OXFORD CITY COUNCIL

Meeting Minutes

Tuesday, March 2, 2021

TUESDAY, MARCH 2, 2021

Roll Call. Mike Smith, Mayor, William Snavely, Vice-Mayor, David Prytherch Jason Bracken, Glenn Ellerbe, Edna Southard. Chantel Raghu was excused.

A virtual meeting of the Oxford City was called to order by Mayor Mike Smith on Tuesday, March 2, 2021 at 7:30 p.m.

Staff member participating were: Doug Elliott, City Manager, Jessica Greene, Assistant City Manager, Mike Dreisbach, Service Director, Joe Newlin, Finance Director, John Jones, Police Chief, John Detherage, Fire Chief, Sam Perry, Community Development Director, Casey Wooddell, Parks and Recreation Director, Chris Conard, Law Director and Mary Ann Eaton, Clerk of Council.

Approval of Agenda.

Mr. Snavely moved to approve the agenda.

Mr. Snavely moved to approve the agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Mr. Snavely, Ms. Southard, Mr. Bracken, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

Public Participation.

Proclamation – “March for Meals Month”

Proclamation

Mayor Smith read the Proclamation and thanked everyone who assists with the Meals on Wheels program in Oxford.

Appointment – Butler County Board of Health.

Request

Mayor Smith advised the City received a request from the Butler County Board of Health and asked for a motion to appoint Dr. Molly Emmert to the Butler County Board of Health for a three year term ending March 1, 2024.

Mr. Prytherch made the motion. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Prytherch, Ms. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

Public Comments.

Ms. Amy Shaiman, 11 Heather Ridge Court, noted she was glad to see continued development and consideration of making Merry Day Park something that is positive for the community in many ways both in terms of the environmental that Mr. Olson presented as well as some of the other well being efforts that she knows are going on.

Ms. Shaiman referred to new developments in the community and inquired how many of the planned housing units are committed by the developer to be built at an affordable housing rate. Ms. Shaiman encouraged Council to pursue affordable homes for middle income families.

The following e-comment was received prior to the meeting:

Comments submitted on Wednesday, February 17, 2021 - 9:22am:

- **Name**: Martha Sapiro
- **Address**: 401 JACOB DR
- **Email Address**: martha.sapiro@gmail.com
- **Meeting Date**: Tue, 03/02/2021
- **Agenda Item**: The CROWN Act
- **Comments**:

I believe that Oxford should look into passing The CROWN Act to fight discrimination against Black women's hair. The CROWN Act, which stands for "Creating a Respectful and Open World for Natural Hair," is a law that prohibits race-based hair discrimination, which is the denial of employment and educational opportunities because of hair texture or protective hairstyles including braids, locs, twists or bantu knots. https://www.thecrownact.com/

Consent Agenda.

Minutes of the February 16, 2021 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes

Minutes of the February 16, 2021 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes

Report regarding the February 9, Planning Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the February 17, 2021 Board of Zoning Appeals Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the February 18, 2021 Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

Report

Mr. Snavely moved to approve the consent agenda. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

Resolutions.

RESOLUTION
AMTRAK EXPANSION

A Resolution supporting Amtrak's proposed expansion of passenger rail services in Ohio and for congressional actions needed to authorize and appropriate related funds. (David Prytherch, City Councilor)

Staff Report/Resolution

Mr. Prytherch advised it was a pivotal time for Amtrak and for Oxford's place on Amtrak noting the City has worked for a number of years to establish a place on the line which was a slow process. Mr. Prytherch advised to get from Cincinnati to Chicago by rail is a competitive option that has economic and sustainability benefits. Mr. Prytherch noted for a town that is never going to be on an interstate limited access highway this was Oxford's best chance to get connected to one of the major transportation links and corridors of the future in the Midwest. Mr. Prytherch advised Oxford needs to continue to lobby for an Amtrak stop noting Cincinnati, Hamilton and other communities across the Midwest were also lobbying for a stop in their community.

Ms. Greene advised staff has been in communication with Mr. Derrick James of Amtrak noting he has asked the City for this support and thanked Mr. Prytherch for drafting the proposed Resolution. Ms. Greene advised the Community Improvement Corporation is also lending a letter of support which will go to legislators and to Amtrak. Ms. Greene noted Mr. Dreisbach is actively working with a vendor for an Amtrak platform design. Ms. Greene advised Seth Cropenbaker is coordinating a meeting with the Talawanda School District, Miami University, the Butler County Regional Transit Authority and Oxford Township so everyone can be on the same page on the vision for that area.

