



MINUTES
OXFORD CITY COUNCIL REGULAR MEETING
COURTHOUSE
TUESDAY, APRIL 18, 2023 AT 7:30 PM

MEETING PROCEDURE: Comments from the Public are welcome at two different times during the course of the meeting: (1) Comments on items not on the Agenda, and Consent Agenda items, will be heard under Public Comments – and (2) Comments on all Resolutions and Ordinances will be heard during Council consideration of said item. Please wait until you are recognized by the Mayor, state your name and address so that your comments may be properly recorded and limit your remarks to a period of five minutes or less.

1. Roll Call.

A regular meeting of the Oxford City Council was called to order by Mayor William Snavelly on Tuesday, April 18, 2023, at 7:30 p.m. Members in attendance were Glenn Ellerbe, Jason Bracken, David Prytherch, Chantel Raghu, and Amber Franklin. Alex French was excused.

Staff Members in Attendance

Mr. Doug Elliott, City Manager; Ms. Jessica Greene, Assistant City Manager; Mr. Mike Dreisbach, Service Director; Mr. Sam Perry, Community Development Director; Mr. Casey Wooddell, Parks and Recreation Director; Mr. Ben Mazer, Assistant Law Director; Mr. John Detherage, Fire Chief; Mr. John Jones, Police Chief; Mr. Geoff Robinson, Police Lieutenant, and Ms. Heather Barbour, Clerk of Council.

2. Pledge of Allegiance.

3. Approval of Agenda.

Motion – To Approve the Agenda.
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6

NAY # 0
ABS # 0

4. Public Participation.

A. Proclamation - Holocaust Days of Remembrance 2023

Mr. Avi Dave, Springboard Innovation Fellow for Hillel at Miami University, was in attendance to receive the Proclamation. Mr. Dave thanked Mayor Snavelly and members of the City Council for the continued support of the Jewish Community in Oxford and Miami University.

B. Proclamation - Ukrainian Action Day

Mr. Jeff Hartman, Miami University Alumni and co-founder/co-leader of the non-profit organization Ukrainian Action. Mr. Hartman mentioned when he and his wife started this effort. The goal was to raise ten thousand dollars and deliver a pickup truck loaded with supplies from London to friends in Ukraine. Mr. Hartman proudly reported that over the past year, over two and a half million US dollars have been raised, and over one hundred and fifty vehicles, over one hundred and thirty generators, and around thirty thousand US dollars in grant funding to local charities. Mr. Hartman thanked the donors, volunteers, and the growing network called Ukrainian Action.

C. Proclamation - Arbor Day 2023

Mr. Dreisbach received the Proclamation on behalf of the Environmental Commission.

D. Presentation - Kim Daggy Executive Director, Enjoy Oxford

Ms. Kim Daggy, Executive Director of Enjoy Oxford. Ms. Daggy wanted to first extend condolences for the loss of Mr. Joe Newlin, Finance Director. Ms. Daggy shared her annual report with the Council (slides included). Mayor Snavelly thanked Ms. Daggy for her presentation. Ms. Daggy offered to answer questions.

E. Public Comments

The purpose of the public comments section is for members of the public to speak to the City Council on any subject not scheduled on the Agenda, except consent agenda items. To speak, you may approach the podium and wait to be addressed by the Mayor. You will need to state your name and address for the public record. City Council values your

comments, and Council rules limit public comments to five minutes for each person. Presentations are not to be in the form of public debate, personal attacks on Council, City staff, or other members of the public, and Council shall not act except to direct the City Manager to take action or schedule the matter for discussion at a later date.

Public Comment - Mr. Michael Edwards, 61 Christopher Drive - Mr. Edwards wanted to express concern about Senate Bill 83. Mr. Edwards stated he would be giving testimony at the Ohio State House and wanted to share his remarks with the Council.

Public Comment - Mr. Chris Skoglund 211 Ryan Drive - Mr. Skoglund spoke on behalf of the Historic and Architectural Preservation Commission. Mr. Skoglund requested that the City Council consider taking action regarding the building at 131 West High Street. Mayor Snavelly thanked Mr. Skoglund and asked the City Staff to look into this matter and report back to the Council by the next meeting.

5. Consent Agenda.

All matters under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion. Any City Council member may, however, remove an item from consent by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Motion – To Approve the Consent Agenda
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

- A. Minutes of the April 4, 2023, City Council Work Session. (Heather Barbour, Clerk of Council)
- B. Minutes of the April 4, 2023, City Council Meeting. (Heather Barbour, Clerk of Council)
- C. Report regarding the Environmental Commission April 5, 2023 Meeting (Michael Dreisbach, Service Director)

- D. A Resolution authorizing the City Manager to waive the fees adopted in the Fee Ordinance for the street closures for the Visitors Bureau (DBA Enjoy Oxford) for the 2023 Annual Summer Music Festival. (Jessica Greene, Assistant City Manager)

6. Resolutions.

- A. A Resolution authorizing the City Manager to enter into an agreement with IPS Group for the purchase of 6 multi-space meters (kiosks) and 22 single-space meters at a cost not to exceed \$56,668.67. (John Jones, Police Chief)

Motion – To Adopt Resolution No. 7494
(Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
AYE # 6
NAY # 0
ABS # 0

Public Comment - None.

