



**AGENDA
OXFORD CITY COUNCIL REGULAR MEETING**

COURTHOUSE

TUESDAY, SEPTEMBER 15, 2026 AT 7:30 PM

Michael Smith, Mayor

Alex French, Vice-Mayor
Jason Bracken
William Snavelly

Amber Franklin
Roxanne Ornelas
Jim Vinch

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.
2. Pledge of Allegiance.
3. Approval of Agenda.
4. Public Participation.
 - A. Proclamation for COIL Exchange with Sister City, Dubno, Ukraine
 - B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your

comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

- A. Minutes from the September 1, 2026, City Council meeting. (Heather Barbour, Clerk of Council)
- B. A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose As Surplus And Authorizing Its Advertisement And Sale To The Highest Bidder By Public Auction, Including Internet Electronic Auction. (Michael Dreisbach, Service Director)

6. Resolutions.

- A. A Resolution Authorizing The City Manager To Apply For And Accept The Ohio Public Works Commission Issue One Funds To Be Used For Roadway Improvements Within The City Of Oxford. (Michael Dreisbach, Service Director)

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

- 1. An Ordinance Amending Ordinance No. 3844 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2026. (Heidi Ridenour, Finance Director)

B. Second Reading

- 1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE	Meeting		
1. Sep 16	City Council 2027 Community Assistance Grant Subcommittee	Municipal Building	9:00 a.m.
Sep 16	Board of Building Appeals	Courthouse	5:30 p.m.
Sep 22	Board of Zoning Appeals	Courthouse	6:30 p.m.
Oct 1	Housing Advisory Commission	Courthouse	5:00 p.m.
Oct 6	Municipal Records Commission	Municipal Building	4:45 p.m.
Oct 6	City Council Work Session	Courthouse	6:30 p.m.
Oct 6	City Council	Courthouse	7:30 p.m.
Oct 7	Environmental Commission	Municipal Building	7:00 p.m.
Oct 12	Oxford Parking & Transportation Advisory Board	Municipal Building	9:00 a.m.
Oct 12	Oxford Recreation Board	Municipal Building	12:30 p.m.
Oct 12	Public Arts Commission of Oxford	Courthouse	5:30 p.m.
Oct 12	2027 Operating Budget City Council Work Session	Courthouse	6:30 p.m.

9. Adjourn.



Office of the Mayor

Proclamation

Whereas:

the City of Oxford believes that lasting international relationships begin at the community level, bringing people together through friendship, mutual understanding, cooperation, and a shared commitment to peace and prosperity; and

WHEREAS, the Sister Cities movement advances citizen diplomacy by connecting communities across borders and creating opportunities for cultural, educational, civic, and economic exchange, and on July 18, 2023, the City of Oxford formalized its commitment to this mission through the adoption of Resolution 7512 and the signing of a Sister City Agreement; and

WHEREAS, the Congressional Office for International Leadership, through its Sister City Partnership and Development Program, is strengthening relationships between American and Ukrainian communities and encouraging collaboration in trade, economic development, infrastructure, community resilience, and regional security; and

WHEREAS, partnerships between American and Ukrainian communities provide opportunities to exchange knowledge, encourage innovation and investment, and build lasting connections among local governments, educational institutions, civic organizations, businesses, and citizens, while strengthening the bonds between the United States, Ukraine, and Europe through shared democratic values, free enterprise, and meaningful people-to-people engagement; and

WHEREAS, the City of Oxford is proud to participate in this tradition of citizen diplomacy and welcomes the opportunity to learn from our Ukrainian partners, share our own experiences, and build a relationship based upon mutual respect, goodwill, and shared opportunity.

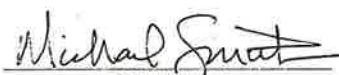
NOW, THEREFORE, I, Michael Smith, Mayor of the City of Oxford, Ohio, do hereby proclaim the week of September 18th – 26th, 2026, to be:

‘U.S.–UKRAINE FRIENDSHIP AND PARTNERSHIP WEEK’

and encourage the people of Oxford to embrace the opportunities this partnership creates for cultural understanding, civic exchange, cooperation, and lasting friendship.

Together, through relationships built between people and communities, we affirm that even across great distances, we can learn from one another, strengthen one another, and work toward a more peaceful, prosperous, and resilient future.

IN WITNESS WHEREOF, I have
hereunto set my hand and caused the seal
of the City of Oxford to be affixed this
15th day of
September 2026.


MICHAEL SMITH, MAYOR





MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, SEPTEMBER 1, 2026 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

Motion – To Enter Executive Session at 7:02 p.m. O.R.C. Section 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and O.R.C. Section 121.22 (G)(3) To Consider Pending And Threatened Litigation.

(Roll Call Vote) 1st Ms. French 2nd Ms. Ornelas

AYE # 7

Ms. Ornelas, Mr. Snavelly, Mr. Vinch, Mr. Bracken, Ms. Franklin, Ms. French, and Mayor Smith

NAY # 0

ABS # 0

Motion – To Return from Executive Session at 7:30 p.m. O.R.C. Section 121.22 (G)(1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and O.R.C. Section 121.22 (G)(3) To Consider Pending And Threatened Litigation.

(Voice Vote) 1st Ms. French 2nd Mr. Snavelly

AYE # 7

NAY # 0

ABS # 0

A regular meeting of the Oxford City Council was called to order by Mayor Smith on Tuesday, September 1, 2026, at 7:30 p.m. Members in attendance were Jim Vinch, Amber Franklin, Roxanne Ornelas, William Snavelly, and Alex French

Staff Members in Attendance

Mr. Douglas R. Elliott, Jr., City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Michael Dreisbach, Service Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Sam Perry, Community Development Director; Ms. Heidi Ridenour, Finance Director; Mr. Chad Smith, Parks and Recreation Director; Mr. Chris Conard, Law Director; and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.

(Voice Vote) 1st Ms. French 2nd Mr. Snavelly

AYE # 7

NAY # 0

ABS # 0

4. Public Participation.

A. CARES Program Presentation - McCullough-Hyde Foundation

Mr. Tyler Wash, President & CEO, McCullough-Hyde Foundation, began the presentation and introduced Ms. Christine Hassert, RN, MSN (forensics), CEN, SANE-A, Forensic Nurse Examiner Program Coordinator, Center for Abuse and Rape Emergency Services (CARES), and Mr. Andy Swallow, MSOL, CAP®, CFRE, President & CEO, Bethesda Foundation and Good Samaritan Foundation. Representatives from the Center for Abuse and Rape Emergency Services (CARES) and the McCullough-Hyde Foundation provided City Council with an overview of CARES services and thanked the City of Oxford for its support through the Community Assistance Program, which provided \$10,000 in 2024 and \$11,100 in 2025. CARES provides free, comprehensive forensic and supportive care to survivors of sexual assault, domestic violence, human trafficking, and elder abuse. The program is unique within the region because it includes a specialized adult and adolescent domestic violence team, operates within a hospital network, responds to elder abuse cases, and uses specialized forensic technology.

The presentation highlighted the use of the CortexFlo forensic camera, which assists forensic nurses in documenting bruising, abrasions, and other injuries through enhanced photography and contrast technology. CARES reported serving 151 survivors of sexual assault and 295 survivors of domestic violence in FY2026. Forensic examinations generally take two to four hours and may include an advocate or support person, a statement taken by a forensic nurse examiner,

physical assessment, photographs, evidence collection, and coordination with law enforcement. CARES services at McCullough-Hyde Memorial Hospital are available through the Emergency Department, with a forensic nurse examiner on call 24 hours a day, seven days a week. The program also provides transportation, short-term shelter arrangements, follow-up services, trauma-informed emotional support, referrals, and assistance navigating the legal process.

Presenters also discussed the financial challenges of operating the program. CARES services are not billable, and its only generated revenue comes from reimbursement for Sexual Assault Forensic Exam kits through the Ohio Attorney General's Office; there is no state reimbursement for forensic examinations provided to domestic violence survivors. The presentation indicated that 72% of CARES revenue comes from philanthropy and noted a 176% increase in domestic violence cases since 2023. For FY2027, CARES projects operating costs of \$541,428, with \$101,120 in SAFE kit revenue, resulting in a projected need for \$440,308 in philanthropic support to achieve budget neutrality.

B. Public Comments

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Public Comment - None.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Adopt the Consent Agenda.

(Voice Vote) 1st Ms. French 2nd Mr. Snively

AYE # 7

NAY # 0

ABS # 0

A. Minutes of the August 18, 2026, City Council Meeting. (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution Adopting A Commemorative City Of Oxford Flag, As Described In Exhibit A, Designed In Honor Of The City Of Dubno, Ukraine, To Celebrate The Sister City Relationship And The Visit Of The Dubno Delegation To Oxford, Ohio, September 18–26, 2026. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7853.
(Voice Vote) 1st Mr. Snively 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - None.

- B. A Resolution Supporting The Oxford Community Arts Center's Request For A Lease Modification With Miami University To Facilitate Historic Preservation Tax Credits (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7854.
(Voice Vote) 1st Mr. Snively 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0

Ms. Greene presented her staff report and addressed questions and comments from the Council.