There were no comments from the public.

Mr. Snavely advised he was very much in favor of this project noting he felt Mr. Prytherch captured it well in the Resolution. Mr. Snavely noted this idea has been talked about since the 1970's when he first arrived in Oxford. Mr. Snavely advised now is the moment and Council needs to make it happen.

Ms. Southard advised she was also very much in favor of this noting the City already agreed to commit funds to the project and equal funds are to be matched by the university. Ms. Southard noted everyone has long seen a need for Oxford to be more connected to surrounding regions and advised this was essential for the environment and for economic development.

Mr. Prytherch moved to adopt Resolution No. 7264. Ms. Southard seconded. The Resolution was adopted by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mr. Snavely, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

A Resolution repealing Resolution No. 7244 adopted December 1, 2020 and adopting a new Resolution authorizing the City Manager to enter into a contract with Patriot Engineering & Environmental, Inc. for the removal of three (3) underground fuel storage tanks and associated contaminated soil located on City owned property under the sidewalk at 110 E. High Street at a cost not to exceed $35,230.36. (Mike Dreisbach, Service Director)

<u>Staff Report/Resolution</u>

Mr. Dreisbach advised Council previously approved a contract with an amount not to exceed $33,600 for Patriot Engineering noting the work was complete although the extent of contamination was slightly larger than expected based on the boring reports. Mr. Dreisbach noted an additional $1,630.36 was needed and staff was asking Council to amend the amount not to exceed so staff can pay the amount and close out the contract.

There were no comments from the public or from Council.

<u>Mr. Snavely moved to adopt Resolution No. 7265. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:</u>

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mr. Snavely, Ms. Southard, Mayor Smith (6)

NAY: None (0)

ABS None (0)

A Resolution authorizing the City Manager to enter into a new agreement with Passport Labs, Inc. for the annual software subscription for the City's parking management platforms at a cost not to exceed $40,914.46 for the first year with an increase of 5% each year thereafter. (John Jones, Police Chief)

<u>Staff Report/Resolution</u>

Chief Jones advised the proposed Resolution will allow the City to enter into a new three year agreement as the old agreement has expired. Chief Jones noted Passport provides the software and backend platform OPD uses for parking enforcement. Chief Jones advised this was a budgeted cost in OPD's annual operating budget.

There were no comments from the public.

Mr. Snavely asked Chief Jones to explain why this service was $40,000 per year. Chief Jones advised the software operates all of the finances related to parking and the tracking of parking tickets. Chief Jones noted staff added the integration with OPD's License Plate Reader system and was looking at integrating it with some of the smart meter projects coming up. Chief Jones advised the agreement includes the annual DMV lookup fee and noted this system generates all of the letters for overdue parking tickets.

Ms. Southard inquired if this was the only and the best software available which Chief Jones addressed and advised he felt it was the best product for Oxford.

<u>Ms. Southard moved to adopt Resolution No. 7266. Mr. Prytherch seconded. The Resolution was adopted by the following roll call:</u>

AYE: Mr. Ellerbe, Mr. Prytherch, Mr. Snavely Ms. Southard, Mr. Bracken, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

<u>Ordinances.</u>

First Reading.

An Ordinance Accepting The Recommendation Of The Planning Commission And Approving The Preliminary Planned Development Application For Heron Pond located along Kehr Road In The City Of Oxford With Conditions. (Sam Perry, Community Development Director)

<u>Staff Report/Ordinance</u>

<u>Supporting Documents</u>

Mr. Ellerbe recused himself based on the proximity of his residence to the proposed development.

