OXFORD CITY COUNCIL

Meeting Minutes

Tuesday, June 15, 2021

TUESDAY, JUNE 15, 2021

Roll Call. Mike Smith, Mayor William Snavely, Vice-Mayor David Prytherch Jason Bracken Chantel Raghu Glenn Ellerbe Edna Southard

A Regular meeting of the Oxford City Council was called to order by Mayor, Mike Smith at 7:14 p.m. Council members present were Jason Bracken, Glenn Ellerbe, David Prytherch, Chantel Raghu, William Snavely and Edna Southard.

Staff members present were Doug Elliott, City Manager, Jessica Greene, Assistant City Manager, Mike Dreisbach, Service Director, Joe Newlin, Finance Director, John Jones, Police Chief, John Detherage, Fire Chief, Zachary Moore, Planner, Casey Wooddell, Parks and Recreation Director, Chris Conard, Law Director and Mary Ann Eaton, Clerk of Council.

Mr. Snavely moved immediately to adjourn to Executive Session pursuant to Ohio Revise Code Section 121.22(G)(1) for the purpose of discussing appointments to Boards and Commissions. Ms. Southard seconded. The motion passed by the following roll call:

AYE: Mr. Ellerbe, Mr. Prytherch, Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken Mayor Smith (7)

NAY: None (0)

ABS: None (0)

Ms. Southard moved to adjourn from Executive Session at 7:38 p.m. Mr. Snavely seconded. The motion passed 7-0-0.

Approval of Agenda.

Mr. Snavely moved to approve the agenda. Ms. Southard Seconded. The motion passed 7-0-0.

Public Participation.

Proclamation – "Rick Parker Day"

Proclamation

Mayor Smith read the Proclamation and presented it to Mr. Rick Parker.

Mr. Rick Parker, noted he was humbled to receive the Proclamation and advised he has had so much help along the way. Mr. Parker noted the City of Oxford was the best partner anyone could have when doing a development such as the credit union on College Corner Pike and again when the new Lynn Avenue facility was built. Mr. Parker thanked the Board of Directors of the Credit Union, his staff and all of those who had a role in the success of the Credit Union.

Proclamation – "Pam Collins Day"

Proclamation

Mayor Smith read the Proclamation and presented it to Ms. Pam Collins.

Ms. Pam Collins, thanked Mayor Smith and City Council for the Proclamation noting it was humbling. Ms. Collins advised when she first came to Oxford she talked to Dr. Ellen Burke about all the dreams she had and all the places she wanted to go and Dr. Burke responded by saying why would you want to be anywhere but Oxford, Ohio. Ms. Collins noted that was 1978 and she was still in Oxford today and totally gets why Dr. Burke said what she said. Ms. Collins advised the community provides the fertile soil for great things to happen and she was so glad to have played a small part. Ms. Collins thanked everyone for their support.

Swearing-In – Officer Brooke Hartwig. (John Jones, Police Chief)

Chief Jones noted tonight we had the pleasure of welcoming a new member to the Division of Police. Chief Jones recognized members of OPD who received awards or were sworn-in at OPD over the past 16 months since doing them virtually did not seem to be an option. Chief Jones introduced Officer Brooke Hartwig noting she was joined by her parents this evening George and Diane Hartwig, her boyfriend Wes, and other members of her family and church. Chief Jones provided a recap of Officer Hartwig's training and background.

Law Director Conard performed the "Swearing-In" of Officer Hartwig and Chief Jones pinned her badge on her uniform.

Officer Hartwig thanked the City of Oxford for this opportunity noting she looked forward to serving the community.

Appointments to Boards and Commissions.

Mr. Snavely moved to make the following appointments to Boards and Commissions: Rebecca Howard and Brian Revalee to the Civil rights Commission, Heather Barrett to the Environmental Commission, Nicola Rodrigues and Jock Pitts to the Housing Advisory Commission, Mary Butterfield to the McCullough Hyde Board of Trustees, Lee Fisher to OPTAB, Phil Russo to the Personnel Appeals Board, Egon Kraan Larry Nadler and LaTricia Hillman to the PCR&RC, Craig Bennett, Wes Cole and Holi Morrish to the Recreation Board, and Marilyn Elzey to the Student Community Relations Commission. Ms. Southard seconded. The motion passed 7-0-0.

Presentation – Water Softening Alternative Analysis. (Mike Dreisbach, Service Director)

Mr. Dreisbach advised Matthew Smith and Brian Hickman of Strand Associates were professional engineers in attendance this evening noting they assisted the City with the evaluation of the Water Treatment Plant specifically looking at the pros and cons of various water softening techniques. Mr. Dreisbach noted the City receives very few water quality complaints although the one most common was the hardness of the water. Mr. Dreisbach advised Strand and Associates were asked to evaluate four softening alternatives, complete a corrosion control study to determine the impact of softening on the lead and copper rule compliance and to review technical alternatives for other ancillary concerns at the Water Treatment Plant. Mr. Dreisbach turned the presentation over to Mr. Smith and Mr. Hickman who provided a detailed PowerPoint on this study and answered questions from Council. An additional potential alternative would be to purchase water from the City of Hamilton and Mr. Elliott advised at the next meeting a Resolution would be on the agenda to authorize Strand

Associates to perform a feasibility study to procure and transport potable water from the City of Hamilton as a fifth option for water softening improvements. (to read the presentation please go to the City's homepage at www.cityofoxford.org and click on "Water Softening Alternative Analysis")

Consent Agenda.