Public Comment - Ms. Heidi Schiller, Executive Director of OCAC - Ms. Schiller provided additional information regarding the requested lease modification and the financing of the renovation project. Ms. Schiller explained that Miami University had initially responded that it intended to maintain the current lease without further amendments. She clarified that OCAC is not requesting ownership of the property or a 99-year lease. Rather, OCAC is requesting that the approximately 25 years remaining on its current lease be extended to a 60-year term, which is necessary to meet state and federal historic preservation tax-credit requirements. Ms. Schiller stated that OCAC has met the other eligibility requirements associated with the tax credits and indicated that there may be a pathway to modify the lease again after the required tax-credit and IRS compliance periods have been satisfied. In response to a question regarding whether OCAC has an alternative financing plan if the tax credits cannot be obtained, Ms. Schiller explained that

the portion of the project's capital stack currently anticipated from public sources would have to shift to private philanthropy. She noted that OCAC has already surpassed approximately \$2.5 million in private pledges, allowing the organization to pursue additional grant and foundation funding; however, replacing the anticipated state and federal historic tax credits with private fundraising would represent a significant change to the project's financing strategy and fundraising goal.

- C. A Resolution Determining The Total Cost Of The Assessment By Lot, Authorizing The List Of Assessments By Lot To Be Filed With The Clerk Of City Council And Ordering The Same Be Opened For Public Inspection And Authorizing The Clerk Of City Council To Publish Notice In A Newspaper Of General Circulation That The List Of Assessments By Lot Is Available For Public Inspection. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7855.
(Voice Vote) 1st Ms. French 2nd Ms. Ornelas
AYE # 7
NAY # 0
ABS # 0

Mr. Dreisbach presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

- D. A Resolution Authorizing The City Manager To Increase The Contract Amount Not To Exceed \$542,410 With Leo J. Brielmaier Company To Complete The New Public Restroom Facility In The Martin Luther King, Jr. Memorial Park At 2 West High Street (Sam Perry, Community Development Director)

Motion – To Adopt Resolution No. 7856.
(Voice Vote) 1st Ms. French 2nd Ms. Ornelas
AYE # 7
NAY # 0
ABS # 0

Mr. Perry presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing

Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)

Mr. Elliott presented his staff report and addressed questions and comments from the Council.

Public Comment - None.

B. Second Reading

1. An Ordinance Authorizing The City Manager To Enter Into A Utility Easement Agreement With Duke Energy Ohio, Inc., To Facilitate The Installation Of Level 3 Electric Vehicle Fast Chargers At The City-Owned Surface Parking Lot At Main Street & Church Street (Michael Dreisbach, Service Director)

Motion – To Adopt Ordinance No. 3880.
(Roll Call Vote) 1st Mr. Snavely 2nd Ms. French

AYE # 7

Mr. Vinch, Mr. Bracken, Ms. Franklin, Ms. French, Ms. Ornelas, Mr. Snavely, and Mayor Smith

NAY # 0

ABS # 0

Mr. Dreisbach mentioned no changes since the first reading and offered to answer any questions.

Public Comment -None.

2. An Ordinance Accepting The Recommendation Of The Planning Commission To Repeal And Replace Zoning Code Section 1143.10, Uptown District, To Allow For Retail Services Up To 20,000 Square Feet As A Permitted Use (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3881.
(Roll Call Vote) 1st Ms. French 2nd Ms. Ornelas

AYE # 7

Mr. Bracken, Ms. Franklin, Ms. French, Ms. Ornelas, Mr. Snavely, Mr. Vinch, and Mayor Snavely

NAY # 0

ABS # 0

Mr. Perry reported no changes since the first reading and offered to answer any questions.

Public Comment - None.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.	Sep 2	Environmental Commission	Municipal Building	7:00 p.m.
	Sep 3	Housing Advisory Commission	Courthouse	5:00 p.m.
	Sep 7	City Offices - CLOSED		
	Sep 8	Planning Commission	Courthouse	7:00 p.m.

Sep 10	Historic & Architectural Preservation Commission Meeting and Work Session	Courthouse	6:00 p.m.
Sep 14	Public Arts Commission of Oxford	Courthouse	5:30 p.m.
Sep 14	2027 Capital Improvement Plan City Council Work Session	Courthouse	6:30 p.m.
Sep 15	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:25 p.m.
 (Voice Vote) 1st Ms. French 2nd Mr. Snavelly
 AYE # 7
 NAY # 0
 ABS # 0

**FORMAL TRANSMITTAL OF CONSTITUTIONAL & PROCEDURAL COMPLIANCE
AUDIT**

TO: Heather Barbour, Clerk of Council, City of Oxford, Ohio

FROM: Timothy Ritze

RESIDENCE ADDRESS: 6563 Stillwell Beckett, 45056

EMAIL / CONTACT: [REDACTED]

DATE OF SUBMISSION: September 1, 2026

**RE: Official Lodging of Constitutional Compliance Audit and Mandatory Corrective
Action Directives Concerning the Legislative Actions, Procedural Deficiencies, and
Administrative Admissions of the August 18, 2026, Council Session.**

To the Clerk of Council and Elected Members of the Oxford City Council:

Pursuant to the Oxford Rules of Council, the Charter of the City of Oxford, and the permanent public records mandates of the State of Ohio under **Ohio Revised Code § 149.43**, I am formally lodging the attached **Constitutional and Procedural Compliance Audit** into the permanent legislative archives of this municipality.

This audit contains **five (5) explicit findings of material non-compliance** with the United States Constitution, the Ohio Revised Code, and local charter thresholds, alongside **three (3) recommendations for administrative corrective action**. These findings are grounded in objective, black-and-white evidence pulled directly from the City of Oxford's official public video portal recording of the August 18, 2026, session.

SINCERELY,



TIMOTHY RITZE

The document I am lodging today represents a series of material compliance findings that I believe demand a formal, open, and public investigation by this Council to officially verify. I am presenting this evidence directly from the city's own public records so that the administration may clarify these apparent statutory conflicts on the record.

CONSTITUTIONAL & PROCEDURAL COMPLIANCE AUDIT

Target Body: City Council & Administration, Oxford, Ohio

Review Date: September 1, 2026

Source Material: Official Public Portal Video, Agenda Documents, and Certified Public Records of the August 18, 2026 Legislative Session.

Contextual Observation: Misconstruction of Final Policy-Maker Liability and Public Petitioning

Objective Evidence: At timestamp 01:59:41, a member of Council attempted to justify the legislative handling of mass surveillance technology by stating on the record: *"It's different when you're sitting in my shoes having to make this decision because if something like that does happen in the future, fingers point at us... that's where the blame should go right? We're responsible for making this decision. The police chief isn't. The citizenry isn't necessarily. They're, you're just exercising your First Amendment rights."*

Significance: This statement reveals a fundamental misunderstanding of municipal liability. While the council member correctly identifies council as the final policy-making body, he treats the public's constitutional right to petition as a detached, non-binding ritual. The first job of any elected official is to understand and take an oath to the Constitution, this fundamental lack of knowledge concerning our democratic republic form of governance is extremely alarming.

Finding 1: Administrative Defiance and Failure to Execute Legislative Mandates

Objective Evidence: The municipal administration has failed to execute a timely, non-discretionary ministerial mandate issued by a supermajority of the local legislative body. By delaying the formal transmission of a written cancellation notice to the vendor, the administration has permitted an unauthorized mass surveillance system to remain actively operational within city limits without a valid legislative foundation.

Timeline:

August 18, 2026: The Oxford City Council voted 6-1 to terminate the Flock Safety mass surveillance contract, issuing an immediate legislative command to the executive branch.

August 25, 2026 (11:43 AM): Law Director Christopher Conard confirmed in writing that "no such document exists" regarding the formal, written termination notice.

August 31, 2026: Despite subsequent formal demands for rolling production of public records, the administration has failed to produce or execute the written cancellation notice, leaving the vendor contract effectively active.

Hierarchical Citations:

State: Ohio Constitution, Article XVIII, Sections 3 & 7 (Municipal Home Rule): Establishes the supreme authority of a charter municipality to govern its local affairs through its elected legislative body, making administrative actions subordinate to council mandates.

State ex rel. Inscho v. Board of Education, 115 Ohio St. 259: Establishes the clear legal precedent that an administrative officer cannot delay, modify, or refuse to execute a mandatory, non-discretionary ministerial duty ordered by a superior governing body.

Local: Oxford City Charter, Section 4.02(1): Explicitly commands that the City Manager "shall see that this Charter and the ordinances and resolutions of the City are faithfully observed and enforced."

Finding 2: Unconstitutional Financial Restriction on Free Speech and Official Intimidation

Objective Evidence: The Chief of Police stated on the record twice during an official session that he did not appreciate individuals who "don't pay taxes to the city" utilizing public participation time to comment on local municipal ordinances and surveillance networks, explicitly naming an attendee's residential road location from the dais. This official conduct attempts to condition the right to petition the government on financial tax-paying status and uses law enforcement authority to publicly expose a speaker's residence, creating an unconstitutional chilling effect on public discourse.

Hierarchical Citations:

Federal: U.S. Constitution, First Amendment (Free Speech / Right to Petition); *Lozman v. City of Riviera Beach*, 585 U.S. 87 (2018) (Protection against official retaliation in public comment forums).

State: Ohio Constitution, Article I, Section 11 (Freedom of Speech); Ohio Revised Code § 121.22(A) (Open Meetings Act Public Access Mandate) [121.22].

Local: City of Oxford Rules of Council, Rule #10 (Oral Communications/Public Participation Rules).