Mr. Perry advised the recommendation from the Planning Commission was for a Preliminary Planned Development located along Kehr Road consisting of 15 dwelling units on a 4.5 acre vacant tract of land. Mr. Perry noted there was a nationwide crisis on housing attainability and advised the majority of housing projects proposed to Oxford in the past decade have been college student focused. Mr. Perry noted the City's plans, codes and policies have limited ability to influence the consumer that the housing is designed for, the location of it or major changes on the way the site is designed. Mr. Perry advised the City is generally responding to the private property owners plans. Mr. Perry noted the recommendations from the Planning Commission and staff are the result of working through imperfect codes and policies and collaboration in public hearings and in developer meetings to gain the best possible mutual outcome that also upholds the general health, safety and welfare of the community but does not unreasonably delay or restrict the rights of the owners. Mr. Perry provided slides of the proposed project noting it was a 4.5 acre tract of land in front of Cobblestone Church on Kehr Road. Mr. Perry advised a Final Planned Development application will come through the Planning Commission and Council noting the Preliminary process is to set the layout in a way that does not have the full construction detail but it defines the general layout, the number of units and the building size and shape. Mr. Perry described the proposed landscaping plan and noted there was discussion by the Planning Commission about how this project would incorporate sections of the OATS trail. Mr. Perry advised there was also discussion about how the Homeowners Associations would work with the existing Homeowners Association. Mr. Perry noted the Planning Commission recommended approval of the Preliminary Planned Development application with 15 conditions/waivers as presented on pages 55-56 of Council's packet.

<u>Ms. Etta Reed</u>, Bayer Becker, provided a PowerPoint with Mr. Perry's assistance and presented an overview of the property, the proposed development, the proposed dwellings within it, and the requirements of Homeowners Association. Ms. Reed advised the developer intended to request approval of a Neighborhood Conservation Overlay District for the development once it is platted. Ms. Reed discussed the waivers to zoning code requirements with regard to set-backs as presented on page 56 of Council's packet. Ms. Reed noted she and the developer agreed with all 15 conditions with the exception of condition 3 "Sidewalks shall be provided along or near the private street, as well as along the Kehr Road site frontage, forming a loop for pedestrians". Ms. Reed provided a slide showing the pedestrian connectivity that has been committed or constructed to date and advised a sidewalk will be constructed along one side of Heron Way from Cobblestone Drive to Roberts Drive. Ms. Reed noted approximately 440 feet of the OATS trail along the north side of Roberts drive which will connect to the west into the OATS trail that South Farm Section IV is constructing. Ms. Reed advised there was existing sidewalk on the southside of Roberts Drive and noted the OATS trail is proposed to be constructed on the east side of Kehr Road which will provide great connectivity for residents to walk along the north side of Roberts Drive and cross safely at an intersection to the east side of Kehr Road and head north on the OATS trail into town. Ms. Reed advised she and the developer would like to have the additional walk along the west side of Kehr Road eliminated. Ms. Reed noted currently there was no sidewalk anywhere along Kehr Road and advised it was not a safe place to walk. Ms. Reed noted the fence along the Kehr Road frontage has already been hit by an errant vehicle and advised she felt the conflict between pedestrians and vehicles is highly likely along this segment of Kehr Road. Ms. Reed noted right-of-way was being dedicated and 440 feet of the OATS trail was being constructed already as well as the walk along Heron Way. Ms. Reed advised the project was contributing significantly to the pedestrian connectivity within the region. Ms. Reed noted she would appreciate Council's approval at the next meeting of the Heron Pond Preliminary Planned Development application.

Mr. Mike Rudolph, 200 Morgan Circle, advised he serves as the President of the South Farm Homeowners Association. Mr. Rudolph noted he would speak in favor of the Heron Pond project and advised his subdivision was excited to see two major residential developments possibly underway at their location after almost no movement on such projects in close to twenty years. Mr. Rudolph noted as with the South Farm Section IV project which Council approved over a year ago he was working with the new developer for Heron Pond on a number of issues to help make the whole experience at South Farm a wonderful one for the residents and the owners as well as offer a very attractive residential opportunity for the Oxford community. Mr. Rudolph asked for Council's approval of the project with one exception. Mr. Rudolph referred to Condition 3 noting it requires the applicant to provide sidewalks along the new private street as well as along the Kehr Road site frontage. Mr. Rudolph advised the Homeowners Association was highly in favor of sidewalks within the development that would provide pedestrian connectivity to the current South Farm subdivision on Morgan Circle as well as to the South Farm Section IV subdivision. Mr. Rudolph noted they opposed the sidewalk along the site frontage of Kehr Road and advised this issue was clearly troubling for the Planning Commission at their last meeting and led to a lengthy debate amongst the members. Mr. Rudolph noted the Homeowners Association Board decided to join the developer in opposing this condition for approval. Mr. Rudolph read some of the comments Planning Commissioners made during their debate and asked the following: how will you achieve any better north south access on a road that is dangerous, curvy and narrow, a road that has no likelihood of improvement in the foreseeable future. Mr. Rudolph noted putting an undue cost on the developer would make the subdivision potentially less appealing as this sidewalk would add many more dollars per unit to the cost of the development. Mr. Rudolph advised Council would take the opportunity to have the developer pay for something that will ultimately be torn out. Mr. Rudolph noted the current South Farm entrance that is the gateway to the two new subdivisions is beautiful because of its continuously uninterrupted green space on the north and south side of the entrance. Mr. Rudolph advised the Homeowners Association Board feels the Planning Commission's requirement for the developer to put a 5 foot sidewalk within Heron Pond provides all of the north south pedestrian access necessary noting with no future improvements to Kehr Road South Farm residents are the only pedestrians who care. Mr. Rudolph noted in the Homeowner Association Board's opinion this sidewalk makes no sense and advised if there was any justifiable hope that Kehr Road would be improved and allow for access into Oxford by sidewalk they would be in favor of it. Mr. Rudolph asked Council to remove the condition of the sidewalk along the Kehr Road site frontage and approve the rest of the proposal.

