from 5 pm - 7 pm at the Oxford Presbyterian Church Seminary Building (104 East Church St.) will be a two-hour training on housing rights provided by [Home Cincinnati](#). Ms. Fuehrer noted the meeting would begin with LaRosa's pizza and salad, and general announcements, followed by the training program. Ms. Fuehrer thanked Ms. Greene for taking the initiative and planning. Ms. Fuehrer invited everyone to learn more about fair housing laws and protections, understanding rights as a tenant or as a property owner/manager, recognizing housing discrimination, and getting direct support. Ms. Fuehrer mentioned that this training is enabled by support from a grant the City received from Interact for Health, which provides resources for eviction diversion. Ms. Fuehrer reported that OASH advocates for resources to meet the needs of people who are unhoused in our community, and that can happen through emergency shelter, increased affordable housing stock, permanent supportive housing, or other influences on market conditions. Ms. Fuehrer stated that this can also happen if evictions are prevented, and in order for that to happen, there needs to be partnering among funders like Interact for Health, the City, service providers like TOPSS, educators, and advocacy groups. Ms. Fuehrer thanked the City for their support of these kinds of partnerships as well as this specific

initiative. Ms. Fuehrer announced that HAC will continue the process of linking goals for 2027, including the priority for housing for all, to the budgeting of City funds and staff resources.

Public Comment - Ms. Deb Wells, Bellbrook, OH - Ms. Wells is a social worker in Butler County and is happy to be here tonight to read a statement that was issued by OASH regarding the need to continue to support the unsheltered and very low-income residents. Ms. Wells read the following statement into the record. Oxford Area Solutions for Housing (OASH) is a nonprofit advocacy group. We envision the Oxford area as a loving, compassionate, accepting community where no one wants for safe, secure housing. Our mission is to respond to and prevent homelessness in the Oxford area. We've been meeting monthly for nearly three years to discuss and advocate for low-income housing in Oxford. On April 13th, the monthly OASH meeting was an open community forum on low and very low-income housing needs in Oxford. Approximately 40 people engaged in a group prioritization and consensus-building process where participants were asked to select the top three most critical needs for Oxford's low and very-low-income housing. The results of this hour-long process identified the following priorities for Oxford. They're presented here as an official recommendation from OASH to the HAC. The first one is emergency shelter, which is 24/7 365 days, with social services offered, including transportation and provision for individuals as well as families. The second is permanent supportive housing, and the third is transitional housing. This is based on experience with the Oxford Winterhouse and engaging the unsheltered and low-income population in Oxford. Ms. Wells finished by stating her appreciation for the opportunity to present this statement and would like to commend the City of Oxford for its political will and openness to hearing about this issue and being a partner with the community. Ms. Wells mentioned that she works across the county and doesn't have a similar experience in many other areas. Ms. Wells noted that it is hopeful and inspiring to know that the City is on board with and in support of helping this population, and she appreciates that very much.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda.

(Voice Vote) 1st Ms. French 2nd Ms. Ornelas

AYE # 7

NAY # 0

ABS # 0

A. Minutes from the May 19, 2026, City Council Work Session Meeting. (Heather Barbour, Clerk of Council)

B. Minutes from the May 19, 2026, City Council Meeting. (Heather Barbour, Clerk of Council)

C. A Resolution Authorizing The School Resource Officer Program Memorandum Of Understanding Between The Talawanda School District And The City Of Oxford And Authorizing The City Manager To Sign The Memorandum Of Understanding On Behalf Of The City. (John Jones, Police Chief)

6. Resolutions.

A. A Resolution Accepting The Bid And Authorizing The City Manager To Enter Into An Agreement With XXX For The Construction Of A New Water Treatment Facility For Water Softening At A Cost Of \$ XX With A Contingency In The Amount Of \$ XX For A Total Cost Not To Exceed \$ XX. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7831
(Voice Vote) 1st Ms. French 2nd Ms. Ornelas
AYE # 7
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council. Mr. Dreisbach introduced Mr. Matt Smith from Strand Associates to review bid information. Mr. Smith presented slides and addressed questions and comments from the Council (slides included in minutes).

Public Comment - None.

B. A Resolution Authorizing The City Manager To Enter Into An Agreement With Amano McGann For The Purchase Of A New Entry And Exit Lane Gate System For The City Parking Garage At A Cost Of \$26,449.00. (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7832
(Voice Vote) 1st Ms. French 2nd Ms. Franklin
AYE # 7
NAY # 0
ABS # 0

Chief Jones presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance Amending Ordinance No. 3844 Supplemental Budget Ordinance Number 3 To Make Supplemental Appropriations For Fiscal Year 2026. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

2. An Ordinance Authorizing The Tax Budget For The Year 2027 And Directing That The Same Be Transmitted To The Butler County Auditor. (Heidi Ridenour, Finance Director)

Ms. Ridenour presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

Motion – To Adopt Ordinance No. 3865
(Roll Call Vote) 1st Ms. French 2nd Mr. Snavelly

AYE # 7

Ms. Franklin, Ms. French, Ms. Ornelas, Mr. Snavelly, Mr. Vinch, Mr. Bracken, and Mayor Smith

NAY # 0

ABS # 0

Mr. Elliott reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

- | | | | | |
|----|-------|-----------------------------|--------------------|-----------|
| 1. | Jun 3 | Environmental Commission | Municipal Building | 7:00 p.m. |
| | Jun 4 | Housing Advisory Commission | Courthouse | 5:00 p.m. |

Jun 8	Oxford Recreation Board	Municipal Building	12:30 p.m.
Jun 8	Public Arts Commission of Oxford	Courthouse	5:30 p.m.
Jun 9	Planning Commission	Courthouse	7:00 p.m.
Jun 11	Civil Rights Commission	Municipal Building	4:00 p.m.
Jun 15	Oxford Parking & Transportation Advisory Board	Municipal Building	9:00 a.m.
Jun 16	City Council Executive Session	Courthouse	6:45 p.m.
Jun 16	City Council Work Session	Courthouse	7:00 p.m.
Jun 16	City Council	Courthouse	7:30 p.m.
Jun 17	Board of Building Appeals	Courthouse	5:30 p.m.
Jun 23	Board of Zoning Appeals	Courthouse	6:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:06 p.m.
 (Voice Vote) 1st Ms. French 2nd Mr. Snavelly
 AYE # 7
 NAY # 0
 ABS # 0