Finding 3: Administrative Notice of Systemic Fourth Amendment Failures and Oversight Indifference

Objective Evidence: During an official oversight review regarding the deployment and accuracy of Automated License Plate Readers (ALPRs), the Police Chief explicitly admitted on the record that system database errors have already resulted in an unconstitutional seizure. The Chief stated: *"We stopped the car, that was a felony stop, and it's the wrong person, that's where training comes in so that something doesn't go tragically wrong."* Despite this explicit admission that the technology/training paradigm resulted in an innocent driver facing a high-risk, firearms-drawn "felony stop" without individualized suspicion, City Council and the present administrative staff failed to initiate an investigation, request policy modifications, or mandate a dual-verification protocol, instead expressing unconditional deference to the department during subsequent deliberations.

Hierarchical Citations:

Federal: U.S. Constitution, Fourth Amendment (Individualized Suspicion Requirement); *City of Canton v. Harris*, 489 U.S. 378 (1989) (Deliberate indifference via failure to implement obvious policy/training safeguards regarding high-risk operations).

State: Ohio Constitution, Article I, Section 14 (Search and Seizure Protections).

Local: Oxford Police Department Policy Manual, Section 300 (Use of Force / Vehicle Stop Verification protocols).

Finding 4: Procedural Invalidation of Vote due to Loss of Quorum

Objective Evidence: During the vote on the parking space rental, four (4) of the seven council members exited the chamber and stepped into the hallway due to university conflicts of interest, leaving only three (3) members present on the dais to execute a 3-0 vote.

Hierarchical Citations:

Federal: U.S. Constitution, Fourteenth Amendment (Due Process of Law).

State: Ohio Revised Code § 121.22(C) (Open Meetings Act Physical Presence Quorum Requirement) [121.22].

Local: Oxford City Charter, Section 2.06 (*"A majority of the members elected shall constitute a quorum at all meetings"*).

Finding 5: Deficient Legislative Majority

Objective Evidence: The council attempted to pass a permanent municipal resolution with a 3-0 vote threshold.

Hierarchical Citations:

State: Ohio Revised Code § 731.17(A)(4) (*"Each ordinance or resolution shall be passed... by a vote of at least a majority of all the members of the legislative authority"*).

Case Law: *State ex rel. Miller v. City of Marion*, 4 Ohio St. 2d 17 (1965). (Recusals do not reduce the required voting majority of the full elected body).

SECTION III: RECOMMENDED CORRECTIVE ACTION PLAN

Directive 1: Formal Vacation and Resubmission of the Parking Space Rental Resolution

- **The Action:** The City Council must immediately order the administration to halt the execution of the parking space lease agreement with Miami University. The 3-0 vote conducted on August 18, 2026, must be formally declared null, void, and procedurally invalid due to a total failure to maintain a physical quorum under **Ohio Revised Code § 121.22(C)** and **Section 2.06 of the Oxford City Charter** [121.22]. Any future legislative consideration of this infrastructure agreement must occur during a legally convened open session with a physically present quorum of at least four (4) qualified members on the dais, explicitly invoking the formal **Rule of Necessity** on the record if conflicts persist.

Directive 2: Immediate Enactment of a Local "Surveillance Procurement Ban Ordinance"

- **The Action:** The City Council must strip away all ambiguous moral framing and pass a binding municipal ordinance that explicitly bans the allocation of taxpayer funds, state-extracted grants, or administrative resources for any automated, population-wide tracking, biometric logging, or mass surveillance grids within city limits. This permanently removes the threat of executive-branch overreach and prevents the police department from quietly contracting with alternative tracking vendors.

Directive 3: Mandatory Adoption of a "Constitutional Impact Statement" Protocol

- **The Action:** The City Council must amend its legislative operating rules to require a written **Constitutional Impact Statement** to be attached to every single resolution, ordinance, or procurement contract exceeding \$10,000 before it can be placed on an agenda. This statement must explicitly cite which constitutional clauses are affected and confirm that the text does not violate the Bill of Rights, removing the Law Director's ability to hide structural overreach behind routine administrative "fee policies."

Foundation Fact Sheet

The mission of the McCullough-Hyde Foundation is to provide financial support for quality comprehensive medical services and programs to meet the evolving needs of our diverse community.

Foundation At A Glance

Founded
1937

Total Assets
\$26m

Self Funded*
100%

McCullough-Hyde Memorial Hospital

McCullough-Hyde Foundation supports McCullough-Hyde Memorial Hospital

McCullough-Hyde Memorial Hospital is a comprehensive, fully accredited hospital with a highly trained staff and state-of-the-art equipment, serving nearly 100,000 patients annually.

Each year, the hospital delivers exceptional care through more than 2,000 admissions, 15,000 emergency visits, and nearly 500 births.

As a part of TriHealth, the hospital offers broad services including emergency care, cancer care, orthopedics, imaging, OB/GYN, surgery, and more.



Nationally recognized,
award-winning
care is closer than
you think.

Foundation Investments

McCullough-Hyde Memorial Hospital: The Foundation philanthropically supports departments, programs and projects at McCullough-Hyde.

- \$800,000 invested in McCullough-Hyde Memorial Hospital.
- \$325,000 to advance surgical care at McCullough-Hyde.
- \$80,000 to upgrade the Infusion Center in Oxford.

Community Health: The Foundation partners with and provides funding to local organizations that are leading the way to build healthier communities.

- \$43,000 in Women's Giving Circle grants awarded locally.
- \$210,000 in Community Grants provided to 44 organizations.
- 300+ people served by the Oxford Free Clinic each year.

Team Member Support: The Foundation partners with the hospital to provide support to all Team Members, both clinical and non-clinical, at McCullough-Hyde.

- 25 Team Members recognized through award programs.
- \$60,000 in educational funding provided for Team Members.
- Local Team Member emergency funding locally available



McCullough-Hyde Women's Giving Circle

The McCullough-Hyde Women's Giving Circle is made up of a diverse group of 50 women who pool their donations and decide together how to best invest in programs that support and empower women and children in the community.



Foundation Governance

Board of Trustees	Professional Staff	Leadership
The Board of Trustees constitutes an outstanding volunteer team of 10 community leaders with a diverse range of experiences, perspectives and professional skills.	The professional staff is headquartered at McCullough-Hyde Memorial Hospital and is responsible for the day-to-day granting, marketing, fundraising, and business operations.	Pat Sidley <i>Board Chair</i> Tim McGowan <i>Vice Chair</i> Karen Baker <i>Secretary & Treasurer</i> Tyler Wash <i>President & CEO</i>



Foundation Service Area

The Foundation serves 1,678 square miles throughout Butler and Preble counties in Ohio and Franklin and Union counties in Indiana.



Contact Us

McCullough-Hyde Foundation
110 North Poplar Street, Oxford, Ohio 45056
MHFoundation@TriHealth.com

Foundation Programs

- Hospital Philanthropy**
Supports departments, programs and projects at McCullough-Hyde Memorial Hospital and expands the hospital's capacity to serve the community.
- Community Grant Program**
Provides grants supporting local nonprofit partners to improve local health, wellness, and essential services throughout the four-county region.
- Scholarship Program**
Provides scholarships and educational funding to McCullough-Hyde Team Members who participate in continuing education and specialized training.
- Oxford Free Clinic**
Supports the Oxford Free Clinic as a community-based primary care clinic that provides free medical care to uninsured and underinsured adults.
- Hope Cooperative**
Partners with community leaders to increase rural access to comprehensive health care services and to promote community health and wellness.



Every survivor of intimate partner violence should have the right to access comprehensive forensic exams, delivered with the highest standards of care.

Oxford City Council Meeting
September 1, 2026

Be seen. Be heard. Be healed.™



Thank you, City of Oxford!

Christine Hassert, RN, MSN (forensics), CEN, SANE-A

Forensic Nurse Examiner Program Coordinator
Center for Abuse and Rape Emergency Services (CARES)

Andy Swallow, MSOL, CAP®, CFRE

President & CEO
Bethesda Foundation and Good Samaritan Foundation

Tyler Wash

President & CEO
McCullough-Hyde Foundation

The McCullough-Hyde Foundation, McCullough-Hyde Memorial Hospital, TriHealth and CARES are grateful for the \$11,100 (2025) and \$10,000 (2024) in funding received through the City of Oxford's Community Assistance Program.

Disclaimer

- Topics may be triggering to some individuals.
- We pay respect to any survivors or loved ones of survivors who may be present.

CARES

CARES provides free and comprehensive care to survivors of:

- Sexual Assault
- Domestic Violence
- Human Trafficking
- Elder Abuse

CARES plays a vital role in the health and safety of Oxford.

What makes us special?

- Only adult/adolescent team in the region focused on domestic violence using specialized technology
- Only team in the region associated with hospital network
- Very few organizations in U.S. with this kind of team
- Only team in the region responding to elder abuse

CortexFlo Forensic Camera

Why do we need Flo?

- Current photography less than stellar
- Darker skinned individuals makes it more challenging
- Voice activated commands
- Strong photographs hold more weight with visually impacted jurors
- Validation!

What is contrast software?

- Applies contrast to bruising/abrasions
- Contrast equal color
- In use since late 90's
- Fingerprint dust is a contrast

**If any member of Council would like to see additional details, we are happy to set up a time to showcase the CortexFlo Forensic Camera.*



CARES FY26 Impact

	FY2025	FY2026
Survivors of Sexual Assault	162	151
Survivors of Domestic Violence	192	295

What does the exam consist of?

