



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, MARCH 21, 2023 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor William Snively on Tuesday, March 21, 2023, at 7:30 p.m. Members in attendance were Jason Bracken, Amber Franklin, Glenn Ellerbe, David Prytherch, and Chantel Raghu. Alex French was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Chris Conard, Law Director; Mr. Sam Perry, Community Development Director; Mr. Joe Newlin, Finance Director; Mr. John Jones, Police Chief, John Detherage, Fire Chief; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Geoff Robinson, Police Lieutenant; Ms. Lara Fening, Police Lieutenant and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda
(Voice Vote) 1st Mr. Prytherch 2nd Ms. Raghu
AYE #6
NAY #0
ABS #0

4. Public Participation.

Lieutenant Robinson welcomed Chief Jones back after he graduated from the FBI National Academy. Lieutenant Robinson and Lieutenant Fening presented Chief Jones with a plaque. Chief Jones thanked the Council, City Manager Elliott, and City Staff, who support the professional development of our police officers. Chief Jones commended Lieutenant Robinson, Lieutenant Fening, and the Staff who oversaw the daily operations of the Police Division in his absence.

A. Proclamation - "Education & Sharing Day Oxford"

Rabbi Yossi Greenberg accepted the Proclamation and thanked the Council. Rabbi Greenberg gave a brief history of Education and Sharing Day and its continued importance.

B. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Ms. Ann Fuehrer, Dana Drive - Ms. Fuehrer spoke on behalf of the Oxford Citizens for Peace and Justice and as the former director of TOPSS. Ms. Fuehrer mentioned the need for transparency in the Council's decision-making process to enhance the public's ability to provide input. Ms. Fuehrer thanked the Council for providing more information about these processes. Ms. Fuehrer commended City Staff for the exemplary Housing Advisory Commission Meeting.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6

NAY #0
ABS #0

- A. Minutes of the March 7, 2023, City Council Meeting (Heather Barbour, Clerk of Council)
- B. Report regarding the March 1, 2023, Environmental Commission Meeting (Michael Dreisbach, Service Director)
- C. Report regarding the March 13, 2023, Oxford Recreation Board Meeting. (Casey Wooddell, Parks and Recreation Director)

6. Resolutions.

- A. A Resolution authorizing the City Manager to apply for, accept, and enter into an agreement with Ohio Environmental Protection Agency (Water Supply Revolving Loan Account) for design & engineering fees related to a water softening facility. (Michael Dreisbach, Service Director)

Motion – To Adopt Resolution No. 7484
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6
NAY #0
ABS #0

Mr. Dreisbach addressed questions from the Council.

Public Comments - None.

- B. A Resolution accepting the bid and authorizing the City Manager to enter into an agreement with Midstates Recreation for the ADA Playground Enhancement Project for a total cost not to exceed \$150,000.00 (Casey Wooddell, Parks and Recreation Director)

Motion – To Adopt Resolution No. 7485
(Voice Vote) 1st Mr. Raghu 2nd Ms. Franklin
AYE #6
NAY #0
ABS #0

Mr. Wooddell addressed questions from the Council.

Public Comments - None.

- C. A Resolution authorizing the City Manager to accept a grant from the Oxford Community Foundation in an amount not to exceed \$15,000.00 for the ADA Playground Enhancement Project. (Casey Wooddell, Parks and Recreation Director)

Motion – To Adopt Resolution No. 7486
(Voice Vote) 1st Ms. Raghu 2nd Ms. Franklin
AYE #6
NAY #0
ABS #0

Mr. Wooddell addressed questions from the Council.

Public Comments - None.

- D. A Resolution authorizing the City Manager to enter into an agreement with BS&A Software to upgrade all current .net modules to Cloud Modules and add Payroll and HR Modules for an amount not to exceed \$208,900 (Joe Newlin, Finance Director)

Motion – To Adopt Resolution No. 7487
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6
NAY #0
ABS #0

Mr. Newlin addressed questions from the Council.

Public Comments - None.

- E. A Resolution authorizing the City Manager to enter into an agreement with Andrews Technology HMS, Inc. for Web-Based Time & Attendance System (Joe Newlin, Finance Director)

Motion – To Adopt Resolution No. 7488
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6
NAY #0
ABS #0

Mr. Newlin addressed questions from the Council.

Public Comments - None.

- F. A Resolution authorizing the City Manager to enter into a three-year agreement with NeoGov for Human Resources Management for a total contract amount of \$62,072.00. (Jessica Greene, Assistant City Manager)

Motion – To Adopt Resolution No. 7489
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6
NAY #0
ABS #0

Ms. Greene addressed questions from the Council.

Public Comments - None.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

A. First Reading

1. An Ordinance authorizing the City Manager to enter into an easement agreement as set forth in Exhibit A attached hereto with Miami University and granting said easement as set forth on exhibits B and C attached hereto to allow access to the planned Regional Transit Authority multi-modal facility. (Michael Dreisbach, Service Director)

Mr. Dreisbach addressed questions from the Council.

Public Comments - None.

2. An Ordinance authorizing the City Manager to enter into an easement agreement as set forth in Exhibit A attached hereto with Miami University and granting said easement as set forth on exhibits B and C attached hereto for the construction of a planned regional transit authority multi-modal facility. (Michael Dreisbach, Service Director)

Mr. Dreisbach addressed questions from the Council.

Public Comments - None.

B. Second Reading

1. An Ordinance amending Ordinance No. 3697 Supplemental Budget Ordinance number 2 to make supplemental appropriations for fiscal year 2023. (Joe Newlin, Finance Director)

Motion – To Adopt Ordinance No. 3716
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #6

Ms. Franklin, Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, and Mayor Snively

NAY #0

ABS # 0

Mr. Newlin addressed questions from the Council.

Public Comments - None.

2. An Ordinance accepting the recommendation of the Planning Commission to remove the Planned Development Designation and approve a new Preliminary Subdivision for Heron Pond located along Kehr Road in the City of Oxford with conditions. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3717
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #6

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, and Mayor Snavely
NAY #0
ABS # 0

Mr. Perry addressed questions from the Council.

Public Comments - None.

3. An Ordinance approving a conditional use permit application to allow for the establishment of a restaurant use exceeding the Oxford zoning code's maximum parking limit at 5000 College Corner Pike, Oxford, Ohio, 45056, with conditions.
(Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3718
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE #6
Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, and Mayor Snavely
NAY #0
ABS #0

Mr. Perry addressed questions from the Council.

Public Comments
Ms. Kathleen Zien Joseph Drive- Ms. Zien spoke in opposition to this Ordinance.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.

Date	Meeting	Location	Time
Mar. 28	CANCELED- Board of Zoning Appeals	Courthouse	6:30 p.m.
Mar. 31	Community Improvement Corporation	College@Elm	12:00 p.m.
Apr. 4	City Council	Courthouse	7:30 p.m.
Apr. 10	Parking & Transportation Advisory Board	Municipal Building	9:30 a.m.
Apr. 10	Recreation Board	Municipal Building	11:30 a.m.
Apr. 11	Planning Commission	Courthouse	7:00 p.m.
Apr. 12	Historic & Architectural Preservation Commission	Courthouse	6:15 p.m.
Apr. 17	Housing Advisory Commission	LCNB Community Room	3:30 p.m.
Apr. 18	City Council	Courthouse	7:30 p.m.
Apr. 25	Board of Zoning Appeals	Courthouse	6:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:50 p.m.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE #6
NAY #0
ABS #0