Minutes of the June 1, 2021 City Council Work Session. (Mary Ann Eaton, Clerk of Council)

Minutes

Minutes of the June 1, 2021 City Council Meeting. (Mary Ann Eaton, Clerk of Council)

Minutes

Report regarding the May 11, Planning Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the May 12, 2021 Historic and Architectural Preservation Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the June 2, 2021 Environmental Commission Meeting. (Mike Dreisbach, Service Director)

Report

Report regarding the June 8, 2021 Planning Commission Meeting. (Sam Perry, Community Development Director)

Report

Report regarding the June 9, 2021 Historic & Architectural Preservation Commission Meeting. (Sam Perry, Community Development Director)

Report

A Resolution accepting the bid and authorizing the City Manager to enter into an agreement with Southwestern Ohio Services, LLC to complete Phase II of the TRI Pickleball & Tennis Court replacement project at a cost of $21,202.00 plus a contingency in the amount of $3,798.00 for a total cost not to exceed $25,000.00. (Casey Wooddell, Parks and Recreation Director)

Staff Report/Resolution

Mr. Snavely moved to approve the consent agenda. Ms. Southard seconded. The motion passed 7-0-0.

Appointments to Boards and Commissions.

Presentation – Water Softening Alternative Analysis. (Mike Dreisbach, Service Director)

Brian Hickman provided a PowerPoint and discussed options for water softening as did Matthew Smith. Jason, Bill, Chantel and David had questions.

Resolutions.

A Resolution authorizing the City Manager to sell less than half of an acre of surplus real property. (Doug Elliott, City Manager)

Staff Report/Resolution

Mr. Elliott addressed his staff report as presented on page 34 of Council's packet and offered to answer any questions.

There were no comments from the public.

Mr. Snavely moved to adopt Resolution No. 7309. Ms. Southard seconded. The motion passed 7-0-0.

A Resolution authorizing the City Manager to amend the existing professional services agreement with Bayer & Becker, Inc. for updating the Oxford Area Trails route planning and cost estimations for the "Northwestern Arc" portion of the City at a cost not to exceed $56,000.00. (Sam Perry, Community Development Director)

Staff Report/Resolution

Mr. Moore advised he was in attendance representing Sam Perry, Community Development Director and the Community Development Department on the proposed Resolution. Mr. Moore noted the City was currently under contract with Bayer Becker to perform route planning and public engagement services for the Northwestern Arc portion of the OATS trail which will connect the Community Park with the Black Covered Bridge closing in the loop around the City. Mr. Moore advised the proposed Resolution would authorize the City Manager to amend the professional services agreement with Bayer Becker increasing the total amount for services rendered from $42,662 plus a 15% contingency to $56,000. Mr. Moore noted the increase would allow staff to rely more on the consultant to collect public feedback on the project.

There were no comments from the public.

Mayor Smith noted all of Council was in support of this project.

Mr. Snavely moved to adopt Resolution No. 7310. Ms. Southard seconded. The motion passed 7-0-0.

A Resolution authorizing the City Manager to enter into an agreement with EVunited for the purchase and installation of a dual port electric vehicle charging station in the City's parking garage at state contract pricing at a cost of $25,508.50 plus a ten percent (10%) contingency in the amount of $2,550.85 for a total cost not to exceed $28,059.35. (Mike Dreisbach, Service Director)

Staff Report/Resolution

Mr. Dreisbach advised the City has been awarded $15,000 from the Ohio EPA for the purpose of installing Level 2 electric vehicle chargers within the City. Mr. Dreisbach noted the OPEA anticipates letting an application for Level 3 chargers out later this year or early next year which the City will apply for. Mr. Dreisbach advised staff has identified an appropriate location for the charger in the Municipal Garage. Mr. Dreisbach noted once the charger is operational staff will come back to Council with a recommended rate structure for the use of the charger. Mr. Dreisbach offered to answer any questions.

There were no comments from the public.

Mr. Ellerbe inquired what the fee would be for the parking space if someone parked there but did not use the charger. Mr. Dreisbach offered to address the issue within the annual Fee Ordinance.

Mr. Snavely moved to adopt Resolution No. 7311. Ms. Southard seconded. The motion passed 7-0-0.