- Average exam takes 2-4 hours
- Advocate/support person present
- Statement is taken by the Forensic Nurse Examiner
- Physical assessment
- Photos
- Sexual assault kit, drug facilitated sexual assault kit (DFSA)
- Evidence secured with local law enforcement



Center for Abuse Rape and Emergency Services (CARES): McCullough-Hyde Memorial Hospital Service Map

Survivor Entry Points to CARES

LAW ENFORCEMENT: Survivor calls local law enforcement who transport them to directly to CARES via the Emergency Department (ED).

DIRECT ENTRANCE: Survivor goes directly to the Emergency Department (ED)

CARES - CITY OF OXFORD LOCATION McCullough-Hyde Memorial Hospital (110 N. Poplar Street)

CARES Direct Survivor Services

MEDICAL EXAM: CARES or ED staff will evaluate and treat any urgent or life-threatening injuries.

FORENSIC EXAM: Sexual assault survivor is examined by a CARES SANE (sexual assault nurse examiner) to assess, document, and collect forensic evidence. CARES is equipped with Cortexflo forensic cameras at McCullough-Hyde Memorial Hospital/TriHealth.

24/7 SUPPORT: At least one CARES SANE is available on call, off premises, 24 hours a day - 7 days a week.

ADVOCACY & ASSISTANCE: CARES SANEs are available to provide witness testimony and help navigate the legal process.

TRANSPORTATION: CARES will arrange for discreet transportation for survivor to reach a safe place.

SHORT-TERM SHELTER: CARES will arrange for the survivor to have a private room at the hospital if they do not have a safe place to go.

FOLLOW UP: CARES will provide follow up calls to survivors to ensure that they remain safe and are receiving the services that they need for their physical and emotional well-being.

PRIVACY & CONFIDENTIALITY: Survivor is provided a private room near the ED. Information is stored securely.

REFERRAL: CARES works with several non-profits and likeminded organizations throughout the City of Oxford, Butler County, and the Greater Cincinnati Tri-State area that can address the needs of the survivors and their loved ones. CARES will coordinate with these organizations and serve as a facilitator for the survivor to access their services.

EMOTIONAL SUPPORT + TRAUMA INFORMED CARE: CARES is available to stay with the survivor for as long as needed. All CARES programming is delivered utilizing a trauma-informed approach.

CARES Outreach & Community Partnerships

OUTREACH: CARES provides community outreach to educate the community and caregivers on sexual assault and recognizing trauma. CARES works extensively with all the following for outreach and training:

- Law Enforcement & First Responders
- Local universities and colleges (Miami University)

CARES BUTLER COUNTY COMMUNITY PARTNERS:

24 Hour Hotline & Advocacy:

- Women Helping Women

Housing/Shelter:

- Women Helping Women
- YWCA

Legal Support:

- TriHealth Legal Department
- Women Helping Women
- Butler County Prosecutor's Office

Financial Assistance:

- Ohio Victims of Crime Compensation

Counseling:

- Women Helping Women
- YWCA

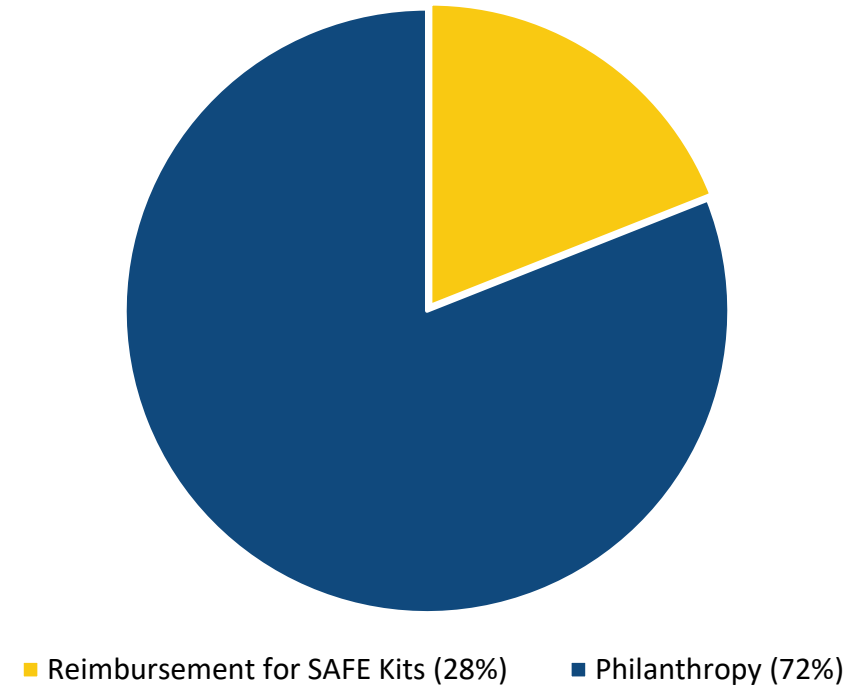
Law Enforcement:

- Oxford Police Department
- Oxford Township Police Department
- Miami University Police Department
- Hamilton Police Department
- Butler County Sheriff's Office

The Cost of Doing Good

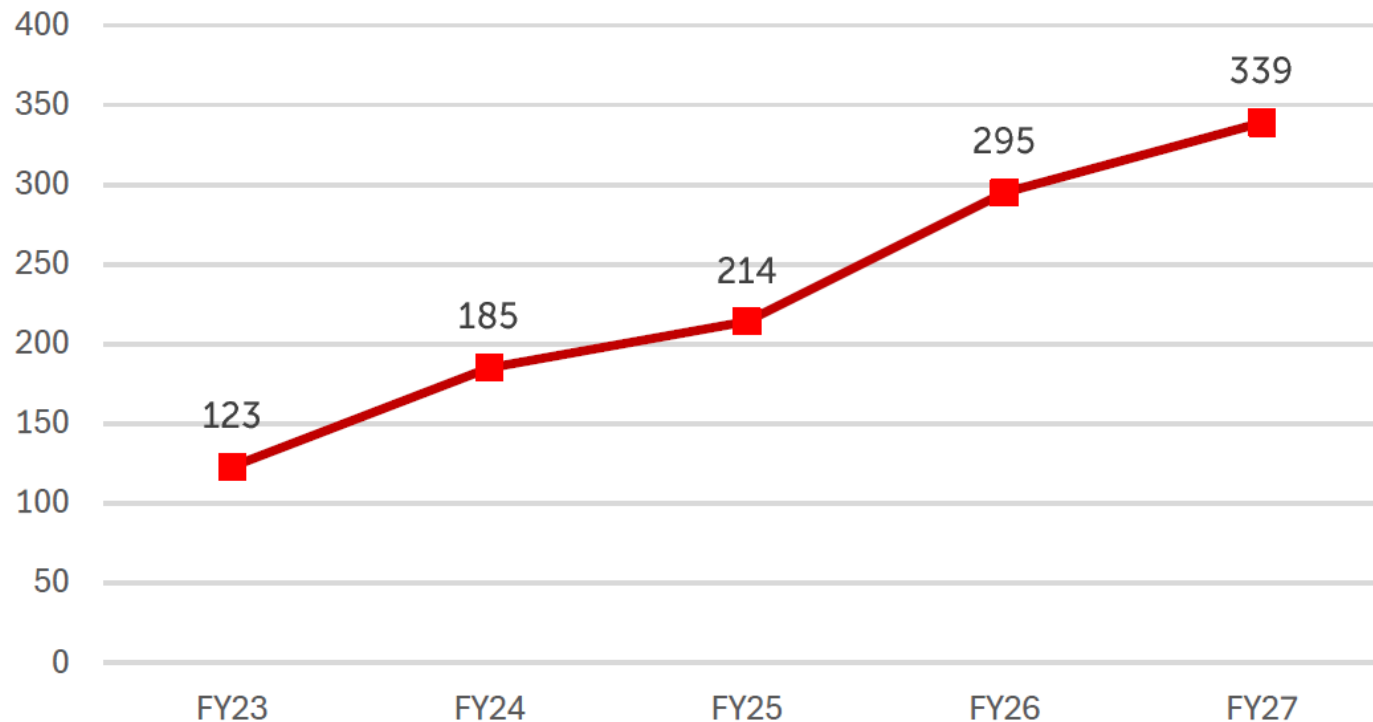
- All CARES services are unbillable.
- CARES' only source of generated revenue is from reimbursements of Sexual Assault Forensic Exam (SAFE) Kits from the Ohio Attorney General's Office.
- CARES receives no reimbursement from the State of Ohio for administering forensic exams to survivors of domestic violence.