Mr. Snavely referred to the zoning code and advised sidewalks should be on both sides of the street in a subdivision and noted he was willing to give up the sidewalk on Kehr Road if sidewalks were installed on both sides of the street within the development. Mr. Snavely advised he would likely not vote in favor of the proposed Ordinance unless sidewalks are constructed on both sides of the street.

Mr. Prytherch noted in general he felt the development fulfilled the purpose of the zoning code. Mr. Prytherch advised Planned Developments were not cookie cutter they are meant to be a sensitive layout in response to the site conditions, the pond and existing trees to get more efficiency out of the site, Mr. Prytherch applauded the developer for the commitment for pursuing a neighborhood conservation overlay district. Mr. Prytherch noted the sidewalk issue was complicated and advised a standard of a Planned Development is that it should be equal to or better than what a standard subdivision would produce. Mr. Prytherch advised he did not think it was an undue ask to ask for a sidewalk along Kehr Road because the developer would have had to put one on the second side of the street within the development. Mr. Prytherch noted the Planning Commission was fine with having a sidewalk on one side of the street within the development because it is a low volume street. Mr. Prytherch advised in the future Council needs to think about how to make Kehr Road a complete street. Mr. Prytherch noted the City does not get there by missing the opportunity to have the developer make the expenditure that Council asks of them. Mr. Prytherch advised he supported the proposed development with the conditions recommended by the Planning Commission.

Ms. Southard noted Ms. Reed mentioned that a sidewalk on Kehr Road would lead nowhere and inquired if that was true. Ms. Southard advised among the concerns raised was having enough space for emergency vehicles and inquired if that had been resolved. Ms. Southard inquired if the catch basin issue was resolved. Mr. Perry advised the nature of a Preliminary Planned Development was that there are going to be some issues that are not resolved. Mr. Perry noted the design of the roadway is not what staff would like to see but staff will ask the developer to demonstrate that it can be maintained properly. Mr. Perry noted drains to the center of the roadway are not preferred and staff recommends against it although staff understands there is a certain price point the developer is trying to achieve. Mr. Perry advised a compromise could be for money to be set aside for the Kehr Road sidewalk or perhaps it could be delayed to the second reading or the Final Planned Development application.

Mr. Prytherch noted every new development will have sidewalks to nowhere although development over time incrementally builds a network.

Mayor Smith noted he was in favor of a sidewalk on Kehr Road and advised if the City were to extend at city expense the sidewalk on the other side of the Cobblestone church drive a little ways it would align with the entrance to Gardenia Drive and that subdivision.

Ms. Reed advised there was adequate space for emergency vehicles and noted trees will be setback as the City Engineer has asked to accommodate a canopy so emergency apparatuses can drive through. Ms. Reed noted sidewalks along both sides of Heron Way will play into the design of the development. Ms. Reed advised there was space on the eastside of Heron Way for sidewalk although it would be very tight on the westside of Heron Way. Ms. Reed strongly encouraged Council not to require sidewalk on both sides of Heron Way as well as Kehr Road. Ms. Reed advised the OATS trail will eventually accommodate future pedestrian traffic to the north.