Chief Jones addressed questions from the Council.

7. Ordinances.

Ordinances are adopted using a two-step procedure. First reading introduces the Ordinance and provides an opportunity for public input on the subject as well as allowing Council to request more information as needed. Second reading is to provide Council with the opportunity to consider new information and to deliberate.

- A. First Reading

1. An ordinance repealing noxious vegetation Oxford code Sections 935.19, 935.21, 935.22, and 935.99 due to redundant code sections in Oxford property maintenance 1305.02, subsection 302.4. (Sam Perry, Community Development Director)

Public Comment - None.

Mr. Perry addressed questions from the Council.

2. An Ordinance amending the Oxford property maintenance code section 1305.02 to allow for managed natural lawns to exceed the 10-inch height limitation by creating a definition and height exceptions. (Sam Perry, Community Development Director)

Public Comment - Ms. Peggy Branstrator 18 Meadow Circle - Ms. Branstrator shared that this has been a long process, with many iterations working back and forth with quite a bit of collegiality.

Mr. Perry addressed questions from the Council.

B. Second Reading

1. An Ordinance changing the name of a future private street in the Owl's Landing subdivision and directing the Clerk of Council to forward a certified copy of this Ordinance to the County Engineer. (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3721
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

Mr. Prytherch, Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, and Mayor Snavelly

NAY # 0

ABS #0

Public Comment - None.

2. An Ordinance approving the recommendation of the Planning Commission to allow for an accessory dwelling unit as a conditional use in the R3MS Zoning district at 20 East Collins Street (Sam Perry, Community Development Director)

Motion – To Adopt Ordinance No. 3722
(Roll Call Vote) 1st Ms. Raghu 2nd Mr. Prytherch

AYE # 6

Ms. Raghu, Mr. Bracken, Mr. Ellerbe, Ms. Franklin, Mr. Prytherch, and Mayor Snavely

NAY # 0

ABS # 0

Public Comment - None.

Mr. Perry addressed questions from the Council.

3. An Ordinance repealing Oxford Codified Ordinance section 303.08 entitled impounding and booting of vehicles; redemption, and adopting new Oxford Codified Ordinance section 303.08 entitled impounding and booting of vehicles; redemption.
(John Jones, Police Chief)

Motion – To Adopt Ordinance No. 3723

(Roll Call Vote) 1st Mr. Raghu 2nd Mr. Prytherch

AYE # 5

Mr.Bracken, Mr. Ellerbe, Ms. Franklin, Mr. Prytherch, and Ms. Raghu

NAY # 1

Mayor Snavely

ABS # 0

Public Comment - Mr.Travis Reffitt, 2476 Millville Oxford Road - Mr. Reffitt spoke on behalf of Reffitts Grage and Towing Service. Mr. Reffitt spoke in favor of this Ordinance. Mr. Reffitt shared that he had purchased property within the city limits.

Public Comment - Mr. Michael Edwards, 61 Christopher Drive - Mr. Edwards expressed support for Mr. Reffitt's initiative.

Chief Jones addressed questions from the Council.

8. Announcements & Communications.

A. Remarks from City Council and City staff.

The comments expressed by individual members of Council or City staff during this portion of a City Council meeting do not necessarily reflect the views of the City of Oxford, The Oxford City Council, or the City staff.

Councilors and City Staff shared words of remembrance honoring [Joseph Newlin](#), Finance Director. Mr. Newlin passed away on Friday, April 14, 2023, and will be greatly missed.

B. Future Meetings.

(Note: Meetings are held at the Court House unless otherwise indicated.)

DATE

Meeting

1.

Date	Meeting	Location	Time
Apr. 20	Climate Action Steering Committee	Municipal Building	8:30 a.m.
Apr. 25	Board of Zoning Appeals	Courthouse	6:30 p.m.
May 2	Records Commission	Municipal Building	5:00 p.m.
May 2	City Council Meeting	Courthouse	7:30 p.m.
May 3	Environmental Commission	Municipal Building	7:00 p.m.
May 8	Oxford Recreation Board	Municipal Building	11:30 a.m.
May 9	Planning Commission	Courthouse	7:00 p.m.
May 10	Historic & Architectural Preservation Commission	Municipal Building	6:15 p.m.
May 15	Housing Advisory Commission	LCNB Community Room	3:30 p.m.
May 16	City Council	Courthouse	7:30 p.m.

9. Adjourn.

Motion – To Adjourn at 8:55 pm.
 (Voice Vote) 1st Ms. Raghu 2nd Mr. Prytherch
 AYE # 6
 NAY # 0
 ABS # 0