CARES Revenue



The Cost of Doing Good

CARES Domestic Violence Cases (FY23 to FY27)



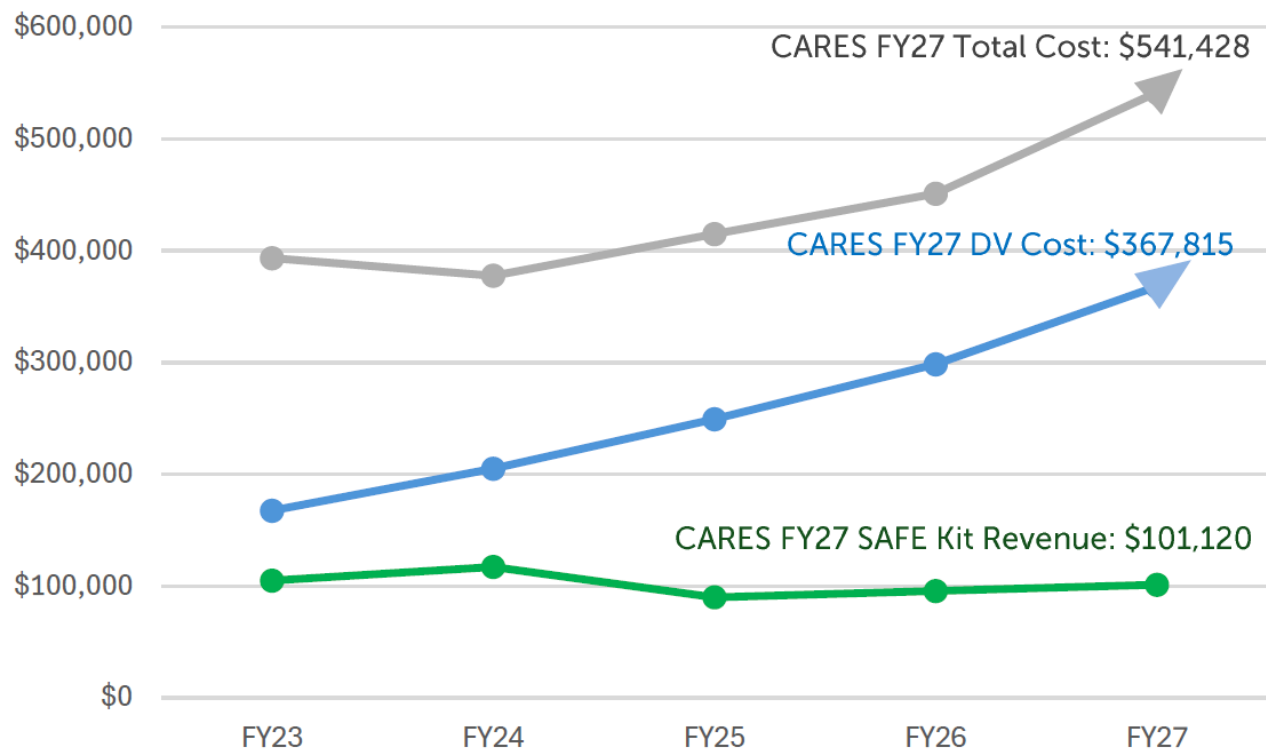
176%

CARES has experienced 176% growth in domestic violence cases since 2023.

Because there is no dedicated reimbursement mechanism for domestic violence services, CARES relies entirely on philanthropy to support its domestic violence response.

The Cost of Doing Good

CARES FY27 Funding Gap



\$440,308

In FY27, CARES projects total operating costs of \$541,428 and generating \$101,120 in SAFE kit revenue.

It will require \$440,308 in **philanthropic support** for the program to **achieve budget neutrality**.



Every survivor of intimate partner violence should have the right to access comprehensive forensic exams, delivered with the highest standards of care.



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	8/31/2026
COUNCIL MEETING DATE:	September 15, 2026
AGENDA TITLE:	A Resolution Declaring Certain City Property No Longer Needed For Any Municipal Purpose As Surplus And Authorizing Its Advertisement And Sale To The Highest Bidder By Public Auction, Including Internet Electronic Auction. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Essential Operations
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE/MBD

DISCUSSION:

The equipment on the attached Exhibit has reached the end of its useful life, and Staff requests the Council's authorization to dispose of it as surplus through an in-person or Internet auction.

RESOLUTION NO.

A RESOLUTION DECLARING CERTAIN CITY PROPERTY NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AS SURPLUS AND AUTHORIZING ITS ADVERTISEMENT AND SALE TO THE HIGHEST BIDDER BY PUBLIC AUCTION, INCLUDING INTERNET ELECTRONIC AUCTION.

WHEREAS, the items listed on Exhibit "A" are surplus and no longer needed for any municipal purpose, and

WHEREAS, the City Manager and the Service Director recommend that the items listed on Exhibit "A" be declared surplus and that the same be advertised and sold to the highest bidder by public auction, including internet electronic auction, at the earliest convenience of the City.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Council accepts the recommendation of the City Manager and the Service Director and hereby declares the items listed on Exhibit "A" as surplus.

SECTION 2: Council further authorizes the advertisement and sale of the items listed on Exhibit "A" to the highest bidder by public auction, including an internet electronic auction, with the proceeds thereof deposited in the General Fund.

SECTION 3: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)

Vehicle Disposal 2026 (Service Department)

Division	Veh #	Vin / Serial #	Year	Description
Streets	893	W004X22X094295	2003	John Deere Gator (end of usable life, out of service)
Streets	03-25	1FDTYR14V03TA31949	2003	Ford Ranger Pick-up (end of usable life, out of service)
Streets	08-61	1FDWF37R18EE40527	2008	Ford F350 4x4 1 ton dump (end of usable life, out of service)

Mileage /
Hours

10,633
141,682
76,183











The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Service
PREPARED BY:	Mike Dreisbach
DATE PREPARED:	8/31/2026
COUNCIL MEETING DATE:	September 15, 2026
AGENDA TITLE:	A Resolution Authorizing The City Manager To Apply For And Accept The Ohio Public Works Commission Issue One Funds To Be Used For Roadway Improvements Within The City Of Oxford. (Michael Dreisbach, Service Director)
COUNCIL GOAL AREA:	Accessible, High-Quality Infrastructure
BUDGETED AMOUNT:	N/A
ACCOUNT CODE:	N/A
RECOMMENDATION:	Approve
CITY MANAGER/DEPT HEAD APPROVAL:	DRE/MBD

DISCUSSION:

District #10 Public Works Integrating Committee (D#10PWIC) is accepting applications for funding of projects that qualify under Ohio Public Works Commission guidelines. The City has identified roadway improvements, including resurfacing, roadway markings, and signage for a grant application. The City Engineer has prepared an estimate of probable cost of \$802,620 for this project. Staff requests City Council authorization to apply for OPWC funding with a 69% / 31% cost split between OPWC / City, respectively.

If a grant is awarded, work would be contracted in late 2027 and completed in summer 2028 using local funds from the 2028 Capital Improvement Fund.

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ACCEPT THE OHIO PUBLIC WORKS COMMISSION ISSUE ONE FUNDS TO BE USED FOR ROADWAY IMPROVEMENTS WITHIN THE CITY OF OXFORD.

WHEREAS, District #10 Public Works Integrating Committee (D#10PWIC) is accepting applications for funding of projects that qualify under Ohio Public Works Commission guidelines; and

WHEREAS, the City has identified roadway improvements, including resurfacing, roadway markings, and signage for a grant application shown in Exhibit A; and

WHEREAS, staff requests City Council authorization to apply for OPWC funding with a 69% / 31% cost split between OPWC and the City, respectively; and

WHEREAS, City of Oxford policy requires City Council to authorize the application of, and acceptance of, grant funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY RESOLVES THAT:

SECTION 1: Oxford City Council authorizes the City Manager to apply for and accept up to \$553,807.00 of the Ohio Public Works Commission Issue One Funds to be used for roadway improvements within the City of Oxford.

SECTION 2: This resolution shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL
INTRODUCED BY: MICHAEL SMITH
PREPARED BY: LAW (STAFF)

DETAILED ENGINEER'S ESTIMATE AND USEFUL LIFE STATEMENT
2028 OXFORD ROADWAY IMPROVEMENTS

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
Pavement Planing 1.5" - 4"	37924	SY	\$3.03	114,909.72
Asphalt Surface Course	4217	TON	\$114.95	484,744.15
Pavement Markings	1	LUMP	\$105,000.00	105,000.00
Maintaining Traffic	1	LUMP	\$25,000.00	25,000.00
Construction Subtotal				729,653.87
Contingencies (10%)				72,965.39
TOTAL				802,619.26

The estimated useful life of Oxford Roadway Improvements is 20 years.

Scott Otto

Scott A. Otto, P.E.