Mr. Snavely noted if the development is so tight that there is not space for sidewalks on both sides of the street then maybe it is not a good development. Mr. Snavely advised he did not have a a strong position on the Kehr Road sidewalk although be would be willing to sacrifice it for sidewalks on both sides of Heron Way. Mr. Snavely noted the developer may be trying to force too much into a small piece of property.

Second Reading.

An Ordinance Accepting The Recommendation Of The Planning Commission And Approving The Preliminary Planned Development Application For Lake Forest Phase One (US 27 & Lake Forest Drive With Conditions. (Sam Perry, Community Development Director) (Tabled)

<u>Staff Report/Ordinance</u>

Mr. Snavely recused himself as he has a contractual obligation with the agent for the proposed development.

<u>Mr. Ellerbe moved to remove the proposed Ordinance from the table. Ms. Southard seconded. The motion passed by the following roll call:</u>

AYE: Mr. Prytherch, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mayor Smith (5)

NAY: None (0)

ABS: None (0)

Mr. Perry shared his screen and noted Scott Webb and Etta Reed were in attendance of behalf of the developer. Mr. Perry advised this application was tabled at the last meeting following Councils discussion and questions regarding the traffic study done for the Lake Forest Drive intersection. Mr. Perry provided slides of the proposed development showing the layout of the 36 condominium units as a Planned Development. Mr. Perry discussed the reworded conditions for approval as presented on pages 117-118 of Council's packet. Mr. Perry advised since the first reading of the proposed Ordinance staff and the developers had discussions and negotiated some details which are included in Council's packet.

Mr. Scott Webb, complemented the City Manager and staff for organizing a productive Zoom meeting to review concerns Council had regarding the proposed development and key points of the traffic study. Mr. Webb noted where the cull de sac was located there was ample room for stacking at the intersection of Lake Forest Drive and U.S. 27. Mr. Webb addressed the easement for a pedestrian way near Magnolia Drive. Mr. Webb noted the developer would rather construct the sidewalks along U.S. 27 now as it would never be less expensive to do so as opposed to putting money in escrow for them. Mr. Webb advised if Council were to consider Ms. Reed's points that maybe it is not a great idea to put this in place right now noting the City Manager projected potential improvements within a few years of U.S. 27. Mr. Webb noted his clients would be willing to put that in escrow instead of building the sidewalk but they would like a commitment from the City that it would happen within two years. Mr. Webb referred to the traffic study and noted Ms. Reed's memo pointed out that the original traffic study was sending all traffic out Lake Forest Drive although there is a significantly improved intersection now at Southpointe Parkway. Mr. Webb noted potential additional density would actually have two ways out of the development with signals, widened roads and turn lanes. Mr. Webb advised he and Ms. Reed felt the numbers were adequate to handle the proposed development.

Ms. Amy Shaiman, 11 Heather Ridge Court, inquired who the primary customer would be for the proposed development and what the price points were for the units. Mr. Webb advised the units would be 1,200-1,800 square feet similar to the project Council just considered noting they were condos for sale and as such the number of rentals would be limited. Mr. Webb noted the condos were designed for people who would appreciate the ability to travel, empty nesters or young faculty as all maintenance and exterior areas will be taken care of. Mr. Webb advised the price point is yet to be determined noting a lot of it depends on the different amenities now that they are comfortable knowing they will not have to reduce the number of units or move a cul de sac or provide a traffic signal. Mr. Webb advised the developer is attempting to attract a first time home buyer or an empty nester.

Ms. Southard referred to condition number 11 "The HOA agreement shall be reviewed by City staff and the City Law Director" and inquired if that was how to ensure the development will be for the audience the developer has identified as opposed to student occupied housing. Mr. Webb advised everyone who purchases a home will be required to be a member of the HOA noting the HOA has the ability to limit the number of rentals in a development as a whole. Mr. Webb advised lenders do not like to see developments with a lot of rentals noting they are intended to be owner occupied. Mr. Webb noted some of the examples he has seen limit the number of available rentals to 10-15% at any one time.

