



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, MARCH 7, 2023 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

William Snavelly, Mayor

Chantel Raghu, Vice-Mayor

Jason Bracken

Glenn Ellerbe

Amber Franklin

Alex French

David Prytherch

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, March 7, 2023, at 7:30 p.m. Members in attendance were Glenn Ellerbe, Jason Bracken, Amber Franklin, Alex French, David Prytherch, and Chantel Raghu.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Chris Conard, Law Director; Mr. Sam Perry, Community Development Director; Mr. Joe Newlin, Finance Director; Mr. Geoff Robinson, Acting Police Chief, John Detherage, Fire Chief and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE #7

NAY #0
ABS #0

4. Public Participation.

A. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda
(Voice Vote) 1st Ms. Raghu 2nd Mr.Prytherch
AYE #7
NAY #0
ABS #0

A. Minutes of the February 21, 2023, City Council Meeting (Heather Barbour, Clerk of Council)

6. Resolutions.

- A. A Resolution authorizing the City Manager to apply for the 2022 Staffing for Adequate Fire and Emergency Response Grants Program (SAFER). (Doug Elliott, City Manager)

Motion – To Adopt Resolution No. 7476

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #7

NAY #0

ABS #0

- B. A Resolution to collaborate with the Butler County Regional Transit Authority (BCRTA) to apply for the Federal Transit Administration- 2023 Competitive Funding Opportunity: Areas of Persistent Poverty Grant Program and commit to a 10% match up to \$20,000. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7477

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #7

NAY #0

ABS #0

- C. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with M&A Coatings, LLC for maintenance of a water storage reservoir at a cost of \$245,300.00. Staff requests an allowance of \$25,000.00 for the replacement of existing structural materials, if necessary, plus a contingency in the amount of \$24,530.00 for a total cost not to exceed \$294,830.00. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7478

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #7

NAY #0

ABS #0

- D. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with Sunesis Construction Co. for construction of the Oxford Area Trail System (OATS) Phases III & IV at a cost of \$4,490,575.00 plus a contingency in the amount of ten percent (10%) of the contract price or \$449,057.50 for a total cost not to exceed \$4,939,632.50. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7479

(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #7

NAY #0
ABS #0

- E. A Resolution accepting the bid and authorizing the City Manager to enter into a contract with Majors Enterprises, Inc. for construction of the Oxford Community Park trail connection to the Oxford Area Trail System (OATS) Phase IV and a cost of \$142,921.36 plus a contingency in the amount of ten percent (10%) of the contract price or \$14,292.00 for a cost not to exceed \$157,213.36. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7480
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

- F. A Resolution accepting the proposal and authorizing the City Manager to enter into a professional services project agreement with Bayer & Becker, Inc. for the design and engineering of the Oxford Area Trail System (OATS) Phase V at a cost of \$725,604.00 plus a contingency in the amount of \$72,560.00 for a total cost not to exceed \$798,164.00. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 4781
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

- G. A Resolution accepting the bid and authorizing the City Manager to enter into an agreement with Barrett Paving Materials, Inc. for the 2023 street resurfacing and maintenance program at a cost of \$453,697.52 with alternate #1 costing \$49,490.00 plus a contingency in the amount of \$16,812.48 for a total cost not to exceed \$520,000.00. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7482
(Voice Vote) 1st Ms. Franklin 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

- H. A Resolution declaring that it is necessary to improve those portions of certain properties as shown on Exhibit "A" attached hereto in the City of Oxford, Ohio, by re-paving, re-curb-ing, and repairing the sidewalks, curbs, and gutters. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7483
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #7
NAY #0
ABS #0

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance amending Ordinance No. 3697 Supplemental Budget Ordinance number 2 to make supplemental appropriations for fiscal year 2023. (Joe Newlin, Finance Director)
2. An Ordinance accepting the recommendation of the Planning Commission to remove the Planned Development Designation and approve a new Preliminary Subdivision for Heron Pond located along Kehr Road in the City of Oxford with conditions. (Sam Perry, Community Development Director)

John Bayer, Bayer + Becker 110 S. College Ave. Mr. Bayer spoke on behalf of the petitioner. Mr. Bayer offered to answer any questions about the changes to the original proposal.

Public Comments:

Michael Rudolph, President of the South Farm HOA 200 Morgan Circle, Mr. Rudolph spoke on behalf of the South Farm HOA. Mr. Rudolph spoke in favor of this Ordinance and offered to answer any questions.

3. An Ordinance approving a conditional use permit application to allow for the establishment of a restaurant use exceeding the Oxford zoning code's maximum

parking limit at 5000 College Corner Pike, Oxford, Ohio, 45056, with conditions.
(Sam Perry, Community Development Director)

Walter Barineau, Waffle House, Inc. Mr. Barineau spoke on behalf of Waffle House and addressed questions from the Council.

B. Second Reading

1. An Ordinance changing the names of future private streets in the Owl's Landing subdivision and directing the Clerk of Council to forward a certified copy of this Ordinance to the County Engineer. (Sam Perry, Community Development Director)

Mayor Snavelly asked Mr. Conard about the terms of the procedure for withdrawing this Ordinance. Mayor Snavelly mentioned the request from the petitioner to table the Ordinance to re-consider the proposed street names. Mr. Perry noted the petitioner wanted to withdraw the Ordinance. Mr. Conard stated that a motion and a second were unnecessary if the Ordinance was withdrawn.

2. An Ordinance approving the final subdivision application and plat for Owl's Landing Block B, being a replat of lot 4119 within Owl's Landing Block A, with conditions.
(Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3713
(Roll Call Vote) 1st MRaghu 2nd Mr. Prytherch

AYE # 7

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, and Mayor Snavelly

NAY # 0

Names Here

ABS # 0

Names Here

3. An Ordinance approving the second six-month extension of the approved final subdivision plat for South Forest Edge Section 1. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3714
(Roll Call Vote) 1st Ms. Raghu 2nd Ms. Franklin

AYE # 7

Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, and Mayor Snavelly

NAY # 0

Names Here

ABS # 0

Names Here

4. An Ordinance approving the second six-month extension of the approved final subdivision plat for South Forest Edge Section 2. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3715

(Roll Call Vote) 1st Ms. Raghu 2nd Ms. French

AYE # 7

Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Ms. French, Mr. Prytherch, Ms. Raghu, and Mayor Snavelly

NAY # 0

Names Here

ABS # 0

Names Here

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.

Date	Meeting	Location	Time
Mar. 8	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
Mar. 13	Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
Mar. 13	Recreation Board	Municipal Building	11:30 a.m.
Mar. 14	Public Arts Commission	Municipal Building	4:30 a.m.
Mar. 14	Planning Commission	Courthouse	7:00 p.m.
Mar. 16	Climate Action Steering Committee	Municipal Building	8:30 a.m.
Mar. 20	Housing Advisory Committee	LCNB Community Room	3:30 pm
Mar. 21	City Council	Courthouse	7:30 p.m.
Mar. 28	Board of Zoning Appeals	Courthouse	6:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:48 pm.
(Voice Vote) 1st Ms. Raghu 2nd Ms. French
AYE # 7
NAY # 0
ABS # 0