APPLICANT					COUNTY	Total Points		
PROJECT TITLE					Checklist Complete?	YES	NO	
TYPE	road	bridge	water supply treatment	water distribution	wastewater collection	wastewater treatment	solid waste disposal	stormwater systems

#1	#VALUE		10 points		7 points		4 points		0 points		
AGE and CONDITION of existing infrastructure	Roads		P.C.R. < 60		60<= P.C.R. <= 75		P.C.R. > 75		new construction		
	Bridges		<50 Sufficiency Rating		50 ≤ Sufficiency Rating ≤ 70		Sufficiency Rating >70		new construction		
	Culverts		EPA Order to repair/replace or facility > 50 yrs old		Replaces 25-49 yr old structure		Replaces <25 yr old structure		new construction		
	Water Sewer										
#2	#VALUE		10 points		7 points		4 points		0 points		
Impact of proposed activity to HEALTH and SAFETY			MAJOR IMPACT, see Instructions for further definition.		MINOR IMPACT, see Instructions for further definition.		MINIMAL IMPACT, see Instructions for further definition.		NO IMPACT, project is new or expansion, meets future needs.		
#3	#VALUE		10 points		7 points		4 points		0 points		
REPLACEMENT NEEDS of District			100% Replacement		67 - 99% Replacement		33 - 66% Replacement		Replacement < 33%		
#4	#VALUE		10 points		7 points		4 points		2 points		
Total number of USERS that benefit from proposed activity	Roads		> 2,000 ADT		1,000 < ADT ≤ 2,000		500 < ADT ≤ 1,000		ADT ≤ 500		
	Bridges		population = > 30%		population = 20% - 29%		population = 10% - 19%		population = less than 10%		
	Water Sewer		> 2,000 customers		1,500 < customers ≤ 2,000		500 < customers ≤ 1,500		customers ≤ 500		
			customers = > 30%		customers = 20% - 29%		customers = 10% - 19%		customers = less than 10%		
#5	#VALUE		10 points		8 points		6 points		4 points		
% of T.P.C committed from FEDERAL / STATE Grants (other than OPWC funds)			80% or greater		70% to 79%		60% to 69%		45% to 59%		
#6	#VALUE		10 points		8 points		6 points		4 points		
% of T.P.C. committed from LOCAL funding sources			more than 50%		41% to 50%		31% to 40%		21% to 30%		
#7	#VALUE							1 point		0 point	
Will the proposed project Generate REVENUE in the form of user fees or assessments							YES		NO		
#8	#VALUE		10 points		7 points		4 points		0 points		
Adequacy of PLANNING and Readiness to PROCEED			Plans complete at time of application		Plans 30% complete at time of application		Plans under Contract or Authorized to Proceed		No consultant has been authorized or under contract		
#9	#VALUE		10 points		7 points		4 points		0 points		
Applicants PERFORMANCE on OPWC assisted projects			No funding in past 10 years of OPWC funding		projects prior to past 3 funding cycles have been completed and requested closed out		projects from last 2 funding cycles, but have not awarded construction contract		has not awarded construction contract for any OPWC projects older than 3 years		
#10	#VALUE		10 points		8 points		6 points		4 point		
Community Income Index (see attached)			below 60%		60% or greater less than 70%		70% or greater less than 80%		80% or greater less than 90%		
#11	#VALUE		10 points			5 points			1 point		
How many jurisdictions benefit			involves or benefits two or more counties			involves and benefit two or more jurisdictions within one county			involves only one jurisdiction but may benefit others		
#12	#VALUE		10 points			5 points			5 points		
BONUS POINTS (attach supporting documentation)			Complete ban of the use and expansion of the use by formal action of fed/state/local regulatory agency or court			partial ban of the use or prohibition of expansion without correction			Jobs created or retained as a result of the proposed project activity		
#13	#VALUE		COUNTY PRIORITY (for District Use only) Each County can award up to a total of 10 points for <u>ALL</u> projects								

Ohio Public WorksWise Portal

- [Close Window](#)
- [Print This Page](#)
- [Expand All](#) | [Collapse All](#)

A/P-SYS-047368

Instructions

Infrastructure
Instructions

NOTES & TIPS:

- The buttons available just above these tips provide functionality to edit specific areas of the application, submit the application, remove the application, etc. When applicable, there are edit buttons corresponding to each section of the application ("Edit Project Financials", "Edit Project Information", "Edit Project Schedule", etc.). Using these buttons will make it easier to meet all of the requirements necessary to enter a complete application. If you do not see a particular function, it may be available under an arrow that may appear to the right of all of the buttons. Click the arrow to see which functions are available. If you do not see an appropriate function at all, it means that the function is not available, or not permitted for the current state of the application / project.
- Before an application can be submitted, all required files must be uploaded. When applicable, files can be uploaded at the bottom of this page -- by clicking the "Add Files" button. Just above the files section, there is a list titled "Required Documentation". This list details each of the files that must be uploaded with the application.
- All calculated fields (percentages, totals, etc.) will only be updated after saving any changes.
- If information is not applicable to your application, and not required to be entered, just leave the field blank -- do not enter "N/A" or other similar values.

PLEASE REFER TO [TRAINING MATERIALS](#) FOR MORE HELP SUBMITTING APPLICATION

District Specific
Instructions

Information

Status	Not Submitted	Application / Project ID	APP-047369
Status Description	Has not yet been submitted for district review and scoring		

Project

Project Name	2028 Oxford Roadway Improvements	Project Type	Road
Subdivision	City of Oxford	Subdivision Code	017-59234
County	Butler	District Number	10
Are Multiple Subdivisions Involved	No	District	District 10
Project Zip Code	45056	SFN	
Have we funded this project before?	No	How Many Lane Miles?	5.25
		How Many Structures?	
		How Many Feet of Pipe?	

Project Financial Information - Project Estimated Costs

Estimated Engineering	\$0		
Estimated Construction Administration	\$0		
Estimated Total Engineering Services	\$0	Percentage Total Engineering Services	0.0%
Estimated Right of Way	\$0	Total Engineering Services Exceeds 20%	☐
Estimated Construction	\$729,654		
Estimated Permits, Advertising, Etc	\$0		
Estimated Construction Contingencies	\$72,965	Percentage Construction Contingencies	10.0%
Total Estimated Costs	\$802,619	Construction Contingencies Exceeds 10%	☒

Project Financial Resources - Local Resources

Local In-Kind or Force Account	\$0		
Local Revenues	\$248,812		
Public Revenue: ODOT / FHWA	\$0	Does the project have ODOT funding?	No
ODOT PID		Public Revenue: ODOT / FHWA Type	
Public Revenue: OEPA / OWDA	\$0		
Public Revenue: Other	\$0		
Subtotal Local Resources	\$248,812		
		Public Revenue: Other Description	
		Percentage Local Resources	31.0%

Project Financial Resources - OPWC Funds

Grant Request	\$553,807	Grant - Percentage of OPWC Funds	100.0%
Loan Request	\$0	Loan - Percentage of OPWC Funds	0.0%
Loan Term			
Loan Assistance Request	\$0		
Subtotal OPWC Funds	\$553,807	Percentage OPWC Funds	69.0%
Total Financial Resources	\$802,619	Percentage Total Financial Resources	100.0%

New / Expansion

Portion of Project New / Expansion	\$0	Percentage Project New / Expansion	0.0%
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Project Schedule

Engineering / Design / RoW Begin Date	1/1/2027	Engineering / Design / RoW End Date	1/30/2028
Bid Advertisement and Award Begin Date	2/1/2028	Bid Advertisement and Award End Date	3/10/2028
Construction Begin Date	7/5/2028	Construction End Date	8/18/2028
NOTE: Construction Begin	<i>Construction cannot begin prior to release of executed Project Agreement.</i>		

Project Information

NOTE: Useful Life

If the project contains multiple components, a single weighted useful life must be consolidated in this section.

The weighted useful life listed here must match the weighted useful life statement, that is signed and sealed by the project engineer, and uploaded to the project Files.

Project Useful Life	20	Estimated Year of Last Improvement	2004
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User Information

Road or Bridge Current ADT	1826	Road or Bridge ADT Year Taken	2026
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NOTE: Water /
Wastewater

Water / Wastewater based on monthly usage of 4,500 gallons per household; attach current ordinance.

Current Residential Water Rate	\$0	Residential Water - # Households	
Current Residential Wastewater Rate	\$0	Residential Wastewater - # Households	
Stormwater - # Households			

Project Descriptions

Specific Location	The project is located on multiple streets within the City of Oxford.
Identify The Problem	The roadway asphalt pavement on these streets has reached the end of it's useful life.
Project Scope	The project includes milling 1.5" to 4" thickness of existing asphalt surface, full depth asphalt repairs where needed, and replacing with new asphalt at a 2" minimum thickness.
How will you promote this project?	The project will be advertised on the City of Oxford website.
Additional Notes from Applicant	
Project Notes	
Latitude	
Longitude	
Address of the project	

Project Officials

**NOTE: Project
Officials**

You must provide a valid email address for each project official, and each project official must have their own, distinct email address.

Additionally, the CEO and CFO must be different.

When entering the person’s name, enter at least 3 characters, then press ENTER to search and choose from the picklist.

If any project official contact information needs updated, please contact your Program Representative.

Chief Executive Officer	Douglas Elliott
Chief Financial Officer	Heidi Ridenour
Project Manager	Scott Otto

Required Documentation

Required Document List	Authorizing Legislation CFO Certification Engineer's Estimate Map Weighted Useful Life Statement
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The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	Finance
PREPARED BY:	Heidi Ridenour
DATE PREPARED:	9/8/2026
COUNCIL MEETING DATE:	September 15, 2026
AGENDA TITLE:	An Ordinance Amending Ordinance No. 3844 Supplemental Budget Ordinance Number 6 To Make Supplemental Appropriations For Fiscal Year 2026. (Heidi Ridenour, Finance Director)
COUNCIL GOAL AREA:	Fiscal Responsibility
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	DRE/HR

DISCUSSION:

Issue 1: \$120,000.00 – General Fund (110); Capital Equipment Fund (140)

To make an adjustment to revenue and appropriations for a replacement phone system. Replacement equipment is no longer available. The phone system is over 15 years old and will no longer be supported beginning January 1st.

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3844 SUPPLEMENTAL BUDGET ORDINANCE NUMBER 6 TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2026.

WHEREAS, additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds.