Mr. Prytherch thanked staff and the applicant for taking another look at the traffic study noting although it is an engineering model the assumptions that go into it determine the output. Mr. Prytherch noted the assumptions were conservative in terms of the total build out. Mr. Prytherch advised it was important that the question of who actually is living in this development is answered because it is not just a housing question it is also a traffic impact question. Mr. Prytherch inquired if Mr. Perry was confident that the queuing was sufficient in terms of conflicts with the cul de sac street. Ms. Reed advised 50 feet of que length was needed and advised there was more than enough space to accommodate that. Mr. Prytherch noted it has been represented in the materials that this would be like Vereker Farms, single-family homes not four unrelated people with four different cars parked in the driveway. Mr.

Prytherch advised with R2 zoning there could be a development full of 4 unrelated persons unless it is limited somehow. Mr. Prytherch noted he felt there were two mechanisms to achieve that, the HOA or a petition for a Neighborhood Conservation Overlay District. Mr. Prytherch inquired if the developer was willing to commit to a condition to establish a Neighborhood Conservation Overlay District. Mr. Webb advised the plans being marketed are traditional home plans with a master bedroom and master bath, a guest bedroom and perhaps a study. Mr. Webb noted they are not four bedroom four bath they are traditional homes with two car garages. Mr. Webb advised from a design standpoint they do not lend themselves to having four people live there. Mr. Webb noted he felt the developer could achieve the goal of limiting the rentals using the Homeowners Agreement as the vehicle as opposed to the overlay. Mr. Webb advised the overlay district petition was generated through homeowners themselves and he and the developer did not believe it was the right vehicle to achieve the goal.

Mr. Bracken inquired if it accurate to say that prices are usually set based on market conditions. Mr. Webb advised he felt that was generally true of economics noting there is an obvious intent for a return on an investment. Mr. Webb advised because these are not rental properties the developer makes his money one time not as a rental for generations. Mr. Webb noted it was the cost of construction plus a fair and reasonable profit divided by the number of units.

Mayor Smith advised he was in favor of having the sidewalk constructed along U.S. 27 as Council is making a commitment to connectivity. Mayor Smith noted he was also comfortable with working with the developer on the HOA with respect to rentals. Mayor Smith advised he did not like the idea of using the overlay district to stop student rentals as a tool of Council noting it was designed for neighborhoods to protect themselves. Mayor Smith advised when the neighborhood is done the residents can petition for it if they feel they need it.

Mr. Prytherch proposed a minor amendment to the conditions noting the determent stage in a Planned Development application is the Preliminary. Mr. Prytherch advised Council judges the Final Planned Development application against the Preliminary application. Mr. Prytherch referred to condition number 2 on page 117 of Council's packet and proposed the following addition "to ensure that residential development conforms to the uses and intensity described in the application and supporting traffic study documentation as traditional occupancy, single family the developer agrees to pursue HOA restrictions or neighborhood conservation or similar measure." Mr. Prytherch noted he was asking the developer to ensure this will be something other than high occupancy student housing.

<u>Mr. Prytherch moved to amend condition 2 as state above. Mr. Bracken seconded. The motion passed by the following roll call:</u>

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mayor Smith (5)

NAY: None (0)

ABS: None (0)

Mr. Perry suggested a minor amendment to condition 5 as presented on page 117 of Council's packet by adding "or financial security provided" after sidewalk shall be constructed.

<u>Mr. Prytherch moved to amend condition 5 as stated above by Mr. Perry. Ms. Southard seconded. The motion passed by the following roll call:</u>

AYE: Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Ms. Southard, Mayor Smith (5)

NAY: None (0)

ABS: None (0)

<u>Mr. Prytherch moved to adopt Ordinance No. 3613. Ms. Southard seconded. The Ordinance was adopted by the following roll call:</u>

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Southard, Mr. Bracken, Mayor Smith (5)

NAY: None (0)

ABS: None (0)

An Ordinance Amending Ordinance No. 3600. Supplemental Budget Ordinance Number 2 To Make Supplemental Appropriations For Fiscal Year 2021. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin addressed his staff report as presented on pages 145-147 of Council's packet and offered to answer any questions.

There were no comments or questions from the public or from Council.

Mr. Snavely moved to adopt Ordinance No. 3614. Ms. Southard seconded. The Ordinance was adopted by the following roll call:

AYE: Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mayor Smith (6)

NAY: None (0)

ABS: None (0)

A. Announcements & Communications.

Remarks from City Council and City staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Future Meetings. (Virtual)

Mr. Elliott provided a Covid-19 update for the 45056 zip code and for Butler County.