A Resolution authorizing the City Manager to amend the existing professional services agreement with Bayer & Becker, Inc. for updating the Oxford Area Trails route planning and cost estimations for the "Northwestern Arc" portion of the City at a cost not to exceed $56,000.00. (Sam Perry, Community Development Director)

A Resolution authorizing the City Manager to enter into an agreement with EVunited for the purchase and installation of a dual port electric vehicle charging station in the City's parking garage at state contract pricing at a cost of $25,508.50 plus a ten percent (10%) contingency in the amount of $2,550.85 for a total cost not to exceed $28,059.35. (Mike Dreisbach, Service Director)

Ordinances.

First Reading.

An Ordinance Authorizing The Tax Budget For The Year 2022 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)

Staff Report/Ordinance

Mr. Newlin addressed his staff report as presented on pages 49-50 of Council's packet and offered to answer any questions. Mr. Newlin advised a Public Hearing on the Tax Budget would occur at the next meeting on July 6, 2021.

There were no comments from the public.

Mr. Prytherch inquired how the actual budget would align with Council's strategic priorities and how the process might be different than in previous years.

Mr. Elliott advised staff would follow the statutory framework and also address Council's priorities. Mr. Elliott referred to the American Rescue Plan funding and noted staff would bring back ideas and have further discussion with Council on how to utilize those funds.

Second Reading.

An Ordinance Approving A Conditional Use Permit Application To Allow A Restaurant And Place Of Worship To Be Located At 22 N. College Avenue Oxford, Ohio 45056 With Conditions. (Sam Perry, Community Development Director)

Staff Report/Ordinance

Tom Ellis thanked Council

Mr. Moore noted this was the second reading of the proposed Ordinance to allow a Place of Worship as a Conditional Use at 22 N. College Avenue which is the former "Alexander House". Mr. Moore advised Mr. Tom Ellis who is Pastor of the Calvary Church was the applicant for the request and was present this evening. Mr. Moore noted there were no updates to share since the First Reading of the proposed Ordinance on June 1, 2021.

Mr. Ellis thanked Council for their consideration.

There were no comments from the public.

Mr. Prytherch thanked Mr. Ellis for taking the initiative for a project that fits the Zoning Code noting he was happy to see an adaptive reuse of the historic structure.

Mr. Snavely moved to adopt Ordinance No. 3623. Ms. Southard seconded. The Ordinance wa adopted by the following roll call:

AYE: Ms. Raghu, Mr. Snavely, Ms. Southard, Mr. Bracken, Mr. Ellerbe, Mr. Prytherch
Mayor Smith (7)

NAY: None (0)

ABS: None (0)

An Ordinance Authorizing The Tax Budget For The Year 2022 And Directing That The Same Be Transmitted To The Butler County Auditor. (Joe Newlin, Finance Director)

A. Announcements & Communications.

Remarks from City Council and City staff. The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Future Meetings.

Doug - Mike Davis Way photo-op Vaccine clinics

Mr. Elliott advised a photo-op and sign dedication of "Mike Davis Way" took place today with members of Facility Naming Committee, Chrystal Davis and her sister. Mr. Elliott noted the sign will be installed by the end of the week.

Mr. Elliott advised the City's first mobile vaccination clinic was scheduled in partnership with McCullough Hyde Memorial Hospital/TriHealth. Mr. Elliott noted the event would take place at the Bethel AME church on Beech Street.

Ms. Raghu noted she would send an email sharing an article about what the Strand Associates had done in Dubuque and encouraged everyone to read it to see what else Oxford can do for renewable energy.

Ms. Southard encouraged everyone to attend the Freedom Festival on July 3rd. Ms. Southard encouraged everyone to have a safe 4th of July weekend.

Mr. Bracken encouraged anyone who has not to get vaccinated.

Mr. Prytherch agreed with Mr. Bracken noting we were not "out of the woods" yet entirely.

Mayor Smith reminded everyone of Freedom Fest on July 3 from 5-10 p.m. with fireworks at 10:00.

WED –June 16 Board of Zoning Appeals Meeting Cancelled

THUR –June 17 Climate Action Steering Committee Meeting 9:30 a.m. Leonard Howell Park

THUR- June 17 Civil Rights Commission Meeting 4:00 p.m. Municipal Building

MON –July 5 Holiday – City Offices Closed

TUES- July 6 City Council Meeting 7:30 p.m.

July 7 Environmental Commission Meeting 7:00 p.m. – Municipal Building

TUES- July 13 Public Arts Commission of Oxford Meeting 4:30 p.m. – Municipal Building

TUES- July 13 Planning Commission Meeting 7:00 p.m.

WED – July 14 Historic and Architectural Preservation Commission Meeting 6:15 p.m.

TUES- July 20 City Council Meeting 7:30 p.m.

July 21 Board of Zoning Appeals Meeting 6:30 p.m.

Adjourn.

Mr. Snavely moved to adjourn at 9:56 p.m. Ms. Southard seconded. The motion passed 7-0-0.