THE COUNCIL OF THE CITY OF OXFORD, OHIO, HEREBY ORDAINS THAT:

SECTION 1: Additional appropriations are needed for the current fiscal year and monies are available for appropriation in those funds;

SECTION 2: The following increase/(decrease)in revenues be made:

General Fund 110	120,000.00
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SECTION 3: The following increase/(decrease)in expenditures be made:

General Fund 110	120,000.00
------------------	------------

SECTION 4: The following transfers be executed:

Capital Equipment Fund 140	120,000.00
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SECTION 5: The following increase/(decrease)in revenue be made:

Capital Equipment Fund 140	120,000.00
----------------------------	------------

SECTION 6: The following increase/(decrease)in expenditures be made:

Capital Equipment Fund 140	120,000.00
----------------------------	------------

SECTION 7: In all other respects, Ordinance No. 3844 shall remain in full force and effect.

SECTION 8: This ordinance shall take effect immediately upon its adoption.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

INTRODUCED BY: MICHAEL SMITH

PREPARED BY: LAW (STAFF)



The City of Oxford
(513) 524-5200
15 S. College Ave.
Oxford, OH 45056

STAFF REPORT

ORIGINATING DEPARTMENT:	City Manager
PREPARED BY:	Douglas Elliott
DATE PREPARED:	8/17/2026
COUNCIL MEETING DATE:	September 15, 2026
AGENDA TITLE:	An Ordinance To Approve Current Replacement Pages To The Oxford Codified Ordinances. (Douglas R. Elliott, Jr., City Manager)
COUNCIL GOAL AREA:	
BUDGETED AMOUNT:	
ACCOUNT CODE:	
RECOMMENDATION:	Approval
CITY MANAGER/DEPT HEAD APPROVAL:	DRE

DISCUSSION:

The City of Oxford utilizes the services of Walter H. Drane Co. to codify city ordinances. The service is provided four times per year to keep the City's Codified Ordinances up to date. The changes are to the General Index, the Comparative Section Table A, the Easements Table B, the Plats and Dedication of Streets and Lands Table D, and the Transfer of Real Estate Table E. It also included a note that Chapter 181 Income Tax was repealed by Council on May 5, 2026 and an amended Section 507.03 Fire Civil Citations in Chapter 507 was adopted by Council on April 7, 2026. Once these changes are adopted by Council, they are published both electronically and in limited hard copies.

ORDINANCE NO.

AN ORDINANCE TO APPROVE CURRENT REPLACEMENT
PAGES TO THE OXFORD CODIFIED ORDINANCES.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
OXFORD, BUTLER COUNTY, STATE OF OHIO, THAT:

SECTION 1: Council has determined that certain provisions within the Codified Ordinances should be amended to conform with current State law as required by the Ohio Constitution. Various ordinances of a general and permanent nature have been passed by Council which should be included in the Codified Ordinances. The City has heretofore entered into a contract with Walter H. Drane Co. to prepare and publish revisions which are before Council.

SECTION 2: The Ordinances of the City of Oxford, Ohio, of a general and permanent nature, as revised, recodified, rearranged and consolidated into component codes, titles, chapters and sections within the 2026 Replacement Pages so the Codified Ordinances are hereby approved and adopted.

SECTION 3: The following sections and chapters are hereby added, amended or repealed and respectfully indicated in order to comply with the current State law:

Traffic Code

NO CHANGE

General Offenses Code

NO CHANGES

SECTION 4: The complete text of the Traffic and General Offenses Code sections listed above are set forth in full in the current replacement pages to the Codified Ordinances which are hereby attached to this Ordinance as Exhibit A. Any summary publication of this Ordinance shall include a complete listing of these sections. Notice of adoption of each new section by reference to its title shall constitute sufficient publication of new matter contained therein.

SECTION 5: This Ordinance shall take effect at the earliest date allowed by law.

MAYOR

ADOPTED:

ATTEST:

CLERK OF OXFORD CITY COUNCIL

Codified Ordinances of the City of Oxford Ohio

Local legislation current through July 21, 2026

State legislation current through March 25, 2025

CERTIFICATION

We, Michael Smith, Mayor, and Heather Barbour, Clerk of Council, of Oxford, Ohio, pursuant to City Charter Section 3.04 and Ohio Revised Code 731.23 and 731.42, hereby certify that the general and permanent ordinances of the City of Oxford, Ohio, as revised, rearranged, compiled, renumbered as to sections, codified and printed herewith in component codes are correctly set forth and constitute the Codified Ordinances of Oxford, Ohio, 1996, as amended to July 21, 2026.

/s/ Michael Smith
Mayor

/s/ Heather Barbour
Clerk of Council

Codified, edited and prepared for
publication by
THE WALTER H. DRANE COMPANY
Cleveland, Ohio

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ROSTER OF OFFICIALS

OXFORD, OHIO

(2026)

COUNCIL

Michael Smith (Mayor)
Alexandria French (Vice Mayor)
Jason Bracken
Amber Franklin
Roxanne Ornelas
William Snavely
James Vinch
Heather Barbour (Clerk)

OFFICIALS

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Assistant City Manager
Law Director
Finance Director
Police Chief
Fire Chief
Community Development Director
Parks and Recreation Director
Service Director

The publisher
expresses their appreciation
to

CHRISTOPHER CONARD
Law Director

HEATHER BARBOUR
Clerk of Council

and all other
officers and employees
who gave time and counsel
to the 1996 codification
and the preparation of the
2026 replacement pages.

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3842	11-4-25	746.01, 746.02, 746.99
3853	2-17-26	172.01 to 172.04
3857	3-3-26	137.01 to 137.05
3861	4-7-26	507.03
3863	5-5-26	Repeals Ch. 181

TABLE B - EASEMENTS (Cont.)

<u>Ord. No.</u>	<u>Date</u>	<u>Description</u>
3665	2-15-22	Authorizing the City Manager to enter into an easement agreement for a permanent easement over portions of real property for the construction and maintenance of a new sanitary sewer system at Lot #3 in the area of Lake Forest Dr. off of Millville Oxford Road (US27).
3666	2-15-22	Authorizing the City Manager to enter into an easement agreement for a permanent easement over portions of real property to allow the construction and maintenance of a new sanitary sewer system at Lot 3716 in the area of Lake Forest Dr. off of Millville Oxford Road (US27).
3667	2-15-22	Authorizing the City Manager to enter into an easement agreement for two permanent easements over portions of real property to allow the construction and maintenance of a new sanitary sewer system at Lot 3716 in the area of Lake Forest Dr. off of Millville Oxford Road (US27).
3668	2-15-22	Authorizing the City Manager to enter into an easement agreement for a permanent easement over portions of real property for the construction and maintenance of a new sanitary sewer system at Lot 3718 in the area of Lake Forest Dr. off of Millville Oxford Road (US27).
3674	3-15-22	Accepting easements necessary for the construction of Phase IV of the Oxford Area Trail System.
3709	2-21-23	Authorizing the City Manager to enter into an easement agreement between the City and G. Alan Kyger Trust for public utility easements to repair existing sanitary and storm lines.
3710	2-21-23	Authorizing the City Manager to enter into an easement agreement between the City and G. Alan Kyger Trust for public utility easements for planned sanitary sewers.
3719	4-4-23	Authorizing the City Manager to enter into an easement agreement with Miami University and granting said easement to allow access to the Planned Regional Transit Authority Multi-Modal Facility.
3720	4-4-23	Authorizing the City Manager to enter into an easement agreement with Miami University and granting said easement for the construction of a Planned Regional Transit Authority Multi-Modal Facility.
3765	5-7-24	Authorizing the City Manager to enter into an easement agreement between the City and Duke Energy Ohio, Inc. for construction of the Butler County Regional Transit Authority's new transportation facility's electrical infrastructure.
3813	3-18-25	Authorizing the City Manager to enter into an easement agreement with Cobblestone Community Church, Inc., for the purpose of an easement for the construction of the (Oats) Oxford Area Trail System Phase V.
3814	3-18-25	Authorizing the City Manager to enter into an easement agreement with South Farm Development, Inc., for the purpose of an easement for the construction of the (Oats) Oxford Area Trail System Phase V.

TABLE B - EASEMENTS (Cont.)

<u>Ord. No.</u>	<u>Date</u>	<u>Description</u>
3815	3-18-25	Authorizing the City Manager to enter into an easement agreement with South Farm Owners Association, Inc., for the purpose of easements for the construction of the (Oats) Oxford Area Trail System Phase V.
3816	3-18-25	Authorizing the City Manager to enter into an easement agreement with HPCT Properties, Inc., for the purpose of easements for the construction of the (Oats) Oxford Area Trail System Phase V.
3817	3-18-25	Authorizing the City Manager to enter into an easement agreement with Abraham A. & Eulin M. Kuranga Family Trust for the purpose of an easement for the construction of the (Oats) Oxford Area Trail System Phase V.
3818	3-18-25	Authorizing the City Manager to enter into an easement agreement with CSX Transportation, Inc., for the purpose of an easement for the construction of the (Oats) Oxford Area Trail System Phase V.
3825	7-1-25	Authorizing the purchase of perpetual easements on parcels numbers identified as 10-SH1 and 10-SH2 or around Gardenia Drive from the Lara C. Osborne Trust for the Oxford Area Trails Multimodal Transportation Project Phase V.
3872	7-21-26	Authorizing the City Manager to enter into an easement agreement with the Board of Education of the Talawanda Local School District for the Planned Construction of a Passenger Rail Platform.
3873	7-21-26	Authorizing the City Manager to enter into an easement agreement with Southwestern Ohio Seniors' Services Inc., a non-profit Ohio Corporation know known as Maple Knoll Communities, Inc., for the purpose of an easement for the construction of the (Oats) Oxford Area Trail System Phase VI.
3874	7-21-26	Authorizing the City Manager to enter into an easement agreement with Clawson Properties I, LLC for the purpose of an easmente for the construction of the (Oats) Oxford Area Trail System Phase V.