Mr. Elliott referred to the City's Police Services survey and encouraged members of the public to respond to the survey prior to the closing date of March 10, 2021. Mr. Elliott noted once the survey is closed a report will be provided to Council and to the Police Community Relations and Review Commission.

Chief Jones referred to "Green Beer Day" and noted March 25 is a Miami University wellness day and OPD believed that is when many of the students will partake in something like Green Beer Day such as being shuttled out of town to visit other bars. Chief Jones advised OPD is working with MUPD and the and the Ohio State Highway Patrol to address the issue.

Ms. Greene advised staff has been working with the Butler County General Health District to arrange for Covid-19 vaccines for those who are low income or do not have access to a computer. Ms. Greene noted a hotline has been established and the City was working with the Butler County Regional Transit Authority to transport people to the Butler County Fairgrounds and back to Oxford twice per week to obtain their vaccine. Ms. Greene advised additional logistics were being worked out and she felt a volunteer to ride on the bus would be helpful to make sure everyone gets where they need to go.

Ms. Greene referred to the City's Wi-Fi project and advised she would have news to share about it soon.

Mr. Ellerbe referred to the project that abuts Kehr Road and noted he would like to see the sidewalk constructed as he has seen plenty of people walking along Kehr Road which is a struggle.

Ms. Southard advised she felt the Butler County Board of Health's drive through vaccination program is very easy to do noting a lot of people from Oxford have used it. Ms. Southard noted everyone should be reassured that they are doing a great job of making sure the program is safe and easy to do. Ms. Southard encouraged everyone to continue wearing their masks and to continue being careful because the virus is still out there.

Ms. Southard encouraged everyone to enjoy the good weather and to use the OATS trail noting it was a great addition to the community.

Mr. Bracken encouraged everyone to stay vigilant and reiterated that the virus is still out there. Mr. Bracken noted the faster we can draw down the numbers the lower the chance is that we have to start over again because of an escape variant. Mr. Bracken encouraged everyone to get vaccinated when it is their turn.

Mr. Bracken asked Mr. Elliott to keep reporting the number of Covid-19 related deaths in the 45056 zip code. Mr. Elliott advised there were 13 deaths in the 45056 zip code and 427 in Butler County.

Mr. Prytherch expressed his gratitude to the Community Development staff and all City staffers noting there were a number of new developments in progress. Mr. Prytherch noted he felt it was wonderful to have people wanting to build residential non-student housing in Oxford. Mr. Prytherch advised he felt staff has worked hard noting they were very good and detail oriented. Mr. Prytherch noted Council wants the development and wants the housing and advised these decisions are embedded in concrete. Mr. Prytherch advised he felt it was worth taking the time to get it right noting how the street is aligned and whether there is a sidewalk or not can be a decision that lasts for decades or centuries and can be hard to undo.

Mayor Smith thanked the Police Division noting they were very busy last weekend with the warm weather. Mayor Smith noted there were a lot of concerned citizens who made a lot of phone calls and advised OPD was very much on top of the situation and were doing a great job.

Mayor Smith reminded the student population that the City's mask Ordinance and gathering Ordinance were still in effect noting if OPD sees a problem they will address it.

Mayor Smith advised if Oxford's numbers continue to trend down and vaccines continue to trend up Council meetings may return to Council Chambers possibly in April.

WED - Mar 3 Environmental Commission Meeting 7:00 p.m.

Mar 8 Oxford Parking & Transportation Advisory Board Meeting 9:30 a.m.

TUES – Mar 9 Public Arts Commission of Oxford Meeting 4:30 p.m.

TUES – Mar 9 Planning Commission Meeting 7:00 p.m.

WED – Mar 10 Historic and Architectural Preservation Commission Meeting 6:15 p.m.

MON – Mar 15 Housing Advisory Commission Meeting 1:30 p.m.

TUES- Mar 16 City Council Meeting 7:30 p.m.

WED – Mar 17 Board of Zoning Appeals Meeting Cancelled

THUR- Mar 18 Climate Action Steering Committee Meeting 9:00 a.m.

THUR- Mar 18 Recreation Board Meeting 11:30 a.m.

Adjourn.

Mr. Snavely moved to adjourn at 9:31 p.m. Ms. Southard seconded. The motion passedd by the following roll call:

AYE: Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch, Mr. Snavely, Mayor Smith (6)

NAY: None (0)

ABS: None (0)