TABLE D - PLATS AND DEDICATION OF STREETS AND LANDS (Cont.)

<u>Ord. No.</u>	<u>Date</u>	<u>Description</u>
3794	1-7-25	Correcting the Calico Acres Subdivision Plat to affirm the name "Jeffrey Drive" for certain public streets therein.
3807	2-18-25	Approving preliminary and final planned development application and preliminary subdivision submitted by Habitat for Humanity of Greater Cincinnati for 32 Townhomes to be situated on 3.464 acres currently addressed as 601, 603 and 607 W. Chestnut Street, Oxford Ohio 45056, with conditions.
3808	2-18-25	Approving the final subdivision application and plat for the Clarence Place Subdivision consisting of 35 Lots situated on 3.464 acres currently addressed as 601, 603 and 607 W. Chestnut Street, Oxford Ohio, 45056, with conditions.
3873	9-16-25	Approving preliminary subdivision named "Lake Forest Cove", submitted by 4 Leaf Development LLC for 34 Single-Family Residential lots to be situated on 17.947 acres currently addressed as 1701 Lake Forest Drive.
3854	2-17-26	To approving preliminary subdivision, preliminary and final planned development, waivers and conditions for the New Roots 16-Unit Microhome Community to be located on 2.19 acres of land at 5234 Hester Rd.
3856	3-3-26	Amends Ord. 3807.
3858	3-17-26	Dedicating certain City-owned real property abutting U.S. Route 27 as public right-of-way.
3868	7-7-26	Approving the final subdivision application and plat for Lake Forest Cove Section 1 consisting of 36 Lots situated on 17.462 acres currently addressed as 1701 Lake Forest Drive.
3869	7-7-26	Approving the final subdivision application and plat for an area referred to as "Lake Forest" consisting of 4 Lots situated on 97.292 acres currently addressed as 1701, 1983, & 1986 Lake Forest Drive.

TABLE E - TRANSFER OF REAL ESTATE

<u>Ord. No.</u>	<u>Date</u>	<u>Description</u>
42	1925	Outlot No. 2 and building.
Res. 234	4-5-32	Quitclaim to old sewage disposal plant.
657	7-6-48	Authorizes sale of part of Lot 716.
675	4-19-49	Authorizes sale of part of Lot 716.
778	3-1-55	
		Sale of realty to Talawanda School District; Tract 1, part of Lot 716 in the Village.
1137	9-16-69	
		Reconveyance by quitclaim deed of part of Lot 964 to Western College for Women.
1444	9-20-77	Authorizes sale of Lot No. 1529 to Gerald S. Buerk for \$15,150.
1450	11-1-77	
		Authorizes sale of Lot Nos. 1554, 1555, 1556 and 1557 to M.T. Potter for \$5,011.11 per each lot.
2604	10-6-98	Authorizes a land swap between Four-Mile Conservation Trust and the City.
2636	5-4-99	Authorizes a swap of property between the City and Miami University to further develop the City Community Park off Fairfield Road.
2686	7-18-00	Authorizes a swap of property between the City and Miami University to further develop the City Community Park off Fairfield Road.
2890	1-3-06	Vacated Fairfield Road to Anchor Partners, LLC, or its designee, for economic development of the property.
2891	1-3-06	Lot Nos. 895 and 925 to Anchor Partners, LLC, or its designee, for the purpose of economic development.
3776	8-20-24	Authorizing the City Manager to take all action necessary including but not limited to the negotiation and execution of purchase and sale agreement, for the sale of certain real property located in the City to Habitat for Humanity of Greater Cincinnati.
3875	7-7-26	Appropriates certain real property interests owned by Ledger, LLC, with interests by other, for the But-Oxford Amtrak Station Project.

TITLE NINE - TAXATION

- Chap. 181. Income Tax. *(Repealed)*
Chap. 182. Income Tax Effective January 1, 2016.
Chap. 183. Hotel, Short-Term Rental and Convention Tax.
Chap. 185. Motor Vehicle License Tax.

CHAPTER 181
Income Tax

(EDITOR'S NOTE: Former Chapter 181 was repealed in its entirety by Ordinance 3863, passed May 5, 2026.)

EDITOR'S NOTE: The next printed page is Page 87.

CHAPTER 507
Police and Fire Civil Citations

507.01	Police civil citations.	507.08	Default.
507.02	Police civil citation fine.	507.09	Civil proceedings.
507.03	Fire civil citations.	507.10	Administrative regulations.
507.04	Fire civil citation fine.	507.11	Freedom from improper influence.
507.05	Notice of police and fire civil offense and civil fine; procedures.	507.12	Ex parte communications prohibited.
507.06	Answer to notice of police or fire civil offense.	507.13	Definition of person.
507.07	Hearings.	507.14	Savings.

507.01 POLICE CIVIL CITATIONS.

(a) A person who violates a standard of conduct set forth in a section or chapter of the Oxford Codified Ordinances listed below is liable for the civil fine specified in Section 507.02.

*	311.03	Toy Vehicles on Streets
*	311.04	Use of Streets for Amusement, Play or Sports
*	313.05	Pedestrian Control Signal
*	331.12C	U-turns Restricted
*	331.42A&B	Littering from Motor Vehicle
*	331.43A	Wearing Earplugs or Earphones Prohibited
*	335.10	Expired Plates
*	337 Chapter	Safety and Equipment
*	339.08C	Loads Dropping or Leaking, Removal Required; Tracking Mud
*	371.01B	Right of Way in Crosswalk (Pedestrian Action Creating Hazard)
*	371.03A,C,D	Crossing Roadway Outside of Crosswalk, Diagonal Crossings at Intersections
*	373.06A	Lights & Reflectors on Bicycles; Brakes
*	373.07A	Riding Bicycles on Right Side of Roadway; Obedience to Traffic Rules; Passing
*	373.08	Bicycle Riding; Rollerblading and Skateboarding Riding Regulations
*	373.11A	Paths Exclusively for Bicycles
*	505.01A-D	Dogs and Other Animals Running at Large
*	505.03	Annual Registration of Dogs
*	505.09	Barking or Howling Dogs
*	505.15A1,2,3	Dog Nuisances
*	505.16	Feeding of Wildlife Prohibited
*	509.10	Noise Restrictions
*	509.13	Nuisance Party Regulations
*	Chapter 521	Health, Safety and Sanitation
*	529.07	Open Container Prohibited
*	Chapter 725	Taxicabs
*	Chapter 729	Vendors and Solicitors

*	921.42	Tampering
*	921.43	Unlawful Hydrant Use or Connections
*	931.08	Scavenging on Private Premises
*	1151.04	Signs on Public Property
*	1511.05	Open Burning; Recreational Fires; Portable Outdoor Fireplaces
*	1519.04	Fireworks - Possession, Sale or Discharge Prohibited

(b) A City officer or employee of the Oxford Police Department or Public Safety Assistant charged with the enforcement of the Oxford Codified Ordinances may as authorized issue a civil citation, a uniformed traffic citation or a misdemeanor citation for a violation of any section listed in this Section, depending on the type of offense and the totality of the circumstances. (Ord. 3420. Passed 8-1-17.)

507.02 POLICE CIVIL CITATION FINE.

The civil fines for violations of Section 509.13 Nuisance Party Regulations, Section 921.42 Tampering, and Section 921.43 Unlawful Hydrant Use or Connections are:

<u>Initial Civil Fine</u>	<u>If Delinquent</u>	<u>If Sent for Collection</u>
(500)	(1000)	(1250)

The civil fines for all other civil offenses listed in Section 507.01 are:

<u>Initial Civil Fine</u>	<u>If Delinquent</u>	<u>If Sent for Collection</u>
(150)	(300)	(450)

Neither the City of Oxford, the State of Ohio, the United States Government, nor any city, federal or state agency or political subdivision is liable for a civil fine imposed pursuant to this chapter. (Ord. 3421. Passed 8-1-17.)

507.03 FIRE CIVIL CITATIONS.

(a) A person who violates a standard of conduct set forth in a section or chapter of the Ohio Fire Code listed below or Chapter 1511 of the Oxford Codified Ordinances entitled Open Burning and Chapter 1519 of the Oxford Codified Ordinances entitled Fireworks is liable for the civil fine specified in Section 507.04.

* 109.6	Overcrowding
* 114	Unsafe Structures or Equipment
* 308.1.6.3	Sky Lanterns
* 308.4.1	Open Flame in Group R-2 Dormitories
* 315.3.2	Means of Egress
* 901.8	Removal of or tampering with equipment
* 1032.2	Reliability of required exits
* Chapter 56	Fireworks
* 105.6.24	Temporary membrane structures and tents

(b) A City officer or employee of the Oxford Fire Department charged with the enforcement of the Oxford Codified Ordinances may as authorized issue a civil citation or a misdemeanor citation for a violation of any section listed in this Section. (Ord. 3861. Passed 4-7-26.)

507.04 FIRE CIVIL CITATION FINE.

The civil fine for the civil offenses listed in Section 507.03 are:

<u>Initial Civil Fine</u>	<u>If Delinquent</u>	<u>If Sent for Collection</u>
(500)	(1000)	(1250)